

SELAH CITY COUNCIL

June 13, 2023

5:30 pm: Regular Scheduled Meeting

Significant items on the Agenda – such as Public Hearings, Ordinances and Resolutions – will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



City of Selah

115 W. Naches Ave.

Selah, WA 98942

Selah City Council Meeting Date: June 13, 2023 5:30 pm: Regular Meeting Mayor:

Sherry Raymond

Mayor Pro Tempore & Councilmember:

Councilmembers:

Russell Carlson Kevin Wickenhagen

Jared Iverson
Elizabeth Marquis
Clifford Peterson
Roger Bell
Michael Costello

City Administrator:

City Attorney:

Rob Case

Joe Henne

Clerk/Treasurer:

Dale Novobielski

AGENDA

- 1) Call to Order Mayor Raymond
- 2) Roll Call
- 3) Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070
- 4) Pledge of Allegiance
- 5) Invocation with Bishop Stuart Cardon with the Church of Jesus Christ of Latter-Day Saints
- 6) Announcement of changes, if any, from previously-published Agenda
- 7) Getting to know local businesses, agencies and/or people (up to 5 minutes total)
- 8) Comments from the public (up to 30 minutes total)

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

A. Pre-arranged oral comments (up to 5 minutes each) - None

- B. Reading of received written comments (up to 2 minutes each) None
- C. Oral comments by people in attendance (up to 2 minutes each)

9) Proclamations/announcements

10) Consent Agenda

Consent Agenda items are listed with an asterisk (*). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.

A. Treesa * Approval of Minutes from May 23, 2023 Council Meeting Morales

B. Dale * Approval of Claims & Payroll Novobielski

11) Public Hearings

Α.	Rocky Wallace	Public Hearing to Consider Adoption of the Six Year Transportation Improvement Program for Secondary and Arterial Streets within the City of Selah for the Years 2024 to 2029
13-A (RELOCATED)	Rocky Wallace	Resolution Adopting the Six Year Transportation Improvement Program for Secondary and Arterial Streets within the City of Selah for the Years 2024 to 2029
В.	Rocky Wallace	Public Hearing Regarding Establishment of a Crusher Canyon Sewer Connection Charge for Properties Located within a Designated Area, Which Would Apply in Addition to the City's Typical Sewer Connection Charge
14-A (RELOCATED)	Rocky Wallace	Ordinance Amending Chapter 9.10 and Title 20 of the Selah Municipal Code; Establishing a Crusher Canyon Sewer Connection Charge; Providing for Severability; and Establishing an Effective Date

12) General Business

- A. New Business
 - 1. Discussion to designate a councilmember to attend the Parks Board Meetings

B. Old Business

1. Discussion Regarding Quotes Received in Response to Janitorial Request for Qualifications

13) Resolutions

A. Rocky
Wallace (RELOCATED – SEE PUBLIC HEARING 11-A) Resolution
Adopting the Six Year Transportation Improvement Program for
Secondary and Arterial Streets within the City of Selah for the Years
2024 to 2029

B. Rocky
Wallace
Resolution Authorizing the Mayor to Sign "Task Order No. 202307" with HLA Engineering and Land Surveying, Inc., for
Professional Services Related to the City's Wastewater Treatment
Plant Pretreatment Lagoon Geotechnical Evaluation Project

C. Rocky Resolution Declaring the Wastewater Collection System
Wallace Improvements Project as Complete and Accepting the Work and
Materials

D. Joe Henne Resolution Authorizing City Administrator to Sign a Four-Page Combined Quote and Agreement with Vision Municipal Solutions, LLC, to Acquire a Payroll Software License; and Also Authorizing Him/Her to Terminate the Agreement in the Future if the Realized Benefits Do Not Prove Cost-Effective

E. Rob Case Resolution Confirming that, per the Vote During June 2023, No Severance will be Owed to the City Attorney if his Employment is Terminated on a Without Cause Basis by the City During the Year of 2027; but also Acknowledging that an Additional Vote as to 2027 Must be Held During June 2024

14) Ordinances

A. Rocky
Wallace
Wallace

(RELOCATED – SEE PUBLIC HEARING 11-B) Ordinance
Amending Chapter 9.10 and Title 20 of the Selah Municipal Code;
Establishing a Crusher Canyon Sewer Connection Charge;
Providing for Severability; and Establishing an Effective Date

B. Dale Ordinance Amending the 2023 Budget for the Expenditure of Novobielski Lodging Taxes

C. Dale Ordinance Amending the 2023 Budget for Fire Department
 Novobielski Personnel Changes

15) Reports/Announcements

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and boards

- a. Treesa Morales Meeting Minutes from LTAC Board
- b. Jennifer Leslie Meeting Minutes from Planning Commission
- 16) Executive Session None
- 17) Adjournment

Next Study Session: July 11, 2023 Regular Meeting: July 11, 2023



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023
Agenda Number: 10-A

Action Item

Title: Approval of Minutes, May 23, 2023 Regular Council Meeting

From: Treesa Morales, Executive Assistant

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

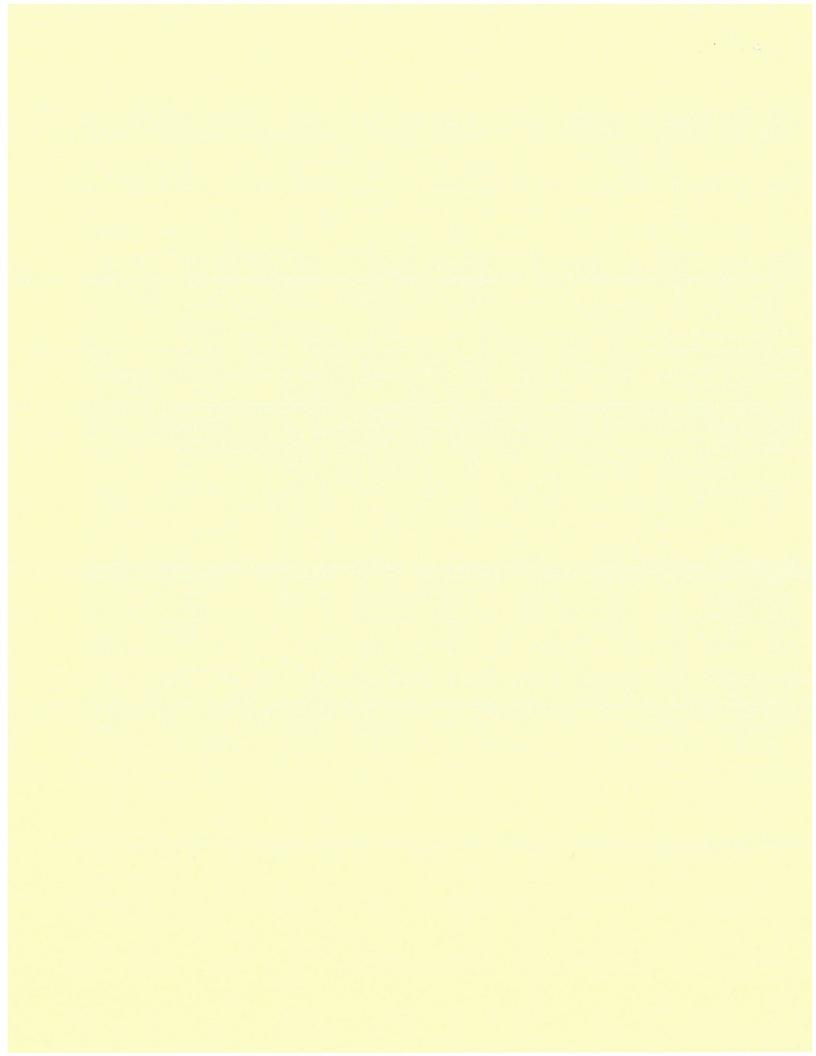
Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item

is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None



City of Selah City Council Meeting Minutes

May 23, 2023 Regular Meeting

- 1) Call to Order: Mayor Raymond called the meeting to order at 5:30 pm.
- 2) Roll Call
 - A. Members Present: Elizabeth Marquis, Roger Bell, Michael Costello, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson
 - B. Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Richard Brumley, Police Lieutenant; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; Zack Schab, Recreation Director; and Treesa Morales, Executive Assistant.
- 3) Registering in record of Councilmember absence(s) as excused absence(s), per SMC 1.06.070 None
- 4) Pledge of Allegiance
- 5) Invocation with Bishop Stuart Cardon, from the Church of Jesus Christ of Latterday Saints
- 6) Announcement of changes, if any, from previously-published agenda:

Mayor Raymond announced to the Council that a resolution would be added to the Agenda. Mayor Raymond noted that the resolution was provided to councilmembers upon the start of the meeting.

7) Getting to know local businesses, agencies and/or people

Guest Business speaker, Ryan Roberts from Friendly Automotive introduced himself, thanked Councilmember Bell for the invitation to come to the meeting and asked council if they had any questions. City Attorney Case asked Mr. Roberts what kind of work his shop does. Mr. Roberts said they do pretty much anything including tire changes, breaks, air conditioning, engine work, pretty much anything but rebuilding transmissions. Mr. Roberts stated he grew up here and was glad to be back in Selah raising his kids. Councilmember Bell asked Mr. Roberts about the Uhaul part of his business. Mr. Roberts said they have access to just about any type of trailer and just let him know what is needed an they can bring it in.

8) Comments from the public

- A. Pre-arranged oral comments None
- B. Reading of received written comments None
- C. Oral comments by people in attendance

Barb Petrea approached the podium and commented on all the hard work and gratitude she has for all the volunteers who participated in putting on the event. Mrs. Petrea announced that there were 1860 people actively participating in the parade and that number doesn't include the crowd or staff to put on the event. Mrs. Petrea stated sales were down about 20%, and that the heat didn't help, and there are certainly things to work on in the future. Mrs. Petrea discussed some feedback she received from the event and told City Council and Staff that if the city wanted this event to continue in the future, they would need to pay a staff member to take it on. Mrs. Petrea explained the thousands and thousands of hours that go into making the event possible and requested Staff and Council to consider leading the event in the future. Councilmember Carlson thanked Mrs. Petrea for all her hard work put into the event. Mayor Raymond agreed, and thanked Mrs. Petrea as well.

- 9) Proclamations/Announcements: None
- 10) Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Carlson made a motion to amend the minutes in the 'Council Reports' section where the minutes indicate that Councilmember Carlson notified the Mayor he plans to submit paperwork to run for council again, and it should be amended to read that Councilmember Costello made this motion. Councilmember Bell moved to approve the Consent Agenda as amended. Councilmember Costello seconded. Mayor Raymond restated the motion and asked Council for discussion. Hearing none, Mayor Raymond called for Roll Call. Executive Secretary Morales called roll: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes.

Executive Secretary, Treesa Morales, read the Consent Agenda:

A. Treesa Morales Approval of Minutes: May 9, 2023 Council Meeting

B. Dale Novobielski Approval of Claims and Payroll:

Payroll Checks No. 85574-85610 for a total of \$632,137.58 Claim Checks No. 179935-180014 for a total of \$265,053.90

C. Rocky Wallace Resolution 13-A. Resolution Authorizing the Mayor to Sign

"Amendment No. 1" to "Task Order No. 2023-03" with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City's North Wenas Road/State Route 823 Water

Main Improvements Project

D. Rocky Wallace

Resolution 13-B. Resolution Authorizing the Mayor to Sign

"Change Order No. 2" with Midway Underground LLC, Relative to
the City's Valleyview Avenue, South Third Street and Southern

Avenue Improvements Project

E. Rocky Wallace Resolution 13-C. Resolution Authorizing Public Works to Purchase a New Aries Pathfinder Sewer Camera System and to Surplus the City's Existing Rovver Outpost Sewer Camera System

F. Rocky Wallace Resolution 13-D. Resolution Authorizing Public Works to Purchase Materials Related to the RTC School Beacon Upgrade

G. Rocky Wallace Resolution 13-E. Resolution Authorizing Public Works to Replace the Traffic Signal Detection Equipment at the Intersection of First Street and Fremont Avenue

H. Rocky Wallace
Resolution 13-F. Resolution Authorizing the Mayor or Public Works
Director to Sign a Two-Page Amendment No. PTD0511-01 to
Agreement No. PTD0511 between the Washington State
Department of Transportation and the City

I. Dale Novobielski Resolution 13-G. Resolution Revising Rates for 2023 Solid Waste Utility Services

J. James Lange Resolution 13-H. * Resolution authorizing the Mayor to sign an Interlocal Agreement with the Washington State Department of Social and Health Services for Fire and EMS services for the Yakima Valley School

11) Public Hearings: None

12) General Business

A. New Business - None

B. Old Business - None

13) Resolutions

*A. Rocky
Wallace

*Resolution Authorizing the Mayor to Sign "Amendment No. 1" to
"Task Order No. 2023-03" with HLA Engineering and Land
Surveying, Inc., for Professional Services Related to the City's
North Wenas Road/State Route 823 Water Main Improvements
Project

On consent agenda Resolution was passed upon approval of the consent agenda.

*B. Rocky Wallace *Resolution Authorizing the Mayor to Sign "Change Order No. 2" with Midway Underground LLC, Relative to the City's Valleyview Avenue, South Third Street and Southern Avenue Improvements Project

On consent agenda Resolution was passed upon approval of the consent agenda.

*C. Rocky Wallace *Resolution Authorizing Public Works to Purchase a New Aries Pathfinder Sewer Camera System and to Surplus the City's Existing Rovver Outpost Sewer Camera System

On consent agenda Resolution was passed upon approval of the consent agenda.

*D. Rocky Wallace *Resolution Authorizing Public Works to Purchase Materials Related to the RTC School Beacon Upgrade

On consent agenda Resolution was passed upon approval of the consent agenda.

*E. Rocky Wallace *Resolution Authorizing Public Works to Replace the Traffic Signal Detection Equipment at the Intersection of First Street and Fremont Avenue

On consent agenda Resolution was passed upon approval of the consent agenda.

*F. Rocky Wallace *Resolution Authorizing the Mayor or Public Works Director to Sign a Two-Page Amendment No. PTD0511-01 to Agreement No. PTD0511 between the Washington State Department of Transportation and the City

On consent agenda Resolution was passed upon approval of the consent agenda.

*G. Dale Novobielski *Resolution Revising Rates for 2023 Solid Waste Utility Services

On consent agenda Resolution was passed upon approval of the consent agenda.

*H. James Lange

* Resolution authorizing the Mayor to sign an Interlocal Agreement with the Washington State Department of Social and Health Services for Fire and EMS services for the Yakima Valley School

On consent agenda Resolution was passed upon approval of the consent agenda.

I. Rocky Wallace Resolution Declaring that an Emergency Exists Due to Unexpected Failure of a Variable Frequency Drive (VFD) at the City's Water Well #6; Waiving all Typically-Applicable Competitive Bidding Requirements; Authorizing the Public Works Director to Sign One or More Contracts to Purchase all Necessary Replacement Equipment and to Obtain all Necessary Planning and/or Installation Services Without Delay or Further Approval; Authorizing All Necessary Work to Commence Without Delay or Further Approval; And Providing for Publication of Summary and Financial Estimate

Introduced by Mayor Raymond, and presented by Rocky Wallace. After presentation, Councilmember Carlson asked Mr. Wallace where well 6 is. Mr. Wallace stated it is up on

Speyers. Councilmember Wickenhagen moved to approve the resolution as presented. Councilmember Peterson seconded. Mayor Raymond restated the motion and asked council for discussion. Councilmember Bell asked Mr. Wallace if this was the only thing wrong with this well. Mr. Wallace explained, yes, the team brought in an electrician who tried some other parts and found it was only this part that needed replacement. Councilmember Peterson asked about at timeframe for repairs. Mr. Wallace said he is hoping it will only take a week once they get started. Seeing no further discussion, Mayor Raymond requested Roll Call. Executive Secretary, Treesa Morales took roll call: Councilmember Marquis – yes, Councilmember Bell – yes, Councilmember Costello – yes, Councilmember Carlson – yes, Councilmember Iverson – yes, Councilmember Wickenhagen – yes, Councilmember Peterson – yes. Motion carries.

14) Ordinances - None

15) Reports/Announcements

A. Departments

- Police Department. Lieutenant Brumley, filling in for Chief Christman in his absence, gave a quick department report and thanked the Council and City for everything as he would be retiring next Wednesday on May 31st. Mayor Raymond and Council expressed their gratitude and thanked Lt. Brumley for his service with the City.
- Parks and Recreation. Zack Schab gave a department update, reminded council of the Hot Rods on First Street event on June 17th.
- Fire. Chief Lange gave department update
- Planning. Jeff Peters gave a department update and provided council with a handout with the results from their work at Community Days on the Housing Action Plan outreach and an updated schedule for the surveys and public meetings.
- Public Works. Rocky Wallace gave department update.
- Finance. Dale Novobielski provided department update.
 - B. **Councilmembers** (all members thanked Mrs. Petrea for her work at the Selah Community Days event)
 - C. City Attorney Mr. Case informed the council that staff is working on preparing for an audit on special events as well as preparing for upcoming union contract negotiations.
 - D. City Administrator Mr. Henne reminded council that the Janitorial request for proposal is ongoing and he expects businesses to begin touring buildings. Mr. Henne also requested discussion on attendance to the AWC Annual Conference. Mr. Henne explained that the recent trip to Olympia already consumed the budget for travel for the year and each member attending the AWC Annual Conference would cost \$1700 per person to travel and attend. Mr. Henne stated a budget adjustment would be required anyway, especially since there is plans to go back to Olympia in the fall. Mr. Henne asked council for feedback.

Councilmember Carlson stated he believed they could watch the conference online after the event and wondered if the City should send anyone. Mayor Raymond stated there are already two registered, but a third has requested to go; she is wondering if the council wants to do a budget adjustment for two or three. Councilmember Carlson asked if just one could go and share the information with the others. Councilmember Wickenhagen suggested limiting the registration to two members. Councilmember Iverson agreed. Mayor Raymond and Mr. Henne recognized this and agreed.

E. Mayor Raymond – Commented that one of the floats at the Community Days parade had a dead battery right before the start of the parade, and Joel's Tire Service brought a battery unit for them to get them started for the parade. Mayor Raymond also stated the Welcome to Selah sign looks awesome.

Councilmember Costello announced that the Selah Downtown Association has the old sign and is keeping it safe until they know what to do with it.

16) Executive Session: RCW 42.30.110(1)(b) - None

17) Adjournment

Councilmember Carlson moved to adjourn the meeting. Councilmember Iverson seconded. Mayor Raymond asked for all those in favor, say "Aye." By voice vote, motion was unanimous.

The meeting adjourned at 6:12pm.

Sherry Raymond, Mayor

Roger Bell, Councilmember

Russell Carlson, Councilmember

Kevin Wickenhagen, Councilmember

Elizabeth Marquis, Councilmember

ATTEST:



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023
Agenda Number: 10-9

Action Item

Title: Approval of Claims and Payroll

From: Dale Novobielski, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See claims and payroll registers

Funding Source: See claims and payroll registers

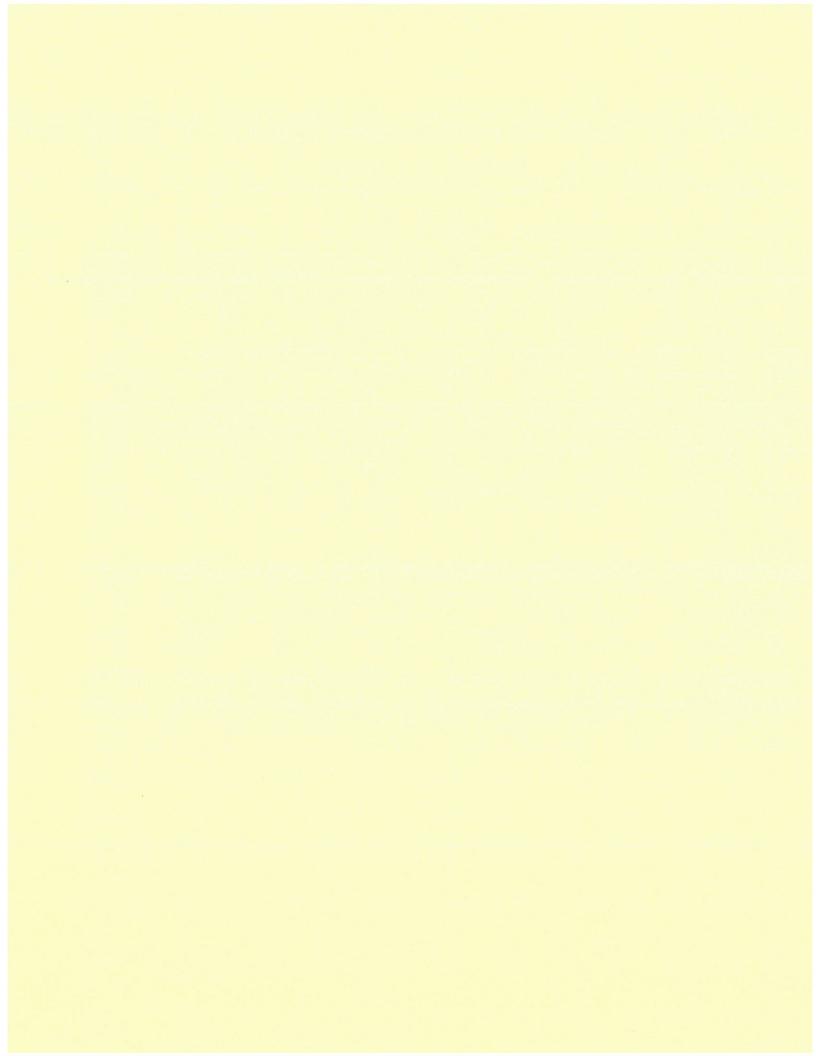
Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken: None





Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 1 - A

Action Item

Title: Public Hearing to Consider Adoption of the Six Year Transportation Improvement Program for Secondary and Arterial Streets within the City of Selah for the Years 2024 to 2029

From: Rocky Wallace, Public Works Director

Action Requested: Public Hearing - Open Record

Staff Recommendation: Staff requests that the City Council hold a Public Hearing to receive written and/or oral testimony, if any, pertaining to the City's proposed Six Year Transportation Improvement Program (TIP)

Board/Commission Recommendation: Not Applicable

Fiscal Impact: None until project is selected.

Funding Source: Street Fund 111

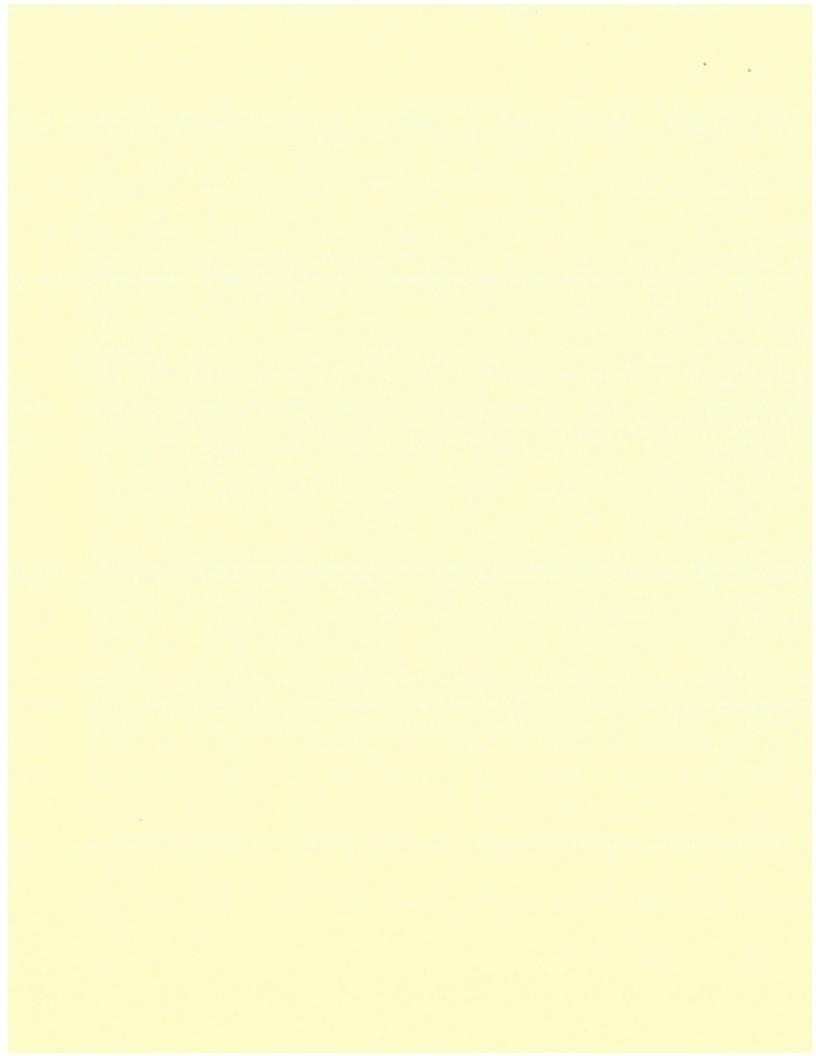
Background/Findings/Facts: Each year the City is required to adopt a Six Year Transportation Improvement Program (TIP). The 6-Year TIP is a list of transportation related projects and the current timeframe for consideration is 2024-2029.

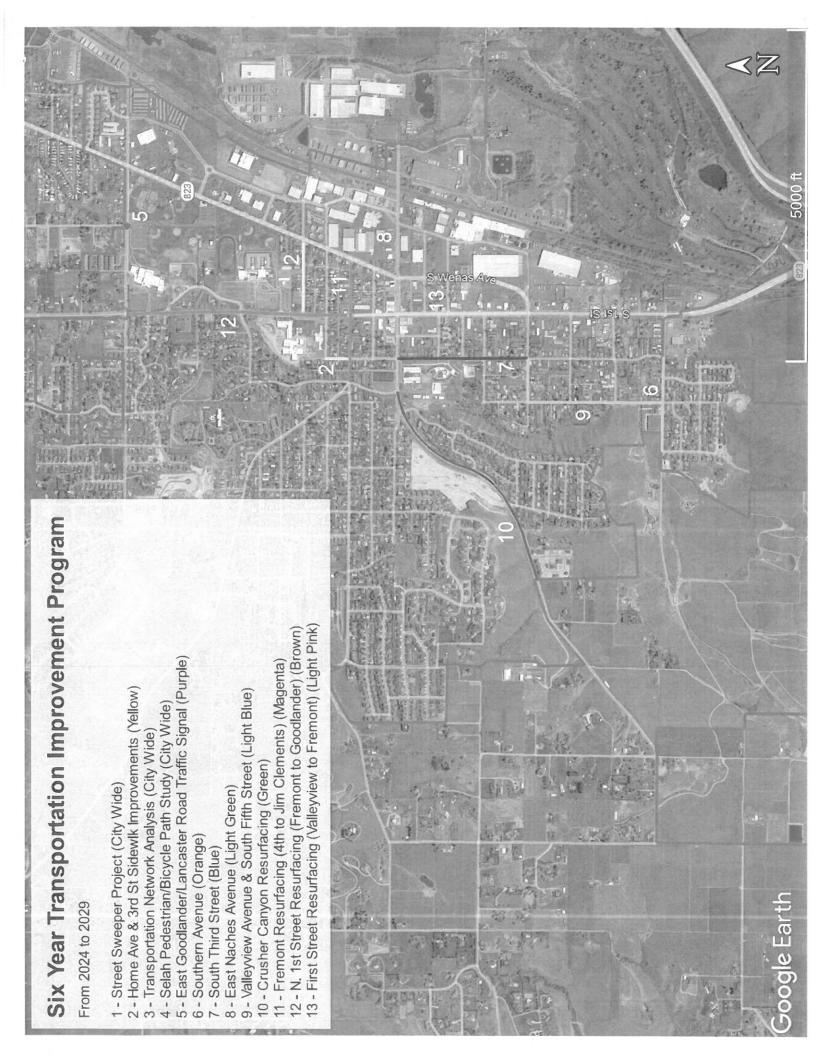
Recommended Motion: Hold the required public hearing (and thereafter separately consider the proposed Resolution that would adopt the TIP)

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken: None





Yakima Herald-Republic

PO Box 9668 Yakima, WA 98909



City Of Selah Jeff Peters 115 W Naches Avenue Selah, WA 98942 USA

Order (Confirmation
Order #:	56633
Order Ref#:	
Date:	5/24/2023
Advertiser #:	23209
Advertiser Name:	City Of Selah
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 150.50

Ad No.	Date	Description	Position	Format
329710	5/26/2023	CITY OF SELAH NOTICE OF ENVIRONMENTAL REVIEW & PUBLIC HEARING: Application: On May 24, 2022 the City of Selah Community Develop	Broadsheet - CL-Legals	3.46 × 5.44 in × 2.0000 col.
329711	5/26/2023	CITY OF SELAH NOTICE OF ENVIRONMENTAL REVIEW & PUBLIC HEARING: Application: On May 24, 2022 the City of Selah Community Develop	- CL-Legals	Online 3.46 × 5.44 in × 2.0000 col.

Summar	y	
Total Net Amount	\$	150.50
Taxes		\$ 0.00
Total Amount	\$	150.50

Remittance Address:

Yakima Herald-Republic PO Box 9668 Yakima, WA 98909 Tel: (206) 464-2550

Yakima Herald-Republic

PO Box 9668 Yakima, WA 98909



Classified Category: Legals|Public Notices

CITY OF SELAH NOTICE OF ENVIRONMENTAL REVIEW & PUBLIC HEARING:

Application: On May 24, 2022, the City of Selah Community Development Department received a State Environmental Policy Act Checklist for the adoption of the City's 2024-2029 Six Year Transportation Improvement Program: **Project** Location: City wide: Complete Application: May 24, 2023: File Number: SEPA-2023-002: Approvals, Actions and **Required Studies**: City Council public hearing and adoption: **Environmental Review:** The City of Selah is the lead agency for this proposal under the State Environmental Policy Act (SEPA). The City has reviewed the proposal for probable adverse environmental impacts and expects to issue a Determination of Nonsignificance (DNS). The process in WAC 197-11-355 is being used. The lead agency will not act on this proposal for 14 days. After all comments have been received and considered, a threshold determination will be made. Comments received by 5:00 P.M. June 9, 2023, will be considered in making the determination. A copy will be sent to those who comment or may be obtained upon request. The determination will have specific appeal information and may be appealed within five business days of issuance: Open Record **Public Hearing** Notice is hereby given that on Tuesday, June 13, 2023, commencing at 5:30 p.m., or as soon thereafter as practical, the City of Selah City Council will conduct a public hearing in the Council Chambers, City Hall Bldg., 115 W. Naches Ave., Selah, WA. to consider adoption of the City of Selah 2024-2029 Six-Year Transportation Improvement Program (T.I.P.): A copy of the proposed 2024-2029 T.I.P. is on file and available for public inspection during regular business hours at the City of Selah Public Works Department, 222 S. Rushmore Rd, Selah, WA. Any person desiring to express his/her views or submit written comments on the proposed 2024-2029 T.I.P. is encouraged to attend the public hearing. Written comments received prior to 5:00 p.m. the day of the public hearing will be considered in the City Council deliberations. Changes to the proposed T.I.P. raised during the hearing by the public, Council members or staff will be considered and may be adopted and included in the City of Selah's T.I.P. without further public hearings. Dated this 26th day of May 2023. /s/ Jeff Peters, City Planner, Community Development Supervisor.

(56633) May 26, 2023

From 2024 to 2029

Agency: City of Selah County: Yakima MPO/RTPO: YVCOG

Inside: Y Outside: N

Hearing: XX/XX/XXXX
Adopted: XX/XX/XXXX
Resolution Number: XXXX

Congestion Mitigation & Air Quality (CMAQ) Funded Program for purchasing a new street sweeper

moer:		
koad Name or Number		
Name	Vide	
Koaa	City Wide	

	ğ	
1	City Wide	
	>	
	≥	
	5	
	_	

RW Required	No
Environmental Type	CE
Total Project Length	
Utility Codes	
Improvement Type	20
Structure ID	

STIP Amend. No.

Priority Number:

	Γ
	l
	l
	l
	l
	١
	l
	l
	l
	ŀ
	١
	١
	١
	١
	l
	١
	١
	١
	ľ
	١
	١
	١
	l
	l
	l
	l
	ŀ
	l
	l
	l
	١
	l
	l
	l
	ľ
	l
	l
	l
	l
	Ì
	l
	ŀ
	l
	l
	١
	١
	١
	١
	l
	ļ
	ı
	l
	١
	١
	١
	١
	١
	ŀ
	١
	١
	١
	I
	١
	١
	ŀ
	١
	ĺ

SELAH-2401

STIP

PIN

Project Number

Functional Class

Beginning and End Termini City Wide

Street Sweeper Project

Project Title:

Project Description:

Funding:									
		Start	Federal	Federal	State Fund				
Status	Phase	Date	Funding Code	Funds	Code	State Funds	Local Funds		Total
Secured	PE	2024	CMAQ	\$ 45,000.00		\$	\$	₩	45,000.00
Secured	CN	2025	CMAQ	\$ 330,000.00		· \$	· \$	\$	330,000.00
			Project Totals: \$ 375,000.00	\$ 375,000.00		- \$	- \$	€9	375,000.00

69 **Project Totals:** \$ 375,000.00

Expenditure Schedule:

5th & 6th		•	
5th	₩	₩.	
h	,	,	
4th	\$	₩.	4
	-	,	
3rd	44	46	
		0	
2nd	1	\$ 330,000.00	000
21		330,	
	₩	₩.	ŀ
1st	45,000.00	1	100000000000000000000000000000000000000
	₩	₩.	
Phase	PE	CN	
		I	

Totals: \$ 45,000.00 \$ 330,000.00 \$

From 2024 to 2029

Agency: City of Selah County: Yakima MPO/RTPO: YVCOG

East Home Avenue and North Third Street Sidewalk Gaps Improvement Project

Install new sidewalk, curb & gutter, driveway approaches, and road repairs.

Project Description:

Project Title:

Beginning and End Termini N 1st St to Wenas Rd and Fremont Ave to Bartlett Ave.

Inside: Y Outside: N

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX

WSDOT

Resolution Number: XXXX

Road Name or Number: Home Avenue & N 3rd Street

Priority Number: 2

-			CTID	Churcohamo	Immunous and	Heilien	Total Divisort	Environmental	MA	Amond
Functional	Project	DIN	SHE	Structure	mahaandun	Orner	10tal Flogett	Environmental	M	'musiuu'
Class	Number	A 17 7	aı	aı	Туре	Codes	Length	Type	Required	No.
07			WA-14282		28	CGPT	0.270	CE	No	

	5	3
•	τ	3
	3	3

	Total	81,200.00	622,510.00	703,710.00
		↔	₩	69
	Local Funds	•	1	1
	T	₩	↔	₩
	State Funds		•	
	Si	↔	₩	49
State Fund	Code			
Federal	Funds	\$ 81,200.00	\$ 622,510.00	\$ 703,710.00
Federal	Funding Code	SRTS	SRTS	Project Totals: \$ 703,710.00
Start	Date	2025	2026	
	Phase	ЪЕ	CN	
	Status	Planned	Planned	
	_		-	.1

Expenditure Schedule:

5th & 6th	1	ı	1
5tl	₩.	€	€9
4th		- 1	
4	\$	↔	€9
3rd	1	622,510.00	622,510.00
	↔	↔	₩
2nd	81,200.00		81,200.00
	₩	↔	₩
1st			
	₩.	₩	65
Phase	PE	CN	Totals:

\$ 81,200.00

From 2024 to 2029

County: Yakima MPO/RTPO: YVCOG

Agency: City of Selah

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Inside: Y Outside: N

Transportation Network Analysis (Fruity Pebbles Phase 1) Project Description:

Project Title:

Transportation network analysis for intersection and City access improvements.

Beginning and End Termini City Wide

Road Name or Number: City Wide

Priority Number: 3

Amend. No.		
RW Required	No	
Environmental Type	CE	
Total Project Length		
Utillity Codes		
Improvement Type	18	
Structure ID		
STIP	WA-11305	
NIA		
Project Number		
Functional Class	00	
	al Project PIN STIP Structure Improvement Utility Total Project Environmental RW A Number ID ID Type Codes Length Type Required	al Project PIN STIP Structure Improvement Utility Total Project Environmental RW A Number ID ID Type Codes Length Type Required WA-11305 18 CE No

	:		
	2	3	
;	Sul P		
	:	Summer	

		0.00	0.00
	Total	800,000.00	800,000.0
		₩.	₩.
	Cocal Funds	31	ı
	Γ 0	↔	↔
	State Funds	1	•
	Stat	√ 9	↔
orace rana	Code		
Lenelai	Funds	\$ 800,000.00	\$ 800,000.00
I caci ai	Funding Code	RAISE	Project Totals:
oran c	Date	2024	
	Phase	PE	
	Status	Planned	
_			

800,000.00 Project Totals:

Expenditure Schedule:

5th & 6th	i	1
5th	₩	69
4th	1	,
4	\$	49
		,
3rd	\$	49
2nd	1	,
	↔	₩
1st	800,000,008	800,000,00
	↔	69
Phase	PE	Totals:
		_

Six Year Transportation Improvement Program From 2024 to 2029

County: Yakima Agency: City of Selah MPO/RTPO: YVCOG

Selah Pedestrian/Bicycle Path Study

Project Title:

Project Description:

Pedestrian/bicycle path study. Beginning and End Termini City Wide

Inside: Y Outside: N

WSDOT

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Road Name or Number: City Wide

Priority Number: 4

Functional	Project	DIM	STIP	Structure	Improvement	Utility	Total Project	Environmental	RW	Amend.
Class	Number	AIT I	_ QI	aı	Type	Codes	Length	Type	Required	No.
00			WA-00203		18			CE	No	
unding:										

	0	0
ocal Funds	8,100.00	8,100.00
T	₩.	₩
State Funds	1	
Sta	₩	₩
State Fund Code		
Federal Funds	51,900.00	51,900.00
	₩	₩.
Federal Funding Code	TA(US)	Project Totals:
Start Date	2024	
Phase	PE	
Status	Planned	

60,000,00 60,000.00

Total

1	
€	49
₩	₩.
- 1	٠,
\$	₩.
1	
₩	€
00'000'09	00'000'09
₩	49
PE	Totals:
	\$

Expenditure Schedule:

From 2024 to 2029

Agency: City of Selah MPO/RTPO: YVCOG County: Yakima

Install new four-leg traffic signal with camera detection.

Beginning and End Termini

Spot improvement

East Goodlander/Lancaster Road Traffic Signal

Project Title:

Project Description:

Inside: Y Outside: N

YVCOG

Hearing: XX/XX/XXXX
Adopted: XX/XX/XXXX
Resolution Number: XXXX

WSDOT

Road Name or Number: Goodlander Road

Priority Number: 5

	Amend. No.		
The second second	RW Required	No	
	Environmental Type	CE	
	Total Project Length	0.010	
	Utility Codes		
	Improvement Type	21	
	Structure ID		
	STIP	WA-06535	
	PIN		
	Project Number		
	Functional Class	05	

	- 1
	ш
	11
	41
	91
	- 1
	-1
2	•
_	7
-	8
- 2	31
-	
-	2
-	
-	•
-	
_	٠.

	\$ 680,900.00	\$ 680,900.00
	680,900.00	00.006,089
rocal ranas	₩.	€9
State Funds	,	
Code		97
Funds	- \$	-
Funding Code		Project Totals:
Date	2024	
Phase	CN	
Status	Planned	

Expenditure Schedule:

5th & 6th	ı	
5th	₩.	ŧ
4th	,	
4	₩.	ŧ
	,	
3rd	€5	+
2nd		
	↔	ŧ
1st	00.006,089	000000000000000000000000000000000000000
	69	4
Phase	CN	
		1

Totals: \$ 680,900.00 \$

From 2024 to 2029

MPO/RTPO: YVCOG County: Yakima

Agency: City of Selah

Inside: Y Outside: N

TANCOG WSDOT

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage, street lights and signalization. Road Name or Number:

Southern Avenue

Beginning and End Termini S. 7th Street to S. 3rd Street

Project Description: Southern Avenue Project Title:

Priority Number:

Functional Class	Project Number	PIN	STIP ID	Structure ID	Improvement Type	Utility Codes	Total Project Length	Environmental Type	RW Required	STIP Amend. No.
0.5			WA-00193		03	CGPSTW	0.150	CE	Yes	

Funding:						
	Start	Federal	Federal	State Fund		

		Start	Federal	Federal	State Fund			_	
Status	Phase	Date	Funding Code	Funds	Code	State Funds	Local Funds		Total
Planned	Эd	2025		. ↔	OTHER	\$ 108,960.00	\$ 27,240.00	\$	136,200.00
Planned	RW	2025		· 65	OTHER	\$ 202,240.00	\$ 50,560.00	\$	252,800.00
Planned	CN	2026		•	OTHER	\$ 756,320.00	\$ 189,080.00	\$	945,400.00

266,880.00 \$ 1,334,400.00 \$ 1,067,520.00 \$

Project Totals:

Expenditure Schedule:

Phase	1st	2nd		3rd	4th	5th & 6th
PE	₩.	\$ 136,200.00	↔		₩	↔
RW	₩.	\$ 252,800.00	₩		· \$5	. ↔
CN	€5	· •	₩	945,400.00	€9	₩.

\$ 389,000.00 \$ 945,400.00 \$ Totals:

Six Year Transportation Improvement Program From 2024 to 2029

County: Yakima Agency: City of Selah MPO/RTPO: YVCOG

Inside: Y Outside: N

WSDOT

	XX
YVCOG	Hearing: Adopted:
E	

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Priority Number: 7

Road Name or Number: S Third Street

Reconstruct road add curb and gutter, drainage, sidewalks and grading, Acquire right of way.

Project Description: **Project Title:** South Third Street

Naches Avenue to Valleyview Avenue Beginning and End Termini

Functional	Project	PIN	STIP	Structure	Improvement	Utility	Total Project	Environmental	RW	STIP Amend.
Class	Number		a	TI I	Iype	Cones	rengtu	17/20	naunhau	.ac.
92			WA-00196		04	CGPT	0.380	CE	Yes	

	- 1
	- 1
	- 1
	- 1
	5
:	31
2	=
1	3
1	=
	3

. 60				The second secon						
		Start	Federal	Federal	State Fund					
Status	Phase	Date	Funding Code	Funds	Code	State Funds	Loca	Local Funds		Total
Planned	J.	2026	STBG(USS)	\$ 163,390.00		•	₩	25,510.00	₩	188,900.00
Planned	RW	2026	\$TBG(USS) \$	\$ 151,460.00		₩.	₩.	23,640.00 \$	₩	175,100.00
Planned	CN	2027	STBG(USS)	STBG(USS) \$ 1,592,810.00		+>	\$ 2	48,590.00	₩	248,590.00 \$ 1,841,400.00
				00 00 0 F		-	6	00 01 010	0	00 004 TOCC & 00 047 TOC &

Project Totals: \$ 1,907,660.00

297,740.00 \$ 2,205,400.00

Expenditure Schedule:

'		'
€\$	\$	₩
		\$ 1,841,400.00
↔	₩	€9
188,900.00	175,100.00	,
₩	₩	₩
	-	,
₩.	\$	₩.
1		-
\$	\$	₩
E	RW	CN
	\$ · · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·

364,000.00 \$ 1,841,400.00 ₩

Totals:

From 2024 to 2029

Agency: City of Selah County: Yakima MPO/RTPO: YVCOG

Inside: Y Outside: N



Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Road Name or Number:

Drainage, replace curb and gutter, sidewalk on both sides, grading, paving and street lighting. **Beginning and End Termini**Wenas Road to S Rushmore Road

Project Description: East Naches Avenue

Project Title:

E Naches Ave

er:	
nm,	
ity N	
rior	
ط	000

Τ.		_
STIP Amend.	WO.	
RW	No No	
Envir	CE	
Total Project	0.370	
Utility	CGPT	
Improvement	04	
Structure	9	
STIP	WA-00197	
PIN		
Project	Namber 1	
Functional	05	

1	:	٠		
- 2	5	2	Q	
i	S	Ę		
÷	2	2		
9	Ç	3		
1	٢	3		
- 1				

448,700.00 \$ 2,243,500.00	69	448,700.00	40	\$ 1,794,800.00		· +	Project Totals:			
2,037,400.00	₩	407,480.00	₩	\$ 1,629,920.00	OTHER	-		2028	CN	Planned
206,100.00	₩	41,220.00	\$	\$ 164,880.00	OTHER			2027	PE	Planned
Total		Local Funds		State Funds	Code	Funds	Funding Code	Date	Phase	Status
					State Fund	Federal	Federal	Start		

448,700.00 \$ 2,243,500.00 \$ 1,794,800.00

Expenditure Schedule:

		200
	\$ 2,037,400.00	\$ 2,037,400.00
	97	97
206,100.00		\$ 206,100.00
₩	₩	69
1	T	
₩.	₩.	₩.
,	1	
₩.	₩.	49
	1	,
\$	₩.	49
PE	CN	Totals:
	PE \$ - \$ - \$ 206,100.00 \$ -	· · · · · · · · · · · · · · · · · · ·

Totals: \$

From 2024 to 2029

County: Yakima Agency: City of Selah MPO/RTPO: YVCOG

Inside: Y Outside: N

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX

WSDOT

Resolution Number: XXXX

Valleyview Avenue & S Fifth Street Road Name or Number:

Clearing, grubbing, sidewalk, curb and gutter, storm drainage, street lighting, grading and paving.

Valleyview Avenue & South Fifth Street

Project Title:

Project Description:

Beginning and End Termini Beginning at S 3rd Ave & Valleyview Ave to S 5th Street & south to Southern Ave

Priority Number: 9

Functional	Project	DIN	STIP	Structure	Improvement	Utility	Total Project	Environmental	RW	STIP Amend.
Class	Number	A T I A	QI	ΠD	Type	Codes	Length	Type	Required	No.
07			WA-00199		04	CGPT	0.520	CE	No	
Frankling										

	State Fund	
	Federal	
	Federal	
	Start	
Funding:		

3,075,620.00	49	\$ 3,075,620.00 \$ 3,075,620.00	₩		· \$	Project Totals:			
2,793,200.00 \$ 2,793,200.00	₩	\$ 2,793,200.00	\$		· \$		2028	CN	Planned
282,420.00	₩	\$ 282,420.00	- ↔		·		2027	PE	Planned
Total		Local Funds	State Funds	Code	Funds	Funding Code	Date	Phase	Status
				State Fund	Federal	Federal	Start		

Project Totals:

Expenditure Schedule:

Phase		1st	2	2nd	3rd	p.	4th		5th & 6th	
PE	₩.	,	₩	1	₩.		\$ 282,420.00	↔	1	
CN	€\$	í	↔	T.	\	1	- ₩	₩.	2,793,200.00	
Totale	4		¥		4		\$ 282 A20 OC	4	¢ 282 420 00 ¢ 2 793 200 00	

\$ 282,420.00 \$ 2,793,200.00

From 2024 to 2029

County: Yakima Agency: City of Selah MPO/RTPO: YVCOG

Crusher Canyon Resurfacing

Project Title:

Project Description:

Inside: Y Outside: N

Hearing: XX/XX/XXXX Adopted: XX/XX/XXXX Resolution Number: XXXX

Priority Number: 10

ct	Environmental	RW	STIP Amend.	
	Туре	Required	No.	
	CE	No		

Crusher Canyon

Ì			
t	Utility Codes	Total Project Length	En
	CGPSTW	0.701	

Road Name or Number:

05 CGPSTW 0.701	Improvement Type	Utility Codes	Total Project Length	Envir
	05	CGPSTW	0.701	

Structure

D

STIP

PIN

Project Number

Functional

Class

04

SELAH-2402

Planing and HMA overlaying, adjusting manhole lids and valves, cracksealing

Beginning and End Termini West City Limits to 4th Street

Federal Funds

Funding Code

Start Date

Phase PE

Status

Funding:

2028

Planned

Federal

State Fund							
Code	State Funds	sp	Te	Local Funds		Total	
	\$		₩	76,530.00	₩	76,530.00	
	65		₩.	586,680.00	₩.	586,680.00	
	59	ı	₩.	663,210.00	69	663,210.00	

Pr

69

2029

CN

Planned

Expenditure Schedule:

Phase

PE

59	
,	
69	
roject Totals:	
7	

5th & 6th	76,530.00	586,680.00
	₩	₩.
4th	,	,
4	₩	69
3rd		
3	↔	€5
2nd		

663,210.00

1st ₩,

69

Totals:

CN

From 2024 to 2029

MPO/RTPO: YVCOG
County: Yakima

Agency: City of Selah

Inside: Y
Outside: N

Hearing: XX/XX/XXXX
Adopted: XX/XX/XXXX
Resolution Number: XXXX

Planing and HMA overlaying, adjusting manhole lids and valves, cracksealing

Beginning and End Termini 4th Street to Jim Clements Way

Fremont Resurfacing (4th to Jim Clements)

Project Title:

Project Description:

Road Name or Number: Fremont Ave

Priority Number: 11

_	_		_
STIP Amend.	No.		
RW	Required	No	
Environmental	Type	CE	
Total Project	Length	0.345	
Utility	Codes	WTSGDO	
Improvement	Type	90	
Structure	aı		
STIP	aı	SELAH-2403	
MIG	LIN		
Project	Number		
Functional	Class	04	

	ł
	п
	н
·	٠.
-	. 1
-	

Total	30,660.00	235,030.00	265,690.00
	69	€	60
Local Funds	30,660.00	235,030.00	\$ 265,690.00
	€9	€9	₩
State Funds	,	•	1
Sti	↔	↔	60
State runa Code			
Funds	65	· \$	- -
reaerai Funding Code			Project Totals:
Start Date	2028	2029	
Phase	Эd	CN	
Status	Planned	Planned	

Expenditure Schedule:

Phase		1st	. 4	2nd		3rd	4	4th	ं	5th & 6th	
PE	₩		↔		₩	•	49		↔	30,660.00	
CN	69		₩.	1	\$	1	8		₩.	235,030.00	
Totals:	49		49	1	49		49		₩.	265,690.00	

From 2024 to 2029

MPO/RTPO: YVCOG
County: Yakima
Agency: City of Selah

N. 1st Street Resurfacing (Fremont to Goodlander)

Project Title:

Project Description:

Beginning and End Termini Fremont Ave to Goodlander Ave

Functional

Class 04

Inside: Y Outside: N

Hearing: XX/XX/XXXX
Adopted: XX/XX/XXXX
Resolution Number: XXXX

Priority Number: 12

Road Name or Number:

Planing and HMA overlaying travel lanes, fogsealing turn lane, adjusting manhole lids and valves, cracksealing

N 1st Street

Project	PIN	STIP	Structure	Improvement Type	Utility Codes	Total Project Length	Environmental Type	RW Required	STIP Amend. No.
		SELAH-2404		05	CGPSTW	0.640	CE	No	

	 :Sun
	run

-	tal	64,380.00	493,520.00	557,900.00
	Total	9	\$ 49.	\$ 557
	Local Funds	64,380.00	493,520.00	557,900.00
	7	₩.	∨	₩
	State Funds	· \$		•
State Fund	Code			
Federal	Funds	- \$	•	- +S
Federal	Funding Code			Project Totals:
Start	Date	2028	2029	
	Phase	PE	CN	
	Status	Planned	Planned	

Project Totals:

Expenditure Schedule:

5th & 6th	64,380.00	493,520.00	\$ 557,900.00
\rightarrow	- 0,		0,
4th		1	1
	↔	€5	₩
3rd	,		1
	↔	₩.	49
2nd	1	ı	1
	↔	₩	₩.
1st	4	í	,
	↔	₩	₩
Phase	ЭE	CN	Totals:

Six Year Transportation Impi

From 2024 to 2029

MPO/RTPO: YVCOG
County: Yakima
Agency: City of Selah

Project Title:

First Street Resurfacing (Valleyview to Fremont)

Project Description:
Planing and HMA overlaying, adjusting manhole lids and valves, cracksealing

Beginning and End Termini
Valleyview Ave to Fremont Ave

	U	
2	0	
	0	
	1	

		-)	
9	Ĭ,	C		
	1).	

	XX/
YVCOG	Hearing:

	xx/xx
YVCOG	Hearing: Adopted:

He	Ad	Resolution Nu		
		Resolu		

YVCOG	Hearing	Adopte
WSDOT		
rovement Program	Inside: Y	Outside: N

F	
WSDO	

r Number:	
Road Name o	N 1st Street

4	E
Total Project	Total Project
ounty	Ittility
7	

•
~

	di a parti			Heilie.	Total Designet	Envisonmontal	DIA.	CTID Amond
PIN	di L	Structure	Improvement	Codes	Lenath	Type	Required	No.
	SFI AH-2405		95	CGPSTW	0.520	CE	No	
			3					

20
-
-
-
~
-
~

Project Number

Functional

Class 03

_		1		
	Total	128,268.53	983,392.02	1,111,660.55
		↔	₩	₩
	Local Funds	128,268.53	983,392.02	1,111,660.55 \$ 1,111,660.55
	_	↔	₩.	69
	State Funds	31	•	•
		₩	₩	€9
State Fund	Code			
Federal	Funds		\$	·
Federal	Funding Code			Project Totals:
Start	Date	2028	2029	
	Phase	PE	CN	
	Status	Planned	Planned	

:
Inlo
hod
3
0.41
i.
uo

_			
5th & 6th	85,033.88	651,926.12	736,960.00
	₩.	₩.	69
4th			
4	↔	↔	69
d			,
3rd	₩.	₩.	€
2nd	,		
.,,	€5	€5	\$
1st	,	,	
	€5	€9	₩.
Phase	PE	CN	Totals:
			1

May, 2023

	;
ral	
Fede	1
	Federal

Funds	State Funds	Local Funds	Total
\$ 3,838,270.00	\$ 2,862,320.00 \$	7,376,400.55	\$ 14,076,990.55



Selah City Council Regular Meeting

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023
Agenda Number: 13-A

Action Item

Title: Resolution Adopting the Six Year Transportation Improvement Program for Secondary and Arterial Streets within the City of Selah for the Years 2024 to 2029

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: Not Applicable

Fiscal Impact: None until project is selected.

Funding Source: Street Fund 111

Background/Findings/Facts: Each year the City is required to adopt a Six Year Transportation Improvement Program (TIP). The 6-Year TIP is a list of transportation related projects and the current timeframe for consideration is 2024-2029.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

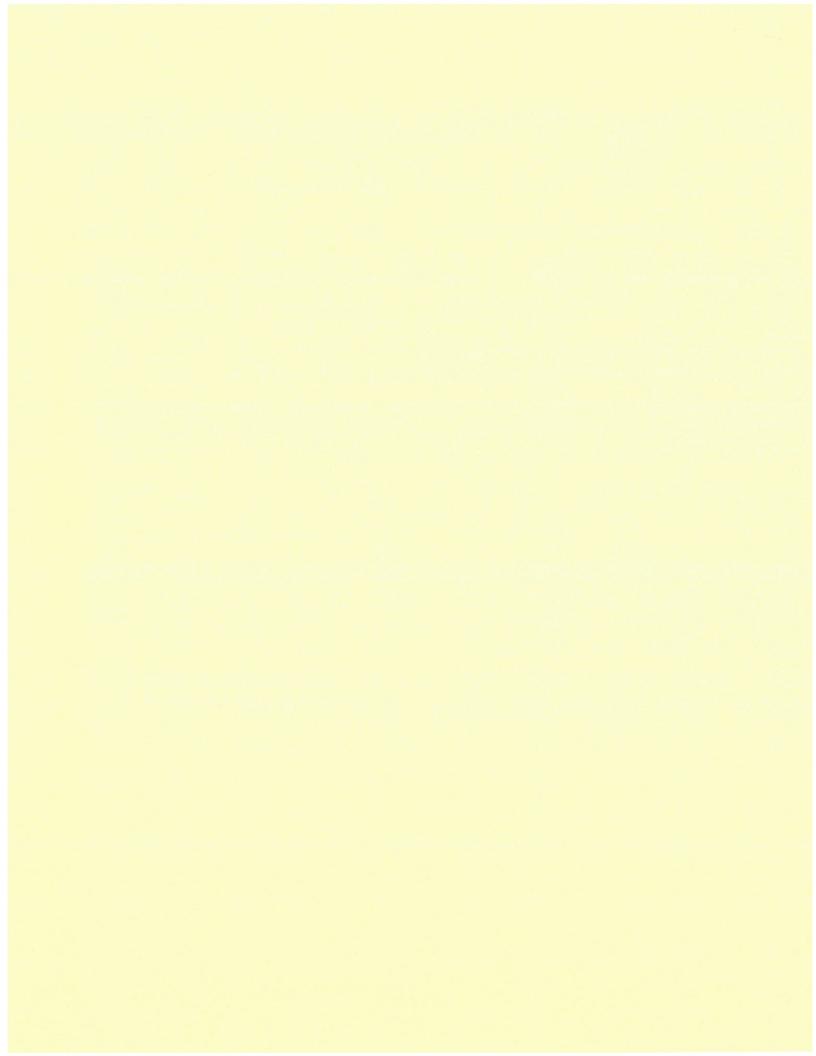
Date:

Action Taken:

6/13/2023

Public Hearing to Consider Adoption of the Six Year Transportation Improvement Program for Secondary and Arterial Streets within the City of

Selah for the Years 2024 to 2029



RESOLUTION NO. 3023

RESOLUTION ADOPTING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR SECONDAY AND COLLECTOR ARTERIAL STREETS WITHIN THE CITY OF SELAH FOR THE YEARS 2024 TO 2029

WHEREAS, the Session Laws of 1949, State of Washington, require cities to establish a comprehensive street program for the improvement to secondary and collector arterial streets; and

WHEREAS, the City desires to make use of the one-half (1/2) cent gas tax funds for the improvements of certain streets; and

WHEREAS, pursuant to the requirements of RCW 35.77.110 and RCW 36.81.121, the City has prepared a transportation improvement program for the ensuing six years; and

WHEREAS, a notice of Public Hearing was published in advance of a Public Hearing occurring on June 13, 2023, in accordance with the laws of the State of Washington;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the transportation street program entitled the "Six Year Transportation Improvement Program, 2024 to 2029" attached hereto is adopted.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 13th day of June, 2023.

Sherry Raymond Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case City Attorney



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 11-B

Action Item

Title: Public Hearing Regarding Establishment of a Crusher Canyon Sewer Connection Charge for Properties Located within a Designated Area, Which Would Apply in Addition to the City's Typical Sewer Connection Charge

From: Rocky Wallace, Public Works Director

Action Requested: Public Hearing - Open Record

Staff Recommendation: Staff is requests that the City Council hold a Public Hearing to receive written and/or oral testimony, if any, pertaining to the potential establishment of a Crusher Canyon Sewer Connection Fee

Board/Commission Recommendation: Not Applicable

Fiscal Impact: No cost to City, but revenues of \$1,518.04 per connection would be realized (via this special fee) if any when any connections occur

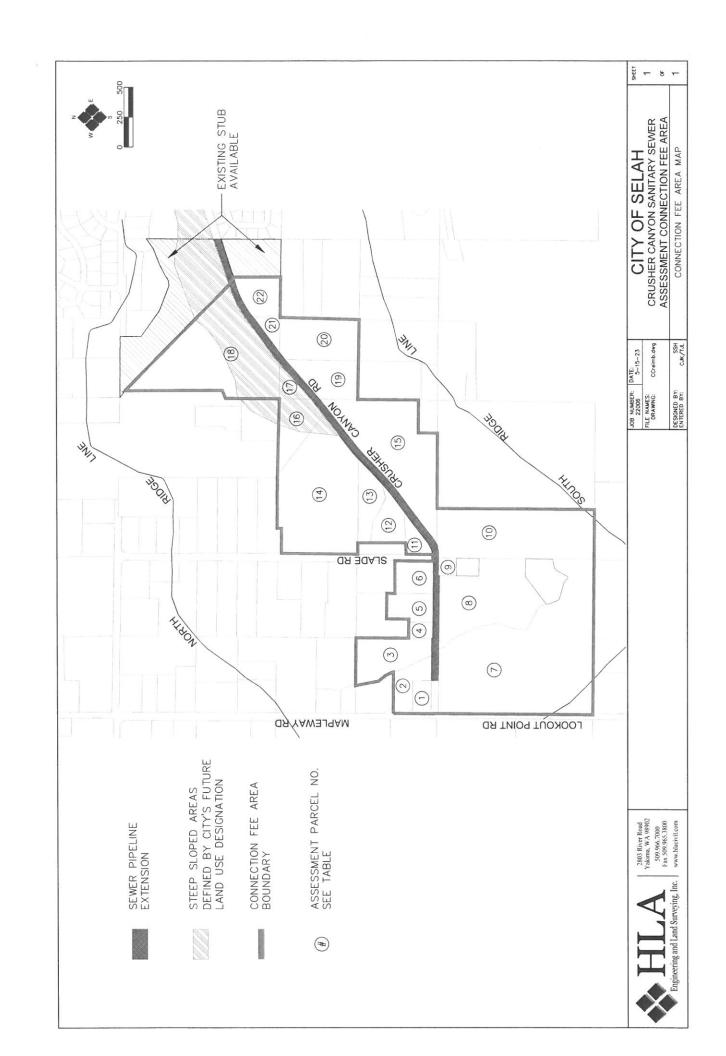
Funding Source: All connection fees will be deposited into Sewer Fund 415

Background/Findings/Facts: The City recently installed a sewer main beneath Crusher Canyon Road. The total cost of such project was approximately \$1.483 million. State funds of \$970,000.00 were used, and the balance - \$513,098.73 - was paid from City funds. Because the sewer main will only directly benefit a specific geographical area, City staff believes it is appropriate to require the real estate parcels within that area to pay a special charge to connect to the sewer. Specifically, City staff desires to establish a Crusher Canyon Sewer Connection Charge that will apply to all lots and parcels that abut Crusher Canyon Road, including lots and parcels lying outside of City limits (if they choose to connect to the sewer). Those lots and parcels are differently situated in regards to the City's sewerage system than lots and parcels existing elsewhere. State law allows the City to establish this sort of connection charge. The amount would be \$1,518.04 per connection and it will apply in addition to the typical sewer connection charge that the City charges whenever any connection occurs at any location. Before this location-specific charge can be established (via a subsequent Ordinance), the City Council must hold a Public Hearing to receive written and/or oral testimony, if any, from interested parties. In advance of the Public Hearing, City staff issued a letter to all owners of each real estate parcel within the area in question that advised them of the issue and the date and time for the Public Hearing. In addition, the letter further advised the owners that even with two charges applying (if this new location-specific charge is established), the cost of connecting to the City's sewer would like prove less expensive for each owner than installing a septic system.

Recommended Motion: Hold the required public hearing (and thereafter separately consider the proposed Ordinance that would establish this location-specific charge).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: Nope



Crusher Canyon Sanitary Sewer Assessment Connection Fee Area CITY OF SELAH

Assessment per ERUs HLA Project No. 22006

No. Parcel Address 1 18130313413 2101 Crusher Canyon Rd Jose M Prado 2 18130313415 51 Mapleway Rd James & Don 4 18130313405 1971 Crusher Canyon Rd Vincent A Sot 5 18130313406 1971 Crusher Canyon Rd Tracic Lynn 6 18130313409 1951 Crusher Canyon Rd Tracic Lynn 7 18130342406 1876 Crusher Canyon Rd Realtrust Ra 8 18130342401 1870 Crusher Canyon Rd Miccornick L 9 1813034400 1876 Crusher Canyon Rd Reminia R Pris 10 1813034405 1814 Crusher Canyon Rd Rominia R Pris 11 18130314405 1816 Rd Nonne Raye 12 18130314405 181 Grusher Canyon Rd Relburt Prop 14 18130314405 181 Grusher Canyon Rd Stephen D & St						Total Parcel	Adjusted	Area	Projected	Project Flow	Accessment
	No.		Address	Owner	Proposed Future Coning	Area (Acres) Area (Acres)	Area (Acres)	(Acres)	Dwellings	(MGD)	
	-	18130313413 2101 Crus	sher Canvon Rd	Tracy C Stewart	One-Family Residential (R-1)	1.00	1.00	0.80	1	0.0003 \$	1,518.04
	1 0	18130313416 51 Manle	owav Rd	Jose M Prado Jr & Linda A Prado	One-Family Residential (R-1)	1.99	1.99	1.59	2	0.0006	3,036.09
	1 6	18130313410 31 Maple	way Bd	James & Donna Garner	One-Family Residential (R-1)	4.15	4.15	3.32	9	0.0018 \$	9,108.26
	3 5		sher Canvon Rd		One-Family Residential (R-1)	0.62	0.62	0.62	1	0.0003 \$	1,518.04
	T V		sher Canyon Rd	Paul Harris	One-Family Residential (R-1)	2.00	2.00	1.60	2	0.0006	3,036.09
	2		Pa	Tracie Lynn & Robert Daniel Cochran	One-Family Residential (R-1)	2.00	2.00	1.60	2	0.0006 \$	3,036.09
	1		Pt/Crusher	Realtrust IRA Alternatives LLC	Low Density Single Fam. Residential	25.57	25.57	20.46	89	0.0267 \$	135,105.88
	×		isher Canyon Rd	Shannon E Tyler	Low Density Single Fam. Residential	19.67	29.6	7.74	34	0.0102 \$	51,613.48
	10	18130342401 1870 Crus	usher Canvon Rd	Shannon E Tyler	Low Density Single Fam. Residential	0.50	0.50	0.50	1	0.0003 \$	1,518.04
	15	18130341007 1847 Crus	Isher Canyon Rd	McCormick Land & Development LLC	Low Density Single Fam. Residential	12.52	12.52	10.02	44	0.0132 \$	66,793.92
	1	18130314404 21 Slade	Bd	Ronnie & Priscilla Raver	One-Family Residential (R-1)	0.98	86.0	0.78	2	0.0006	3,036.09
	12	18130314405 53 Slade I	Bd		One-Family Residential (R-1)	2.02	2.02	1.62	2	0.0006 \$	3,036.09
	13	18130314406 1201 Cris	isher Canyon Rd		One-Family Residential (R-1)	2.33	2.33	1.86	3	\$ 60000	4,554.13
	1	18130314401 131 Slade	P Rd	Relhurt Properties LLC	One-Family Residential (R-1)	14.19	13.76	11.01	10	0.0030 \$	15,180.44
	15	18130314004 Crisher C	Capyon Rd	Yvonne Rave Garner Residuary Trust	One-Family Residential (R-1)	12.36	12.36	68.6	54	0.0162 \$	81,974.35
Stephen K6 Farms Three Co Carolyn J Lamona William	15	18130314407 1551 Cris	sher Canyon Rd	Stephen D & Melissa Lee Matczak	One-Family Residential (R-1)	3.08	1.22	86.0	1	0.0003 \$	1,518.04
r Canyon Rd K6 Farms yon Rd Three Co yon Rd Carolyn r Canyon Rd Lamona r Canyon Rd Lamona	17	1813023014 Crisher C	Canvon Rd	Stephen D & Melissa Lee Matczak	One-Family Residential (R-1)	0.86	00.00	00.00	0	0.0000 \$	
yon Rd Three Cor yon Rd Carolyn J rr Canyon Rd Lamona A william T	182	18130222003 1313 Crus	Jsher Canyon Rd	K6 Farms LLC	Low Density Single Fam. Residential	14.25	7.07	5.66	25	0.0075 \$	37,951.09
yon Rd Carolyn J r Canyon Rd Lamona A William T	100	18130223015 Crusher C	Canvon Rd	Three Corners Development	One-Family Residential (R-1)	7.28	7.28	5.82	32	\$ 9600.0	48,577.39
r Canyon Rd Lamona A William T	12	18130223011 Crusher C	Canyon Rd	Carolyn J Boyd	One-Family Residential (R-1)	5.21	5.21	4.17	23	\$ 6900.0	34,915.00
William T	212	18130222004 1400 Crus	usher Canvon Rd	Lamona A Anderson	One-Family Residential (R-1)	0.74	0.74	0.74	1	0.0003 \$	1,518.04
	3	18130222005 41 Dottie	e Dr	William T & Debbie L Buxton	One-Family Residential (R-1)	2.45	2.45	1.96	3	\$ 6000.0	4,554.13
	1								Dwellings F	Flow	
				Total Area		125.77	115.44	92.72	338	0.1014 \$	513,098.73
	1									Cost/ERU= \$	1,518.04
								1	2" Sewer Pipe Ca	12" Sewer Pipe Capacity(50% full)= 990 gpm	990 gpm

1,163,004.73 179,960.00 140,134.00 1,483,098.73 970,000.00 Construction Engineering: Total Cost: Grant Funding: Design Engineering: Construction: 0.80 = R.O.W. Proportion 0.1837 Acres 0.0003 MGD/Dwelling 0.2296 Acres Low Density Single-Fam. Res. (LDSF) Minimum Lot Size = 10,000 sq. ft. (Per Selah Municipal Code 10.10.030)
One-Family Residential (R-1) Minimum Lot Size = 8,000 sq. ft. (Per Selah Municipal Code 10.12.030)
ERU = 0.0003 MGD / Dwelling
(Per Selah 2017 General Sewer Plan) (Per Seian 2017 Oeries

(Per Seian 2017 Oeries)

= Parcel area adjusted to reflect impact area of sanitary sewer extension $\frac{Notes}{\% R.O.W.} \ Developable for New Developments = ~80\% \ of Total R.O.W.$

513,098.73

Connection Fee Cost:

Projected Peak Flow= 190 gpm

Parcel area assessed in full Parcel area adjusted to remove steep-sloped areas defined by City of Selah Future Land Use (SELAH GIS) Parcel not assessed for % R.O.W. Developable due to small size Projected parcel dwellings adjusted due to small for size

Projected parcel dwellings adjusted due to conditions of current home(s) on parcel

Yakima Herald-Republic

PO Box 9668 Yakima, WA 98909



City Of Selah Jeff Peters 115 W Naches Avenue Selah, WA 98942 USA

Order 0	Confirmation
Order #:	56773
Order Ref#:	
Date:	5/26/2023
Advertiser #:	23209
Advertiser Name:	City Of Selah
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 85.75

Ad No.	Date	Description	Position	Format
330466	5/28/2023	City of Selah Notice of Public Hearing: Public hearing to consider adoption of an Ordinance establishing a Crusher Canyon Sewer	Yakima Herald Republic Broadsheet - CL-Legals	1.67 × 6.17 in × 1.0000 col.
330467	5/28/2023	City of Selah Notice of Public Hearing: Public hearing to consider adoption of an Ordinance establishing a Crusher Canyon Sewer	Yakima Herald Republic CL C - CL-Legals	Online 1.67 × 6.17 in × 1.0000 col.

Summary		
Total Net Amount	\$ 85.75	
Taxes	\$ 0.00	
Total Amount	\$ 85.75	

Remittance Address:

Yakima Herald-Republic PO Box 9668 Yakima, WA 98909 Tel: (206) 464-2550 From:

Henne, Joe Wallace Rocky

To: Cc: Wallace, Rocky Morales, Treesa

Subject:

RE: Crusher Canyon Sewer Connection Fee - 5/15/23

Date: Attachments: Tuesday, May 16, 2023 11:00:37 AM

image002.gif image005.png

image006.jpg image003.png

Rocky – I had a discussion with Stephen and he is revising the heading on a couple of columns. We need to set this up for a public hearing and the people on the list should be given a written notice. Other than that, looks good, go ahead and try to make this happen the first meeting in June.

Thanks

Joe Henne

City Administrator City of Selah 115 West Naches Avenue Selah, WA 98942 509-698-7326

From: Wallace, Rocky

Sent: Monday, May 15, 2023 3:21 PM **To:** Henne, Joe <joe.henne@selahwa.gov> **Cc:** Case, Rob <Rob.Case@selahwa.gov>

Subject: FW: Crusher Canyon Sewer Connection Fee - 5/15/23

FYI



From: Stephen Hazzard <shazzard@hlacivil.com>

Sent: Monday, May 15, 2023 2:37 PM

To: Wallace, Rocky < Rocky. Wallace@selahwa.gov>

Cc: Jones, Ty <ty.jones@selahwa.gov>; Tanner Lange <tlange@hlacivil.com>

Subject: Crusher Canyon Sewer Connection Fee - 5/15/23

Rocky,

Per our meeting last Thursday, attached is the revised Crusher Canyon Connection Fee Cost Breakdown and Map.

Please let me know if you have any questions.

Thanks,



Stephen S. Hazzard, PE

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000 | Cell: (509) 840-4746 shazzard@hlacivil.com | www.hlacivil.com

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email in error, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof Warning: Although taking reasonable precautions to ensure no viruses or malicious software are present in this email, the sender canno accept responsibility for any loss or damage arising from the use of this email or attachments. No employee or agent of HLA is authorized to conclude any binding agreement on behalf of the company with another party by email.

Yakima Herald-Republic

PO Box 9668 Yakima, WA 98909



Classified Category: Legals Public Notices

City of Selah Notice of Public Hearing: Public hearing to consider adoption of an Ordinance establishing a Crusher Canyon Sewer Connection Fee, in addition to the City's typical sewer connection fee: Public Notice: Notice is hereby given by the City of Selah, Washington, that the Selah City Council will conduct a public hearing on Tuesday, June 13, 2023, commencing at 5:30 p.m., or as soon thereafter as practical, in the council chambers, Selah City Hall, 115 W. Naches, Selah, WA.: Copies of the map and property assessment for the Crusher Canyon Sanitary Sewer Assessment Reimbursement Area are available for public inspection during regular business hours at the City of Selah Planning Department, 222 South Rushmore Road, Selah, WA, and at City of Selah (selahwa.gov): All persons wishing to offer comments for or against the proposal are encouraged to attend. All written comments received prior to the day of the public hearing will be considered in the City Council deliberations. If you have questions please feel free to contact Jeff Peters, Community Development Supervisor in person at 222 South Rushmore Road, Selah, WA or by phone at (509) 698-7365, by fax at (509) 698-7372 or by e-mail at jeff.peters@selahwa.gov. Dated this 28th day of May 2023.

(56773) May 28, 2023



Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 4-A

Action Item

Title: Ordinance Amending Chapter 9.10 and Title 20 of the Selah Municipal Code; Establishing a Crusher Canyon Sewer Connection Charge; Providing for Severability; and Establishing an Effective Date

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: Not Applicable

Fiscal Impact: No cost to City, but revenues of \$1,518.04 per connection would be realized (via

this special fee) if and when any connections occur

Funding Source: All connection charges will be deposited into Sewer Fund 415

Background/Findings/Facts: The City recently installed a sewer main beneath Crusher Canyon Road. The total cost of such project was approximately \$1.483 million. State funds of \$970,000.00 were used, and the balance – \$513,098.73 – was paid from City funds. Because the sewer main will only directly benefit a specific geographical area, City staff believes it is appropriate to require the real estate lots and parcels within that area to pay a special charge to connect to the sewer. Specifically, City staff desires to establish a Crusher Canyon Sewer Connection Charge that will apply to all lots and parcels that abut Crusher Canyon Road, including lots and parcels lying outside of City limits (if they choose to connect to the sewer). Those lots and parcels are differently situated in regards to the City's sewerage system than lots and parcels existing elsewhere. State law allows the City to establish this sort of connection charge. The amount would be \$1,518.04 per connection and it will apply in addition to the typical sewer connection charge that the City charges whenever any connection occurs at any location.

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

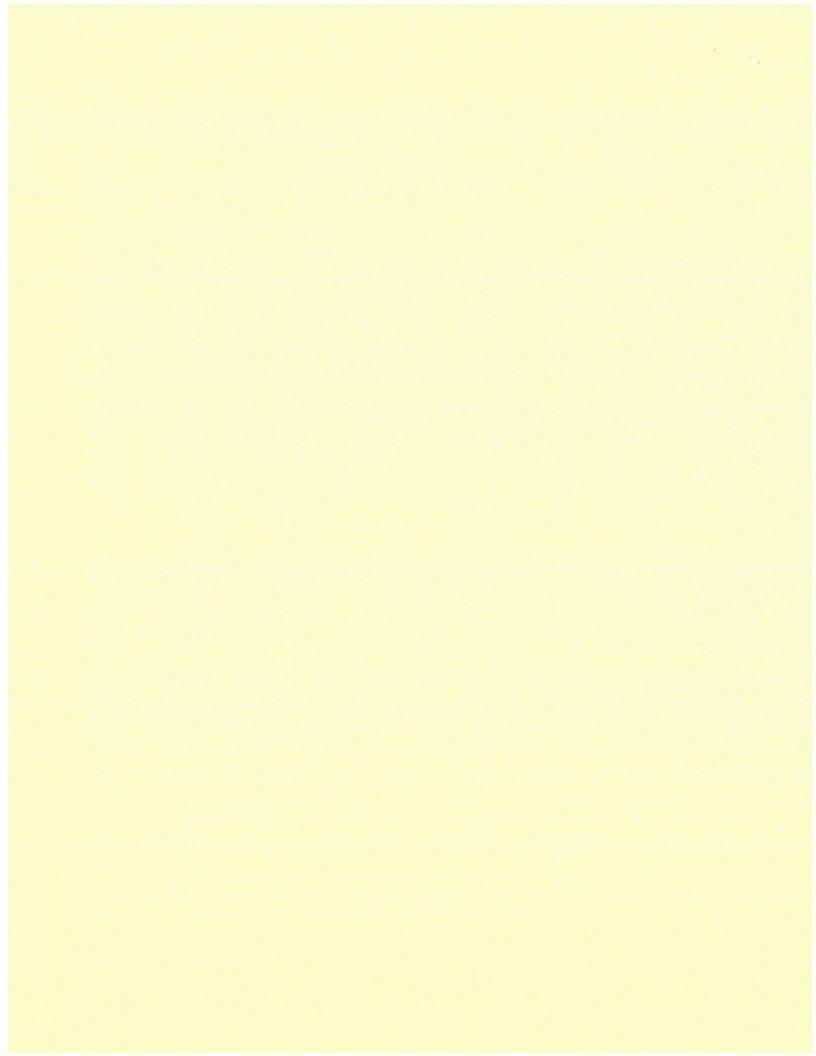
Date:

Action Taken:

6/13/2023

Public Hearing Regarding Establishment of a Crusher Canyon Sewer Reimbursement Connection Charge for Properties Located within a Designated Area, Which Would Apply in Addition to the City's Typical Sewer Connection

Fee



ORDINANCE NO. 2197

ORDINANCE AMENDING CHAPTER 9.10 AND TITLE 20 OF THE SELAH MUNICIPAL CODE; ESTABLISHING A CRUSHER CANYON SEWER CONNECTION CHARGE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Selah recently constructed a new 12-inch sewer line beneath Crusher Canyon Road in a location that previously did not have any municipal sewer line, approximately from such roadway's intersection with South 12th Street to approximately its intersection with Mapleway Road and Lookout Point Road; and

WHEREAS, physical work on such project began on or about June 13, 2022, and concluded on or about February 14, 2023; and

WHEREAS, the total cost of such project was \$1,483,098.73, and the City directly paid \$513,098.73 of such total; and

WHEREAS, this new 12-inch sewer line will enable sewer connections for parcels that previously had no possibility of connecting to a sewer and thus will promote future development along Crusher Canyon Road in areas within the City's urban growth boundary, and a minimum of 338 dwellings can be potentially constructed on those parcels and potentially served by this new sewer line with a pipe capacity of 990 gallons-per-minute (at 50% full); and

WHEREAS, RCW 35.92.025 authorizes municipalities to charge property owners seeking to connect to a municipal sewer system a reasonable wastewater connection charge —as established by the municipal legislative body — as a condition to connecting, to thereby ensure that property owners bear their equitable shares of the costs of such improvements including the construction costs for recently-installed extensions; and

WHEREAS, the City Council desires to amend Selah Municipal Code Chapter 9.10 and Title 20 so as to establish a Crusher Canyon Sewer Connection Charge as a location-specific connection charge for properties abutting Crusher Canyon Road, which will apply in addition to the typical city-wide sewer connection charge that applies whenever a connection occurs at any location (per already-existing Selah Municipal Code section 9.10.060A), because the properties abutting Crusher Canyon Road are differently situated from other properties in regards to the City's sewerage system; and

WHEREAS, City staff recommends that the amount of the Crusher Canyon Sewer Connection Charge be established \$1,518.04 per Equivalent Residential Unit (ERU); and

WHEREAS, such charge will be charged for each connection that occurs for any now-existing or later-created lot or parcel that abuts Crusher Canyon Road and lies at or between the two roadway intersections mentioned above, which location will be known as the Connection Fee Area and is depicted on the map appended hereto as "Exhibit A"; and

WHEREAS, by contrast, the same sewer usage rates that the City charges to lots and parcels in other locations will also be charged to lots and parcels abutting Crusher Canyon Road; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Selah Municipal Code Amended.

A. Chapter 9.10 Amended.

Chapter 9.10 of the Selah Municipal Code is amended so as to add a new section 9.10.060B, which new section is adopted, it is entitled "Crusher Canyon Sewer Connection Charge", and it reads as follows:

- (a) Purpose. The purpose of this location-specific connection charge, which shall be known as the Crusher Canyon Sewer Connection Charge, is to ensure that property owners bear their equitable shares of the costs of the City's sewerage improvements including the construction costs for recently-installed extensions beneath Crusher Canyon Road. The lots and parcels within the Connection Fee Area are shown on the map that is appended as "Exhibit A" to the Ordinance that enacted this SMC section. Those lots and parcels are differently situated in regards to the City's sewerage system than lots and parcels existing elsewhere.
- (b) Connection Fee Imposed. The Crusher Canyon Sewer Connection Charge is imposed on the owner of any facility within the Connection Fee Area when such facility will be connected to the sewerage system, subject to the provisions below. Payment of such charge does not convey any ownership interest in the sewerage system. Payment of such charge authorizes connection only to the designated lot and is not transferable to any other lot.
- (c) Fee Amount. The Crusher Canyon Sewer Connection Charge shall apply in addition to any costs or fees already in existence, including but not limited to the typical city-wide connection charge that applies whenever a connection occurs at any location per SMC 9.10.060A. The amount of the charge shall be \$1,518.04 per Equivalent Residential Unit (ERU = 0.0003 MGD/Dwelling).

B. Title 20 Amended.

Title 20 of the Selah Municipal Code is amended so as to add a new Chapter 20.100, which new Chapter is adopted, it is entitled "Crusher Canyon Sewer Connection Charge", and it reads as follows:

20.100.010. A charge of \$1,518.04 per Equivalent Residential Unit (ERU = 0.0003 MGD/Dwelling) shall be assessed for any connection made to the City's wastewater system by any facility within the Connection Fee Area as shown on the map that is appended as "Exhibit A" to the Ordinance that enacted this SMC section. Said charge, as set forth in Selah Municipal Code 9.10.060B, is assessed for the purpose of ensuring that property owners bear their equitable

shares of the costs of the City's sewerage improvements.

Section 2. <u>Severability.</u> Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. <u>Effective Date</u>. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13th day of June, 2023.

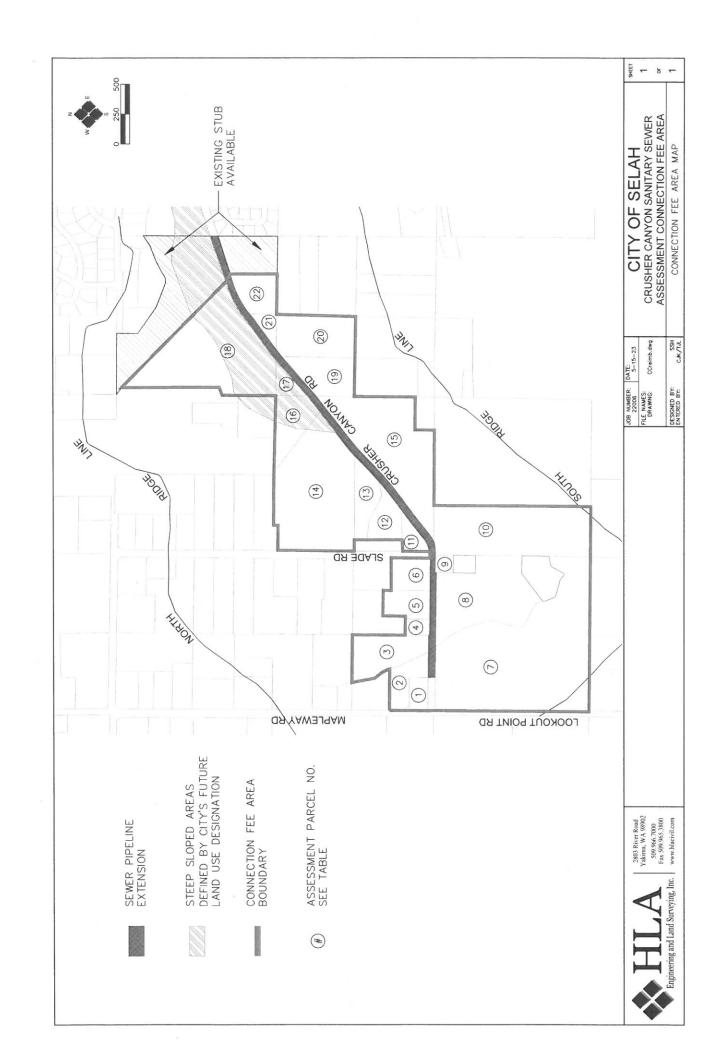
Show Raymond, Mayor

ATTEST:

Dale Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney





Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 12-A. 1

Informational Item

Title: Discussion to Designate a Councilmember to Attend the Parks Board Meetings

From: Sherry Raymond, Mayor

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The Selah Parks and Leisure Board was formed on December 13th, 1977 with the approval of Ordinance No. 665 which exists as an "advisory board to the City Council, City Administrator, and Parks and Leisure Services Director concerning formulation of policy, plans, operation, and programs to be carried out concerning the acquisition, development, and maintenance of city parks and carrying out a program of the general welfare of the citizens of Selah (SMC 1.26.080)."

Since the Parks and Leisure Board is an advisory Committee to the City and Council, a councilmember is requested to attend the meetings and partake in discussion. Further, it is requested that the designated councilmember relay information from the meeting at the Council meetings as is done with all other assigned boards and committees.

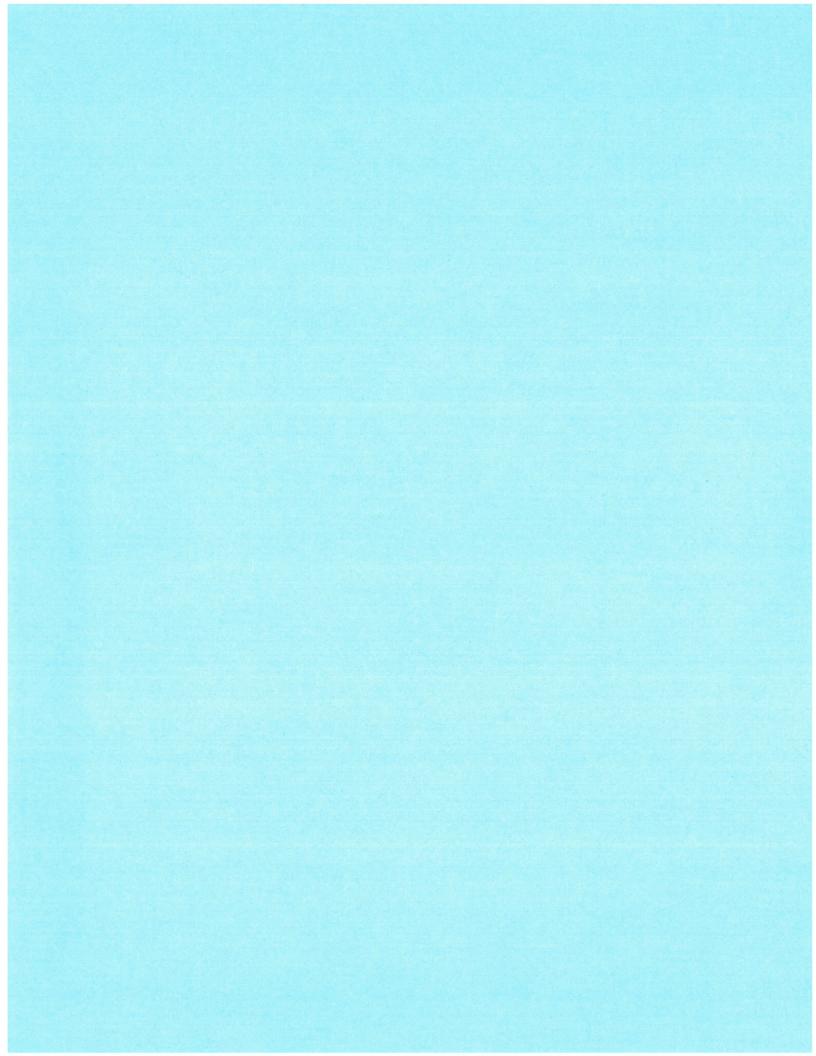
The Parks Board meets when needed, but no less than twice a year.

The goal is to see which councilmember is interested in serving on this board and begin regular attendance when meetings are held.

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None





Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023

Agenda Number: 12-8-4

Informational Item

Title: Discussion Regarding Quotes Received in Response to Janitorial Request for

Qualifications

From: Joseph Henne, City Administrator

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: Per the request of the Council, the City advertised for a Request for Proposal for a Janitorial Service for the City.

Recommended Motion: None – this if for informational purposes only. No recommendation from Staff is being made at this time.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None

2-8-:

2023 Janitorial Cleaning Services

Request for Quotes opened June 2, 2023

Company	Meets Requirements	SPD	City Hall	SPW	Civic Cntr.	Total Month	Total Per year
Operation Omni	Yes	\$ 900.000 Month	\$ 475.00 Month	\$ 715.00 Month	\$ 2,827.50 Month	\$ 4,917.50	\$ 59,010.00
Intermountain Cleaning Services	No not broken down	Lum	Sum		No Quote	\$ 5,213.00	\$ 62,556.00
ABM	No	\$ 764.43 (3 times Wk)	\$ 777.17 (3 times Wk)	\$ 764.43 (3 times Wk)	\$ 4,491.82 (7 times wk)	\$ 6,797.85	\$ 81,574.20
Pristine Clean, LLC	Not broken Down	Included	Included	Included	Included	\$ 9,000.00	9,000.00 \$ 108,000.00
PMW Commercial Cleaners LLC	yes	\$ 165.08 Week	\$ 172.71 Week	\$ 234.73 Week	\$ 1,834.52 Week	\$ 9,628.16	\$ 115,537.92
King Klean LLC	No 4 minutes late	\$ 440.00	\$ 295.00	\$ 390.00	\$ 1,512.00	\$ 10,548.00	1,512.00 \$ 10,548.00 \$ 126,576.00
Sandy's Cleaning Services	No	\$ 698.54 Week?	\$ 698.54 Week ?	\$ 698.54 Week?	\$ 2,514.73 (3 Days wk) (requested 7)	\$ 10,897.21	\$ 130,766.52

Sandy's Cleaning was sent a request for cleaning proposal. No updated proposal was sent nor any contact was made.

All we have are 3 estimates and one titled invoice.

I have a revised proposal that only discusses the SPD.

The cost in that proposal is \$2,154.98 per month or \$25,859.76 per year.



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 2-B

Action Item

Title: Resolution Authorizing the Mayor to Sign "Task Order No. 2023-07" with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City's Wastewater Treatment Plant Pretreatment Lagoon Geotechnical Evaluation Project

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$16,500.00 for professional engineering fees. (The actual costs for engaging a contractor to perform the work are not yet known, will be presented later, and will be separately acted upon by the City Council).

Funding Source: 415, Sewer Fund.

Background/Findings/Facts: The City operates and maintains its pretreatment lagoon at the WWTP under a permit from the Ecology Dam Safety Office (DSO). As part of a periodic inspection, Ecology identified soil movement on the west embankment of the lagoon that requires further evaluation. The City must hire a geotechnical engineer to evaluate the washout/soil movement areas and determine the extent of needed repairs. Existing embankment soils will need to be examined and a report of recommended repairs prepared in accordance with DSO requirements. Geotechnical evaluation and reporting will be completed by HLA's subconsultant, GN Northern, Inc. This task order does not include engineering services for preparation of bid documents to solicit bids from contractors to complete the repair work or engineering services, geotechnical observation, and testing during construction. These tasks, if required, will be added by amendment to this task order.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City's contracted engineering firms and provides professional engineering services to the City on a project-by-project basis, because the City does not directly employ any engineer(s) on its staff. HLA is willing and able to provide the necessary engineering services on this Project. A written task order – labeled "Task Order No. 2023-07" – has been prepared, reflecting HLA's subconsultants expected maximum fees of \$16,500.00.

The attached proposed Resolution will, if approved, authorize the Mayor to sign Task Order No. 2023-07, so that work can commence on this Project forthwith.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None

RESOLUTION NO. 3624

RESOLUTION AUTHORIZING THE MAYOR TO SIGN "TASK ORDER NO. 2023-07" WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE CITY'S WASTEWATER TREATMENT PLANT PRETREATMENT LAGOON GEOTECHNICAL EVALUATION PROJECT

WHEREAS, the City operates and maintains its pretreatment lagoon at the WWTP under a permit from the Washington State Department of Ecology Dam Safety Office (DSO); and

WHEREAS, as part of a periodic inspection, the Washington State Department of Ecology Dam Safety Office (DSO) identified soil movement on the west embankment of the pretreatment lagoon that requires further evaluation; and

WHEARAS, the City must hire a geotechnical engineer to evaluate the washout/soil movement areas and determine the extent of the needed repairs; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City's contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering services that are necessary for this Project; and

WHEREAS, HLA has drafted a two-page "Task Order No. 2023-07", which recites HLA's scope of work and HLA's subconsultants expected maximum fees of \$16,500.00; and

WHEREAS, the terms of Task Order No. 2023-07 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good causes exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign the two-page Task Order No. 2023-07 with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13th day of June, 2023.

Sharry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROYED AS TO FORM:

Rob Case, City Attorney

Page 1 of 1 Resolution No. 3024



* TRANSMITTAL *

Dete	May 17, 2022	Desired N	004445
Date:	May 17, 2023	Project No.:	23114E
То:	City of Selah 222 S. Rushmore Road Selah, WA 98942	Attention:	Rocky Wallace Public Works Director
From:	Justin L. Bellamy, PE		
Re:	WWTP Pretreatment Lagoon Geote Task Order No. 2023-07	echnical Evalua	tion
We ar	e sending you the attached follow	ing items:	
Two (2	2) Original Task Order Agreements		
Comm	nent:		
Rocky	:		
Attach agreer	ed for your review and consideration ments for the WWTP Pretreatment La	n are two (2) sig agoon Geotech	gned original Task Order No. 2023-07 nical Evaluation project.
Please	e execute the Task Orders and return	one signed ori	ginal to our office.
We ve	ry much appreciate the opportunity any questions or need additional infor	to work with yo mation, please	u and serve the City of Selah. If you contact me.
Copy to	0:	Signed:	(print

TASK ORDER NO. 2023-07

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

WWTP Pretreatment Lagoon Geotechnical Evaluation HLA Project No. 23114E

The City of Selah (CITY) operates and maintains its pretreatment lagoon at the WWTP under a permit from the Ecology Dam Safety Office (DSO). As part of a periodic inspection, Ecology identified soil movement on the west embankment of the lagoon that requires further evaluation. The City must hire a geotechnical engineer to evaluate the washout/soil movement areas and determine the extent of needed repairs. Existing embankment soils will need to be examined and a report of recommended repairs prepared in accordance with DSO requirements. Geotechnical evaluation and reporting will be completed by HLA's subconsultant, GN Northern, Inc. This task order does not include engineering services for preparation of bid documents to solicit bids from contractors to complete the repair work or engineering services, geotechnical observation, and testing during construction. These tasks, if required, will be added by amendment to this task order.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional engineering services for WWTP Pretreatment Lagoon Geotechnical Services project (PROJECT). HLA services shall include the following:

1.0 Geotechnical Evaluation and Reporting

- 1.1 Conduct site visit to review existing lagoon embankment condition.
- 1.2 Complete geotechnical field exploration work to examine subsurface soil conditions. Field exploration work is anticipated to include two (2) shallow auger borings and collection of soil samples for laboratory analysis.
- 1.3 Conduct laboratory analysis and testing of collected soil samples.
- 1.4 Prepare a letter report of geotechnical repair recommendations for DSO review and approval. Address DSO comments (if applicable) and prepare final letter report of repair recommendations.

2.0 Additional Services

2.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

TIME OF PERFORMANCE:

Following receipt of signed Task Order, HLA will diligently pursue completion of the PROJECT as follows:

1.0 Geotechnical Evaluation and Reporting

The geotechnical evaluation and reporting to CITY within one hundred twenty (120) calendar days from the date of receipt of signed Task Order.

2.0 Additional Services

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:

For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Geotechnical Evaluation and Reporting

All work for the geotechnical evaluation and reporting shall be performed on a time-spent basis at the standard hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses, for the estimated total fee of \$16,500.00.

2.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA shall perform additional services as directed/authorized by the CITY on a time-spent basis at the standard hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed:

HLA Engineering and Land Surveying, Inc.

Michael T. Battle, PE, President

5/18/2023 Date

Approved:

City of Selah

Sherry Raymond, Mayor

6.13.202

Date



DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000
711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

December 13, 2022

Eric Neumeyer Selah WWTP 115 W Naches Ave. Selah, WA 98942

Subject:

2021 Periodic Inspection of Selah Aeration Lagoon

DSO File No.: YA39-1478

Dear Eric Neumeyer:

This letter-report transmits our findings from the September 28, 2021, inspection of the Selah Aeration Lagoon. Overall, based on observations made during the inspection, the dam is in good condition and well maintained.

Based on observations made during the inspection, the condition assessment of the dam is considered to be **Fair**. This condition assessment is in line with the system used by the National Inventory of Dams (USACE, 2008) to classify dams with no existing dam safety deficiencies recognized for normal loading conditions.

Field Inspection - The following issues need to be corrected to improve its maintenance and operation:

- A flexible pipe was observed on the upstream slope (see Photos 1 and 2). It appears that the water level on the lagoon may reach up to or higher than the level of the pipe.
 - It appears that there is no way to prevent water from seeping through the embankment when the water reaches the opening where the pipe enters the embankment. This may cause saturation of the embankment soils and lead to other problems (e.g., erosion, instability, etc.). It is required that a means to prevent water from flowing through the pipe opening be provided.
- There was some soil movement observed and what appeared to be a section of the slope removed on the downstream toe of the embankment on either side of the outlet structure (see Photos 3, 4, and 5). Photo 4 shows a close-up view of the soil movement

Eric Neumeyer Selah Aeration Lagoon DSO File No. YA39-1478 December 13, 2022 – Page No. 2

on the right side of the structure. There were no signs of seepage observed on the areas where soil movement was observed.

It is required that the town retain the services of a geotechnical engineering consultant to evaluate the soil movement in these areas and to provide appropriate measures to restore these areas to as-designed condition.

 What appears to be signs of seepage was observed on the downstream toe at the southwest corner of the lagoon (see Photo 6). The area was moist, but there was no visible water seeping from the ground. There were no visible signs of cracking or soil movement on the downstream slope or embankment crest.

This area should be periodically monitored to determine if there are any changes in the seepage characteristics with time. For example, increase on the area size, the presence of water seeping from the ground, an increase in the seepage volume, air bubbles on the wet area, presence of sediment in the water, or signs of distress (cracking, soil movement) on the section of the downstream slope and crest along the southwest corner of the lagoon.

In the event of any changes in the seepage, please contact our office as soon as possible to determine if any corrective action is necessary. You may also be required to retain the services of a geotechnical engineering consultant to provide recommendations to appropriately correct this issue if necessary.

• It appears that the cracking on the access stairs (see Photos 7 and 8) may have increased based on observations from previous inspections of the lagoon. It is required that the cracking be periodically monitored for signs of further distress (e.g., increase in crack width, length, wall misalignment, etc.).

The cracks should also be periodically sealed with an appropriate sealer to minimize the likelihood of water seeping through the cracks and causing freeze/thaw damage on the concrete surface.

 What appears to be a small, transversal hairline crack was observed at the western embankment section, a few feet south of the outlet structure (see Photos 9 and 10).
 There were no signs of seepage on the downstream slope.

This crack should be periodically monitored to determine if there are any changes in the characteristics of the crack (e.g., extent, width, vertical displacement between sides, seepage on downstream face, etc.).

In the event of any changes in the crack, please contact our office as soon as possible to determine if any corrective action is necessary. You may also be required to retain the services of a geotechnical engineering consultant to provide recommendations to appropriately correct this issue if necessary.

Eric Neumeyer Selah Aeration Lagoon DSO File No. YA39-1478 December 13, 2022 – Page No. 3

> Our inspection revealed that the operation and maintenance of the lagoon appeared to be acceptable, and the dam was in satisfactory condition. The current Operation and Maintenance (O&M) Plan for the facility on file at the Dam Safety Office is dated February 4, 1997. This plan should be revised and updated.

We recommend you use the standard DSO O&M Plan form to ensure the minimum required information is included in the plan. The form is available at:

Operation and Maintenance Plan Form

More detailed information regarding the O&M Plan can be found in the following documents:

Guidelines for Developing Dam Operation and Maintenance Manuals

<u>DSO Guidelines Part II – Project Planning and Approval of Dam Construction and Modification</u>

It is also recommended to include a reference to, or add as an appendix, the <u>DSO</u> <u>Guidelines Part III – An Owner's Guidance Manual</u>. This manual provides detailed information on operation, monitoring, annual inspection, and long-term maintenance of dams.

For further assistance updating the O&M plan, please contact Jodi Goodman by electronic mail at jodi.goodman@ecy.wa.gov or by telephone at (360) 819-0343. Please send DSO a copy of the O&M Plan within 60 days following receipt of this letter-report

The Emergency Action Plan for the dams, dated May 2016, was reviewed as part of this
inspection. Based on this review, the EAP meets the minimum requirements for an EAP
as recommended in the Dam Safety Guidelines. However, the EAP has not been revised
since 2016.

For further assistance updating the EAP, please contact Charlotte Lattimore by electronic mail at charlotte.lattimore@ecy.wa.gov or by telephone at (360) 407-6066. Please send DSO a copy of the updated EAP within 30 days following receipt of this letter-report.

It is recommended that the Town review and update the EAP periodically, as a minimum every time DSO conducts a periodic inspection of the dam, or as frequently as annually as part of the Town's annual inspection of the lagoon.

Required Remedial Actions - Below is a summary of deficiencies found during our periodic inspection. These deficiencies must be addressed to meet dam safety guidelines.

Within **60 days** after receiving this report, please respond to Jodi Goodman, Environmental Specialist-Dam Compliance by email to jodi.goodman@ecy.wa.gov or letter with a plan and a schedule for completing the tasks listed below.

Eric Neumeyer Selah Aeration Lagoon DSO File No. YA39-1478 December 13, 2022 – Page No. 4

- 1. Provide a means of preventing water from entering the opening of the pipe observed on the upstream slope.
- 2. Retain a geotechnical engineering consultant to study the areas of soil movement on the western embankment near the outlet structure.
- 3. Periodically monitor apparent seepage area on downstream toe at southwest corner.
- 4. Periodically monitor cracking on access stairs and seal cracks.
- 5. Periodically monitor hairline crack on embankment crest and slope at western embankment section near the outlet structure.
- 6. Revise and update Operation & Maintenance Plan.
- 7. Review and update the Emergency Action Plan.

I would like to thank you for meeting with us during the inspection. I also appreciate assistance from Ben Arnold and Chance Dixon during the on-site inspection. If you have any questions regarding the inspection and/or these findings, please contact Gus Ordonez by e-mail at gord461@ecy.wa.gov or by telephone at (360) 407-6619.

Sincerely,

Martin Walther, P.E.

Water Resources Program

Mentin D. Walther

Dam Safety Office

Attachments: Appendix A - Photographs

Appendix B - Project Data Sheet

2022 Periodic Inspection Report – Appendix A

Appendix A – Photographs

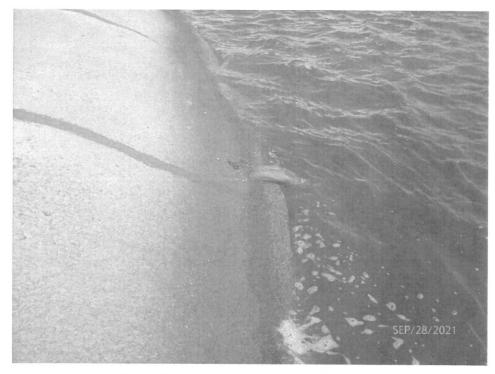


Photo 1: View of pipeline along upstream slope.

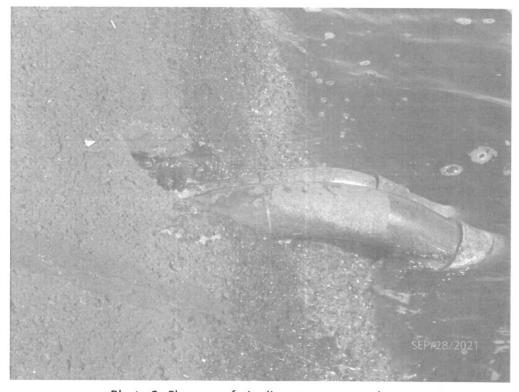


Photo 2: Close up of pipeline at upstream slope.



Photo 3: Soil movement on downstream slope adjacent to outlet structure.



Photo 4: Close up view of upper section of above photograph.

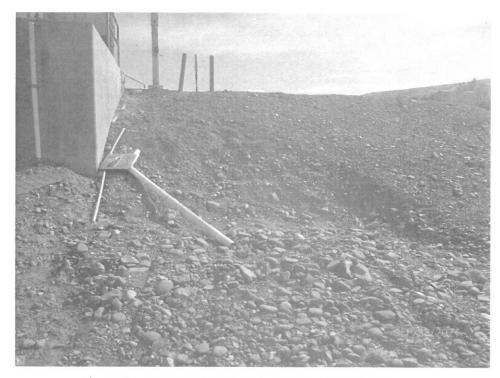


Photo 5: Apparent excavated area on downstream toe.

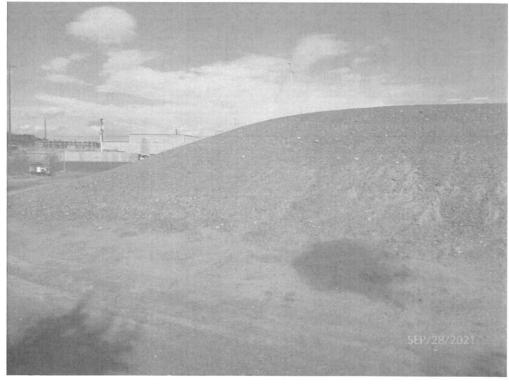


Photo 6: Likely seepage area along downstream toe.



Photo 7: Cracking on access stair. Left side looking upstream.

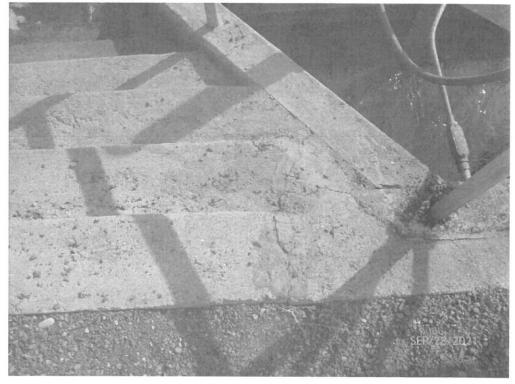


Photo 8: Cracking on access steps. Right side looking upstream.

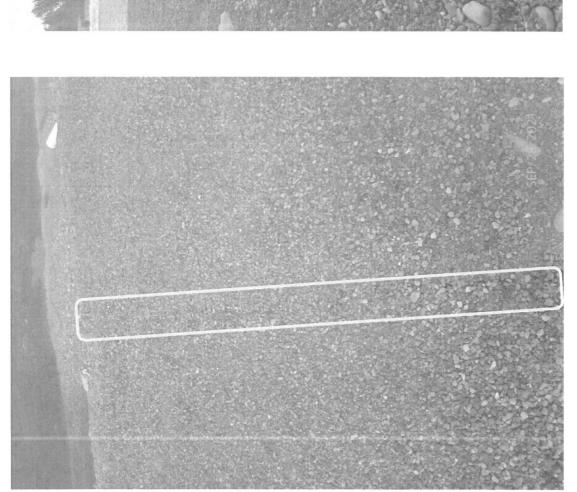


Photo 9: Small crack across embankment crest.

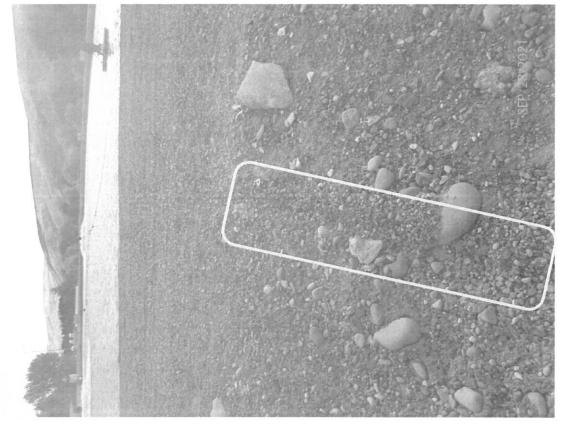


Photo 10: View of crack at crest level.

12/13/2022

12/13/2022

Selah Aerated Lagoon Project Data Sheet (2021)

General

State I.D. No.

Owner and Operator

Location

Construction Completed

Major Modifications

Purpose

NPDES / State Discharge Permit No.

NID Condition Assessment

Downstream Hazard Potential

Downstream Flood Path

Population at Risk

Flood Travel Time to first structure

YA 39-1478

City of Selah Public Works Department

T 13 N, R 18 E, Section 1

East side of Selah

Lat 46.6492 deg N / Long 120.5215 deg W

1985

2007

Wastewater treatment

WA0021032

Fair (inspected Sept. 2021)

High, Hazard Class 1C

Overland to Yakima River

12 people / 4 inhabited structures 2 minutes to first home (300 feet)

Reservoir

Watershed

Drainage Area

Exterior Ground Elevation

Surface Area at Ground Elevation

Active Storage Below Grade

Normal Pool Operating Elevation

Surface Area at Normal Pool

Active Storage at Normal Pool

High Pool Operating Elevation Surface Area at High Pool

Active Storage at High Pool

Dam Crest Elevation (design)
Surface Area at Dam Crest

Active Storage at Dam Crest

Off-stream within Yakima River drainage

2.0 acres (surface area) / 0.003 sq miles

1093.0 feet

1.56 acres

5.9 acre-feet (1.9 MG)

1101.0 feet

1.88 acres

19.7 acre-feet (6.4 MG)

1102.0 feet

1.92 acres

21.6 acre-feet (7.0 MG)

1104.0 feet

2.00 acres

25.5 acre-feet (8.3 MG)

Dam Embankment

Type Zoned gravel and earth fill with gunite lining

Structural Height 11 feet
Hydraulic Height 11 feet
Crest Elevation (design) 1104.0 feet

Elevation Datum Concrete spillway = 1103.5 feet

Crest Length 1180 feet
Crest Width 12 feet
Upstream Slope 1.5 H:1V
Downstream Slope 3.0 H:1V

Liner System

Type Single-lined Liner Material Gunite

Base Protection Layer Crushed rock (1.5-inch layer)

Cover Material None

Date Installed Original construction [confirm]

Significant Repairs/Replacement None [confirm]

Leak Detection No [needs geotech input]
Gas Venting System No [needs geotech input]

Principal Spillway

Type Concrete drop structure with weir boards Location Center of west berm

Normal Pool Overflow Elevation 1101.0 feet

Normal Pool Discharge Capacity 0.45 mgd (0.7 cfs) at water level 1101.1 ft.

8.6 mgd (13.3 cfs) at water level 1102.0 ft. 13.8 mgd (21.3 cfs) at water level 1103.0 ft. 16.9 mgd (26.1 cfs) at water level 1104.0 ft.

High Pool Overflow Elevation 1102.0 feet

High Pool Discharge Capacity 0.45 mgd (0.7 cfs) at water level 1102.1 ft.

13.8 mgd (21.3 cfs) at water level 1103.0 ft. 16.9 mgd (26.1 cfs) at water level 1104.0 ft.

Intake Structure Dimensions 8 feet x 5 feet x 4 feet high

Overflow Weir Length 8 feet

Principal Spillway

Discharge Conduit – section Discharge Conduit – profile 24-inch diameter ductile pipe 28 feet long: 14 feet of 24-inch pipe at slope 0.0071 ft/ft (0.71%), then square MH 4 feet across, then measuring flume 6 feet long, then square MH 4 feet across, drop 12 feet to 8-inch low-outlet discharge pipe.

Auxiliary Spillway

Type Location Discharge Capacity

Overflow Elevation
Overflow Control Section
Discharge Channel – section
Discharge Channel – profile

Inflow Design Flood – Discharge High Pool Freeboard (available storage) Inflow Design Flood – Storm Inflow Design Flood – Precipitation Concrete-lined open channel South end of west berm 0.45 mgd (0.7 cfs) at water level 1103.6 ft. 9.4 mgd (14.5 cfs) at water level 1104.0 ft.

1103.5 feet Base 10 feet, sides 10 H:1V, 0.5 feet deep Base 10 feet, sides 1 H:1V, 0.5 feet deep 32 feet long at slope 0.333 ft/ft (3 H:1V)

0.45 mgd (0.7 cfs) (max day design flow)
2.0 feet = 24 inches
Step 8, 100% PMP; Long duration
24 hr = 8.0 inches, 72 hr = 10.0 inches
(as calculated per Technical Note 3, 2009)

Low Outlet - Reservoir Drain

Type Location Discharge Capacity

Flow Controls

Intake Elevation
Outlet Conduit – profile

Drawdown Capacity (max drawdown at minimal inflow)

8-inch diameter ductile iron pipe Center of west berm at principal spillway 1.6 mgd (2.5 cfs) at water level 1100.0 feet 0.9 mgd (1.4 cfs) at water level 1098.0 feet -0- mgd (-0- cfs) at water level 1096.5 feet

2.7 feet/day at water level 1100.0 feet 1.7 feet/day at water level 1098.0 feet -0- feet/day at water level 1096.5 feet

12/13/2022



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: **3**-C

Action Item

Title: Resolution Declaring the Wastewater Collection System Improvements Project as Complete and Accepting the Work and Materials

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: 415, Sewer Fund

Background/Findings/Facts: The City contracted with Belsaas & Smith Construction, Inc., to install new sanitary sewer lines in various locations. The contractor's scope of work is finished and all materials are in place. The City's retained engineering firm – HLA Engineering and Land Surveying, Inc. (HLA) – inspected the work and materials, and has not noticed any defects or deficiencies. The work appears to meet the contract specifications. Thus, HLA recommends that the City Council approve a Resolution that declares the project as complete and that accepts the work and materials.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
4/11/2023	Ordinance No. 2192 issuance of a taxable sewer revenue bond of the City in the principal amount of \$2,111,000, for the purpose of providing funds to pay costs of the acquisition, construction, and installation of improvement to the City's sewer system
4/11/2023	Resolution No. 2999 approving and adopting the "{USDA-RD RUS BULLETIN1780-27 LOAN RESOLUTION" in the format proposed by USDA
3/28/2023	Resolution No. 2995 declaring the Wastewater Collection System Improvements Project as substantially complete

2/28/2023	Resolution No. 2988 authorizing the Mayor to sign, on behalf of the City, Change Order No. 04 with Belsaas and Smith Construction, Inc. Pertaining to the Wastewater Collection System Improvements Project.
1/24/2023	Resolution No. 2974 authorizing the Mayor to sign, on behalf of the City, Amendment No. 2 to the owner-engineer agreement with HLA Engineering and Land surveying, Inc., pertaining to the Wastewater Collection Systems Improvements Project.
7/12/2022	Resolution No. 2930 authorizing the Mayor to sign an amendment to Owner- Engineer Agreement Amendment No. 01 with HLA Engineering and Land Surveying, Inc., for the Wastewater Collection System Improvements Project
7/12/2022	Resolution No. 2929 authorizing the Mayor to sign construction contract Change Order No. 3 between the City of Selah and Belsaas & Smith for the Wastewater Collections Improvements Project
6/14/2022	Resolution No. 2927 authorizing the Mayor to sign construction contract Change Order No. 1 and Change Order No. 2 between the City of Selah and Belsaas & Smith for the Wastewater Collections Improvements Project
1/11/2022	Resolution No. 2890 authorizing the Mayor sign, on behalf of the City, a two-page written contract with Baer Testing and Engineering, Inc., for work on certain components of the Selah Wastewater Collections Improvements Project
12/14/2021	A Resolution No. 2885 authorizing the Mayor to sign a Construction Contract between the City of Selah and Belsaas & Smith Construction, Inc, of Ellensburg, WA for the Wastewater Collections System Improvements Project Bid Award
12/7/2021	Bid Opening
11/22/2021	Advertisement for Bids
11/15/2021	Advertisement for Bids
5/26/2021	USDA Rural Development Letter- Approval to proceed to Bid
12/8/2020	Resolution No. 2827 Authorizing the Mayor to sign an application for Federal Assistance from the U.S. Department of Agriculture, Rural Development, Rura Utilities Service Requesting \$2,036,290.00 in funding to be used to construct the City of Selah's Wastewater Collection System Improvements Project.
7/23/2019	Resolution No. 2746 authorizing the Mayor to sign Task Order 2019-01 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Wastewater Collection System Improvements

RESOLUTION NO. 3025

RESOLUTION DECLARING THE WASTEWATER COLLECTION SYSTEM IMPROVEMENTS PROJECT AS COMPLETE AND ACCEPTING THE WORK AND MATERIALS

WHEREAS, the City contracted with Belsaas & Smith, Inc., to make certain sanitary sewer improvements in various locations; and

WHEREAS, all work is finished and all materials are in place; the City's retained engineering firm – HLA Engineering and Land Surveying, Inc. (HLA) – inspected the work and materials; and no defects or deficiencies were noted; and

WHEREAS, the work appears to meets the contract specifications, and thus HLA recommends that the City Council declare the project as complete and accept the work and materials;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the project known as Wastewater Collection System Improvements Project is declared as complete and the City accepts the work and materials.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 13th day of June, 2023.

ATTEST:

Dale Novobielski, Clerk Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney



June 6, 2023

City of Selah 115 West Naches Avenue Selah, WA 98942

Attn: Rocky Wallace, Public Works Director

Re: City of Selah

Wastewater Collection System Improvements Project

HLA Project No.: 19027C

Progress Estimate No.: 9 and Final

Dear Mr. Wallace:

Enclosed is Progress Estimate No. 9 and Final for work performed by Belsaas & Smith Construction, Inc., through April 30, 2023, in connection with their work on the above referenced project. The amount due to the Contractor for this Progress Estimate is \$0.00. Additional engineering costs incurred by the City of Selah for this project in the amount of \$76,492.89 have been deducted from the retainage and final payment due to Belsaas & Smith Construction, Inc. due to their inability to complete the work within the contractually specified time. The City of Selah elected to invoke the setoff provisions of the contract to recoup these additional costs. We recommend this Progress Estimate be considered and approved by the City of Selah.

This letter also serves as our recommendation to the City of Selah to accept the project as complete. Once accepted by the Selah City Council, please send the resolution to our office. Once we receive notification of acceptance, our office will draft the required Notice of Completion, send it to the Treasurer for review, and submit it on behalf of the City of Selah through our access to the L&I portal. When lien releases from the Dept. of Labor & Industries, Dept. of Revenue, and Employment Security Dept. have been received by the City of Selah, the remaining retainage in the amount of 20,497.27 should be paid to Belsaas & Smith Construction, Inc.

Please contact this office if you have questions or if we may provide additional information.

Sincerely,

Stephen S. Hazzard, PE

SSH/asr

Enclosures

Copy: Taylor Denny, Eric Stein, HLA

Dale Novobielski, Caprice Groo, City of Selah

CONSTRUCTION PROGRESS ESTIMATE CITY OF SELAH WASTEWATER COLLECTION SYSTEM IMPROVEMENTS

TO: Belsaas & Smith Construction, Inc. P.O Box 926 Ellensburg, WA 98926

TO: Apr. 30, 2023 HLA PROJECT NO.: 19027C
USDA PROJECT NO.:
PROGRESS ESTIMATE NO.: 9 and Final
FROM: Dec. 26, 2022
TO: A



Minor Change Mobilization Mobilization Teroject Temporary Traffic Control Cleaning and Grubbing Removal of Structures and Obstructions Unclassified Excavation Incl. Haul Cleaning and Grubbing Removal of Structures and Obstructions Unclassified Excavation Incl. Haul Clashed Surfacing Top Course HARC 138-Inch FO 6 64H-28 Manhole 48 In. Diam. Type 1 Manhole 60 In. Diam. Type 1 Manhole 48 In. Diam. PvC Sanitary Sewer Pipe 24 In. Diam. PvC Sanitary Sewer Pipe 18 In. Diam. PvC Sanitary Sewer Pipe 19 In. Diam. PvC Sanitary Sewer Pipe 10 In. Diam. PvC Sanitary Sewer Pipe 9 In. Diam. Pvc Sanitary Sanitary Sanitary Sanitary Sanitary Sanitary Sanitary Sanitary Sanitary Sanitar	8	SCH. OF	JF	1		CONTRACT TOTAL (Contract + COs)	AL S)	TOTAL	TOTAL WORK TO DATE	PREV	PREVIOUS PAID	AMOUN (Total	AMOUNT DUE NOW (Total - Previous)	% CONTRACT
A Montancia Registration FA Montancia Registration F	N N	WOR		5	QΤΥ	UNIT PRICE	COST	QTY	COST	γTØ	COST	ΥTØ	COST	COMPLETE
A Detailed Machine Control 1 (2) (2) (2) (2) (2) (2) (2) (2) (2) (2)	-	⋖	Minor Change	FA	1.93	\$25,000.00	\$48,373.82	1.93	\$48,373.82	1,93	\$48,373.82	0		100%
A District Engage of Controls A District Control of Control B S 128.00 F S 128.00	2	A	Mobilization	rs	1	\$168,123.00	\$168,123.00	-	\$168,123.00	-	\$168,123.00	0		100%
A Conclusion of Con	3	∢	Project Temporary Traffic Control	rs	-	\$91,295.00	\$91,295.00	-	\$91,295.00	-	\$91,295.00	0		100%
A National of Standards and Debrusions 15 / 350 mode 350 mode </td <td>4</td> <td><</td> <td>Clearing and Grubbing</td> <td>LS</td> <td>-</td> <td>\$2,253.00</td> <td>\$2,253.00</td> <td>-</td> <td>\$2,253.00</td> <td>-</td> <td>\$2,253.00</td> <td>0</td> <td></td> <td>100%</td>	4	<	Clearing and Grubbing	LS	-	\$2,253.00	\$2,253.00	-	\$2,253.00	-	\$2,253.00	0		100%
A Outsbeeld Executation into Habal CY 3.00 \$50,000 \$50,	2	<	Removal of Structures and Obstructions	rs	-	\$82,808.00	\$82,808.00	1.00	\$82,808.00	1.00	\$82,808.00	0		100%
A Munche de In Dam. Type 1 EA A 11.051 \$5.00 \$	9	∢	Unclassified Excavation Incl. Haul	ò	350	\$20.00	\$7,000.00	320	\$7,000.00	350	\$7,000.00	0		100%
A MEMORIA DESIRATION TOPE 1 EAA 21 SECTION STITISTOR STITIS	7	4	Crushed Surfacing Top Course	TON	3,110.51	\$29.00	\$90,204.79	3,110.51	\$90,204.79	3,110.51	\$90,204.79	0		100%
A Mathole 80 In Damn Type 1 1 EA 21 21 20 20 20 20 21 35 202200 21 \$5.202200 21 \$5	∞	∢	HMA CI. 3/8-Inch PG 64H-28	TON	1,295.58	\$129.00	\$167,129.82	1,295.58	\$167,129.82	1,295.58	\$167,129.82	0		100%
A Member de fait Diann, Type 1 EA 21 44,220.0 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$57,12.00 21 \$55,00 4 \$57,12.00 21 \$55,00 4 \$57,12.00 21 \$55,00 4 \$57,12.00 20 4 \$57,00 \$57,00 20 4 \$57,00 \$57,00 20 4 \$57,00	6	⋖	Manhole 60 In. Diam. Type 1	EA	3	\$5,711.00	\$17,133.00	3	\$17,133.00	9	\$17,133.00	0		100%
A Decimal Polithe Methode 4th In Diam. EA OR S\$172.00 \$\$17.00 \$\$1.00	10	⋖	Manhole 48 In. Diam. Type 1	EA	21	\$4,382.00	\$92,022.00	21	\$92,022.00	21	\$92,022.00	0		100%
A Manadone Escintory Matroles EA A 4 \$18,022,00 \$57,000 4 \$1,000 4 A Shoring Plant A Shoring Plant Segono \$10,000 \$50.04 \$10,000 \$10.04 \$10.000 \$10.04 \$10.000	7	∢	Doghouse Manhole 48 In. Diam.	EA	0	\$5,712.00				0		0		%0
A Springing Plane A Springing Plane \$ Springing Plane	12	4	Abandon Existing Manhole	EA	4	\$1,822.00	\$7,288.00		\$7,288.00	4	\$7,288.00	0		100%
A Spering or Extra Excavalion CY 4.256 SSS-00 \$10,000 </td <td>13</td> <td>L</td> <td>Shoring Plan</td> <td>ST</td> <td>-</td> <td>\$550.00</td> <td>\$550.00</td> <td></td> <td>\$550.00</td> <td>1</td> <td>\$550,00</td> <td>0</td> <td></td> <td>100%</td>	13	L	Shoring Plan	ST	-	\$550.00	\$550.00		\$550.00	1	\$550,00	0		100%
A Disolating Sewer Pipe 24 in Dainn. CY 4,215.89 \$18,50.00 \$11,51.70 \$10,127.00	14	-	Shoring or Extra Excavation	님	5,034	\$2.00	\$10,068.00		\$10,068.00		\$10,068.00	0		100%
A Bollated Bollated EA 8 \$1,640.00 \$11,21 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000 \$1,121 \$20,000	15	L	Select Backfill, as Directed	ζ	4,215.68	\$36.00	\$151,764.48	4,215.68	\$151,764.48		\$151,764.48	0		100%
A PVC Sandraly Sewer Pige 24 In. Diam. LF 1,121 \$182.00 \$120,000 1,121 \$204,022.00 1,121 \$21,000.00 1,121 \$21,000.00 1,121 \$21,000.00 1,121 \$21,000.00 1,121 \$21,000.00 1,121<	16	-	Bollard	EA	80	\$1,454.00	\$11,632.00	9	\$8,724.00	0		9	\$8,724.00	75%
A PUC Samilarly Sewer Pipe 21 In. Diam. LF 773 \$488.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 773 \$100.00 770 \$100.00 \$100.00 \$100.00 \$100.00 <td>17</td> <td>-</td> <td>PVC Sanitary Sewer Pipe 24 In. Diam.</td> <td>F</td> <td>1,121</td> <td>\$182.00</td> <td>\$204,022.00</td> <td>1,121</td> <td>\$204,022.00</td> <td>1,121</td> <td>\$204,022.00</td> <td>0</td> <td></td> <td>100%</td>	17	-	PVC Sanitary Sewer Pipe 24 In. Diam.	F	1,121	\$182.00	\$204,022.00	1,121	\$204,022.00	1,121	\$204,022.00	0		100%
A PUC Sanitary Sewer Pipe 18 In. Dian. LF 773 \$142,00 773 \$109,766,00 773 \$109,766,00 773 \$109,766,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,700,00 773 \$100,00 770 \$100,00 770 \$100,00 770 \$100,00	18	-	PVC Sanitary Sewer Pipe 21 In. Diam.	F	0	\$458.00		0		0		0		%0
A PUC Sanitary Severe Pipe 15 In. Diam. LF 1775 \$1700 \$213,000.00 1775 \$871,400.00 <td>19</td> <td>L</td> <td>PVC Sanitary Sewer Pipe 18 In. Diam.</td> <td>F</td> <td>773</td> <td>\$142.00</td> <td>\$109,766.00</td> <td>773</td> <td>\$109,766.00</td> <td>773</td> <td>\$109,766.00</td> <td>0</td> <td></td> <td>100%</td>	19	L	PVC Sanitary Sewer Pipe 18 In. Diam.	F	773	\$142.00	\$109,766.00	773	\$109,766.00	773	\$109,766.00	0		100%
A PVC Samilary Sewer Pipe 12 In. Diam. LF 700 \$102.00 \$71,400.00 700 \$71,400.00 700 \$70 A PVC Samilary Sewer Pipe 10. Diam. LF 55 \$143.00 \$25 \$175.00 25 \$871,400.00 700 \$7 A PVC Samilary Sewer Pipe 6 In. Diam. LF 48 \$173.00 \$85.00 48 \$9.216.00 48 \$871,400.00 700 48 \$871,400.00 700 48 \$871,400.00 700 48 \$871,400.00 700 48 \$871,400.00 700 48 \$871,400 70 \$871,400 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 \$871,600 48 48 \$871,600 48 \$871,600 48 48 \$871,600 48 \$871,600	20	_	PVC Sanitary Sewer Pipe 15 In. Diam.	LF	1,775	\$120.00	\$213,000.00	1,775	\$213,000.00	1,775	\$213,000.00	0		100%
A PVC Sanitary Sewer Pipe 10 In. Diam. LF 25 \$149.00 \$3.725.00 25 \$5.725.00 25 A PVC Sanitary Sewer Pipe 8 In. Diam. LF 5 \$149.00 \$3.725.00 5 \$5.725.00 5 A PVC Sanitary Sewer Pipe 8 In. Diam. LF 6 \$197.00 \$9.216.00 48 \$9.216.00 6 A Shallary Sewer Pipe 8 In. Diam. LF 0 \$197.00 \$9.216.00 48 \$9.216.00 6 A Shallary Sewer Pipe 8 In. Diam. LF 0 \$197.00 \$9.216.00 42 \$8.2483.00 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00 42 \$9.216.00	21		PVC Sanitary Sewer Pipe 12 In. Diam.	LF	200	\$102.00	\$71,400.00	700	\$71,400.00		\$71,400.00	0		100%
A PVC Sanitary Sewer Pipe 8 in Diam. LF 6 \$133.00 \$865.00 5 8665.00 5 A PVC Sanitary Sewer Pipe 6 in. Diam. LF 48 \$192.00 48 \$9.216.00 <td>22</td> <td></td> <td>PVC Sanitary Sewer Pipe 10 In. Diam.</td> <td>LF</td> <td>25</td> <td>\$149.00</td> <td>\$3,725.00</td> <td>25</td> <td>\$3,725.00</td> <td></td> <td>\$3,725.00</td> <td>0</td> <td></td> <td>100%</td>	22		PVC Sanitary Sewer Pipe 10 In. Diam.	LF	25	\$149.00	\$3,725.00	25	\$3,725.00		\$3,725.00	0		100%
A PVC Sanitary Sewer Pipe 6 In. Diam. LF 48 \$19200 \$92,16.00 48 \$92,16.00 48 A PVC Sanitary Sewer Pipe 6 In. Diam. LF 0 \$177.00 \$2,463.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$54,483.00 1 \$55,000 1 \$50,000 42 \$55,000 1 \$50,000 42 \$55,000 1 \$50,000	23	L	PVC Sanitary Sewer Pipe 8 In. Diam.	LF	5	\$133.00	\$665.00	5	\$665.00	5	\$665.00	0		100%
A PUC Samilary Sewer Pipe 4 In. Diam. LF 0 \$107.00 0 0 A Interpretation A Silf Encetang Protection LS 42 \$54,483.00 1 \$34,483.00 1 \$34,483.00 1 \$6,510.00 \$6,510.00 <td>24</td> <td></td> <td>PVC Sanitary Sewer Pipe 6 In. Diam.</td> <td>F</td> <td>48</td> <td>\$192.00</td> <td>\$9,216.00</td> <td>48</td> <td>\$9,216.00</td> <td>48</td> <td>\$9,216.00</td> <td>0</td> <td></td> <td>100%</td>	24		PVC Sanitary Sewer Pipe 6 In. Diam.	F	48	\$192.00	\$9,216.00	48	\$9,216.00	48	\$9,216.00	0		100%
A Sanitary Sower Bypass LS 1 \$34,483.00 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$34,483.00 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,510 0 1 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 0 \$35,110 <t< td=""><td>25</td><td></td><td>PVC Sanitary Sewer Pipe 4 In. Diam.</td><td>LF</td><td>0</td><td>\$107.00</td><td></td><td>0</td><td></td><td>0</td><td></td><td>0</td><td></td><td>%0</td></t<>	25		PVC Sanitary Sewer Pipe 4 In. Diam.	LF	0	\$107.00		0		0		0		%0
A InterProtection A Silf Ence Inchemental Protection EA 42 \$155.00 42 \$6,510.00 42 A Silf Fence A Interprotection EA 0.51 \$5.00 25.572.36 0.51 \$6,510.00 42 A Intragation System A Intragation System FA 0.51 \$5.00 \$2.217.44 2.21 \$2.11.44 2.21	26		Sanitary Sewer Bypass	rs	-	\$34,483.00	\$34,483.00	-	\$34,483.00	-	\$34,483.00	0		100%
A Silt Fence A Silt Fence SS SON SILT Force SS	27		Inlet Protection	EA	42	\$155.00	\$6,510.00	42	\$6,510.00	42	\$6,510.00			100%
A Image Restoration FA 0.51 \$5,000.00 \$2,573.8 0.51 \$2,573.9 0.51 A Image Include System A Image Include System FA 2.21 \$1,000.00 \$2,211.44 2.21 \$2,513.49 0.51 A Cement Conc. Traffic Curb and Gutter LF 3.5 3.10 \$2,211.40 3.2 3.5 \$2,213.40 3.5 A Cement Conc. Sidewalk Hnch Thick LS 1.25 \$10,000.00 \$3,110.00 1.25 \$2,950.00 35,110.00 1.10 \$3,11	28		Silt Fence	F	0	\$5.00		0		0		0		%0
A Irrigation System FA Irrigation System FA Irrigation System FA Irrigation System FA Irrigation System 5.211.44 2.21 \$2.211.44 2.21 A Cement Conc. Traffic Curb and Gutter I.F 35 \$85.00 \$2.975.00 35 \$2.975.00 35 A Cement Conc. Traffic Curb and Gutter I.F 37 \$1.100.00 \$1.100.00 \$1.100.00 \$1.100.00 31.10 35.100.00 1.25 \$2.975.00 1.25 \$1.00 <td< td=""><td>29</td><td></td><td>Landscape Restoration</td><td>FA</td><td>0.51</td><td>\$5,000.00</td><td>\$2,572.36</td><td></td><td>\$2,572.36</td><td>0.51</td><td>\$2,572.36</td><td>0</td><td></td><td>100%</td></td<>	29		Landscape Restoration	FA	0.51	\$5,000.00	\$2,572.36		\$2,572.36	0.51	\$2,572.36	0		100%
A Cement Conc. Traffic Curb and Gutter LF 35 \$85.00 \$2.975.00 35 \$2.975.00 35 \$2.975.00 35 \$2.975.00 35 \$2.975.00 35 \$2.975.00 35 \$2.975.00 35 31.10 \$3.110.00 31.10 \$3.110.00 1.25 \$3.110.00 1.25 \$3.110.00 1.25 \$3.110.00 1.25 \$1.00 \$3.110.00 1.25 \$1.00 \$3.110.00 1.25 \$1.00 \$3.110.00 1.25 \$1.00 \$3.110.00 <td>30</td> <td></td> <td>Irrigation System</td> <td>FA</td> <td>2.21</td> <td>\$1,000.00</td> <td>\$2,211.44</td> <td></td> <td>\$2,211.44</td> <td>2.21</td> <td>\$2,211.44</td> <td>0</td> <td></td> <td>100%</td>	30		Irrigation System	FA	2.21	\$1,000.00	\$2,211.44		\$2,211.44	2.21	\$2,211.44	0		100%
A Cement Conc. Sidewalk 4-Inch Thick SY 31.10 \$3.110.00	31		Cement Conc. Traffic Curb and Gutter	LF	35	\$85.00	\$2,975.00		\$2,975.00		\$2,975.00	0		100%
A Traffic Loops, Complete LS 1.25 \$11,000.00 \$13,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00 1.25 \$15,750.00	32		Cement Conc. Sidewalk 4-Inch Thick	SY	31.10	\$100.00	\$3,110.00	31.10	\$3,110.00		\$3,110.00	0		100%
A Pavement Markings LS 0 \$21,799,00 0 0 0 0 B Minor Change B Minor Change FA 0 \$1,000,00 1 \$4,100,00 1 \$4,100,00 1 \$5 B Mobilization LS 1 \$4,100,00 1 \$4,100,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 \$1,461,00 1 \$5 <td< td=""><td>33</td><td></td><td>Traffic Loops, Complete</td><td>rs</td><td>1.25</td><td>\$11,000.00</td><td>\$13,750.00</td><td>1.25</td><td>\$13,750.00</td><td></td><td>\$13,750.00</td><td>0</td><td></td><td>100%</td></td<>	33		Traffic Loops, Complete	rs	1.25	\$11,000.00	\$13,750.00	1.25	\$13,750.00		\$13,750.00	0		100%
B Minor Change FA 0 \$1,000,00 54,100,00 1 \$4,100,00 1 \$5 B Mobilization LS 1 \$4,100,00 \$4,100,00 1 \$5 B Project Temporary Traffic Control LS 1 \$1,461,00 1 \$1,461,00 1 \$5 B Coursed Surfacing Top Course TON 28,50 \$1,461,00 9 \$1,461,00 1 \$5 B Coursed Surfacing Top Course TON 28,50 \$1,400,00 9 \$1,440,00 9 \$1,440,00 9 \$5	34		Pavement Markings	rs	0	\$21,799.00		0		0		0		%0
B Mobilization LS 1 \$4,100,00 1 \$4,100,00 1 \$4,100,00 1 \$4,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,100,00 1 \$5,140,00 1 \$5,140,00 1 \$5,140,00 1 \$5,140,00	35	L	Minor Change	FA	0	\$1,000.00		0		0		0		%0
B Project Temporary Traffic Control LS 1 \$1.461.00 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 1 \$1.461.00 2 \$1.461.00 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50 \$1.401.00 \$2.50	36		Mobilization	ST	1	\$4,100.00	\$4,100.00	-	\$4,100.00	-	\$4,100.00	0		100%
B Crushed Surfacing Top Course TON 28.50 \$1.767.00 28.50 \$1.767.00 28.50 \$5.770	37		Project Temporary Traffic Control	rs	1	\$1,461.00	\$1,461.00	-	\$1,461.00	-	\$1,461.00	0		100%
B HMAC I. 3/8-Inch PG 64H-28 TON 9 \$160.00 \$1,440.00 9 \$1,440.00 9 \$\$ \$\$ B Shoring of Extra Excavation LF 67 \$11.00 \$1737.00 67 \$1737.00 67 \$\$ </td <td>38</td> <td></td> <td>Crushed Surfacing Top Course</td> <td>TON</td> <td>28.50</td> <td>\$62.00</td> <td>\$1,767.00</td> <td>28.50</td> <td>\$1,767.00</td> <td></td> <td>\$1,767.00</td> <td>0</td> <td></td> <td>100%</td>	38		Crushed Surfacing Top Course	TON	28.50	\$62.00	\$1,767.00	28.50	\$1,767.00		\$1,767.00	0		100%
B Shoring or Extra Excavation LF 67 \$11.00 \$737.00 67 \$737.	39		HMA CI. 3/8-Inch PG 64H-28	TON	6	\$160.00	\$1,440.00	9	\$1,440.00	6	\$1,440.00	0		100%
B Select Backfill, as Directed CY 22 \$61.00 \$1,342.00 22 \$1,342.00 22 \$\$ \$\$ B D.I. Pipe for Waler Main 6 In. Diam. LF 67 \$116.00 \$7,772.00 67 \$7,772.00 67 \$\$	40	В	Shoring or Extra Excavation	LF	29	\$11.00	\$737.00	29	\$737.00	29	\$737.00	0		100%
B D.I. Pipe for Water Main 6 In. Diam. LF 67 \$16,00 \$7,772.00 67 \$7,772	4	В	Select Backfill, as Directed	CY	22	\$61.00	\$1,342.00	22	\$1,342.00	22	\$1,342.00	0		100%
B Water Valve Box EA 1 \$524.00 1 \$524.00 1 B Hydrant Assembly EA 1 \$6,405.00 \$6,405.00 1 \$6,405.00 1 \$6 B Cement Conc. Traffic Curb and Gutter LF 0 \$105.00 0 0 0 0 0	42	В	D.I. Pipe for Water Main 6 In. Diam.	LF	29	\$116.00	\$7,772.00	67	\$7,772.00	29	\$7,772.00	0		100%
B Hydrant Assembly EA 1 \$6,405.00 \$6,405.00 1 \$6,405.00 1 B Cement Conc. Traffic Curb and Gutter LF 0 \$105.00 0 0 0 0	43		Water Valve Box	EA	-	\$524.00	\$524.00	1	\$524.00	-	\$524.00	0		100%
B Cement Conc. Traffic Curb and Gutter LF 0 \$105.00 0	44	Н	Hydrant Assembly	EA	-	\$6,405.00	\$6,405.00	-	\$6,405.00		\$6,405.00	0		100%
	45	Н	Cement Conc. Traffic Curb and Gutter	LF	0	\$105.00		0		0		0		%0

CONSTRUCTION PROGRESS ESTIMATE CITY OF SELAH WASTEWATER COLLECTION SYSTEM IMPROVEMENTS

TO: Belsaas & Smith Construction, Inc. P.O Box 926 Ellensburg, WA 98926

HLA PROJECT NO.: 19027C USDA PROJECT NO.: PROGRESS ESTIMATE NO.: 9 and Final FROM: Dec. 26, 2022 TO: Apr. 30, 2023



% CONTRACT	COMPLETE	100%	%0	%0	100%	100%	100%	%0	100%	100%	134%	100%	100%	100%	100%	100%	100%	100%	%0	100%			100%			100%		107%			100%			1008/	° 2001					ige.
AMOUNT DUE NOW (Total - Previous)	COST										\$2,858.53									\$ 8,724.00	\$ 724.09	\$ 9,448.09				•		\$ 2,858.53	1	\$ 3,095.79		•		40 643 00	\$ 12,343.00	\$	\$ 11,964.75	\$ (76,492.89)	\$ (64,528.14)	*To be deducted from retainage.
AMOUN (Total	ΩTY	0	0	0	0	0	0	0	0	0	98.57	0	0	0	٥	0	0	0	0										•			32	CANAGE STREET					•		*To be ded
PREVIOUS PAID	COST	\$6,000.00			\$34,345.00	\$20,172.00	\$164,518.49		\$2,848.52	\$3,700.00	\$8,410.00	\$10,320.00	\$8,640.00	\$5,950.00	\$800.00	\$13,000.00	\$2,000.00	\$8,550.00		\$ 1,613,418.71	\$ 133,913.75	\$ 1,747,332.46	25 548 00	\$ 2120.48	1	\$ 225,035.49	\$ 743.713.44	4	-	\$ 44,044.01	\$ 23,550.00	\$ 1,954.65	\$ 25,504.65	4 2000 200 20		\$	\$ 1,991,852.00	- \$	\$ 1,991,852.00	
PREV	αту	1	0	0	2	-	587	0	236	185	290	80	240	20	80	-	-	22.50	0						•				•								•			
TOTAL WORK TO DATE	COST	\$6,000.00			\$34,345.00	\$20,172.00	\$164,518.49		\$2,848.52	\$3,700.00	\$11,268.53	\$10,320.00	\$8,640.00	\$5,950.00	\$800.00	\$13,000.00	\$2,000.00	\$8,550.00		\$ 1,622,142.71	\$ 134,637.84	\$ 1,756,780.55	25 548 00		\$ 27,668.48	\$ 225,035.49	\$ 743 713.44	4		\$ 47,139.80	\$ 23,550.00	\$ 1,954.65	\$ 25,504.65	2 400 006 02	\$ 4,100,006.92	(50,550,10)	\$ 2,003,816.75	\$ (76,492.89)	\$ 1,927,323.86	
TOTAL W	αту	-	0	0	2	-	587	0	236	185	388.57	80	240	20	80	-	-	22.50	0								•											ı		
AL ;)	COST	\$6,000.00	\$0.00	\$0.00	\$34,345.00	\$20,172.00	\$164,518.49		\$2,848.52	\$3,700.00	\$8,410.00	\$10,320.00	\$8,640.00	\$5,950.00	\$800.00	\$13,000.00	\$2,000.00	\$8,550.00		\$ 1,625,050.71	\$ 134,879.21	\$ 1,759,929.92	25 549 00	2 2,340.00	\$ 27,668.48	\$ 225,035.49	\$ 743 713 44	4	1	\$ 44,044.01	\$ 23,550.00	\$ 1,954.65	\$ 25,504.65		\$ 4,100,000,50		\$ 1,216.79			
CONTRACT TOTAL (Contract + COs)	UNIT PRICE	\$6,000.00	\$4,382.00	\$102.00	\$17,172.50	\$20,172.00	\$280.27	\$1,334.00	\$12.07	\$20.00	\$29.00	\$129.00	\$36.00	\$85.00	\$100.00	\$13,000.00	\$2,000.00	\$380.00	\$760.00			'			•		'													
	ату	-	0	0	2	-	587	0	236	185	290	80	240	20	80	-	-	22.50	0																		-		-	
TIMIT		ST	EA	LF	EA	EA	T.	LF	LF	ζ	TON	TON	Ç	F	SY	LS	rs	또	뚶		_					_		_	61	ALC: UNIVERSITY		~			,02		9 and Fins		: 9 and Fina	
SCH OF	WORK	CO1 CO1 - Bl# 03 - Project Temp. Traffic Control - Increase Qty.	CO1 CO1 - BI# 10 - Manhole 48-In. Diam. Type 1 - Reduce Qty.	CO1 CO1 - BI# 21 - PVC Sanitary Sewer Pipe 12 In. Diam. Reduce Qty.	CO1 - Add Manhole 48-In. Diam. Type 1	CO1 - Add Doghouse Manhole 48 In. Diam.	CO1 - Add PVC Sanitary Sewer Pipe 12-In. Diam.	CO1 - Add Storm Sewer Pipe 24 In. Diam.	CO2 CO2 - Loss of Production (Sta. 18+67 to 21+00)	CO2 - BI #06 - Unclassified Excavation Incl. Haul - Increase Qty.	CO2 - BI# 07 - Crushed Surfacing Top Course - Increase Qty.				CO2 - BI #32 - Cement Conc. Sidewalk 4-Inch Thick - Increase Qty.		CO3 - Subcontractor Mobilization	CO3 CO3 - Contractor Overtime, if Needed	CO3 CO3 - Contractor Double Time, if Needed	Schedule A Subtotal	8.3% Sales Tax - Schedule A	SCHEDULE A - TOTAL	Les ordered and Control of Contro	Goldware Court of the Court of	8.3% Safes Tax - Scredule B SCHEDULE B - TOTAL	Schedule CO1 Subtotal	8.3% Sales Tax - Schedule CO1	Schedule CO2 Subtotal	8.3% Sales Tax - Schedule CO2	SCHEDULE CO2 - TOTAL	Schedule CO3 Subtotal	8.3% Sales Tax - Schedule CO3	SCHEDULE CO3 - TOTAL	SAF OT 140 ICINI AFOF TOTI COO	PROJECT TOTAL (INCL. SALES TAX)	PLUS MATERIALS ON HAND	AMOUNT DUE PROGRESS ESTIMATE NO.: 9 and Final	ADDITIONAL ENGINEERING COSTS:	NET AMOUNT DUE PROGRESS EST. NO.: 9 and Final	
		┞	47 CO	48 CO	H	50 CO			53 CC	H	Н		Н	-	_	Н	\dashv	-	63 CC																					
BID	Š.	4	4	4	4	5	51	52	Ŝ	ιή	3	5	2	5	5	9	61	62	9					_							9				_			_	_	

CONSTRUCTION PROGRESS ESTIMATE
CITY OF SELAH
WASTEWATER COLLECTION SYSTEM IMPROVEMENTS

TO: Belsaas & Smith Construction, Inc. P.O Box 926 Ellensburg, WA 98926

TO: Apr. 30, 2023 HLA PROJECT NO.: 19027C USDA PROJECT NO.: PROGRESS ESTIMATE NO.: 9 and Final FROM: Dec. 26, 2022 TO: A



AMOUNT DUE NOW (Total - Previous) % CONTRACT	QTY COST	
PREVIOUS PAID	QTY COST	
TOTAL WORK TO DATE	COST	ondor this control
TOTAL	ΥTΩ	l' norformed
AL s)	COST	nomont of the work
CONTRACT TOTAL (Contract + COs)	UNIT PRICE	in and correct stat
	YTD	doing is a tr
<u> </u>		of the fore
NOCERIPTION		thereby certify
SCH. OF	WORK	
BID	o N	

Stephen S. Hazzard, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

Belsaas & Smith Construction, Inc.



Contractor:

Address:

Final Contract Voucher Certification City of Selah

PROJECT NAME: Wastewater Collection System Improvements

Belsaas & Smith Construction, Inc.

PO Box 926

PROJECT NUMBER: 19027C

Date Work Physically Completed: May 11, 2021

Final Contract Amount: \$2,100,806.92

All work on the above referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Selah; nor have I rented or purchased any equipment or materials from any employee of the City of Selah; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Selah for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Selah from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, Belsaas & Smith Construction, Inc., also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Ellensburg, WA 98926	
Authorized Official: Contractor Signature	Date: 6/2/2023
Print Name: Brundow Dougly	Title: \sqrt{R}



Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: [3-D

Action Item

Title: Resolution Authorizing City Administrator to Sign a Four-Page Combined Quote and Agreement with Vision Municipal Solutions, LLC, to Acquire a Payroll Software License; and Also Authorizing Him/Her to Terminate the Agreement in the Future if the Realized Benefits Do Not Prove Cost-Effective

From: Joe Henne, City Administrator

Action Requested: Approval Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: Total due at signing of \$5,850.00. Thereafter, annual license fee of \$6,600.00.

Funding Source: 101, General Fund

Background/Findings/Facts: For several months now, City management has contemplated acquiring a software license to assist with compilation of employee timecards and issuance of payroll. City staff explored a couple options and assessed that Vision Municipal Solutions, LLC, is the City's best choice — in part because the City already uses other suites of Vision software for certain purposes. Department Heads recently participated in a demonstration of the payroll software, and thereafter agreed that the software would likely prove beneficial.

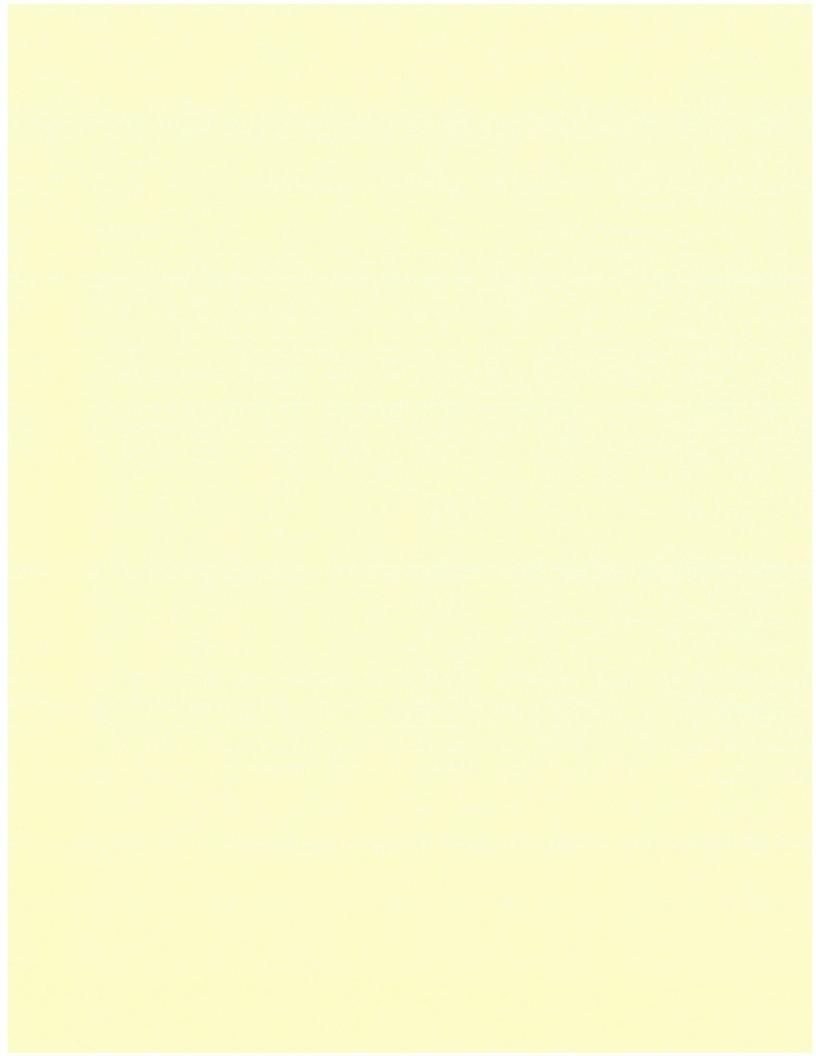
The current quote from Vision is for an initial fee of \$5,850.00 (as a pro-rated amount of 2023), followed by annual fees of \$6,600.00. A simple Agreement has been drafted, and its terms are acceptable to City staff. Section 7 enables the City to terminate the Agreement, if it so chooses, at the conclusion of any calendar year.

With this software, it is anticipated that the City's accounts payable payroll clerk (Angela Dean) will be able to process payroll quicker than how it is presently done, such that she will then have multiple "newly freed-up hours" to devote to other tasks each month.

Suggested Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None



RESOLUTION NO. 3026

RESOLUTION AUTHORIZING CITY ADMINISTRATOR TO SIGN A FOUR-PAGE COMBINED QUOTE AND AGREEMENT WITH VISION MUNICIPAL SOLUTIONS, LLC, TO ACQUIRE A PAYROLL SOFTWARE LICENSE; AND ALSO AUTHORIZING HIM/HER TO TERMINATE THE AGREEMENT IN THE FUTURE IF THE REALIZED BENEFITS DO NOT PROVE COST-EFFECTIVE

WHEREAS, City management desires to begin utilizing a new software suite to assist with compilation of employee timecards and issuance of payroll; and

WHEREAS, the City already uses certain software suites by Vision Municipal Solutions, LLC (Vision), and Vision has an available payroll software suite that will fit the City's needs; and

WHEREAS, a four-page combined quote and Agreement has been prepared, and its terms are acceptable to City staff including that section 7 enables the City to terminate the Agreement at the conclusion of any calendar year; and

WHEREAS, the annual software fee is contemplated to be \$6,600.00, and the fee for 2023 will be pro-rated to the amount of \$5,850.00; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the City Administrator is authorized to sign the four-page combined quote and Agreement in the form appended hereto, to thereby acquire a payroll software license at an initial annual price of \$6,600.00 (or lessor if that somehow proves possible); and, in addition, that the City Administrator is authorized to terminate the Agreement in the future, without further approval by the City Council, if he/she determines that the realized benefits of using the software are not cost-effective.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 13th day of June, 2023.

Sherry Raymond, Mayor

ATTEST:

Dale Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney



Website: www.visionms.net Email: sales@visionms.net

Vision Software and Professional Services for:

City of Selah

Professional Services:			
Remote & Implementation Training	\$2,000.00		
Total Professional Services	\$2,000.00		
TOTAL SERVICES	\$2,000		
Software Subscription:	Monthly Cost	Annual Cost	
Vision Payroll Portal (up to 100 users' rate of \$5.50 per user)	\$550.00	\$6,600	
Total Software Subscription	\$550.00	\$6,600	
*Total Due at Signing		\$5,850	
*Year-1 prorated for 7months of service (\$3,850)			
Due annually on Jan 1st each year for the current period	od	\$6,600	



Website: www.visionms.net Email: sales@visionms.net

and Vision Municipal Solutions, LLC

This Software License Agreement ("Agreement") is made by and between Vision Municipal Solutions, LLC ("Developer") and the City of Selah ("Licensee").

Developer has developed and licenses to users its Software programs marketed and sold under the name "Vision Financials," "Vision Payroll" and/or "Vision Reporting Services" (collectively, "Software").

Licensee desires to utilize a copy of the Software.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, Developer and Licensee agree as follows:

1. License:

Developer hereby grants to Licensee a perpetual, non-exclusive, non-transferable, and irrevocable license to use the Software at the City of Selah, on the terms, and subject to the conditions, set forth herein.

2. Restrictions:

Licensee shall not modify Software source code, duplicate, copy or reproduce Software, transfer, or convey Software, or any right in Software, to any third party without the express, prior written consent of Developer. Notwithstanding the foregoing, Licensee may make copies of Software for backup or archival purposes.

3. License Fee:

For and in consideration for the grant of the herein license and the use of Software, Licensee agrees to pay Developer the initial sum of \$3,850 for the prorated remaining term of 2023 followed by \$6,600 for each 12-mothn period thereafter plus all applicable sales or use tax.

4. Warrantv:

A. Developer hereby represents and warrants to Licensee that Developer is the sole owner of the Software or otherwise has the right to grant to Licensee the rights to use Software.

B. For a period of one year (365 days) following the installation of Software to Licensee, Developer warrants that Software shall perform in all material respects according to Developer's specifications. In the event of any breach or alleged breach of this warranty, Licensee's sole and exclusive remedy shall be that Developer shall correct Software so that it operates according to the warranty. This warranty shall not apply if (i) Software is in anyway modified by Licensee, (ii) if Software is used improperly, including, without limitation, improper data entry, (iii) Software is not used with appropriate computer equipment, or (iv) if Software is used on operating systems or environments not approved by Developer.

5. Annual Software Assurance Program Schedules:

The Software Assurance Program includes telephone support, email support, and on-line programs provided by Developer and product updates and enhancements to include any standard reports added to the system. Licensee will be required to have a high-speed internet connection for Software updates and allow Developer the right to remote access for program updates and maintenance work when required. As part of the Software Assurance Program, Developer shall provide to Licensee any new, corrected, or enhanced versions of Software as created by Developer. Such enhancements shall include, but shall not be limited to, all modifications to Software that



Website: www.visionms.net Email: sales@visionms.net

increase the performance, efficiency, or ease of use of the Software, or add additional capabilities or functionality to the Software. "Enhancements" do not include any customizations to Software requested by Licensee, which shall be quoted on a per-job basis at Developer's then hourly rate (currently, \$125.00 per hour, but such rate is subject to change).

Developer shall bill Licensee on an annual basis, payable in advance, for the Software Assurance Program, at Developer's then current rates.

6. Payment and acceptance:

Payment for Software, hardware, and installation services shall be made by Licensee after all items contracted for have been delivered and Licensee has deemed all Software, hardware, and installation services delivered and accepted.

7. Time Payment Schedule:

If the Licensee would like to use a payment plan for Software, please select an option below. Developer will bill Licensee in January of each year pursuant to such schedule, including then applicable sales and use tax. Licensee may at any time prepay without penalty or premium all amounts due under the payment plan.

If Licensee elects to terminate its agreement for software and services with Developer, all remaining amounts under the payment plan for Software, if any, are immediately due and payable, along with then applicable sales or use tax. The Software Assurance Program shall then immediately terminate, and Developer shall not bill Licensee for any future years, nor shall Developer refund Licensee any amounts. Payment Plan does <u>not include</u> applicable <u>taxes or options</u>.

8. Limitation of Liability:

Developer shall not be responsible for, and shall not pay, any amount of incidental, consequential, or other indirect damages, whether based on lost revenue or otherwise. In no event shall Developer's liability hereunder exceed the amount of license fees paid by Licensee regardless of whether Licensee's claim is based on contract, strict liability, or product liability.

9. Installation Travel Expenses billed to the customer:

Licensee shall reimburse Developer for all travel expenses associated with the installation of Software at Licensee's site. If Developer uses Developer's vehicles (or Developer's employees use personal vehicles) Licensee shall reimburse Developer for mileage at then applicable IRS rates. If Developer (or employees of Developer) use a rental car, Licensee shall reimburse Developer for the actual rental car rate and actual gas charged. Licensee shall reimburse Developer for all per diem charges at the then current state published rate. Licensee shall reimburse Developer if Developer's employees are required to stay overnight.



Website: www.visionms.net Email: sales@visionms.net

Acceptance of Agreement:

Vision Municipal Solutions, LLC.	
Accepted By (Signature)	_
Freddie Mercer	
Printed Name	
Director of Sales and Client Partnership	5
Title:	
5.8.23	_
Date	

City of Selah

Accepted by (Signature) SHERRY RAYMOND

Printed Name
WWWDR

Title

Date

ORIGINAL



Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 13-E

Action Item

Title: Resolution Confirming that, per the Vote During June 2023, No Severance will be Owed to the City Attorney if his Employment is Terminated on a Without Cause Basis by the City During the Year of 2027; but also Acknowledging that an Additional Vote as to 2027 Must be Held During June 2024

From: Rob Case, City Attorney

Action Requested: City Council is contractually obligated to consider this topic each June as to the year then in question (and 2027 is the year in question today). Choose an item.

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: Each June, the City Council is contractually obligated to hold a vote relative to the financial severance that would be owed to the City Attorney, Rob Case, if the City might choose – during a future year – to terminate his employment on a "without cause" basis.

The year in question today is 2027. The years of 2023-2026 have already been permanently decided. Financial severance would be owed if a "without cause" termination of employment is effectuated by the City on any date during 2023-2026. Once coverage applies as to any year(s), coverage is permanent as to that/those years (absent renegotiating the terms of the written "Employment Contract" with the City Attorney). The year of 2026 was the year in question during the vote in June 2022, and the outcome was that coverage rolled forward to 2026 permanently. Thus, the year in question now – during the June 2023 vote – is 2027. See Employment Agreement, p.6, ¶6.1.4.3.

Coverage will roll forward to 2027 unless the City Council votes to approve the attached Resolution (or some modified or different version that accomplishes the same end). Presented in bullet point form:

- A vote of <u>yes or aye</u> on the Resolution is a vote <u>to prevent coverage</u> from rolling forward to 2027 (at least temporarily; but 2027 would again be the year in question when the June 2024 vote is held, and coverage could roll forward to 2027 following that vote).
- A vote of <u>no</u> on the Resolution is a vote <u>to allow coverage</u> to roll forward to 2027 (permanently; and the year of 2028 would then become the year in question when the June 2024 vote is held).

The only question presented by this AIS is whether to prevent or allow coverage to roll forward to 2027. By contrast, and as stated above, coverage for the years 2023-2026 is not up for debate/action today, because coverage for those years is already permanent. Furthermore, the amount of severance during 2027 is not up for debate/action today, because it is fixed at six months of compensation per the terms of the Employment Contract. Nor is the amount of the City Attorney's monthly compensation up for debate/action today, because that is fixed annually per each year's Salary Ordinance.

Motion if a Councilmember Desires to See the Resolution Passed: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: 04/01/21	Action Taken: City Attorney began direct employment via a twelve-page written "Employment Contract"
06/14/22	Majority of City Council voted "no", thus causing the Resolution under consideration on this date to be rejected and severance to roll forward to the year of 2026 permanently

DID NOT PASS

RESOLUTION NO.	RES	OLU	JTION	NO.	
----------------	-----	-----	-------	-----	--

RESOLUTION CONFIRMING THAT, PER THE VOTE DURING JUNE 2023, NO SEVERANCE WILL BE OWED TO THE CITY ATTORNEY IF HIS EMPLOYMENT IS TERMINATED ON A WITHOUT CAUSE BASIS BY THE CITY DURING THE YEAR 2027; BUT ALSO ACKNOWLEDGING THAT AN ADDITIONAL VOTE AS TO 2027 MUST BE HELD DURING JUNE 2024

WHEREAS, the City Attorney is employed via a twelve-page written "Employment Contract", which entitles him to specified financial severance if his employment is terminated on a "without cause basis" by the City prior to the end of 2025 (or prior to the end of a later year, as explained b below); and

WHEREAS, the Employment Contract further specifies that the City Council shall hold a vote each June with regard to whether the period of coverage for severance will extend to an additional year; and, more specifically, the Employment Contract specifies that the period of coverage permanently rolls forward for an additional year unless a majority of the City Council votes during June to negate such roll-forward effect as to year then in question; and

WHEREAS, during June 2022, the City Council held a vote on a proposed Resolution that would have – if passed – negated the roll forward to 2026, which was the year then in question; the "no" votes were in the majority and the proposed Resolution was not passed; and, thus, the period of coverage for severance permanently rolled forward to the year; and

WHEREAS, now, during June 2023, the City Council has held a vote as to the instant Resolution; the "yes/aye" votes are in the majority; and, thus, the period of coverage for severance has not rolled forward to the year of 2027, which was the year in question; and

WHEREAS, the City Council acknowledges that an additional vote must be held during June 2024 as to the year 2027, despite the passage of the instant Resolution during 2023; and, accordingly, that is it possible that severance will become permanently applicable through the year of 2027 following the vote in June 2024, despite the instant Resolution having passed in June 2023;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that, per the vote during June 2023, no financial severance will be owed to the City Attorney if his employment is terminated on a "without cause basis" by the City during 2027; and, further, acknowledging that an additional vote as to the year 2027 must be held during June 2024.

		ADOPTED this 13 th day			COUNCIL	OF	THE	CITY	OF	SELAH,
					Sherry Ray	/mon	d, May	or		
					DID V	JO:T	- PAS	55		
ATTEST:										
Dale Novo	bielski,	Clerk-Treas	urer							
APPROVE	D AS	ΓO FORM:								

Rob Case, City Attorney



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 13 – F

Action Item

Title: Resolution Declaring that an Emergency Exists Due to Unexpected Failure of a 100-Horsepower Submersible Pump and Soft Start at the City's Water Well #5; Waiving all Typically-Applicable Competitive Bidding Requirements; Authorizing the Public Works Director to Sign One or More Contracts to Purchase all Necessary Replacement Equipment and to Obtain all Necessary Planning and/or Installation Services Without Delay or Further Approval; Authorizing All Necessary Work to Commence Without Delay or Further Approval; And Providing for Publication of Summary and Financial Estimate

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Estimated to be \$44,300.00. But the attached proposed Resolution authorizes up to \$65,000.00, so that an appropriate contingency amount is included in case additional parts or labor proves necessary as part of this project.

Funding Source: 411, Water Fund

Background/Findings/Facts: A 100-horse power pump and soft start driveat the City's water well #5 failed unexpectedly Sunday night, and City staff has just learned that it cannot be repaired and instead must be fully replaced. Such equipment is necessary for the well to fully deliver water to zones 1 thru 7, which zones serve all of the City's municipal water customers. This constitutes an "emergency" situation for the City, per RCW 39.04.280. Specifically, the occurrence of this unforeseen circumstance was beyond the control of City staff and, absent immediate responsive action, it presents a real, immediate threat to the proper performance of an essential municipal function – namely the delivery of water to municipal customers.

Moreover, absent an immediate responsive action, it is likely that material loss or damage to property, bodily injury and/or loss of life could result – because water is essential for property maintenance and human health and life.

The attached proposed Resolution is comprised of four operative parts. First, it declares that an emergency exists, which is a requirement for the remaining parts. Second, it waives all typically-applicable competitive bidding requirements with regard to the necessary immediate responsive action. Third, it authorizes – as the pre-work component of the necessary immediate responsive action – the Public Works Director to sign one or more contracts to purchase all

necessary replacement equipment and all necessary planning and/or installation services without delay or further approval, at an estimated cost of \$44,300.00 but with Public Works being authorized to spend up to \$65,000.00 if that for some reason proves necessary. And four, it authorizes – as the actual-work component of the necessary responsive action – all work to commence without delay or further approval.

The fifth and sixth parts of the Resolution pertain to its effective date and the special publication rules that apply in this emergency situation.

Time is of the essence in this emergency situation. The longer well #5 is not properly functioning, the greater risk that adverse impacts will be suffered by businesses and residents because the City's other wells may prove incapable of meeting all demand. The typical competitive bidding process is simply too slow of a process for remedying this emergency situation. Immediate responsive action is needed.

Accordingly, City staff recommends that the City Council approve the attached proposed Resolution, so that this emergency situation can be remedied as quickly as possible.

Because this is an unexpected emergency situation that arose after the City's 2023 budget (Ordinance No. 2184) was passed, no monies have yet been specifically designated for this project. At a later date, the Clerk/Treasurer will present a corresponding budget adjustment if he determines such is necessary.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: Action Taken: None

RESOLUTION NO. 3027

RESOLUTION DECLARING THAT AN EMERGENCY EXISTS DUE TO UNEXPECTED FAILURE OF A 100-HORSEPOWER SUBMIRSIBLE PUMP AND SOFT START AT THE CITY'S WATER WELL #5; WAIVING ALL TYPICALLY-APPLICABLE COMPETITIVE BIDDING REQUIREMENTS; AUTHORIZING THE PUBLIC WORKS DIRECTOR TO SIGN ONE OR MORE CONTRACTS TO PURCHASE ALL NECESSARY REPLACEMENT EQUIPMENT AND TO OBTAIN ALL NECESSARY PLANNING AND/OR INSTALLATION SERVICES WITHOUT DELAY OR FURTHER APPROVAL; AUTHORIZING ALL NECESSARY WORK TO COMMENCE WITHOUT DELAY OR FURTHER APPROVAL; AND PROVIDING FOR PUBLICATION OF SUMMARY AND FINANCIAL ESTIMATE

WHEREAS, a 100-horsepower submersible pump and soft start at the City's water well #5 failed unexpectedly Sunday night, and City staff has just learned that it cannot be repaired and must instead by fully replaced; and

WHEREAS, such equipment is necessary for the well to deliver water to zones 1 thru 7, which zones serve all of the City's municipal water customers; and

WHEREAS, the occurrence of this unforeseen circumstance was beyond the control of City staff, and, absent immediate responsive action, it presents a real, immediate threat to the proper performance of an essential municipal function – namely the delivery of water to municipal customers; and

WHEREAS, absent an immediate responsive action, it is likely that material loss or damage to property, bodily injury and/or loss of life could result – because water is essential for property maintenance and human health and life; and

WHEREAS, the longer well #5 is not properly functioning, the greater risk that adverse impacts could be suffered by businesses and residents because the City's other wells may prove incapable of meeting all demand; and

WHEREAS, time is of the essence in this emergency situation, and the typically-applicable competitive bidding process for public works projects would – if followed – simply be too slow of a process for remedying this emergency situation; and

WHEREAS, City staff has recommended: (1) that the City Council declare this situation to be an "emergency", per RCW 39.04.280; (2) that the City Council waive the typically-applicable competitive bidding requirements; (3) that the City Council authorize Public Works to sign one or more contracts to purchase all necessary replacement equipment and to obtain all necessary installation services without delay or further approval, at a combined estimated cost of \$44,300.00 but with authorization granted for up to \$65,000.00; and (4) that all work be allowed to commence without delay or further approval.

WHEREAS, the City Council finds that good cause exists;

Page 1 of 2 Resolution No. 3027 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON as follows:

- 1. This situation constitutes an "emergency", per RCW 39.04.280, for the factual reasons recited above; and such statements are adopted by the City Council as its own findings and conclusions;
- 2. All typically-applicable competitive bidding requirements are waived with regard to purchasing necessary replacement equipment and obtaining necessary planning and/or installation services; and
- 3. The Public Works Director is authorized to sign one or more contracts, on behalf of the City, to purchase all necessary replacement equipment and to obtain all necessary planning and/or installation services without delay or further approval, at a combined estimated cost of \$44,300.00 (but Public Works can pay a lower cost if that somehow proves possible, and is authorized to spend up to \$65,000.00 if that for some reason proves necessary).
- 4. All work is authorized to commence without delay or further approval.
- 5. Because this is an emergency situation, this Ordinance shall take effect immediately, and the typically-applicable five-day-publication-prior-to-effectiveness requirements (of RCW 35A.12.130 (3rd ¶) and .160 (1st and 2nd ¶¶)) shall not apply.
- 6. Consistent with RCW 39.04.020 (2nd ¶), a description of this emergency situation and the financial estimate for the necessary immediate responsive action shall be published in the City's official newspaper within seven (7) days after commencement of the work.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13^{th} day of June, 2023.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney

From:

Jones, Ty

Sent:

Tuesday, June 13, 2023 1:39 PM

To:

Wallace, Rocky

Subject:

Well 5 estimate

Rocky, I just got off the phone with Picatti (Joe). Below I have listed the his rough estimate. Joe can have all the part by late this week and believes Picatti can install next week.

Pump(100 HP)

23,500.00

Soft start

8000.00

Surge protection(new)

2800.00

Labor(prevailing)

10,000.00

TOTAL

\$44,300.00

Ty Jones Public Works Supervisor City of Selah



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 4-3

Action Item

Title: Ordinance Amending the 2023 Budget for the Expenditure of Lodging Taxes

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: Approval

Fiscal Impact: \$ 18,500

Funding Source: 121 Tourism

Background/Findings/Facts: The Lodging Tax Advisory Committee met and approved applications for funding the following: Selah Dolphins Swim Team for the Mid-Valley League Swim Championships meet \$10,500 and the Selah Downtown Association for a 4th of July event at Carlon park \$8,000.

Recommended Motion: I move to approve an Ordinance amending the 2023 budget for an allocation of Lodging Taxes.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

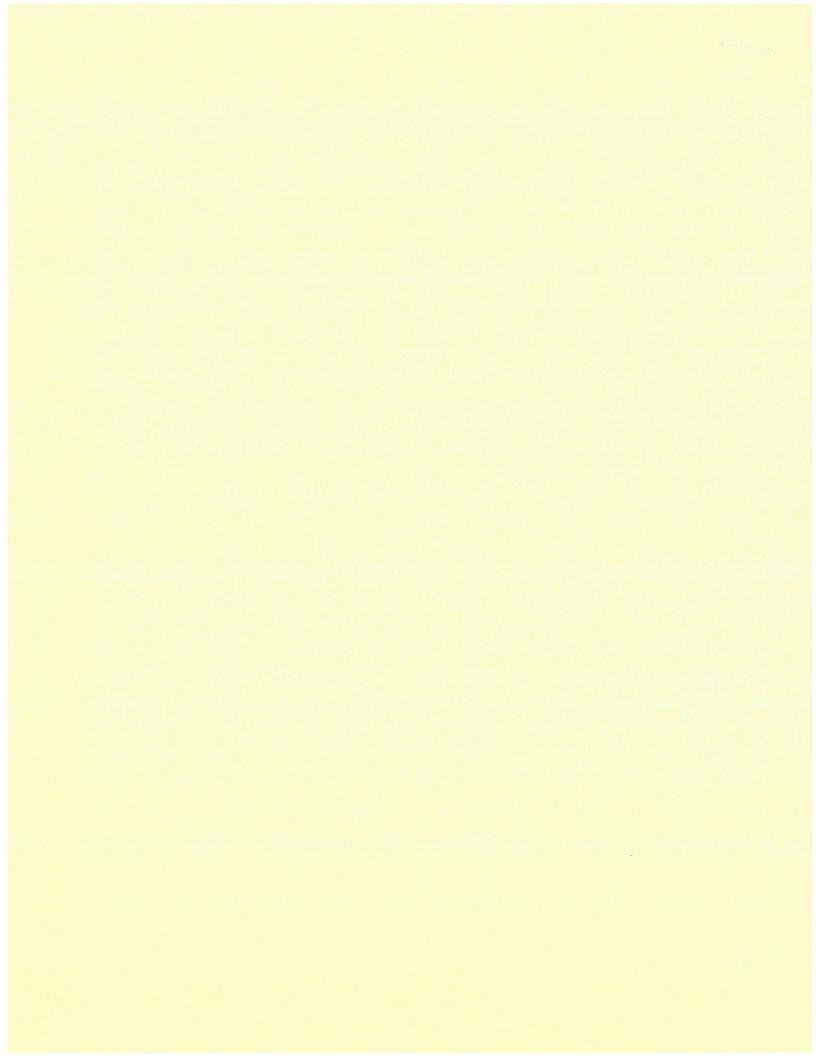
Date:

Action Taken:

4-24-2023

Selah Lodging Tax and Advisory Committee approved applications requesting

financial support.



ORDINANCE NO. 2198

AN ORDINANCE AMENDING THE 2023 BUDGET FOR LODGING TAX EXPENDITURES

WHEREAS, the City desires an adjustment to the 2023 Budget for the allocation of Lodging Taxes to support the Mid-Valley Swim Championships and a 4th of July event at Carlon park;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

121 Tourism

ATTEST

121.000.057.557.30.41.11	Selah Dolphins Swim Team	\$ 10,500
121.000.057.557.30.41.12	Selah Downtown Association	8,000
121.000.999.508.10.00.00	New Ending Restricted Cash & Investments	\$ 27,970

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13th day of June 2023.

Sherry Raymond, Mayor

Sele of hose

Dale E. Novobielski, Clerk-Treasurer

APPROXED AS TO FORM:

Rob Case, City Attorney

ORDINANCE NO. 2198



Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023 Agenda Number: 44-C

Action Item

Title: Ordinance Amending the 2023 Budget for Fire Department Personnel Changes

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: Approval

Fiscal Impact: \$ 156,170

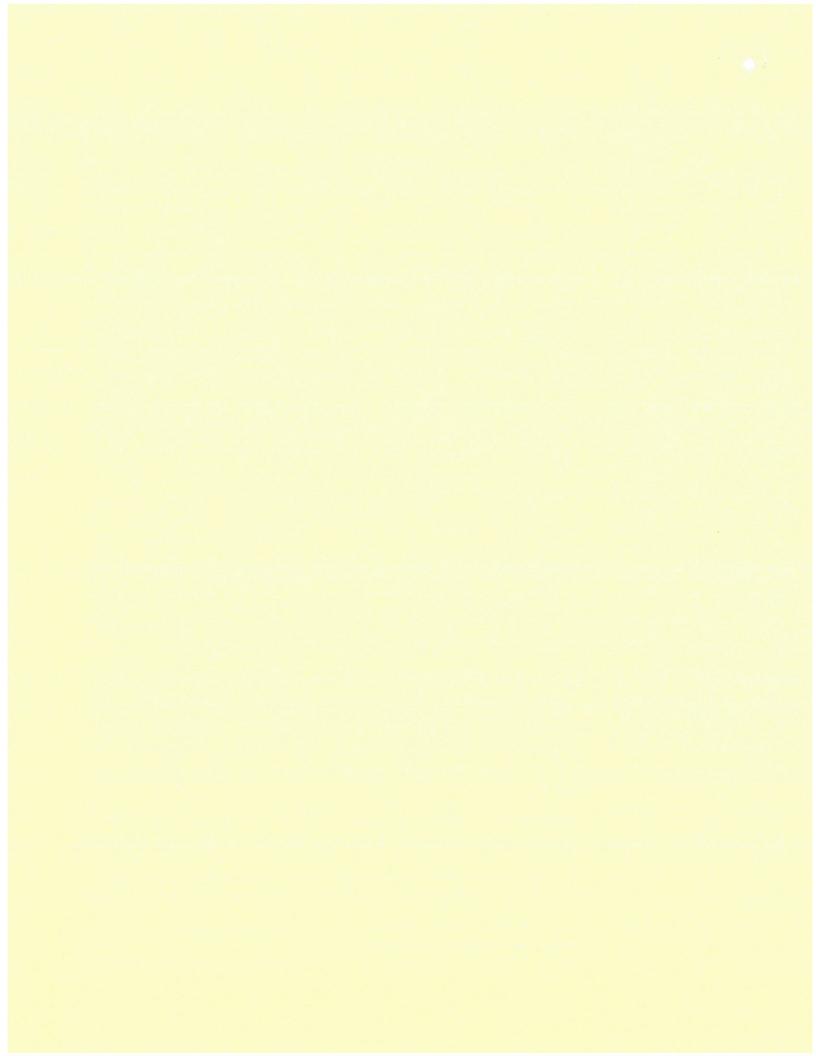
Funding Source: 103 Fire Control

Background/Findings/Facts: Over the last several months Fire Chief, Jim Lange, has discussed and received approval for the hiring of 4 additional Firefighters and the promotion of 2 Firefighters to the position of Lieutenant, to be effective July 1, 2023. Accordingly, a budget adjustment is needed for these additional payroll costs.

Recommended Motion: I move to approve an Ordinance amending the 2023 budget for Fire Department personnel changes.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
4-13-2023	The Selah Civil Service Commission approved the hiring of 4 additional Firefighters.
4-11-23	Fire Chief Lange explained to City Council the need for the hiring of 4 additional Firefighters and plans to transition to shift work effective July 1, 2023.
3-9-23	The Civil Service Commission approved a promotion list for the Lieutenant's position.
2-14-23	Fire Chief Lange conducted a study session with City Council to discuss plans to shift to 24/7 shift coverage and the hiring of 4 additional Firefighters.
12-13-22	Fire District No. 2 Commissioners agree to move forward with mid-year 2023 hiring/promotional process for shifts.



ORDINANCE NO. 2199

AN ORDINANCE AMENDING THE 2023 BUDGET FOR FIRE DEPARTMENT PERSONNEL CHANGES

WHEREAS, the City desires an adjustment to the 2023 Budget for the July 1, 2023 hiring of 4 additional Firefighters and the promotion of 2 Firefighters to the position of Lieutenant;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Regular Pay	\$	123,888
Overtime Pay		31,000
Volunteer Firefighter Pay		(20,000)
Volunteer Sleeper Duty Pay		(40,000)
Personnel Benefits		61,282
		120
New Ending Restricted Cash & Investments	\$	2,247,384
	Overtime Pay Volunteer Firefighter Pay Volunteer Sleeper Duty Pay Personnel Benefits	Overtime Pay Volunteer Firefighter Pay Volunteer Sleeper Duty Pay Personnel Benefits

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 13th day of June 2023.

Sherry Raymond, Mayor

ATTEST

102 E

Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney

ORDINANCE NO. 2199



Selah City Council

Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023

Agenda Number: 15.E.A

Informational Item

Title: Review of Approved Minutes from April 24, 2023 LTAC Meeting

From: Treesa Morales

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: None

Funding Source: N/A

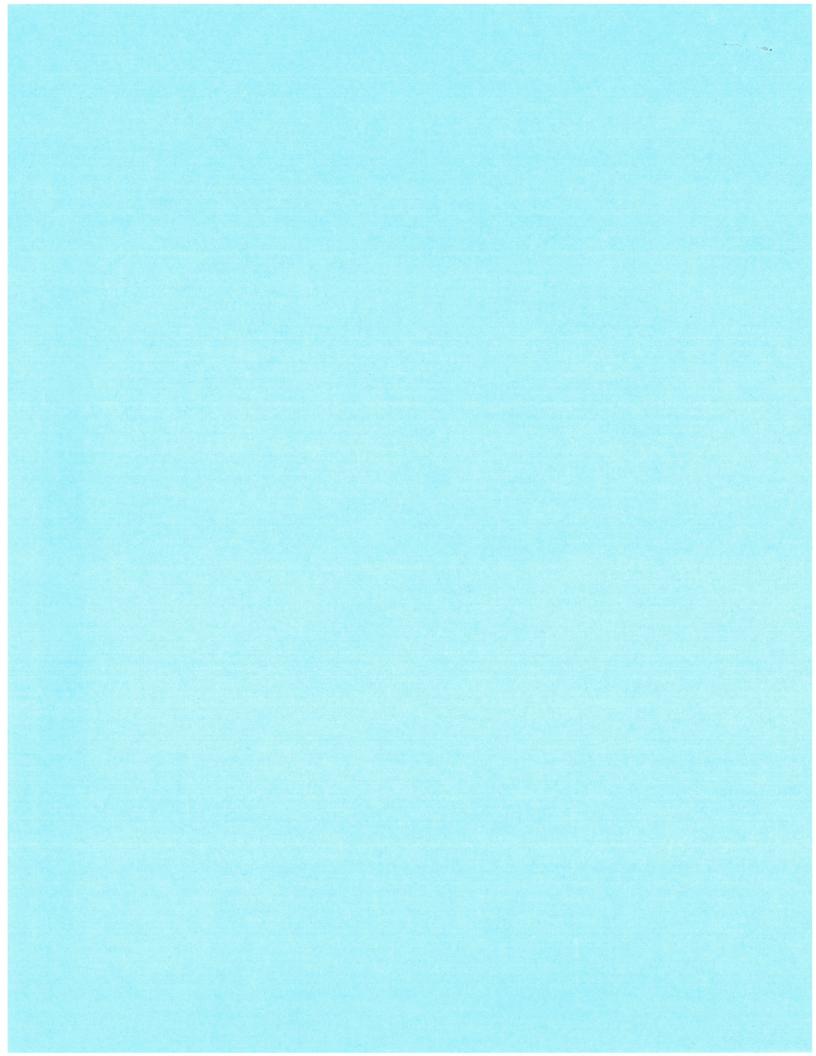
Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken: None



City of Selah Lodging Tax Advisory Committee Meeting Monday, April 24, 2023

Location: Selah City Hall; Council Chambers

1) CALL TO ORDER

Chairman Wickenhagen called the meeting to order at 11:02 am.

2) ROLL CALL

Members Present:

Kevin Wickenhagen; Mike Frausto; Bill Harris

Members Absent:

Jean Brown; Tina Garner/Kumar Khatri

Staff Present:

Zack Schab, Recreation Director; Treesa Morales, Public Records Officer;

Guests:

Jessica Cavanaugh

3) APPROVAL OF MINUTES

4) COMMUNICATIONS

None

None

5) GENERAL BUSINESS

a) Application for 2023 LTAC Funds: 2023 Mid-Valley Swim League Championships.

Recreation Director Zack Schab explained the differences between the contract from today's meeting and the one originally presented, explained why the requested amount was higher. Councilmember Wickenhagen clarified that \$10,500 was the full asking amount? Mr. Schab confirmed. Jessica approached the podium and provided detailed information on the Dolphins Swim Team, the Mid-Valley Championships event and the application presented to the Committee. Board member Harris expressed his appreciation that many of the items requested could be reused for many years and are not just a one time purchase. Chairman Wickenhagen asked if the sound system could be contracted out for the event. Jessica explained how it would be more expensive to do so and the system ultimately needs to be replaced anyway. After more discussion, Mr. Schab reminded the board that the City is requiring the Dolphins team to rent the park shelters for the event as they will have people staging in the park between races.

Board member Harris asked Jessica what percentage of the total budget the \$10,500 would be? Jessica estimated the ask was around 50% of the total budget. She explained the event is estimated to cost approximately \$18,000 - \$20,000 and the Swim Team Board will be looking for advertisement dollars to help supplement as well.

Board member Harris requested clarification for why the amount increased from the original application of \$7,500 to \$10,500. Jessica explained that originally they thought they would receive funding from a grant they submitted to the legends casino, but found out that, if granted,

that money wouldn't be available until July, and they wouldn't even know if they received it until June, which would be way to late for this event.

Board Member Harris asked about the financial status of the LTAC account. Chairman Wickenhagen said there was about \$22,000 still available. Recreation Director Schab clarified the recent financials provided to him shows an account balance of \$56,900 available. Mr. Harris asked Jessica what happens if they don't get the full ask? Jessica responded that they would have to ask more people to donate. Mr. Harris suggested increasing the price per race per kid. Jessica explained that the price per race is set by the Mid Valley Swim League and the Dolphins don't have any control over that, however, they did increase their team prices a few years ago to cover the pool rental, which has gone up again this year as well. Jessica also explained how the Team is really trying to keep costs for the swimmers and their families somewhat affordable. Board Member Frausto agreed it was important to keep it affordable for people to participate.

Board member Harris moved to approved the full ask in the application with the notation that the funds are helping a local group for a local event, and that the swim team plans to raise more money to support the event as well. Mr. Harris also noted that his motion was because many of the items being purchased will state with the team. Mr. Frausto seconded. By voice vote, motion carries.

b) Application for 2023 Funds: 4th of July in Selah, hosted by the Selah Downtown Association.

Presented by Kim Accacio, Selah Downtown Association. After presentation,

Board Member Frausto stated he thinks this event is good for the community and made a motion to approve the application as presented. Board member Harris seconded. By voice vote, motion carries.

6) BOARD MEMBER REPORTS - none

7) ADJOURNMENT

Board Member Wickenhagen moved, and Board Member Frausto seconded, to adjourn the meeting. By voice vote, approval was unanimous.

The meeting was adjourned at 11:36 am.



Selah City Council Regular Meeting AGENDA ITEM SUMMARY

Meeting Date: 6/13/2023

Agenda Number: 15.E.b

Informational Item

Title: Minutes from May 16, 2023 Planning Commission Meeting

From: Jennifer Leslie, Building Permit Specialist

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

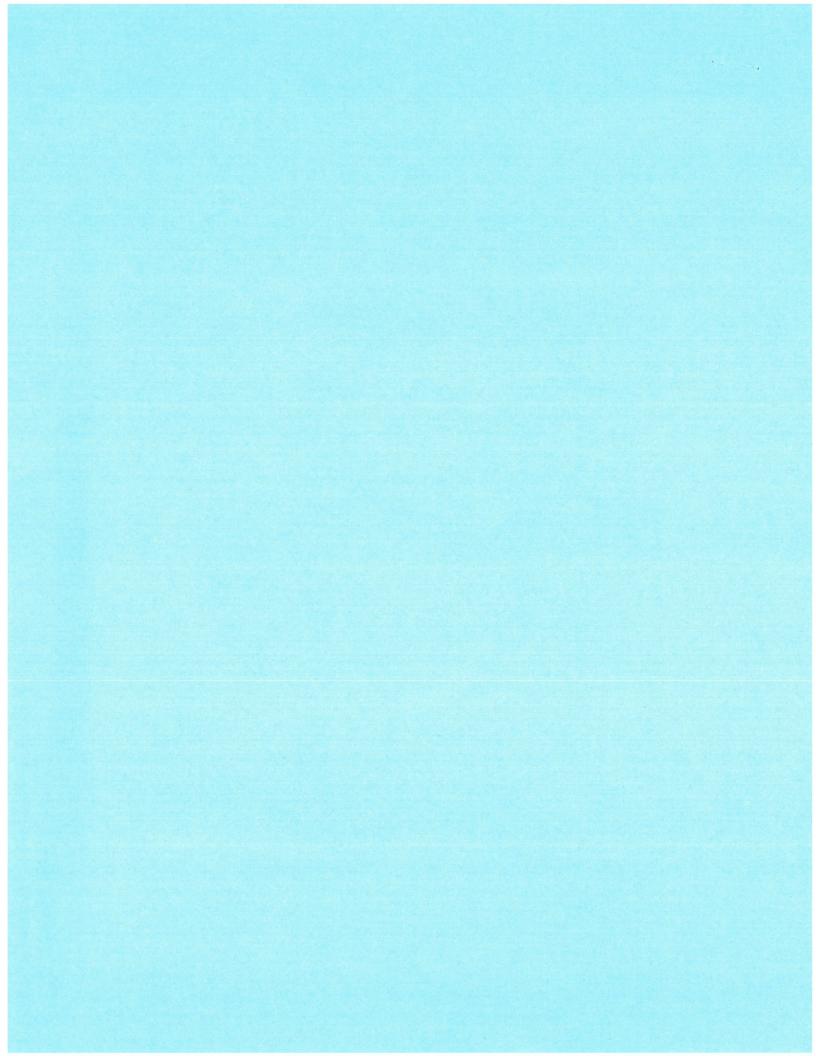
Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Action Taken: None



City of Selah Planning Commission Minutes Of May 16, 2023

A. Call to Order

Chairman Smith calls the meeting to order at 5:30 pm.

B. Roll Call

Members Present:

Chairman Smith, Vice Chair Apodaca, Commissioners: Graf, Elliott, and

Chandler.

Members Absent:

None

Staff Present:

Jeff Peters, City Planner.

Guest:

Tom Beckwith, present on Zoom.

C. Agenda Changes

D. Communications

1. Oral -

None

2. Written -

None

E. Approval of Minutes

1. Approval of minutes from April 19, 2023.

Chairman Smith asks for a motion to approve the minutes from the April 19, 2023 meeting.

Commissioner Elliott motions to approve minutes.

Commissioner Graf seconds.

Minutes are approved with a voice vote of 4-0.

F. Public Hearings

G. General Business

- 1. Old Business None
- 2. New Business -

Mr. Peters introduces Tom with Beckwith Consulting to review the City of Selah Housing Action Plan Strategies on Zoom.

Tom Beckwith presents a PowerPoint to review the current data from the City of Selah Housing Action Plan survey and the Housing Action Plan Strategies.

Discussion takes place.

H. Reports/Announcements

- 1. Chairman None
- 2. Commissioners None
- 3. Staff -

Mr. Peters give a quick overview on the House Bill 1220, House Bill 1110, and the Guidance for Developing a Housing Needs Assessment Public Review Draft.

Mr. Peters shares that Beckwith Consulting is leaving the survey open as long as there is participation, extending the original timeline out to potentially October.

I. Adjournment

Chairman Smith motions to adjourn.

Commissioner Elliott seconds.

Chairman Smith adjourns the meeting at 6:55pm with a voice vote of 5-0.

Chairman, Lisa Smith

CITY OF SELAH COUNCIL MEETING SIGN-IN SHEET

DATE: June 13, 2023

Name	Address
KOUN M-LAY	SOAH SD
Shaun Hansin	GS Dotting Dottie On
Russell Selviden	LOOK PL. Rd.
Kathina Henvell	Selah
Jehi Rice	Selah
Stuat Cardan	Selah
hath- Jamm	330 Cookent Point Dr.

COUNCIL ROLL CALL LIST: Meeting Date: 6-13-23

YES	ATTENDANCE	NO
V	Councilmember	
	Marquis	
	Councilmember	
	Bell	
	Councilmember	
	Costello	
./	Councilmember	
V	Carlson	
1/	Councilmember	
V	Iverson	
	Councilmember	
	Wickenhagen	
./	Councilmember	
V	Peterson	

YES	AIS: 13-C MOVED TO CON STATE
	Councilmember
	Marquis
	Councilmember
	Bell
	Councilmentoer
= 101	Costello
	Councilmemit
	Carllon and 8
A	Council nember
UL	Iverson
_/	Councilmember
	Wickenhagen
	Councilmember
	Peterson

YES	AIS: 13-A	NO
V	Councilmember Marquis	
V	Councilmember Bell	
V	Councilmember Costello	
	Councilmember Carlson	
	Councilmember Iverson	
	Councilmember	
	Wickenhagen- Councilmember Peterson	

YES	AIS: 14-A	NO
V	Councilmember Marquis	
/	Councilmember Bell	
/	Councilmember Costello	
V	Councilmember Carlson	
V	Councilmember Iverson	
	-Councilmember-	
	Wickenhagen	
✓	Councilmember Peterson	

YES	AIS: 13-B	NO
1/	Councilmember	
•	Marquis	
	Councilmember	
	Bell	
1	Councilmember	
	Costello	
/	Councilmember	
V	Carlson	
./	Councilmember	
	Iverson	
	Councilmember	
	Wickenhagen	
1/	Councilmember	
V	Peterson	

YES	AIS: 13-D	NO
	Councilmember Marquis	
	Councilmember Bell	
	Councilmember Costello	
	Councilmember Carlson	
/	Councilmember Iverson	
_	Councilmember Wickenhagen	-
V	Councilmember Peterson	

UNAN

MAN.

MAN.

WHAN.

COUNCIL ROLL CALL LIST: Meeting Date: 6-13-23

TIED
110
MAYOR
MAN
DIROKO
TIE
110

YES	-ATTENDANCE-	NO
	Councilmember Marquis	
	Councilmember Bell	V
	Councilmember Costello	V
	Councilmember Carlson	
	Councilmember Iverson	
	-Councilmember Wickenhagen	
	Councilmember Peterson	V

YES	AIS: 13-F	NO
V	Councilmember	
	Marquis	
. /	Councilmember	
	Bell	
	Councilmember	
V	Costello	
V	Councilmember	
	Carlson	
. /	Councilmember	
\vee	Iverson	
77	Councilmember	
	Wickenhagen	
V	Councilmember	
V	Peterson	

YES	AIS: 14-B	NO
/	Councilmember Marquis	
	Councilmember Bell	
V	Councilmember Costello	
	Councilmember Carlson	
V	Councilmember Iverson	
	Gounctimember Wickenhagen	-
/	Councilmember Peterson	

YES	AIS: 14-C	NO
	Councilmember	
V	Marquis	
	Councilmember	
•	Bell	
	Councilmember	
	Costello	
V	Councilmember	
/	Carlson	
V	Councilmember	
	Iverson	
	Gouncilmember -	
	Wickenhagen	
/	Councilmember	
٧	Peterson	

YES	AIS:	NO
	Councilmember	
	Marquis	
	Councilmember	
	Bell	
	Councilmember	
	Costello	
	Councilmember	
	Carlson	
	Councilmember	
	Iverson	
	Councilmember	
	Wickenhagen	
	Councilmember	
	Peterson	

YES	AIS:	NO
	Councilmember	
	Marquis	
	Councilmember	
	Bell	
	Councilmember	
	Costello	
	Councilmember	
	Carlson	
	Councilmember	
	Iverson	
	Councilmember	
	Wickenhagen	
	Councilmember	
	Peterson	

MAN.

MAN.