



## CITY OF SELAH PUBLIC WORKS

### FUNDRAISING CAR WASH PERMIT APPLICATION

NAME OF ORGANIZATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_  
(if different from mailing address)

TELEPHONE NUMBER: \_\_\_\_\_

PURPOSE: \_\_\_\_\_

DATE(S) AND TIME TO BE HELD: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_

LOCATION OF CAR WASH: \_\_\_\_\_

*A MAXIMUM OF TWO FUNDRAISING CAR WASHES SHALL BE PERMITTED TO OCCUR AT ANY CAR WASH LOCATION WITHIN THE CITY FOR EACH CALENDAR YEAR.*

LICENSE FEE OF \$10.00

DEPOSIT OF \$100.00 FOR THE USE OF THE CAR WASH DISCHARGE COLLECTION DEVICE. THIS DEPOSITED AMOUNT SHALL BE RETURNED TO THE APPLICANT WHEN THE CAR WASH DISCHARGE COLLECTION DEVICE IS RETURNED TO THE ADMINISTRATOR FOLLOWING THE CAR WASH EVENT, AND IN NO CIRCUMSTANCES GREATER THAN 48 HOURS AFTER THE COMPLETION OF THE CAR WASH EVENT. THE DEPOSIT SHALL BE SPECIFICALLY RETAINED TO RECOVER THE COST OF THE CAR WASH COLLECTION DISCHARGE COLLECTION DEVICE IN THE EVENT IT IS LOST OR RETURNED IN DAMAGED OR NON-FUNCTIONING CONDITION. IF THE DEVICE IS RETURNED IN ACCEPTABLE OPERABLE CONDITION, THE DEPOSIT SHALL BE RETURNED TO THE APPLICANT.

BY \_\_\_\_\_  
PUBLIC WORKS DIRECTOR

DATE \_\_\_\_\_

# INSTRUCTIONS FOR CARWASH DRAIN KIT

## SET UP:

1. Pull the grate aside using the grate hook.
2. Place the drain kit into the storm drain.
3. Attach a length of hose to the pump hose.
4. Run the hose to either the sewer cleanout on the building or to a drain that goes to the sewer. As a last resort water may be discharged to a grassy or gravel covered area.
5. Pull your vehicle, or use the traffic cones, along side the drain kit to prevent damage to the drain kit.
6. Hook the leads to your car battery.  
(Red to (+) positive and black to (-) negative.)
7. The pump will start automatically when water fills the basin.

## TAKE DOWN CLEANUP:

1. Finish rinsing buckets, sponges and rags. Wash down carwash area to remove residual soap and grease.
2. Wait for drain kit to empty.
3. Disconnect the hose from the pump hose.
4. Drain the hose into the sewer connection or to a grassy area. **Do not drain back into the storm drain.**
5. Disconnect the cables from the battery.
6. Pull the kit from the drain.
7. Dump all grit and solids into a plastic bag and dispose in garbage can.
8. Please wipe out the drain kit.
9. Coil the electrical leads into the kit.
10. Replace the grate with the hook, making sure it is well seated. **Watch your fingers!**
11. Please return the drain kit promptly and report any problems.