



SELAH CITY COUNCIL

March 14, 2023

5:30 pm: Regular Scheduled Meeting

Significant items on the Agenda – such as Public Hearings, Ordinances and Resolutions – will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.
A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: March 14, 2023
5:30 pm: Regular Meeting

Mayor:	Sherry Raymond
Mayor Pro Tempore & Councilmember:	Russell Carlson
Councilmembers:	Kevin Wickenhagen Jared Iverson Elizabeth Marquis Clifford Peterson Roger Bell Michael Costello
City Administrator:	Joe Henne
City Attorney:	Rob Case
Clerk/Treasurer:	Dale Novobielski

City of Selah
115 W. Naches Ave.
Selah, WA 98942

AGENDA

- 1) **Call to Order – Mayor Raymond**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Jason Williams from Selah Harvest Church**
- 6) **Announcement of changes, if any, from previously-published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
 - a) Ausink Family Medicine
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

A. Pre-arranged oral comments (up to 5 minutes each)

- a. Chris Wickenhagen from YVCOG – providing summary of 2022 activities and update on the Local Crime Lab
- B. Reading of received written comments (up to 2 minutes each)
 - a. Comment from Courtney Hernandez regarding the mural project
- C. Oral comments by people in attendance (up to 2 minutes each)

9) **Proclamations/announcements**

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (*). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.

- A. Treesa Morales * Approval of Minutes from February 28, 2023 Council Meeting
- B. Dale Novobielski * Approval of Claims & Payroll
- C. Jennifer Leslie *Minutes from January 17, 2023 Planning Commission Meeting

11) **Public Hearings - None**

12) **General Business**

- A. New Business - None
- B. Old Business - None

13) **Resolutions**

- A. Joe Henne Resolution Declaring Pickup Truck as Surplus and Authorizing its Sale

14) **Ordinances - None**

15) **Reports/Announcements**

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and boards

16) **Executive Session(s) - None**

17) **Adjournment**

**Next Regular Meeting: March 28, 2023



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 3/14/2023

Agenda Number: 8-B

Informational Item

Title: Public Comment

From: Courtney Hernandez

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: None

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

From: [Courtney Hernandez](#)
To: [Selah Council](#)
Subject: Mural Project
Date: Monday, March 6, 2023 10:10:59 AM

Good Morning,

I was wondering if you could let me know what the date is for the first meeting about the mural project?

Thank you,
Courtney Hernandez



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 3/14/2023

Agenda Number: 10-A

Action Item

Title: Approval of Minutes, February 28, 2023 Study Session and Regular Council Meeting

From: Treesa Morales, Executive Assistant

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah
City Council Meeting Minutes
February 28, 2023
Regular Meeting

- 1) Call to Order: Mayor Raymond called the meeting to order at 5:30 pm.
- 2) Roll Call
 - A. Members Present: Elizabeth Marquis, Roger Bell, Michael Costello, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson
 - B. Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Chief of Police; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; and Treesa Morales, Public Records Manager.
- 3) Registering in record of Councilmember absence(s) as excused absence(s), per SMC 1.06.070: None
- 4) Pledge of Allegiance
- 5) Invocation with Tom Morris from Calvary Selah
- 6) Announcement of changes, if any, from previously-published agenda: None
- 7) Getting to know local businesses, agencies and/or people:
 - A. Cody Beebe from Outskirts Brewery gave presentation regarding the progress of the building and estimated a soft opening in May or early April. Mr. Beebe said he would be getting rope lights on the building to match the rest of town. When Chief Christman asked about the restaurant, Mr. Beebe stated that they have an excellent Chef on staff and explained the family atmosphere where kids are welcome. Mr. Beebe also stated there would be a summer concert series as well.
 - B. Mark Hornsbury from Yakima Clean Air introduced himself to the Council and explained his work at the department. Mr. Hornsbury said he was going to start increasing local outreach and inspectional work throughout the valley.

Mayor Raymond asked Mr. Hornsbury how the board is comprised. Mr. Hornsbury explained that two members are appointed from the County, two are selected by the City where one is selected to represent the largest city, and one to represent one of the smallest cities. And when or if there is a tie breaker, the initial four will select another voting member together. Mayor Raymond asked why no one from Selah is on the Board. Mr. Hornsbury stated he felt that is a question for the Mayors on the City Selection Committee and the County Commissioners.

- 8) Proclamations/Announcements: None

- 9) Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Carlson requested to remove item 13-D from the consent agenda.

Councilmember Carlson moved to approved the agenda as amended. Councilmember Wickenhagen seconded. Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, motion passes.

Executive Secretary, Treesa Morales, read the Consent Agenda:

- | | | |
|----|------------------|--|
| A. | Treesa Morales | Approval of Minutes: February 14, 2023 Study Session and Council Meeting |
| B. | Dale Novobielski | Approval of Claims and Payroll:
Payroll Checks No. 85438-85461 for a total of \$350,447.02
Claim Checks No. 179518-179575 for a total of \$481,445.24 |
| C. | Rocky Wallace | (Relocated) 13-E. Resolution Authorizing Public Works to Purchase Water Service Meter Materials Related to the City's Water Service Meter Project |
| D. | Rocky Wallace | (Relocated) 13-F. Resolution Authorizing the Public Works Director to Sign Amendment No. 1 to Agreement No. WSQWCP-2123-SelaPW-00206 between the State of Washington Department of Ecology and City of Selah |
| E. | Dale Novobielski | (Relocated) 14-A. Ordinance Amending the 2023 Budget for a WASPC Traffic Safety Grant |
| F. | Dale Novobielski | (Relocated) 14-B. Ordinance Amending the 2023 Budget for an ARPA Grant Award from Yakima County |
| G. | Dale Novobielski | (Relocated) 14-C. Ordinance Amending the 2023 Budget Beginning Cash & Investments |

10) Public Hearings

- | | | |
|----|---------------|--|
| A. | Rocky Wallace | Public Hearing to Receive Public Input Relative to the City's Draft Version of its 2023-2028 Parks and Recreation Plan |
|----|---------------|--|

5:44pm – Mayor Raymond opened the public hearing

Community Member Raymond Carr approached the podium and provided a comment regarding pickleball. Mr. Carr stated he is heavily involved in the sport and explained that it is now the

official sport of the State of Washington. Mr. Carr strongly requested to include pickleball courts as part of the Parks and Recreation Comprehensive Plan.

Councilmember Carlson asked if there were tournaments in Valley. Mr. Carr stated there are 4 or 5 a year in the Yakima Valley, but there are thousands throughout the state with huge attendance numbers. Councilmember Carlson asked Mr. Carr to define 'huge'. Mr. Carr said the tournaments in Yakima usually have 300 or more attendees.

Public Works Director, Rocky Wallace, stated there are plans to add four pickleball courts where the tennis courts are at Carlon Park.

5:49pm – seeing no other comment, Mayor Raymond closed the public meeting.

11) General Business

A. New Business - None

B. Old Business

i. Discussion regarding March 14, 2023 Regular Scheduled Study Session

Presented by City Administrator, Joe Henne. Since there was no further discussion from the council after presentation, Mayor Raymond cancelled the March 14th study session.

12) Resolutions

A. Resolution Adopting the City's 6-Year Parks and Recreation Plan 2023-2028 and Approving Submission of the Plan by Public Works to the Washington State Recreation and Conservation Office

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. After presentation,

Councilmember Wickenhagen asked what the requirements are if changes want to be made in the future. Mr. Wallace explained that they can adopt the plan now and changes can be made without issue as this is a living document and can be amended as needed.

Councilmember Costello moved to approve the Resolution. Councilmember Carlson seconded the motion.

City Attorney Rob Case clarified if the motion was to approve the inclusion of the pickleball courts before approving the plan. Mr. Wallace added that the motion could be to approve the plan as is, and then staff could come back later to amend the plan to include the pickleball courts. Councilmember Costello moved to approved the resolution with Mr. Wallace's suggestion. Councilmember Carlson seconded. Seeing no other discussion, Mayor Raymond requested Ms. Morales take roll call. Roll was called: Councilmember Marquis – yes; Councilmember Bell –

yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Adopting the City's 6-Year Parks and Recreation Plan 2023-2028 and Approving Submission of the Plan by Public Works to the Washington State Recreation and Conservation Office was approved.

B. Resolution Adopting the City's Wastewater Treatment Plant Facility Plan and Approving Submission of the Plan by Public Works to the Department of Ecology for Approval of the Plan

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. After presentation,

Councilmember Bell moved to approve the Resolution. Councilmember Peters seconded the motion. Mayor Raymond repeated the motion and second and asked council for any discussion.

Councilmember Marquis asked Mr. Wallace what is the next step after approving the plan. Mr. Wallace stated the Department of Ecology will either approve the plan or send it back for revisions. If the Department of Ecology choses to approve the plan, then all choices for the Waste Water Treatment Plant will be available to the Council.

Councilmember Carlson clarified that they weren't agreeing to a specific plan? Mr. Wallace assured Mr. Carlson that they weren't stuck with anything and that all options are available.

Seeing no other discussion, Mayor Raymond requested Ms. Morales take roll call. Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Adopting the City's Wastewater Treatment Plant Facility Plan and Approving Submission of the Plan by Public Works to the Department of Ecology for Approval of the Plan.

C. Resolution Authorizing the Mayor to Sign, on Behalf of the City, Change Order No. 04 with Belsaas and Smith Construction, Inc., Pertaining to the Wastewater Collection System Improvement Project

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. After presentation,

Councilmember Carlson moved to approve the Resolution. Councilmember Iverson seconded the motion. Mayor Raymond repeated the motion and second and asked council for any discussion.

Seeing no other discussion, Mayor Raymond requested Ms. Morales take roll call. Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Authorizing

the Mayor to Sign, on Behalf of the City, Change Order No. 04 with Belsaas and Smith Construction, Inc., Pertaining to the Wastewater Collection System Improvement Project.

- D. Resolution Authorizing Public Works to Purchase a New John Deere 4052M Compact Utility Tractor and to Surplus the City's Existing 1974 John Deere 830 Tractor as a Trade-In Credit Toward the Purchase

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. After presentation,

Councilmember Carlson moved to approve the Resolution. Councilmember Wickenhagen seconded the motion. Mayor Raymond repeated the motion and second and asked council for any discussion.

Councilmember Carlson asked about the current tractor, asked what it has been used for, and what is the plan for the new tractor? Mr. Wallace explained the 1974 tractor is at Carlon Park with the front loader on. The City uses it to move conditioner and for the sprayer. Mr. Wallace said the front end is worn out and not safe for the road. The new tractor will be road safe and be able to move from park to park. Councilmember Carlson confirmed the new one will be used at more than just Carlon Park. Mr. Wallace confirmed, yes.

Councilmember Bell asked about the Bid process for the new tractor. Mr. Wallace explained he reached out to Pape Machinery, who is the local John Deere distributor. When discussing the quote, the salesman at Pape stated he could get the tractor for the City for cheaper than the state bid by adding on government incentives (Mr. Wallace referred council to page two of the quote). Mr. Wallace also referred to Resolution 1663 regarding waivers from bidding requirements and read "whereas, the City need to act quickly to take advantage of special circumstances to achieve the lowest possible cost on materials, supplies, or other equipment that could be sold...therefore the City is authorized to purchase materials, supplies or equipment at the lowest possible cost from single source suppliers." Mr. Wallace explained that this quote is lowest and worth taking.

Seeing no other discussion, Mayor Raymond requested Ms. Morales take roll call. Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Authorizing Public Works to Purchase a New John Deere 4052M Compact Utility Tractor and to Surplus the City's Existing 1974 John Deere 830 Tractor as a Trade-In Credit Toward the Purchase. `.

- E. *On Consent* Resolution Authorizing Public Works to Purchase Water Service Meter Materials Related to the City's Water Service Meter Project

Resolution passed upon approval of the consent agenda.

- F. *On Consent* Resolution Authorizing the Public Works Director to Sign Amendment No. 1 to Agreement No. WSQWCP-2123-SelaPW-00206 between the State of Washington Department of Ecology and City of Selah

Resolution passed upon approval of the consent agenda.

13) Ordinances

- A. *On Consent* Ordinance Amending the 2023 Budget for a WASPC Traffic Safety Grant

Ordinance passed upon approval of the consent agenda.

- B. *On Consent* Ordinance Amending the 2023 Budget for an ARPA Grant Award from Yakima County

Ordinance passed upon approval of the consent agenda.

- C. *On Consent* Ordinance Amending the 2023 Budget Beginning Cash & Investments

Ordinance passed upon approval of the consent agenda.

14) Reports/Announcements

A. Departments

- Fire: Chief Lange gave report.
- Police: Chief Christman gave report.
- Planning Department: Jeff Peters provided department update.
- Public Works: Rocky Wallace gave update on the department and current projects.
- Finance: Mr. Novobielski gave report on city finances

B. Councilmembers

- Councilmember Marquis gave an update from her attendance at the Selah Community Days planning Meeting.
- Councilmember Bell gave an update from his attendance at the AWC City Action Days in Olympia and their meetings with State Representatives.
- Councilmember Iverson gave an update, stating that the School levy passed.
- Councilmember Wickenhagen gave an update on the County Commissioner approved extra tax to be used for mental health. Mr. Wickenhagen said he planned to make a public comment at the Commissioner's meeting that some of the money should be used to supply a DCR and work to be proactive about mental health. Mr. Wickenhagen also updated the Council on the recent LTAC meeting.
- Councilmember Peterson gave update and takeaways on his attendance at the AWC City Action Days in Olympia.

C. City Attorney – no report

- D. City Administrator gave feedback on his attendance at the AWC City Action Days in Olympia and their meetings with the State Representatives.

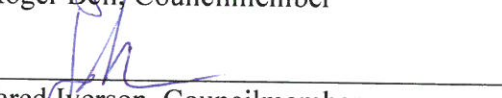
- E. Mayor Raymond gave report, reminded Council that there will be at least two open spots on the City Council this year because Russ Carlson and Roger Bell are running for Mayor, so please get the word out to fill the positions.

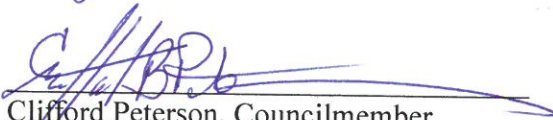
- R. Executive Session **None**
- S. Adjournment

Councilmember Wickenhagen moved to adjourn the meeting. Councilmember Peterson Seconded. Mayor Raymond asked for all those in favor, say "Aye." By voice vote, motion was unanimous.


The meeting adjourned at 6:40 pm.

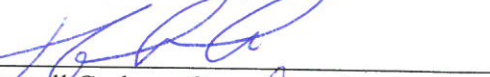

Roger Bell, Councilmember


Jared Iverson, Councilmember

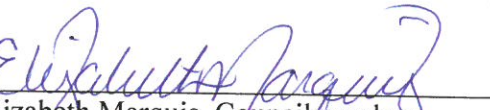

Clifford Peterson, Councilmember


Michael Costello, Councilmember


Sherry Raymond, Mayor


Russell Carlson, Councilmember


Kevin Wickenhagen, Councilmember


Elizabeth Marquis, Councilmember

ATTEST:


Dale E. Novobielski, Clerk/Treasurer



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 3/14/2023

Agenda Number: 10-B

Action Item

Title: Approval of Claims and Payroll

From: Dale Novobielski, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See claims and payroll registers

Funding Source: See claims and payroll registers

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 3/14/2023

Agenda Number: 10-6

Informational Item

Title: Minutes from January 17, 2023 Planning Commission Meeting

From: Jennifer Leslie, Building Permit Specialist

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Action Taken: None

City of Selah
Planning Commission Minutes
Of
January 17, 2023

A. Call to Order

Chairman Smith calls the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Chairman Smith, Vice Chair Apodaca, Commissioners: Graf, Elliott, and Chandler (arrived at 5:36 pm).
Members Absent: None
Staff Present: Jeff Peters, City Planner.
Guest: One Member of the Community.

C. Agenda Changes None

D. Communications

1. Oral - None
2. Written - None

E. Approval of Minutes

1. Approval of minutes from October 18, 2022.

Chairman Smith motions to approve the minutes from the October 18, 2022 meeting.

Commissioner Elliott seconds.

Minutes are approved with a voice vote of 4-0.

F. Public Hearings None

G. General Business

1. Old Business - None
2. New Business -

Re-select Commission Chairman and Vice Chair for the 2023 year.

Commissioner Graf motions to re-select Chairman Smith and Vice Chair Apodaca.

Commissioner Elliott seconds.

Chairman Smith and Vice Chair Apodaca are appointed with a voice vote of 4-0.

Review the requirements and information for the upcoming City Of Selah Housing Action Plan.

Mr. Peters presents the initial information and involvement of the Planning Commission for the upcoming City of Selah Housing Action Plan.

Discussion takes place.

H. Reports/Announcements

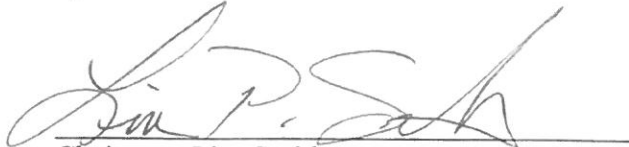
1. Chairman - None
2. Commissioners - None
3. Staff - None

I. Adjournment

Commissioner Elliott motions to adjourn.

Commissioner Graf seconds.

Chairman Smith adjourns the meeting at 6:23 pm with a voice vote of 5-0.



Chairman, Lisa Smith



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 3/14/2023

Agenda Number: 13-A

Action Item

Title: Resolution Declaring Pickup Truck as Surplus and Authorizing its Sale

From: Joe Henne, City Administrator

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: No outlay; receipt of \$500.00

Funding Source: N/A

Background/Findings/Facts: City management desires surplus the city-owned 1993 Ford 350 Pickup, which is no longer needed for City business, is in poor condition, and over the past several years has only been used by members of the Selah Community Days Association to pull the Association's trailer and parade float. The pickup needs tires, a front-end alignment and transmission servicing, which combined are estimated to cost +/- \$2,200.00. In its present condition, the pickup is probably worth no more than \$500.00. The City's risk pool insurer, WCIA, recommends that only City employees operate city-owned vehicles. Thus, transferring title of the pickup to the Selah Community Days Association in exchange for \$500.00 seems logical. If that proves not possible, then selling the pickup truck to an alternate buyer for the maximum price that can be obtained is the logical action.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

RESOLUTION NO. 2992

RESOLUTION DECLARING PICKUP TRUCK AS SURPLUS AND
AUTHORIZING ITS SALE

WHEREAS, the City owns a 1993 Ford F350 Pickup Truck that is in poor condition and no longer needed for City business; and

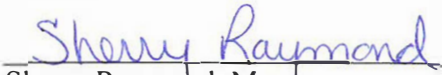
WHEREAS, in its present condition, such pickup truck is likely worth no more than five hundred dollars (\$500.00); and

WHEREAS, City management desires to dispose of the pickup truck by declaring it to be surplus and then selling it for the believed fair market value; and


WHEREAS, the Selah Community Days Association can make beneficial use of the pickup truck, including for an annual parade here in Selah, and would likely be willing to purchase it for five hundred dollars;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the City Council does hereby declare the 1993 Ford F350 Pickup to be surplus and to have *de minimis* value, and also hereby authorizes its sale without further approval or action by the City Council – with such sale being made either to the Selah Community Days Association for the price of five hundred dollars or to an alternate buyer for the maximum price that can be obtained.

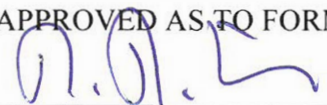
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 14th day of March, 2023.


Sherry Raymond, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:


Rob Case, City Attorney



2022 Members' Report



Thank you for your continued support!

Meet Your Staff

Chris



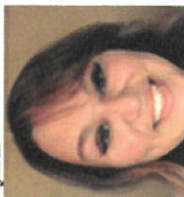
Vicki



Alan



Angelica



Syrene



John



Joelle



Jeff



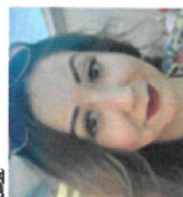
Albert



Maria



Alma



Tami



Shane



2022 Outstanding Service Award



Outstanding Service Award for 2022 goes to Sheriff Bob Udell and Chief Dan Christman of Selah. This year, the YVCOG Executive Committee selects a person or persons who exemplify regional service that is above and beyond what public servants already do, benefiting all municipalities within the Yakima Valley.

Criteria used to determine these unique individuals include:

1. Commitment to excellence
2. Integrity
3. Benefits all YVCOG Members

Sheriff Udell and Chief Christman were the leading catalysts for educating City and Town Councils on the benefits of local Crime Lab. Their expertise and dedication to these services for local law enforcement agencies was evident in hundreds of miles they drove throughout the County to attend council meetings, rotary meetings, chamber meetings, and multiple other stakeholder meetings throughout 2022.

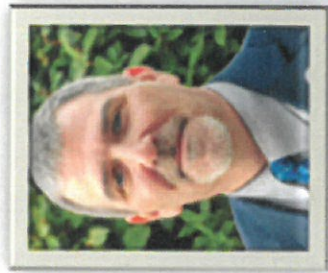
Sheriff Udell has been in law enforcement for 33 years. As Yakima County Sheriff, he is the Executive Officer for Selah County. He is responsible to protect the peace within the borders of the county for all people. As he stands in Selah County, Sheriff Udell is passionate about fighting crime in the Yakima Valley. He stated over and over during his meetings, "We can do better than this. We **HAVE** to do better than this, as he spoke about increased crime. Crime deserves resolution for crimes committed against them. During his 33 years with Yakima County Sheriff's Office, he has seen a rise in homicides, drug crimes, gun crimes, and property crimes. He shared his vision for the local Crime Lab as a collaborative approach to combat crime together and aid detectives, enhancing their ability to see evidence and data in a timely manner.

Chief Christman has been in law enforcement for over 25 years. He started his career as Deputy Coroner in Boise ID. He became a medical death investigator, a criminal justice instructor, and opened an independent forensic science consulting firm providing case investigation and forensic education. He then authored the State CJTC curriculum, "Basic Death Investigation", and was employed by Washington State Criminal Justice Training Commission. He is currently Chair of Yakima Valley Special Investigations Unit and Police Chief for the city of Selah. He shared during council meetings the importance for all law enforcement agencies to participate in the LCI, when we squeeze crime in one area, it moves to another location.

Working collaboratively, squeezing crime together, we hope to see greater success interrupting crime before it begins in the Yakima Valley. It was with great respect to present these 2022 Outstanding Service Awards to Sheriff Udell and Chief Dan Christman.

Thank you, gentlemen, for your commitment to the Yakima Valley.

Message from Our Chair



On behalf of the Yakima Valley Conference of Governments, I am pleased to submit our 2022 Annual Report highlighting the work accomplished to benefit the membership and valley. The report contains programs and projects administered by YVCOG.

2022 has been an exciting year for the Yakima Valley. Through community outreach, YVCOG partnered with its members to move priorities forward by investing time, effort, and resources focused on solutions. Expanding the efforts by YVCOG members with community stakeholders is affecting positive change; leaders in the valley are already discussing new ideas with additional funding sources.

YVCOG Members have been tackling tough decisions as they work with the Legislature to create sustainable funding sources. Taking the necessary steps now by establishing regional priorities as a valley offers our legislative delegation the benefit of supporting the Yakima Valley without requiring them to decide on competing priorities. Our members know that when we collaborate and make decisions together, the long-term results benefit us all.

Continuing to work together will strengthen our valley. Each city, town, and County is equally essential. What one community does will affect its neighboring communities. As we share knowledge and resources, we will continue to provide solutions to our members' issues and challenges.

James Restucci
YVCOG Chair

Contents

Purpose
Governing Boards
Transportation
Land Use
Geographic Information Systems
Community Law Enforcement Partnership
Senior Citizen's Services
Health & Housing Services
Budget
Looking into the Future

Purpose

Beginning in 1966 with sixteen members and a budget of \$33,990, Yakima County Conference of Governments was born. Yes... Yakima County at that time which eventually became Yakima Valley to recognize the independence of the COG representing all municipalities.

Each municipality appoints an elected official to represent their interests on the YVCOG General Membership. The General Membership then votes on an Executive Committee to govern the day-to-day operations at YVCOG.

At the time of conception, COG was established for elected officials to join together to work on issues and concerns in a collaborative manner. Offering a local government, formed by them, provided each municipality a means to work across jurisdictional boundaries. This structure allowed them to maintain authority within their own jurisdictional boundaries for projects and programs while sharing in the cost of projects and programs.

Yakima Valley Conference of Governments became the designated Federal Transportation Planning Organization in 1972 and the state Transportation Planning Organization in 1990 for the Yakima Valley. A Transportation Policy Board was established to govern the transportation program, housed within YVCOG. The Transportation Policy Board consists of the YVCOG Executive Committee + WSDOT, a public transit agency, and an economic development agency. We continue to reach out to the Yakima Nation for participation on this Board.

Today, YVCOG is a thriving government with the same purpose it was formed with in 1966. YVCOG provides a round-table for collaboration, administers programs, and offers services, crossing jurisdictional boundaries, for all municipalities. We continue to offer planning, transportation, GIS, outreach, housing, and public safety programs. Compliance is our number focus as we continue to represent our members with grants and assisting them to administer grants on their behalf. We are proud to say we have not had a funding in any program we have administered.



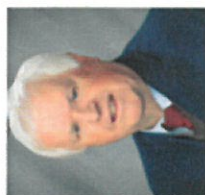
Jim Restucci, Sunnyside



John Hodgkinson, Union Gap



Janice Gonzales, Zillah



Ron Anderson, County



Jose Trevino, Granger



Patricia Byers, Yakima



Sherry Raymond, Selah



Madelyn Carlson, PGP



Jon Smith, YCDA



Todd Trepanier, WSDOT

2022 General Membership

2022 YVCOG GENERAL MEMBERSHIP BOARD	
Granger: Bill Moore, Council Member	Trepanier: Ed Merriam, Council Member
Granger: Ryan Strommen, Council Member	Trepanier: Clara Jimenez, Council Member
Granger: Pat Krueger, Council Member	Union Gap: James Murr, Council Member
Malden: Ariana De La Fuente, Council Member	Wapato: Margaret Pollock, Mayor
Mosier: David Roy, Council Member	Yakima: Patricia Byers, Council Member
Nation: Paul Williams, Mayor	Yakima County: Ron Anderson, Council Member
Selah: Sherry Raymond, Mayor	Zillah: Janice Gonzales, Council Member
Sunnyside: Julia Price, Council Member	

Transportation Planning

YVCOG Project Obligations for 2022
\$1,225,632

REGIONAL TRANSPORTATION MODEL

YVCOG performed a comprehensive update of its Regional Transportation Model, including a complete land use update of all municipal and county lands. The new model includes analysis and forecasting of infrastructure and land use changes and their impacts on the region's transportation systems.

Regional Traffic Count Program performed set a record total of 364 tube counts, turning movements, and pathway video counts for all 14 municipalities. Member jurisdictions use this data to determine traffic volumes on street systems, project effects of land use changes, and measure mobility impacts.

Other Highlights

- Co-hosted with City of Union Gap the first in-person, hybrid, Washington State Transportation Commission (WSTC) monthly meeting in over two years - April 2022
- Partnered with WSDOT and member jurisdictions to develop regional corridor studies including:
 - SR12 / Forsethouse Road (complete)
 - SR24 East Valley Active Transportation Solutions (ongoing)
 - SR12 / Naches Active Transportation Connections (just started)
 - Scheduled to begin the I-82 / SR 97 Freight Express Route Study in 2023
- Completed the 2023 Human Services Transportation Plan Update
- Completed the 2022 Yakima Valley Regional Transit Feasibility Study (Phase I)
- YVCOG Transportation Program staff continued to provide transportation planning and coordination assistance on a variety of transportation areas including:
 - WSDOT's Commute Trip Reduction (CTR) Statewide Implementors and Technical Advisory Committees
 - WSDOT's Statewide "Investment Strategies Workgroup"
 - Statewide and local discussion on returning passenger rail to Central Washington
 - Yakima Nation's Transportation Safety and Heritage Connectivity Trail Project Committees
 - Yakima Region Transit and Para-Transit Agencies, Children Advisory Committees
 - Yakima (City) and Yakima County "East-West Corridor Project"



\$ PROJECTS OBLIGATED \$ 1,225,632 IN
YVCOG-administered federal transportation funds:

- \$ 30,275: Air Quality
- \$ 309,960: Pathways, sidewalk improvements
- \$ 285,397: Roadway reconstruction, preservation, and planning
- \$600,000: Regional Planning (traffic modeling, counts, various studies)
- Anticipate over \$5.5 million in YVCOG-administered obligations in 2023



State & Federal designated transportation planning organization for the Yakima Valley

Federal Highways
Federal Transit
State Highways
Commute Trip Reduction
Air Quality
Human Services
Feasibility Studies
Transportation Modeling
Traffic Counts
STPG Federal Funding
Complete Streets
Trails & Pathways

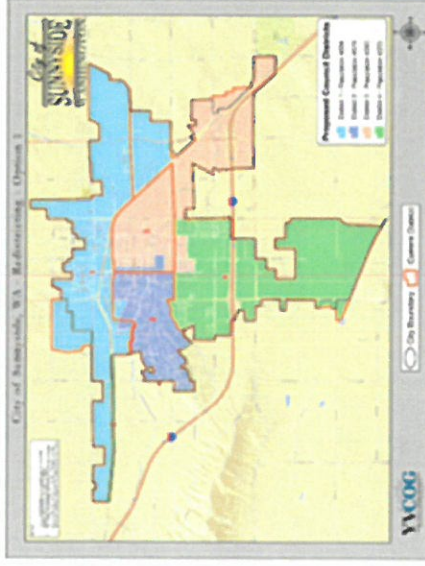
2021 Land Use Planning

Planning for anticipated population growth under the Washington State Growth Management Act (GMA).

YVCOG provided land use planning for many of our communities. We worked with our members throughout 2022 to ensure that they remained compliant with the Growth Management Act (GMA), Comprehensive

Plans, and their development regulations. Some of the services we provided included processing conditional use permits, subdivisions, annexations, rezones, and text amendments to Comprehensive Plans and development regulations.

YVCOG worked with Grandview, Granger, Harrah, Mabton, Sunnyside, Tieton, Toppensish, Union Gap, and Wapato on their land use projects. Some projects included a new museum in Granger, a new library and community center for Union Gap, a rezone and subdivision in Grandview, and updates to the development code in Tieton to allow for residential development above businesses in their commercial zone. We also provided Sunnyside with their redraw for their City Council Electoral District boundaries to reflect US Census data.



individual cities feel is needed. Moving into 2023 we will take the results of the HNA and community outreach and develop the Housing Action Plans for adoption by City Councils.

Our major long-term project in 2023 is developing a Housing Action Plan (HAP) for six of our communities: Grandview, Tieton, Toppensish, Union Gap, Wapato, and Zillah. The goal of the HAP is to identify actions that can be implemented to create more housing and more diversity in our housing options in the individual communities.

In 2022, we focused on creating a Housing Needs Assessment (HNA) and community outreach. Creating the HNA involved analyzing census data and other information available from the state and Yakima County. The community outreach efforts included speaking with elected officials, home builders, realtors, as well as "pop-up" events to hear what the people who live in the

Current Planning

Annexations
Subdivisions
Conditional Use Permits
Electoral District Boundaries
Rezones

Housing Action Plans

Work directly with City Council
❖ *Planning Commissions responsible for permit planning*
Outreach

❖ Realtors, Developers, Public

Public Believes it's the
Governments job to
create housing

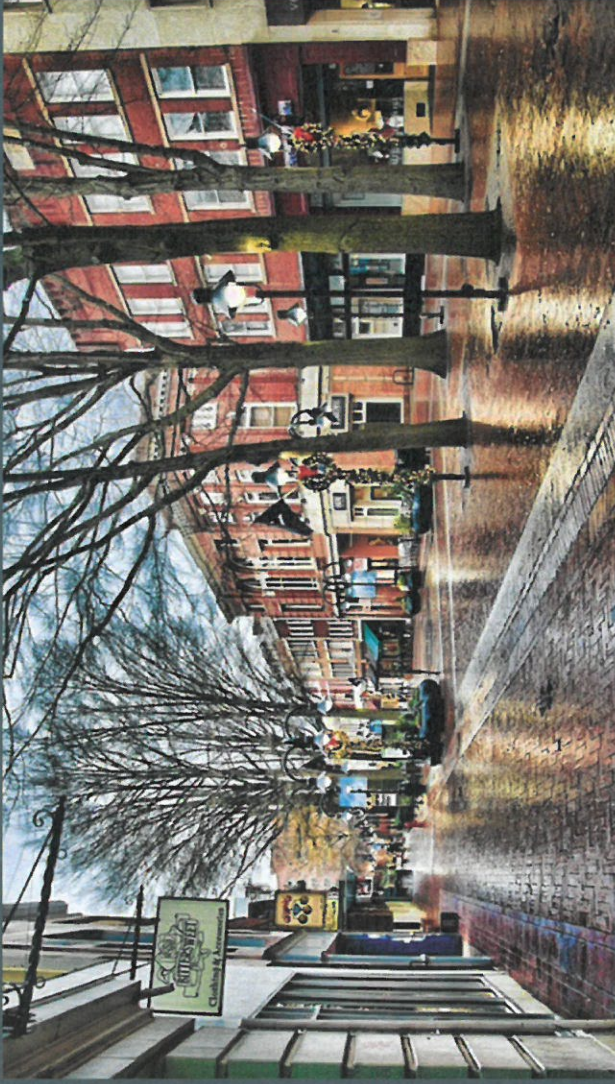
\$4,000,000,000 coming

What the STATE is focused on



Governor and Legislative Reaction to the Housing Crisis

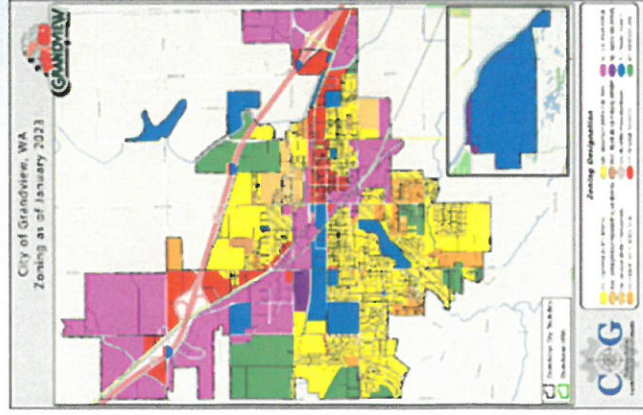
- \$4,000,000,000 using bonds requested from legislature
- Targeted at 50% AMI



YVCOG's Reaction to the Housing Crisis

- Help cities retain LOCAL CONTROL with housing policies and help maintain each city's identity
- Demand VS Inventory
- Generational Shifts
- Zoning Barriers
- Walkable Neighborhoods

As YVCOG was building zoning maps, we learned that a few of our members believed Yadina County was providing this service for them, and others had not given us updated zoning changes. We had one city with over 300 parcels not accounted for within their city limits. Working with the city and county, YVCOG was able to update the zoning to accurately reflect all parcels within the city limits and update the county with this information for their online GIS program.



The YCOG GIS program has been busy developing data and maps in support of many other programs in the YCOG. In the previous calendar year, the GIS was used to map and create notifications for over 30 current planning development projects in the Valley. These maps keep neighbors informed of the changes occurring in their communities. The GIS program is also used heavily to gather and analyze data for decision makers for more complex projects in our communities such as Housing Action Plans, Human Services Transportation Plans, Congestion Mitigation and Air Quality, and other regionally focused planning efforts.

[illegible]

The graphic shown here identifies people from Yakima County Cities who are headed to the Casino Monday through Thursday between 6:00 and 10:00 AM. This most likely represents where the day shift employees are coming from. The green dot in Tappanish is the Casino destination. The 3D heights of each city are scaled by the number of travelers/employees.



New tool, Streetlight
demonstrates traffic flow
in and out of your community

Community Law Enforcement Partnership

Promoting partnerships between law enforcement and community members to build trust, safety, and gang prevention/education was the focus of this grant. Before the real work begins, YVCOG spent 2023 connecting with law enforcement to learn what they were already doing, held pop-up meetings in English and Spanish to understand community safety concerns, convened school assemblies to educate students about domestic violence, healthy relationships, Crime Stoppers app and other services they may need. YVCOG conducted individual and business surveys to learn about property crime, homelessness, and other concerns.



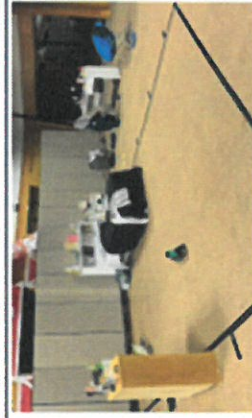
During community events, community days, Central Washington State Fair, parades, or any other event bringing community members together, YVCOG was there to encourage participation in our survey. Through community outreach, YVCOG was able to begin forming partnerships with service providers interested in contributing to the goals of this grant. YVCA's domestic violence services request the assistance from YVCOG in organizing one of their grants which includes the lower valley's law enforcement, schools, and agencies that work with the community. Crime Stoppers participated with YVCOG sharing information on the P3 app which allows students and the community report crime anonymously. The P3 app has been a great tool for high school students to report crime within the schools. SAFE Yakima Valley partnered with YVCOG in many of the events sharing information on recruitment of mentors for low-risk youth they serve. These agencies are a few of the partnerships.

During community events, community days, Central Washington State Fair, parades, or any other event bringing community members together, YVCOG was there to encourage participation in our survey.



What YVCOG learned in the beginning from law enforcement was the need for enhanced collaboration to improve public safety between our 13 local law enforcement agencies. Our local officers need enhanced technology with a neutral party administering the staff and technology purchased by combining their resources. Through this specific grant, the Local Crime Lab was determined to be a benefit for increasing public safety.

YVCOG is working with specific cities to implement 'Handle With Care', a program that informs schools when a child has been present at a domestic violence incident. This program provides a heads up to school counselors or teachers that 'little Susie' may be extra tired, or irritable, or act out, giving them an opportunity to intervene to offer any assistance they may provide to the child.



Hidden in Plain Sight was a staged bedroom with over 100 gang or drug paraphernalia laying 'in plain sight'. Only 30 items were seen by parents or law enforcement.

Reaching all sectors of your community

Survey

Task Force

Popup Meetings

Community Events

School Functions

Bazaars

Churches

Classrooms

Steering Committee

Council

Community Development Block Grant

Community outreach, engagement, and data lead to thriving communities!

Yakima Valley Conference of Governments was awarded a CDBG grant, through Toppenish, for the purpose of providing senior citizens and persons with disabilities a means to request emergency home repairs to prevent them from becoming displaced. YVCOG is currently working in Toppenish, Wapato, and Mabton with these specific services.

Before we begin accepting projects, YVCOG is conducting a gap and overlap study to learn who is providing what services already. We do not want to provide services already available seniors and disabled individuals, but instead, to fill in the gap with services not currently being offered.

With this new grant, YVCOG is creating policies and procedures for compliance. The specific funding through HUD (US Department of Housing and Urban Development) has strict guidelines that we are required to follow. Developing appropriate policies and procedures allows for clear understanding of what the process is for approving services, who qualifies for services, how much they qualify for, and who is authorized to perform services.

During Community Outreach, it was determined that 'Aging in Place' is important in communities. People who can stay in their homes are happier and enjoy life more. Living on fixed incomes, these individuals cannot afford to replace a water heater, furnace, leaky faucets, or electrical panel. Mitigating mold or unsafe drinking water increases the health of seniors. Broken windows or doors that do not lock can create stress and anxiety. Criminals who prey on seniors look for unsafe signs to be able to enter a senior's home. These simple, yet extremely important fixes may not be able to occur without the assistance of this grant.

Stay tuned as YVCOG moves forward with this grant. We hope to be able to open this opportunity to all our members in 2023 who would like to participate in services for low-income seniors and disabled individuals who live in your community.



*Taking care of those
who took care of us.*

Senior Assistance

30-80% Area Median
Income

\$16,600 - \$44,200 per
year (1)

Objectives:

1. Allowing Seniors to 'Age in Place'
2. Preventing Seniors from becoming displaced

2022 Health & Housing Grant



After a year of outreach in Toppenish to understand health issues related to housing, YVCOG was ready to begin services for mitigating these health risks. We learned health risks in relation to physical health, mental health, and emotional health are, at times, competing priorities. Each of these priorities are being addressed with some of the work YVCOG performed in 2022.

When YVCOG applied for this grant, our objective was to learn about unhealthy living conditions based on a zip code. Does where you live decrease or

increase your personal health? Why? What are the facts? Partnering with Department of Commerce, we learned about the overcrowding in homes and all the immediate or future health concerns directly related to too many people occupying one residence. By having multiple families living together, the physical and emotional effects on people was astounding.

Some immediate physical health concerns were not enough food, sleep, and prone to catching diseases more regularly. Having community lead priorities for increasing more housing, YVCOG partnered with Habitat for Humanity to discuss a land trust idea and YVCOG applied for and was awarded a grant for \$75,000 per municipality to develop Housing Action Plans. We anticipate another round of grants available in July 2023 to assist in the development of Housing Action Plans for those jurisdictions who did not participate in the first round of grants.



Some immediate and long-term emotional health concerns identified by community members could be recruitment into gangs, domestic violence, sexual assault, and adverse early childhood experiences. When YVCOG learned of these concerns from the community, we applied for and received the Community Law Enforcement Partnership grant. We began partnering with experts in these areas for additional resources.

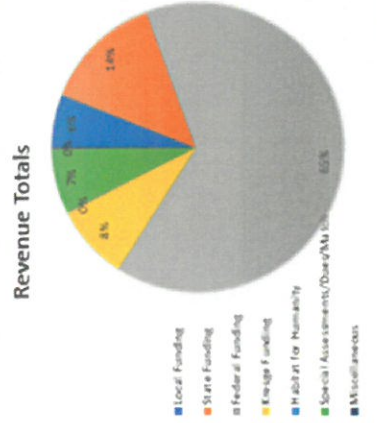
YVCOG has started researching contractors to assist in lead paint detection and abatement, water purification systems if lead is detected in a home's water system, mold abatement, removal of carpeting for individuals with asthma, window replacement, locks on doors and windows, constructing ramps for people with this type of need, and consideration for other health concerns that could be improved based on the structure they live in. Currently, this specific grant is in Toppenish. YVCOG will begin this process with outreach in 2023 in two additional cities in the Yakima Valley.



Health Issues Toppenish Asbestos Mold Contaminated water HVAC Systems Increasing Housing Stock Why Toppenish? Community Outreach and Engagement!

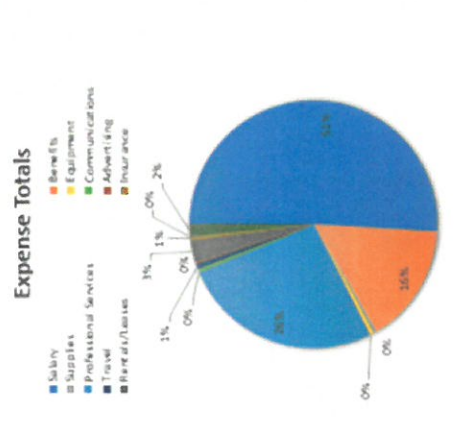
2022 Revenue & Expenses

Revenue Totals



Revenues Totals	Revenue Totals
Local Funding	\$ 170,859.95
State Funding	\$ 384,703.45
Federal Funding	\$ 1,846,737.95
Health & Housing Funding	\$ 240,000.00
Habitat for Humanity	\$ 3,000.00
Special Assessments/Dues/Match	\$ 208,684.00
Miscellaneous	\$ 5,806.72
Total	\$ 2,859,852.07

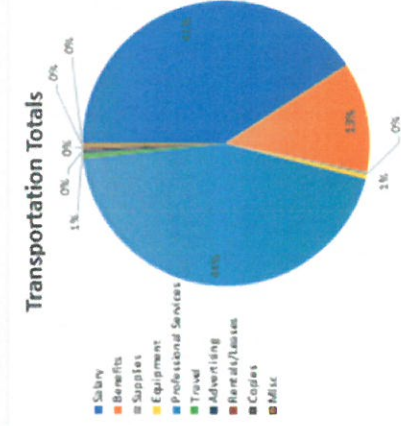
Expense Totals



Expenses Totals	Expense Totals
Salary	\$ 916,402.82
Benefits	\$ 282,316.79
Supplies	\$ 8,159.85
Equipment	\$ 8,897.94
Professional Services	\$ 472,608.24
Communications	\$ 8,880.37
Travel	\$ 12,662.89
Advertising	\$ 4,587.01
Rentals/Leases	\$ 50,814.16
Insurance	\$ 9,155.00
Copies	\$ 749.26
Miscellaneous	\$ 27,988.34
Total	\$ 1,800,622.67

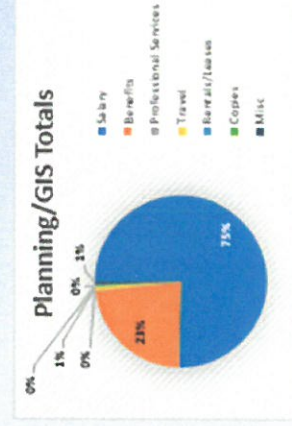
Transportation Expenses

Transportation Expenses Totals	Transportation Totals
Salary	\$ 325,426.29
Benefits	\$ 100,051.04
Supplies	\$ 2,293.64
Equipment	\$ 3,763.60
Professional Services	\$ 353,761.12
Travel	\$ 4,835.11
Advertising	\$ 3,024.40
Rentals/Leases	\$ 2,481.70
Copies	\$ 693.32
Misc	\$ 2,940.20
Total	\$ 799,270.42



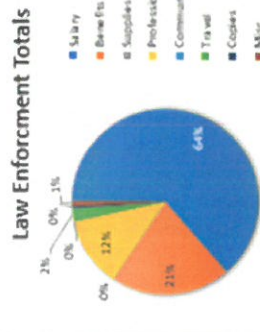
Planning / GIS Expenses

Planning/GIS Expenses Totals	Planning/GIS Totals
Salary	\$ 72,197.65
Benefits	\$ 21,826.28
Professional Services	\$ 113.48
Travel	\$ 615.94
Rentals/Leases	\$ 118.49
Copies	\$ 371.46
Misc	\$ 530.11
Total	\$ 95,773.41



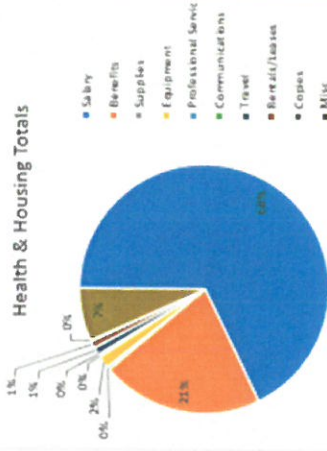
Community - Law Enforcement Outreach Expenses

Law Enforcement Outreach Expenses	Total Expenses
Salary	\$71,384.20
Benefits	\$23,276.73
Supplies	73.17
Professional Services	\$13,574.48
Communications	21.93
Travel	2587
Copies	462.06
Misc	956.72
Total	\$112,336.29



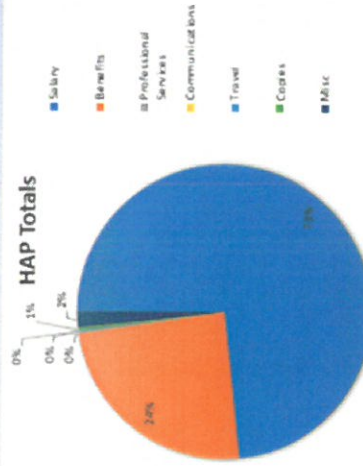
Health & Housing Expenses

Health & Housing Expenses Totals	Health & Housing Totals
Salary	\$ 49,202.58
Benefits	\$ 15,221.77
Supplies	\$ 308.83
Equipment	\$ 1,096.98
Professional Services	\$ 265.30
Communications	\$ 15.84
Travel	\$ 736.62
Rentals/Leases	\$ 658.64
Copies	\$ 127.18
Misc	\$ 4,981.10
Total	\$ 72,614.84



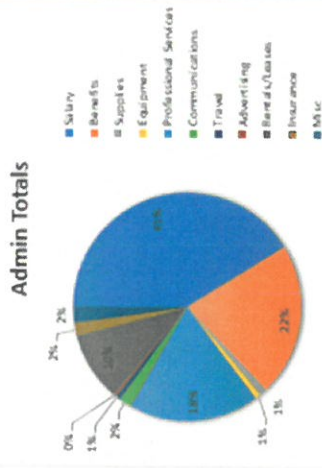
Housing Action Plan Expenses

HAP Expenses	HAP Totals
Salary	\$ 36,844.12
Benefits	\$ 12,235.40
Professional Services	\$ 25.27
Communications	\$ 15.83
Travel	\$ 97.54
Copies	\$ 174.78
Misc	\$ 892.48
Total	\$ 50,285.42



Administrative Expenses

Admin Expenses Totals	Admin Totals
Salary	\$ 200,188.82
Benefits	\$ 105,342.50
Supplies	\$ 5,080.73
Equipment	\$ 4,037.36
Professional Services	\$ 90,072.16
Communications	\$ 8,826.77
Travel	\$ 3,362.06
Advertising	\$ 1,962.61
Rentals/Leases	\$ 47,447.02
Insurance	\$ 9,155.00
Misc	\$ 11,219.43
Total	\$ 486,694.46



Future Priorities

I am excited to share 2023 priorities with our membership!

TRANSPORTATION continues to serve as the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for the Yakima Valley. YVCOG will begin the 2024-2045 (yes, 20 years!) Long-range plan and completing the 2024-2025 Unified Planning Work Program and 2024 - 2027 Metropolitan Regional Transportation Improvement Plan. YVCOG will update transportation's public participation plan and will kick off the Toppenish Freight Express Route study in partnership with WSDOT.

It is also the intention to have a Call for Projects - 2025 and Beyond for Surface Transportation Block Grant and a Call for Projects for 2022/2023 Carbon Reduction Program.

PLANNING AND GIS will continue to work with members regarding an online GIS map for economic development opportunities. Planning and GIS will continue to serve members with land use applications, noticing requirements, hearing procedures, and Camp Plan Amendment timelines. Planning staff will also be creating procedural guidelines for the city's staff to follow to help ensure Growth Management Act (GMA) compliance.

Focusing on Housing Action Plans (HAP) to update the Housing Element in members' comprehensive plan is an opportunity to review and update ordinances and codes to offer streamlined development for additional housing. YVCOG will pursue additional HAP grants for members who did not participate in the previous grant to offer this service to members at no cost to them. YVCOG will also pursue a Housing Action Plan Implementation (HAPI) grant to begin to implement the approved Housing Action Plan by each municipality.

COMMUNITY LAW ENFORCEMENT PROGRAM (CLEP) OUTREACH will continue to develop a Yakima Valley Public Safety Plan and present the plan to Councils for their consideration to approve for their municipality. YVCOG will pursue another CLEP grant to continue the work we have learned in each community such as, but not limited to, Block Watch, In Plain Sight, Handle with Care, and educational materials to help parents recognize behaviors or indicators that their child may need intervention.

HEALTH AND HOUSING will be a focus for YVCOG as we work to abate homes with lead paint, mold, and other unhealthy substances in homes located in the City of Toppenish. We will continue outreach in two other communities to provide possible rehabs for homes identified in those jurisdictions that may have an unhealthy condition. Besides lead paint, mold, and carpeting that may increase breathing issues for a person with asthma, YVCOG will also test water, install door locks, offer roofing assistance, replace broken windows, and work with partners to add additional housing in these communities to reduce overcrowding in homes.

SENIOR HOUSING EMERGENCY REPAIR program is working with Washington State Department of Commerce to identify gaps in services throughout our Valley. By launching the Community Development Block Grant (CDBG) Senior Repair program successfully, we will be able to extend this program to all our cities by showing the need of services to the Department of Commerce which will allow our valley to receive more funding to support all of our member cities.

YVCOG will continue to build partnerships with developers and partnerships within our communities to work together for our community housing needs. Part of this is continuing to expand our knowledge on Community Land Trusts to be able to assist and partner with Habitat for Humanity for a successful Community Land Trust project.

LOCAL CRIME LAB is in its initial phase including approval for policies and procedures, ordering equipment, determining, and hiring qualified staff, prioritizing training, working federal and state agencies for access into databases, and coordinating all the moving parts. The focus for 2023 is standup the service, work with Law Enforcement to build criminal mapping dashboards in each of their departments, listen to determine priorities for processing evidence, and to continue to seek funding to offer more services to reduce crime in the Yakima Valley.

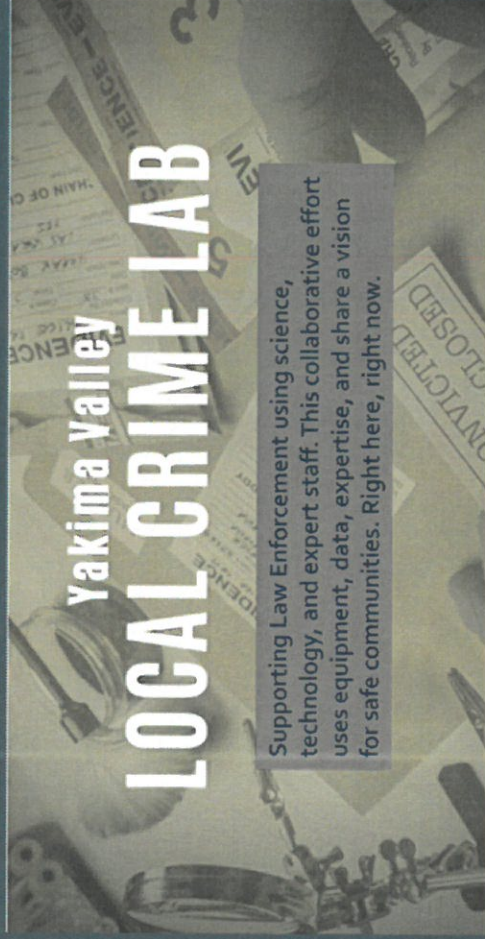
As you, our YVCOG Member, are tackling tough decisions, YVCOG is ready to serve you with collaboration, program oversight, grant administration with the assistance you have always expected.

Thank you for your continued support



Chris Wickenhagen, Executive Director
chris.wickenhagen@yvcoog.org
www.yvcoog.org

LOCAL CRIME LAB UPDATE



Phase I

Access federal, state, local databases
Dashboards for each police department with visual mapping
Onboarding for staff
Training for staff
Purchase NIBIN
Purchase Cellebrite
Purchase GrayKey
Purchase Equipment, Furniture
Begin processing evidence / researching investigative

Phase II

Purchase RapidDNA
Access DNA databases

- ✓ Equipment Purchased
- ✓ Computer Purchased
- Furniture to be purchased*
- Zillah YSO Substation*
- ✓ Staff Offered Positions
- *Undergoing background checks
- ✓ WSP/FBI Application Submitted
- ✓ Polices being written
- ✓ Procedures being written
- ✓ NIBIN Consultant Secured
- ✓ Analyst Consultant Secured
- ✓ Spillman Access Approved
- ^^Anticipated Staff Start Date 4/1

DATE: _____

COUNCIL ROLL CALL LIST: Meeting Date: 3-14-23

YES	ATTENDANCE	NO
✓	Councilmember Marquis	
✓	Councilmember Bell	
✓	Councilmember Costello	
✓	Councilmember Carlson	
✓	Councilmember Iverson	
✓	Councilmember Wickenhagen	
✓	Councilmember Peterson	

YES	AIS: <u>Consent app</u>	NO
	Councilmember Marquis	
	Councilmember Bell	
	Councilmember Costello <u>2</u>	
	Councilmember Carlson <u>1</u>	
	Councilmember Iverson	
	Councilmember Wickenhagen	
	Councilmember Peterson	

PAST 5 MIN.

YES	AIS: <u>MOVE TO EXT</u>	NO
	Councilmember Marquis	
	Councilmember Bell <u>1</u>	
	Councilmember Costello	
	Councilmember Carlson	
	Councilmember Iverson	
	Councilmember Wickenhagen <u>2</u>	
	Councilmember Peterson	

YES	AIS:	NO
	Councilmember Marquis	
	Councilmember Bell	
	Councilmember Costello	
	Councilmember Carlson	
	Councilmember Iverson	
	Councilmember Wickenhagen	
	Councilmember Peterson	

YES	AIS: <u>MOVE 13-14</u> <u>Consent</u>	NO
	Councilmember Marquis	
	Councilmember Bell	
	Councilmember Costello	
	Councilmember Carlson	
	Councilmember Iverson	
	Councilmember Wickenhagen <u>1</u>	
	Councilmember Peterson <u>2</u>	

YES	AIS:	NO
	Councilmember Marquis	
	Councilmember Bell	
	Councilmember Costello	
	Councilmember Carlson	
	Councilmember Iverson	
	Councilmember Wickenhagen	
	Councilmember Peterson	