

## YCFD#2 Board of Commissioner Meeting Minutes, September 12, 2023

A. Call to Order: 18:30

B. Roll Call: Commissioner Dan Boyle, Commissioner Rex Reed, Commissioner Brad Helms, Chief Jim Lange, Secretary Christine Willis

C. Approval of Minutes: August 22, 2023, Meeting Minutes; Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.

D. General Business:

1. Financial Report:

a. Deposits:

b. Fund Balances:

(1) Expense Fund.....	\$ 494,114.36
(2) Fire Inv. Pool .....	\$ 1,948,150.00
(3) EMS Fund.....	\$ 48,622.91
(4) EMS Inv. Pool.....	\$ 43,530.00
(5) Fire Reserve Fund.....	\$ 8.36
(6) Fire Reserve Inv Pool.....	\$ 1,328.00

c. Review of Expense Vouchers:

(1) Scout Lake Construction.....	\$ 14,563.75
(2) Gray Surveying.....	\$ 3,509.45
(3) Yakima Co Fire Commissioner Assoc.....	\$ 100.00
(4) Dan Boyle.....	\$ 768.00
(5) Rex Reed.....	\$ 640.00
(6) Brad Helms.....	\$ 542.00
(7) Christine Willis.....	\$ 450.00
Total Expense	\$ 20,573.20

E. Unfinished Business:

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Contract still in negotiations. Chief Lange hoping to have another meeting with Council this week.*

Hosting Yakima County Fire Commissioner Meeting on November 16 –*Chief Lange received email back from Eats and Elixirs, Fat Pastor said for 45 people/\$25 per person he could do a salad, main entrée and dessert but they do add 20% service fee, which would come to \$1,464 and would be \$32 per person. Commissioner Reed asked to see what they could do for \$30, if unable, we will look elsewhere.*

**F. New Business:**

2024 Property Tax Levy – *Commissioners agree to ask for the full 1% for 2024 property tax levy. Secretary Willis to prepare the resolutions for Commissioners to sign.*

Schedule Annual Joint Board Meeting For Budget – recommendation November 1-10 – *Commissioners agree to schedule for November 14 at 15:00. Chief Lange would like to discuss how much we pay for city employees' salaries out of fire budget at the Joint Board meeting. Commissioner Boyle would like to have a conversation about the RFA at the Joint Board meeting. Commissioner Reed proposes discussing the RFA at the October 10 Commissioner meeting prior to adding to the Joint Board meeting.*

Budget - *Chief Lange did the math, figured out contributions, forgot to account for the public safety tax which all goes to reserves. 2023 assessed values down to 87 cents per 1,000 over the \$1.17 that we just did. At the current rate, it will put us in the negative in 2032 now. Chief Lange heard possibly 5% potential raise, hasn't heard if it is for all city employees yet, but should keep pay scale at budget to 2031, but might need to consider a renewal. If renewed at 2023 assessed value, would give us \$800,000 in budget.*

**\*\*Executive Session – Adjourn normal meeting at 19:13/Reconvene normal meeting at 19:25**

**G. Chief's Report:**

Grants – *Received 4 awarded grants that are open: County ARPA Funds on agenda for the county board meeting this morning, extrication tools have been ordered; notified late last week awarded Fire House Sub Grant, 15 shelters and dozer packs have been ordered; L&I Fire Grant, received particulate hoods, firefighter wipes, decon fire sticks, all at no match, DNR still pending funds.*

FMAG Update – 2019 Generator Grant - *Tony spoke to the gentleman who stated FEMA put everything on hold until they could get caught up, they could not confirm if that included our Grant. Chief Lange told Tony if he gets additional run around, to ask for our money back.*

Station 22– *Chief Lange spoke to Scout Lake and they are on notice that we are looking into project, Rod is checking in with irrigation company as they have not returned his call to answer how they would like the hole punched into the canal.*

Station 26 – *Chief Lange went out to Station 26 to look at property line from survey done by Gray Surveying. Portion of asphalt goes over property line. Commissioner Reed suggests putting the fence on property line and to go forward and obtain estimates.*

Fire Fee Schedule – *City Council approved fire fee schedule for Selah Municipal Code and will start charging for inspections. First Inspection and reinspection free, after that there will be a charge.*

ImageTrend – *Stations currently use ERS for records management system, company bought out by ESO which costs 3 times the amount. ImageTrend offers free State DOH as ImageTrend Elite, which includes free reporting for EMS, will have to buy extra module for occupancies, and inspections. If in the field with iPad and AMR is there, can do MIR right on scene and goes right to AMR and to the hospital, no more paper. Hydrants and scheduling are included. About the same price the first year but then drops after that. There is a price scale, first year is locked, 2<sup>nd</sup> year they gave estimated price but stated it can go up to 7% due to inflation. Chief Lange will be taking in front of Council at the next meeting for approval. Commissioners are in agreement.*

**H. Commissioners' Report:**

*No new business.*

**I. Secretary's Report:**

*No new business.*

**J. Public Comment:**

*No new business.*

**K. Adjournment:** *19:38*

**Next Meeting: October 10, 2023, SFD Sta. 21, 6:30 PM**