

## YCFD#2 Board of Commissioner Meeting Minutes, August 13, 2024

**A. Call to Order:** *18:28*

**B. Roll Call:** *Commissioner Rex Reed, Commissioner Dan Boyle, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Secretary Christine Willis*

**C. Approval of Minutes:** *July 9, 2024, Meeting Minutes; Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Reed, all in favor, approved.*

**D. General Business:**

**1. Financial Report:**

**a. Deposits:**

(1) .....\$ 0.00

**b. Fund Balances:**

(1) Expense Fund.....	\$ 610,289.84
(2) Fire Inv. Pool .....	\$ 2,048,150.00
(3) EMS Fund.....	\$ 100,278.81
(4) EMS Inv. Pool.....	\$ 48,530.00
(5) Fire Reserve Fund.....	\$ 45.07
(6) Fire Reserve Inv Pool.....	\$ 1,328.00

**c. Review of Expense Vouchers:**

(1) .....\$ 0.00

**Total Expense           \$ 0.00**

**E. Unfinished Business:**

Station 22 Repairs –*Repairs have been completed; payment is being approved by City Council.*  
 Station 28 Property – *Proposed contract sent to Commissioners for review. Commissioner Boyle had questions on section 1 about only using property on active fire, does not like that wording and asked if we might need it for training. Commissioner Reed would also like that wording changed as well as listing agencies able to access and would like to have permanent easement forever for the department. Chief Lange is going to clarify and put in writing, locks on the gate for access, reword access for agency partners, permanent easement terminology and consistent power to the well with more than just a fill stand, access allowed for fire department use and training only, permanent easement to be recorded. Will respond to Commissioners via email for agreement.*

**F. New Business:**

Budget – *Joint Board Meeting to be September 5<sup>th</sup> at 17:30 to discuss budget. Finance Director, Kim Grimm and Chief Lange have been working together to get budget numbers figured out, Kim*

*has higher beginning balance than Chief Lange has. Questioned how she got to her property tax revenue number from city which went up \$6000 but public safety utility tax went down 20%, trying to get that figured out, otherwise budget is normal besides payroll. Wage and salary comparison every 3 years, this is the year to be reviewed. Percentage changed, City is at 41%, District is at 59% this year. Chief Lange doesn't have exact numbers yet, best guess \$60,000 decrease in revenue due to tax collection, add EMS to it, up \$19,000 from last year in revenue which will overcome the deficit in tax collection. Chief Lange is going to bring up the fixed amount to the City that is agreed to be paid at the Joint Board Meeting. Salary comparison, 9-14% low, should be an increase of 9% for firefighter, 11% for lieutenant, 12% for captain. Commissioner Reed said this has been agreed upon, will need to address with the City, want to make sure to do what we need to do for employee retention. For Joint Board Meeting, Chief Lange wants in writing an explanation how they calculate real and personal property tax as well as public safety utility tax*

**G. Chief's Report:**

*Station 22 - No update on irrigation from Rod.*

*Station 24 & 26 Generators – Met with one contractor onsite at Station 26, there are less expensive ways to wire generators to buildings, can be routed differently to save money.*

*Station 21 – Meeting with contractors for HVAC system. There are Grants to apply for, must be over \$100,000. 2 current bids, expecting the 3<sup>rd</sup> bid this week.*

*Rental Property - Driveway is complete. Invoice at City Council being approved for payment.*

**H. Commissioners' Report:**

*Commissioners Association Dinner - Thursday night, August 15 at 18.30, at the Woodshed.*

*Burn Ban - Commissioner Boyle asked how the burn ban was going. Chief Lange said they haven't had many calls.*

*RFA - Commissioner Boyle asked if anyone joined Yakima on the RFA. Chief Lange stated no one joined, however, if Terrace Heights annexation goes through, might prompt more discussion. RFA might be on the table for future discussions for our department as well.*

**I. Secretary's Report:**

*State Audit Update – Numbers for 2020-2023 have been entered for Amy at the State Auditor, still have work to do on uploading but this has given Amy enough to do numbers on her side.*

**J. Public Comment:**

*No new business.*

**K. Good of the Order**

**L. Adjournment: 19:24**

**Next Meeting: September 10, 2024, SFD Sta. 21, 18:30 moved to September 12 to be held directly after the Joint Board Meeting held at 17:30**