

City of Selah
City Council STUDY SESSION Minutes
April 11, 2023
Regular Study Session

Mayor Raymond called the meeting to order. Introduced the first study session.

4:00pm | Study Session #1 | Topic: Janitor/Custodian Discussion

City Administrator Joe Henne started the discussion, reminded council that when evaluating the projected presented today, to remember there are many high-priced projects coming up.

Mr. Henne explained the material presented to the Councilmembers and the research conducted in providing different samples which include a full-time employee to be hired by the City, continuing with the current service from Operation Omni, or consideration of the proposals from Sandy's Cleaning Service or NoeMess.

Councilmember Carlson asked if the numbers from Sandy's Cleaning Service were only to clean the Police Station? Mr. Henne said yes, they are just for the police station. After discussion, Mr. Henne stated that staff is proposing to stick with Operation Omni with a 5% increase and improve communication to see if output changes. Mr. Henne also stated that if Council wished to direct staff to move to a different company, to come to a consensus and provide direction.

Chief Christman provided extensive information on his discussions with Sandy's Cleaning Service and how the rate will adjust depending on regular schedules and if the Department is willing to do small things like the garbage so she can focus on the larger items. Chief stated that, initially, because of the state of the building, the cost will be higher until a proper level of cleanliness is achieved; after which the price will drop as cleaning will be more in maintenance rather than deep cleaning.

Councilmember Bell, when referencing hiring a full-time employee, asked if staff considered all the extras that might be needed to be successful such as supplies, vacuums, mops, even a vehicle to get between buildings? Mr. Henne said those were not included, he was just trying to show that it would be more expensive to change to a full-time employee.

Councilmember Marquis asked who currently cleans the fire station. Mr. Henne said, they do. Chief Lange clarified that they clean the building and call for service when needed if it gets bad.

Councilmember Carlson said he is more worried about the civic center than the police station as the community members are paying high dollars to rent the facility. Mr. Carlson said he has personally seen mouse droppings in the restroom, and heard – numerous times – from people who have rented the building, that it is disgusting. Recreation Director, Zack Schab provided information on the effects of the current company on the civic center. Mr. Schab stated that he feels, regardless who is cleaning the civic center, the building is too large for one person to successfully do on their own. Mr. Wallace provided input, stating his building gets dirty because of the type of job his crew does. Mr. Wallace said his staff helps clean the building throughout the day as dirt and debris is tracked in, but that if anything needs to be done, Mr. Wallace will send an email to Betty for the request, and she responds.

Councilmember Iverson asked if there has ever been a review for Operation Omni? Mr. Henne said, no, not that he is aware of. Mr. Iverson commented that staff should be expected to keep their space clean, but having conversation monthly about performance and not seeing improvement is a concern. Mayor Raymond expressed concerns of paying higher wages when there are a number of high dollar items coming up. Councilmember Carlson reminded council that Operation Omni has been told numerous times the work product needed to improve, but nothing has changed.

Councilmember Marquis added the suggestion of revising the RFP quotes and suggested if the request included more buildings, perhaps there would be more interest. Ms. Marquis also stated she believes the Council and the City should be good stewards of our buildings and spend the money to care for them. Councilmember Iverson agreed, stated he would like to see a proposal from Sandy with normal pricing when the building is up to expectations.

Sandy Ortega approached the podium as she was in the audience. Ms. Ortega gave information on the numbers included in her proposal and explained the work she plans on performing. Ms. Ortega also explained how prices would change depending on what the City wants, and reminded council that nothing is set in stone and the bid can be adjusted depending on the needs of the city and the wishes of the council.

Discussion continued on whether to do another formal RFP process to just solicit bids from local companies. Public Works Director, Rocky Wallace suggested that City Staff could access the MRSC small works roster.

Mayor Raymond stated the Council needed to move on to the next study session topic, but that Staff work on this and bring information to Council ASAP.

5:52pm | Study Session #2 | Topic: Carlon Park Improvements

City Administrator, Joe Henne, led the discussion, providing Council with an explanation of upcoming projects, specifically replacement of lights at Carlon Park and repairs to the tennis courts. Public Works Director, Rocky Wallace, stated that he has been working with Musco lighting. Mr. Wallace said, with regard to the lights, that the wood poles must be inspected, which would cost about \$9500 to inspect and certify the pole. Mr. Wallace pointed out that the bid provided to council is based on the assumption that the current poles will work, but that the project cost will be much higher if the poles need to be replaced. Mr. Wallace then gave information on the tennis courts and the different options between asphalt or concrete. He further explained that he is meeting with the School District soon to discuss the potential shortfall as well as reserves available with the city to cover the cost of the projects.

Councilmember Carlson asked how many lights there are currently on the field? Mr. Wallace estimated there are eight poles and three banks of lights per pole, and the tennis courts have 6 lights. Councilmember Carlson asked how well the current lights are working? Mr. Wallace said there are approximately 20 bulbs out currently, and they are old lights and very inefficient. Councilmember Carlson asked what the cost would be to replace the current light and asked Rocky if the City and teams could make them work for five years by continuing to replace bulbs. Mr. Henne said the City needs to have the poles inspected before answering, and also that he plans to move ahead with replacing and repairing the tennis courts.

Councilmember Bell stated that though he doesn't want to minimize baseball in the community, Wood Field is owned by the City and putting half a million dollars into a field where

Legion baseball has exclusive use of the field for seven months doesn't seem appropriate. Mr. Bell asked if there was some other way to fix the issues? Mr. Wallace reminded Council that the school district uses the field for part of the year, and Legion only gets the field during the summer months; Mr. Wallace also informed council that grid kids has been using the field for practice also, because of the lights. Mr. Bell said he understood, but he thinks the council should talk to them before spending any money. Mr. Henne agreed, said the City needs to talk all user groups who play on the fields, and update them all. Mr. Bell also commented that the City just spent a lot of money on the outfield fence at Wood Field, and Legion Baseball put up all the advertising banners, and the City does not see any money from any of it. Mr. Henne said they would work on it, and suggested they move on to the next subject.

5:09pm | Study Session #3 | Topic: Selah Police Station

City Administrator, Joe Henne, explained the options for purchasing an existing building to renovate into a new police station (see handouts). Mr. Henne explained the first option, the Garner building next to Anytime Fitness would cost \$475,000 to purchase and includes the three-story church and the adjacent house. The second building, the nursing home next to city hall, would cost \$885,000 but the owner is willing to renegotiate. The final option, the old Helms Hardware buildings (currently the dance studio) would cost \$1,400,000. And all buildings would need extensive renovations. Mr. Henne pointed out that Chief Christman would prefer the second option – the old nursing home next to City Hall because it is on one level. Councilmember Wickenhagen asked Chief Christman why one level was so important. Chief Christman explained the potential disconnect when staff is on different levels, but more importantly, it would avoid the need for an elevator.

Councilmember Costello asked if parking would be an issue at the building next to City Hall? Chief Christman explained the various areas for parking, which he believes will be sufficient.

Councilmember Costello spoke of his conversations with the public on their thoughts of why the bond didn't pass, where many said the building was either too big or cost too much money. Mr. Costello proposed that the City remove the court of the new building design and reduce size and expense and put another bond out to the voters for approval. Mr. Costello expressed concerns of putting a lot of money into renovating a new building and never having it be worth it in the end. Chief Christman said he recently spoke to McKenzie Architecture and asked if they would be interested in downsizing the new building plans or helping with a remodel of an existing building, to which they told Chief they are in the game regardless of what decision the City makes.

Councilmember Bell commented that in his conversation with Mackenzie Architecture, removing the court room from the plans wouldn't change the final price much because the court room is a basic room and not an expensive part of the building. Mr. Bell stated that if that is the case, then based on inflation, removing the court room will mean the overall cost will be the same, but with less building. Mayor Raymond agreed, and stated more discussion was needed, but that the Council needs to take a break to prepare for the regular meeting.

5:27pm – Study Session ended, 3-minute break.

City of Selah
City Council Meeting Minutes
April 11, 2023
Regular Meeting

- 1) **Call to Order: Mayor Raymond called the meeting to order at 5:30 pm.**
- 2) **Roll Call**
 - A. **Members Present:** Elizabeth Marquis, Roger Bell, Michael Costello, Russell Carlson, Jared Iverson, Kevin Wickenhagen, Clifford Peterson
 - B. **Staff Present:** Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Chief of Police; James Lange, Fire Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; and Treesa Morales, Public Records Manager.
- 3) **Registering in record of Councilmember absence(s) as excused absence(s), per SMC 1.06.070: None**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Jason William from Harvest Church, Selah**
- 6) **Announcement of changes, if any, from previously-published agenda: None**
- 7) **Getting to know local businesses, agencies and/or people**
 - A. **Commissioner Amanda McKinney came to the podium and gave presentation on the various items. Commissioner McKinney gave details of her recent trip to Washington DC where she met with leaders involved in the PFAS incident and mentioned they see it as a high priority.**

Mayor Raymond mentioned the City plans to use APRA money for the Flock Cameras and wondered when the City would see the APRA money. Commissioner McKinney stated that all APRA money is provided under reimbursement status only. Applicants must complete a form through a portal and provide proper documentation, but no advanced money would be available for ARPA dollars.

Councilmember Carlson stated his concerns with the current status of Ambulance availability in the county, and the consequences of the City of Yakima's decisions on the surrounding communities. Mr. Carlson said that because of this, Selah does not have a good response time for aid units, which is a huge disservice to our community, and asked Ms. McKinney where her thoughts. Commissioner McKinney mentioned that Bruisic is working on it, and that one company filed an appeal which is slowing down the process, but the Commissioners know it is an urgent matter and they are working on it as fast as allowed, especially now that the issue is tied up in the courts with the appeal.

Commissioner McKinney said she would be happy to answer any other questions. Mayor Raymond thanked her for coming to the meeting.

B. Katrina Henkle from the Selah Downtown Association provided an update on the current status of the SDA and recent projects they are working on.

Ms. Henkle explained the process on the mural project and expects the new artwork to be installed very soon, definitely before the Community Days event. Ms. Henkle mentioned a possible Fourth of July festival and SDA-sponsored bingo on the third Thursday of each month in the Selah Civic Center.

Councilmember Carlson asked about the B&O tax, and Ms Henkle confirmed it was still open and requested Councilmembers encourage local businesses apply.

C. William Schuler approached the podium to explain the handout he provided to Councilmembers regarding the City's public defender contract with Brumback and Ottem and Attorney William Schuler.

Mr. Schuler explained the state regulations that a public defender can take up to 400 cases in a year, and that at his firm there are three attorneys which would triple the amount of cases they can take. Mr. Schuler also explained his firm has access to interpreters and a large data system to process cases. After providing more information on what he and Brumback and Ottem are able to do, Mr. Schuler suggested the City use a public defender screening form which would cut down on the number of cases from those who could afford attorneys. Mr. Schuler then asked if there were any questions.

Councilmember Carlson asked if Mr. Schuler knew the current case count in Selah. Mr. Schuler said there were at least 200-220 last year and he anticipates that number would go up this year. Hearing no other questions, Mayor Raymond thanked Mr. Schuler for coming.

8) Comments from the public

- A. Pre-arranged oral comments - None
- B. Reading of received written comments - None
- C. Oral comments by people in attendance - None

9) Proclamations/Announcements: None

10) Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Carlson moved to approve the Consent Agenda. Councilmember Iverson seconded. Mayor Raymond restated the motion and asked Council for discussion.

Councilmember Bell pointed out that the minutes stated that all councilmembers were present at the March 28th meeting, but in fact there were two absent – Councilmember Wickenhagen and Councilmember Carlon – and requested the change be made. Councilmember Carlson moved to approve the agenda with suggested amendments. Councilmember Iverson seconded, again. Mayor Raymond asked all who approve say, “aye.” No opposed. By voice vote, motion carries.

Executive Secretary, Treesa Morales, read the Consent Agenda:

- A. Treesa Morales Approval of Minutes: March 28, 2023 Council Meeting

- B. Dale Novobielski Approval of Claims and Payroll:
Payroll Checks No. 85474-85489 for a total of \$350,689.02
Claim Checks No. 179647-179771 for a total of \$749,458.34
- C. Rocky Wallace Resolution 13-B. Resolution Authorizing the Mayor to Sign a Washington State Department of Transportation Local Agency Agreement Supplement No. 4, to Deobligate Half of the Excess Construction Funding for the Street Portion of the City's Valleyview Avenue, South Third Street and Southern Avenue Improvements Project
- D. Rocky Wallace Resolution 13-C. Resolution Authorizing the Mayor to Sign the United States Department of Agriculture Rural Development RUS BULLETIN 1780-27 LOAN RESOLUTION, Relating to the City's Wastewater Collection System Improvements Project

11) Public Hearings: None

12) General Business

A. New Business

i. RE: Hiring of Four (4) Probationary Firefighters in Current Year 2023. Presented by Chief Lange who explained the reason for needing four new full-time fire fighters is because the station is switching to a 24/7 coverage station with duty shifts where members will be at the station 24 hours a day.

Chief Lange explained the department has completed the testing process to form a entry-level list, which has also been recently approved by the Civil Service Commission. Chief Lange plans to make the transition to shift work on July 1, 2023. City Attorney Case explained why Chief Lange was presenting this to the Council, and Chief Lange explained there is money in the budget to hire the four this year, but some budget adjustments might be necessary.

B. Old Business - None

13) Resolutions

Before beginning on resolutions, Councilmember Carlson requested to switch Resolution 13-E with Resolution 13-F and vote on 13-F before 13-E. City Attorney Case suggested that perhaps the discussion of Resolution 13-E and 13-F could be held together and then a vote could be held in whichever order the Council prefers. After more discussion on what order to hold Resolution 13-E, 13-F, and 13-G, Mayor Raymond suggested the Council decide during that part of the meeting and introduced Resolution 13-A.

A. Resolution Authorizing the Mayor to Sign a Contract with Cascade Sign and Fabrication, Related to the City's Welcome to Selah Sign Project

Presented by Public Works Director, Rocky Wallace. After presentation, Mr. Wallace stated that the RFQ was sent to five contractors, and the City received one in return, which was for approximately \$39,000, which has been budgeted for. Mr. Case confirmed that the City would be spending \$9,000 out of the general fund? Mr. Wallace confirmed yes, LTAC has approved funds and the SDA has donated as well.

Councilmember Wickenhagen moved to approved the resolution as presented. Councilmember Peterson seconded. Mayor Raymond restated the motion and asked Council for discussion.

Councilmember Carlson expressed his concern that by paying the same company, Cascade Signs, to do both the sign and the landscaping, the City is effectively paying double profit margins. Mr. Carlson also wondered if the RFP included the initial bid by Cascade sign, which would have thwarted other companies from applying, thinking it was already decided. Mr. Carlson mentioned his worry that perhaps it did not seem like an impartial bid process. Mr. Wallace explained that they used the MRSC small works roster and he selected the first five names on the list to try to keep it as fair as possible. Mr. Wallace stated he wasn't sure about the landscaping, but that he expects the company will have a sub-contractor for both landscaping and electrician. Councilmember Carlson again stated his feelings that there are plenty of landscaping companies around who could do the project. Councilmember Wickenhagen asked, then, who would run the project if the awarded company wasn't able to hire sub-contractors to do parts of the project.

Agreeing with Councilmember Carlson, Councilmember Iverson asked Mr. Wallace if Public Works could do the electricity on the project. Mr. Wallace stated, no. Mr. Iverson asked if Public Works could do the landscaping. Mr. Wallace said, not going to say no, but it would be difficult. City Administrator, Joe Henne, explained that almost all general contractors have subs, and doing so is very common for Public Works-type projects.

Seeing no further discussion, Mayor Raymond requested Roll Call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – no; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, Resolution Authorizing the Mayor to Sign a Contract with Cascade Sign and Fabrication, related to the City's Welcome to Selah Sign Project was approved.

B. Resolution Authorizing the Mayor to Sign a Washington State Department of Transportation Local Agency Agreement Supplement No. 4, to Deobligate Half of the Excess Construction Funding for the Street Portion of the City's Valleyview Avenue, South Third Street and Southern Avenue Improvements Project

On consent agenda Resolution was passed upon approval of the consent agenda.

C. Resolution Authorizing the Mayor to Sign the United States Department of Agriculture Rural Development RUS BULLETIN 1780-27 LOAN RESOLUTION, Relating to the City's Wastewater Collection System Improvements Project.

On consent agenda Resolution was passed upon approval of the consent agenda.

D. Resolution Authorizing the Mayor to Sign an Agreement with Flock Safety for acquisition, installation, and implementation of Flock Automated License Plate Reader (ALPR) Cameras inside the City of Selah.

Presented by Police Chief Daniel Christman. Chief Christman explained the purpose of the cameras and the benefit they provide to the City of Selah as well as the County as a whole through collaboration on cases. Chief Christman pointed out that the intent was to get 10 cameras but that on April 1, Flock raised their rates, and now he is only requesting to purchase 8 cameras to place on all the main areas of town. Chief Christman stated that he plans to use APRA money for the initial purchase of the cameras and that once the contract is signed the clock starts ticking.

Councilmember Peterson asked about the ones that require solar, and wondered if the APRA funds will cover the cost of the solar receptor. Chief Christman confirmed yes, the money will cover everything including the post for the camera, the wiring and installations. Councilmember Peterson wondered if the City would pay the electric bill for cameras that are wired into pole with electricity. Chief Christman confirmed yes, but that it is a very low draw.

Councilmember Costello moved to approve the resolution as presented. Councilmember Wickenhagen seconded. After repeating the motion, Mayor Raymond asked council for discussion.

Councilmember Costello asked if the cost of installation was included in the bid of \$3,000 per camera. Chief Christman stated yes, as per the original grant that was awarded, the cost includes installation within the City. Councilmember Costello said he went to the Flock website and noticed there is a long list of items required to activate the cameras. Chief Christman agreed, and confirmed that is why it is good for Flock to install the cameras, so nothing gets missed. Chief Christman also explained the cameras that Selah PD plans to purchase are fixed and not movable to different sites.

Councilmember Bell clarified that if the City signs the agreement, do the cameras belong to the City. Chief Christman said, per the Flock representative, not really. The cameras will always belong to Flock, and that the City is effectively renting them from Flock. Mr. Case commented that the City would be paying for a service, not purchasing goods, and that this contract is on an annual renewal, which means the City could fire them at any time and Flock could take their equipment.

Councilmember Bell confirmed that the City would have to pay \$30,000 every year for this service? Chief Christman said yes, \$24,000 every year. Mr. Case pointed out, also, that Flock can always raise the rates and that the anticipated annual cost is not guaranteed.

Councilmember Bell asked for clarification. Mr. Bell stated that in his understanding of the contract, it looks like the terms state that the City would be signing for one year, and a two-year initial renewal – so is the City committed for two years? And if so, how does the City give notice if they decide the cameras are not working out? City Attorney confirmed, yes, Mr. Bell's understanding of the contract is correct. Mr. Bell said, so the City is committing to \$48,000 over two years, and, per his understanding, Mr. Bell said the contract reads that either party can terminate the contract, but if Flock terminates the contract, there is no fee. But if the City terminates the contract, there is a \$500 charge per pole to terminate.

Chief Christman pointed out that the City of Yakima has – cameras which have been extremely productive, and the cameras resulted in – tied to the NCIC III System which will ping cars in a silver or amber alert and if the Selah has the cameras too, Selah PD can access over 230 flock cameras deployed in Yakima County. Chief Christman explained the heat mapping system where the cameras can track a car throughout the county and explained his hopes that next year Selah PD can show success stories of how the cameras have kept Selah safe.

Councilmember Bell noted that in section 2.8.1 of the contract, the City needs to have all the paperwork done, including hardwiring and electrical and permits. Chief Christman agreed, saying that he was recently told by the Flock camera rep that permits need to be in-hand before coming to the City as they are concerned of putting a pole into the ground and not having power available, so the City needs to be prepared.

Councilmember Bell wonders if the City must provide power? Chief Christman said, yes, he would prefer to tie into power rather than rely on solar.

Councilmember Peterson asked if the Flock company takes care of maintenance and upgrades, and what about vandalism? Chief Christman said he wasn't sure. Mayor Raymond pointed out the answer is on #7 of the contract. Chief Christman pointed out that the City of Yakima has had great success with partnering with businesses in support of the cameras; he said the Flock representative he spoke to, who recently retired from a law enforcement agency, has been doing work with Yakima PD and said he would be happy to come to Selah to talk to businesses. Chief Christman said the Flock Representative said the City of Yakima has received financial support for businesses for the cost of the cameras as they see the value in them.

Hearing no other discussion, Mayor Raymond asked for Roll Call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Authorizing the Mayor to Sign an Agreement with Flock Safety for acquisition, installation, and implementation of Flock Automated License Plate Reader (ALPR) Cameras inside the City of Selah, was approved.

- E. Resolution Directing the City Administrator to Issue a Two-Page Letter Jointly to the Law Firm of Brumback & Ottem and Attorney William Schuler, Notifying Both that their Engagement as Public Defender(s) as to New Cases is Terminated Effective June 30, 2023**
- F. Resolution Authorizing the Mayor to Sign a Fourteen-Page Contract for Indigent Defense Services with Attorney Daniel B. Polage**

City Attorney Rob Case presented the Resolution 13-F first. Explained the details of the contract and the anticipated changes in fees. After presentation for 13-F, Mr. Case presented the details for Resolution 13-E, pointing out that the current the current contract states Mr. Schuler will continue accepting cases through April 2023, and remain with any clients after May 1, 2023 as needed depending on the case.

Councilmember Wickenhagen moved to approve Resolution 13-E and Resolution 13-F as presented. Councilmember Peterson seconded. After repeating the motion, Mayor Raymond asked council for discussion.

Councilmember Carlson referenced the current contract and stated his concerns over committing to a contract without meeting Daniel Polage. Mr. Carlson stated he wished Mr. Polage would have come to the meeting.

Councilmember Iverson asked Mr. Case why the City was wanting to switch. Mr. Case stated part of it was due to lack of availability by the current prosecutor. Councilmember Iverson noted that the raises seem substantial. Mr. Case provided reasoning for the proposed rates based on county-wide trends for Attorneys.

Councilmember Carlson asked how Attorney Gano was allowed to be involved after the deadline, and wondered if doing so made costs go up in his efforts to negotiate. Mr. Case explained how Mr. Gano was permitted to submit a letter and it was accepted by the City Administrator. Discussion continued.

Hearing no other comments, Mayor Raymond restated the original motion and requested roll call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – no; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, the Resolution Directing the City Administrator to Issue a Two-Page Letter Jointly to the Law Firm of Brumback & Ottem and Attorney William Schuler, Notifying Both that their Engagement as Public Defender(s) as to New Cases is Terminated Effective June 30, 2023 was approved; and the Resolution Authorizing the Mayor to Sign a Fourteen-Page Contract for Indigent Defense Services with Attorney Daniel B. Polage was approved.

- G. Resolution Authorizing the Mayor to Sign a Four-Page Amendment to Professional Services Contract Prosecution with the Entity of Margita A. Dornay Attorney at Law, PLLC.**

Presented by City Attorney Rob Case, who gave details on the changes presented in the amended contract. After presentation,

Councilmember Carlon asked for clarification if the new contract still mirrors that of the public defender. Ms. Case said the sentence is still in there, but the proposed amendments are not identical as those for the public defender this time. Mr. Carlson asked if the current contract says increases are matched in a dollar amount or a percentage amount? Mr. Case, after reading directly from the contract, clarified that Ms. Dornay would receive a matching percentage increase.

Councilmember Marquis asked for explanation on why Ms. Dornay's original request was to increase up to \$7300/month, but the proposed contract says she will receive \$8000 per month. Mr. Case explained the timeline of events where originally the City thought they would have two Public Defenders, but then when it changed to one, Ms. Dornay had a conversation with Mr. Case to express her thoughts on the contract amount.

Councilmember Peterson moved to approve the Resolution as presented. Councilmember Carlson seconded. After restating the restating the motion, Mayor Raymond asked for roll call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, Resolution Authorizing the Mayor to Sign a Four-Page Amendment to Professional Services Contract Prosecution with the Entity of Margita A. Dornay Attorney at Law, PLLC, was approved.

14) Ordinances

- A. **ORDINANCE of the City of Selah, Washington, relating to the sewer system of the City; providing for the issuance of a taxable sewer revenue bond of the City in the principal amount of \$2,111,000, for the purpose of providing funds to pay costs of the acquisition, construction and installation of improvements to the City's sewer system; fixing the terms and covenants of the bond; creating, adopting and continuing certain funds and accounts; providing for the issuance of additional bonds; approving the sale and providing for the delivery of the bond to the United States of America, acting through the United States Department of Agriculture; and providing for related matters**

Introduced by Mayor Raymond and presented by Rock Wallace. After presentation,

Councilmember Carlson moved to approve the resolution as presented. Councilmember Costello seconded. Hearing no further discussion, Mayor Raymond restated the motion and requested roll call.

Roll was called: Councilmember Marquis – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes; Councilmember Iverson – yes; Councilmember Wickenhagen – yes; Councilmember Peterson – yes. By voice vote, ORDINANCE of the City

of Selah, Washington, relating to the sewer system of the City; providing for the issuance of a taxable sewer revenue bond of the City in the principal amount of \$2,111,000, for the purpose of providing funds to pay costs of the acquisition, construction and installation of improvements to the City's sewer system; fixing the terms and covenants of the bond; creating, adopting and continuing certain funds and accounts; providing for the issuance of additional bonds; approving the sale and providing for the delivery of the bond to the United States of America, acting through the United States Department of Agriculture; and providing for related matters, was approved.

15) Reports/Announcements

A. Departments

Police: Chief Christman gave a department update and report.

Parks and Recreation: Recreation Director, Zack Schab gave a department update and report.

Planning Department: Jeff Peters provided department update.

Public Works: Rocky Wallace gave update on the department and current projects.

Finance: Dale Novobielski gave report on city finances.

B. Councilmembers

Councilmember Marquis gave update on Selah Community Days Association meeting she recently attended, also commented on the parade.

Councilmember Bell gave update on the SPRSA meeting and stated the pool is hiring for all positions, so if you know of anyone, encourage them to apply soon.

Councilmember Carlson, based on the study session discussion, asked for the plan for the janitorial services and the police station.

Mr. Henne stated the plan for janitor service is to put together a scope of work and look at the MRSC Small Works Roster for other potentially interested companies. Mr. Carlson asked for a timeframe. Mr. Henne said he would pull work items from the current contract and discuss needs for each department, which will probably take a week or more, then a few weeks more for work with MRSC.

Councilmember Carlson asked about the plan for the Police station. Mr. Henne said, based on his understanding of the study session, he plans to go back to McKenzie to reduce the floor plan and remove the court room, then he will get a new estimate for the building and bring it back to council for review. Councilmember Peterson asked if there was a way to figure remodeling costs for any of the other buildings. Mr. Henne said it would be difficult to get a rough estimate. Mr. Peterson said it would hard to compare all the options without knowing the potential remodeling costs are unknown. Mr. Peters weighed in and said when the City paid for estimate on the old Wells Fargo bank building, the city paid \$12,000 for a 15-page report and it only barely touched on the potential repair costs. Councilmember Iverson said KDA says \$14,000 plus any reimbursable items to evaluate; and asked if that would give a cost estimate? Chief Christman said no, that would just provide a list, then McKenzie architecture would provide the end costs. Councilmember Carlson asked if the City received a response from the landlord to extend the current lease. Mr. Henne said they have not specifically asked yet because the Council has not provided an idea of timeline, and stated perhaps the City should just have a year-by-year extension. Mayor Raymond agreed they needed to talk about extending the lease.

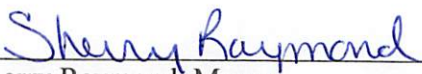
- C. City Attorney – no report
- D. City Administrator – no report
- E. Mayor Raymond – no report

R. Executive Session **None**

S. Adjournment

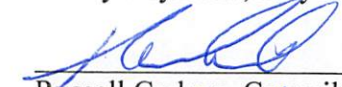
Councilmember Carlson moved to adjourn the meeting. Councilmember Costello seconded. Mayor Raymond asked for all those in favor, say "Aye." By voice vote, motion was unanimous.

The meeting adjourned at 7:55 pm.



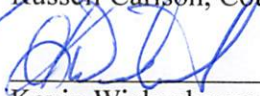
 Sherry Raymond, Mayor

 Roger Bell, Councilmember



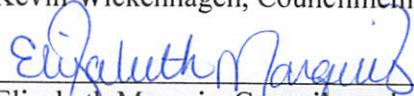
 Russell Carlson, Councilmember

 Jared Iverson, Councilmember



 Kevin Wickenhagen, Councilmember

 Clifford Peterson, Councilmember



 Elizabeth Marquis, Councilmember

 Michael Costello, Councilmember

ATTEST:


 Dale E. Novobielski, Clerk/Treasurer