



Civil Service Commission
Regular Scheduled Meeting
April 10, 2025 / 1:00 pm
City Council Chambers

Chairman: William Teaford
Commissioners: Gary Hanna
Matt Steadman

CITY OF SELAH
115 West Naches Avenue
Selah, Washington 98942

Fire Chief: James Lange
Police Chief: Dustin Soptich
Chief Examiner: Michelle Damron

AGENDA

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – November 14, 2024 Meeting
- D. Communications
- E. General Business
- F. Old Business
- G. New Business
 - 1. Fire Chief James Lange
 - a. Request to certify Fire Fighter/EMT list
- H. Board Member Reports
- I. Staff Reports
- J. Adjournment



City of Selah Civil Service Commission
Thursday, November 14, 2024
City Hall Council Chambers

A. CALL TO ORDER – Chair Teaford called the meeting to order at 1:00 p.m.

B. ROLL CALL

Commissioners Present: Gary Hanna, Matthew Steadman, Bill Teaford
Staff Present: City Administrator Rich Huebner; Police Chief Dustin Soptich; Lieutenant Michael Gause; Chief Examiner Michelle Damron; Fire Chief Jim Lange; Mayor Roger Bell

C. APPROVAL OF MINUTES: October 10, 2024 Regular Scheduled Meeting
Commissioner Hanna moved to approve the minutes as presented. Chair Teaford seconded. Motion carried unanimously.

G. NEW BUSINESS

1. Request to certify Sergeant list

Chief Soptich stated that the Sergeant's exam took place on November 12, 2024. The testing process was discussed. All four candidates tested in one day. Public Safety Testing conducted the exam. Chief Soptich stated that the Sergeant's exam is completed and no additional testing will take place, such as a Chief's interview.

Chief Soptich stated that they will move forward and select the candidate who scored the highest on the exam to fill the vacant Sergeant position.

Chief Soptich explained that feedback will be provided to the three candidates who were not selected to fill the vacant Sergeant position.

Chair Teaford inquired how long the top candidate has been with the Police Department and if he is currently the Detective.

Chief Soptich stated that the candidate has been with the department eight years and yes, he is currently the Detective.

City Administrator Huebner questioned if the Civil Service process needs to be gone through to fill the Detective position when it becomes vacant.

Chief Soptich and Lieutenant Gause explained the Detective position will be posted internally and candidate will be appointed.

The top Candidate will start as Sergeant on December 1, 2024. The Detective position will post internally December 1, 2024.

Commissioner Hanna made a motion to certify the Sergeant list and Commissioner Steadman seconded. Motion carried unanimously.

J. ADJOURNMENT

Commissioner Hanna moved to adjourn the meeting, and Chair Teaford seconded. Motion carried unanimously.

The meeting was adjourned at 1:09 p.m.

Approved: _____

