

**City of Selah**  
**City Council STUDY SESSION Minutes**  
**April 25, 2023**  
Study Session

Mayor Raymond called the meeting to order. Introduced the session.

**4:00pm | Study Session #1 | Topic: Housing Action Plan and Community Survey**

Community Development Supervisor, Jeff Peters started the discussion, reminded council of the purpose of the Housing Action Plan and explained how House Bill 1220 and House Bill 1110 are driving the housing requirements on small cities. Then, Mr. Peters introduced Tom Beckwith, from Beckwith Consulting Group.

Mr. Beckwith discussed the results of the community survey through the power point presentation showcasing the trends of the City, the beliefs of those who participated in the survey, and the current trends of the housing market in Selah (see attached). During the presentation, Councilmember Carlson and Councilmember Peterson asked some clarifying questions.

After the presentation, Mr. Peters came to the podium to explain the next steps with Beckwith. Mr. Peters also informed council the schedule is available on the City website. Seeing no further discussion, Mayor Raymond closed the study session.

5:27pm – Study Session ended, 3-minute break.

**City of Selah**  
**City Council Meeting Minutes**  
**April 25, 2023**  
Regular Meeting

- 1) **Call to Order:** Mayor Raymond called the meeting to order at 5:30 pm.
- 2) **Roll Call**
  - A. Members Present: Elizabeth Marquis, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson
  - B. Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Chief of Police; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; and Treesa Morales, Public Records Manager.
- 3) **Registering in record of Councilmember absence(s) as excused absence(s), per SMC 1.06.070:**

Councilmember Carlson moved to excuse Councilmember Costello and Councilmember Bell from the meeting. Councilmember Wickenhagen seconded. Motion carries.

- 4) **Pledge of Allegiance**
- 5) **Invocation with Tom Morris from Calvary Selah**
- 6) **Announcement of changes, if any, from previously-published agenda:**

Mayor Raymond added an agenda item: #7B – 2023 Selah Royalty Court

- 7) **Getting to know local businesses, agencies and/or people**
  - A. Thomas Aganda from Selah Cleaners introduced himself and his business. Told the Council that Selah Cleaners has been in business for over 33 years.
  - B. Four members of the 2023 Selah Royalty Court introduced themselves and presented their platform to Council. Also gave information on the 2023 Selah Community Days even.

- 8) **Comments from the public**
  - A. Pre-arranged oral comments – None
  - B. Reading of received written comments – None
  - C. Oral comments by people in attendance – None

9) **Proclamations/Announcements:** None

10) **Consent Agenda (all items listed with an asterisk (\*) are considered part of the consent agenda and are enacted in one motion).**

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Wickenhagen seconded. Mayor Raymond restated the motion and asked Council for discussion. Hearing none, Mayor Raymond asked all who approve say, "aye." No opposed. By voice vote, motion carries.

Executive Secretary, Treesa Morales, read the Consent Agenda:

- A. Treesa Morales      Approval of Minutes: April 11, 2023 Study Session and Council Meeting
- B. Dale Novobielski      Approval of Claims and Payroll:  
Payroll Checks No. 85490-85544 for a total of \$298,277.37  
Claim Checks No. 179772-179864 for a total of \$457,423.54
- C. Joe Henne      Resolution Authorizing the Mayor to Sign, on Behalf of the City, a One-Page Written Contract with Yakima Herald-Republic, Designating Such Newspaper as the City's Official Newspaper for 2022 Pursuant to RCW 35A.12.160 and Establishing the Applicable Publishing Rates for 2023
- D. James Lange      Resolution Declaring Specified Fire Department Mobile and Portable Radios as Surplus, and Authorizing their Disposition and Sale
- E. Dale Novobielski      Ordinance Amending the 2023 Budget for License Plate Reader Cameras
- F. Dale Novobielski      Ordinance Amending the 2023 Budget for Court Legal Expenses
- G. Dale Novobielski      Ordinance Amending the 2023 Budget for A Welcome to Selah Sign
- H. Dale Novobielski      Ordinance Amending the 2023 Budget for Transfer from Fund 001 General to Fund 140 Contingency Reserve

11) **Public Hearings:** None

12) **General Business**

- A. New Business - None
- B. Old Business – None

### 13) Resolutions

**A. Resolution Authorizing the Mayor to Sign “Task Order No. 1” with Gray and Osborne, Inc., for Professional Services Related to the City’s 2023 Crack Seal Project**

Presented by Public Works Director, Rocky Wallace.

After presentation, Councilmember Iverson moved to approved the resolution as presented. Councilmember Carlson seconded. Mayor Raymond restated the motion and asked Council for discussion. Seeing no further discussion, Mayor Raymond requested Roll Call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – absent; Councilmember Costello – absent; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Authorizing the Mayor to Sign “Task Order No. 1” with Gray and Osborne, Inc., for Professional Services Related to the City’s 2023 Crack Seal Project was approved.

**B. Resolution Authorizing the Mayor to Sign a Two-Page, Letter-Style Agreement to Extend the End Date of the Interlocal Agreement Previously Entered into by the City via its Resolution No. 2852 with the Yakima County Right-of-Way Department for Acquisition Services Relative to the City’s Valleyview Avenue, South Third Street and Southern Avenue Improvements Project**

Presented by Public Works Director, Rocky Wallace. After presentation,

Councilmember Carlson moved to approved the resolution as presented. Councilmember Iverson seconded. Mayor Raymond restated the motion and asked Council for discussion. Seeing no further discussion, Mayor Raymond requested Roll Call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – absent; Councilmember Costello – absent; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Authorizing the Mayor to Sign a Two-Page, Letter-Style Agreement to Extend the End Date of the Interlocal Agreement Previously Entered into by the City via its Resolution No. 2852 with the Yakima County Right-of-Way Department for Acquisition Services Relative to the City’s Valleyview Avenue, South Third Street and Southern Avenue Improvements Project was approved.

**C. \*Resolution Authorizing the Mayor to Sign, on Behalf of the City, a One-Page Written Contract with Yakima Herald-Republic, Designating Such as the City’s Official Newspaper for 2022 Pursuant to RCW 35A.12.160 and Establishing the Applicable Publishing Rates for 2023.**

\*On consent agenda\* Resolution was passed upon approval of the consent agenda.

**D. \*Resolution Declaring Specified Fire Department Mobile and Portable Radios as Surplus, and Authorizing their Disposition and Sale.**

\*On consent agenda\* Resolution was passed upon approval of the consent agenda.

**14) Ordinances**

**A. Ordinance Amending the 2023 Budget for License Plate Reader Cameras**

\*On consent agenda\* Ordinance was passed upon approval of the consent agenda.

**B. \*Ordinance Amending the 2023 Budget for Court Legal Expenses**

\*On consent agenda\* Ordinance was passed upon approval of the consent agenda

**C. \*Ordinance Amending the 2023 Budget for A Welcome to Selah Sign**

\*On consent agenda\* Ordinance was passed upon approval of the consent agenda.

**D. Ordinance Amending the 2023 Budget for Transfer from Fund 001 General to Fund 140 Contingency Reserve**

\*On consent agenda\* Ordinance was passed upon approval of the consent agenda.

Councilmember Carlson moved to add an executive session to the end of the meeting to discuss potential offers on buildings for the police station. Councilmember Marquis seconded. City Attorney Case asked Mr. Carlson to select a time for the executive session. Council decided on 20 minutes. Mayor Raymond called for vote. All council responded, 'aye.' Motion carries. City Attorney Case noted the executive session will be pursuant to RCW 42.30.110(1)(b).

**15) Reports/Announcements**

**A. Departments**

- Fire: Chief Lange gave department update and report. Chief also recognized Deputy Chief Gillie. Councilmember Carlson asked DC Gillie about his capstone project. DC Gillie explained his project was on recruitment and retention.
- Police: Chief Christman gave a department update and report.
- Planning Department: Jeff Peters provided department update.
- Public Works: Rocky Wallace gave update on the department and current projects.
- Finance: Dale Novobielski gave report on city finances.

**B. Councilmembers**

- Councilmember Marquis gave update on Selah Community Days Association meeting she recently attended, also commented on the parade.
- Councilmember Carlson gave update on the SDA and the recently installed mural on the building at North 1st Street and West Naches Ave. Also explained other projects the SDA is working on.
- Councilmember Wickenhagen gave information on the recent LTAC meeting and the recently approved applications.

- C. **City Attorney** – no report
- D. **City Administrator** – gave report
- E. **Mayor Raymond** – no report

**16) Executive Session: RCW 42.30.110(1)(b)**

Council went into executive session at 6:20pm under RCW 42.30.110(1)(b). The amount of time scheduled for the executive session is 20 minutes.

Council went back on the record at 6:40pm. Mayor Raymond stated that no decisions were made.

**17) Adjournment**

Councilmember Iverson moved to adjourn the meeting. Councilmember Carlson seconded. Mayor Raymond asked for all those in favor, say “Aye.” By voice vote, motion was unanimous.

The meeting adjourned at 6:41 pm.

ABSENT  
 Roger Bell, Councilmember

[Signature]  
 Jared Iverson, Councilmember

[Signature]  
 Clifford Peterson, Councilmember

ABSENT  
 Michael Costello, Councilmember

[Signature]  
 Sherry Raymond, Mayor

[Signature]  
 Russell Carlson, Councilmember

[Signature]  
 Kevin Wickenhagen, Councilmember

[Signature]  
 Elizabeth Marquis, Councilmember

ATTEST:  
[Signature]  
 Dale E. Novobielski, Clerk/Treasurer