

## YCFD#2 Board of Commissioner Meeting Minutes, March 14, 2023

A. Call to Order: 18:30

B. Roll Call: Commissioner Brad Helms, Commissioner Dan Boyle, Commissioner Rex Reed, Chief Jim Lange, Secretary Christine Willis, Guest Roger Bell (19:03)

C. Approval of Minutes: February 14, 2023, Meeting Minutes; Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.

D. General Business:

1. Financial Report:

a. Deposits:

b. Fund Balances:

|                          |                 |
|--------------------------|-----------------|
| (1) Expense Fund.....    | \$ 233,188.10   |
| (2) Fire Inv. Pool ..... | \$ 1,848,150.00 |
| (3) EMS Fund.....        | \$ 16,759.61    |
| (4) EMS Inv. Pool.....   | \$ 33,530.00    |

c. Review of Expense Vouchers:

|  |             |
|--|-------------|
| (1) Dan Boyle.....                         | \$ 675.00   |
| (2) Brad Helms.....                        | \$ 670.00   |
| (3) Christine Willis.....                  | \$ 1,021.64 |
| (4) Rex Reed.....                          | \$ 670.00   |
| (5) Amaya Moore/Comfy Blanket Company..... | \$ 30.26    |
| Total Expense                              | \$ 3,066.90 |

E. Unfinished Business:

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – Chief Lange was included on email from Joe Brusic of the denial letter to the attorney for ALS and their objection. Only course of action they have now is to go to County Commissioner meeting to object. Should not hold up negotiation process any longer with AMR. Rental house is empty as of yesterday. It is currently being cleaned and held, AMR is reviewing contract to possibly rent

Staffing – Chief Lange stated the Lieutenant promotional process was completed last week. Fire Fighter eligibility list: 19 applicants, 18 qualified and went to written test, 14 passed written test and went to work ability test/combat challenge, 8 passed agility test/combat challenge and now going to Chief's interview, 4 of which are from Selah, 4 are outside.

F. New Business:

Station Asphalt Sealing – Ken Pendleton called Chief Lange last week and asked if asphalt needed to be resealed at any of the stations. Chief Lange will go to all stations to see if needed and let the Commissioners know his findings.

**G. Chief's Report:**

Grants— *AFG Grant has been applied for. Safer Grant will be submitted tomorrow. Legends Casino Grant turned in yesterday. DNR and Forest Service Grants are in process. FEMA/Public Education Grant in process. Received confirmation of being awarded \$88,000 from the County ARPA Funding but has not received agreement yet and will review once received.*

Employee Evaluations – *Completed last week.*

Year End Report – *Currently being worked on.*

Fire Department Fee Schedule – *Completed fee schedule for permit, inspection, and reinspection. Had prior fee schedule that was not enforced. City is redoing ordinances, Chief Lange brought it up at the City Council Annual Retreat and let them know that he was going to start enforcing.*

Station 22 Property – *No update; Rod from Scout Lake is still working on personal property in Arizona.*

Station 26 Fencing – *Neighbor using fire station property as a driveway. Chief Lange would like to tie in putting up a fence with the generator project once received. Captain Messer will be contacting the neighbor to ask them to stop using the station property. Commissioners are in agreement to put up a fence. Chief Lange will be contacting D-Fence for a quote.*

Budget Payments – *Dale Novobielski agrees to move the due dates for the budget but would like the new dates to be reflected in the Joint Budget Agreement. Commissioners agree to amend the agreement to have ready for the meeting in September for review and signature.*

**Commissioners' Report:**

*Commissioner Boyle asked if the ambulance company renting the house next door will reduce the amount of calls Selah needs to respond to. Chief Lange does not have the data as of yet to have definite numbers but does feel it will reduce call volume.*

*Commissioner Reed heard there might still be issues with Valley Fire and Suncom. Chief Lange stated that he is unable to speak to the YSO but can speak to the Valley Fire and confirmed there are still issues within Suncom.*

**Secretary's Report:**

*Secretary Willis let the Commissioners know that she has been in contact with Treesa and was provided with retention data to review. Once all is reviewed, Secretary Willis will suggest the findings to the Commissioners for final approval going forward. Commissioner Helms suggested getting a fire-proof cabinet to keep documents/thumb drives in to be placed in Station 22 office. The New Custom Embroidery bill had different amount from what was paid prior. Chief Lange confirmed the difference needed to be paid. Adding the additional amount to the claims for the Commissioners to initial for payout with current claims.*

**H. Public Comment:**

*Roger Bell asked if the fire inspection fee that is going to start being charged will be the same for the City and County. Chief Lange stated no fire inspections will be done by the department in the County, that is done by the County Fire Marshals for a much larger fee.*

*Roger Bell let everyone know that this will possibly be his last year on City Council as he is running for Mayor.*

*Chief Lange asked if there was any official word on Joe Henne; Roger Bell stated no official word.*

**I. Adjournment: 19:15**

**Next Meeting: April 11, 2023, SFD Sta. 21, 6:30 PM**