

City of Selah
City Council Meeting Minutes
October 24, 2023

REGULAR MEETING MINUTES

Call to Order: Mayor Raymond called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: Roger Bell, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson

Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Daniel Christman, Police Chief; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; Zack Schab, Recreation Director, and Treesa Morales, Executive Secretary.

Motion to Excuse Councilmembers

Councilmember Carlson moved to excuse Councilmembers Marquis and Costello. Councilmember Wickenhagen seconded. Mayor Raymond called for a voice vote. Motion carries.

Pledge of Allegiance was said by all in attendance

Invocation

Pastor Josiah Shenk from Selah Harvest Church provided prayer

Announcement of Agenda Changes

Mayor Raymond notified the Council that an Executive Session was being added to the end of the meeting under RCW 42.30.110(1)(b) - Regarding the acquisition of real estate.

Getting to Know Local Businesses, Agencies, and/or People

Mayor Raymond introduced two members of the Audience: Kimberly Grimm, the City's newly hired Clerk/Treasurer and Richard Huebner, the City's newly hired City Administrator. Mayor Raymond stated both are set to start work on December 1, 2023 and we are all looking forward to having them on board.

Comments from the public

Mayor Raymond read the stipulations of the rules for public comments.

Audience member William Longmire spoke to provide Council regarding the written comment he submitted. After the two-minute timer sounded, Councilmember Carlson moved to allow Mr. Longmire two more minutes to finish his presentation. Councilmember Iverson seconded.

Mayor Raymond called for voice vote approval. All members signified with yes. Mr. Longmire continued.

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Raymond presented the stipulations of the Consent Agenda. Councilmember -- moved to add agenda item -- to the consent agenda. Councilmember -- seconded. Mayor Raymond restated the motion and asked council for discussion. Hearing none, she requested a voice vote to approve the motion. By voice vote motion carries.

Councilmember -- moved to approve the consent agenda as amended. Councilmember -- seconded. Hearing no further discussion, Mayor Raymond requested a voice vote to approve the motion. By voice vote motion carries.

Mrs. Morales read the Consent Agenda:

- A. Treesa Morales Approval of Minutes: October 10, 2023 Council Meeting
- B. Dale Novobielski Approval of Claims and Payroll:
Payroll Checks No. 85795-85858 for a total of \$304,501.17
Claim Checks No. 180639-180708 for a total of \$791,565.93
- 13-C Rocky Wallace * Resolution Authorizing the Mayor to Sign a Two-Page Transportation Improvement Board Update Cost Estimate and also a Two-Page Closeout Accounting History Document, for the Valleyview Avenue, South Third Street and Southern Avenue Improvements Project
- 13-B Rocky Wallace Resolution Declaring the 2023 Crack Seal Project to be Complete and Accepting the Work and Materials

Public Hearings

Public Hearing on Revenue Sources for the 2024 Budget

Introduced by Mayor Raymond and presented by City Clerk/Treasurer, Dale Novobielski. After presentation,

Councilmember Wickenhagen added, for the record, that the large increase in the sewer fee is because of the wastewater treatment plant facility replacement within the next 10 years.

Hearing no other information, Mayor Raymond opened the public hearing.

5:49 P.M. Mayor Raymond opened the public hearing. Seeing no one come forward,

5:50 P.M. Mayor Raymond closed the public hearing.

Resolutions

13-A. Resolution Authorizing the Mayor to Sign an Eight-Page Employment Contract with Richard Huebner for the Position of City Administrator.

Introduced by Mayor Raymond and presented by City Administrator, Joe Henne. After presentation,

City Administrator candidate, Rich Huebner, came to the podium. Mr. Huebner thanked council for their time and consideration and expressed his excitement to be a part of the City of Selah. Councilmember Carlson asked Mr. Huebner to provide council and the audience with a brief summary of himself. Mr. Huebner provided a summary of previous work experience.

Councilmember Wickenhagen asked a contract question, stating that it seems unusual that an exempt employee would submit a time card as expressed in section 1.4 of the contract. City Attorney Case provided context, stating that currently, all exempt employees with the City are completing a timecard. Mr. Huebner added that he also completes a timecard with Moses Lake, his current employer.

Councilmember Bell moved to approve the resolution as presented. Councilmember Peterson seconded. Mayor Raymond restated the motion and asked Council for discussion.

Councilmember Carlson asked about the portable printer listed in section 4.7 of the contract. Stated his request to have that object removed from the contract. Mr. Huebner said he was happy to scratch this as well, and did not see a need for it. Councilmember Wickenhagen seconded. Mayor Raymond asked for approval by voice vote. All councilmembers agreed, motion carries.

Hearing no further discussion, Mayor Raymond restated the original motion and called for a roll-call vote. Mrs. Morales called roll: Councilmember Marquis – absent; Councilmember Bell – yes; Councilmember Costello – absent; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. Vote passes unanimously. Motion carries.

Mr. Huebner thanked Council and stated he is looking forward to it.

Ordinances

14-A. Ordinance Adopting New Section 6.02.050 of the Selah Municipal Code, Crime of “Exposing a Child to Domestic Violence”; Providing for Severability; Authorizing Corrections; and Directing Publication and Establishing an Effective Date.

Introduced by Mayor Raymond and presented by City Attorney, Rob Case. After presentation, Councilmember Wickenhagen moved to approve the Ordinance as presented. Councilmember Iverson seconded. Mayor Raymond restated the motion and asked Council for discussion.

Councilmember Carlson asked Mr. Case to clarify what age constitutes a child? Mr. Case explained that a minor is under 18 years of age on the date the offense was committed. Mr. Carlson asked if this law was enforced for any child, or does the child have to be related to the adults? Mr. Case said that the law says that if the child lives at the house, or is related to the perpetrator or victim, but not just any kid; pointing out subpart 1.A where the law references a family or household member.

Councilmember Peterson asked if there are multiple children, would there be multiple charges. Mr. Case confirmed, stating that each is its own crime

Hearing no further discussion, Mayor Raymond requested roll call. Mrs. Morales called roll: Councilmember Marquis – absent; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. Vote passes unanimously. Motion carries.

Reports/Announcements

Departments

- Police Department – Chief Christman gave a department report
- Parks and Recreation – Zack Schab, Recreation Director, gave a department report
- Fire Department – Chief Lange gave a department report
- Planning Department – Jeff Peters gave a department report
- Public Works – Ty Jones gave a department report
- Finance – Dale Novobielski gave a department report

Councilmembers

Councilmember Bell said he attended the Veterans Stand Down event at YTC, and said the event was packed the whole time.

Councilmember Carlson provided information from the Selah Downtown Association and their upcoming events.

Councilmember Iverson said he would be attending the Selah Chamber of Commerce Meeting tomorrow, and the School Board meeting on Thursday.

Councilmember Wickenhagen said he attended the Corn Hole Tournament, which was great.

Councilmember Peterson explained his experience at the YVCOG General Membership meeting.

Mayor Raymond commented on her recent attendance at the McDonalds Employee Graduation Ceremony, explaining that the two graduates attended school and working full time. Councilmember Carlson added that McDonalds paid for their degrees.

Hearing no further reports, Mayor Raymond notified the public that Council would take a 5-minute break before returning for the executive session. But first, Mayor Raymond called Kimberly Grimm, the City's anticipated new City Clerk to the podium. Ms. Grimm came to the podium to say hi, and Councilmember Carlson asked her to provide the Council and the audience with a quick background. Ms. Grimm gave information on her professional background. After presentation, the Council and Mayor thanked her for coming and meeting everyone.

After break, Mayor Raymond announced that the Council would go into an Executive Session according to RCW 42.30.110(1)(b) - Regarding the acquisition of real estate, and the Council would return to the record in 30 minutes, or at 7:05 p.m.


6:34 p.m. Council went into the Executive Session

7:05 p.m. Council returned to the regular meeting. Mayor Raymond stated that no vote was taken and no decisions were made in the Executive Session.

Adjournment

Councilmember Iverson moved to adjourn the meeting. Councilmember Wickenhagen seconded. By voice vote, motion carries.

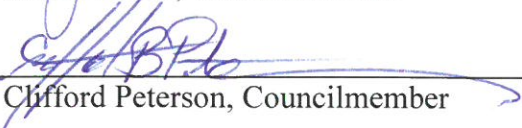
Meeting ended at 7:25 p.m.



Roger Bell, Councilmember

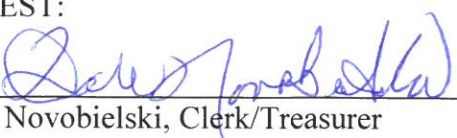


Jared Iverson, Councilmember



Clifford Peterson, Councilmember
ABSENT

Michael Costello, Councilmember

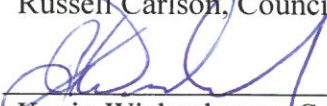
ATTEST:


Dale Novobielski, Clerk/Treasurer



Sherry Raymond, Mayor

Russell Carlson, Councilmember



Kevin Wickenhagen, Councilmember



Elizabeth Marquis, Councilmember