

YCFD#2 Board of Commissioner Meeting Minutes, November 14, 2023

A. Call to Order: 18:29

B. Roll Call: *Commissioner Dan Boyle, Commissioner Rex Reed, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Lieutenant Cody Roberts, Secretary Christine Willis, Guest Roger Bell (18:48)*

C. Approval of Minutes: *October 10, 2023, Meeting Minutes; Motion to approve by Commissioner Helms, 2nd by Commissioner Boyle, all in favor, approved.*

D. General Business:

1. Financial Report:

a. Deposits:

b. Fund Balances:

(1) Expense Fund.....	\$ 1,002,410.44
(2) Fire Inv. Pool	\$ 1,948,150.00
(3) EMS Fund.....	\$ 127,787.92
(4) EMS Inv. Pool.....	\$ 43,530.00
(5) Fire Reserve Fund.....	\$ 14.76
(6) Fire Reserve Inv Pool.....	\$ 1,328.00

c. Review of Expense Vouchers:

(1) City of Selah(Fire).....	\$ 461,946.00
(2) City of Selah(EMS).....	\$ 76,053.00
(3) Selah Fire Department.....	\$ 1,247.82
Total Expense	\$ 539,246.82

Financial Report – *Secretary Willis let the Commissioners know that the EMS fund will be short for the Joint Budget EMS payment for December and proposed moving \$15,000 - \$20,000 from the Investment to the Fund. As of the first week of December, Secretary Willis will have a better idea of exactly how much and will email the Commissioners.*

E. Unfinished Business:

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Chief Lange was hoping to have another meeting prior to today but it didn't happen and has been moved to Monday. Hoping Monday will be the final discussion for finalization of the agreement. There is currently an ambulance parked at the rental house next door.*

Yakima County Fire Commissioner Meeting on November 16/catering –*Chief Lange spoke to Ron from the Civic Center and they are ready for the November 16th meeting. Caterer has been paid*

and approximately 38 have RSVP'd. Secretary Willis has a receipt book and will attend meeting to check people in and collect money. Cost for the caterer was decreased by removing some hors d'oeuvres, it was agreed to not buy anything additional but will be supplying refreshments and coffee.

Equipment Purchase – Final quote from Cascade Fire & Safety pending.

Joint Board Meeting Review – Commissioner Boyle stated that the City is not recognizing the difference between the departments and treating them all equal. Commissioner Helms states that with the bullet points provided to the City, it should be a wash and money shouldn't be taken back for services. It was recommended to call another Joint Board Meeting in February or March with the new hires in attendance.

Budget Review – Budget Request breakdown, formulas are used along with hard numbers to figure the budget which this year at 1% came out to \$1,652,844.00. Changed the assessment increase from .03 to .05 due to the high assessment change. Estimated expense fund balance is expected to be \$100,014.00 for 2024. Historical uncollected amount is \$100,824.00. We were able to put \$300,000.00 back into the reserve fund in 2023. Some of the reserve might need to be transferred back due to expenses for the first part of 2024 but not at this time. Projected ending balance for 2024 should be \$164,236.00. Commissioner Reed moves to accept budget for fiscal year 2024 as presented, Commissioner Boyle moves to 2nd the motion, all in favor, approved.

F. New Business:

Resolution 1-24 – Resolution to increase 2024 property tax – Commissioner Helms moves to accept Resolution 1-24 to increase 2024 property tax, Commissioner Boyle 2nd the motion, all in favor, approved.

Resolution 2-24 – Resolution levying 2024 ad valorem property tax – Commissioner Helms moves to accept Resolution 1-24 to increase 2024 property tax, Commissioner Boyle 2nd the motion, all in favor, approved.

G. Chief's Report:

County ARPA Agreement – Some of the equipment was backordered. Going to turn in the receipts that they currently have, to get reimbursement from the county. When backordered items come in, Chief Lange is going to absorb the money instead of request reimbursement, approximately \$900.00.

Hydrants – Hydrant painting is done for the year. Stone Church has offered to paint again next Spring. Hydrant testing and engine pump testing have been completed.

Training Officer Position – Position to be reposted December 1st with start date of March 1st, 2024.

FEMA Grants – AFG Grant opens in January, Safer Grant opens in February. Several met with a rep from Senator Murray's office yesterday and voiced their discouragement of the lack of money awarded to Yakima County. 22 AFG Grants awarded to Washington State, lopsided from West side to East side. The voiced concern seemed to be taken well, new meeting being planned with legislators to show the disproportionate award.

Generators – *Thanks to DNR, department was able to acquire 2 generators. Lieutenant Roberts has been working on pricing for the pad, electrical and location and has also been writing a grant for additional money coverage*

Station 22 – *Chief Lange put in another call to Scout Lake and has still not received a response.*

Annual Awards Banquet – *Annual Awards Banquet will be December 13th at 6:00 PM. Chief Lange has prepared the information for the awards that membership already voted on. 2 Top Responders this year.*

H. Commissioners' Report:

Communications Infrastructure Committee – *Commissioner Reed stated they are trying to be removed from Cowiche Mountain and move to a repeater to the north of Glead. It will be an expensive undertaking, but not happy with Washington Broadband. Joey with District 5 has been doing research and says there will be better coverage on that site. Approximately 18 months out and possible opportunities to get additional dollars.*

I. Secretary's Report:

No new business.

J. Public Comment:

Roger Bell stated things are going to change but there are going to be improvements. There will be a few hiccups working through, but it will be positive in the end. Changes effective January 1, 2024. Roger is job shadowing with current Mayor Raymond to ease the transition.

K. Adjournment: 19:28

Next Meeting: December 12, 2023, SFD Sta. 21, 6:30 PM