ORDINANCE NO. 2144
ORDINANCE AMENDING SELAH MUNICIPAL CODE SECTION 1.10.031

WHEREAS, the existing version of Selah Municipal Code (SMC) section 1.10.031 presently reads in full, with its section heading, as follows:

1.10.031 Full-time regular nonunion employees.

Administrative Assistant;
Building Inspector/Code Enforcement;
Clerk-Treasurer;
Court Clerk;
Firefighter III;
Firefighter II;
Firefighter I;
Parks and Rec. Coordinator;
Payroll/Acct Payable Tech;
Public Works Admin Asst./Permit Tech;
Public Works Utility Foreman;
Utility Billing Tech;
WWTP Lead Operator;
WWTP Operator IV;
WWTP Operator III;
WWTP Operator II;
WWTP Operator I;
WWTP Operator Trainee.

; and

WHEREAS, the City desires to amend SMC 1.10.031 to now read in full, with its new section heading and new subsection labels, as follows:

1.10.031 Full-time regular nonunion employees; Non-exclusive list; Discretion to Combine; Salary restrictions.

(a) The list set forth in subsection (f) below is an illustrative-and-not-exhaustive list of the full-time regular nonunion employee positions that presently exist and that are contemplated to be potentially occupied in future years. The City may, at the discretion of the Mayor, hire and employ full-time regular nonunion employees in additional or different positions beyond those recited in subsection (f) below; provided however, in each such circumstance
the salary payable to any such employee shall not exceed the maximum amount specified on the then-applicable Salary Ordinance for the lowest-paid position in the department (as specified in subsection (f) below) where such employee is employed unless the City Council validly approves a higher salary for such employee.

(b) No employee may ever be paid a salary that exceeds the maximum amount specified on the then-applicable Salary Ordinance for the position held by such employee.

(c) The City may, at the discretion of the Mayor, combine multiple positions for any period of time; provided however, in each such circumstance the salary payable to any employee for performing combined positions shall not exceed the maximum amount specified on the then-applicable Salary Ordinance for the highest-paid of the combined positions unless the City Council validly approves a higher salary for such employee; and provided further, any permanent assignment of the City Attorney position shall require valid approval by the City Council pursuant to SMC 1.10.012 and any permanent assignment of the City Administrator position shall require valid approval by the City Council pursuant to SMC 1.10.015(a).

(d) The City is not obligated to fill each position recited in subsection (f) below. The list recited in subsection (f) below is a list of positions by general label and not, by contrast, a designation of job duties or obligations.

(e) Positions recited in subsection (f) below that are preceded by an asterisk (*) are nonexclusive positions and thus multiple employees may be simultaneously and separately employed in those positions at the same time. By contrast, positions recited in subsection (f) below that are not preceded by an asterisk (*) are exclusive positions and thus shall only be held by one employee at a time.

(f) For purposes of this section (and consistent with the City’s Salary Ordinance), the respective departments where full-time nonunion regular employees may be employed are labeled as “Administrative”, “Community Services”, “Public Works: Administration & Utilities”, “Public Works: Community Development”, “Public Works: Wastewater Treatment Plant”, “Police Department” and “Fire Department”. The current illustrative-and-not-exhaustive list of positions, which is set forth in no particular order of rank or importance, is the following:
Administrative:
City Administrator;
Clerk-Treasurer;
City Attorney;
Human Resources Manager;
Public Records Officer;
*Administrative Assistant (a/k/a Executive Assistant);
Payroll & Accounts Payable Specialist;
Utility Billing Specialist;
Court Clerk & Administrator;

Community Services:
Community Services Manager;
Recreation Coordinator – Youth Sports;
Recreation Coordinator – Civic Center;

Public Works: Administration & Utilities:
Public Works Director;
Public Works Utility Supervisor;
*Public Works Administrative Assistant;
Engineering Technician;

Public Works: Community Development:
Community Development Supervisor (a/k/a Community Planner or Code Drafter);
Building & Code Inspector;
Code Enforcement & Stormwater Management;
*Planning & Building Permit Specialist;

Public Works: Wastewater Treatment Plant
Wastewater Treatment Plant Supervisor;
Wastewater Treatment Plant Operator IV;
*Wastewater Treatment Plant Operator III;
*Wastewater Treatment Plant Operator II;
*Wastewater Treatment Plant Operator I;
*Wastewater Treatment Plant Operator Trainee;
*Wastewater Treatment Plant Mechanic;

Police Department:
Chief of Police;
Deputy Chief of Police;
Fire Department:
Fire Chief;
Deputy Fire Chief (Step 3, Step 2 or Step 1);
Captain (Step 3, Step 2 or Step 1);
Lieutenant (Step 3, Step 2 or Step 1);
*Firefighter – Step 3;
*Firefighter – Step 2;
*Firefighter – Step 1;
*Firefighter – Probationary;
*Fire Department Administrative Assistant.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE
CITY COUNCIL OF THE CITY OF SELAH:

SECTION 1. Selah Municipal Code (SMC) 1.10.031 shall be and is amended as set forth above.

SECTION 2. This Ordinance shall be effective at 12:01 a.m. on the fifth day following publication of a summary of the Ordinance in the official newspaper of the City of Selah.

Dated this 26th day of October, 2021.

[Signature]
Sherry Raymond, Mayor

ATTEST:

[Signature]
Dale F. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

[Signature]
Rob Case, City Attorney

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