

**City of Selah**  
**Selah Transit Development Plan**



**Annual Report for 2015**  
**And**  
**Six-year Plan 2016-2021**  
**Reported Annually**

**Adopted by the Selah City Council:** 9/13/16 **Resolution** 2559

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## Acknowledgements

### **CITY OF SELAH**

Donald Wayman, City Administrator  
Joe Henne, Public Works Director  
Dale Novobielski, Clerk-Treasurer

### **YAKIMA TRANSIT**

Alvie Maxey, Transit Manager  
Kevin Futrell, Project Planner



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## INTRODUCTION

The Transit Development Plan 2016-2021 and 2015 Annual Report provides updated information to the Washington State Department of Transportation (WSDOT) on Selah Transit's 2014 transportation components and accomplishments and proposed action strategies for 2016 to 2021.

This document is submitted per the requirements of RCW § 35.58.2795. Selah is required to prepare a six-year transit development plan and annual report every year. WSDOT uses this document to prepare an annual report for the Washington State Legislature summarizing the status of public transportation systems statewide. This document is also used to notify the public about projects that have been completed, are in process, or are planned for the future. Following a public hearing, the Selah City Council must approve this document prior to this document going into effect.

### History

Selah was officially incorporated on April 3, 1919. Selah has a strong mayor form of government. Selah's base economic activity primarily consists of fruit warehousing/processing facilities, due to the proximity of fruit orchards in the nearby Wenas Valley and access to regional railroad and roadway systems for shipment to markets. Selah is one of the many communities that serve as a "bedroom community" to the city of Yakima to the south.

In 2009, the City of Selah began operating fixed-route bus & par transit services under a contract with the City of Yakima (Yakima Transit) and continues to purchase those services. Selah's Transit services are funded by a voter-approved 0.3% sales tax (2007). Service initially started out with a north-south route through Selah and a trip along the Speyers-Fremont Loop.

In 2010, bus service was expanded to include a second trip along the Speyers-Fremont Loop during the route and frequency increased to hourly service.

In 2014, service was expanded to the Selah Firing Center Park & Ride providing a long-desired connection for military personnel working at the Firing Center and a Yakima-Ellensburg Commuter connection. Frequency reverted back to hourly service with half-hour service during the AM/PM peak hours and only one trip along the Speyers-Fremont Loop during the route.

On July 1, 2015, Selah began participating in funding the Yakima-Ellensburg Commuter, which has a stop at the Selah Civic Center and at the Yakima Firing Center. The Yakima-Ellensburg Commuter bus service is funded with a WSDOT grant, funds from the City of Selah, City of Yakima, and Central Washington University.

## SECTION I: ORGANIZATION

### Organizational Structure

The City of Selah does not have any transit-specific employees dedicated to Selah's Transit operations. Selah's transit-related staff consists of administrative personnel that support the City as a whole, including



positions from City Hall and Public Works. The transit contract with the City of Yakima is overseen by the Selah Public Works Director.

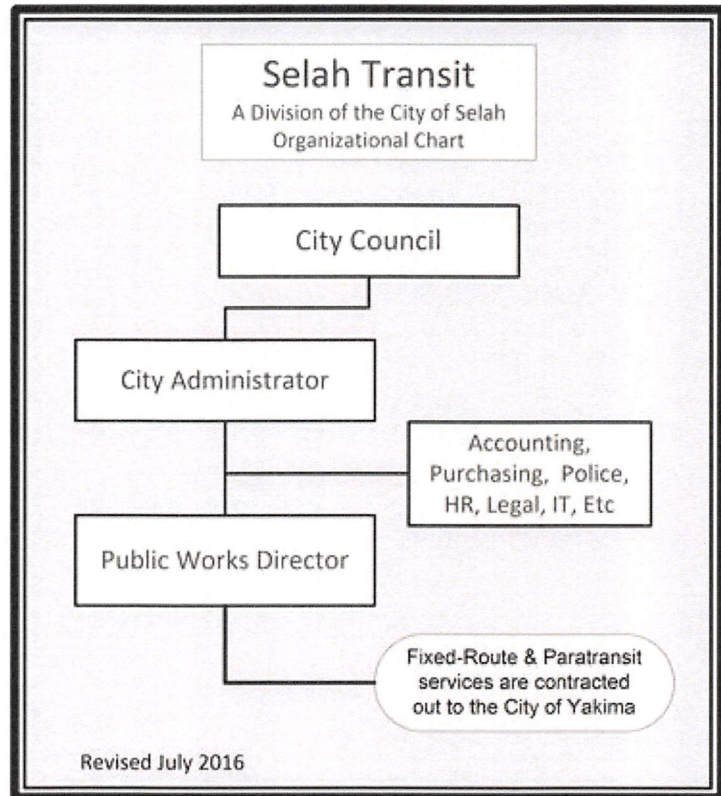
## Physical Plant

Selah Transit does not have a facility dedicated to only Transit services. Selah Transit is operated incidental to other activities out of Selah City Hall and the Selah Public Works Facility. The only physical site purchased with Transit funds is the park & ride property next to the Selah Civic Center.

## SECTION II: TRANSPORTATION SERVICES

### Fixed-Route Service

The City of Selah's fixed-route bus service is operated Mon-Fri from 6am-7pm, Saturday from 7am-6pm, and Sundays 8am-4pm all of which is in line with the services offered by the City of Yakima. Transit services are not available on nationally-recognized holidays (New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, & Christmas Day).



Selah is served by Yakima Transit's Route 10, which serves both Selah and Yakima. Ridership for Route 10 in 2015 was 100,207 passengers, a slight increase from 2014 (100,099). The increase was relatively low; Yakima Transit's system-wide decrease was 4.4% during the same period. Ridership varies from year to year and is affected by service changes including modifying routes, expanding/contracting service, changes to transfer policies, & increases in fares. Ridership was down across all passengers modes.

	One-way fare	Monthly Passes
Adults (age 18 and over) .....	\$1.00	\$25.00
Youths (age 6 - 17) .....	75¢	\$18.00
Reduced Fare (Persons 62/over, people with disabilities and Medicare Card holders. Reduced Fare ID card with photo required for reduced fare.) .....	50¢	\$9.00
Yakima-Ellensburg Commuter .....	\$5.00	\$150.00
Pre-School (under 6, accompanied by adult) .....	FREE	
Transfers (See Transfer policy, page 4) .....	FREE	

Several changes have been made to the route since the inception of the program, which have included a second trip per hour along the Fremont Speyer's Loop, changes along N. Wenas Road and Jim Clements Way, modifications to frequency (from hourly service to half-hour service to hourly-plus-peak service (AM/PM)). The service currently extends a commuter service-type extension out to the Firing Center Park

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& Ride Lot serving Zirkle Fruit along the way. The city of Selah will continue to make modifications as streets change and passenger transportation needs continue to evolve.

Yakima Transit retains all fares from the fixed-route service as part of the service agreement with Yakima Transit. As part of the consideration of keeping the fare revenue, Selah participates in Yakima Transit's operating grants.

### **Paratransit**

Yakima Transit continued to provide paratransit (Dial-A-Ride) services for Selah in 2015 through an agreement with Medstar. Paratransit services are required under Federal Transit Administration regulations because fixed-route bus service is provided. Door-to-door paratransit services are provided only to individuals who cannot access fixed-route bus service when fixed-route is in service. Selah's paratransit services the areas within the city limits of Yakima and Selah and some trips into the city of Union Gap (many for dialysis). Selah's trips are those trips that start in or return to Selah. Paratransit ridership increased from 3,340 passengers in 2014 to 3,713 passengers in 2015. Paratransit services typically costs around \$20 per passenger trip.

## **SECTION III: SHORT & LONG-RANGE PUBLIC TRANSPORTATION & CAPITAL IMPROVEMENT PRIORITIES**

### **Local Priorities**

This plan establishes local priorities for Selah's Transit Services, which include:

1. Connecting Selah's Transit System with Neighboring Transit Systems

Connections can be made from Prosser to Ellensburg by utilizing the Yakima-Ellensburg Commuter, People For People's Community Connector, & Yakima Transit's fixed-route system. Selah anticipates participation in the Yakima-Ellensburg Commuter potentially through funding support and capital improvements.

2. Providing Efficient and Effective Transit Services throughout Selah

Selah's constantly looking at ways to provide more effective and efficient service to passengers though route modifications and passenger facilities (park & ride locations and passenger shelters).

### **Capital Improvements**

Selah purchased property behind the City's Civic Center and intends to develop it into a park & ride lot serving not only fixed-route bus service, but also, the Yakima-Ellensburg Commuter.

Additional ADA accessible passenger shelters and sidewalk improvements for passengers are proposed for the future.



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## **SECTION IV: PROGRAM FUNDING & EXPENSES**

### **Operating Revenue**

Selah utilizes sales tax revenue & grant funding to maintain transit services. Selah Transit's operating revenue was \$326,273 for 2015. Operating revenues for 2016 for Selah are anticipated to be slightly lower than 2015 funding levels.

The city of Selah purchases fixed-route bus and Dial-A-Ride services from the city of Yakima. These services allow Yakima residents to come to Selah to purchase goods and services, as well as work for local employers or access life-necessity services like dental, medical, & social services, and vice versa. Currently, Selah's service consists of a portion of Yakima Transit's Route 10, which travels from the Yakima Downtown Transit Center along N. 1st Street to and throughout the city of Selah. Selah pays for the time that the bus travels within the city of Selah on an hourly rate. Selah pays for paratransit (Dial A Ride) trips on a per trip basis along with allocated insurance and fuel costs.

Selah benefits from Yakima Transit's operating grants as they relate to their service including utilizing a portion of Yakima Transit's annual allocation from the Federal Transit Administration. Service reductions and expansions are at Selah's discretion. Selah's most recent change was to extend services to the Firing Center (7 round trips per weekday) to provide additional support for the Yakima-Ellensburg Commuter, provide local bus service to the Firing Center, and provide service to workers at the Zirkle fruit warehouse & processing facility.

### **Sales Taxes**

The City of Selah has a voter-approved 0.3% sales tax that pays for operating service in Selah, mainly fixed-route and paratransit services contracted for through Yakima Transit. Each 0.1% of sales tax equals approximately \$110K in revenue.

### **Grant Funds**

The City of Selah typically participates in Yakima Transit grants relating to Selah's service. In 2015, it included the Federal 5307 annual apportionment grant. Selah has applied for Federal Congestion Mitigation Air Quality funding to pave the planned Park & Ride lot next to the Selah Civic Center.

### **Washington State Transit Formula Funds**

The Washington State Department of Transportation allocates funding to the city of Selah to help off-set the cost of paratransit (Dial A Ride) services. The July 2015 - June 2017 amount was \$11,729.

### **Operating Expenditures**

Selah's 2015 operating expenses were \$280,279. Selah's contract service rates remained flat in 2015 and are anticipated to increase slightly for 2017. Paratransit services remained relatively close to actual costs for 2015 and are based on a cost-per-trip basis as negotiated by the City of Yakima with Medstar the Dial-A-Ride contractor. The rates the paratransit contractor charges typically increase each year due to a built in cost of living increase. Selah Transit's contracting expenses are anticipated to slightly increase through 2020.

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## Capital Funds

Selah typically plans to spend \$11K year on transit shelters and \$5K year on sidewalk repairs and replacement along the fixed-route system in Selah. In 2015, Selah spent \$151,601 on capital expenses (Park & Ride \$135,601). Except for 2017 (Civic Center Park & Ride development), annual capital expenses are anticipated to be less than \$20,000 through 2020.

## SECTION V: SIGNIFICANT CHANGES PLANNED, 2016 – 2021

For the 2016-2021 period, the only significant transit project planned is the park and ride lot located next to the Selah Civic Center. Smaller projects include sidewalk improvements, ADA improvements, and new transit shelters along the fixed-route system.



## Exhibit A – Transit Financials

Selah Transit - 2015 Annual Report & Budget 2016-2021							
	2015	2016	2017	2018	2019	2020	2021
<b>Beginning Balance</b>	<b>\$285,073</b>	<b>\$249,466</b>	<b>\$270,044</b>	<b>\$187,544</b>	<b>\$197,044</b>	<b>\$212,544</b>	<b>\$212,544</b>
<b>Operating Revenues</b>							
Sales Tax	\$ 349,597	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000
Federal Operating Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WSDOT Grants	\$ -	\$ 11,729	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
WSDOT Formula Funds	\$ 4,807	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 1,869	\$ 1,420	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Operating Revenue</b>	<b>\$ 356,273</b>	<b>\$ 323,149</b>	<b>\$ 317,500</b>	<b>\$ 311,500</b>	<b>\$ 317,500</b>	<b>\$ 317,500</b>	<b>\$ 317,500</b>
<b>Operating Expenses</b>							
Fixed-Route P&M	\$ 218,050	\$ 245,571	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Yakima-Ellensburg Commuter	\$ 8,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Paratransit ADA P&M	\$ 54,229	\$ 65,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>Total Operating Expenses</b>	<b>\$ 280,279</b>	<b>\$ 326,571</b>	<b>\$ 326,000</b>	<b>\$ 326,000</b>	<b>\$ 326,000</b>	<b>\$ 326,000</b>	<b>\$ 326,000</b>
<b>Net Cash Available</b>	<b>\$361,066</b>	<b>\$246,044</b>	<b>\$261,544</b>	<b>\$173,044</b>	<b>\$188,544</b>	<b>\$204,044</b>	<b>\$204,044</b>
<b>Capital Revenue</b>							
Sales Tax Revenue	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
WSDOT Grant - Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Revenue</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Capital Expenditures</b>							
Minor Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ 135,601	\$ -	\$ 98,000	\$ -	\$ -	\$ -	\$ -
Shelters/benches/signs	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Sidewalks	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Capital Expenses</b>	<b>\$ 151,601</b>	<b>\$ 16,000</b>	<b>\$ 114,000</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>
<b>Ending Cash Balance 12/31</b>	<b>\$ 249,466</b>	<b>\$ 270,044</b>	<b>\$ 187,544</b>	<b>\$ 197,044</b>	<b>\$ 212,544</b>	<b>\$ 228,044</b>	<b>\$ 228,044</b>





## Appendix B: Six-Year Transit Improvement Plan - Project List

The only planned project in the next six years is the proposed park and ride lot at the Selah Civic Center. The City of Selah is seeking Congestion Mitigation Air Quality funding to assist in building out the park and ride lot. Matching funds for the project will come from Selah Transit Sales Tax.

The sidewalk and shelter projects are ongoing each year.

Selah Transit Six-Year Transportation Improvement Plan - Project List 2015-2021																	
Priority	Project Identification	Improvement Type	N Y	Funded?	Status	Length		(funds shown in thousands)							Funded Projects Only		
						Route Loop	Completion Time	Phase Start (mm/yy)	Fund Source Information					Expense		Envir. Type	ROW Required
									Anticipated Source	Federal	State	Local	Total	Schedule			
														Phase			
														1st	2nd		
1	Transit Amenities - 5 new bus shelters w/ lighting (benches/sign/garbage cans)	C	Y	Planned	10	5yr	10/16					54	54	54		CE	No
2	Park & Ride - Pave property previously purchased (Near Selah Civic Center)	C	N	Planned	10	1 yr	3/17	CMAQ	85			13	98	98		CE	No
3	ADA Sidewalk Improvements - improve access to transit stops along 1st Street	C	Y	Ongoing	10	5yr						25	25	25		CE	No

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## APPENDIX C: PUBLIC HEARING NOTICE

Sunday, August 7, 2016

Selah Transit is submitting to the Washington State Department of Transportation its Six-Year Transit Development Plan and Annual Report.

These documents address state and local long and short-range priorities, capital improvements, planned significant operating changes, program funding sources, and the summary of Selah Transit's 2015 operations and proposed changes over the next six years. The proposed program will be the final program, unless amended, satisfies the requirements regarding the final Program Of Projects.

A public hearing on the submittal will be held by the Selah City Council on September 13, 2016.

A draft document is available for public review during normal office hours at the Selah City Hall located at 115 W. Naches Avenue, Selah, WA 98942 or online at [www.selahwa.gov/TDP2016](http://www.selahwa.gov/TDP2016).



## Appendix D: Fixed-Route Map

