



SELAH CITY COUNCIL

July 26, 2022

4:30pm: Study Session

RE: Bond for the Proposed Law and Justice Center

5:30pm: Regular Scheduled Meeting

Each item on the Council Agenda is covered by an
Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action



Selah City Council
Meeting Date: 7/12/2022
4:30pm: Study Session
5:30pm: Regular Meeting

Mayor: Sherry Raymond
Mayor Pro Temp: Russell Carlson
Council Members: Kevin Wickenhagen
Jared Iverson
Elizabeth Marquis
Clifford Peterson
Roger Bell
Michael Costello

City of Selah
115 W. Naches Ave
Selah, WA 98942

City Administrator: Joe Henne
City Attorney: Rob Case
Clerk/Treasurer: Dale Novobielski

AGENDA

- A. **Call to Order – Mayor Raymond**
- B. **Roll Call**
- C. **Councilmember Absence**
- D. **Pledge of Allegiance**
- E. **Invocation**
- F. **Agenda Changes**
- G. **Public Appearances/Introductions/Presentations** **None**
- H. **Getting To Know Our Businesses** **None**
- I. **Communications**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments. Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments must pertain to City business and official actions. Constructive criticism of City officials is allowed, but defamation, personal attacks and impertinent assertions are not allowed. Commenters are limited to one comment per meeting and a maximum of two minutes. City staff may disallow or modify any comment that is deemed inappropriate. These standards are subject to revision.

- 1. **Oral** **None**
- 2. **Written** **None**
- J. **Proclamations/Announcements** **None**
- K. **Consent Agenda**

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

* Treesa Morales 1. Approval of Minutes: July 12, 2022 Council Meeting

* Dale Novobielski 2. Approval of Claims & Payroll

L. Public Hearings

1. Joe Henne Public Hearing to Receive Public Input Regarding the Potential Adoption of the “Selah Transit Development Plan 2023-2028 and Annual Report”.

Resolution N-1 **RELOCATED**

Joe Henne N-1 Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report”.

2. Joe Henne Public Hearing to Consider Adoption of an Ordinance of the City Council of the City of Selah, WA, Identifying Policies and Priorities for Usage of the American Rescue Plan Act (ARPA) Funds.

Ordinance O-1 **RELOCATED

Joe Henne O-1 Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving a Certain Amount Thereof for Initial Expenditures Fitting Within Specific Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah ARPA Program.

M. General Business

1. New Business **None**

2. Old Business **None**

N. Resolutions

Joe Henne N-1 **Relocated** Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report”.

Rocky
Wallace N-2 Resolution Authorizing the Mayor to Sign Change Order No. 1
with TTC Construction, Inc., on the Crusher Canyon Road
Sanitary Sewer Improvements Project

Rocky
Wallace N-3 Resolution Authorizing the Mayor to Sign Change Order No. 1
with Belsaas & Smith Construction, Inc., on the Fremont
Avenue Sidewalk Improvements Project

O. Ordinances

Joe Henne O-1 ****Relocated**** Ordinance of the City Council of the City of
Selah, Washington, Identifying Policies and Priorities for
Usage of American Rescue Plan Act (ARPA) Funds,
Approving a Certain Amount Thereof for Initial Expenditures
Fitting Within Specific Expenditure Categories (ECS)
Identified by the Department of Treasury, and Establishing a
City of Selah ARPA Program

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments
2. Council Members
3. City Administrator
4. Boards
5. Mayor

R. Executive Session **None**

S. Adjournment

Next Regular Meeting: August 9, 2022

Study Session

RE: Voted Bond Information

Meeting Date: 7/26/2022

Location: Selah Council Chambers

Materials Presented to Councilmembers for Presentation from
Jim Nelson, Senior Vice President, DA Davison



City of Selah

Voted Bond Information

July 26, 2022 4:30 PM

Jim Nelson

Senior Vice President

Phone: (206) 389-4062

Cell: (206) 713-9354

Email: jnelson@dadco.com



D&A DAVIDSON

FIXED INCOME CAPITAL MARKETS

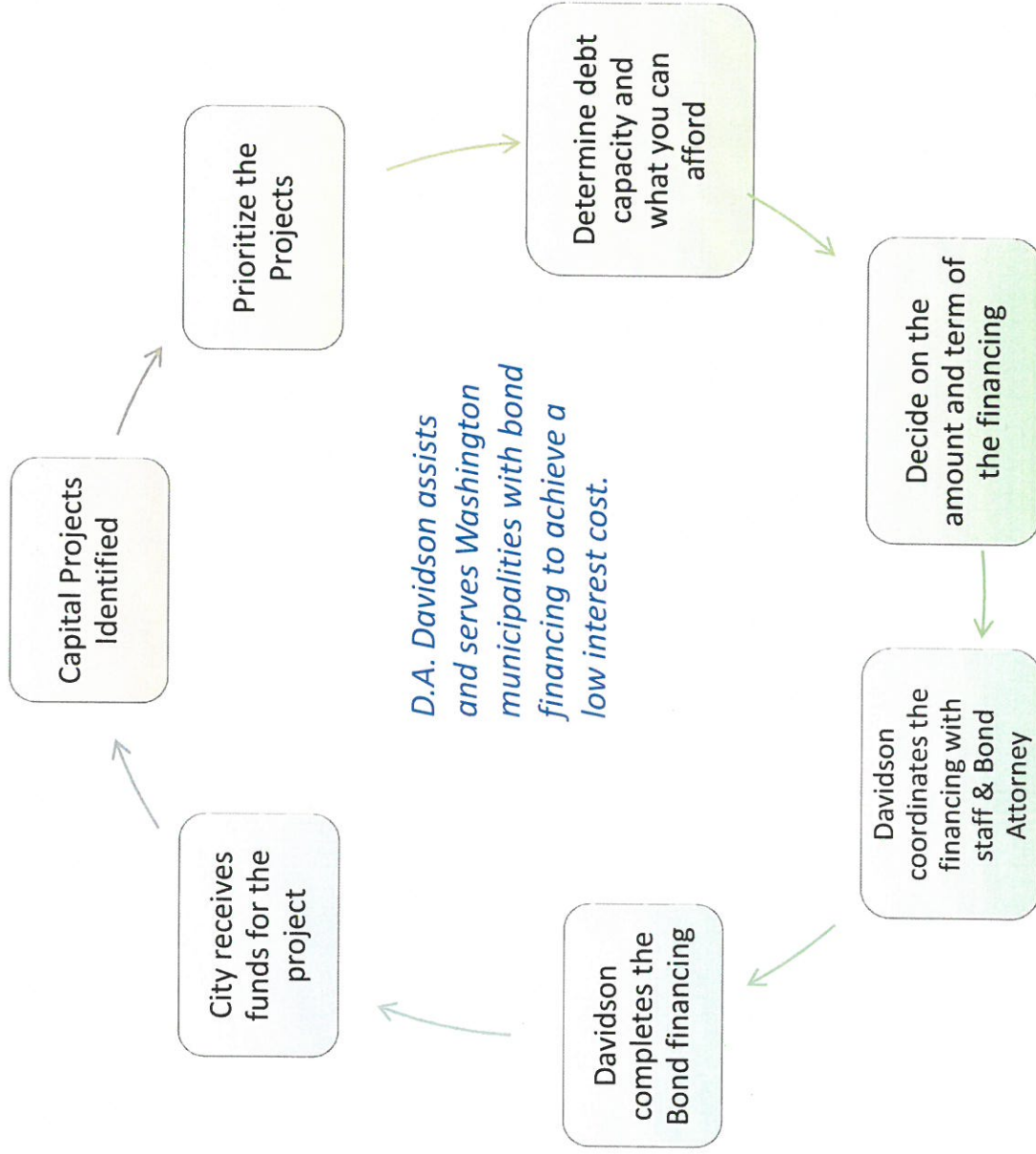
Columbia Center

701 Fifth Ave., Suite 4050

Seattle, WA 98104

www.davidsoncompanies.com/ficm

OVERVIEW OF THE FINANCING PROCESS



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TYPES OF BONDS

LIMITED TAX GENERAL OBLIGATION BOND (Non-voted) –

- Secured by the General Fund/Current Expense Fund. (A Limited Tax General Obligation Bond is also known as “non-voted debt”. Any type of debt that is secured by the General Fund, is counted against the municipality’s “non-voted” Debt Capacity.)

UNLIMITED TAX GENERAL OBLIGATION BOND (Voted) –

- Secured by the full faith, credit and taxing power of the municipality with a **special excess** voter-approved bond levy.

REVENUE BOND –

- Revenue bonds are payable from a specific source of revenue from the System operations (i.e., Water & Sewer System charges).

LOCAL IMPROVEMENT DISTRICT (“LID”) BOND –

Secured by the property assessments in the LID boundary that are receiving the benefits. The assessments cannot be greater than the improvement value.



DEBT CAPACITY

1 2022 Assessed Value:

\$952,822,899

General Purposes (for Capital Improvements)

2 Limited Tax (Non-voted) General Obligation Debt Capacity (1.5% of AV)

\$14,292,343

3 Less: 2014A LTGO Refunding, matures 12/1/2022

(\$45,000) (1)

4 Less: 2014B LTGO Refunding, matures 12/1/2022

(\$310,000) (1)

5 Less: future LTGO for _____

\$0 (1)

6 Remaining Non-voted Limited Tax General Obligation Debt Capacity

\$13,937,343

7 Unlimited Tax (Voter Approval) General Obligation Debt Capacity (2.5% of AV)

\$23,820,572

8 Less: Outstanding Limited Tax General Obligation Debt (from above)

(\$355,000) (1)

9 Less: Future Voted Bond for Police Station project

(\$12,700,000) (2)

10 Remaining General Obligation Debt Capacity (with Voter Approval)

\$10,765,572

Parks, Open Space, Commun. Center, Facilities for Economic Development

11 Unlimited Tax (Voter Approval) General Obligation Debt Capacity (2.5% of AV)

\$23,820,572

12 Less: Future Voted Bonds for _____

\$0 (2)

13 Remaining Parks & Open Space Debt Capacity (with Voter Approval)

\$23,820,572

Utility Purposes (for Water, Light, Sewer, Gas, etc.)

14 Unlimited Tax (Voter Approval) General Obligation Debt Capacity (2.5% of AV)

\$23,820,572

15 Less: Future Voted Bonds for _____?

\$0 (2)

16 Remaining Utility Purpose Debt Capacity (with Voter Approval)

\$23,820,572

17 Total Remaining General Obligation Debt Capacity

\$58,406,717

(1) Paid from the City's General Fund.

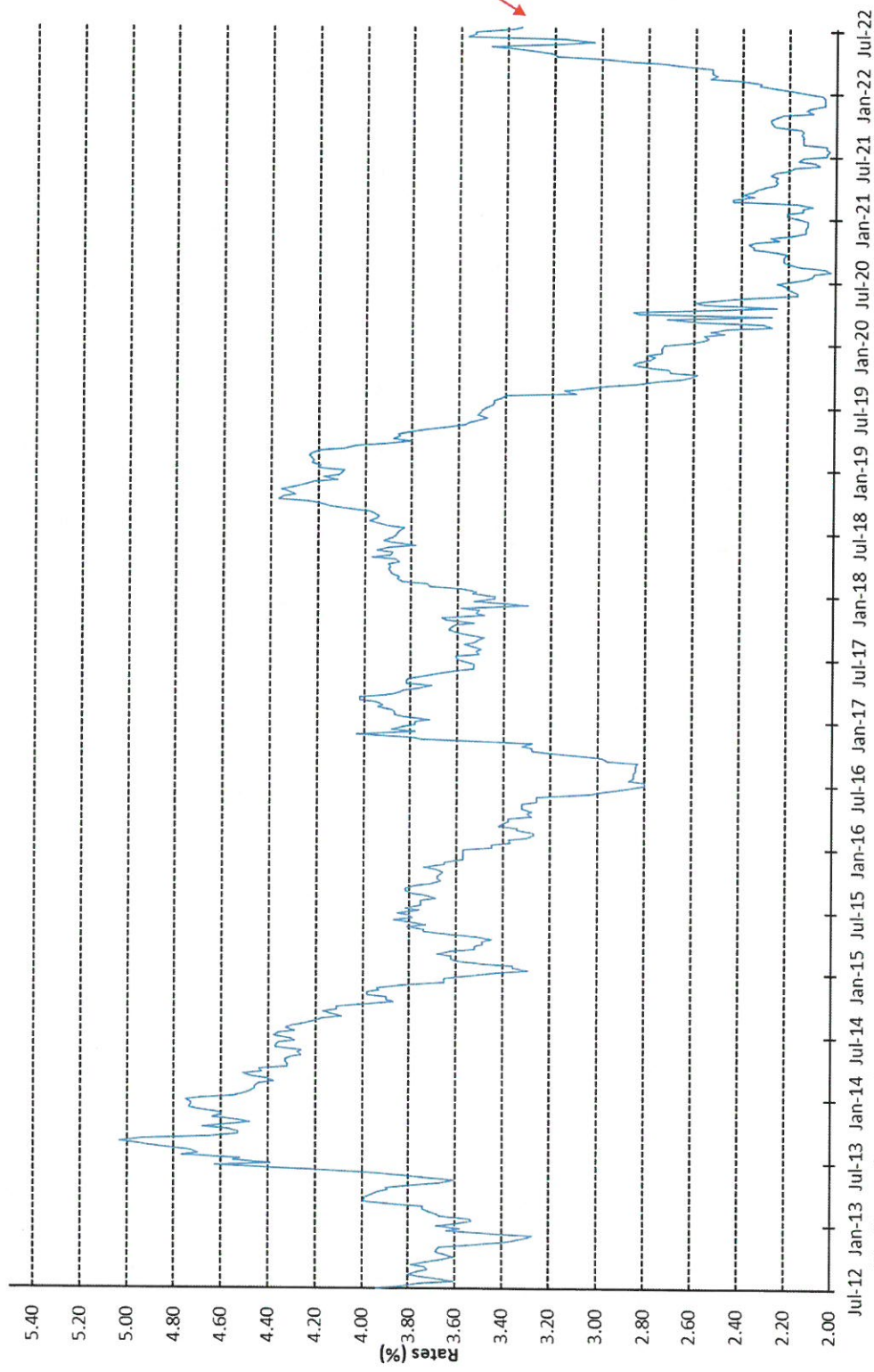
(2) Paid from a Voter Approved Excess Levy for the life of the Bond.



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BOND MARKET INTEREST RATE TREND

Source: The Bond Buyer
Bond Buyer 20-Year General Obligation Index*
(10 year history) *As of 7/15/2022*



*The "20-Bond G.O. Index" is comprised of 20 different issuers whose bonds have an average rating of AA/Aa2 that mature in the 20th year, non bank-qualified.



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ESTIMATED VOTED BOND PAYMENTS

For Discussion Purposes (As of 7/21/2022)

Financing Options to fund \$12,700,000 (assuming 3.5% AV annual growth)

Term:	20 Years	25 Years	28 Years	30 Years
Interest Rate Assumption:	Current Market	Current Market	Current Market	Current Market
Deposit to Construction Fund:	\$12,700,000	\$12,700,000	\$12,700,000	\$12,700,000
Est. Average Payment (1):	NA	NA	NA	NA
Est. All-In True Interest Cost % (1):	3.89%	4.17%	4.29%	4.35%

Tax Levy Impact (1): \$0.708 \$0.588 \$0.534 **\$0.516**
(\$ per \$1,000 of AV) \$0.50, 2028-2052

Tax on average assessed value:

\$400,000				
Annual Increase (1):	\$283.28	\$235.20	\$213.68	\$206.32
Monthly Increase (1):	\$23.61	\$19.60	\$17.81	\$17.19

Tax on average assessed value:

\$300,000				
Annual Increase (1):	\$212.46	\$176.40	\$160.26	\$154.74
Monthly Increase (1):	\$17.71	\$14.70	\$13.36	\$12.90

Assumptions:

1. Est. All-In True Interest Cost percent is preliminary and subject to change.
2. Est. Assessed Value ("AV") for the 2023 tax year: \$990,935,815
3. Assumes a tax delinquency of 3.00%.
4. Assumes annual assessed value growth rate of 3.50% per year.
5. Assumes non bank-qualified, rated AA-.



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EXAMPLES OF VOTED BOND PROJECTS

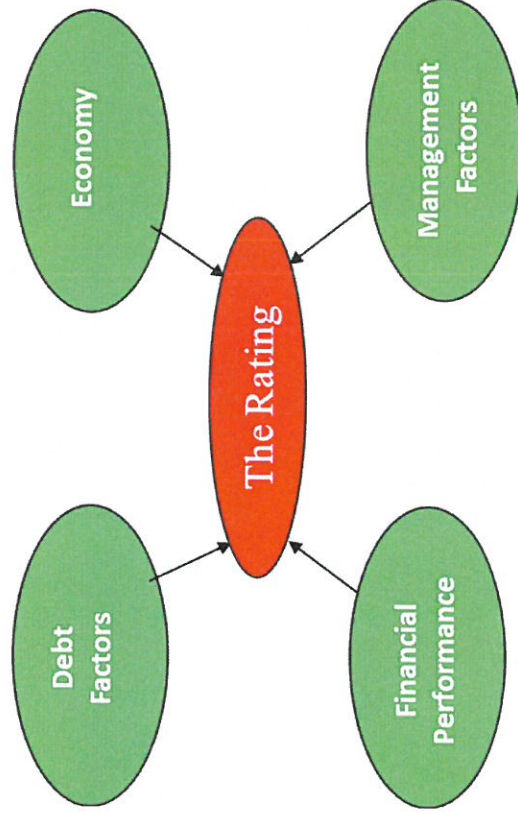
- ❖ City of Prosser's civic campus project (police station + city hall)
- ❖ City of West Richland's police station project
- ❖ Benton County Fire District No. 4 fire station project
- ❖ City of Fircrest's community center & swimming pool project
- ❖ North Mason Regional Fire Authority emergency operations center project



BOND RATING

A rating helps to achieve a lower interest cost.

A higher bond rating results in lower interest rates.



Source: D.A. Davidson & Co.

Highest/Best Quality	S&P	Moody's
	AAA	Aaa
High Investment Grade	AA+ AA AA- <small>LTGO</small>	Aa1 Aa2 Aa3
Medium Investment Grade	A+ A A-	A1 A2 A3
Low Investment Grade	BBB+ BBB BBB-	Baa1 Baa2 Baa3

Source: S&P Global Ratings and Moody's Investors Service



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EXAMPLES OF VOTER EDUCATION

- ☐ Series of newspaper articles or newsletters to inform the public.
- ☐ Statements of support from community representatives.
- ☐ **Factual** information on the City's website.
- ☐ Use of videos on the City's website showing the needed improvements.
- ☐ Open House.
- ☐ Use of social media.
- ☐ **Volunteer** citizen advisory committee/"yes" vote committee.



APPENDIX 1

DAVIDSON HIGHLIGHTS

1. Davidson was ranked 1st in Washington State in 2013 thru 2021 *(based on the number of negotiated municipal transactions completed)*. *Source: Thomson Reuters*
2. Our bankers serve the largest number of Cities (over 90) in Washington State.
3. We are the largest full-service employee-owned broker-dealer headquartered in the Western U.S. (based on total financial consultants). D.A. Davidson & Company originated in 1935. *Source: D.A. Davidson & Co.*
4. We offer a wider array of services and are proactive on guidance and communication.



CITY FINANCING EXPERIENCE

Seattle	Bonney Lake	Port Townsend	Prosser
Spokane	Monroe	College Place	Ocean Shores
Tacoma	Aberdeen	Hoquiam	Woodland
Kent	Centralia	DuPont	Omak
Spokane Valley	Sunnyside	Burlington	Sultan
Bellingham	Washougal	Liberty Lake	Chelan
Lacey	East Wenatchee	Ephrata	Deer Park
Bremerton	Lake Forest Park	Othello	Forks
Puyallup	West Richland	Chehalis	Goldendale
Bothell	Kelso	Selah	Cashmere
Wenatchee	Ferndale	Gig Harbor	Friday Harbor
Pullman	Port Orchard	Yelm	Leavenworth
Lake Stevens	Snoqualmie	Milton	Cle Elum
Bainbridge Island	Grandview	Duvall	Carnation
Oak Harbor	Cheney	Sequim	Long Beach
Moses Lake	Newcastle	Fircrest	Woodway
Mukilteo	Shelton	Normandy Park	Langley
Mill Creek	Sumner	Stanwood	Dayton
Ellensburg	Edgewood	Airway Heights	Newcastle
Battle Ground	Poulsbo	Brier	University Place
Covington	Fife	Steilacoom	Enumclaw
Tumwater	Snohomish	North Bend	Buckley
Kalama	Pacific	Granite Falls	



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DAVIDSON'S PUBLIC FINANCE TEAM



JIM NELSON
SENIOR VICE PRESIDENT
(206) 389-4062

30 Years in Public Finance
Main Office: Seattle, WA

Focuses on general municipal finance with cities, counties, water & sewer districts, fire districts, park districts, hospital districts, ports, as well as other special districts. **Jim and the Company have served as bond underwriter to a large number of Washington municipalities**, including Selah, Terrace Heights Sewer District, Yakima County Fire District No. 12, Yakima County Fire District No. 1, Prosser, Grandview, Sunnyside, Toppenish, West Richland, Benton County, Benton County Fire District No. 4, Benton County Fire District No. 1, West Benton Fire Rescue, Pasco, Franklin County, Othello, Moses Lake, Wenatchee, among many others. **Jim is very experienced in assisting Washington municipalities with structuring bond financings and rating presentations.**

He has completed over 600 financings with a par amount greater than \$6.0 billion.

FINRA Series 50, Series 52 and Series 63 Licenses

B.A. from the University of Washington



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DAVIDSON'S PUBLIC FINANCE TEAM

Mark Froio (Senior Vice President) - Bond Underwriter with extensive market knowledge and experience to achieve lower interest rates. (Mark has 37 years of experience.)

Maura Lentini (Senior Vice President) – former Moody's rating analyst, assists with drafting and preparing rating agency presentations. (Maura has 21 years of experience.)

Crystal Vogl (Senior Vice President) – Disclosure Specialist for Official Statements and assisting with Continuing Disclosure requirements and deadlines. (Crystal has 20 years of experience.)

Suzanne Eide (Senior Vice President) – Bond Structuring/Quantitative Specialist for limited tax general obligation bonds, unlimited tax general obligation bonds, revenue bonds, assessment bonds, and refunding bonds. (Suzanne has 20 years of experience.)

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Required Disclosure Pursuant to MSRB Rule G-23: An underwriter's primary role will be to purchase as principal, or arrange for the placement of the securities in a commercial arm's length transaction with the issuer, and may have financial and other interests that differ from those of the issuer. In its capacity as underwriter and not as financial advisor, an underwriter may provide incidental financial advisory services at the issuer's request, including advice regarding the structure, timing, terms and other similar matters concerning the issuance. However, an underwriter does not assume any financial advisory or fiduciary responsibilities with respect to the issuer.



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Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: K-1

Action Item

Title: Approval of Minutes, June 14, 2022 Council Meeting

From: Treesa Morales, Public Records Officer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah
City Council Meeting Minutes
July 12, 2022
Regular Meeting

A. Call to Order: Mayor Raymond called the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Kevin Wickenhagen; Elizabeth Marquis; Clifford Peterson; Roger Bell; Michael Costello

Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Chief of Police; James Lange, Fire Chief; Ron Anderson, Recreation Coordinator; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer, Jeff Peters, Community Development Supervisor; Treesa Morales, Public Records Manager.

C. Councilmember Absence: Councilmember Iverson, Councilmember Carlson

Councilmember Bell moved to excuse Councilmember Carlson and Councilmember Iverson from the meeting. Councilmember Peterson seconded. By voice vote, motion passes unanimously.

D. Pledge of Allegiance

E. Invocation: Councilmember Wickenhagen gave prayer

F. Agenda Changes

Mayor Raymond stated that Ordinances would be addressed first, then Resolutions. City Clerk/Treasurer Novobielski suggested that because Ordinance O-1 was dependent on the passing on Resolution N-1, perhaps the Council should wait to take action on O-1 until after the Resolution N-1 is passed. Mayor Raymond agreed. Stated O-2 would be addressed first before Resolutions.

G. Public Appearances/Introductions/Presentations

1. Katrina Henkle from the Selah Downtown Association gave report and updated council on events happening around town.

2. Mike Johnson, CEO of Yakima Union Gospel Mission gave presentation and discussed the issues surrounding legalizing marijuana in the US (see attached documents provided to Council for Mr. Johnson's presentation). Mr. Johnson discussed the impacts of marijuana use and the impacts it has on communities, lower-income neighborhoods, and the surrounding communities when marijuana

business are allowed in cities. Referenced the increase in property crime and petty theft as well as traffic safety problems.

3. Dena Johnson, from Dena Johnson Counseling and Attachment & Trauma Informed Care for Adults & Families, Specializing in Adopted Children, gave presentation and provided information on the impacts of marijuana use in pregnant mothers, pre-natal exposure and the resulting effects on infants and children. Ms. Johnson stated that in her business and working with DSHS, they have seen a significant rise in children born exposed and addicted to marijuana. This results in children with increased rate of learning disabilities, decrease in executive function skills, decreased verbal skills, decreased memory function, increased hyperactivity, and increased socially impulsive behavior.

H. Getting To Know Our Businesses **None**

I. Communications
Tony Coursy (Community Member) commented on his water right claim and stated the City let the land be developed when he had a right to the water. Asked why the Selah Court let him go to jail on his birthday without a trial.

J. Proclamations/Announcements **None**

K. Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Bell moved to add item N-4 to the consent agenda. Councilmember Costello seconded. Voice vote was taken, unanimous. Motion passes.

Councilmember Peterson requested an amendment to the minutes – referenced page 6, item N-5 regarding discussion of settlement agreement. Stated the minutes show Councilmember Peterson saying that “Ms. Huerta was one of the co-founders of the Yakima Valley Farm Worker’s Clinic.” Councilmember Peterson requested that what he said was that Ms. Huerta was working with Mr. Chavez in the development of the United Farm Workers of America.

Councilmember Bell moved to approve the consent agenda as amended. Councilmember Wickenhagen seconded. By voice vote, motion passes.

Public Records Manager, Treesa Morales, read the Consent Agenda:

- | | | |
|-------------------|----|---|
| *Treesa Morales | 1. | Approval of Minutes: June 14, 2022 Council Meeting |
| *Dale Novobielski | 2. | Approval of Claims and Payroll:
Payroll Checks No. 84955-84980 for a total of \$328,983.03
Claim Checks No. 178329-178450 for a total of \$1,037,487.81 |

*Rocky Wallace N-4 Resolution Authorizing the Mayor to Sign a Twenty-Eight Page Business Licensing Services Agreement with the Department of Revenue.

L. Public Hearings **None**

M. General Business

1. New Business **None**

2. Old Business **None**

O-2 **RELOCATED Ordinance of the City of Selah, Washington, Providing for the Submission to the Voters of the City at a Special Election to be Held on November 8, 2022, in Conjunction with the State Election to be Held on the Same Date, of a Proposition Authorizing the City to Issue General Obligation Bonds in the Aggregate Principal Amount of no more than \$12,700,000 for the Purpose of Paying Costs of Constructing a Law and Justice Center, the Principal of and Interest Payments on such Bonds to be Payable from Annual Excess Property Tax Levies; Designating the City Administrator and Bond Counsel to Receive Notice of Ballot Title from the Yakima County Auditor; and Providing for Related Matters.**

Introduced by Mayor Raymond, and presented by Attorney Case. Mr. Case gave brief information regarding the ordinance, then introduced Mr. Lee Marchisio, from Foster Garvey. Mr. Marchisio briefly discussed the bond and terms, and referenced section 8 of the ordinance. Mr. Marchisio also explained that a yes vote today would pass the ordinance and authorize the bond to go on the August 7 ballot.

Councilmember Bell asked a question regarding section 6. Requested clarification that the funds are to be used for only the Law and Justice Center, but that if the project comes in under budget, the council can use the funds elsewhere. Mr. Marchisio confirmed, yes, and referenced a similar project where a fire station was being built, and came in under budget, so the City used the bond funds for another fire station project. Mr. Marchisio also stated that the Council does not have to issue all of the bonds available.

Councilmember Peterson moved to approve ordinance as written. Councilmember Marquis seconded to approve the Ordinance of the City of Selah, Washington, Providing for the Submission to the Voters of the City at a Special Election to be Held on November 8, 2022, in Conjunction with the State Election to be Held on the Same Date, of a Proposition Authorizing the City to Issue General Obligation Bonds in the Aggregate Principal Amount of no more than \$12,700,000 for the Purpose of Paying Costs of Constructing a Law and Justice Center, the Principal of and Interest Payments on such Bonds to be Payable from Annual Excess Property Tax Levies; Designating the City Administrator and Bond Counsel to Receive Notice of Ballot Title from the Yakima County Auditor; and Providing for Related Matters.

Roll was called. Councilmember Wickenhagen – yes; Councilmember Iverson – absent; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell –

yes; Councilmember Costello – yes; Councilmember Carlson – absent. By voice vote, Ordinance passes unanimously.

N. Resolutions

N-1 Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Central Paving, LLC, of Ellensburg, WA for the 2022 Crack Seal Project.

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. After Discussion,

Councilmember Wickenhagen moved. Councilmember Bell seconded to approve the Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Central Paving, LLC, of Ellensburg, WA for the 2022 Crack Seal Project.

Roll was called. Councilmember Wickenhagen – yes; Councilmember Iverson – absent; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – absent. By voice vote, Resolution passes unanimously.

N-2 Resolution Authorizing the Mayor to Sign, on Behalf of the City, Change Order No.3 with Belsaas & Smith Construction, Inc., for Work on Certain Components of the Selah Wastewater Collections Improvements Project.

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace. Explained that Tree Top gave a specific time for project to be completed, but then stated they are getting busy sooner than expected and needed to adjust the timeline. Mr. Wallace explained that the City will pay for changes with Belsaas and Smith, and then request reimbursement from Tree Top.

Councilmember Peterson asked about the current agreement. Mr. Wallace stated that it is currently a verbal agreement, but passing this resolution would make it certain.

Councilmember Peterson moved, and Councilmember Costello seconded, to approve the Resolution Authorizing the Mayor to Sign, on Behalf of the City, Change Order No.3 with Belsaas & Smith Construction, Inc., for Work on Certain Components of the Selah Wastewater Collections Improvements Project.

Councilmember Wickenhagen asked for an opinion on this issue from City Attorney Rob Case. Mr. Case stated that not having something in writing is sub-optimal, but in this case, it seems it will all work out.

Roll was called. Councilmember Wickenhagen – yes; Councilmember Iverson – absent; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell –

yes; Councilmember Costello – yes; Councilmember Carlson – absent. By voice vote, Resolution passes unanimously.

N-3 Resolution Authorizing the Mayor to Sign, on Behalf of the City, an Amendment to the Owner-Engineer Agreement (Amendment No. 01) with HLA Engineering and Land Surveying, Inc., for Work on Certain Components of the Selah Wastewater Collections Improvements Project.

Introduced by Mayor Raymond, and presented by Public Works Director, Rocky Wallace.

Councilmember Bell moved, and Councilmember Wickenhagen seconded, to approve the Resolution Authorizing the Mayor to Sign, on Behalf of the City, an Amendment to the Owner-Engineer Agreement (Amendment No. 01) with HLA Engineering and Land Surveying, Inc., for Work on Certain Components of the Selah Wastewater Collections Improvements Project.

Councilmember Marquis asked if the change order was in addition to or directly related to the man hole. Mr. Wallace said it was in addition to.

Councilmember Peterson asked for clarification on the change. Mr. Wallace said it was an amendment to the engineering services with HLA, not the construction with Belsaas and Smith. Mr. Wallace stated, yes, everyone missed this in the original bid. City Administrator, Henne said, due to the size of the project, an amendment and secondary review from HLA would have probably been done anyway.

Councilmember Bell asked what can be done in the future to prevent this from happening again. Mr. Wallace said, though they always try to get it perfect, mistakes are inevitable, especially with a project of this size. City Planner Peters added that since the plans used for this project were so old, there were many unknowns.

Roll was called. Councilmember Wickenhagen – yes; Councilmember Iverson – absent; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – absent. By voice vote, Resolution passes unanimously.

*** N-4 Resolution Authorizing the Mayor to Sign a Twenty-Eight Page Business Licensing Services Agreement with the Department of Revenue.**

This resolution was added to the consent agenda and passed with the approval of the consent agenda.

O. Ordinances

O-1 Ordinance Amending the 2022 Budget for Citywide Street Crack Sealing

Introduced by Mayor Raymond, and presented by City Clerk/Treasurer, Dale Novobielski. After Discussion,

Councilmember Peterson moved, and Councilmember Wickenhagen seconded, to approve the Ordinance Amending the 2022 Budget for Citywide Street Crack Sealing.

Roll was called. Councilmember Wickenhagen – yes; Councilmember Iverson – absent; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – absent. By voice vote, Ordinance passes unanimously.

- O-2 **Ordinance of the City of Selah, Washington, Providing for the Submission to the Voters of the City at a Special Election to be Held on November 8, 2022, in Conjunction with the State Election to be Held on the Same Date, of a Proposition Authorizing the City to Issue General Obligation Bonds in the Aggregate Principal Amount of no more than \$12,700,000 for the Purpose of Paying Costs of Constructing a Law and Justice Center, the Principal of and Interest Payments on such Bonds to be Payable from Annual Excess Property Tax Levies; Designating the City Administrator and Bond Counsel to Receive Notice of Ballot Title from the Yakima County Auditor; and Providing for Related Matters.**

****Relocated to earlier in meeting. See above.****

P. Public Appearances **None**

Q. Reports/Announcements

- Departments

- Jeff Peters gave report. Explained that Chief Lange had to leave the meeting early to tend to a structure fire. Also gave update on information regarding the recent comprehensive plan updates. Explained that the Planning Commission needs new members and requested Council help fill the vacancies. Also provided thoughts on middle-housing requirement from the state, as well as thoughts on zoning requirements if a marijuana business is approved for the City.
- Chief Christman gave report. Notified the Council a recently hired officer would be starting work next week, but that due to complications with CJTC, he wouldn't be able to start the academy until late this fall. Also explained that a council approved WACOPS LE Map study that will audit the department and help with accreditation, stated that they will be on site July 19 and 20th. Chief also told Council that they are finalizing the Body Worn Camera Policy and will be presenting it to the City Attorney and City Administrator soon.
 - Councilmember Wickenhagen asked if SPD would discuss to option to not process prosecuting low-cost theft crimes, and if SPD would check with council before making the decision. Chief said yes, the

discussion would come before Council too. City Attorney, Case stated that the Council has the authority on law, then the Mayor can set priority. But that he is not yet aware of a blanket policy for all departments in the state. Mr. Case also stated that in this City, shoplifting is still a crime.

- Mayor Raymond asked if Chief Christman would have an Ordinance for the ATV/UTV use prepared by next Council Meeting. Chief said, yes, it would be ready.
- Ron Anderson, Civic Center Coordinator gave update on the recent events in the City and current happenings at the civic center.
- Rocky Wallace gave report on public works projects.
- Dale Novobielski gave report on finance department

2. Councilmembers

- Councilmember Wickenhagen – No report, stated he would not be at the next meeting
- Councilmember Marquis – No report
- Councilmember Peterson – Gave report on the AWC Conference and the classes he attended such as “Mental Health Among City Workers,” and another regarding the opioid crisis. The other two take aways he had were items such as a crisis communication plan and the need to have advocacy with the legislature year round.
- Councilmember Bell – Also gave report on the AWC Conference and agreed the need for a legislative committee to stay in contact with state legislature and the Department of Commerce. He mentioned changes to the OPMA and how they could apply to the City. Also discussed changes coming regarding middle housing. Mr. Bell then gave report on SPRSA – stated that Lyons Pool is closed, so SPRSA has reached out to all surrounding High Schools in the valley to let them know they are welcome in Selah and if they’d like to use the pool. SPRSA has also agreed to heat the pool until October. SPRSA also approved the rental of pool to the Dolphin Swim Team in 2023 to host the Mid-Valley Championships. SPRSA also decided not to run a levy in 2022.
- Councilmember Costello – No Report

3. City Attorney Report – Gave update on Safe Litigation. Stated that the only item left is for all sides to sign. Mr. Case also plans to have the Mayor’s signature be the final signature. Mr. Case provided information regarding the current sign code, section 10.38 of SMC, adopted in 2021, specifically section 10.38.080 which governs where signs can be placed in public rights of way. Reminded the public that the signs don’t

- Mayor Raymond asked about signs on telephone poles. Mr. Case stated that his general understanding is that Public Works and Code Enforcement has not been removing signs from telephone poles or citing citizens for leaving them up.
- Councilmember Peterson asked about state law regarding posting on telephone or utility poles. Mr. Case said, perhaps, but he has not seen anything so far.
- Mr. Henne reminded Council that the telephone poles are private property.
- Mr. Case stated that the old sign code did reference signs on poles, but generally they were just removed, and that citations were not usually issued; but that the new code generally states no action would be taken.

- Councilmember Bell added that he wanted to thank public works for all their hard work on the current construction projects. Councilmember Costello agreed.


6. Boards
- None**

[illegible]

S. Adjournment

Councilmember Bell moved to adjourn the meeting. Councilmember Peterson seconded. By show of hands vote was unanimous. Meeting was adjourned.

The meeting adjourned at 7:30pm.

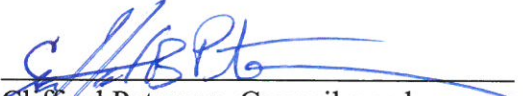

Sherry Raymond, Mayor

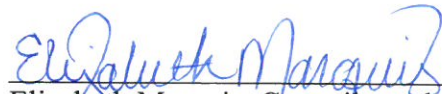

Roger Bell, Councilmember

ABSENT
Russell Carlson, Councilmember

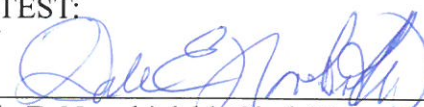
ABSENT
Jared Iverson, Councilmember

Kevin Wickenhagen, Councilmember


Clifford Peterson, Councilmember


Elizabeth Marquis, Councilmember


Michael Costello, Councilmember

ATTEST:

Dale E. Novobielski, Clerk/Treasurer



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: K-2

Action Item

Title: Approval of Claims and Payroll

From: Dale Novobielski, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See claims and payroll registers

Funding Source: See claims and payroll registers

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: L-1

Action Item

Title: Public Hearing to Receive Public Input Regarding the Potential Adoption of the “Selah Transit Development Plan 2023-2028 and Annual Report”.

From: Joe Henne, City Administrator

Action Requested: Public Hearing - Open Record

Staff Recommendation: Conduct a Public hearing.

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: As part of the annual process of updating our transit plan, the City must hold an open public hearing to receive public input.

Recommended Language for Use by Mayor: We will now open the public hearing. Does anyone present desire to present testimony regarding the potential adoption of the “Selah Transit Development Plan 2023-2028 and Annual Report”?

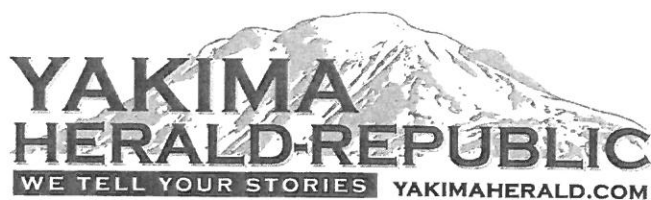
Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:**

7/10/2022 Notice of Public Hearing the “Selah Transit Development Plan” for the six-year plan 2023-2028

Yakima Herald-Republic

PO Box 9668
Yakima, WA 98909



City Of Selah
Angela Dean,Ap
115 W Naches Avenue
Selah, WA 98942
USA

Order Confirmation

Order #:	34414
Order Ref #:	
Date:	7/7/2022
Advertiser #:	23209
Advertiser Name:	City Of Selah
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 92.75

Ad No.	Date	Description	Position	Format
228990	7/10/2022	NOTICE OF PUBLIC HEARING Notice is hereby given that on Tuesday, July 26, 2022 commencing at 5:30 p.m., or as soon thereafter	Yakima Herald Republic Broadsheet - CL-Legals	1.67 x 6.65 in x 1 col.
228991	7/10/2022	NOTICE OF PUBLIC HEARING Notice is hereby given that on Tuesday, July 26, 2022 commencing at 5:30 p.m., or as soon thereafter	Yakima Herald Republic CL Online - CL-Legals	1.67 x 6.65 in x 1 col.

Summary

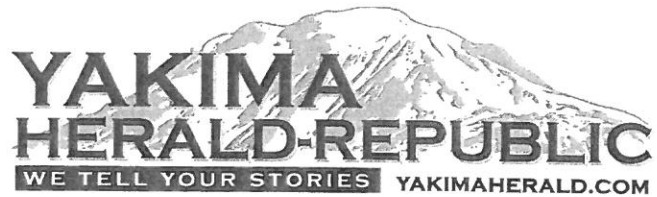
Total Net Amount	\$ 92.75
Taxes	\$ 0.00
Total Amount	\$ 92.75

Remittance Address:

Yakima Herald-Republic
PO Box 9668
Yakima, WA 98909
Tel: (206) 464-2550

Yakima Herald-Republic

PO Box 9668
Yakima, WA 98909



Classified Category: Legals|Public Notices

NOTICE OF PUBLIC HEARING

Notice is hereby given that on Tuesday, July 26, 2022 commencing at 5:30 p.m., or as soon thereafter as practical, the City of Selah City Council will conduct a public hearing to consider adoption of the City of Selah Transit Development Plan, Six-year Plan 2023-2028.

A copy of the proposed Six-year Plan 2023-2028 is on file and available for public inspection during regular business hours at the City of Selah Public Works Department, 222 S. Rushmore Rd, Selah, WA. The plan may also be found on the City of Selah's website under Selah Transit Plan.

Any person desiring to express his/her views or submit written comments on the proposed 2023-2028 plan is encouraged to attend. Written comments received prior to 4:00 p.m. the day of the public hearing will be considered in the City Council deliberations.

Changes to the proposed plan raised during the hearing by the public, Council members or staff will be considered and may be adopted and included in the City of Selah Transit Development Plan, Six-year Plan 2023-2028 without further public hearings.

Dated this 10th day of July 2022.

Joseph Henne, City
Administrator

(34414) July 10, 2022



Selah Transit Development Plan 2023-2028 and 2022 Annual Report

Selah Transit
Operated by Medstar Transportation
1904 Fruitvale Blvd
Yakima, WA 98902
(509) 248-2004

Public Hearing

Adopted by the City of Selah Council

Submitted to WSDOT

Acknowledgments:

City of Selah

Joe Henne, City Administrator
Rocky Wallace, Public Works Director
Dale Novobielski, Treasurer

Prepared by:

Medstar Transportation
1904 Fruitvale Blvd, Yakima, WA 98902

Contact person: Justin Bergener, CEO
Email - discover@gomedstar.com PH 509-248-2004

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Section 1: Introduction

The Transportation Development Plan 2023 - 2028 provides updated information and forecasts to the Washington State Department of Transportation on Selah Transit's current components and accomplishments as well as proposed action strategies for 2023 - 2028.

This document is also used to notify the public about projects, which have been completed, are in process, or are planned for the future. Following a public hearing, the Selah City Council will approve this plan before this document goes into effect.

Section 2: History

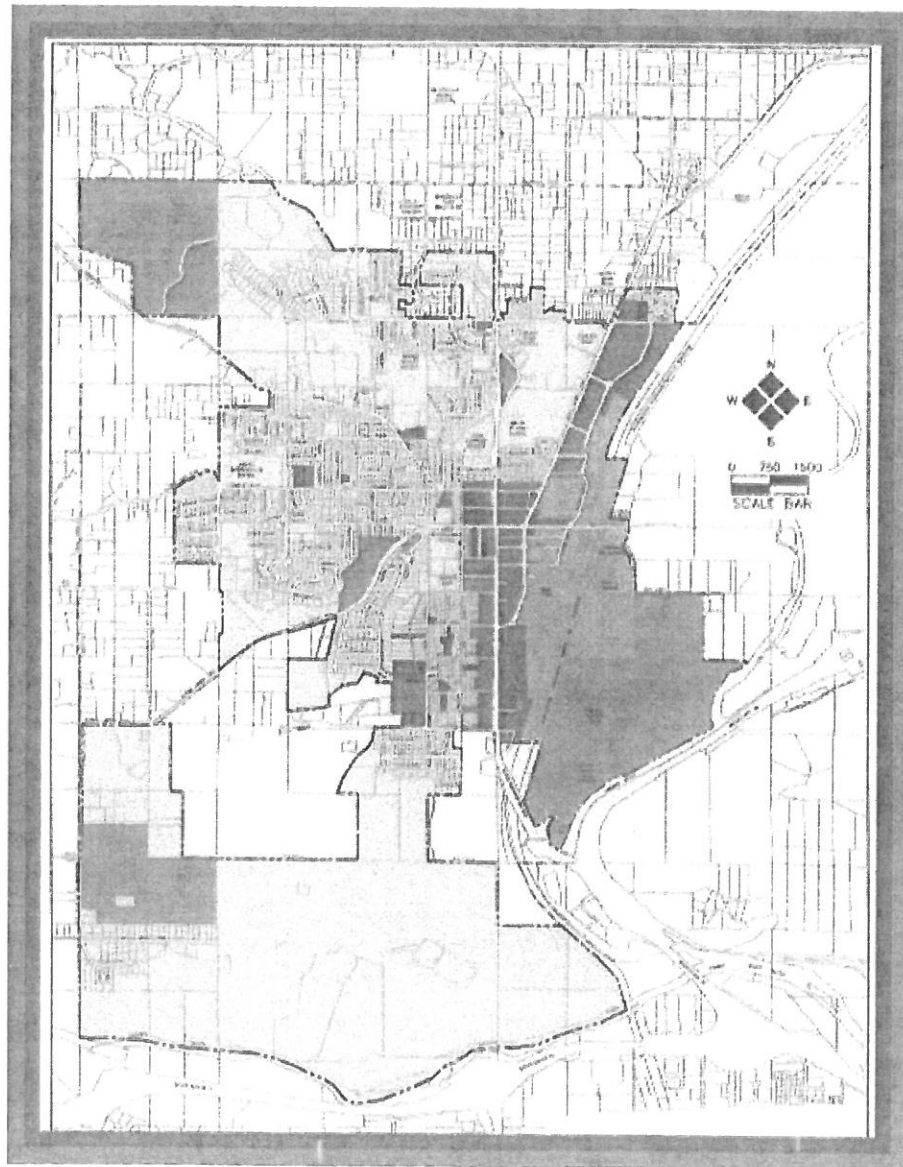
Selah was officially incorporated on April 3, 1919. Selah has a strong major form of government. Selah's base economic activity primarily consists of fruit warehousing/processing facilities due to the proximity of fruit orchards in the nearby Wenas Valley and access to regional railroad and roadway systems for shipment to markets.

Selah's Transit services are funded by a voter-approved 0.3% sales tax in 2007. In 2009 the City of Selah began public transit service through a contract with Yakima Transit providing fixed routes and Para-Transit services. In May 2018 the City of Selah ended its contract with Yakima Transit and contracted with Medstar Transportation to provide both fixed route and paratransit services.

Section 3: Location

Selah covers 4.37 square miles (2796.5 acres), with a population of 8,180. It is located in Yakima County, which spans 4,296.1 square miles – the second-largest land area and seventh-largest population area in Washington State, with a population of 250,873.





Section 4: Organization

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795.

The Selah City Council governs Selah Transit.

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795 and is located in Yakima County. The City of Selah does not have any transit-specific employees dedicated to Selah's Transit operations. Selah's transit-related staff consists of administrative personnel that support the City as a whole, including positions from City Hall and Public Works. The Selah City Administrator oversees Transit contracts transit services for both fixed route and paratransit ADA services with Medstar Transportation.

As of 08/01/2021, Selah Transit's contractor employed:

1 full-time employee in the operations division

5 full-time equivalents in the Dial-A-Ride Paratransit division

.5 full time equivalent in the maintenance division

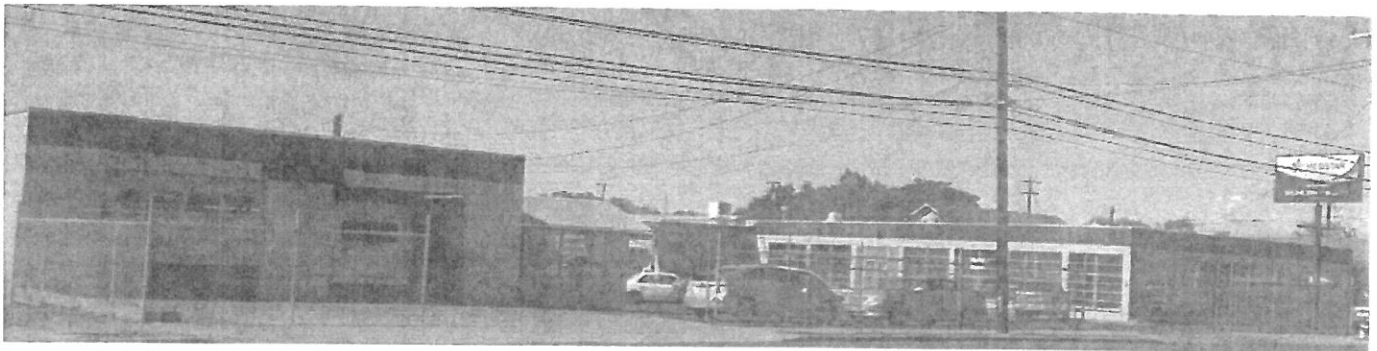
.5 full time equivalent in the administration division

.5 full-time equivalent employed by The City of Selah transit division

7.5 Total Transit employees

Section 5: Physical Plant

The contractor's facility is located at 1904 Fruitvale Blvd., Yakima, WA 98902. Their contracted services provider Medstar Transportation owns the building



Section 6: Service Characteristics

Selah Transit operates 2 fixed-route buses. The Selah Route operates within the City of Selah Monday through Friday from 6:45 a.m. to 5:50 p.m. and Saturday from 10:30 a.m. to 5:07 p.m. The Selah/Yakima Route operates Monday through Friday from 6:30 a.m. to 6:33 p.m. and Saturdays from 10:30 a.m. to 4:31 p.m. Each route has a midday break in the schedule. There are no fixed route services on Sundays or federal holidays.

Dial-A-Ride Paratransit service operates the same service hours as the fixed-route service.

For further details on our local fixed route services or Dial A Ride rules and applications, please visit us at <https://selahwa.gov> or www.gomedstar.com or see the back section of the Yakima Transit Bus book.

The vehicles are owned and operated by Medstar Transportation and include a combination of ADA accessible

passenger cutaway chassis vehicles and Grand Caravan minivans. Because all vehicles used in the provision of transit services are purchased and owned by the contractor and not the City of Selah, there is no listing for capital expenditures for buses in this plan. When vehicles are listed as additions to or replacements of vehicles used for transit purposes, it is for fleet description only and no Capital funds are used at this time but could be considered in the future.

Selah Transit Fare Structure per Boarding (effective January 1, 2019)

Fixed Route Day Pass - Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Selah Residents 18 and older.....	\$15.00
Fixed Route Day Pass - Non-Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Non-Selah Residents 18 and older.....	\$30.00
Fixed Route Monthly Youth Rate for 6 to 18 years old.....	\$10.00
Dial A Ride Boarding.....	\$2.00
Dial A Ride Ticket Books.....	\$20.00
Children Under 6.....	Free

Section 7: Service Connections

Selah Transit connects with Yakima Transit routes 3 and 4 at 40th Ave and N 16th Ave. It also connects with route 7 at 40th Ave and Route 8 at N 16th Ave. Selah Transit connects with Union Gap Transit at the Sears passenger shelter on Valley Mall Blvd and Main St as well as connections with Pahto Public M-F at 10:45 a.m., 2:30 p.m. and again at 5:10 p.m. These connector routes meet up with the Ellensburg Commuter, CWA Airporter Shuttle for trips to Seattle, and the Community Connector for trips throughout Yakima County as well as connections to Ben Franklin Transit.

Selah Transit offers Dial A Ride services within the City of Selah and to and from the city limits of Yakima and Union Gap.

Section 8: Service Development & Improvements

- The contractor will continue to work closely with the City of Selah to promote Selah Transit, emphasizing increasing fixed-route ridership. Use surveys to improve routes.
- The contractor will work with the City of Selah to promote local businesses.
- Use innovative software to streamline operations and efficiencies.
- Mobility management.
- Micro Transit to transport residents to fixed-route connections.

Section 9: Selah Transit Development Plan & WSDOT - Operating & Investment Guidelines:

Preservation: Continue to meet all the requirements of the ADA as it applies to fixed-route and paratransit services. Maintain or increase levels of service, and try to add more alternative fuel or hybrid vehicles.

Safety: The continued modernization of the vehicle fleets including fleet software will improve system safety by enlisting the latest safety-related technology, securement, and maintenance systems. The installation of new bus shelters will also improve system safety by providing a waiting area that is both well-lit and away from traffic.

Mobility: All Selah Transit vehicles are ADA-accessible vehicles equipped with Q'Straint securement systems. This allows total accessibility for those who can access the fixed route systems as well as for those residents who use paratransit services.

Environment: By the year 2028, we hope to have converted all transit vehicles to hybrid or alternative fuel technology to enhance a healthy community, promote energy conservation and protect our environment.

Stewardship: It is the intent of Selah Transit, to work towards greater efficiency and to improve the quality of our on-demand transportation services with efficient routes and studies for future investment in micro-transit services for local and outlying businesses. This could include an on-demand rider App that allows riders to easily view the ETA of each vehicle in real-time.

Section 10: Plan Assumptions

Population – According to the 2022 census report, the Selah Transit service area population is 8,180.

1. **Sales Tax:** We are expecting Sales Tax to increase at a rate of 2% through 2028.
2. **Inflation Factor:** Medstar Transportations wage and salary costs will increase by 6.00% per year throughout the plan due to Washington State Minimum Law potential changes. All other costs will increase at an estimated 4.00% per year throughout the plan.
3. **Fixed Route Bus Service:** In 2022 Selah Transit will provide approximately 5,581 hours of revenue service. Ridership will be consistent through 2028.



Figure 1: Monthly Ridership

Depicts the month ridership totals since the implementation of services by Medstar Transportation through 2022.

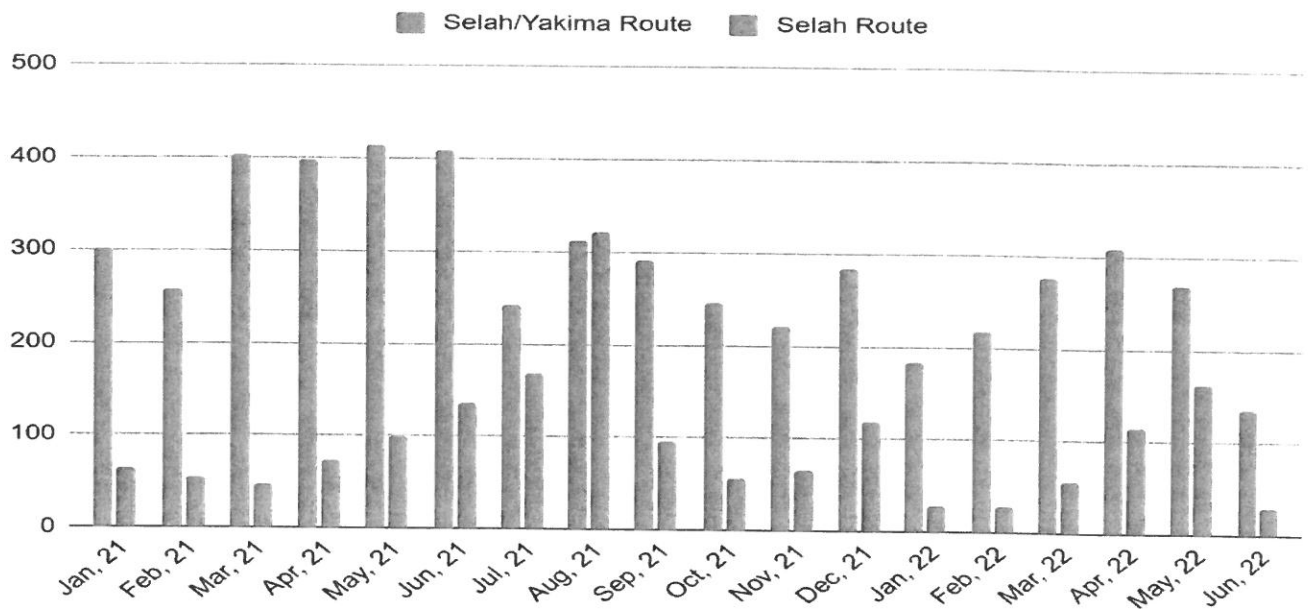


Figure 2: Selah Transit Route Daily Average by Month

The graph depicts boarding/exits per day by an average by day through 2022.

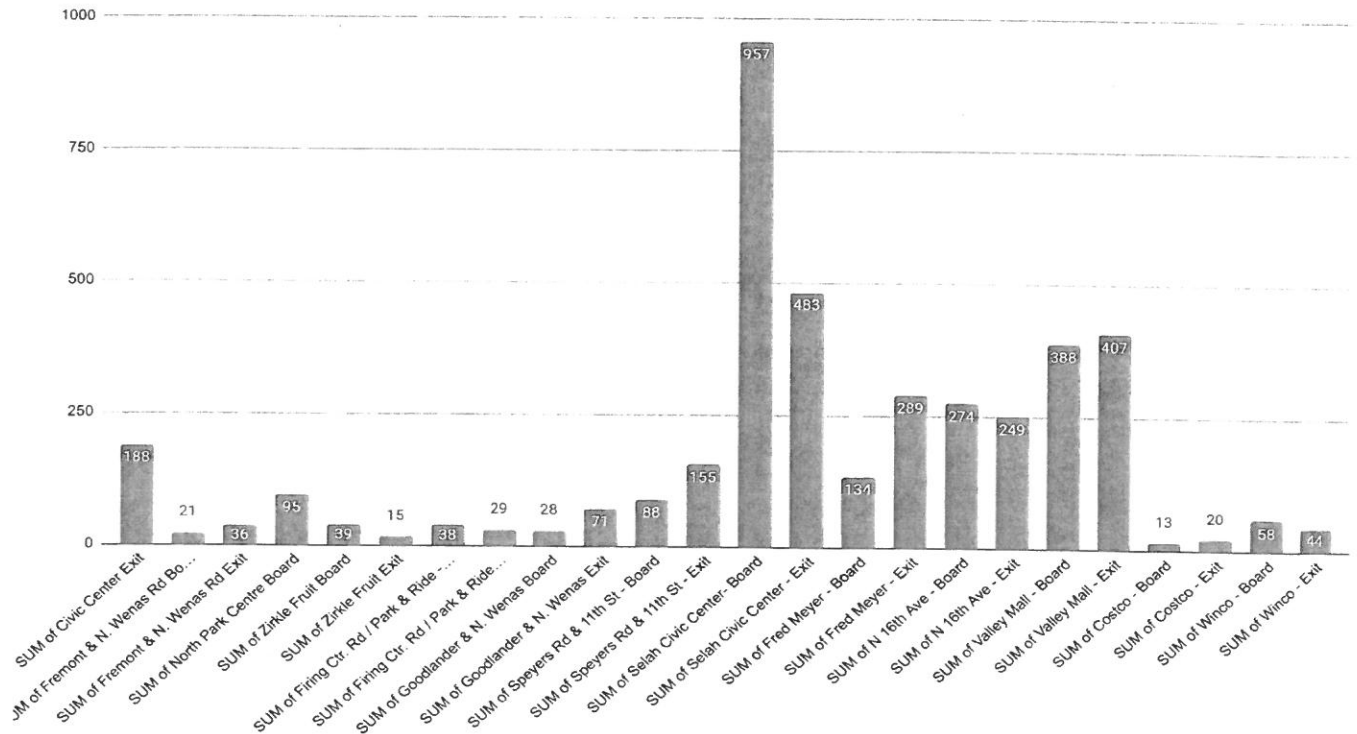
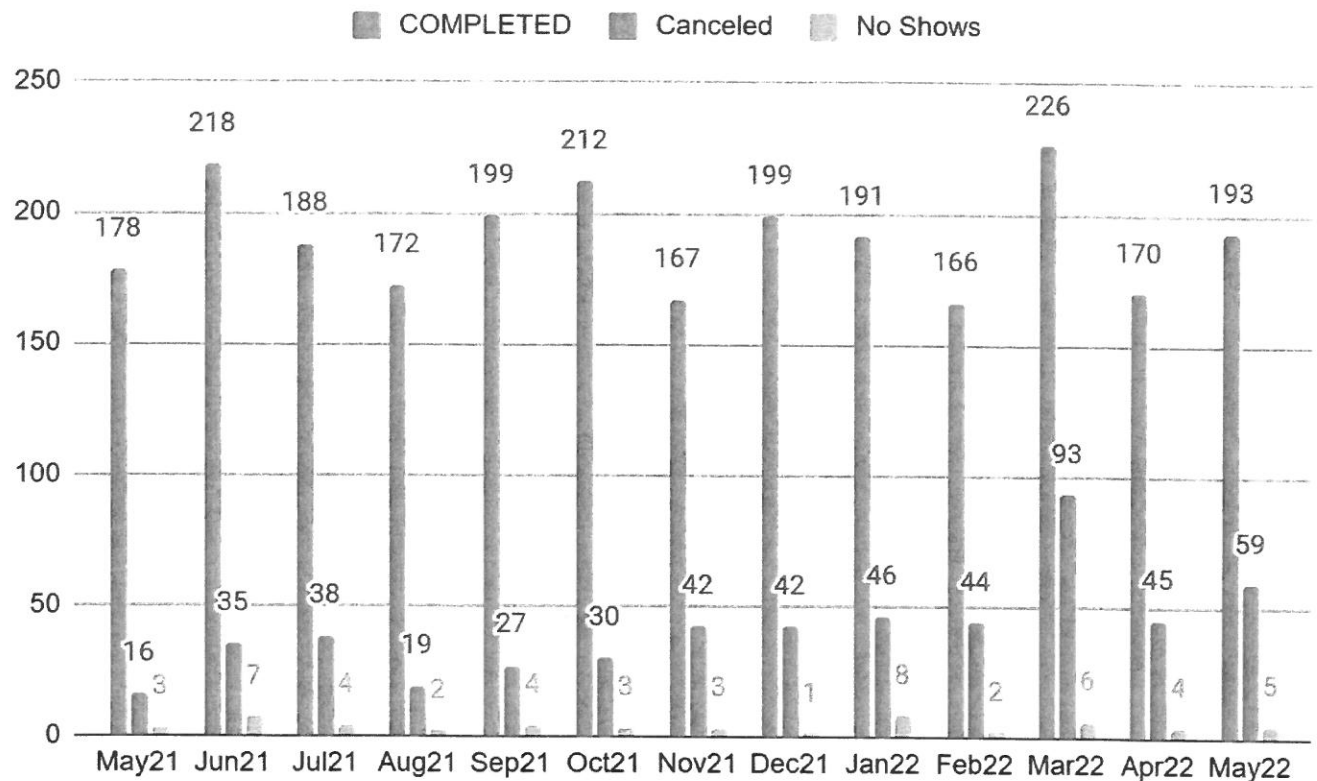


Figure 4: Dial-A-Ride ADA Paratransit Service

Selah Transit will provide 5231 revenue hours of service in 2022, and forecast it will increase at a rate of 1% each year through 2028.



Dial A Ride Total Boardings May 21 through May 22.



Section 11: Operating Data 2022 Actual - 2023 – 2028 Estimated

Fixed Route	2022	2023	2024	2025	2026	2027	2028
Revenue vehicle miles	96,954	97,923	98,902	99,891	100,890	101,899	102,918
Total vehicle miles	108,937	110,026	111,126	112,238	113,360	114,493	115,638
Revenue vehicle hours	5,542	5,542	5,542	5,542	5,542	5,542	5,542
Total vehicle hours	5,819	5,819	5,819	5,819	5,819	5,819	5,819
Passenger trips	4,617	4,663	4,710	4,757	4,804	4,852	4,900
Fatalities	0	0	0	0	0	0	

Reportable injuries	0	0	0	0	0	0	
Collisions	0	0	0	0	0	0	
Gasoline fuel Consumed (gal)	15,368	15,522	15,677	15,834	15,992	16,152	16,313
Dial-A-Ride Service							
Revenue vehicle miles	49,875	50,374	50,878	51,386	51,900	52,419	52,943
Total vehicle miles	56,039	56,600	57,166	57,737	58,315	58,898	59,486
Revenue vehicle hours	4,223	4,223	4,223	4,223	4,223	4,223	4,223
Total vehicle hours	4,745	4,745	4,745	4,745	4,745	4,745	4,745
Passenger trips	2,697	2,724	2,751	2,778	2,806	2,834	2,862
Fatalities	0	0	0	0	0	0	
Reportable injuries	0	0	0	0	0	0	
Collisions	0	0	0	0	0	0	
Gasoline fuel Consumed (gal)	1,695	1,712	1,729	1,746	1,764	1,781	1,799

Section 12: Selah Transit - Operating Revenues and Expenditures 2022-2028
(All figures in whole dollars)

	2022	2023	2024	2025	2026	2027	2028
Beginning Balance	665,364	343,052	361,490	378,465	395,202	411,025	431,576
Revenues							
Sales Tax	435,000	441,525	448,148	454,870	461,693	468,619	473,305
Federal Operating Grants							
WSDOT Grants							

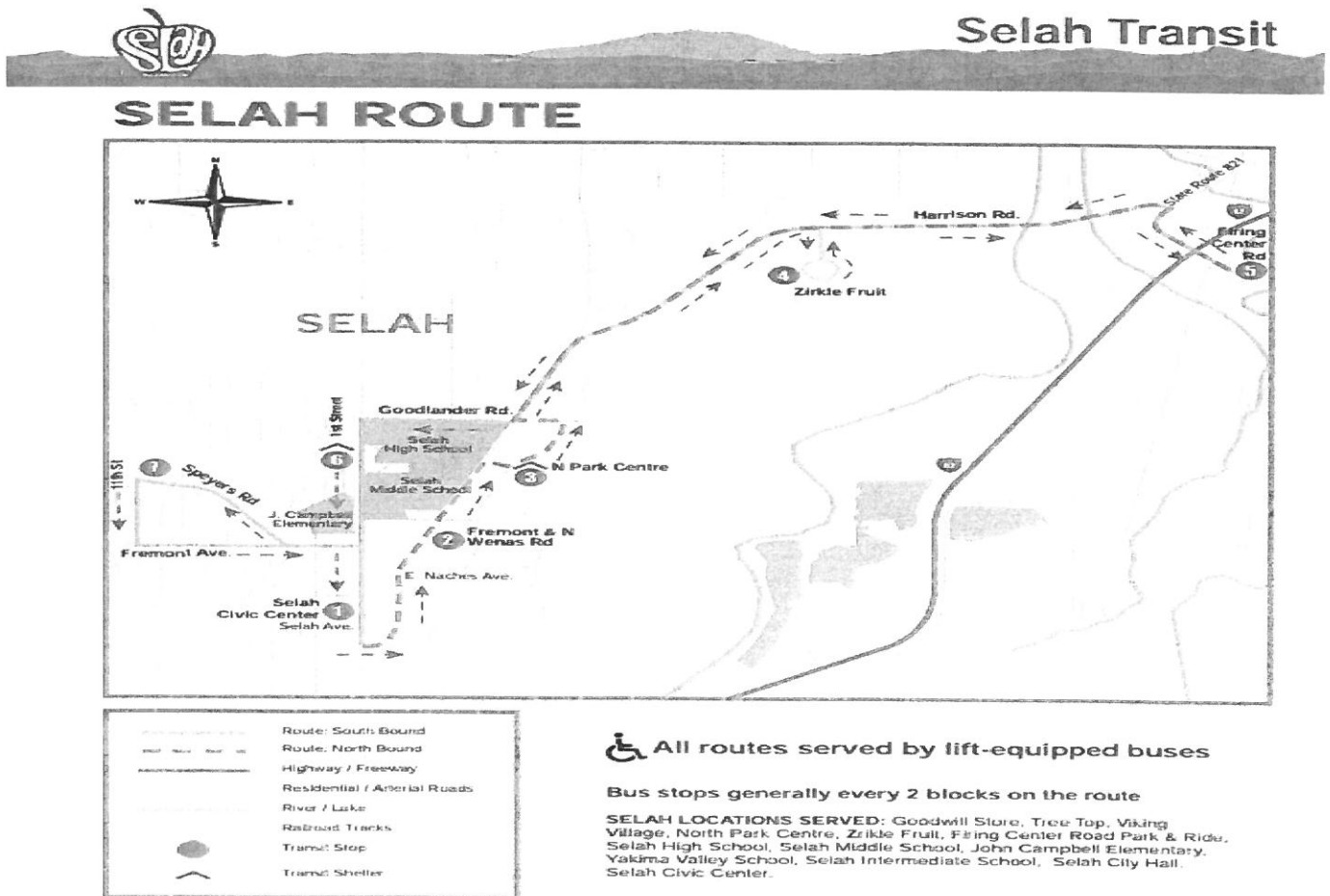
Other	8,549	10,513	10,008	10,773	10,910	11,384	11,839
Total Available	1,108,913	795,090	819,646	844,108	867,805	891,027	899,937
Operating Expenses							
Contracted Fixed Route	223,000	226,345	229,740	233,186	236,684	240,234	264,257
Contracted Paratransit ADA	55,000	55,825	56,662	57,512	58,375	59,251	65,176
Contracted Commuter YAK-ELL	16,000	16,240	16,484	16,731	16,982	17,237	18,960
Administration	121,161	124,190	127,295	130,477	133,739	137,083	138,453
Total Expenses	415,161	422,600	430,181	437,907	445,780	453,804	458,342
Net Cash Available	693,752	372,490	389,465	406,202	422,025	437,223	441,595
Capital Revenue							
Sales Tax Revenue							
WSDOT Grant - Capital							
Other							
Total Capital Revenue							
Capital Expenditures							
Minor Equipment							
Facilities	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Shelters/Benches/Signs							
Transfer Out OP	339,700						
Total Capital Expenditures	350,700	11,000	11,000	11,000	11,000	11,000	11,000
Ending Cash Balance 12/31	343,052	361,490	378,465	395,202	411,025	426,223	430,595

Section 13: List of Equipment

Year	Make	Model	VIN #	Seats	Lift/Ramp	Vehicle #
2001	Ford	E-350	1FDWE35L41HB26683	8	YES	111
2017	Ford	E-350	1FDEE3FS6HDC15500	12	YES	112
1993	Ford	E-350	1FDKE30G2PHB98810	12	YES	113
2006	Ford	E-350	1FDWE35L16DA47499	11	YES	115
2017	Dodge	Grand Caravan	2C4RDGBG5HR860010	3	YES	77
2017	Ford	E-350	1FDEE3FS0HDC01219	8	Yes	117

Section 13: Route Maps, Schedules, and Rules

Selah Route



46 For Selah Transit information, call 619-1639



Selah Transit

Selah Route - Monday thru Friday | Ruta de Selah - Lunes a Viernes

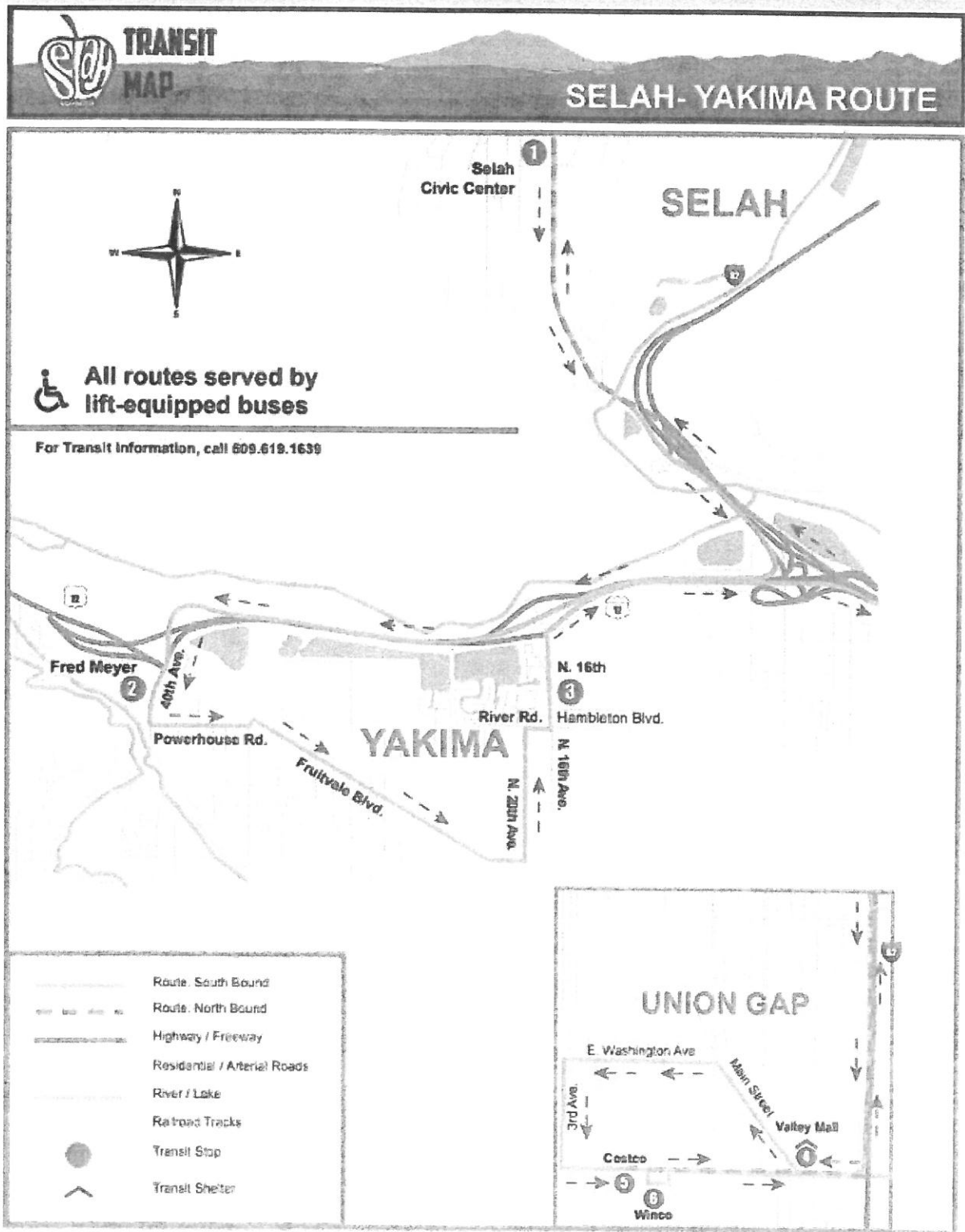
	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	6:45	6:52	6:54	6:57	7:02	7:05	7:10	7:15
	7:20	7:27	7:29	7:32	--	7:37	7:42	7:47
	7:52	7:59	8:01	8:04	--	8:09	8:14	8:19
	8:24	8:31	8:33	8:36	--	8:41	8:46	8:51
	8:56	9:03	9:05	9:08	--	9:13	9:18	9:23
	9:28	9:35	9:37	9:40	--	9:45	9:50	9:55
	10:00	10:07	10:09	10:12	--	10:17	10:22	10:27
	10:32	10:39	10:41	10:44	--	10:49	10:54	10:59
	11:04	11:11	11:13	11:16	--	11:21	11:26	11:31
PM	1:30	1:37	1:39	1:42	--	1:47	1:52	1:57
	2:02	2:09	2:11	2:14	2:19	2:22	2:27	2:32
	2:37	2:44	2:46	2:49	--	2:54	2:59	3:04
	3:09	3:16	3:18	3:21	--	3:26	3:31	3:36
	3:41	3:48	3:50	3:53	3:58	4:01	4:06	4:11
	4:16	4:23	4:25	4:28	--	4:33	4:38	4:43
	4:48	4:55	4:57	5:00	5:05	5:08	5:13	5:18
	5:23	5:30	5:32	5:35	--	5:40	5:45	5:50

Selah Route - Saturday | Ruta de Selah - Sábado

	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	10:30	10:37	10:39	10:42	--	10:47	10:52	10:57
	11:02	11:09	11:11	11:14	--	11:19	11:24	11:29
	11:34	11:41	11:43	11:46	--	11:51	11:56	12:01
PM	2:00	2:07	2:09	2:12	--	2:17	2:22	2:27
	2:32	2:39	2:41	2:44	--	2:49	2:54	2:59
	3:04	3:11	3:13	3:16	--	3:21	3:26	3:31
	3:36	3:43	3:45	3:48	--	3:53	3:58	4:03
	4:08	4:15	4:17	4:20	--	4:25	4:30	4:35
	4:40	4:47	4:49	4:52	--	4:57	5:02	5:07

For Selah Transit information, call 619-1639 47

Selah - Yakima Route





Selah Transit

Selah/Yakima Route - Monday thru Friday | Ruta de Selah y Yakima - Lunes a Viernes

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	6:30	6:40	6:48	7:00	--	--	7:13
	7:18	7:28	7:36	7:48	--	--	8:01
	8:06	8:16	8:24	8:36	--	--	8:49
	8:54	9:04	9:12	9:24	--	--	9:37
	9:42	9:52	10:00	10:12	10:19	10:24	10:40
	10:45	10:55	11:03	11:15	11:22	11:27	11:43
PM	1:45	1:55	2:03	2:15	2:22	2:27	2:43
	2:48	2:58	3:06	3:18	3:25	3:30	3:46
	3:51	4:01	4:09	4:21	4:28	4:33	4:49
	5:50	6:00	6:08	6:20	--	--	6:33

Selah/Yakima Route - Saturday | Ruta de Selah y Yakima - Sábado

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	10:30	10:40	10:48	11:00	11:07	11:12	11:28
	11:33	11:43	11:51	12:03	12:10	12:15	12:31
PM	2:30	2:40	2:48	3:00	3:07	3:12	3:28
	3:33	3:43	3:51	4:03	4:10	4:15	4:31

For Selah Transit Information, call 619-1639 49



Selah Transit

TELEPHONE INFORMATION HOURS:

Monday-Friday: 7 AM - 6 PM • Sat: 8 AM - 6 PM • Sun: 8 AM - 4 PM

RIDER NOTICE - Beginning January 1, 2019 to ride the Selah Transit buses you will need to purchase a bus pass for individual rides or a monthly bus pass. The cost for individual bus passes is 1.00 per day. Monthly bus passes will be \$30.00 for non-Selah residents and \$15.00 for Selah residents. Dial A Ride ticket books will also be available for purchase for those who qualify to use Selah Dial A Ride. Dial A Ride tickets will be \$2.00 per boarding and ticket books will be available for \$20.00. Bus passes and Dial A Ride ticket books will be available for purchase at Selah City Hall, the Selah Civic Center, Medstar Transportation as well as from the Selah Transit Drivers. Children 6 and under ride free.

ACCESSIBILITY - All transit buses are wheelchair accessible.

All of Selah Transit's buses are lift-equipped to accommodate our passengers using mobility devices such as wheelchairs.

BUS STOPS - See map or call 619-1639 for assistance.

LOST AND FOUND - Lost items are held for 30 days.

BICYCLES

Our transit buses are equipped with bike racks.

Selah Transit assumes no liability for damage or theft when using bike racks. Use the bike racks at your own risk and monitor your bike when it is on the racks. Please follow the bike rack instructions when loading/unloading.

LOADING YOUR BIKE

1. Pull up to release arm & allow it to drop down slowly.
2. Lift bike onto rack putting bike in the inside slot first.
3. Raise support arm over top of front tire & release to fit over tire making sure support arm is resting on tire not metal.

UNLOADING YOUR BIKE - (Inform driver you need to unload bike)

1. Raise arm off the tire & allow it to drop down slowly.
2. Lift bike out of rack.
3. If there is no other bike in the rack, fold the rack up by raising it to the upright position.

RIDING GUIDELINES

- Shirts and shoes are required
- State law prohibits smoking on the bus
- Take seat quickly & stay seated while the bus is moving
- State law requires the use of seat belts
- No eating, drinking or listening to music without headphones
- Keep feet and carry-on items including strollers out of the aisles
- Non service animals must be in cages
- Children under 6 must be with an adult or older child
- No profanity or rude behavior allowed on the bus
- Bikes must be in bike racks. No rollerblades
- The first few seats are reserved for the elderly and riders with special mobility needs. Please give up those seats when requested.
- Please let the driver know ahead of time if you want to get off the bus, and after exiting, wait for the bus to leave before crossing the street.
- Flag stops will only occur when the driver feels it is safe to do so.

SELAH DIAL-A-RIDE

This program is a great way for Selah residents with mental or physical disabilities, temporary injury or illness to travel when needed within the cities of Union Gap, Selah, and Yakima. In order to become eligible to ride Dial-A-Ride each applicant must complete & submit an application which includes a medical evaluation of their disability, temporary injury or illness. For an application call 509-619-1639.

INFORMACIÓN TELEFÓNICA :

Lunes a Viernes: 7 AM - 6 PM • Sáb: 8 AM - 6 PM • Dom: 8 AM - 4 PM

AVISO AL CLIENTE - Comenzando el 1 de Enero de 2019 para viajar en los autobuses de tránsito Selah tendrá que comprar boletos para paseos individuales o un pase de autobús mensual. El costo del boleto de autobús individual es \$1.00 por día. Los boletos de autobús costarán \$30.00 para los clientes que no son residentes de Selah y \$15.00 para los que sí son residentes de Selah. Los libros de boletos del servicio de Selah Dial A Ride también estarán disponibles para la compra para aquellos que califiquen para usar Selah Dial A Ride. Los boletos para Selah Dial A Ride costarán \$2.00 por embarque y los libros de boletos estarán disponibles por \$20.00. Los pases de autobús y los boletos de viaje para Selah Dial A Ride estarán disponibles para su compra en el City Hall de Selah, el centro cívico de Selah, en la oficina de Medstar, y también estarán disponibles con los conductores del tránsito de Selah. Niños menores de 6 años viajan gratis.

SERVICIOS ACCESIBLES - Todos los autobuses de tránsito son accesibles para minusválidos. Todos los autobuses de tránsito de Selah son equipados con elevadores para dar cabida a nuestros pasajeros que utilizan dispositivos de movilidad como sillas de ruedas.

BUS STOPS - Ver mapa o llame al 619-1639 para obtener ayuda.

ARTÍCULOS PERDIDOS - Objetos perdidos y fundadores perdidos se llevan a cabo durante 30 días.

BICICLETAS

Nuestros autobuses de tránsito están equipados con bastidores de bicicletas. Selah Transit asume ninguna responsabilidad por daños o robo cuando se utiliza bastidores de bicicletas. Usa los bastidores de bicicletas a su propio riesgo y controlar su bicicleta cuando está en los bastidores. Por favor, siga las instrucciones portabicicletas cuando se carga / descarga.

CARGAR LA BICICLETA

1. Ponga hacia arriba para liberar el brazo y permitir que caiga abajo lentamente.
2. Levante la bicicleta sobre la rejilla poniendo en bicicleta en el interior de la ranura por primera vez.
3. Levante el brazo de soporte sobre la parte superior del neumático delantero y de liberación para encajar en fabricar neumáticos brazo de soporte seguro está descendiendo en el neumático no metálico.

DESCARGA DE SU BICICLETA - (Informar controlador que necesita para descargar bicicleta)

1. Levantar el brazo de la llanta y la deje caer hacia abajo lentamente.
2. Levante la bicicleta fuera del bastidor.
3. Si no hay otra bicicleta en el estante, el estante veces por elevándolo a la posición vertical.

REGLAS PARA VIAJAR

- Se requieren camisas y zapatos
- La ley estatal prohíbe fumar en el autobús
- Tome asiento rápidamente y permanecer sentado mientras el autobús está en movimiento
- La ley requiere el uso de cinturones de seguridad
- No se permite comer, beber o escuchar música de entrada / salida de auriculares
- Mantenga los pies y el equipaje de mano, incluyendo sillas de paseo fuera de los pasillos
- Animales no disponen del servicio deben estar en jaulas
- Los niños menores de 6 años deben estar acompañados por un adulto o un niño mayor
- No hay malas palabras o comportamiento grosero permitido en el autobús
- Las bicicletas deben estar en bastidores de bicicletas. No hay pines
- Los primeros asientos están reservados para los ancianos y los conductores con necesidades especiales de movilidad. Por favor, renunciar a esos asientos cuando se le solicite.
- Por favor, deje saber al conductor antes de que se quiera bajar del autobús, y después de salir, esperar a que el autobús para salir antes de cruzar la calle.
- Las paradas de bandera sólo se producirán cuando el conductor considere que es seguro hacerlo.

SELAH DIAL-A-RIDE - Este programa es una gran manera para que los residentes de Selah con discapacidades mentales o físicas, daño temporal o enfermedades de viajar cuando sea necesario dentro de las ciudades de Union Gap, Selah, y Yakima. Con el fin de ser elegibles para montar Dial-A-Ride cada solicitante debe completar y presentar una solicitud que incluye una evaluación médica de su discapacidad, lesión o enfermedad temporal. Para una aplicación llame a 574-8000.

For Selah Transit information, call 619-1639 45



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: N-1

Action Item

Title: Resolution Adopting the “Selah Transit Development Plan 2023-2028 and Annual Report”.

From: Joe Henne, City Administrator

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The Washington State Department of Transportation requires the City to, annually, publish its Transit Plan and update its Six-Year Transit Development Plan and Annual Report. Appended hereto is the “Selah Transit Development Plan 2023-2028 and Annual Report”, which City staff requests the City Council’s to adopt.

Recommended Motion: I move to approve the Resolution in the form presented

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken:

7/10/22

Notice of Public Hearing the “Selah Transit Development Plan” for the six-year plan 2023-2028

7/26/2022

Public Hearing the “Selah Transit Development Plan” for the six-year plan 2023-2028

RESOLUTION NO. 2932

RESOLUTION ADOPTING THE "SELAH TRANSIT DEVELOPMENT PLAN 2023-2028 AND ANNUAL REPORT"

WHEREAS, the Washington State Department of Transportation requires the City to, annually, publish its Transit Report and update its Six-Year Transit Development Plan and Annual Report; and

WHEREAS, the City Council held an open public hearing July 26, 2022, for the purpose of receiving public input regarding the City's transit plan; and


WHEREAS, the City desires to adopt the "Selah Transit Development Plan 2023-2028 and Annual Report";

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: the Selah Transit Development Plan 2023- 2028 and Annual Report" is adopted.


PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 26th day of July, 2022.


Sherry Raymond, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:


Rob Case, City Attorney



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: L-2

Action Item

Title: Public Hearing to Consider Adoption of an Ordinance of the City Council of the City of Selah, WA, Identifying Policies and Priorities for Usage of the American Rescue Plan Act (ARPA) Funds.

From: Joe Henne, City Administrator

Action Requested: Public Hearing - Open Record

Staff Recommendation: Conduct a Public hearing.

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The City wishes to afford the public an opportunity to provide input on the spending the APRA funds received from the state.

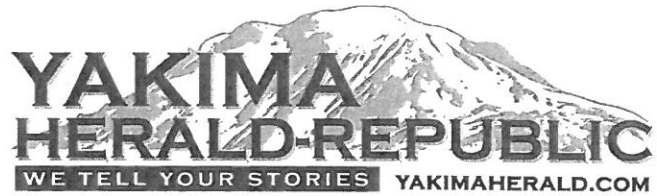
Recommended Language for Use by Mayor: We will now open the public hearing. Does anyone present desire to present testimony regarding the policies and priorities of usage of the American Rescue Plan Act (ARPA) Funds?

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

Yakima Herald-Republic

PO Box 9668
Yakima, WA 98909



City Of Selah
Angela Dean,Ap
115 W Naches Avenue
Selah, WA 98942
USA

Order Confirmation

Order #:	35208
Order Ref #:	
Date:	7/20/2022
Advertiser #:	23209
Advertiser Name:	City Of Selah
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 73.50

Ad No.	Date	Description	Position	Format
232165	7/22/2022	NOTICE OF PUBLIC HEARING Notice is hereby given that on Tuesday, July 26, 2002 commencing at 5:30 p.m., or soon thereafter as	Yakima Herald Republic Broadsheet - CL-Legals	1.67 x 5.30 in x 1.0000 col.
232166	7/22/2022	NOTICE OF PUBLIC HEARING Notice is hereby given that on Tuesday, July 26, 2002 commencing at 5:30 p.m., or soon thereafter as	Yakima Herald Republic CL Online - CL-Legals	1.67 x 5.30 in x 1.0000 col.

Summary

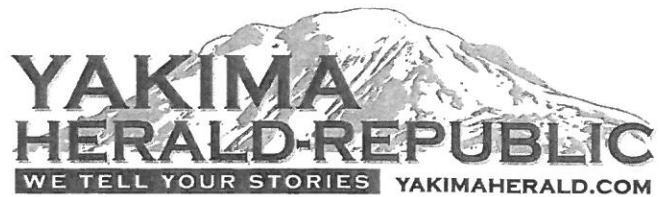
Total Net Amount	\$ 73.50
Taxes	\$ 0.00
Total Amount	\$ 73.50

Remittance Address:

Yakima Herald-Republic
PO Box 9668
Yakima, WA 98909
Tel: (206) 464-2550

Yakima Herald-Republic

PO Box 9668
Yakima, WA 98909



Classified Category: Legals|Public Notices

NOTICE OF PUBLIC HEARING

Notice is hereby given that on Tuesday, July 26, 2002 commencing at 5:30 p.m., or soon thereafter as practical, the City of Selah City Council will conduct a public hearing to consider adoption of an ordinance of the City Council of the City Of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds. A copy of the Ordinance can be found on the City of Selah's website under www.selahwa.gov/council.

Any person desiring to express his/her views or submit written comments on the proposed ordinance is encouraged to do so. Written comments are due by 4:00 p.m. the day of the public hearing to be considered.

Changes to the proposed ordinance raised during the hearing by the public, Council members or staff will be considered and may be adopted and included in the ordinance without further public hearings.

Dated this 20th day of July 2022.

(35208) July 22, 2022



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: O-1

Action Item

Title: An Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving a Certain Amount Thereof for Initial Expenditures Fitting Within Specific Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah ARPA Program

From: Joe Henne, City Administrator

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: On March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA). The City will receive a total of \$2,259,675 of ARPA funds. To allocate and spend those funds, the City needs to identify policies and priorities for usage of the funds and establish an ARPA program. A draft Ordinance has been prepared, which, if approved, will accomplish those two tasks and also approve certain initial expenditures from the ARPA funds. City staff asks the City Council to pass the Ordinance as presented.

Recommended Motion: I move to approve the Ordinance in the form presented

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken:



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: O-1

Action Item

Title: An Ordinance of the City Council of the City of Selah, Washington, Identifying Policies and Priorities for Usage of American Rescue Plan Act (ARPA) Funds, Approving a Certain Amount Thereof for Initial Expenditures Fitting Within Specific Expenditure Categories (ECS) Identified by the Department of Treasury, and Establishing a City of Selah ARPA Program

From: Joe Henne, City Administrator

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: On March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA). The City will receive a total of \$2,259,675 of ARPA funds. To allocate and spend those funds, the City needs to identify policies and priorities for usage of the funds and establish an ARPA program. A draft Ordinance has been prepared, which, if approved, will accomplish those two tasks and also approve certain initial expenditures from the ARPA funds. City staff asks the City Council to pass the Ordinance as presented.

Recommended Motion: I move to approve the Ordinance in the form presented

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:**

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, IDENTIFYING POLICIES AND PRIORITIES FOR USAGE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS, APPROVING A CERTAIN AMOUNT THEREOF FOR INITIAL EXPENDITURES FITTING WITHIN SPECIFIC EXPENDITURE CATEGORIES (ECS) IDENTIFIED BY THE DEPARTMENT OF TREASURY, AND ESTABLISHING A CITY OF SELAH ARPA PROGRAM.

FINDINGS

WHEREAS, COVID-19 is a contagious and potentially deadly virus that has been declared a pandemic event by the World Health Organization; and

WHEREAS, actions taken to mitigate the spread of COVID-19 have resulted in social and economic disruption throughout the City of Selah; and

WHEREAS, the COVID-19 Delta Variant has resulted in some of the highest hospitalization rates throughout the pandemic, with no end of its effects yet seen; and

WHEREAS, on March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA) that is expected to provide \$2,259,675 of funds to the City of Selah, with the City of Selah being a nonentitlement unit of local government (NEU) as defined in section 603(g)(5) of the Social Security Act and as added by section 9901 of the American Rescue Plan Act of 2021, because the City of Selah is a local government that typically serves a population of less than 50,000; and

WHEREAS, the United States Department of the Treasury will allocate funding to the City of Selah in two substantially equal tranches, with the first tranche of \$1,129,838 having already been received by the City of Selah in 2021, and the second tranche of \$1,129,837 having been transmitted to the City of Selah on July 5, 2022; and

WHEREAS, ARPA authorizes expenditures of funds to respond to the public health emergency and its negative economic impacts, and also to make necessary investments in water, sewer or broadband infrastructure; and

WHEREAS, due to the duration of the pandemic and the ongoing negative impact on public health and the economy upon which the public depend, Selah residents and businesses continue to experience physical stress and economic stress; and

WHEREAS, the City of Selah has a need to make improvements to its water, sewer and broadband infrastructure; and

WHEREAS, on July 26, 2022, the City Council of the City of Selah held a duly noticed public hearing regarding the potential usage of ARPA funds, so that members of the public could provide input; and

WHEREAS, the City Council of the City of Selah completed its consideration of public input and its deliberations regarding the potential usage of ARPA funds on July 26, 2022;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of City Council Findings. The findings of the City Council, as recited in the preceding recitals (*i.e.*, “WHEREAS” paragraphs above), are incorporated within and adopted as part of this Ordinance.

Section 2. Adoption of Policies and Priorities for Use of American Rescue Plan Act (ARPA) Funds. The “Policies and Priorities for Use of American Rescue Plan Act (ARPA) Funds” set forth on Exhibit A to this Ordinance are approved and are incorporated within and adopted as part of this Ordinance.

Section 3. Adoption of ARPA Expenditure Categories. The “Expenditure Categories” set forth on Exhibit B to this Ordinance are approved and are incorporated within and adopted as part of this Ordinance.

Section 4. Initial Expenditures Approved. The “Initial ARPA Expenditures” recited within Exhibit C to this Ordinance are approved and are incorporated within and adopted as part of this Ordinance.

Section 5. Establishment of ARPA Program. The City Administrator is hereby authorized to establish and implement a City of Selah ARPA Program to provide the opportunity for individuals, organizations and governmental units to apply for ARPA funds as sub-recipients, provided that their applications and proposed uses of funds comply with ARPA and the Department of the Treasury Guidance and further provided that expenditures are approved consistent with the City of Selah ARPA Program processes. The City of Selah ARPA Program will include the needed resources to track and report on the use of ARPA funds as required by the Department of the Treasury.

Section 6. Emergency. This Ordinance is necessary for the immediate preservation of the public peace, health, safety or support of the City of Selah government and its existing institutions, to provide relief to citizens and businesses during the COVID-19 pandemic.

Section 7. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 8. Effective Date. This Ordinance takes effect from and after its passage and five days following its publication as required by law.

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PASSED by the City Council and APPROVED by Mayor of the City Selah, Washington at a regular open public meeting held this 26th day of July, 2022.

CITY OF SELAH, WASHINGTON

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney

EXHIBIT A
POLICIES AND PRIORITIES FOR USE OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

Policies in addition to those adopted as part of this Ordinance per its Findings:

1. Provide ARPA and other COVID-19 related resource of stress and mental services to Selah residents and businesses.
2. Provide support to people living in Selah, and its organizations operation in Selah's "hardest hit communities" as defined in Department of the Treasury guidance.
3. Improve infrastructure in Selah to mitigate historical inadequate infrastructure and health issues in "older and underserved parts of the community" as defined by the Department of the Treasury as well as to spur economic recovery.
4. Improve Selah's delivery of municipal services to its residents and businesses in light of COVID (i.e. facility and operations improvements)

Priorities for Use (not listed in order of importance):

1. **Responding to Public Health Emergency**
 - a. Support COVID-19 testing and vaccination efforts at Selah Civic Center.
2. **Assistance to nonprofits:**
 - a. Provide ARPA and COVID-19 resource services to Selah residents, including in partnership with Selah-Naches Food Bank to aid in helping with their functions & goals.
 - b. Provide financial assistance to non-profits and human services organizations, i.e. Selah Food Bank operating in Selah.
3. **Provision of government services:**
 - a. Support facility improvements, infrastructure improvements, and other ARPA-eligible program expenditures, including in partnership with public partners, Selah Water Distribution & Sewer Collection Systems and Sewerage Treatment.
 - b. Support efforts to plan for affordable low oncome housing capacity in Selah.
 - c. Support the creation of after school youth programs.
 - d. Address and backfill City revenue shortfalls caused by the COVID-19 pandemic per ARPA criteria and Department of Treasury guidance.
 - e. Improve remote access to City services to accommodate post-COVID-19 resident and business needs.
 - f. Capital and non-capital improvements to City facilities related to COVID-19 and post- COVID-19 operations.
 - g. Maintain a supply of non-capital ARPA-eligible supplies, including PPE for City employees and the public attending City meetings and events.
4. **Providing grants to eligible employers that have eligible workers who perform essential work:**
 - a. TBD

EXHIBIT B EXPENDITURE CATEGORIES

Infrastructure	Wastewater, Stormwater, Drinking Water
Services to Disproportionately Impacted Communities	Healthy Childhood Environments, Financial Assistance to Foodbank
Social Health	Public Park System Improvements
Public Health	Testing, Vaccination, PPE, Capital Investments, etc.
Public Services/Events	Sound System for Civic Center
Police & Fire Department	Narcan to Reverse Respiratory Depression and for Employee Protection
Economic Impacts	Planning for Affordable and Low Income Housing

EXHIBIT C INTITAL APRA EXPENDITURES *

ARPA Expenditures	Category	Amount
Crusher Canyon Sewer Installation	Utility Infrastructure	\$ 682,523.00
West Fremont Sewer Installation	Utility Infrastructure	\$ 750,544.00
Lyle Loop Water Improvements	Utility Infrastructure	\$ 355,500.00
Selah Community Food Bank	Services to Disproportionately Impacted Communities	\$ 50,000.00
After School Youth Programs	Services to Disproportionately Impacted Communities	\$ 7,500.00
* Park Improvements - Proposed Grant Matching Funds for Yakima County Grants		
McGonagle Park Sidewalk & Pathway		\$ 187,668.00
Wixson Park Sidewalks		\$ 10,500.00
Carlson Park Tennis Court Restoration		\$ 17,500.00
Carlson Park Ballfield Lighting Replacement & Skate Park Improvements		\$ 97,019.00
Planning for Affordable Low Income Housing		\$ 75,000.00
Public Records Software to Facilitate Body Worn Cameras Records		\$ 8,000.00
Sound System for Civic Center		\$ 6,000.00
Narcan for Drug Overdose or Personal Exposure		\$ 3,000.00
Total		\$ 2,250,754.00
ARPA Funds Allocated to City		\$ 2,259,675.00
Remaining ARPA Funds		\$ 8,921.00

**Amounts are preliminary and subject to change, if the listed project is not selected for Yakima County ARPA Funding*

*** ARPA Funds can be used for items identified as ARPA expenditures or for other government services as described in the Dept. of the Treasury Final Rule.*



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: N-2

Action Item

Title: Resolution Authorizing the Mayor to Sign Change Order No. 1 with TTC Construction, Inc., on the Crusher Canyon Road Sanitary Sewer Improvements Project

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Reduction of \$8,649.81 from the original contract amount

Funding Source: 415

Background/Findings/Facts: During construction it became necessary to change the depth of the sewer main installation to a shallower depth than originally planned. At the originally planned depth, unstable ground was causing the road to cave in against the shoring box, and in turn additional labor and additional materials would have been required to successfully proceed at that depth. The solution is to raise the sewer main depth by approximately two feet. A written change order – Change Order No. 1 – has been prepared to document this alteration. Public Works seeks approval for the Mayor to sign Change Order No. 1. The original contract amount will be reduced by \$8,649.81, due to less excavation occurring. The new contract amount will be \$1,188,513.01.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
4/26/2022	Resolution No. 2909 authorizing the Mayor sign, on behalf of the City, a two-page written contract with Baer Testing & Engineering, Inc., for work on certain components of the Selah Crusher Canyon Road Sanitary Sewer Improvements Project
4/26/2022	Resolution No. 2908 authorizing the Mayor sign a construction contract between the City of Selah and TTC Construction, Inc., for the Crusher Canyon Road Sanitary Sewer Improvements Project

- 2/8/2022 Resolution No. 2898 authorizing the Mayor and City Attorney to sign a contract with the Washington State Department of Commerce for the Crusher Canyon Sanitary Sewer Improvements Project
- 6/8/2021 Resolution No. 2854 authorizing the Mayor to sign Task Order 2021-07 between the City of Selah and HLA Engineering and Land Surveying, Inc., to study potential traffic impacts to the City's transportation system that would result from the full build-out of the Crusher Canyon Sewer Area
- 5/11/2021 Resolution No. 2846 authorizing the Mayor to sign Task Order 2021-01 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Crusher Canyon Wastewater Collection System Improvements

RESOLUTION NO. 2933

RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 WITH TTC CONSTRUCTION, INC., ON THE CRUSHER CANYON ROAD SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the City signed a construction contract with TTC Construction, Inc., for certain improvements to the sanitary sewer system; and

WHEREAS, the City desires to change manhole depths and excavation depths on such project to approximately two feet shallower than originally planned; and

WHEREAS, such changes will result in a reduction of \$8,649.81 to the original contract amount; and

WHEREAS, a written change order – Change Order No. 1 – has been drafted to reflect this alteration and the terms thereof are acceptable to City staff;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor is and authorized to sign Change Order No. 1 with TTC Construction, Inc., on the Crusher Canyon Road Sanitary Sewer Improvements Project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 26th day of July, 2022.

Sherry Raymond
Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski
Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case
Rob Case, City Attorney

HLA

CHANGE ORDER NO. 1



DATE: 7/6/2022
PROJECT OWNER: City of Selah
PROJECT NAME: Crusher Canyon Road Sanitary Sewer Improvements
HLA PROJECT NO.: 21065
CONTRACTOR: TTC Construction Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$ 1,197,162.82
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$ 1,197,162.82
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$ (8,649.81)
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$ 1,188,513.01

Original Contract Completion Date:	Wednesday, October 12, 2022
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	Wednesday, October 12, 2022
Change in Contract Working Days due to this Change Order:	Zero (0) working days
Revised Contract Completion Date:	Wednesday, October 12, 2022

CONTRACTOR:

Date:

7/6/22

ENGINEER:

Date:

7/7/22

OWNER:

Date:

7/27/2022



CHANGE ORDER NO. 1



DATE: 7/6/2022
PROJECT OWNER: City of Selah
PROJECT NAME: Crusher Canyon Road Sanitary Sewer Improvements
HLA PROJECT NO.: 21065
CONTRACTOR: TTC Construction Inc.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 1					
17	Reduced Manhole Depths (Credit)	EA	10	\$ (160.00)	\$ (1,600.00)
18	Reduced Excavation Depth (Credit)	LF	2890	\$ (2.21)	\$ (6,386.90)
CHANGE ORDER NO. 1 SUBTOTAL					\$ (7,986.90)
8.3% STATE SALES TAX					\$ (662.91)
CHANGE ORDER NO. 1 TOTAL:					\$ (8,649.81)

CHANGE ORDER JUSTIFICATION:

Due to safety concerns resulting from significant trench wall collapses for the new sewer installation, a redesign of the proposed sewer improvements has been completed. The redesign reduces the depth of required excavation for the installation of the proposed sewer and manholes.

ACCOMPLISHING WORK:

Street and sewer improvements shall be completed in accordance with WSDOT Standard Specifications and Special Provisions applicable sections.

The proposed sewer main and manholes depths will be reduced by revising manhole risers/adjustment rings from the following manholes:

SSMH #3 Remove 2' Riser
SSMH #4 Remove 2' Riser
SSMH #5 Remove 2' Riser
SSMH #6 Remove 2' Riser
SSMH #7 No Change
SSMH #8 No Change
SSMH #9 Remove 2' Riser
SSMH #10 Remove 2' Riser

HLA

CHANGE ORDER NO. 1



DATE: 7/6/2022

PROJECT OWNER: City of Selah

PROJECT NAME: Crusher Canyon Road Sanitary Sewer Improvements

HLA PROJECT NO.: 21065

CONTRACTOR: TTC Construction Inc.

SSMH #11 Remove 2' Riser

SSMH #12 Remove 2' Riser

SSMH #13 Remove 0.5' Grade Ring

SSMH #14 Revise 2' Riser to 1' Riser or 1' additional of Grade Rings

SSMH #15 No Change

SSMH #16 No Change

SSMH #17 No Change



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/26/2022

Agenda Number: N-3

Action Item

Title: Resolution Authorizing the Mayor to Sign Change Order No. 1 with Belsaas & Smith Construction, Inc., on the Fremont Avenue Sidewalk Improvements Project

From: Rocky D Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: 111

Background/Findings/Facts: Additional time is required due to a design change, specifically from a type 2 catch basin to a type 1 catch basin. After the type 2 catch basin was preliminarily set, the contractor realized it would not work and that a type 1 catch basin needed to be used. A written change order – Change Order No. 1 – has been prepared to reflect this alteration. A WSDOT crew had to locate two electrical conduits that are present in the existing sidewalk before the contractor could proceed further. Those conduits are extra conduits for the traffic signal at W. Fremont and N. 1st Street. Yakima County is serving as the contract administrator for the City, it has reviewed Change Order No. 1, and it recommends that Change Order No. 1 be approved. The City will not incur any additional cost. Public Works seeks approval for the Mayor to sign Change Order No. 1.

Recommended Motion: I move to approve the Resolution in the form presented

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken:

5/10/2022

Resolution No. 2915 authorizing the Mayor to sign a three-page WSDOT Local Agency Supplemental Agreement in order to obtain additional funding for use on the Fremont Avenue Sidewalk Improvements Project

4/26/2022

Resolution No. 2913 authorizing the Mayor sign, on behalf of the City, a two-page written contract with Baer Testing & Engineering, Inc., for work on certain components of the Selah Fremont Avenue Sidewalk Improvements Project

- 4/26/2022 Resolution No. 2912 authorizing the Mayor to sign a two-page award letter and construction contract with Belsaas & Smith, LLC, for the Fremont Avenue Sidewalk Improvements Project
- 2/8/2022 Resolution No. 2899 authorizing the Mayor to sign WSDOT Local Agency Federal Aid Project Prospectus and WSDOT Local Agency Agreement Supplement No. 1, to Obligate construction funding for the Fremont Avenue Sidewalk Improvements Project
- 1/25/2022 Resolution No. 2893 authorizing the Mayor to sign WSDOT Supplement Agreement No. 1 between the City and HLA Engineering and Land Surveying, Inc., for construction engineering services on the Fremont Avenue Sidewalk Improvements Project
- 7/13/2021 Resolution No. 2865 Authorizing the Mayor to sign a WSDOT Local Agency A&E Professional Services Cost Plus Fixed Fee Consultant Agreement between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering Design services for the Fremont Avenue Sidewalk Improvements Project

RESOLUTION NO. 2934

RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 WITH BELSAAS & SMITH CONSTRUCTION, INC., ON THE FREMONT AVENUE SIDEWALK IMPROVEMENTS PROJECT

WHEREAS, the City signed a construction contract with Belsaas & Smith Construction, Inc., to make certain improvements on Fremont Avenue; and

WHEREAS, the City desires to increase the construction time on such project by three- and one-half days (3.5 days) due to certain unforeseen factors that have arisen; and

WHEREAS, a written change order – Change Order No. 1 – has been prepared to reflect this alteration; and

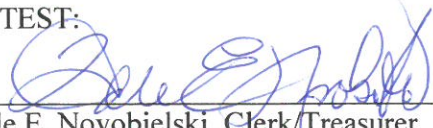
WHEREAS, the terms of said Change Order No. 1 are acceptable to City staff and the City will not incur any additional cost or expense as a result of it;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign Change Order No. 1 with Belsaas & Smith Construction, Inc., on the Fremont Avenue Sidewalk Improvements Project.

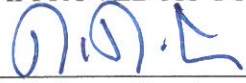
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 26th day of July, 2022.


Sherry Raymond, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:


Rob Case, City Attorney



CHANGE ORDER NO. 1



DATE: July 19, 2022
PROJECT OWNER: City of Selah
PROJECT NAME: Fremont Avenue Sidewalk Improvements
FED. AID PROJECT NO.: TAP-4706(002)
HLA PROJECT NO.: 21134
CONTRACTOR: Belsaas & Smith Construction Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$ 260,360.00
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$ 260,360.00
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$ -
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$ 260,360.00

Original Contract Completion Date:	20 Working Days
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	N/A
Change in Contract Working Days due to this Change Order:	3.5 Working Days
Revised Contract Completion Date:	23.5 Working Days

CONTRACTOR: [Signature]Date: 7/19/2022ENGINEER: [Signature]Date: 7/19/22OWNER: [Signature]Date: 7/27/2022



CHANGE ORDER NO. 1



DATE: July 19, 2022
PROJECT OWNER: City of Selah
PROJECT NAME: Fremon Avenue Sidewalk Improvements
FED. AID PROJECT NO.: TAP-4706(002)
HLA PROJECT NO.: 21134
CONTRACTOR: Belsaas & Smith Construction Inc.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 1					
N/A	No Cost Change Order	N/A		\$ -	\$ -
CHANGE ORDER NO. 1 TOTAL:					\$ -

CHANGE ORDER JUSTIFICATION:

Belsaas and Smith Construction Inc. has requested 3.5 additional working days for the following reasons: revisions to design and changed conditions (see attached letter). Per WSDOT Standard Spec. sections 1-08.8 5.j and 1-08.8 7 these are acceptable reasons to request time extensions.

ACCOMPLISHING WORK:

Storm drain and electrical revisions were accomplished per the WSDOT Standard Specifications and applicable Special Provisions.

From: [Stephen Hazzard](#)
To: [Wallace, Rocky](#)
Subject: FW: Selah Fremont Avenue Sidewalk Improvements - Change Order No. 1
Date: Tuesday, July 19, 2022 8:26:57 AM
Attachments: [image001.jpg](#)

FYI



Stephen S. Hazzard, PE

HLA Engineering and Land Surveying, Inc.

2803 River Road Yakima, WA 98902

Office: 509-966-7000 | Cell: 509-840-4746

shazzard@hlacivil.com | www.hlacivil.com

From: Brad Schilperoort <brad.schilperoort@co.yakima.wa.us>
Sent: Tuesday, July 19, 2022 8:19 AM
To: Stephen Hazzard <shazzard@hlacivil.com>
Cc: Brett Sheffield <brett.sheffield@co.yakima.wa.us>; Jack Best <jbest@hlacivil.com>
Subject: RE: Selah Fremont Avenue Sidewalk Improvements - Change Order No. 1

Stephen,

Yakima County has reviewed Change Order #1 and it appears to be reasonable. As CA for the City of Selah, Yakima County recommends approval of change order #1. Let me know if you have any questions.

Thanks,

Brad Schilperoort, P.E.
(509) 574-2237

From: Stephen Hazzard <shazzard@hlacivil.com>
Sent: Monday, July 18, 2022 5:03 PM
To: Brad Schilperoort <brad.schilperoort@co.yakima.wa.us>
Cc: Brett Sheffield <brett.sheffield@co.yakima.wa.us>; Jack Best <jbest@hlacivil.com>
Subject: Selah Fremont Avenue Sidewalk Improvements - Change Order No. 1

CAUTION : This email originated from outside of this organization. Please exercise caution with links and attachments.

Brad,

Attached for your review is Change Order No. 1 for the Selah Fremont Avenue Sidewalk Improvement project. This is a no cost change order; it only adds working days for the contractor.

Please let me know if you have any questions.

Thanks,



Stephen S. Hazzard, PE

HLA Engineering and Land Surveying, Inc.

2803 River Road Yakima, WA 98902

Office: 509-966-7000 | Cell: 509-840-4746

shazzard@hlacivil.com | www.hlacivil.com

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



P.O. BOX 926 / 103 EAST 4TH AVE, SUITE 209
ELLENSBURG, WA 98926
509-925-9747 FAX: 509-962-3031

July 18, 2022

HLA
2803 River Road
Yakima, WA 98902

Attn: Stephen Hazzard

RE: City of Selah
Fremont Ave Sidewalks
HLA Project No: 21134C
Contract Days

Dear Mr. Hazzard,

Per WSDOT Standard Specifications, Section 1-08.8 Extension of Time, we would like to formally request and additional 3 days of contract time due to following factors:

- 1.) Per section 108.8(5a) and 1-04.4 (3) altering design, Additional time warranted due to changing design from a type 2 catch basin to a type 1 catch basin. This was realized after setting the type 2 catch basin and then realizing original design would not work due to unforeseen conditions. This took a 1.5 days to receive the additional type 1 and install. It was a critical path item. Also, this work was performed per Section 1-09.6 force account.
- 2.) Per section 108.8 (5c) changed conditions, Additional time warranted due to locating two unknown empty WSDOT electrical conduits that were poured into the existing sidewalk. This took a 2 days for the WSDOT crew to come to the site and determine the nature of the conduit before we could proceed.

At this time, we would like to request the engineer to determine an adjustment of the contract is necessary.

If you have any questions or comments, please feel free to call at your earliest convenience.

Sincerely,
Brandon Drexler
Brandon Drexler

Belsaas & Smith Construction

COUNCIL ROLL CALL LIST

Meeting Date: July 26-2022

Here	ATTENDANCE	Abs.
	Kevin Wickenhagen	X
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

MOTION TO

YES	AIS: <u>Excuse</u>	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell 2	
	Michael Costello	
	Russell Carlson 1	

MOTION TO ADD TO

YES	AIS: <u>Consent</u>	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson 1	
	Roger Bell 2	
	Michael Costello	
	Russell Carlson	

MOTION TO APPROVE AMMEN.

YES	AIS: <u>Consent</u>	NO
	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

YES	AIS: <u>N-1</u>	NO
	Kevin Wickenhagen	
✓	Jared Iverson 2	
✓	Elizabeth Marquis	
✓	Clifford Peterson 1	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

YES	AIS: <u>0-1</u>	NO
	Kevin Wickenhagen	
	Jared Iverson	✓
	Elizabeth Marquis	✓
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
	Russell Carlson	✓

SUB-MOTION (FOR REVISIONS)

YES	AIS: <u>#1</u>	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson 8	
✓	Roger Bell 1	
✓	Michael Costello 2	
✓	Russell Carlson	

SUB-MOTION (FOR STUDY SESSION)

YES	AIS: <u>#2</u>	NO
	Kevin Wickenhagen	
	Jared Iverson	✓
✓	Elizabeth Marquis 2	
✓	Clifford Peterson 1	
	Roger Bell	✓
	Michael Costello	✓
	Russell Carlson	✓

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

APPROVE AS WRITTEN

TIE =
= FAIL

UNAN.

FAIL

VOICE
VOTE
UNAN.

UNAN.

UNAN.

DATE: July 26, 2022

[illegible]