



# SELAH CITY COUNCIL

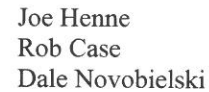
August 9, 2022

5:30pm: Regular Scheduled Meeting

Each item on the Council Agenda is covered by an  
Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action



- |    |         |      |
|----|---------|------|
| 1. | Oral    | None |
| 2. | Written | None |

J.      **Proclamations/Announcements**                      **None**

K.      **Consent Agenda**

All items listed with an asterisk (\*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- |   |  |
|---|--|
| * Treesa Morales                        | 1. Approval of Minutes: July 26, 2022 Study Session and Council Meeting  |
| * Dale Novobielski                      | 2. Approval of Claims & Payroll  |
| * Rocky Wallace<br>– Agenda Item N-1    | 3. Resolution Authorizing the Mayor to Sign Task Order No. 2022-06 with HLA Engineering and Surveying, Inc., for Engineering and Surveying Services establishing a Crusher Canyon Sewer Benefit Area |
| * Dale Novobielski<br>– Agenda Item O-1 | 4. Ordinance Amending the 2022 Budget for the Rebuild of the WWTP UV Reactor   |

L.      **Public Hearings**    **None**

M.      **General Business**

- |                 |   |
|-----------------|---|
| 1. New Business | <b>None</b>   |
| 2. Old Business |   |
| Chief Christman | 1. Discussion of a Sample Draft Ordinance and Proposed Update to the Selah Municipal Code for Regulations Involving Use of ATV's/UTV's on City Roads. |
| Joe Henne       | 2. Discussion of Listing of Possible American Rescue Plan Act (ARPA) Funding Expenditures   |

N.      **Resolutions**

- |                 |     |  |
|-----------------|-----|--|
| * Rocky Wallace | N-1 | Resolution Authorizing the Mayor to Sign Task Order No. 2022-06 with HLA Engineering and Surveying, Inc., for Engineering and Surveying Services establishing a Crusher Canyon Sewer Benefit Area. (**On Consent Agenda**) |
| Rocky Wallace   | N-2 | Resolution authorizing the Mayor to sign a Transportation Improvement Board (TIB) Funding Application for the 2022 Urban Active Transportation Program for the Naches Avenue Sidewalk Project                              |

Rocky N-3 Resolution authorizing the Mayor to sign a Transportation  
Wallace Improvement Board (TIB) Funding Application for the 2022  
Arterial Preservation Program for the Fremont Avenue  
Resurfacing Project

O. **Ordinances**

\* Dale O-1 Ordinance Amending the 2022 Budget for the Rebuild of the  
Novobielski WWTP UV Reactor. (\*\*On Consent Agenda\*\*)

P. **Public Appearances** **None**

Q. **Reports/Announcements**

1. Departments
2. Council Members
3. City Administrator
4. Boards
  - a. Jennifer Leslie (Permit Specialist): Planning Commission Minutes from  
January 18, 2022 Meeting (Signed)
5. Mayor

R. **Executive Session** **None**

S. **Adjournment**

*Next Regular Meeting: August 23, 2022*





**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: K-1

Action Item

**Title:** Approval of Minutes, July 26, 2022 Study Session and Regular Council Meeting

**From:** Treesa Morales, Public Records Officer

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Background/Findings/Facts:** N/A

**Recommended Motion:** I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**                      **Action Taken:** None

**City of Selah**  
**City Council Study Session Minutes**  
**July 26, 2022**

*Study Session RE: Voted Bond Information for Proposed Law and Justice Center*

Location: Selah City Hall, Council Chambers

A. Call to Order

Mayor Raymond called the study session to order at 4:30 pm.

Members Present: Jared Iverson; Elizabeth Marquis; Clifford Peterson; Roger Bell;  
Michael Costello, Russell Carlson

Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan  
Christman, Police Chief; James Lange, Fire Chief; Rocky Wallace,  
Public Works Director; Dale Novobielski, City Clerk/Treasurer;  
Jeff Peters, Community Development Supervisor; Treesa Morales,  
Public Records Manager.

Guest Present: Jim Nelson, DA Davidson

After introductions, Mayor Raymond called on Jim Nelson, from DA Davidson, to present materials for the study session. Mr. Davidson presented slide show and information on the bond for the new Law and Justice Center.

After the presentation, council asked questions:

1. Councilmember Carlson asked how the average home price was attained when there is a large span between high priced homes and lower ones. Mr. Nelson suggested to use the average home price. Katrina Henkle from the Selah Downtown Association reminded council the average is on assessed value not home value.
2. Councilmember Bell asked how DA Davidson determines assessed values for 2023? Mr. Nelson said DA Davidson looks at current assessed values and then follows historic trends to determine future values. Councilmember Bell expressed concerns over real estate values dropping. Mr. Nelson said the percentage might have to go up if that happens.
3. Councilmember Bell asked if it was the obligation of DA Davidson to keep the Council informed of changes in the market for the bonds. Mr. Nelson confirmed, yes.
4. Councilmember Peterson asked about improving the City's rates, asked what amount is needed to change levels. Mr. Nelson said that the difference between an AA- and an AA is about 0.03%, but it matters over a 30-year period.
5. Councilmember Carlson asked if it was possible for Selah to make the change from AA- to AA. Mr. Nelson said yes, he believes the outlook is good.
6. Mr. Nelson encourages the City to put out a factual brochure regarding the building and the bond to educate to public for the upcoming ballot.

7. Councilmember Carlson asked about the possibility of an open house at the Police Station when information in the building is private and confidential. Mr. Nelson said he would defer to Chief Christman for the decision for an open house in the police station, but that other cities have held events in a school building, not in the actual police station. Mr. Nelson also said he would be happy to attend an open house, as well.

Mr. Henne asked if Council had any more questions. Seeing none, Mr. Henne gave a report on what the city has completed for the Bond at this point.

Madam Mayor asked about the requirement for an 'against' committee. Mr. Nelson said it varies from county to county, but that he's going to reach out to the bond attorney to verify. Fire Chief Lange stated that in his experience, an effort must be put into finding a "no" vote, but that if none are found, the requirement is still satisfied. Councilmember Bell stated that in his experience with the pool level, the Agency must find two against votes and supply contact information to the County. Mr. Henne explained the ways the City is working to fulfill this part of the process.

Fire Chief Lange asked if going to the voters with this bond would reset the assessed value. Mr. Nelson was asking if Chief was asking about a levy lid-lift, and Chief confirmed. He said, no, but there are educational opportunities and there are possibilities of a senior citizen benefit.

Councilmember Bell asked if the City could develop a brochure and have the Yes-Committee hand it out. Mr. Nelson said yes, as long as it's just factual.

Mayor Raymond thanked the guests and ended the study session.

Study Session ended at 5:13 pm.

**City of Selah**  
**City Council Meeting Minutes**  
**July 26, 2022**  
Regular Meeting

- A. Call to Order: Mayor Raymond called the meeting to order at 5:30 pm.
- B. Roll Call
- Members Present: Jared Iverson; Elizabeth Marquis; Clifford Peterson; Roger Bell; Michael Costello, Russell Carlson
- Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Chief of Police; James Lange, Fire Chief; Ron Anderson, Recreation Coordinator; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer, Jeff Peters, Community Development Supervisor; Treesa Morales, Public Records Manager.
- C. Councilmember Absence: Councilmember Wickenhagen
- Councilmember Carlson moved to excuse Councilmember Wickenhagen from the meeting. Councilmember Bell seconded. By voice vote, motion passes unanimously.
- D. Pledge of Allegiance
- E. Invocation: Tom Morris Calvary Chapel provided prayer.
- F. Agenda Changes
- Mayor Raymond stated item L-2 Regarding the Public Hearing for use of the APRA funds was being added to the agenda as previously provided. Also stated that Agenda Item O-1 would be relocated in the meeting to follow directly after the public hearing (added item L-2).
- G. Public Appearances/Introductions/Presentations
1. Katrina Henkle from the Selah Downtown Association gave report and updated council on events happening around town.
- H. Getting To Know Our Businesses **None**
- I. Communications
1. Tony Courcy (Community Member) addressed council regarding rules, ordinances, policy, and procedures, addressed the Mayor. He also referenced crosswalks. Brought up water rights claim again.

2. Mike Rish presented again on the ATV/UTV. Asked if council had any other questions. That something needed to change. He showed his registration which makes his unit street legal.

Councilmember Marquis discussed concerns about safety. Asked presenter what his thoughts were on keeping people safe on the roads. Mr. Rish gave his thoughts and pointed out information about how ATV's are safe on roads as long as drivers are following the rules of the road. Also stated that he'd have to refer to other cities to see if they have had safety issues.

3. Randy Briscoe gave presentation in support for permitting ATV's on the road. Said that Sheriff Udell has already given permission to drive on the roads in the county. Referred to lots of evidence that shows they are safe. Told Council he would be happy to provide any material they'd like to see regarding the safety of off-road vehicles on city roads.
4. Joe Ozuna spoke in support of ATV's on roadways. Said he wants to get the ball rolling on passing an ordinance.

Councilmember Carlson asked a clarification question about ATV's being legal in the county. Chief Christman said, no, they are not yet legal in the county, but has Udell stated he has chosen not to enforce it. Chief continued on to say that he wants to know what exactly the council wants with regards to an ordinance, and if the Council is generally for or against legalizing ATV's on roadways before he puts the work in to producing an ordinance. Requested a straw vote to see where council stands.

Councilmember Iverson said he is torn, wondered what the disadvantages are to not approving.

Councilmember Marquis said she is leaning towards no because of safety, but understands that the community is asking for approval, so she is also willing to take a look at a drafted ordinance.

Councilmember Peterson said he was leaning towards no, but thankful that people have come forward asking to legally ride on roadway. Stated he is concerned that all the information on ATV's specifically state they are not to be used on roadways, and he is concerned about the City taking on the liability that the manufacturers are running from. Peterson also stated concerns about young drivers, and worried about opening the door to other specialty vehicles. Stated he's worried the ordinance would create more problems than help.

Councilmember Bell said if the City adopted an ordinance, the City would need an age limit and insurance requirements to help shield the City from potential liability. Stated his concerns about other specialty vehicles too, and said he wants specific guidelines to help the police department decrease discretion for enforcement.

Councilmember Costello said he was leaning toward yes because on-road licensing is available and private insurance can be purchased. Also stated that reckless drivers will do so regardless of rules.



Councilmember Carlson said he was leaning toward no because of safety concerns and people who are currently riding on the road even though they know it's illegal.

Mayor Raymond asked Chief Christman if he has found people currently riding ATVs on the road are being reckless. Chief responded that he has stopped two people, both were underaged drivers and said their parents said it was ok drive them on the road. Chief stated that the Police Department has taken an education stance to help drivers understand what is currently legal with regards to ATV's on roads.

Chief Christman also expressed concerns over those driving ATV's, saying there is a certain mentality when driving ATV's, people tend to be more reckless because of the nature of the machines, specifically in the winter.

Councilmember Iverson referenced the potential revenue to the City for licensing the ATV's for road use. Also stated that insurance is going to provide coverage, because that's what they do, not because they are planning on paying out on a claim. Also referenced tractors being on the road, but said he still wants to see more from the community showing their support and providing information on why they are in favor of an ordinance.

Discussion continued with audience member Mr. Rish stating he could bring in more people to show support if that is needed.

Councilmember Peterson addressed the audience, asked if anyone driving their ATV's on the roads have had problems with Law Enforcement or other drivers. Mr. Rish said, no he has not had any interactions with officers in Yakima, but has been pulled over twice in Selah.

Mr. Briscoe said he is allowed to do it in the County, but not in the City. He is requesting it be allowed in the City.

Mayor Raymond asked council if they wanted more members from the public to come in to speak. Councilmember Iverson said yes, if they want to see it approved, they need to come in. Councilmember Peterson said he'd like to hear comments from the opposition.

Councilmember Costello said the RCW is written and the guidelines are there, the ordinance can be created around the RCW.

Mayor Raymond asked why the Council is spending so much time on it if they are already permitted on the road, and people are already doing it. Mayor Raymond asked Attorney Rob Case if the City left alone and didn't pass an ordinance, could people still ride on the road? Attorney Case said the proposed ordinance would prevent the risk of drivers getting pulled over by officers simply for driving on the road, stated that a traffic stop for an ATV on the road would have to be for another lawful reason, not just the simple fact of driving on the road.

Chief Christman said the department has adopted an educational campaign to help show the community what the rules are in Selah. Councilmember Carlson asked Chief if there have been repeats? Chief said yes.

Community Development Supervisor, Jeff Peters suggested the council does not include specialty vehicles in the ordinance, just keep it specific to the ATV's. Mr. Peters suggested that expanding the ordinance to other specialty vehicles would weaken the ordinance if it gets too broad.

Mayor Raymond told Chief Christman to put together an ordinance. Mayor told Council an ordinance will be brought to them for review.

J. Proclamations/Announcements **None**

K. Consent Agenda (all items listed with an asterisk (\*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Peterson moved to add item N-2 and N-3 to the consent agenda. Councilmember Bell seconded. Voice vote was taken, unanimous. Motion passes.

Councilmember Carlson moved to approve the consent agenda as amended. Councilmember Costello seconded. By voice vote, motion passes.

Public Records Manager, Treesa Morales, read the Consent Agenda:

- |                   |     |   |
|-------------------|-----|---|
| *Treesa Morales   | 1.  | Approval of Minutes: June 14, 2022 Council Meeting  |
| *Dale Novobielski | 2.  | Approval of Claims and Payroll:<br>Payroll Checks No. 84981-85038 for a total of \$284,612.42<br>Claim Checks No. 178451-178509 for a total of \$676,679.75 |
| *Rocky Wallace    | N-2 | Resolution Authorizing the Mayor to Sign Change Order No. 1 with TTC Construction, Inc., on the Crusher Canyon Road Sanitary Sewer Improvements Project.    |
| *Rocky Wallace    | N-3 | Resolution Authorizing the Mayor to Sign Change Order No. 1 with Belsaas & Smith Construction, Inc., on the Fremont Avenue Sidewalk Improvements Project.   |

L. Public Hearings

**1. Joe Henne: Public Hearing to Receive Public Input Regarding the Potential Adoption of the "Selah Transit Development Plan 2023-2028 and Annual Report."**

Presented by City Administrator, Joe Henne, gave information regarding the proposed transit plan and annual report.

6:24pm – Mayor Raymond opened the public hearing. Seeing no one from the public come forward, Mayor asked if Council had any questions. Council did not.

6:25pm – Mayor Raymond closed the public hearing.

**N-1                      \*\*Relocated\*\* Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report.”**

Introduced by Mayor Raymond, and presented by City Administrator Joe Henne.

Councilmember Peterson moved, Councilmember Iverson seconded to approve the Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report.

Discussion continued.

Councilmember Carlson asked about when the app for Selah Transit for the phone would be completed, also asked about destination selections and if new routes could be proposed. City Administrator Henne said the app is being proposed by MedStar for the routes, but not sure on timeline. Mr. Henne also discussed possible route transfer areas.

Councilmember Carlson asked when the graphics were getting fixed. Mr. Henne said it’s already been completed.

Seeing no more discussion, Mayor Raymond asked for the roll call. Roll was called. Councilmember Wickenhagen – absent; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes. By voice vote, Resolution passes unanimously.

**L-2:    Joe Henne: Public Hearing to Consider Adoption of an Ordinance of the City Council of the City of Selah, WA identifying Policies and Priorities for Usage of the American Rescue Plan Act (APRA) Funds.**

Presented by Mr. Henne, who read the proposed list of projects. Reading the list in order of importance: Crusher Canyon project, West Fremont Sewer project, Lyle Loop Improvements, Selah Food Bank, Afterschool Youth Program, Park Improvement Grant Projects (McGonagle Park, Wixson Park, Carlson Park, Ballfield, and Skate Park), planning for affordable low-income housing, public records software, sounds system at Civic Center, and cases of Narcan for Fire Department and Police Department.

6:37pm – Mayor Raymond opened the public hearing. Asked for comments from the public. Seeing no one come forward, Mayor Raymond asked if Council had any comments.

Councilmember Costello stated that it looked to be a well-rounded list. Costello asked about the low-income housing bid. Mr. Peters stated that the City’s housing plan is very outdated and hasn’t been updated since 2018, and said they Planning Department is reaching out to housing



consultants to help update the plan for the City to adopt, which will be included in the GMA comprehensive plan which is due 4 years from the date of the report. Stated that \$75,000 is the average cost for housing consultant for a City of our size.

Mr. Henne reminded council that the APRA funds must be obligated by the end of 2023.

Councilmember Peterson added to the discussion. Said that when APRA was originally passed, it was sold as being relief to the people who were affected by the pandemic, and said the one thing the pandemic has done is shown how much mental health issues there are in the community. Mr. Peterson stated that there are first responders trained for preliminary assessment of potential issues, but not for full duty care for mental health. Mr. Peterson stated would like to see a program where the first responders could refer people to a group of people who can help with underlying issues.

Councilmember Carlson stated that he thought the proposal was heavy to public works, and asked if waiting on the public records software was a good idea, or if staff needed it now. Mr. Carlson also suggested the after-school program project budget might need to be higher.

Chief Christman clarified that the Police Department owns the software to redact body camera footage, but that the public records software helps to better produce body camera footage for requestor, and could be needed sooner as he hopes to have officers wearing cameras in the next few weeks.

Councilmember Carlson asked Chief Christman if he believed the amount of Narcan listed was going to be enough? Both Chief Christman and Chief Lange agreed that yes, the amount listed would be enough, and also the Narcan expires so it's best not to buy too much.

Councilmember Peterson gave information he received at the AWC conference regarding Designated Crisis Responders (DCR) and the proven reduction on emergency calls for Cities that have a DCR. Chief Christman stated that it would cost the City about \$120,000 per year, including benefits, to hire a DCR, but that the ARPA money only covers one year. Chief Christman also stated that the City would greatly benefit from having a DCR.

Councilmember Marquis gave support for the DCR, but commented that using the APRA funds would provide a good test run to see about the benefits of a DCR in Selah. Ms. Marquis asked Chief Christman if he thought that would work? Chief Christman said yes, that would make sense, but it might be hard to find someone for a trail basis.

Councilmember Iverson asked if the budget was subject to change. Mr. Henne said that some of the change is up to the county as they are listed to help fund part of the parks projects. Councilmember Iverson referenced the first three projects, asked about their requirements for funds. Mr. Henne said the first project (Crusher Canyon) is already started and committed.

Councilmember Iverson expressed support for the after-school program but also wondered if more money should be budgeted for it. Recreational Specialist, Ron Anderson, spoke about the afterschool program and said there are some local groups that will help cover the other costs.

Councilmember Iverson asked Mr. Anderson to explain more about the program. Mr. Anderson said the current plan is to help grades 3 and up, and work to bridge the gap for those who are going home afterschool without anyone there. Mr. Anderson said Harvest Church expressed interest in helping and said he's been told Councilmember Wickenhagen has resources as well. Councilmember Carlson asked how many kids the program is expecting. Mr. Anderson said he wasn't sure, but hopefully plenty. Mr. Henne stated he's been told the high school seniors can help out too, as volunteering in part of a graduate requirement.

Mr. Henne stated one of the priorities should be contributing to the food bank.

Councilmember Peterson provided more discussion and said a lot of money is already committed to being spent. Mr. Henne wondered if the council would want to contribute money out of the general fund to support the parks, if not covered with ARPA.

Mr. Peters said (secretary note: hard to hear with other side conversations) that he budgeted for the Housing Action Plan out of the General Fund. Stated that council could leave the housing consultant in the list now and the remove it later.

Mr. Henne told the City they're going to have to do the low-income housing part, regardless as it is required by the state. Mr. Henne said the only one already committed is the Crusher Canyon Project. Mr. Henne reminded council that the City has received over \$2-million dollars of ARPA funding and none of it has been spent yet, and worried how that would reflect on the City. Councilmember Peterson agreed, said that's what is showing on the website too. Mr. Henne reviewed the list again. Councilmember Iverson asked about time frame, and possible changes to the list, and suggested a plan for spending and a plan for sustaining proposed projects.

Councilmember Carlson reminded council that this was a public hearing.

Councilmember Iverson asked for clarification on the Carlon Park projects. Public Works Director Henne gave information to Councilmember Iverson.

Audience Member Norma Smith asked if she could speak. Ms. Smith asked about assigning priorities on the list and that they need to be presented to the public and council in a better way to ensure proper input and feedback. Ms. Smith also mentioned that there wasn't anything regarding disaster plans in the list either, and expressed concerned if a natural disaster happened without a City Plan. Chief Lange said that the Fire Department is part of a county-wide hazard mitigation plan which will be provided to the community when completed. Ms. Smith thanked Chief Lange.

Mayor Raymond asked for any more comments. Seeing none, Mayor Raymond closed the hearing at 7:17pm.

Mayor Raymond introduced Ordinance O-1, Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving Certain Amount Thereof for Initial Expenditures Fitting Within Specific

Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah APRA Program.

Mr. Henne presented the ordinance. Councilmember Peterson moved, Councilmember Costello seconded to approve the Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving Certain Amount Thereof for Initial Expenditures Fitting Within Specific Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah APRA Program.

Mayor Raymond asked if there was any discussion.

Councilmember Carlson requested the ordinance be delayed for more planning and better understanding, stated he'd like to hear more about the after-school program and possibilities of a DCR. Stated that, per his understanding, Mr. Carlson heard Mr. Peters say some things have already budgeted for, and wondered the plan for the budgeted money, and that there were lots of questions he still had regarding use of the ARPA money. Mr. Peters clarified that he did not say he already budgeted for the housing plan or housing consultant, but that, as an example, the council previously allocated money out of the general fund for the subarea plan, and that council could do it again for the housing plan as well.

Councilmember Marquis supports delaying the decision on the ordinance as well, suggested maybe waiting to hear back from the county regarding their funding portion of the projects before making a decision.

Councilmember Peterson said to Ms. Marquis, he didn't think the Council has passed a Resolution yet, but that the Council did verbally already committed money.

Councilmember Iverson asked if committed money could be redistributed if plans change? Mr. Henne said he wasn't sure. Mr. Iverson asked who they could contact about information for redistributing money if wanted or needed?

Mr. Peters advised council they could verbally amend the ordinance to exclude things they do not want to take action on today, and then approve the list with only the projects they wanted to support.

Clerk/Treasurer, Dale Novobielski stated that what Mr. Henne was trying to do tonight was to get public input regarding the use of the money, not that an Ordinance needed to be passed specifying how the money must be spent. Councilmember Peterson asked Mr. Novobielski where the money what the City receives as APRA money goes. Mr. Novobielski explained that money is received and recorded into the general fund and that the State Auditor has created a special account where monies received are to be held. Councilmember Peterson asked about ARPA money already committed to a project and asked if it could it be dispersed without an additional Ordinance stating the change? Mr. Novobielski said yes, for example, currently in the 2022-budget, the City has transferred money out of the ARPA money in the general fund to the

sewer fund to cover the costs for the Crusher Canyon Sewer Extension project based on the approval of the project and receipt of the APRA funds in 2021.

Councilmember Bell commented that with the discussion he has heard tonight, what is clear is that the ARPA money isn't going to fully fund all the projects the City needs to do. Mr. Bell stated that the objective here isn't to spend the money but to identify what projects the money could support.

Councilmember Carlson commented that the Council is still responsible for how the money is spent. As elected members, Mr. Carlson stated, the responsibility of the appropriately spending the APRA money is still on the Council. Mr. Novobielski said, yes, City Staff can spend money only when appropriated by the Council and that the only budget appropriations for the APRA funds so far, are for the Crusher Canyon sewer project, and the project on Valley View-3<sup>rd</sup> Street-Southern Ave.

Mr. Peters commented that this is much like the 6-year Transportation Improvement Plan, that was previously approved. Mr. Peters reminded council about the process for approving projects during the 6-year Transportation Improvement Plan project, and how staff works with council on project.

Councilmember Carlson stated he's hearing that Council doesn't like the presented order of the projects. Mr. Carlson said tonight he's heard that the DCR is a huge priority, that the Council wants to know what's being done with the after-school program and that they are uncomfortable approving the spending of the ARPA money on the program without knowing what the future plans for the program. Mr. Carlson said he sees that the council is questioning the list.

Mr. Peters said he thought that the decision ultimately comes back to how the council approves the Ordinance. Mr. Peters stated again, that council can amend the Ordinance to strike projects from the list that they don't like; and that council can amend the Ordinance a second time at another meeting if wanted, as well. Mr. Peters said approving the Ordinance tonight will allow Mr. Henne and Mr. Wallace to get started on the projects that have already been approved.

Councilmember Peterson said from what he's hearing, the only concern is section 4 of the proposed Ordinance that establishes initial expenditures approved as recited within Exhibit C, and that by adoption of the Ordinance the Council would authorize the approval of the expenditure list. Mr. Peterson said the Council's concern is whether or not the list of initial expenditures matches what is listed as priorities in the Ordinance.

Councilmember Carlson called to question the motion on the table.

Mayor Raymond restated the motion. And asked for roll call. Councilmember Iverson clarified what was being voted on, Mayor Raymond stated the vote would be to approve the Ordinance as presented.

Roll was called. Councilmember Wickenhagen – absent; Councilmember Iverson – no; Councilmember Marquis – no; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – no. Vote ends in a tie.

Councilmember Peterson stated there are some things the Mayor cannot break a tie on, and that this might be one of those. Mayor Raymond agreed. Mayor Raymond said because the vote has to do with money, she doesn't think she can break the tie.

After research, City Attorney Rob Case referenced RCW 35A.12.100, read from the RCW, "The mayor shall preside over all meetings of the city council, when present, but shall have a vote only in the case of a tie in the votes of the councilmembers with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money." Mr. Case stated because of what has been presented, he believes the Mayor cannot break the tie in this situation, but instead, the vote would fail because a majority of the present form has not voted in favor.

Councilmember Bell made a motion that staff be directed to make adjustments on priorities on the list based on discussions held at tonight's meeting and bring it back to council for review. Councilmember Costello seconded. Mr. Henne said he's confused on what Council wants to see next meeting. Mayor Raymond said she believes the council wants to have more discussion on the use of the money - that they want to have more of a say in the list of priorities. Mr. Iverson said he is hung up that the Ordinance says, "the findings of the council," as he has not decided anything, and that while he is in support of the after-school program, the City needs to plan to sustain the program long term.

Mayor Raymond asked Councilmember Bell to repeat his motion. Councilmember Bell said that his motion was that staff be directed to make adjustments on priorities based on discussions held at tonight's meeting and bring a new list back to council for review. Mayor Raymond said there is a motion by Councilmember Bell and a second by Councilmember Costello. Councilmember Iverson asked if Council could be more specific about what they are asking staff to fix. Councilmember Carlson suggested members of the council go talk to staff to get more information.

Councilmember Peterson requested to amend the motion and ask that the Ordinance come back to the Council in a Study Session, rather than a regular meeting. Councilmember Marquis seconded. Mayor Raymond restated the motion and asked for discussion.

Councilmember Costello suggested that a study session isn't really needed and that Council just needs to go talk to staff or go seek answers. But not to undo all the work staff has already done. Councilmember Iverson agreed, but that he wants to see more long-term planning into things such as the after-school program; but also, that he is in support of many things on the list.

Attorney Case said the current vote on the table is on the amendment to the motion requesting a Study Session for more discussion on the APRA fund list.

Roll was called. Councilmember Wickenhagen – absent; Councilmember Iverson – no; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – no; Councilmember Costello – no; Councilmember Carlson – no. By voice vote, motion fails.

Attorney Case stated to the council the next motion on the table is for the original motion from Councilmember Bell asking that staff revise the list of priorities and bring it back to the next council meeting. Councilmember Bell suggested that if there are Councilmembers who are interested in a particular item, that they go talk to the Mayor or City Administrator about it before the next meeting.

Without further discussion,

Roll was called. Councilmember Wickenhagen – absent; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – yes. By voice vote, motion passes.

M. General Business

- |    |              |      |
|----|--------------|------|
| 1. | New Business | None |
| 2. | Old Business | None |

N. Resolutions

**N-1 \*\*RELOCATED\*\* Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report.”**

Resolution was discussed and passed after Agenda Item L-1: Public Hearing for the Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report.” See above.

**N-2 Resolution Authorizing the Mayor to Sign Change Order No. 1 with TTC Construction, Inc., on the Crusher Canyon Road Sanitary Sewer Improvements Project.**

Resolution N-2 moved to the Consent Agenda. Motion was passed in one vote during the passing of the consent agenda.

**N-3 Resolution Authorizing the Mayor to Sign Change Order No. 1 with Belsaas & Smith Construction, Inc., on the Fremont Avenue Sidewalk Improvements Project.**

Resolution N-3 moved to the Consent Agenda. Motion was passed in one vote during the passing of the consent agenda.



O. Ordinances

**O-1 Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving Certain Amount Thereof for Initial Expenditures Fitting Within Specific Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah APRA Program.**

Ordinance was discussed and passed after Agenda Item L-2, Public Hearing to Consider Adoption of an Ordinance of the City Council of the City of Selah, WA identifying Policies and Priorities for Usage of the American Rescue Plan Act (APRA) Funds. See above.

P. Public Appearances **None**

Q. Reports/Announcements

- Departments

- Mr. Novobielski gave report.
- Chief Christman gave report.
- Chief Lange gave report
- Mr. Peters gave report
- Mr. Wallace gave report
- Mr. Anderson gave report

2. Councilmembers

- Councilmember Iverson – No report
- Councilmember Marquis – No report
- Councilmember Peterson – No report
- Councilmember Bell – No report, just reminded council that time is running short for the Bond Issue for the police station and encouraged everyone to get the word out so people will come vote.
- Councilmember Costello – told Mayor Raymond he's received emails for the EMS admin board, but not received any confirmation that he's been accepted as a member. Chief Lange gave feedback. Mayor Raymond said she could check.
- Councilmember Carlson – Also stated that council needs to get the word out about the vote. Also commented on the car show and items in the swag bags. Expressed frustration again that the bags include a bottle of wine, said he doesn't like seeing tax payer dollars spent that way.

3. City Attorney Report – No report

4. City Administrator Report - Gave report, stated he will get more information regarding the afterschool program. Stated that the budget calendar is coming out.

And that the City has produced lots of information on their webpage for the bond.  
Asked councilmembers to remember members are needed for the LTAC board too.

5. Mayor Report – No report

6. Boards **None**

R. Executive Session **None**


S. Adjournment

Councilmember Marquis moved to adjourn the meeting. Councilmember Costello seconded. By show of hands vote was unanimous. Meeting was adjourned.


The meeting adjourned at 8:15pm.

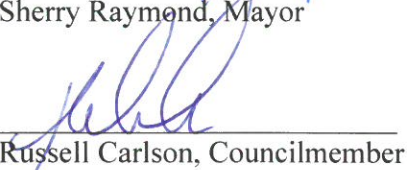
  
\_\_\_\_\_  
Roger Bell, Councilmember

  
\_\_\_\_\_  
Jared Iverson, Councilmember

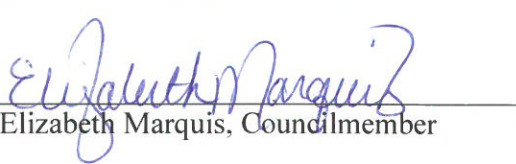
  
\_\_\_\_\_  
Clifford Peterson, Councilmember


  
\_\_\_\_\_  
Michael Costello, Councilmember

  
\_\_\_\_\_  
Sherry Raymond, Mayor

  
\_\_\_\_\_  
Russell Carlson, Councilmember

**ABSENT**  
\_\_\_\_\_  
Kevin Wickenhagen, Councilmember

  
\_\_\_\_\_  
Elizabeth Marquis, Councilmember

ATTEST:  
  
\_\_\_\_\_  
Dale E. Novobielski, Clerk/Treasurer





**Selah City Council**  
Regular Meeting  
***AGENDA ITEM SUMMARY***

Meeting Date: 8/9/2022

Agenda Number: K-2

Action Item

**Title:** Approval of Claims and Payroll

**From:** Dale Novobielski, City Clerk/Treasurer

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** See claims and payroll registers

**Funding Source:** See claims and payroll registers

**Background/Findings/Facts:** N/A

**Recommended Motion:** I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**            **Action Taken:** None





**Selah City Council**  
Regular Meeting  
***AGENDA ITEM SUMMARY***

Meeting Date: 8/9/2022

Agenda Number: M-2-a

Informational Item

**Title:** Sample Draft Ordinance and Proposed Update to Selah Municipal Code for Regulations Involving Use of ATV's/UTV's on City Roads.

**From:** Dan Christman, Chief of Police

**Action Requested:** Informational - No Action Needed

**Staff Recommendation:** Discuss the attached draft Ordinance and potential changes to the Selah Municipal Code, provide feedback, and return to Chief Christman for edits.

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** None

**Funding Source:** N/A

**Background/Findings/Facts:** At the July 26, 2022 City Council meeting, the Council asked the Chief of Police to move forward with drafting a new Municipal Code to accommodate Wheeled All-Terrain Vehicles (WATV) on city streets. This is the first offering of a new Municipal Code taking into consideration all of the initial input received from Council members.

**Recommended Language for Use by Mayor:** None, this item is for discussion only.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**                      **Action Taken:** None



CITY OF SELAH  
SELAH, WASHINGTON

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SELAH, WASHINGTON, RELATING TO TITLE 8, TRAFFIC, ADDING CHAPTER 8.77, WHEELED ALL-TERRAIN VEHICLES, AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, Chapter [46.09 RCW](#) allows cities to authorize the operation of wheeled all-terrain vehicles (WATVs) on public roadways within their jurisdiction through legislative action; and

WHEREAS, Selah City Council intends to authorize the operation of wheeled all-terrain vehicles on all Selah city streets where the speed limit is 35 miles per hour or less, excluding certain city streets, subject to the limitations, conditions and requirements set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That Chapter 8.77 of the Selah Municipal Code is hereby entitled "Wheeled All-Terrain Vehicles" and hereby adopted and shall read as follows:

**Chapter 8.77**  
**WHEELED ALL-TERRAIN VEHICLES (WATVS)**

**Sections:**

8.77.010	Definitions
8.77.020	Use of wheeled all-terrain vehicles on city streets approved
8.77.030	Restrictions on use of wheeled all-terrain vehicles on city streets
8.77.040	Equipment requirements of wheeled all-terrain vehicles
8.77.050	Registration requirements of a wheeled all-terrain vehicle
8.77.060	Duty to obey traffic control devices and rules of the road
8.77.070	Prohibited uses
8.77.080	Prohibited areas
8.77.077	Violation - Penalty
8.77.100	Listing on city website

## **8.77.010 Definitions**

Unless otherwise specifically provided for herein, the definitions set forth in Chapter [46.09 RCW](#), as existing or hereafter amended, shall govern this chapter. In addition, when used in this chapter, the following words, terms, and phrases shall have the following meanings:

1. "City" means the City of Selah, Washington, including its elected officials, employees, and agents.
2. "City street" means every way, lane, road, street, boulevard, and every way or place in the city open as a matter of right to public vehicular traffic inside the city limits.
3. "Motorcycle helmet" has the same meaning as provided in [RCW 46.37.530](#).
4. "Rules of the road" means all the rules that apply to vehicle or pedestrian traffic as set forth in state and/or local statutes, including [RCW 46.61](#), rules or regulations.
5. "Sidewalk" means that property between the curb lines or the lateral lines of a city street and the adjacent property, set aside and intended for the use of pedestrians or such portion of private property parallel and in proximity to a city street and dedicated to use by pedestrians. (As defined in [RCW 46.04.540](#))
6. "Wheeled All-Terrain Vehicle or "WATV" means:
  1. A utility-type vehicle designed for and capable of travel over designated roads that travels on four or more low-pressure tires of 20 psi or less, has a maximum width less than 74 inches, has a maximum weight less than 2,000 pounds, has a wheelbase of 110 inches or less, and satisfies at least one of the following:
    - a. Has a minimum width of 50 inches;
    - b. Has a minimum weight of at least 900 pounds; or
    - c. Has a wheelbase of over 61 inches;
    - d. Has a steering wheel for steering control; and
    - e. Has non-straddle seating with the operator and passenger sitting side by side in the vehicle manufactured primarily for recreational non-highway all-terrain use.

## **8.77.020 Use of wheeled all-terrain vehicles on city streets approved.**

Subject to the restrictions set forth in Chapter 46.09 RCW, SMC 8.77.030 and the other requirements set forth in this chapter, any person, 18 years of age or older, with a valid (non-intermediate and unrestricted) driver's license issued by the state of the person's residence may operate a wheeled all-terrain vehicle upon a city street having a speed limit of 35 miles per hour or less, except for those streets identified in SMC 8.77.080



**8.77.030 Restrictions on use of wheeled all-terrain vehicles on city streets.**

1. Any person who operates or rides as a passenger in a wheeled all-terrain vehicle must wear a securely fastened motorcycle helmet while the WATV is in motion, unless the WATV is equipped with seat belts and roll bars or an enclosed passenger compartment;
2. A person may not operate a wheeled all-terrain vehicle upon a city street with a speed limit in excess of 35 miles per hour; however, a person may cross a city street with a speed limit in excess of 35 miles per hour at a controlled intersection if the crossing begins and ends on a city street with a speed limit of 35 miles per hour or less and occurs at an intersection of approximately 77 degrees;
3. A person may operate a wheeled all-terrain vehicle upon any city street while being used under the authority or direction of an appropriate agency that engages in emergency management, as defined in [RCW 46.09.310](#), or search and rescue, as defined in [RCW 38.52.010](#), or a law enforcement agency, as defined in [RCW 16.52.011](#), within the scope of the agency's official duties;
4. A person who operates a wheeled all-terrain vehicle shall carry proof of current liability insurance in compliance with, and with overage limits at least equivalent to the amounts set forth in, Chapter [46.29 RCW](#); and
5. Wheeled all-terrain vehicles, and the use thereof, are subject to the applicable regulations and requirements set forth in Chapter [46.55 RCW](#).

**8.77.040 Equipment requirements of wheeled all-terrain vehicles.**

Any wheeled all-terrain vehicle operated on a city street shall comply with the following equipment requirements:

1. Headlights meeting the requirements of [RCW 46.37.030](#) and [RCW 46.37.040](#) and used at all times when the vehicle is in motion;
2. One tail lamp meeting the requirements of [RCW 46.37.525](#) and used at all times when the vehicle is in motion upon a city street, however, a utility-type vehicle, as described under [RCW 46.09.310\(19\)](#), must have two tail lamps meeting the requirements of [RCW 46.37.070\(1\)](#) and to be used at all times when the vehicle is in motion upon a city street;
3. A stop lamp meeting the requirements of [RCW 46.37.200](#);
4. Reflectors meeting the requirements of [RCW 46.37.060](#);
5. During hours of darkness, as defined in [RCW 46.04.200](#), turn signals meeting the requirements of [RCW 46.37.200](#);

6. Outside of hours of darkness, the person operating the WATV must comply with [RCW 46.37.200](#) or [RCW 46.61.310](#) to signal turns;
7. Two mirrors meeting the requirements of [RCW 46.37.400](#);
8. A windshield meeting the requirements of [RCW 46.37.430](#), unless the person operating the WATV wears glasses, goggles, or a face shield while operating the WATV, of a type conforming to rules adopted by the Washington State Patrol;
9. A horn or warning device meeting the requirements of [RCW 46.37.380](#);
10. Brakes in working order;
11. A spark arrester and muffling device meeting the requirements of [RCW 46.09.470](#);
12. Seat belts meeting the requirements of [RCW 46.37.510](#), and
13. Must have an individual seat for each occupant designed to seat a person.

**8.77.050      Registration requirements of a wheeled all-terrain vehicle.**

A wheeled all-terrain vehicle operated on a city street must comply with all applicable registration requirements of Chapter [46.09 RCW](#).

**8.77.060      Duty to obey traffic control devices and rules of the road.**

Unless a law enforcement officer directs otherwise, a person operating a wheeled all-terrain vehicle must obey all rules of the road that apply to vehicle or pedestrian traffic and must obey the instructions of official traffic control signals, signs and other control devices applicable to vehicles. A person operating a wheeled all-terrain vehicle upon a city street is subject to all duties imposed by Chapter [46.61 RCW](#) *et seq.* on an operator of a vehicle, except as to those provisions which by their nature can have no application.

**8.77.070      Prohibited uses.**

1. No person shall operate or ride a wheeled all-terrain vehicle in a negligent or unsafe manner, but must operate it with reasonable regard for his or her own safety and for the safety of others.
2. No person shall tow any trailers, devices, equipment or persons behind the wheeled all-terrain vehicle.
3. No person shall operate a wheeled all-terrain vehicle side-by-side with another WATV, in a single lane of traffic.



4. No person shall occupy a WATV unless that person is seated in a seat designed to carry more than one person.

#### **8.77.080 Prohibited areas**

1. It is unlawful to operate a wheeled all-terrain vehicle on a sidewalk.
2. It is unlawful to operate a wheeled all-terrain vehicle in a park, except in a designated parking lot.
3. It is unlawful to operate a wheeled all-terrain vehicle on any pedestrian trail, bicycle path or bridge where the operation of motorized vehicles is prohibited.
4. Except to cross at an approximate 90 degree angle, all wheeled all-terrain vehicles are prohibited on all streets with speed limits above 35 miles per hour, and on the following segments of streets in the City:
  - a. State Route 821
  - b. South 1<sup>st</sup> Street,
  - c. Jim Clements Way,
  - d. South Wenas Avenue,
  - e. North Wenas Road.

#### **8.77.077 Violation – Penalty**

Any person who violates a provision of this chapter is guilty of a traffic infraction and will be punished by the imposition of a monetary penalty as authorized by [RCW 46.09.477](#), as existing or hereafter amended; provided, that conduct that constitutes a criminal traffic offense may be charged as such and is subject to the maximum penalties allowed for such offenses.

#### **8.77.100 Listing on city website**

All city streets upon which wheeled all-terrain vehicles have been approved for operation pursuant to this chapter shall be listed publicly and made accessible from the main page of the city's website.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date and Summary Publication. This ordinance shall take effect and be in full force and effect five days after its summary publication by ordinance title only, in the City's official newspaper.

PASSED by the City Council of the City of Selah this \_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Sherry Raymond, Mayor

ATTEST:

\_\_\_\_\_  
Dale Novobielski, City Clerk

APPROVED AS TO FORM:

First and Final Reading: **Date TBD**, 2022

Date of Publication: \_\_\_\_\_

Effective Date: \_\_\_\_\_

\_\_\_\_\_  
Rob Case, City Attorney





**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022  
Agenda Number: M-2-b

Informational Item

**Title:** Listing of Possible American Rescue Plan Act (ARPA) Funding Expenditures for City Council Discussion.

**From:** Joe Henne, City Administrator

**Action Requested:** Informational - No Action Needed

**Staff Recommendation:** To Discuss the attached ARPA List

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** N/A

**Funding Source:** Washington State

**Background/Findings/Facts:** The City received \$2,259,675.00 in ARPA Funds. The attached spreadsheet is a proposed list of possible uses of the funds.

**Recommended Language for Use by Mayor:** None, this item is for discussion only.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**            **Action Taken:** None

## INITIAL APRA EXPENDITURES \*

ARPA Expenditures	Category	Amount
South Third Street Sewer (in 2022 Budget)	Utility Infrastructure	\$ 150,000.00
Crusher Canyon Sewer (in 2022 Budget)	Utility Infrastructure	\$ 682,523.00
West Fremont Sewer Installation	Utility Infrastructure	\$ 750,544.00
Lyle Loop Water Improvements	Utility Infrastructure	\$ 35,550.00
Selah Community Food Bank	Services to Disproportionately Impacted Communities	\$ 50,000.00
* Park Improvements - Proposed Grant Matching Funds for Yakima County Grants		
Wixson Park Sidewalks		\$ 10,288.00
McGonagle Park Pathway		\$ 20,699.00
Carlson Park Tennis Court Restoration		\$ 17,210.00
Carlson Park Ballfield Lighting Replacement & Skate Park Improvements		\$ 97,019.00
McGonagle Road Sidewalk		\$ 22,770.00
Planning for Affordable Low Income Housing		\$ 75,000.00
DCR for Crises Response - (\$120,000/ 3 years) = 2.70 years (no vehicle or other supplies nor training)		\$ 323,972.00
Public Records Software to Facilitate Body Worn Cameras Records		\$ 9,100.00
Sound System for Civic Center		\$ 12,000.00
Narcan for Drug Overdose or Personnel Exposer		\$ 3,000.00
Total		\$ 2,259,675.00
ARPA Funds Allocated to City		\$ 2,259,675.00
Remaining ARPA Funds		\$ -

\*Amounts are preliminary and subject to change, if the listed project is not selected for Yakima County ARPA Funding  
 \*\* ARPA Funds can be used for items identified as ARPA expenditures or for other government services as described in the Dept. of the Treasury Final Rule.

## EXPENDITURE CATEGORIES

Infrastructure	Wastewater, Stormwater, Drinking Water
Services to Disproportionately Impacted Communities	Healthy Childhood Environments, Financial Assistance to Foodbank
Social Health	Public Park System Improvements
Public Health	Testing, Vaccination, PPE, Capital Investments, etc.
Public Services/Events	Sound System for Civic Center
Police & Fire Department	Narcan to Reverse Respiratory Depression and for Employee Protection Public Records Software to Facilitate Body Worn Cameras Records
Economic Impacts	Planning for Affordable and Low Income Housing





**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: N-1

Action Item

**Title:** Resolution Authorizing the Mayor to Sign Task Order No. 2022-06 with HLA Engineering and Surveying, Inc., for Engineering and Surveying Services establishing a Crusher Canyon Sewer Benefit Area.

**From:** Rocky Wallace, Public Works Director

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** \$9000.00

**Funding Source:** 415

**Background/Findings/Facts:** The City of Selah (CITY) installed a sanitary sewer in Crusher Canyon Road from the west City Limits to about 200 feet east of Maple Way Road. The CITY desires to recoup the sewer project cost and recognizes a new area can receive sanitary sewer service. Therefore, the CITY would like to develop a benefit area where those properties specifically benefitted from the project would be charged an additional connection fee to repay the CITY for extension of the sanitary sewer pipeline. This project will result in the preparation of an ordinance to incorporate provisions of the new benefit area fee structure into the Selah Municipal Code. Via this AIS, City staff is asking the City Council to approve the attached proposed Resolution which, itself, will then authorize the Mayor to sign Task Order No. 2022-06.

**Recommended Motion:** I move to approve the Resolution in the form presented.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

<b>Date:</b>	<b>Action Taken:</b>
7/26/2022	Resolution No. 2933 authorizing the Mayor to sign Change Order No.1 with TTC Construction, Inc., on the Crusher Canyon Road Sanitary Sewer Improvements Project
4/26/2022	Resolution No. 2909 authorizing the Mayor sign, on behalf of the City, a two-page written contract with Baer Testing & Engineering, Inc., for work on

certain components of the Selah Crusher Canyon Road Sanitary Sewer Improvements Project

- 4/26/2022 Resolution No. 2908 authorizing the Mayor sign a construction contract between the City of Selah and TTC Construction, Inc., for the Crusher Canyon Road Sanitary Sewer Improvements Project
- 2/8/2022 Resolution No. 2898 authorizing the Mayor and City Attorney to sign a contract with the Washington State Department of Commerce for the Crusher Canyon Sanitary Sewer Improvements Project
- 6/8/2021 Resolution No. 2854 authorizing the Mayor to sign Task Order 2021-07 between the City of Selah and HLA Engineering and Land Surveying, Inc., to study potential traffic impacts to the City's transportation system that would result from the full build-out of the Crusher Canyon Sewer Area
- 5/11/2021 Resolution No. 2846 authorizing the Mayor to sign Task Order 2021-01 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Crusher Canyon Wastewater Collection System Improvements



RESOLUTION NO. 2937

RESOLUTION AUTHORIZING THE MAYOR TO SIGN TASK ORDER NO. 2022-06 WITH  
HLA ENGINEERING AND LAND SURVEYING, INC., FOR ENGINEERING AND  
SURVEYING SERVICES ESTABLISHING A CRUSHER CANYON  
SEWER BENEFIT AREA

WHEREAS, the has installed a sanitary sewer in Crusher Canyon Road; and

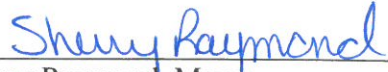
WHEREAS, the City desires to recoup the sewer project cost and recognizes a new area can receive sanitary sewer service; and

WHEREAS, the City's retained engineering firm – HLA Engineering and Land Surveying, Inc. – is willing and able to provide such engineering and surveying services; and

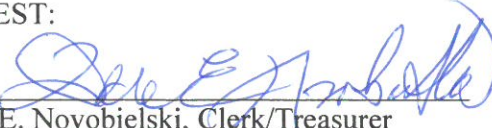
WHEREAS, a written Task Order has been prepared, whereby HLA will provide the necessary engineering and surveying services for an overall cost not to exceed \$9,000.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign Task Order 2022-05 with HLA Engineering and Land Surveying, Inc., for the Crusher Canyon Sewer Benefit Area.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 9<sup>th</sup> day of August, 2022.

  
Sherry Raymond, Mayor

ATTEST:

  
Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

  
Rob Case, City Attorney

## **TASK ORDER NO. 2022-06**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

### **PROJECT DESCRIPTION:**

#### **Crusher Canyon Sewer Benefit Area** **HLA Project No. 22006E**

The City of Selah (CITY) installed a sanitary sewer in Crusher Canyon Road from the west City Limits to about 200 feet east of Maple Way Road. The CITY desires to recoup the sewer project cost and recognizes a new area can receive sanitary sewer service. Therefore, the CITY would like to develop a benefit area where those properties specifically benefitted from the project would be charged an additional connection fee to repay the CITY for extension of the sanitary sewer pipeline. This project will result in the preparation of an ordinance to incorporate provisions of the new benefit area fee structure into the Selah Municipal Code.

### **SCOPE OF SERVICES:**

At the direction of the CITY, HLA Engineering and Land Surveying, Inc. (HLA), shall provide professional engineering services to develop the Crusher Canyon Sewer Benefit Area, determine the benefit area fees, and prepare an ordinance incorporating the benefit fee structure into the Selah Municipal Code (PROJECT). HLA services shall include the following:

#### **1.0 Benefit Area Analysis**

- 1.1 Meet with CITY to discuss PROJECT and desired outcomes.
- 1.2 Prepare benefit area map.
- 1.3 Determine Crusher Canyon sewer pipeline project costs to be included in the analysis and to be considered for repayment to the CITY.
- 1.4 Develop fee structure alternatives which assess costs to benefitted property. Consider tiered approach based on distance from the new Crusher Canyon sewer pipeline.
- 1.5 Meet with CITY to discuss proposed alternatives to assessing benefit area fees.
- 1.6 Select benefit area fee structure for implementation based on CITY review.

#### **2.0 Benefit Area Implementation**

- 2.1 Finalize benefit area map and fee structure.
- 2.2 Prepare draft ordinance for CITY staff review.
- 2.3 Incorporate CITY staff comments into draft ordinance and present ordinance to CITY Council at study session.
- 2.4 Incorporate CITY Council comments into ordinance for final Council consideration.
- 2.5 Attend CITY Council meeting adopting final ordinance.

### **3.0 Additional Services**

- 3.1 Provide professional services for additional work requested by the CITY that is not included in this Task Order.

### **4.0 Items to be Furnished and Responsibility of the CITY**

The CITY will provide or perform the following:

- 4.1 Provide full information as to CITY requirements for the PROJECT.
- 4.2 Assist HLA by placing at their disposal all available information and data pertinent to the PROJECT, including previous reports and project costs.
- 4.3 Examine all documents presented by HLA and provide written decisions within a reasonable time as not to delay the work of HLA.
- 4.4 Obtain approval of all governmental authorities with jurisdiction over the PROJECT, and approvals and consents from other individuals or bodies as necessary for completion.

### **TIME OF PERFORMANCE:**

HLA will begin the benefit area analysis immediately following CITY Council approval of this Task Order. The draft benefit area options will be presented to the CITY by September 30, 2022. HLA will complete proposed ordinances implementing the proposed benefit area by November 30, 2022, following receipt of all CITY comments.

### **FEE FOR SERVICE:**

For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be adjusted between phases, but the maximum amount shall not exceed \$9,000.00 without written agreement of both parties.

### **1.0 Benefit Area Analysis**

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$5,000.00.

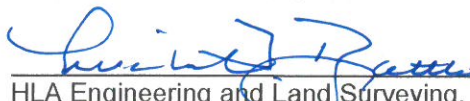
### **2.0 Benefit Area Implementation**

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$4,000.00.

### **3.0 Additional Services**


Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

**Proposed:**

  
\_\_\_\_\_  
HLA Engineering and Land Surveying, Inc.  
Michael T. Battle, PE, President

7/28/2022  
Date

**Approved:**

  
\_\_\_\_\_  
City of Selah  
Sherry Raymond, Mayor

8-9-22  
Date





**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: N-2

Action Item

**Title:** Resolution authorizing the Mayor to sign a Transportation Improvement Board (TIB) Funding Application for the 2022 Urban Active Transportation Program for the Naches Avenue Sidewalk Project

**From:** Rocky Wallace, Public Works Director

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** \$326,880.00, \$294,192.00 of TIB Grant Funds, with \$32,688.00 City Match

**Funding Source:** Street Fund 111

**Background/Findings/Facts:** The City wishes to replace the existing sidewalk along Naches Avenue from 3<sup>rd</sup> Street to 1<sup>st</sup> Street. The existing sidewalk on Naches Avenue is severely pitted, broken, or uneven and need to be replaced. The parking stalls along West Naches Avenue are too short and will be lengthened by moving the existing curb back approximately two (2) feet and narrowing the existing sidewalk. The total project estimate is \$326,800.00. The City's match is ten percent or \$32,688.00.

**Recommended Motion:** I move to approve the Resolution in the form presented.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**                      **Action Taken:** None

RESOLUTION NO. 2935

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A TRANSPORTATION  
IMPROVEMENT BOARD (TIB) FUNDING APPLICATION FOR THE 2022 URBAN  
ACTIVE TRANSPORTATION PROGRAM FOR THE NACHES  
AVENUE SIDEWALK PROJECT

WHEREAS, the City of Selah wishes to apply to the Transportation Improvement Board (TIB) for the 2022 Urban Active Transportation Program, and

WHEREAS, The City of Selah wishes to replace the existing sidewalk along Naches Avenue. The existing sidewalk on Naches Avenue is severely pitted, broken, or uneven and need to be replaced; and

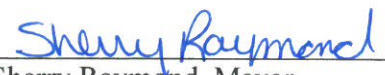
WHEREAS, the parking stalls along West Naches Avenue are too short and will be lengthened by moving the existing curb back approximately two (2) feet and narrowing the existing sidewalk; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor is authorized to sign a Transportation Improvement Board (TIB) Funding Application for the 2022 Urban Active Transportation Program.

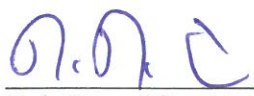
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 9th day of August 2022.

ATTEST:

  
Dale Novobielski, Clerk Treasurer

  
Sherry Raymond, Mayor

APPROVED AS TO FORM:

  
Rob Case, City Attorney

## Urban Active Transportation Program (ATP)

### General Project Information

1. Arterial Name Naches Avenue
2. Project Limits 3<sup>rd</sup> Street to 1<sup>st</sup> Street
3. Legislative Districts 15
4. Congressional Districts 4
5. Total Length in feet 550
6. Average Annual Daily Traffic (AADT) 4,540
7. Is Project on or connected to a State Highway?
  - a. No
8. Contact Name Rocky Wallace
9. Phone Number (509) 698-7365
10. Email rocky.wallace@selahwa.gov

### Project Eligibility

11. Federal Route 4700
12. Functional Class
  - a. Urban Minor

### Project Schedule

13. Start Design Engineering (mm/dd/yy) 09/01/22
14. Contract Advertisement (mm/dd/yy) 03/01/23
15. Contract Completion (mm/dd/yy) 09/30/23

### Project Funding

1. Total Requested TIB Funds
2. Is this a construction ready project?
  - a. No
3. Are TIB funds distributed proportionally through all project phases?
  - a. Yes
4. Enter the total project costs to the nearest dollar. You do not need to fill in TIB funds.  
All Local Funds autofill.
  - a. Design Engineering
  - b. Right of Way
  - c. Construction Engineering
  - d. Construction Other
  - e. Construction Contract
  - f. Total (autofill)
  - g. Noneligible Engineering (autofill)
  - h. Other Noneligible Costs
  - i. Total Eligible Cost (autofill)



j. TIB Matching Ratio (autofill)

Phase	i. Total Project	j. TIB Funds	k. Local Funds
Design Engineering	\$26,150	\$23,535	\$2,615
Right of Way	\$0	\$0	\$0
Construction Engineering	\$39,230	\$35,307	\$3,923
Construction Other			
Construction Contract	\$261,500	\$235,350	\$26,150
<b>Total</b>			
Noneligible Engineering	\$0	\$0	\$0
Other Noneligible Costs	\$0	\$0	\$0
Total Eligible Costs	\$326,880	\$294,192	\$32,688
TIB Matching Ratio	100	90%	10%

5. Enter the information for all funding partners in the table below. The funding partners total MUST equal the total local funds from the table above. For each source:

- a. Source
- b. Public or Private
  - i. Public
  - ii. Private
- c. Commitment Letter
  - i. For City
    - a) Budgeted
    - b) In CIP
    - c) Not in CIP
    - d) Non committed
- d. All other sources
  - i. Yes
  - ii. No
- e. Amount

a. Source	b. Public or Private	c. Commitment Letter	d. All Other Sources	e. Amount
TIB	Public			\$294,192
City of Selah	Public	Budgeted		\$32,688

**Project Description**

A. Community Need & Solution

1. Identify the community's need for the project. (1,000 characters)

Naches Avenue west of First Street is Selah's central hub, connecting governmental, business, and recreational opportunities. Yet, the sidewalks are patchworked, unsafe, and unwelcoming. Intermittent use of asphalt patches in concrete sidewalk causes walking and rolling hazards. No or little elevation difference exists between sidewalk and street and one business uses large planters in the walkway to discourage parking on sidewalks. Naches Avenue sidewalks closest to First Street are wide, but like the curbs and gutters, are in poor condition. Pull in angled parking spaces are too short to provide safe clearance from the westbound travel lane and vehicles tend to pull over the sidewalk to compensate. Between Second Street and Third Street, sidewalks are narrower. Grass and rock buffers, and street trees offer a walkable environment as the avenue extends into the nearby neighborhood, but the trees are causing site issues for motorists. (955)

2. Identify the solution to this need. (1,000 characters)

The City Hall area in which this project is being implemented has been studied extensively since 2016, when the City received a Yakima County SIED award for the Selah Sub-Area Plan. Removing all sidewalk materials on both sides, establishing curb and gutter in the project area, and incorporating concepts from the City's recently adopted Complete Streets Policy while reconstructing the sidewalk, will provide safe, attractive, and accessible features to meet the needs of all roadway users. The oversized sidewalk on the North side between First Street and Second Street will be narrowed to provide proper parking space length, discourage parking over the sidewalk, and increase safety for all roadway users. Street trees close to intersections causing site distance issues will be removed. Sidewalk on the North side between Second Street and Third Streets will align with City right-of-way. Patterned concrete will be used to identify significance of place. (967)

B. Nature of Project

1. This project adds/enhances:

- a. (Check box) Existing Facility
- b. (Check box) Pedestrian or Bicycle Crossing

2. Other Factors

- a. Number of ADA Barriers Removed 0

C. Drainage & Utilities

1. Describe drainage improvements. (300 characters)

Curb and gutter will be constructed on both sides in the project area. The new gutter will utilize existing catch basins for improved stormwater drainage. (155)

2. Will the project require any utilities to be relocated?

- a. No relocation needed.

3. Are any overhead utilities being moved underground?

- a. No



## Roadway Geometrics

### A. Segment 1

1. Segment Termini **3<sup>rd</sup> Street to 2<sup>nd</sup> Street**
2. Item (for each fill in both existing and proposed)
  - a. Pavement Width **Existing and Proposed (38')**
  - b. Number of Travel Lanes (do not include parking) **Existing (2) Proposed (2)**
  - c. Shoulder or Parking Width **Existing and Proposed (8')**
  - d. Bicycle Lane Width **Existing and Proposed (0')**
  - e. Shoulder or Parking Placement **Existing and proposed**
    - 1) **Both sides**
  - f. Shoulder or Parking Surfacing **Existing and proposed**
    - 1) **Surfaced**
  - g. Curb Placement **Existing and proposed**
    - 1) **Both Sides**
  - h. Bicycle Lane Placement **Existing and proposed**
    - 1) **None**
  - i. Bicycle Lane Surfacing **Existing and proposed**
    - 1) **None**
  - j. Pedestrian Buffer **Existing and Proposed (9')**
  - k. Sidewalk Placement **Existing and proposed**
    - 1) **Both Sides**
  - l. Sidewalk Width **Existing (5') Proposed (6')**

### B. Segment 2

- A. Segment Termini **2<sup>nd</sup> Street to 1<sup>st</sup> Street**
- B. Item (for each fill in both existing and proposed)
  - a. Pavement Width **Existing (48') and Proposed (50')**
  - b. Number of Travel Lanes (do not include parking) **Existing and Proposed (2)**
  - c. Shoulder or Parking Width **Existing (16') Proposed (18')**
  - d. Bicycle Lane Width **Existing and Proposed (0')**
  - e. Shoulder or Parking Placement **Existing and proposed**
    - 1) **Both Sides**
  - f. Shoulder or Parking Surfacing **Existing and proposed**
    - 1) **Surfaced**
  - g. Curb Placement **Existing and proposed**
    - 1) **Both Sides**
  - h. Bicycle Lane Placement **Existing and proposed**
    - 1) **None**
  - i. Bicycle Lane Surfacing **Existing and proposed**
    - 1) **None**



- j. Pedestrian Buffer **Existing and Proposed (0)**
- k. Sidewalk Placement **Existing and proposed**
  - 1) **Both Sides**
  - l. Sidewalk Width **Existing (8-10') Proposed (8')**
- C. Additional Segments (Can be added, answer 1-2 for each.)

### Safety

Use three years of crash data to complete:

#### Crash History

- 1 Number of Pedestrian/Cyclist crashes involving vehicles **0**
- 2 Number of Pedestrian/Cyclist ONLY crashes **0**

#### Speed

- 1 Posted Speed Limit (mph for both existing and proposed) **Existing and Proposed (25)**

#### Existing Hazards

- 1 Select the hazard type and describe the existing hazard within the project limits. Describe the project corrective measure(s) that eliminate or mitigate the hazard
  - a. Hazard 1
    - i **Obstructions**
    - ii **Sight Distance**
  - b. Describe the hazard (350 characters)

Obstructions include posts, signs, and potted plants. Short, angled-parking spaces cause motorists to invade sidewalk space, extending front bumpers beyond the face of the curb. Street trees planted close to the Naches Avenue and Third Street intersection greatly reduce sight distance there. (294)

- c. Describe the corrective measures (350 characters)

Curb will eliminate the need for placement of physical barriers to control motorist's parking behavior. Adding sufficient length to angled parking will allow motorists to park without extending either over the sidewalk or into the travel lane. Constructing continuous sidewalk prevents tripping. Ramps will be upgraded to meet ADA requirements. (347)

- 2 Additional Hazards (Up to 3 more can be added, answer question 1 for each.)

### Mobility

**DIRECT ACCESS** – within project limits **INDIRECT ACCESS** – up to 3 blocks away on the same corridor.

#### Community Facilities Served (Business/High Density Housing/Industrial)

- 1 Type of Facility
  - a. Central Business District

- b. Commercial Development
- c. Industrial Site
- d. High Density Housing
- 2. Street Location
- 3. Access Type
  - a. Direct
  - b. Indirect

1. Type of Facility	2. Street Location	3. Access Type
Central Business District	102, 104, 105, 107, 113, and 114 W Naches Avenue	Direct
Central Business District	115 2 <sup>nd</sup> St D	Indirect
Central Business District	2, and 3 N 1 <sup>st</sup> St	Indirect
Central Business District	102, 103, 105, 109, and 115 E Naches Avenue	Indirect

#### Public Facilities Served

- 1. Type of Facility
  - a. Government Facility
  - b. Community Center
  - c. Senior/Assisted Living
  - d. Hospital
  - e. Medical Clinic
  - f. Doctor Office
  - g. Recreational Facility
  - h. Transit
- 2. Street Location
- 3. Access Type
  - a. Direct
  - b. Indirect

4. Type of Facility	5. Facility Name	6. Access Type
Government Facility	City Hall	Direct
Government Facility	Selah Post Office	Indirect
Government Facility	Selah Water Utility Co.	Indirect
Senior/Assisted Living	Selah Convalescent Inc.	Direct
Medical Clinic	Selah Creek Dental	Direct

Recreational	Selah Swimming Pool	Indirect
Recreational	Selah Library	Indirect
Recreational	Wixson Park	Indirect

#### Schools Served

1. Type of Facility
  - a. Elementary
  - b. Middle/Jr. High
  - c. Senior High
  - d. College/Technical
2. School Name
3. Access Type
  - a. Direct
  - b. Indirect

7. Type of School	8. School Name	9. Access Type
Elementary School	Lince Elementary School	Direct
Public Educational Institution	Selah Academy	Direct
Selah School District	School District Offices	Direct

#### Constructability & Sustainability

1. Agency Policies and Ordinances
  - a. (Checkbox) Agency has adopted Complete Streets Ordinance.
    - i. Ordinance Number 2135
    - ii. Adoption Date 10/12/2021
  - b. (Checkbox) Agency has adopted Greenhouse Gas Emissions Policy.
    - i. Policy Number 2091
    - ii. Adoption Date 07/27/2010
  - c. (Checkbox) Agency has adopted TBD or other locally dedicated transportation funding by ordinance. No TBD
    - i. Ordinance Number N/A
    - ii. Adoption Date N/A
2. Construction Readiness & Ease of Implementation
  1. (Check box) This Project is construction ready and will be advertised before June 1, 2023. Yes
  2. Indicate where in the process the project is for each component at the time of application.
    - a. PSE % complete 75%
    - b. Permits
      - i. None Needed



- c. Right of Way
  - i. None Needed
- d. Cultural Resources
  - i. Not Started
- e. Utilities
  - i. No Utility Work Needed
- f. Federal Permits Required for the Project?
  - i. No
- g. Describe any environmental permits or considerations for this project. (500 characters)
 

Anticipate SEPA to be DNS, and cultural resources to be CE.

3. Accelerated Construction Methods

- a. (Check box) Road will be closed during construction. Yes
- b. Describe below any other accelerated construction methods that will be used. (500 characters)

4. Sustainability Measures

- a. Select the sustainable elements below that appear within the project limits.
  - i. (Check box) Project incorporates Low Impact Drainage practices
  - ii. (Check box) Hardscaping or climate appropriate planting
  - iii. Describe the sustainability elements selected above in the box below. Only include information about the checked elements. (500 characters)

**Upload Documentation**

A. Application Attachments

- 1. Detailed vicinity map clearly showing project limits indicating facilities served
- 2. Detailed project cost estimate signed by a professional engineer registered in Washington State
- 3. Typical roadway section(s) including sidewalk
- 4. ~~Funding commitment letters from funding partners (attach only one pdf)~~
- 5. ~~Written concurrence from WSDOT if the project is on or connects to a state highway~~
- 6. Pedestrian/Cyclist Crash Data Documentation (Vehicle involved crashes)
- 7. ~~Pedestrian/Cyclist Crash Incident Reports (Pedestrian/Cyclist ONLY involved crashes)~~
- 8. Excerpt from adopted Six-Year Transportation Improvement Program showing project

B. Project Pictures (attach at least one picture)

**Application Certification and Submittal**

**A. Application Certification Form (This should be the last attachment. If you change any funding information after generating this form, you MUST generate a new copy that contains the updated funding information.)**

1. Generate: Click the GENERATE button to display the form in a new window/tab.
2. Print the page by clicking the green "Print Certification Form" button at the top right of the new page.
3. Have the paper form signed and dated by an agency official.
4. Scan the document and save as an Adobe Acrobat (.pdf) file.
5. Use the upload button at the right to upload the signed form.



Figure 1 - Pavement depth from an exposed section

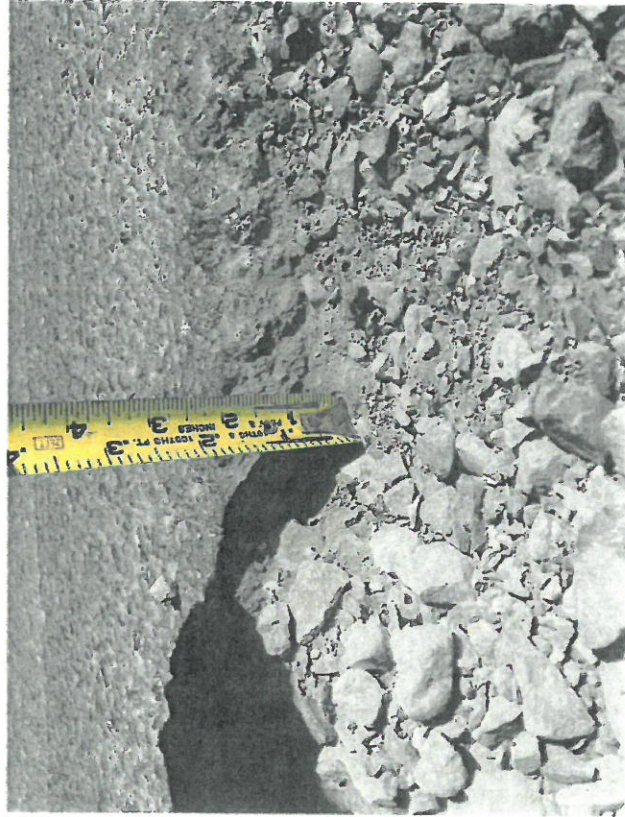


Figure 2 - Cracked and overgrown sidewalk



Figure 3 - Obstructed view of the 3rd Street intersection

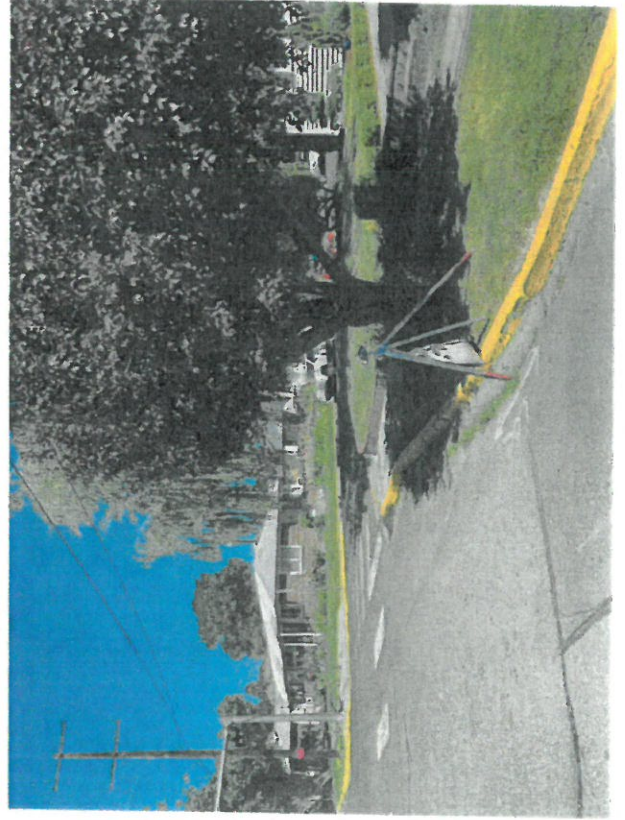


Figure 4 - Crumbling and obstructed sidewalk with illegal ADA ramp

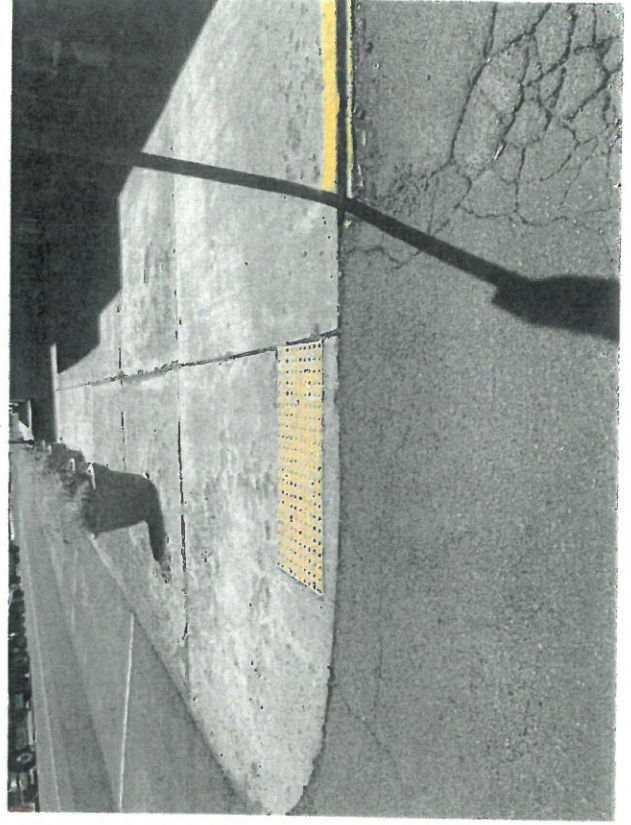




Figure 5 - Mix of asphalt and concrete sidewalk



Figure 6 - Sidewalk outside City Hall



Figure 7 - Cracked and crumbling sidewalk and curb

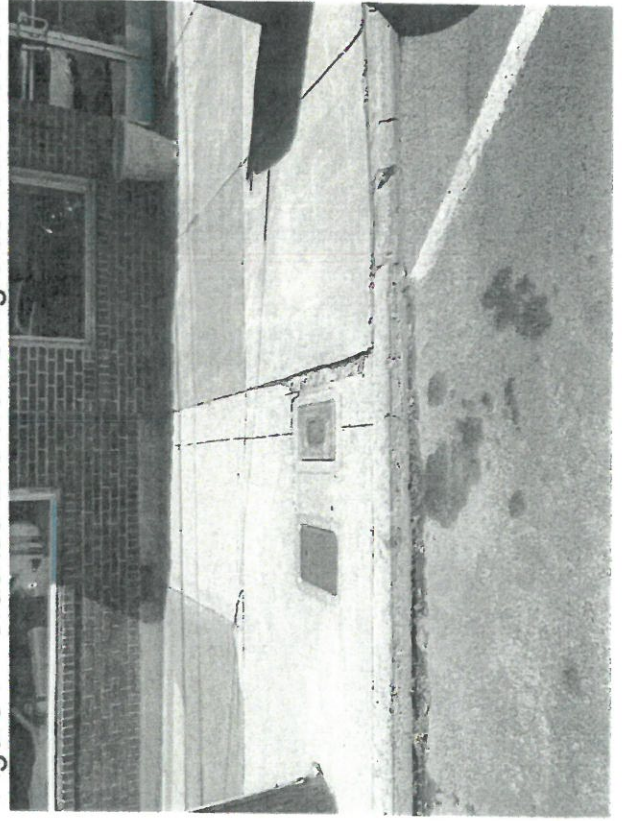
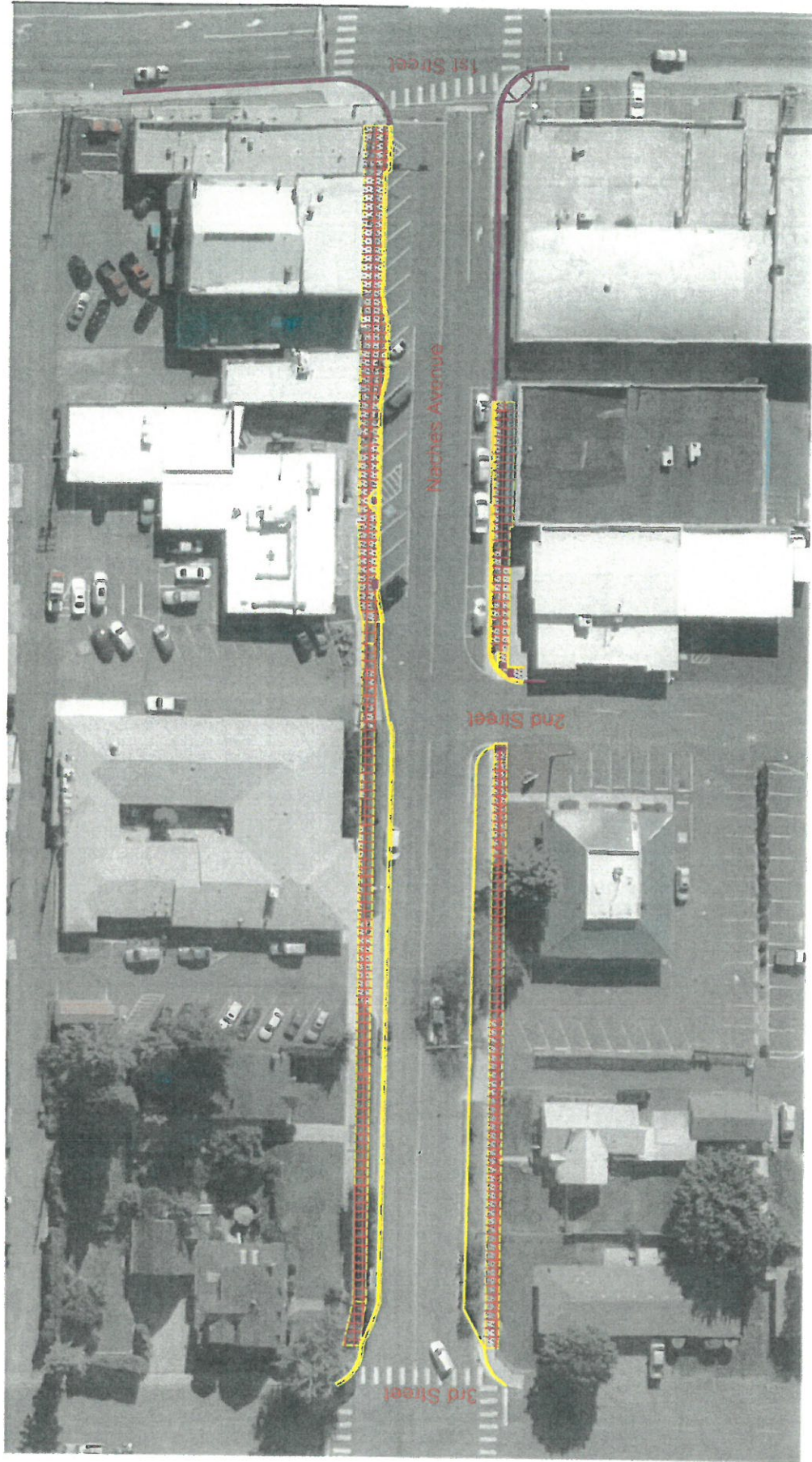
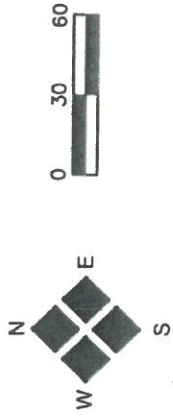


Figure 8 - Truck sticking out on both ends of parking space







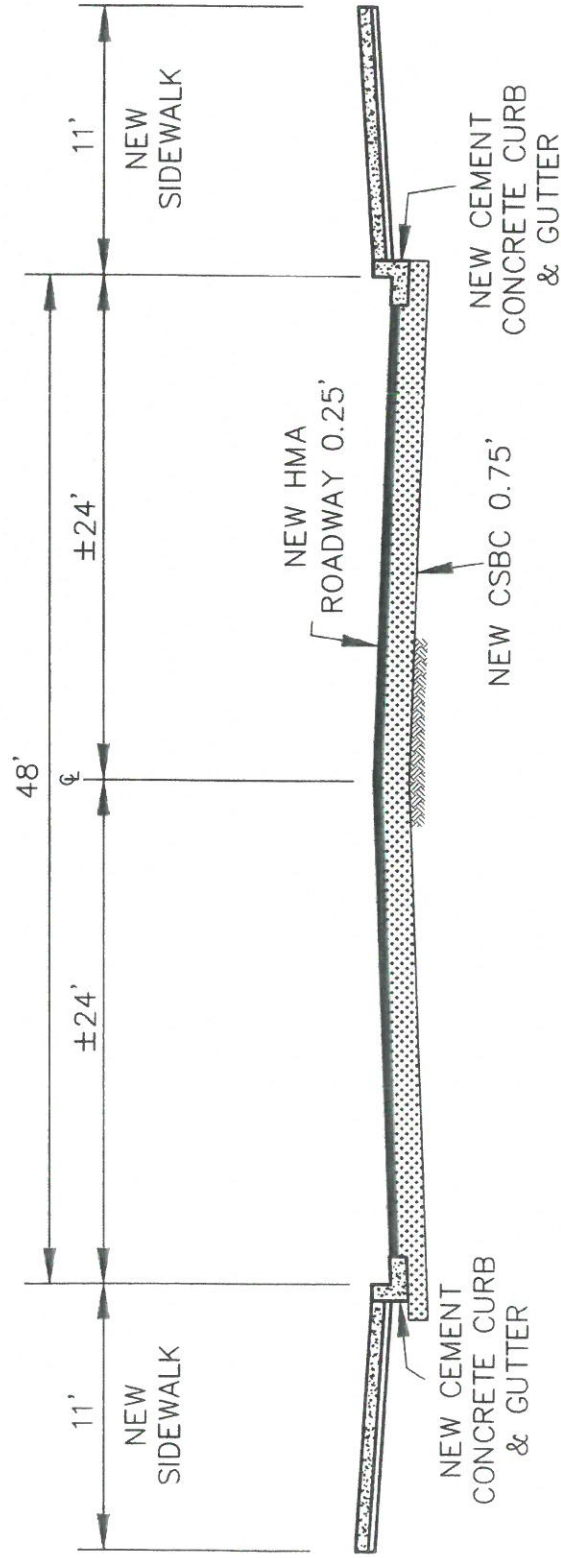
2803 River Road  
Yakima, WA 98902  
509 966 7000  
Fax 509 965 3800  
www.hlacivil.com



7/13/2022

**CITY OF SELAH**  
**NACHES AVENUE**  
**ACTIVE TRANSPORTATION PROGRAM**  
VICINITY MAP

P: \PROJECTS\2022\22006\TIB APP\2022-07-13 ATP-DWG



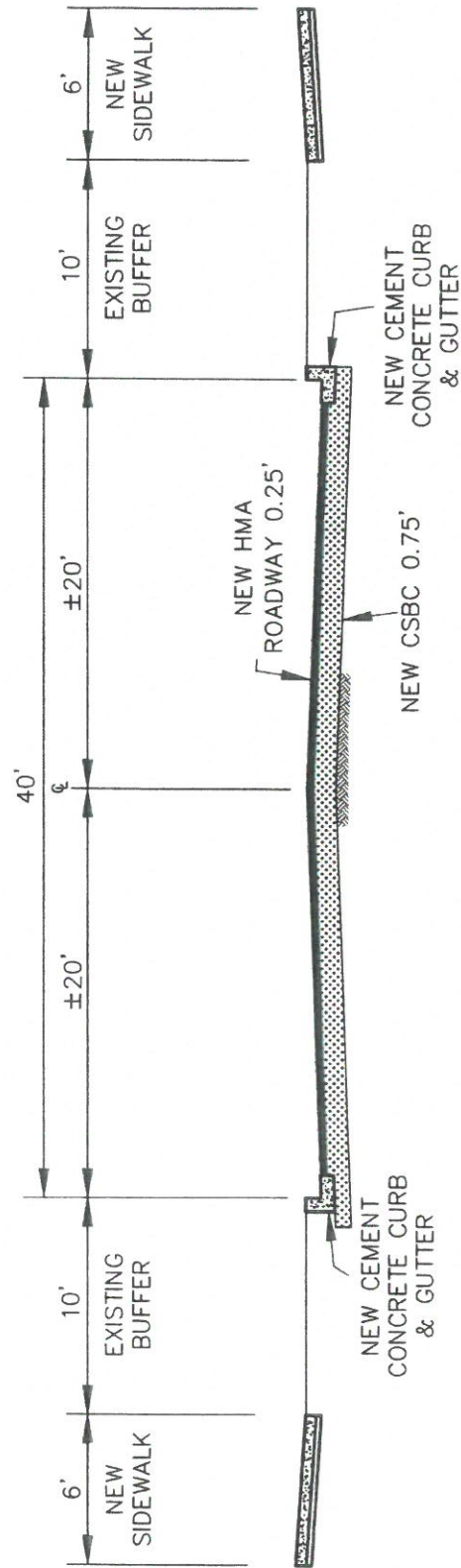
2803 River Road  
Yakima, WA 98902  
509.966.7000  
Fax 509.965.3800  
www.hilacivil.com



7/13/2022

**CITY OF SELAH**  
**NACHES AVENUE**  
**ACTIVE TRANSPORTATION PROGRAM**  
**TYPICAL ROADWAY SECTION - 2ND AVE TO 1ST AVE**  
P: \PROJECTS\2022\22006\TIB APP\2022-07-13 ATP.DWG





2803 River Road  
Yakima, WA 98902  
509.966.7000  
Fax 509.965.3800  
www.hiacivil.com



CITY OF SELAH  
NACHES AVENUE  
ACTIVE TRANSPORTATION PROGRAM  
TYPICAL ROADWAY SECTION - 3RD AVE TO 2ND AVE  
P: \PROJECTS\2022\22006\TIB APP\2022-07-13 ATP.DWG

7/13/2022



**CITY OF SELAH**

**Naches Avenue Sidewalk Improvements: N 1st St to N 3rd St**  
**Engineer's Opinion of Construction Cost**

8/2/2022

HLA Project No. 22006

**Schedule A: 1st St to 2nd St**


Item No.	Description	Payment Specification	Unit	Unit Cost	Overall Quantity	Overall Cost
1	SPCC Plan	1-07.15(1)	LS	\$500.00	1	\$500.00
2	Mobilization	1-09.7	LS	\$12,000.00	1	\$12,000.00
3	Project Temporary Traffic Control	1-10.5	LS	\$20,000.00	1	\$20,000.00
4	Unclassified Excavation Incl. Haul	2-03.5	CY	\$60.00	220	\$13,200.00
5	Crushed Surfacing Base Course	4-04.5	TON	\$50.00	180	\$9,000.00
6	HMA Cl. 1/2-Inch PG 64H-28	5-04.5	TON	\$200.00	70	\$14,000.00
7	Adjust Water Meter Box	7-05.5	EA	\$400.00	4	\$1,600.00
8	Erosion/ Water Pollution Control	8-01.5	FA	\$1,500.00	1	\$1,500.00
9	Cement Conc. Traffic Curb and Gutter	8-04.5	LF	\$60.00	420	\$25,200.00
10	Cement Conc. Sidewalk 4-Inch Thick	8-14.5	SY	\$80.00	350	\$28,000.00
11	Cement Conc. Curb Ramp	8-14.5	EA	\$2,500.00	3	\$7,500.00
12	Permanent Signing	8-21.5	LS	\$2,000.00	1	\$2,000.00
				Subtotal		\$134,500.00
				Contingency	15%	\$20,200.00
				<b>Schedule A Total Estimated Construction Cost</b>		<b>\$154,700.00</b>

**Schedule B: 2nd St to 3rd St**

Item No.	Description	Payment Specification	Unit	Unit Cost	Overall Quantity	Overall Cost
13	SPCC Plan	1-07.15(1)	LS	\$500.00	1	\$500.00
14	Mobilization	1-09.7	LS	\$8,000.00	1	\$8,000.00
15	Project Temporary Traffic Control	1-10.5	LS	\$20,000.00	1	\$20,000.00
16	Clearing and Grubbing	2-01.5	LS	\$2,500.00	1	\$2,500.00
17	Unclassified Excavation Incl. Haul	2-03.5	CY	\$60.00	120	\$7,200.00
18	Crushed Surfacing Base Course	4-04.5	TON	\$100.00	10	\$1,000.00
19	HMA Cl. 1/2-Inch PG 64H-28	5-04.5	TON	\$200.00	10	\$2,000.00
20	Erosion/ Water Pollution Control	8-01.5	FA	\$1,500.00	1	\$1,500.00
21	Landscape Restoration	8-02.5	FA	\$2,500.00	1	\$2,500.00
22	Cement Conc. Traffic Curb and Gutter	8-04.5	LF	\$60.00	10	\$600.00
23	Cement Conc. Sidewalk 6-Inch Thick	8-14.5	SY	\$100.00	180	\$18,000.00
24	Cement Conc. Sidewalk 4-Inch Thick	8-14.5	SY	\$80.00	320	\$25,600.00
25	Cement Conc. Curb Ramp	8-14.5	EA	\$2,500.00	1	\$2,500.00
26	Permanent Signing	8-21.5	LS	\$1,000.00	1	\$1,000.00
				Subtotal		\$92,900.00
				Contingency	15%	\$13,900.00
				<b>Schedule B Total Estimated Construction Cost</b>		<b>\$106,800.00</b>

**Schedule A+B Total Estimated Construction Cost**

Design Engineering	10%	\$26,150.00
Construction Engineering	15%	\$39,230.00
<b>Total Estimated Project Cost</b>		<b>\$326,880.00</b>

  
Terry D. Alapeteri, PE  
HLA Engineering and Land Surveying, Inc.

8.02.22  
Date

## OFFICER REPORTED CRASHES THAT OCCURRED ON ALL ROADS IN THE CITY OF SELAH

01/01/2019 - available 2021

Under 23 U.S. Code § 148 and 23 U.S. Code § 409, safety data, reports, surveys, schedules, lists compiled or collected for the purpose of identifying subject to discovery or admitted into evidence in a Federal or State court proceeding or considered for other purposes in any action for damages

INTERSECTING TRAFFICWAY	
PRIMARY TRAFFICWAY	
BLOCK NUMBER	
SR ONLY HISTORY/ SUSPENSE	
REPORT NUMBER	
DATE	
TIME	
MOST SEVERE INJURY TYPE	
# INJ	
# FAT	
# VEH	
# PEDS	
# BIKES	
VEHICLE 1 TYPE	Pickup, Panel Truck or V
VEHICLE 2 TYPE	
JUNCTION RELATIONSHIP	Pickup, Panel Truck or V
WEATHER	
ROADWAY SURFACE CONDITION	
LIGHTING CONDITION	
FIRST COLLISION TYPE / OBJECT STRUCK	From opposite direction - one
VEHICLE 1 ACTION	
VEHICLE 2 ACTION	
VEHICLE 1 COMPASS DIRECTION FROM	
VEHICLE 1 COMPASS DIRECTION TO	
VEHICLE 2 COMPASS DIRECTION FROM	
VEHICLE 2 COMPASS DIRECTION TO	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 1 (UNIT 1)	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 2 (UNIT 1)	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 3 (UNIT 1)	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 1 (UNIT 2)	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 2 (UNIT 2)	
FIRST IMPACT LOCATION (City, County & Misc Trafficways - 2010 forward)	Lan
WA STATE PLANE SOUTH - X 2010 - FORWARD	
WA STATE PLANE SOUTH - Y 2010 - FORWARD	





**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: N-3

Action Item

**Title:** Resolution authorizing the Mayor to sign a Transportation Improvement Board (TIB) Funding Application for the 2022 Arterial Preservation Program for the Fremont Avenue Resurfacing Project

**From:**

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** \$417,650.00, \$375,885.00 of TIB grant Funds, with \$41,765.00 City Match

**Funding Source:** Street Fund 111

**Background/Findings/Facts:** West Fremont Avenue needs resurfacing and the TIB has an Arterial Preservation Program. The program requires a 10% City match. The cost to resurface West Fremont Avenue from North Eleventh Street to North Sixteenth Street is approximately \$417,650.00 with a City match of \$41,765.00. Project scope is to grind and resurface the two travel lanes, crack seal & fog seal the center turn lane.

**Recommended Motion:** I move to approve the Resolution in the form presented.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**                      **Action Taken:** None

RESOLUTION NO. 2936

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A TRANSPORTATION  
IMPROVEMENT BOARD (TIB) FUNDING APPLICATION FOR THE 2022 ARTERIAL  
PRESERVATION PROGRAM FOR THE FREMONT AVENUE RESURFACING PROJECT

WHEREAS, the City of Selah wishes to apply to the Transportation Improvement Board  
(TIB) for the 2022 Arterial Preservation Program, and

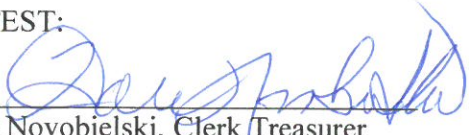
WHEREAS, Fremont Avenue is a major transportation corridor and serves one of Selah's  
growing residential areas, and

WHEREAS, the City wishes to plane, crack seal and overlay travel lanes on West Fremont A  
venue from 11th street to 16th Street; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
SELAH, WASHINGTON, that the Mayor is authorized to sign a Transportation Improvement  
Board (TIB) Funding Application for the 2022 Arterial Preservation Program for the Fremont A  
venue Resurfacing Project

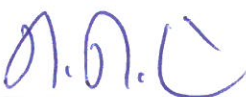
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH,  
WASHINGTON, this 9th day of August 2022.

ATTEST:

  
Dale Novobielski, Clerk Treasurer

  
Sherry Raymond, Mayor

APPROVED AS TO FORM:

  
Rob Case, City Attorney



## Arterial Preservation Program (Overlay)

### General Project Information

1. Project Name Fremont Avenue Resurfacing
2. Project Limits 16<sup>th</sup> Street to 11<sup>th</sup> Street
3. Legislative Districts 15
4. Congressional Districts 4
5. Contact Name Rocky Wallace
6. Phone Number (509) 698-7365
7. Email rockywallace@selahwa.gov

### Project Schedule

1. Contract Award April 24, 2023
2. Project Complete September 30, 2023

### Other Information

1. Prep work completed by Contractor
2. Overlay to be completed by Contractor
3. Is the work included in a County or WSDOT contract?
  - a. No
4. Does the project cross or connect to a state highway?
  - a. No
5. Total Number of ADA ramps required?
  - a. 13
6. Total requested number of ADA ramps funded by TIB
  - a. 13
7. Is this project part of a larger city paving project?
  - a. No

If you answered yes to the question above, then describe the city-wide paving effort and any additional funding partners in the space below (250 characters)

N/A

8. Will the road be closed during construction?
  - a. No

If you answered no to the question above, then describe why the road cannot be closed during construction in the space below. (250 characters)

Fremont Avenue is a minor arterial, a T-4 truck route, and receives significant traffic. A detour would be several miles, the existing roadway is 3 lanes wide, and the improvements can be completed while maintaining two-way traffic.

### Project Segments (Overlay Project)

1. Source for unit costs
  - a. Registered Engineer Terry D. Alapeteri, PE
  - b. Title Principal
  - c. Phone # (509) 571-7073

A. Segment Information

1. Street Name W. Fremont Avenue
2. Termini 16<sup>th</sup> Street to 11<sup>th</sup> Street
3. Priority # 1
4. Truck Route
  - a. T-4
5. Length in feet 1,900
6. Current Pavement Width 33
7. Planned Treatment Width 33
8. Current Pavement Depth
  - a. ~~1 inch~~
  - b. ~~2 inches~~
  - c. 3 inches
  - d. ~~4+ inches~~
  - e. ~~Unknown~~
9. How was depth determined? 2022 project construction (4<sup>th</sup> Street to 11<sup>th</sup> Street)
10. Sidewalk Placement
  - a. Both Sides
11. Sidewalk Condition
  - a. Fair
12. Curb Placement
  - a. Both Sides
13. Non-Compliant ADA Ramps
  - a. 13
14. Enter Utility Information
  - a. Water
    - i. Age
      - a) 31 +yrs or older
    - ii. Condition
      - a) Good
  - b. Sewer
    - i. Age
      - b) 31 +yrs or older
    - ii. Condition
      - c) Good

Describe the proposed segment work in the space below (250 characters)

Grind and overlay travel lanes only. Replace non-compliant ADA curb ramps, adjust utilities, and pavement markings.

B. Cost Estimate

1. Unit Costs
  - a. Description
  - b. Units

- i. CALC
- ii. CY
- iii. EA
- iv. EST
- v. FA
- vi. HR
- vii. LF
- viii. LS
- ix. MGAL
- x. SF
- xi. SY
- xii. TON

- c. Quantity
- d. Unit Price

Item	a. Description	b. Units	c. Quantity	d. Unit Price	e. Amount
1	Will match to estimate attached.				
2					
3					
4					
5					
6					
7					

2. Design Engineering	\$43,100
3. Construction Engineering	\$43,100
4. Contract Cost	\$331,450
5. Contingency	(in Contract Cost)
6. Total	\$417,650

### Project Funding

1. Total Requested TIB Funds
2. Table populates from segment information.
  - a. Design Engineering
  - b. Construction Engineering
  - c. Construction Contract
    - i. Total is an autofill
  - d. Noneligible Engineering (autofill)
  - e. Other Noneligible Costs
  - f. Total Eligible Cost (autofill)



g. TIB Matching Ratio (autofill)

Phase	i. Total Project	j. TIB Funds	k. Local Funds
Design Engineering	\$43,100	\$38,790	\$4,310
Construction Engineering	\$43,100	\$38,790	\$4,310
Construction Contract	\$331,450	\$298,305	\$33,145
<b>Total</b>	<b>\$417,650</b>	<b>\$375,885</b>	<b>\$41,765</b>
Noneligible Engineering	\$0	\$0	\$0
Other Noneligible Costs	\$0	\$0	\$0
Total Eligible Costs	\$417,650	\$0	\$41,765
TIB Matching Ratio	100%	90%	10%

**Funding Partners**

Enter the information for all funding partners in the table below. The funding partners total **MUST** equal the total local funds from the table above. For each source:

1. Source
2. Public or Private
  - a. **Public**
3. Commitment Letter
  - a. For City
    - i. **Budgeted**
  - b. All other sources
    - i. Yes
    - ii. No
4. Amount

1. Source	2. Public or Private	3. Commitment Letter	4. Amount
TIB	Public		\$375,885
City of Selah	Public	Budgeted	\$41,765

**Upload Documentation**

1. Application Attachments
  - a. Detailed street map with segments highlighted
  - b. Detailed project cost estimate signed by a professional engineer registered in Washington State
  - c. ~~Funding commitment letters from funding partners (attach only one pdf)~~
  - d. ~~Written confirmation from County/WSDOT~~
  - e. ~~Written concurrence from WSDOT if the project is on or connects to a state highway~~
  - f. Project Pictures (attach at least one picture)

### **Application Certification and Submittal**

**A. Application Certification Form (This should be the last attachment. If you change any funding information after generating this form, you MUST generate a new copy that contains the updated funding information.)**

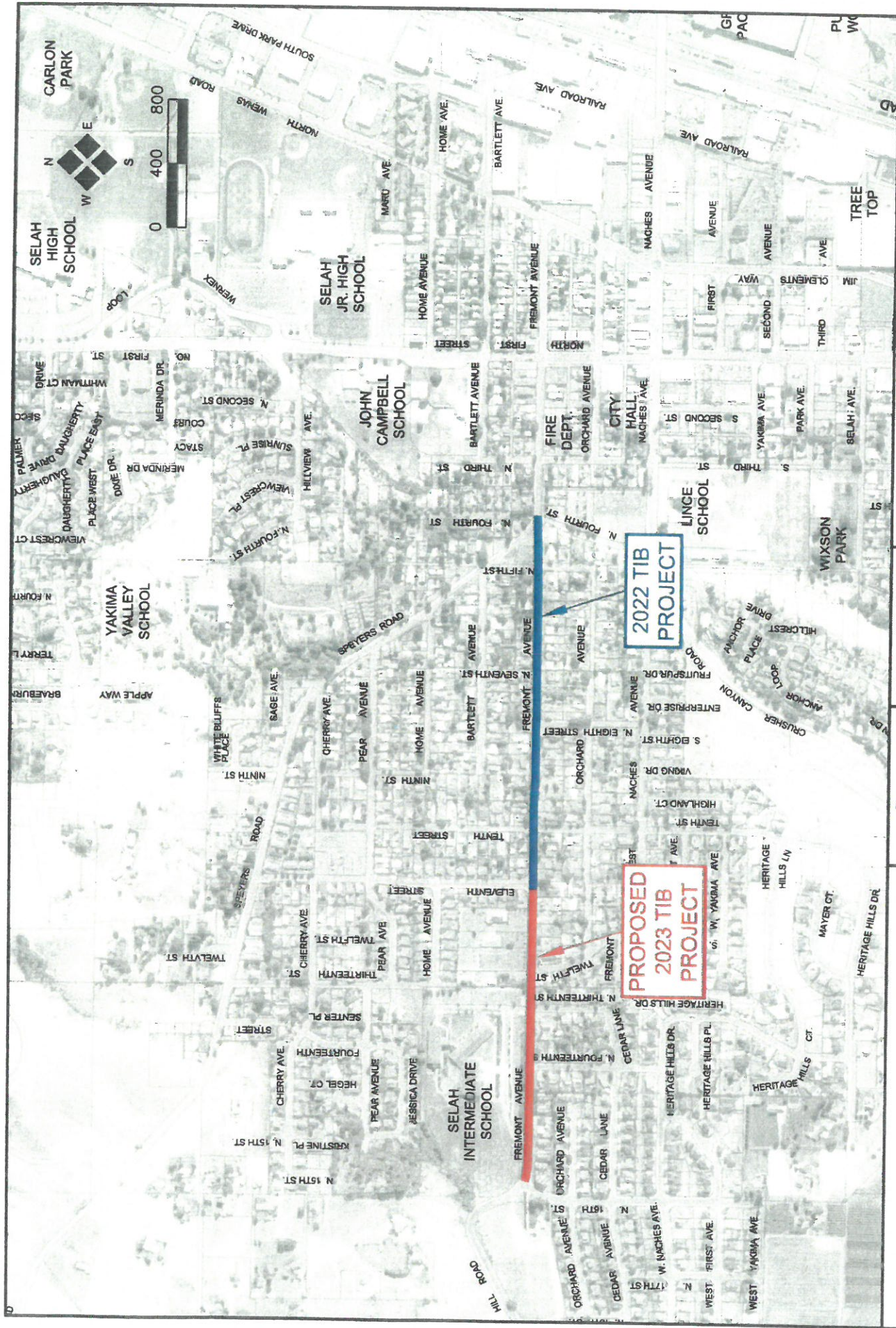
1. Generate: Click the GENERATE button to display the form in a new window/tab.
2. Print the page by clicking the green "Print Certification Form" button at the top right of the new page.
3. Have the paper form signed and dated by an agency official.
4. Scan the document and save as an Adobe Acrobat (.pdf) file.
5. Use the upload button at the right to upload the signed form.

**CITY OF SELAH****Fremont Avenue Resurfacing (11th to 16th)  
Engineer's Opinion of Construction Cost**8/2/2022  
PRELIMINARYTIB APP Application  
HLA Project No. 22006G

Item No.	Description	Payment Specification	Unit	Unit Cost	Overall Quantity	Overall Cost
1	Mobilization	1-09.7	LS	\$32,000.00	1	\$32,000.00
2	Project Temporary Traffic Control	1-10.5	LS	\$50,000.00	1	\$50,000.00
3	Unclassified Excavation Incl. Haul	2-03.5	CY	\$220.00	40	\$8,800.00
4	Crushed Surfacing Top Course	4-04.5	TON	\$100.00	50	\$5,000.00
5	Planing Bituminous Pavement	5-04.5	SY	\$4.00	5,600	\$22,400.00
6	Crack Sealing	5-04.5	FA	\$5,000.00	1	\$5,000.00
7	Pavement Repair Excavation Incl. Haul	5-04.5	SY	\$40.00	100	\$4,000.00
8	HMA For Pavement Repair CL. 3/8-inch PG 64S-28	5-04.5	TON	\$250.00	30	\$7,500.00
9	HMA For Preleveling CL. 3/8-inch PG 64S-28	5-04.6	TON	\$175.00	50	\$8,750.00
10	HMA Cl. 3/8-Inch PG 64S-28	5-04.5	TON	\$130.00	680	\$88,400.00
11	Adjust Catch Basin	7-05.5	EA	\$400.00	10	\$4,000.00
12	Adjust Manhole	7-05.5	EA	\$1,200.00	8	\$9,600.00
13	Adjust Valve Box	7-12.5	EA	\$900.00	10	\$9,000.00
14	Landscape Restoration	8-02.5	FA	\$1,000.00	1	\$1,000.00
15	Cement Conc. Traffic Curb and Gutter	8-04.5	LF	\$70.00	300	\$21,000.00
16	Cement Conc. Sidewalk 4-Inch Thick	8-14.5	SY	\$130.00	50	\$6,500.00
17	Cement Conc. Curb Ramp	8-14.5	EA	\$3,500.00	13	\$45,500.00
18	Pavement Markings	8-22.5	LS	\$3,000.00	1	\$3,000.00
<b>Total Estimated Construction Cost</b>						<b>\$331,450.00</b>
<b>Funding Breakdown</b>						
		<b>Total</b>	<b>Local</b>	<b>TIB</b>		
	Design Engineering	\$ 43,100.00	\$ 4,310.00	\$ 38,790.00		
	Construction Engineering	\$ 43,100.00	\$ 4,310.00	\$ 38,790.00		
	Construction	\$ 331,450.00	\$33,145.00	\$ 298,305.00		
	<b>Total</b>	<b>\$ 417,650.00</b>	<b>\$41,765.00</b>	<b>\$ 375,885.00</b>		

 8.02.22  
Terry D. Alapeteri, PE Date  
HLA Engineering and Land Surveying, Inc.





# CITY OF SELAH FREMONT AVENUE IMPROVEMENTS

VICINITY MAP

PROPOSED TIB APP PROJECT

P:\PROJECTS\2022\22006\TIB APP\FREMONT\TIB-EXHIBIT.DWG



8/3/22

2803 River Road  
Yakima, WA 98902  
509.966.7000  
Fax 509.965.3800  
www.hilacivil.com





Figure 1 - Alligator cracking in the asphalt

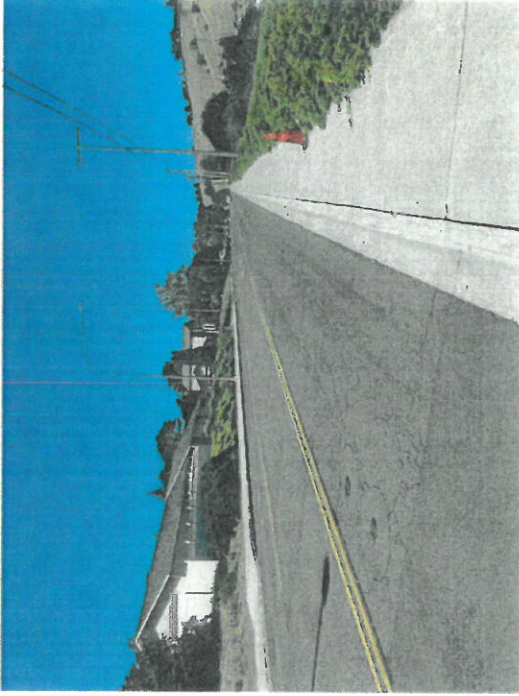


Figure 2 - Pavement depth from an exposed section

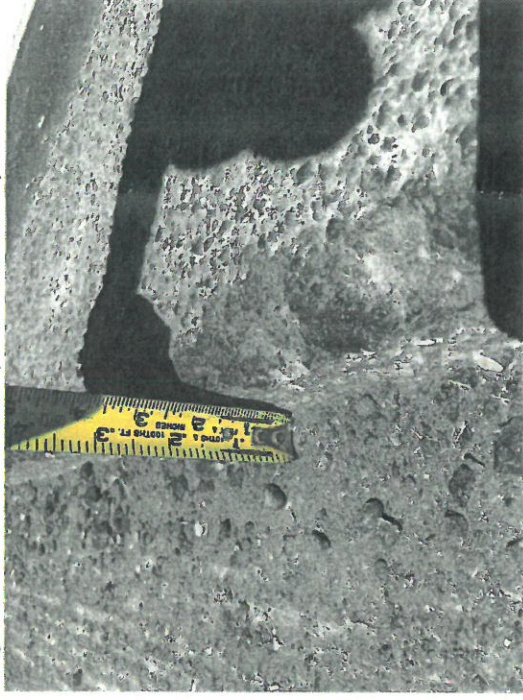


Figure 3 - Cracked sidewalk

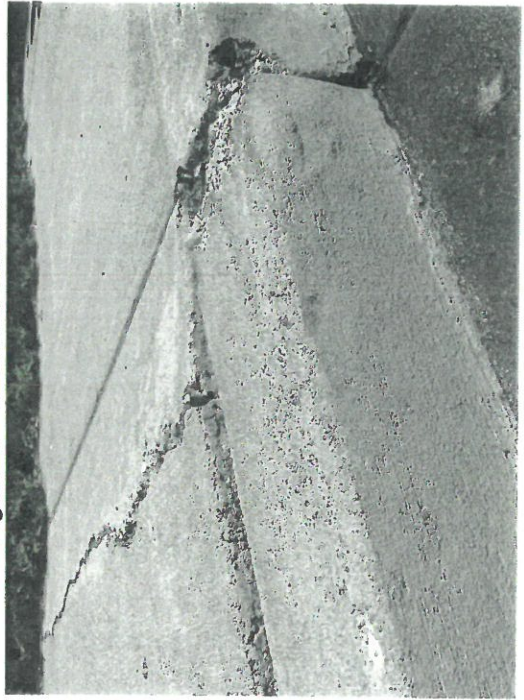


Figure 4 - Illegal ADA ramp at the Intermediate School

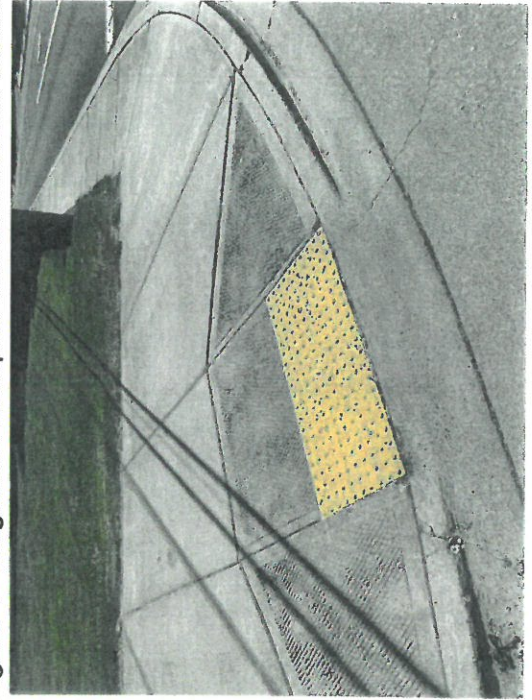




Figure 5 - Illegal ADA ramp



Figure 6 - Obstructed walkway

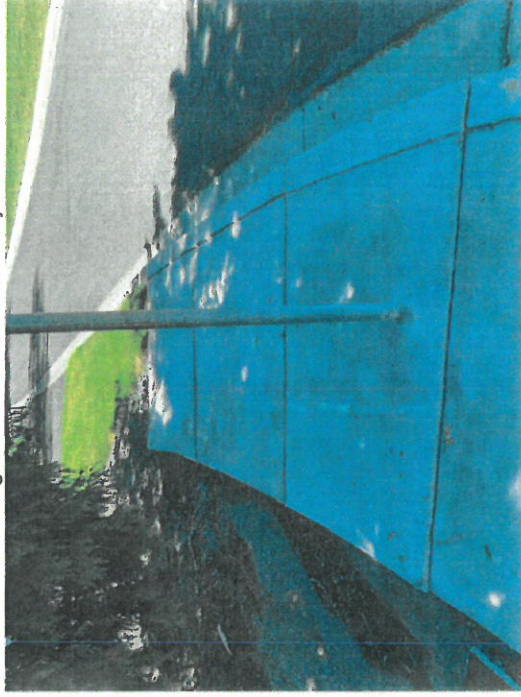


Figure 7 - Sidewalk tiles sticking above the curb

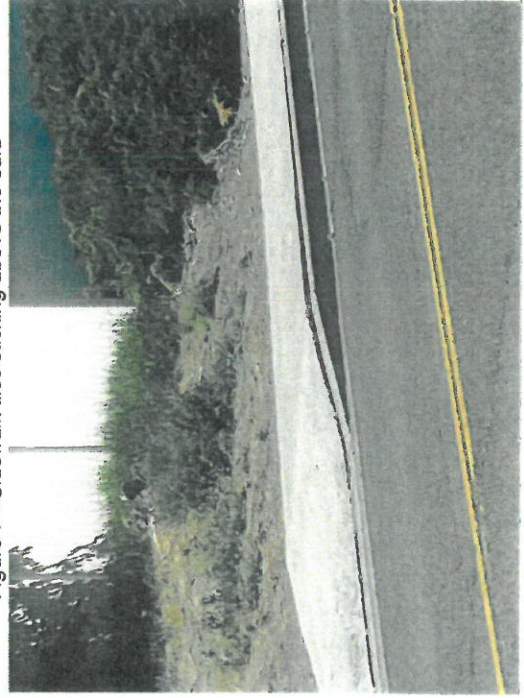
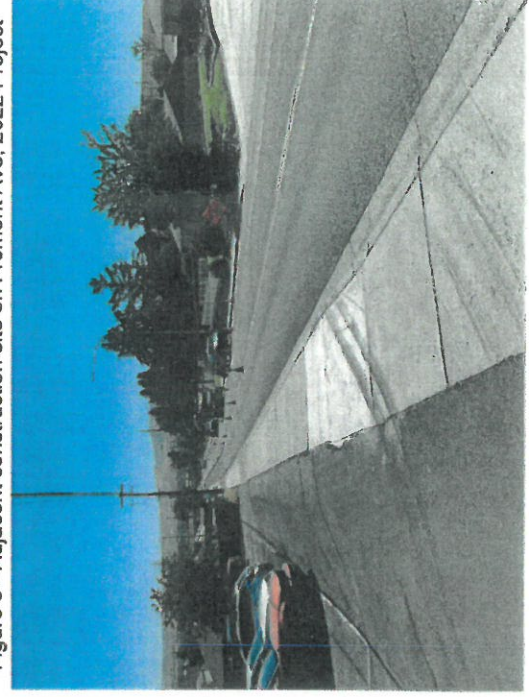


Figure 8 - Adjacent construction site on Fremont Ave, 2022 Project





## OFFICER REPORTED CRASHES THAT OCCURRED ON ALL ROADS IN THE CITY OF SELAH

01/01/2019 - available 2021

Under 23 U.S. Code § 148 and 23 U.S. Code § 409, safety data, reports, surveys, schedules, lists compiled or collected for the purpose of railway-highway crossings are not subject to discovery or admitted into evidence in a Federal or State court proceeding or considered surveys, schedules, lists, or data.

PRIMARY TRAFFICWAY	N 11TH ST	N 14TH ST	PLEA
BLOCK NUMBER	200	100	
INTERSECTING TRAFFICWAY			
DIST FROM REF POINT	100	59	
MI or FT	F	F	
COMP DIR FROM REF POINT	S	N	
REFERENCE POINT NAME	W HOME AVE	CEDAR LN	
SR ONLY HISTORY / SUSPENSE	No	No	
REPORT NUMBER	E907305	EA32862	
DATE	03/31/2019	05/08/2020	
TIME	04:23	14:45	
MOST SEVERE INJURY TYPE	No Apparent Injury	No Apparent Injury	No A
# INJ	0	0	
# FAT	0	0	
# VEH	1	2	
# PEDS	0	0	
# BIKES	0	0	
VEHICLE 1 TYPE	Passenger Car	Passenger Car	Truck Tractor
VEHICLE 2 TYPE		Pickup, Panel Truck or Vanette under 10,000 lb	
JUNCTION RELATIONSHIP	Not at Intersection and Not Related	At Driveway	Not at Intersect
WEATHER	Clear or Partly Cloudy	Clear or Partly Cloudy	
ROADWAY SURFACE CONDITION	Dry	Dry	
LIGHTING CONDITION	Dark-Street Lights On	Daylight	
FIRST COLLISION TYPE / OBJECT STRUCK	Fence	Entering at angle	From opposite d going straigh
VEHICLE 1 ACTION	Going Straight Ahead	Backing	Going !
VEHICLE 2 ACTION		Going Straight Ahead	Going !
VEHICLE 1 COMPASS DIRECTION FROM	North	West	
VEHICLE 1 COMPASS DIRECTION TO	South	Vehicle Backing	

## OFFICER REPORTED CRASHES THAT OCCURRED ON ALL ROADS IN THE CITY OF SELAH

**01/01/2019 - available 2021**

*Under 23 U.S. Code § 148 and 23 U.S. Code § 409, safety data, reports, surveys, schedules, lists compiled or collected for the purpose of railway-highway crossings are not subject to discovery or admitted into evidence in a Federal or State court proceeding or considered surveys, schedules, lists, or data.*

VEHICLE 2 COMPASS DIRECTION FROM		North	
VEHICLE 2 COMPASS DIRECTION TO		South	
MV DRIVER CONTRIBUTING CIRCUMSTANCE 1 (UNIT 1)	Under Influence of Alcohol	Other Contributing Circ Not Listed	Distractions C
MV DRIVER CONTRIBUTING CIRCUMSTANCE 2 (UNIT 1)			
MV DRIVER CONTRIBUTING CIRCUMSTANCE 1 (UNIT 2)		None	
FIRST IMPACT LOCATION (City, County & Misc Trafficways - 2010 forward)	Past the Outside Shoulder of Primary Trafficway	Lane of Primary Trafficway	Lane of Prim
WA STATE PLANE SOUTH - X 2010 - FORWARD	1629434.17	1628296.68	
WA STATE PLANE SOUTH - Y 2010 - FORWARD	482827.78	481863.86	



**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: O-1

Action Item

**Title:** Ordinance Amending the 2022 Budget for the Rebuild of the WWTP UV Reactor

**From:** Dale Novobielski, City Clerk/Treasurer

**Action Requested:** Approval

**Staff Recommendation:** Approval

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** \$22,000

**Funding Source:** Fund 415 Sewer

**Background/Findings/Facts:** The 2021 budget included a project for the rebuild of the Wastewater Treatment Plant Ultra-Violet Reactor, however the parts were ordered, but not received by year end in order to complete the project. The adopted 2022 Budget omitted this project and, accordingly, the City needs to amend the budget.

**Recommended Motion:** I move to approve the Ordinance amending the 2022 budget for the rebuild of the WWTP UV Reactor.

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**

**Action Taken:**

12/14/2021

The City Council approved an Ordinance adopting the 2022 Budget, which included a project to rebuild the WWTP UV Reactor



ORDINANCE NO. 2168

AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE WWTP UV  
REACTOR REBUILD

WHEREAS, the City desires to approve an adjustment to the 2022 Budget for a rebuild of the Wastewater Treatment Plant Ultra-Violet Reactor;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain that the Clerk-Treasurer be authorized to amend the 2022 Budget as follows:

**415 Sewer**

415.000.094.594.35.6.80	Machinery & Equipment	\$ 22,000
415.000.999.508.80.00.00	New Ending Unreserved Cash & Investments	\$ 944,268

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,  
WASHINGTON this 9<sup>th</sup> day of August 2022.

Sherry Raymond  
Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski  
Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case  
Rob Case, City Attorney

ORDINANCE NO. 2168



**Selah City Council**  
Regular Meeting  
**AGENDA ITEM SUMMARY**

Meeting Date: 8/9/2022

Agenda Number: Q-1

Informational Item

**Title:** Minutes from January 18, 2022 Planning Commission Meeting

**From:** Jennifer Leslie, Building Permit Specialist

**Action Requested:** Informational - No Action Needed

**Staff Recommendation:** N/A

**Board/Commission Recommendation:** N/A

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Background/Findings/Facts:** N/A

**Recommended Motion:** N/A

*Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).*

**Date:**            **Action Taken:** None

City of Selah  
Planning Commission Minutes  
Of  
January 18, 2022

A. Call to Order

Chairman Smith calls the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Chairman Smith, Vice Chairman Torkelson, Commissioners: Swayze and Goodall.  
Members Absent: Commissioner Peterson, resigned and excused.  
Staff Present: Jeff Peters, City Planner.  
Guest: None

C. Agenda Changes None

D. Communications

1. Oral - Mr. Peters stated the application for Planning Commission is on the City website to fill the open Planning Commissioner position.
2. Written - None

E. Approval of Minutes

1. *Approval of minutes from November 02, 2021.*

Chairman Smith motions to approve the minutes from the November 02, 2021 meeting.

Commissioner Swayze seconds.

Minutes are approved with a voice vote of 4-0.

F. Public Hearings None

G. General Business

1. Old Business - None
2. New Business -

*Selection of Chair and Vice Chair.*

Current Chair, Lisa Smith and Vice Chair, Carl Torkelson.



Chairman Smith motions to keep current selections for 2022.

Commissioner Goodall seconds.

Chair and Vice Chair approved with a voice vote of 4-0

***Review of Upcoming Code Changes.***

Mr. Peters stated the Sign Ordinance is expect to come back to Planning Commission before it moves to City Council.

Mr. Peters explains the Selah Municipal Code regarding the Planning Administration Chapter will be updated due to changes in state laws.

Mr. Peters stated the changes to process Permitted Land Uses, Environmental Review Code, and SEPA Code have not been updated since state law changed 10 years ago.

Mr. Peters shares our City Administrator plans to get the city code up to date.

Mr. Peters asks if there was any questions.

Commissioner Goodall asks Mr. Peters when the Planning Commission meeting will be in person again.

Mr. Peters points out that Governor Inslee has left the same proclamations in place to date.

**H. Reports/Announcements**

1. Chairman - None
2. Commissioners - None
3. Staff - Planning/Building Department Updates

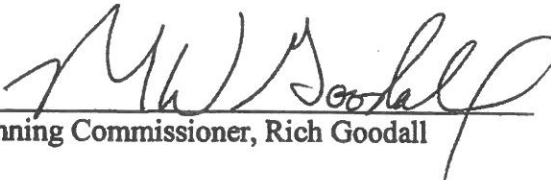
Mr. Peters provides an update on the new permitting software.

**I. Adjournment**

Chairman Smith motions to adjourn.

Commissioner Goodall seconds.

Chairman Smith adjourns the meeting at 5:43 p.m. with a voice vote of 4-0.

  
\_\_\_\_\_  
Planning Commissioner, Rich Goodall

N-1 -  
Arroyo Canyon

# COUNCIL ROLL CALL LIST

Meeting Date: 8.9.2022

Here	ATTENDANCE	Abs.
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

YES	AIS: N-3	NO
✓	Kevin Wickenhagen 1	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson 2	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

UNAN.

YES	AIS: CONSENT	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: M-2-2(1)	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello 1	
✓	Russell Carlson 2	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: M-2-2(2)	NO
✓	Kevin Wickenhagen 2	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell 1	
✓	Michael Costello	
✓	Russell Carlson	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: N-2	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello 2	
✓	Russell Carlson 1	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

DATE: AUGUST 9, 2021

[illegible]