

## YCFD#2 Board of Commissioner Meeting Minutes, November 13, 2024

A. Call to Order: *18:31*

B. Roll Call: *Commissioner Rex Reed, Commissioner Dan Boyle, Lieutenant Jake Stuker, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Secretary Christine Willis*

C. Approval of Minutes: *October 8, 2024, Meeting Minutes; Motion to approve by Commissioner Reed, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.*

D. General Business:

1. Financial Report:

a. Deposits:

(1) .....\$ 0.00

b. Fund Balances:

(1) Expense Fund.....\$ 1,133,235.36

(2) Fire Inv. Pool .....\$ 2,048,150.00

(3) EMS Fund..... \$ 252,543.34

(4) EMS Inv. Pool..... \$ 48,530.00

(5) Fire Reserve Fund.....\$ 56.19

(6) Fire Reserve Inv Pool.....\$ 1,328.00

c. Review of Expense Vouchers:

(1) City of Selah(Fire).....\$ 466,566.00

(2) City of Selah(EMS).....\$ 116,989.00

**Total Expense           \$ 583,555.00**

E. Unfinished Business:

Joint Budget –*Commissioner Boyle went to City Council meeting, there was no discussion on the joint budget, it was approved as proposed. Chief Lange stated that there is still a chance that Mayor may not allow Chief Lange to spend the total amount of his approved budget as mentioned by the City Administrator, doesn't see that this could happen, but wanted to make the Commissioners aware. Chief Lange will be gone for the next City Council meeting, Deputy Chief Willis will have all the numbers to supply.*

Drill Incentive Purchase – *Deputy Chief Willis stated all the incentive purchase items are in and are at the embroiderer right now, \$4,910.85 plus embroidery, still pending on the quote for the embroidering.*

Station 24 & 26 Generator Installation –*Chief Lange came up with scope of work used previously for a template, contacted Thunder Electric, Scout Lake, Primary Electric and Lovelass Construction, only heard back from Thunder Electric with a bid sheet at \$158,659.50. Commissioner Reed made a motion to approve the install of the generators at Station 24 and 26*

*using the bid from Thunder Electric and striking bid bond, Commissioner Helms 2<sup>nd</sup>, all in favor, approved.*

*DNR Phase 2 Grant – Department received check in February deposited into Fire Department Joint Budget, Chief Lange requested Kim to cut new check to go towards the generator project for YCFD#2 to deposit instead.*

*Station 22 Irrigation – Chief Lange got ahold of Rod, water is off, bid includes water under road, weir box in, power would need to wait until spring, will cost \$48,105.00. Irrigation is \$1,750 a year. Commissioner Helms made a motion to approve the bid proposed by Rod to get irrigation to the property, Commissioner Reed 2<sup>nd</sup>, all in favor, approved.*

*Pacific Power Light Replacement Incentive – Estimate for Station 24 is \$876 after incentive, Station 26 \$808 after incentive, didn't qualify 100% due to lack of use at the stations. Commissioner Boyle made a motion to accept the incentive estimates for Station 24 and 26 light replacement program, Commissioner Helms 2<sup>nd</sup>, all in favor, approved.*

**F. New Business:**

*MRSC Small Works Roster & Capital Projects–MRSC is a company that manages work rosters, District doesn't have a company currently to manage projects, but we are supposed to have one, \$150 a year. Secretary Willis to set up. Commissioner Boyle made a motion to sign up for the MRSC Small Works Roster, Commissioner Reed 2<sup>nd</sup>, all in favor, approved.*

*Resolution 9-24 Resolution to Increase 2025 Property Tax Levy – Commissioner Boyle made motion to approve Resolution 9-24 to Increase 2025 Property Tax Levy, Commissioner Helms 2<sup>nd</sup>, all in favor, approved.*

*Resolution 10-24 Resolution Levying 2025 Ad Valorem Property Tax - Commissioner Boyle made motion to approve Resolution 10-24 Levying 2025 Ad Valorem Property Tax, Commissioner Helms 2<sup>nd</sup>, all in favor, approved.*

**G. Chief's Report:**

*Achievements - Deputy Chief Willis passed the Fire Inspector 1 certification and is taking on Fire Marshall duties. Lieutenant Stuker completed the Managing Officer program through the National Fire Academy.*

*Hydrant flushing and maintenance have been completed for the year. All cabs and brush trucks have been winterized. Pump testing is done on all except 1 truck.*

*US Cellular – Permit application has been signed and sent to the County. Agreement was sent back to Chief Lange due to one digit missing on parcel number so Chief Lange also had him correct the wording to show as YCFD#2. Pending County approval for permit.*

*Station 26 fencing – to be discussed after generators are done, deferring to 2025 expenses. Commissioner meeting at Highland, all 3 commissioners will be able to attend.*

*Station 21 - AC and Furnace units, at the all call meeting, told the employees if there are additional issues to let Chief know, not in budget, will have to go to Council for funds if needing fixed.*

**H. Commissioners' Report:**

*Engine 222 has been approved by City Council to surplus.*

*Commissioner Boyle stated we need to revisit the agreement formula with the Mayor for the Joint Budget, tabled until early 2025, Commissioners to meet and come up with proposal to approach the Mayor with. Commissioners have contacted Brian Snure to have an Executive session for evaluation of current agreement and recommendations for what's best for the District.*

**I. Secretary's Report:**

*No new business.*

**J. Public Comment:**

*No new business.*

**K. Good of the Order**

**L. Adjournment:** *19:39*

**Next Meeting: December 10, 2024, SFD Sta. 21, 18:30**