



**APPLICATION FOR APPOINTMENT
TO SELAH CITY COUNCIL
(DUE TO VACANCY – POSITION 1)**

Application Deadline

One (1) vacancy will exist on the Selah City Council as of 12:01 a.m., Tuesday, April 1, 2025, due to the resignation of Councilmember Kevin Wickenhagen. To be considered as a potential appointee-replacement, your completed Application must be actually received by the City no later than 4:30 p.m., Friday, April 18, 2025. Incomplete, untimely and/or sent-but-not-actually-received Applications will not be considered.

Method of Delivery

Your completed Application must either be (a) delivered to City Hall at 115 West Naches Avenue, Selah, WA 98942 or (b) emailed to courtney.mcgarity@selahwa.gov. Applications delivered or purportedly delivered to a different address and/or by a different method will not be considered.

Eligibility Questions

Pursuant to state law (RCW 35A.12.030; RCW Chapter 42.23; et al.), a “No” answer to any of these four questions will render you ineligible for appointment. Also, if it is later discovered that any “Yes” answer was inaccurate or untrue, you will be ineligible for appointment (or for continuation of service).

1. Do you presently reside within Selah’s city limits (a/k/a corporal limits)? (Please note: having a Selah mailing address is not sufficient, because many Selah mailing addresses are actually located in the unincorporated areas of Yakima County.)
 Yes No
2. Will you, as of the date of May 13, 2025 (which is the contemplated appointment date), have resided within Selah’s city limits (a/k/a corporal limits) for at least 365 consecutive days?
 Yes No
3. Are you a registered voter in Yakima County and in the City of Selah?
 Yes No
4. Do you occupy, or plan to occupy, any public office or public employment – beyond serving as a Councilmember – that would render you ineligible to simultaneously serve as a Councilmember pursuant to RCW Chapter 42.23?
 Yes No Uncertain (please provide some details/explanation)

Applicant’s Biographical Information

FULL LEGAL NAME: _____

NICKNAME(S) AND PRIOR NAME(S): _____

CURRENT HOME ADDRESS: _____

OTHER HOME ADDRESS(ES) WITHIN PAST 365 DAYS: _____

PHONE NUMBERS: Primary: _____ Secondary: _____

EMAIL: _____

Application for Appointment to Selah City Council

To be completed by City:

Date & time received: _____
Method received by: _____
Person who received it: _____

Information About Serving on the City Council

Council meetings are held on the 2nd and 4th Tuesdays of each month (except during June and December, when meetings typically only occur on the 2nd Tuesdays – but not on the 4th Tuesdays). Regular meetings commence at 5:30 p.m. and last as long as necessary (commonly until 7:30 p.m. or later). Study session meetings occur every second meeting date, they commence at 4:30 p.m., and they are typically immediately followed by regular meetings. In-person attendance at meetings is necessary. Unexcused absences can result in forfeiture of office. See Selah Municipal Code (SMC) Chapter 1.06.

If appointed, you must take an Oath of Office, adhere to the state Code of Ethics, and uphold the City’s confidentiality standards. Within two weeks of appointment, you must file any required financial disclosure documents with the state public disclosure commission, consistent with RCW Chapter 42.17A. Within 30 days of appointment, you must complete DEI training, consistent with a still-in-effect Settlement Agreement that the City previously entered into¹. Within 90 days of appointment, you must take training on the Public Records Act (RCW Chapter 42.56) and on the Open Public Meetings Act (RCW Chapter 42.30). You will be required to serve on one or more internal committees (e.g., the finance committee) and/or to act as a liaison to one or more outside agencies or boards (e.g., the Selah Park and Recreation Service Area – SPRSA).

This is a non-partisan position. Also, Selah does not have districts; it is not necessary that your address be located in any particular area or precinct of the City.

If appointed, you will serve – absent death, resignation, forfeiture of office, or some other method of causing a vacancy – until a qualified person is elected during the state’s general election on November 4, 2025. Once the election results are certified, the election winner will immediately take office (during the remaining weeks of 2025) and your service will end (unless you are the person who wins the election). See RCW 42.12.070(6).

Councilmembers are not employees of the City. However, each Councilmember is paid \$350.00 gross per month of service (or a lesser pro-rated sum for any partial month). Each Councilmember may also be provided coverage under the City’s vision insurance, if any. See SMC 1.10.021(a).

Your Application and all information you submit – including the appearance of your signature on the final page of this Application – will constitute a government record, will be subject to the Public Records Act (RCW Chapter 42.56), and will be publicly disseminated. You may not block or prevent public dissemination by withdrawing or purporting to withdraw an already-submitted Application.

Applicant’s Background Information

1. Are you currently employed? [] Yes [] No
 - a. If yes, who is your current employer? _____
 - b. If yes, what is your position/role? _____
 - c. If yes, how long have you served in your position/role? _____
 - d. If no, when were you last employed? _____
 - e. If no, why did you stop being employed? _____

2. Educational background:
 - a. Do you have a high school diploma? [] Yes [] No
or its equivalent? _____
 - i. If yes, what year and from where? _____

¹ The DEI training is just an awareness-type educational training. The City does not have any DEI programs or preferences that would violate the currently-in-effect presidential Executive Order 14151.

- b. Do you have any higher education or skills training? Yes No
 i. If yes, please summarize: _____

3. Do you hold any certifications/licenses, such as CDL, CPR, notary, etc.?
 Yes No
 a. If yes, please list each: _____

4. Have you ever been convicted of a felony or misdemeanor?
 Yes No
 a. If yes, please list each instance²: _____

5. Have you ever been adjudicated as incompetent or had a guardian appointed over you and/or over your affairs?
 Yes No
 a. If yes, please summarize³: _____

6. Have you previously applied for appointment to any city council (not just Selah's)?
 Yes No
 a. If yes, please list each instance: _____

7. Have you ever run as a candidate for public office (whether in Selah or elsewhere)?
 Yes No
 a. If yes, please list each instance: _____

8. Have you ever been an employee of any government (whether in Selah or elsewhere), including but not limited to military service?
 Yes No
 a. If yes, please summarize: _____

9. Have you ever been, directly or indirectly, a contractor or supplier to any government (whether in Selah or elsewhere)?
 Yes No Uncertain
 a. If yes or uncertain, please summarize: _____

10. Have you ever worked for a company that was a contractor or supplier to any government (whether in Selah or elsewhere)?
 Yes No Uncertain
 a. If yes or uncertain, please summarize: _____

11. Have you ever served on any sort of board, council, commission, or voting body?
 Yes No
 a. If yes, please summarize: _____

² Criminal convictions are not legally disqualifying. However, you must be a registered voter to be eligible for appointment.

³ Past adjudications of incompetency and/or guardianship are not legally disqualifying. However, current legal competency is legally required for you to be eligible for appointment.

12. Are you or any immediate family member employed by and/or volunteering for Selah? Yes No Uncertain

a. If yes or uncertain, please summarize: _____

13. Are you or any immediate family member employed by and/or volunteering for Yakima County Fire District No. 2? Yes No Uncertain

a. If yes or uncertain, please summarize: _____

14. Have you ever attended a public meeting of the Selah City Council or Selah Planning Commission? Yes No

a. If yes, please state number of times: _____

15. Do you or any immediate family member have a role at and/or financial interest in any company or agency that does business with the City of Selah? Yes No Uncertain

a. If yes or uncertain, please summarize: _____

16. Are you aware of any fact or perception that create or appear to create a conflict of interest for you to serve on the City Council? Yes No Uncertain

a. If yes or uncertain, please summarize: _____

17. For the past ten years, please recite:

<u>Name of Employer/School</u>	<u>Location & Position</u>	<u>Start Date and End Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

18. Have you ever advanced a claim and/or filed a lawsuit against any government (not just Selah)? Yes No

a. If yes, please list each instance: _____

19. Have you ever submitted a public records request and/or FOIA request to Selah? Yes No

a. If yes, please list each instance: _____

20. Please list all professional and/or social groups, clubs, and/or affiliations (e.g., Rotary, Kiwanis, Elks, Audubon Society, MADD, AARP, etc.) that you belong to and/or have – but you do not need to list any political parties that you belong to because this is a non-partisan position:

Name of Professional/Social Group, Club, Etc.

21. Please recite the user name, internet address and/or other identifying information for every social media account (e.g., Facebook, Twitter, Instagram, OnlyFans, etc.) that you use whether under your literal name and/or under any fictitious or alternate name:

User Name, Internet Address, Etc., of Social Media Accounts

22. If not already encompassed by your prior answers, please recite any history, experience, special training and/or special skills that you believe make you well-suited to serving as a Councilmember:

History, Experience, Training and/or Skills

23. Please provide a few references, who know you on a personal basis and/or professional basis:

<u>Name of Reference</u>	<u>Telephone and/or Email</u>	<u>Type of Reference/Relationship</u>
--------------------------	-------------------------------	---------------------------------------

<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Applicant's Answers to Narrative Questions

1. Why are you interested in serving as a Councilmember (on this interim basis, until the next election occurs)? _____

2. What challenges do you believe Selah faces or will likely soon face, which the City Council should be planning for? And what plans should be pursued? _____

3. If different from your answer to question 2 above, what are the three highest priorities that you believe Selah should address or begin planning to address? _____

 _____.
4. What would you hope to accomplish during your time on the City Council? _____

 _____.
5. What else, if anything, would you like to share? (E.g., hobbies and interests; additional background facts; personal opinions, etc. You may append additional separate pages, if you choose.) _____

 _____.

Applicant's Verification

I certify, under penalty of perjury and risk of being ineligible for appointment (or for continuation of service), that the information recited on this Application (and on the additional pages that I submitted, if any) is true and accurate. I understand that I am not guaranteed appointment and that the City Council has discretion to choose whichever applicant the existing Councilmembers choose via a public vote. If appointed, I will voluntarily depart the City Council after the winner of the forthcoming election is certified (unless I am the person who wins the election).

 Applicant's Signature

 Date