

ORDINANCE NO. 2176

ORDINANCE PERTAINING TO REGULAR COUNCIL MEETINGS

[ORDINANCE MODIFYING SMC 1.06.030; MODIFYING THE CONSENT AGENDA PREAMBLE AND CODIFYING IT WITHIN SMC 1.06.030; MODIFYING THE STANDARDS OF DECORUM FOR PUBLIC COMMENTS AT COUNCIL MEETINGS AND CODIFYING THOSE WITHIN SMC 1.06.030; REPEALING AND REPLACING ORDINANCE 1993, ORDINANCE 1272 AND ORDINANCE 972; AND PROVIDING FOR AN EFFECTIVE DATE]

WHEREAS, the current version of Selah Municipal Code (SMC) section 1.06.030 reads as follows:

1.06.030 Order of procedure.

The order of proceeding with business of the council, at council meetings shall be:

- (a) Call to order;
- (b) Roll call;
- (c) Councilmember absence – Motion to excuse;
- (d) Pledge of Allegiance;
- (e) Invocation;
- (f) Agenda changes;
- (g) Public appearances/introductions/presentations;
- (h) Getting to know our businesses;
- (i) Communications;
 - (1) Oral,
 - (2) Written;
- (j) Proclamations/announcements;
- (k) Consent agenda;
- (l) Public hearings;
- (m) General business;
 - (1) New business,
 - (2) Old business;
- (n) Resolutions;
- (o) Ordinances;
- (p) Public appearances;
- (q) Reports/announcements;
 - (1) Departments,
 - (2) Council members,
 - (3) City administrator,
 - (4) Boards,
 - (5) Mayor;
- (r) Executive session;
- (s) Adjournment.

; and

WHEREAS, the current preamble for the Consent Agenda, which is not currently codified, reads as follows:

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

; and

WHEREAS, the current standards of decorum for public comments, which are not currently codified, read as follows:

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments. Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed. Commenters are limited to one comment per meeting and a maximum of two minutes. City staff may disallow or modify any submitted written comment that is deemed inappropriate, and the Mayor or presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that is deemed inappropriate. These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

; and

WHEREAS, the City Council desires to modify the title and body of SMC 1.06.030, to modify the body of the preamble for the Consent Agenda and codify it within SMC 1.06.030, and to modify the body of the standards of decorum for public comments and to codify them within SMC 1.06.030 as reflected in the following edits and editing marks:

1.06.030 Order of ~~procedure~~ proceeding for regular meetings; Study session prior to first regular meeting of each calendar month.

The typical order of proceeding with business of the City eCouncil, ~~at during regular council meetings, which shall guide City staff when preparing and publishing an Agenda for a regular meeting, is: shall be:~~

- ~~(a)-1)~~ Call to eOrder;
- ~~(b)-2)~~ Roll eCall;
- ~~(c)-3) Councilmember absence Motion to excuse;~~ Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070
- ~~(d)-4)~~ Pledge of Allegiance;

- ~~(e)-5)~~ Invocation;
- ~~(f)-6)~~ Agenda changes; Announcement of changes, if any, from previously-published Agenda;
- ~~(g)~~ Public appearances/introductions/presentations;
- ~~(h)-7)~~ Getting to know our businesses; Getting to know local businesses, agencies and/or people (up to 5 minutes total);
- ~~(i)-8)~~ Communications; Comments from the public (up to 30 minutes total);

Consent Agenda items are listed with an asterisk (*). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.

- ~~(1)~~ a) Oral; Pre-arranged oral comments (up to 5 minutes each);
- ~~(2)~~ b) Written; Reading of received written comments (up to 2 minutes each);
- c) Oral Comments by people in attendance (up to 2 minutes each);
- ~~(j)-9)~~ Proclamations/announcements;
- ~~(k)-10)~~ Consent aAgenda;
- ~~(l)-11)~~ Public hHearings;
- ~~(m)-12)~~ General business;
 - a) New business;
 - b) Old business;
- ~~(n)-13)~~ Resolutions;
- ~~(o)-14)~~ Ordinances;
- ~~(p)~~ Public appearances;
- ~~(q)-15)~~ Reports/announcements;
 - a) Departments;
 - b) Councilmembers, personally and on behalf of committees and boards;
Council members;
 - c) City Attorney; City administrator;
 - d) Boards, City Administrator;
 - e) Mayor or Presiding Officer, personally and on behalf of committees and boards;
- ~~(r)-16)~~ Executive sSession(s);
- ~~(s)~~ 17) Adjournment.

When preparing and publishing an Agenda for a regular meeting, City staff may modify the sequencing of the typical order of proceeding to promote efficiency such as by grouping related or similar items together or otherwise reordering the sequencing, subject to approval of the City Administrator or City Administrator's designee. However, each item from the typical order of proceeding should appear on each published Agenda, with "none", "N/A" or an equivalent type of entry for any item for which no specific action is contemplated during the meeting.

Any Ordinance, Resolution or other item that is part of the Consent Agenda may be listed under category 10) in addition to being separately listed under another category.

A study session shall presumptively be held, commencing at 4:30 p.m., on the date of the first regular meeting during each calendar month.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON,
ORDAINS AS FOLLOWS:

Section 1. Modification of SMC 1.06.030. SMC 1.06.030 is hereby modified to now read as follows:

1.06.030 Order of proceeding for regular meetings; Study session prior to first regular meeting of each calendar month.

The typical order of proceeding with business of the City Council, during regular council meetings, which shall guide City staff when preparing and publishing an Agenda for a regular meeting, is:

- 1) Call to Order;
- 2) Roll Call;
- 3) Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070;
- 4) Pledge of Allegiance;
- 5) Invocation;
- 6) Announcement of changes, if any, from previously-published Agenda;
- 7) Getting to know local businesses, agencies and/or people (up to 5 minutes total);
- 8) Comments from the public (up to 30 minutes total);

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

- a) Pre-arranged oral comments (up to 5 minutes each);
- b) Reading of received written comments (up to 2 minutes each);
- c) Oral comments by people in attendance (up to 2 minutes each);
- 9) Proclamations/announcements;

10) Consent Agenda;

Consent Agenda items are listed with an asterisk (*). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.

11) Public Hearings;

12) General business;

a) New business;

b) Old business;

13) Resolutions;

14) Ordinances;

15) Reports/announcements;

a) Departments;

b) Councilmembers, personally and on behalf of committees and boards;

c) City Attorney;

d) City Administrator;

e) Mayor or Presiding Officer, personally and on behalf of committees and boards;

16) Executive Session(s);

17) Adjournment.

When preparing and publishing an Agenda for a regular meeting, City staff may modify the sequencing of the typical order of proceeding to promote efficiency such as by grouping related or similar items together or otherwise reordering the sequencing, subject to approval of the City Administrator or City Administrator's designee. However, each item from the typical order of proceeding should appear on each published Agenda, with "none", "N/A" or an equivalent type of entry for any item for which no specific action is contemplated during the meeting.

Any Ordinance, Resolution or other item that is part of the Consent Agenda may be listed under category 10) in addition to being separately listed under another category.

A study session shall presumptively be held, commencing at 4:30 p.m., on the date of the first regular meeting during each calendar month.

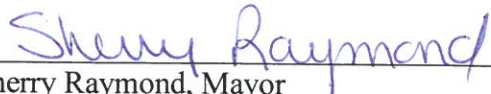
Section 2. Codification of New Standards of Decorum for Public Comments. As reflected in Section 1 above, the new standards of decorum for public comments are by this Ordinance now codified within SMC 1.06.030.

Section 3. Codification of New Consent Agenda Preamble. As reflected in Section 1 above, the new Consent Agenda preamble is by this Ordinance now codified within SMC 1.06.030.

Section 4. Repealing and Replacing Certain Prior Ordinances. The instant Ordinance repeals and replaces Ordinance 1993, Ordinance 1272 and Ordinance 972.


Section 5. Effective Date. This Ordinance shall take effect and be in full force five (5) calendar days after a copy of the Ordinance of a summary of it is published in the City's official newspaper.

PASSED by the City Council of the City of Selah this 25th day of October, 2022.



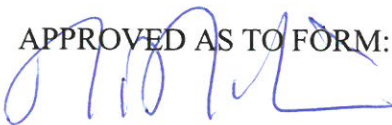
Sherry Raymond, Mayor

ATTEST:



Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:



Rob Case, City Attorney



SELAH CITY COUNCIL

TBD

5:30 pm: Regular Scheduled Meeting

~~Each item Significant items on the Council Agenda -~~
~~such as Public Hearings, Ordinances and Resolutions -~~
~~will have an explanatory is covered by an Agenda Item~~
Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS ~~cover page~~ indicates an information ~~is~~/non-



Selah City Council
Meeting Date: TBD

5:30 pm: Regular Meeting

City of Selah
115 W. Naches Ave.
Selah, WA 98942

Mayor:	Sherry Raymond
Mayor Pro Tempore & Councilmember:	Russell Carlson Russell Carlson
Councilmembers:	Kevin Wickenhagen Jared Iverson Elizabeth Marquis Clifford Peterson Roger Bell Michael Costello
City Administrator:	Joe Henne
City Attorney:	Rob Case
Clerk/Treasurer:	Dale Novobielski

AGENDA

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- 1) **Call to Order – Mayor Raymond**
- 2) **Roll Call**
- 3) **Potential motion to excuse ~~e~~Councilmember absence(s)**
- 4) **Pledge of Allegiance**
- 5) **Invocation**
- 6) **Announcement of changes, if any, from previously-published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

–Commenters are limited to one comment per meeting and each comment is subject to a duration limit maximum of two minutes. City staff may disallow or modify any ~~submitted-received~~ written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or ~~P~~presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

–These standards are subject to revision and will be updated whenever necessary in order to comply

- a) Pre-arranged oral comments (up to 5 minutes each)
- b) Reading of received written comments (up to 23 minutes each)
- c) Oral comments by people in attendance (up to 23 minutes each)

9) **Proclamations/announcements**

~~All iConsent Agenda items are listed with an asterisk (*). Those items are considered routine by the City Council and will be addressed via will be enacted by one-a joint motion, without any discussion or debate. However, upon Should-athe request of any Councilm-Member an item will be request that any item-removed from of the Consent Agenda, will be addressed -be considered~~

10) **Consent Agenda**

- * Treesa Morales 1. Approval of Minutes from (date)
- * Dale Novobielski 2. Approval of Claims & Payroll

11) **Public Hearings**

12) **General Business**

- ~~a)~~ New Business _____
- ~~b)a)~~ Old Business

13) **Resolutions**

14) **Ordinances**

15) **Reports/Announcements**

- a) Departments
- b) Councilmembers, personally and on behalf of committees and boards
- c) City Attorney
- d) City Administrator
- e) Mayor or Presiding Officer, personally and on behalf of committees and board

16) **Executive Session(s)**

17) **Adjournment**

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Next Regular Meeting: TBD