

RESOLUTION NO. 3024

RESOLUTION AUTHORIZING THE MAYOR TO SIGN "TASK ORDER NO. 2023-07"
WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL
SERVICES RELATED TO THE CITY'S WASTEWATER TREATMENT PLANT
PRETREATMENT LAGOON GEOTECHNICAL EVALUATION PROJECT

WHEREAS, the City operates and maintains its pretreatment lagoon at the WWTP under a permit from the Washington State Department of Ecology Dam Safety Office (DSO); and

WHEREAS, as part of a periodic inspection, the Washington State Department of Ecology Dam Safety Office (DSO) identified soil movement on the west embankment of the pretreatment lagoon that requires further evaluation; and

WHEREAS, the City must hire a geotechnical engineer to evaluate the washout/soil movement areas and determine the extent of the needed repairs; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City's contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering services that are necessary for this Project; and


WHEREAS, HLA has drafted a two-page "Task Order No. 2023-07", which recites HLA's scope of work and HLA's subconsultants expected maximum fees of \$16,500.00; and


WHEREAS, the terms of Task Order No. 2023-07 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

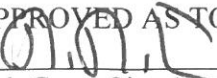
WHEREAS, the City Council finds that good causes exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign the two-page Task Order No. 2023-07 with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13th day of June, 2023.


Sherry Raymond, Mayor

ATTEST: 
Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM: 
Rob Case, City Attorney



* TRANSMITTAL *

Date: May 17, 2023

Project No.: 23114E

To: City of Selah
222 S. Rushmore Road
Selah, WA 98942

Attention: Rocky Wallace
Public Works Director

From: Justin L. Bellamy, PE

Re: WWTP Pretreatment Lagoon Geotechnical Evaluation
Task Order No. 2023-07

We are sending you the attached following items:

Two (2) Original Task Order Agreements

Comment:

Rocky:

Attached for your review and consideration are two (2) signed original Task Order No. 2023-07 agreements for the WWTP Pretreatment Lagoon Geotechnical Evaluation project.

Please execute the Task Orders and return one signed original to our office.

We very much appreciate the opportunity to work with you and serve the City of Selah. If you have any questions or need additional information, please contact me.

Copy to: _____

Signed: _____

A handwritten signature in black ink, appearing to read "Justin B", is written over a horizontal line.

TASK ORDER NO. 2023-07

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

WWTP Pretreatment Lagoon Geotechnical Evaluation
HLA Project No. 23114E

The City of Selah (CITY) operates and maintains its pretreatment lagoon at the WWTP under a permit from the Ecology Dam Safety Office (DSO). As part of a periodic inspection, Ecology identified soil movement on the west embankment of the lagoon that requires further evaluation. The City must hire a geotechnical engineer to evaluate the washout/soil movement areas and determine the extent of needed repairs. Existing embankment soils will need to be examined and a report of recommended repairs prepared in accordance with DSO requirements. Geotechnical evaluation and reporting will be completed by HLA's subconsultant, GN Northern, Inc. This task order does not include engineering services for preparation of bid documents to solicit bids from contractors to complete the repair work or engineering services, geotechnical observation, and testing during construction. These tasks, if required, will be added by amendment to this task order.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional engineering services for WWTP Pretreatment Lagoon Geotechnical Services project (PROJECT). HLA services shall include the following:

1.0 Geotechnical Evaluation and Reporting

- 1.1 Conduct site visit to review existing lagoon embankment condition.
- 1.2 Complete geotechnical field exploration work to examine subsurface soil conditions. Field exploration work is anticipated to include two (2) shallow auger borings and collection of soil samples for laboratory analysis.
- 1.3 Conduct laboratory analysis and testing of collected soil samples.
- 1.4 Prepare a letter report of geotechnical repair recommendations for DSO review and approval. Address DSO comments (if applicable) and prepare final letter report of repair recommendations.

2.0 Additional Services

- 2.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

TIME OF PERFORMANCE:

Following receipt of signed Task Order, HLA will diligently pursue completion of the PROJECT as follows:

1.0 Geotechnical Evaluation and Reporting

The geotechnical evaluation and reporting to CITY within one hundred twenty (120) calendar days from the date of receipt of signed Task Order.

2.0 Additional Services

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:


For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Geotechnical Evaluation and Reporting

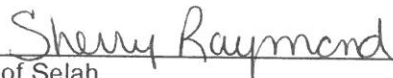
All work for the geotechnical evaluation and reporting shall be performed on a time-spent basis at the standard hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses, for the estimated total fee of \$16,500.00.

2.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA shall perform additional services as directed/authorized by the CITY on a time-spent basis at the standard hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed: 
HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

5/10/2023
Date

Approved: 
City of Selah
Sherry Raymond, Mayor

6.13.2023
Date

ORIGINAL