

**City of Selah**  
**City Council Meeting Minutes**  
**May 23, 2023**  
Regular Meeting

- 1) **Call to Order:** Mayor Raymond called the meeting to order at 5:30 pm.
- 2) **Roll Call**
  - A. Members Present: Elizabeth Marquis, Roger Bell, Michael Costello, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson
  - B. Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Richard Brumley, Police Lieutenant; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; Zack Schab, Recreation Director; and Treesa Morales, Executive Assistant.
- 3) **Registering in record of Councilmember absence(s) as excused absence(s), per SMC 1.06.070 - None**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Bishop Stuart Cardon, from the Church of Jesus Christ of Latter-day Saints**
- 6) **Announcement of changes, if any, from previously-published agenda:**

Mayor Raymond announced to the Council that a resolution would be added to the Agenda. Mayor Raymond noted that the resolution was provided to councilmembers upon the start of the meeting.

7) **Getting to know local businesses, agencies and/or people**

Guest Business speaker, Ryan Roberts from Friendly Automotive introduced himself, thanked Councilmember Bell for the invitation to come to the meeting and asked council if they had any questions. City Attorney Case asked Mr. Roberts what kind of work his shop does. Mr. Roberts said they do pretty much anything including tire changes, breaks, air conditioning, engine work, pretty much anything but rebuilding transmissions. Mr. Roberts stated he grew up here and was glad to be back in Selah raising his kids. Councilmember Bell asked Mr. Roberts about the Uhaul part of his business. Mr. Roberts said they have access to just about any type of trailer and just let him know what is needed and they can bring it in.

8) **Comments from the public**

- A. Pre-arranged oral comments – None
- B. Reading of received written comments – None
- C. Oral comments by people in attendance

Barb Petrea approached the podium and commented on all the hard work and gratitude she has for all the volunteers who participated in putting on the event. Mrs. Petrea announced that there were 1860 people actively participating in the parade and that number doesn't include the crowd or staff to put on the event. Mrs. Petrea stated sales were down about 20%, and that the heat didn't help, and there are certainly things to work on in the future. Mrs. Petrea discussed some feedback she received from the event and told City Council and Staff that if the city wanted this event to continue in the future, they would need to pay a staff member to take it on. Mrs. Petrea explained the thousands and thousands of hours that go into making the event possible and requested Staff and Council to consider leading the event in the future. Councilmember Carlson thanked Mrs. Petrea for all her hard work put into the event. Mayor Raymond agreed, and thanked Mrs. Petrea as well.

9) **Proclamations/Announcements:** None

10) **Consent Agenda (all items listed with an asterisk (\*) are considered part of the consent agenda and are enacted in one motion).**

Councilmember Carlson made a motion to amend the minutes in the 'Council Reports' section where the minutes indicate that Councilmember Carlson notified the Mayor he plans to submit paperwork to run for council again, and it should be amended to read that Councilmember Costello made this motion. Councilmember Bell moved to approve the Consent Agenda as amended. Councilmember Costello seconded. Mayor Raymond restated the motion and asked Council for discussion. Hearing none, Mayor Raymond called for Roll Call. Executive Secretary Morales called roll: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes.

Executive Secretary, Treasa Morales, read the Consent Agenda:

- A. Treasa Morales      Approval of Minutes: May 9, 2023 Council Meeting
- B. Dale Novobielski    Approval of Claims and Payroll:  
Payroll Checks No. 85574-85610 for a total of \$632,137.58  
Claim Checks No. 179935-180014 for a total of \$265,053.90
- C. Rocky Wallace        Resolution 13-A. Resolution Authorizing the Mayor to Sign  
"Amendment No. 1" to "Task Order No. 2023-03" with HLA  
Engineering and Land Surveying, Inc., for Professional Services  
Related to the City's North Wenas Road/State Route 823 Water  
Main Improvements Project

- D. Rocky Wallace Resolution 13-B. Resolution Authorizing the Mayor to Sign “Change Order No. 2” with Midway Underground LLC, Relative to the City’s Valleyview Avenue, South Third Street and Southern Avenue Improvements Project
- E. Rocky Wallace Resolution 13-C. Resolution Authorizing Public Works to Purchase a New Aries Pathfinder Sewer Camera System and to Surplus the City’s Existing Rovver Outpost Sewer Camera System
- F. Rocky Wallace Resolution 13-D. Resolution Authorizing Public Works to Purchase Materials Related to the RTC School Beacon Upgrade
- G. Rocky Wallace Resolution 13-E. Resolution Authorizing Public Works to Replace the Traffic Signal Detection Equipment at the Intersection of First Street and Fremont Avenue
- H. Rocky Wallace Resolution 13-F. Resolution Authorizing the Mayor or Public Works Director to Sign a Two-Page Amendment No. PTD0511-01 to Agreement No. PTD0511 between the Washington State Department of Transportation and the City
- I. Dale Novobielski Resolution 13-G. Resolution Revising Rates for 2023 Solid Waste Utility Services
- J. James Lange Resolution 13-H. \* Resolution authorizing the Mayor to sign an Interlocal Agreement with the Washington State Department of Social and Health Services for Fire and EMS services for the Yakima Valley School

**11) Public Hearings: None**

**12) General Business**

- A. New Business - None
- B. Old Business – None

**13) Resolutions**

- \*A. Rocky Wallace \*Resolution Authorizing the Mayor to Sign “Amendment No. 1” to “Task Order No. 2023-03” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s North Wenas Road/State Route 823 Water Main Improvements Project

\*On consent agenda\* Resolution was passed upon approval of the consent agenda.

- \*B. Rocky Wallace \*Resolution Authorizing the Mayor to Sign “Change Order No. 2” with Midway Underground LLC, Relative to the City’s Valleyview Avenue, South Third Street and Southern Avenue Improvements Project  
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- \*C. Rocky Wallace \*Resolution Authorizing Public Works to Purchase a New Aries Pathfinder Sewer Camera System and to Surplus the City’s Existing Rovver Outpost Sewer Camera System  
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- \*D. Rocky Wallace \*Resolution Authorizing Public Works to Purchase Materials Related to the RTC School Beacon Upgrade  
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- \*G. Dale Novobielski \*Resolution Revising Rates for 2023 Solid Waste Utility Services  
\*On consent agenda\* Resolution was passed upon approval of the consent agenda.
- \*H. James Lange \* Resolution authorizing the Mayor to sign an Interlocal Agreement with the Washington State Department of Social and Health Services for Fire and EMS services for the Yakima Valley School  
\*On consent agenda\* Resolution was passed upon approval of the consent agenda.
- I. Rocky Wallace Resolution Declaring that an Emergency Exists Due to Unexpected Failure of a Variable Frequency Drive (VFD) at the City’s Water Well #6; Waiving all Typically-Applicable Competitive Bidding Requirements; Authorizing the Public Works Director to Sign One or More Contracts to Purchase all Necessary Replacement Equipment and to Obtain all Necessary Planning and/or Installation Services Without Delay or Further Approval; Authorizing All Necessary Work to Commence Without Delay or Further Approval; And Providing for Publication of Summary and Financial Estimate  
Introduced by Mayor Raymond, and presented by Rocky Wallace. After presentation, Councilmember Carlson asked Mr. Wallace where well 6 is. Mr. Wallace stated it is up on

Speyers. Councilmember Wickenhagen moved to approve the resolution as presented. Councilmember Peterson seconded. Mayor Raymond restated the motion and asked council for discussion. Councilmember Bell asked Mr. Wallace if this was the only thing wrong with this well. Mr. Wallace explained, yes, the team brought in an electrician who tried some other parts and found it was only this part that needed replacement. Councilmember Peterson asked about at timeframe for repairs. Mr. Wallace said he is hoping it will only take a week once they get started. Seeing no further discussion, Mayor Raymond requested Roll Call. Executive Secretary, Treesa Morales took roll call: Councilmember Marquis – yes, Councilmember Bell – yes, Councilmember Costello – yes, Councilmember Carlson – yes, Councilmember Iverson – yes, Councilmember Wickenhagen – yes, Councilmember Peterson – yes. Motion carries.

#### 14) **Ordinances - None**

#### 15) **Reports/Announcements**

##### **A. Departments**

- Police Department. Lieutenant Brumley, filling in for Chief Christman in his absence, gave a quick department report and thanked the Council and City for everything as he would be retiring next Wednesday on May 31<sup>st</sup>. Mayor Raymond and Council expressed their gratitude and thanked Lt. Brumley for his service with the City.
- Parks and Recreation. Zack Schab gave a department update, reminded council of the Hot Rods on First Street event on June 17<sup>th</sup>.
- Fire. Chief Lange gave department update
- Planning. Jeff Peters gave a department update and provided council with a handout with the results from their work at Community Days on the Housing Action Plan outreach and an updated schedule for the surveys and public meetings.
- Public Works. Rocky Wallace gave department update.
- Finance. Dale Novobielski provided department update.

**B. Councilmembers** (all members thanked Mrs. Petrea for her work at the Selah Community Days event)

**C. City Attorney** – Mr. Case informed the council that staff is working on preparing for an audit on special events as well as preparing for upcoming union contract negotiations.

**D. City Administrator** – Mr. Henne reminded council that the Janitorial request for proposal is ongoing and he expects businesses to begin touring buildings. Mr. Henne also requested discussion on attendance to the AWC Annual Conference. Mr. Henne explained that the recent trip to Olympia already consumed the budget for travel for the year and each member attending the AWC Annual Conference would cost \$1700 per person to travel and attend. Mr. Henne stated a budget adjustment would be required anyway, especially since there is plans to go back to Olympia in the fall. Mr. Henne asked council for feedback.

Councilmember Carlson stated he believed they could watch the conference online after the event and wondered if the City should send anyone. Mayor Raymond stated there are already two registered, but a third has requested to go; she is wondering if the council wants to do a budget adjustment for two or three. Councilmember Carlson asked if just one could go and share the information with the others. Councilmember Wickenhagen suggested limiting the registration to two members. Councilmember Iverson agreed. Mayor Raymond and Mr. Henne recognized this and agreed.

E. **Mayor Raymond** – Commented that one of the floats at the Community Days parade had a dead battery right before the start of the parade, and Joel’s Tire Service brought a battery unit for them to get them started for the parade. Mayor Raymond also stated the Welcome to Selah sign looks awesome.

Councilmember Costello announced that the Selah Downtown Association has the old sign and is keeping it safe until they know what to do with it.

16) **Executive Session: RCW 42.30.110(1)(b) - None**

17) **Adjournment**

Councilmember Carlson moved to adjourn the meeting. Councilmember Iverson seconded. Mayor Raymond asked for all those in favor, say “Aye.” By voice vote, motion was unanimous.

The meeting adjourned at 6:12pm.

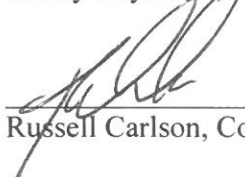
  
\_\_\_\_\_  
Roger Bell, Councilmember

  
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Jared Iverson, Councilmember

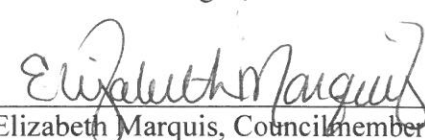
  
\_\_\_\_\_  
Clifford Peterson, Councilmember

  
\_\_\_\_\_  
Michael Costello, Councilmember


  
\_\_\_\_\_  
Sherry Raymond, Mayor

  
\_\_\_\_\_  
Russell Carlson, Councilmember

ABSENT  
\_\_\_\_\_  
Kevin Wickenhagen, Councilmember

  
\_\_\_\_\_  
Elizabeth Marquis, Councilmember

ATTEST:

  
\_\_\_\_\_  
Dale E. Novobielski, Clerk/Treasurer