



SELAH CITY COUNCIL

April 12, 2022

3:30pm: Study Session #1

Re: Regional Crime Center Discussion

4:30pm: Study Session #2

RE: New Parks and Recreation Comprehensive Plan

5:30pm: Regular Scheduled Meeting

Each item on the Council Agenda is covered by an
Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action



Selah City Council
Meeting Date: 4/12/2022
3:30pm: Study Session 1
4:30pm: Study Session 2
5:30pm: Regular Meeting
Via Zoom

Mayor:
Mayor Pro Temp:
Council Members:

Sherry Raymond
Russell Carlson
Kevin Wickenhagen
Jared Iverson
Elizabeth Marquis
Clifford Peterson
Roger Bell
Michael Costello

City of Selah
115 W. Naches Ave
Selah, WA 98942

City Administrator:
City Attorney:
Clerk/Treasurer:

Joe Henne
Rob Case
Dale Novobielski

AGENDA

- A. **Call to Order – Mayor Raymond**
- B. **Roll Call**
- C. **Councilmember Absence**
- D. **Pledge of Allegiance**
- E. **Invocation**
Provided by --
- F. **Agenda Changes**
- G. **Public Appearances/Introductions/Presentations**
Katrina Henkle, Selah Downtown Association – Update
- H. **Getting To Know Our Businesses** **None**
- I. **Communications**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments. Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments must pertain to City business and official actions. Constructive criticism of City officials is allowed, but defamation, personal attacks and impertinent assertions are not allowed. Commenters are limited to one comment per meeting and a maximum of two minutes. City staff may disallow or modify any comment that is deemed inappropriate. These standards are subject to revision.

- 1. Oral
- 2. Written

J. **Proclamations/Announcements** **None**

K. **Consent Agenda**

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- * Treesa Morales 1. Approval of Minutes: March 22, 2022 Study Session and Council Meeting
- * Dale Novobielski 2. Approval of Claims & Payroll
- * James Lange O-2 Ordinance Amending the 2022 Budget for Fire Department Radio System Upgrades

L. **Public Hearings** **None**

M. **General Business**

- 1. New Business
 - a. Discussion of resuming in-person meetings
 - b. Discussion regarding use of ARPA money
 - c. Discussion regarding Public Defender Contract for Scott Brumback
- 2. Old Business **None**

N. **Resolutions**

- | | | |
|---------------|-----|---|
| Rocky Wallace | N-1 | Resolution Authorizing the Mayor to Sign a Construction Contract with AA Asphaltting, LLC, for the Naches Avenue Sidewalk Improvements Project |
| Rocky Wallace | N-2 | Resolution Authorizing the Mayor to Sign Task Order No. 2022-03 with HLA Engineering and Surveying, Inc., for Engineering and Surveying Services Necessary for a Washington State Department of Transportation (WSDOT) Funding Application for the Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP). |
| Rob Case | N-3 | Resolution Adopting a Purchasing and Contracting Policy |

O. **Ordinances**

- | | | |
|---------------|-------|--|
| Dan Christman | O-1 | Ordinance Amending the 2022 Budget for the Conversion of Police Shotguns to a Less Lethal Platform |
| * James Lange | O-2 * | Ordinance Amending the 2022 Budget for Fire Department Radio System Upgrades |

P.	Public Appearances	None
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Q. Reports/Announcements

1. Departments
2. Council Members
3. City Administrator

4. Boards
Treesa Morales: Lodging Tax Advisory Committee (LTAC) Meeting Minutes:
February 28, 2022 Minutes

5. Mayor

R.	Executive Session	Litigation
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S. Adjournment

Next Regular Meeting: April 26, 2022



SELAH CITY COUNCIL

Study Session #1

3:30pm

Topic: Regional Crime Center Discussion

April 12, 2022

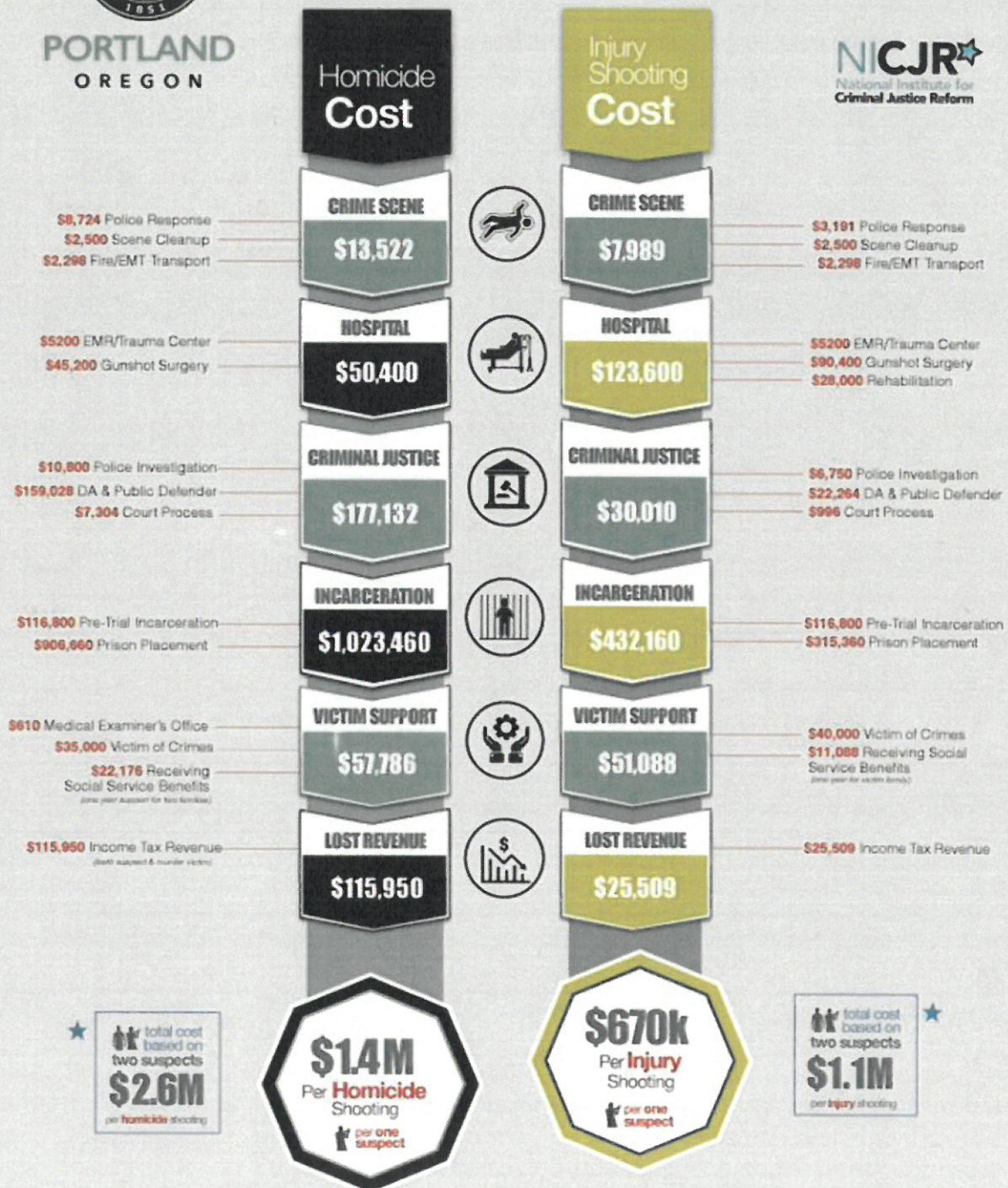


PORTLAND
OREGON

The Cost Per Shooting

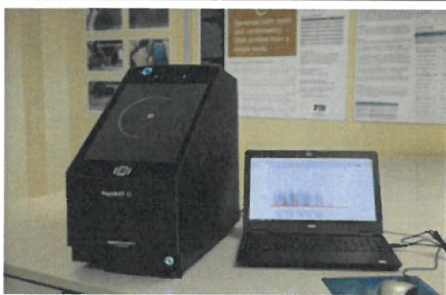
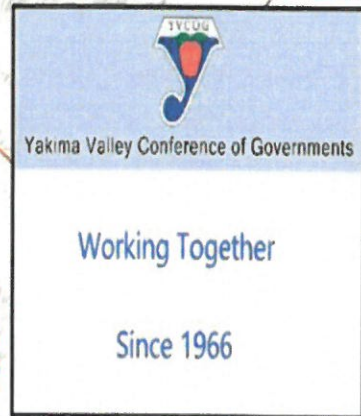
The true governmental cost of gun-violence to the City, County and State.

NICJR
National Institute for
Criminal Justice Reform



Yakima Valley Regional Crime Center:

Regional Crime Center Serving the Yakima Valley



Yakima Valley Conference of Governments is a regional local government who serves municipalities in the Yakima Valley.

Members consist of:

Grandview	Selah
Granger	Sunnyside
Harrah	Tieton
Mabton	Toppenish
Moxee	Union Gap
Naches	Wapato
Yakima	Zillah
Yakima County	

NIBIN
NIBIN evaluates ballistic evidence to identify shooters and can connect a gun to multiple crime scenes.

#1 DID YOU KNOW?
When a gun is fired, it leaves unique marks on the ammunition casings. Just like a person's fingerprints, no two firearms leave the same marks on a casing.

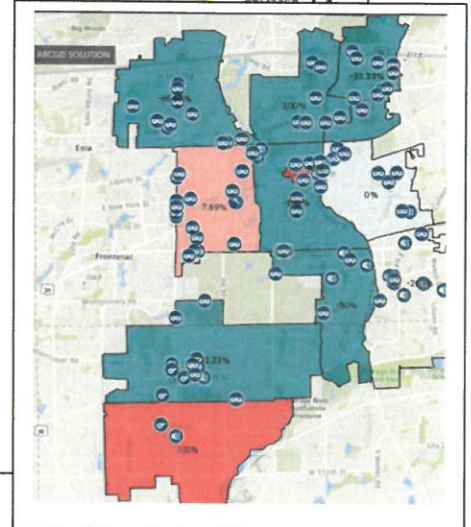
#2 DID YOU KNOW?
Today's technology takes a 3D image of ballistic evidence and identifies possible matches to evidence from other violent crime scenes, allowing law enforcement to connect separate shooting incidents and help identify those responsible.

#3 DID YOU KNOW?
The network is a system of 275 sites used by federal, state and local law enforcement. NIBIN is the most advanced forensic tool available to law enforcement to identify criminals.

500 NATIONWIDE
200,000 Cases
2,000 Users
3 Transportable Units

LEADS FROM CRIME SCENES
600,000 ENTERED - QY 2017

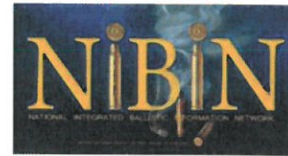
LEADS IDENTIFIED
60,000 - QY 2017



YVCOG will employ full-time employees *to serve law enforcement with evidence-based data as the region's **Public Safety Technicians.***

A community Regional Crime Resource Center (RCRC) will enhance the efforts of law enforcement. The RCRC will collect data and provide statistics to perform an integrated region-wide reporting and tracing of criminal activity. Offering region wide forensic experts in addition to analytics, the Center will process DNA, bullet cartridge casings, and access cell phone/computer criminal evidence. Region-wide technician experts focused on processing data allows for collaboration between federal, state, county, and city agencies for crimes committed in their respective jurisdictions.

NIBIN Firearms Examiners



Essential Duties Include:

The National Integrated Ballistic Information Network (NIBIN) (Enforcement Support System (NESS)) is a ballistic imaging technology offered through Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).

Firearms examiners enter cartridge casing evidence into the Integrated Ballistic Identification System. Law enforcement can search against evidence from across the country. This program is one investigative tool accessed by law enforcement that allows each of us to share information and cooperation easily making all of us more effective in closing cases.

Employee's will complete a standardized training curriculum through National Firearms Examiner Academy (NEFA) provided by ATF. Employees will learn the fundamentals of firearms and toolmark examinations while preparing them to deliver expert witness testimony based on scientific proof, including simulated pretrial conferences and evidence exhibits.

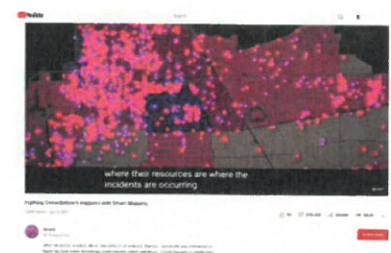
Crime Analysts

Utilizing ESRI's ArcGIS platform, staff will be able to provide crime patterns, share information, while allowing for data driven decisions.

Crime analysts enter data into the ArcGIS platform.

Translating the data to share with law enforcement will provide safer situational awareness in the field.

Understanding trends, analyze the dynamics of a crime incident, collaborating with other agencies will protect human life and property.



[Fighting Crime Before It Happens with Smart Mapping - YouTube](#)

Employees will be provided detailed training and train officers how to access and interpret the information.

Rapid DNA-Testing

The introduction of fingerprinting and DNA testing as means of identification was a gamechanger for law enforcement. While controversial at the time of their initial deployment, those identification technologies have proven their innate value time and time again to both crime investigators and society – scores of serious criminals have been convicted and taken off the street while innocent people have been exonerated thanks to those same identification technologies.



The current process for traditional DNA testing takes a long time – weeks, if not months – to obtain an accurate analysis. Rapid DNA can produce a DNA profile within two hours while suspects are still in police custody, reducing flight risk.

Rapid DNA has already begun to make its mark on evidence gathering, eliminating the backlog of untested rape kits, connect DNA found on murder weapons to the appropriate suspect, and unveil a correct DNA profile in cold cases.

Electronic Forensics

Every cell phone likely contains more personal data than a wallet. It is a repository of every number ever called, every website visited, every text sent, a location at any given time and a host of other information. Cell phones can provide a treasure trove of data for those working in forensics and the data frequently helps solve cases and win convictions.



- In 2009, nightclub bouncer Darryl Littlejohn was sentenced to life without parole for the rape and murder of 24-year-old student, Imette St. Guillen.
- Jodi Arias was convicted of the murder of Travis Alexander in 2013, partially thanks to the information contained in her cell phone and the phone belonging to the victim.

Equipment Costs:

National Integrated Ballistic Information Network (NIBIN)

Description	Total Price (USD)
NIBIN Cartridge Cases Acquisition & Triage Package , comprising: <ul style="list-style-type: none">- One (1) BRASSTRAX Acquisition Station- One (1) PAG800 Stereo Zoom Microscope- One (1) color printer- One-year SafeGuard Warranty- Shipping and handling charges DDP Customer Premises (Incoterms® 2020), unloaded- Installation and commissioning, and on-site training	\$144,853
Sub-Total	\$144,853
Sales Tax (8.30%)	\$12,022.80
TOTAL PRICE (US Dollars)	\$156,875.80

- Or -

Description	Total Price (USD)
NIBIN Cartridge Cases Acquisition, Analysis & Triage Package , comprising: <ul style="list-style-type: none">- One (1) BRASSTRAX Acquisition Station- One (1) MATCHPOINT Analysis Station for Cartridge Cases- One (1) PAG800 Stereo Zoom Microscope- One (1) color printer- One-year SafeGuard Warranty- Shipping and handling charges DDP Customer Premises (Incoterms® 2020), unloaded- Installation and commissioning, and on-site training	\$207,494
Sub-Total	\$207,494
Sales Tax (8.3%)	\$17,222.00
TOTAL PRICE (US Dollars)	\$224,716.00

Crime Mapping

Material	Qty	Unit Price	Total
160463	1	\$20,000.00	\$20,000.00
ArcGIS Enterprise Standard Up to Four Cores Perpetual License			
155744	1	\$1,640.00	\$1,640.00
ArcGIS Analysis Workflows for Public Safety at Esri Site 2 Days per Seat Instructor Led Training			
153636	1	\$16,000.00	\$16,000.00

The ArcGIS Enterprise Jumpstart – Basic Service Package provides up to 3 days of on-site and/or remote installation and configuration support for a single base deployment ArcGIS Enterprise implementation on up to 4 customer-provided physical, virtual, or cloud servers by 1 Esri consultant. The Esri Consultant will work with the Customer to develop an implementation and configuration plan prior to the implementation. After the installation and configuration are complete, remaining time will be allocated to knowledge transfer of standard ArcGIS Enterprise technology topics such as: ArcGIS Enterprise administration, creating and connecting to enterprise geodatabases, creating and working with services, backing up ArcGIS Enterprise, configuring and using your ArcGIS organization. Topics outside the scope of the ArcGIS Enterprise Jumpstart include but are not limited to: migration of databases and applications, geodatabase administration, integration, installation/configuration with any third-party systems, system architecture design, network administration, security review, high availability, performance tuning, and application development. On-site support will be provided at a mutually agreed upon Customer location during one trip within the United States on consecutive business days during a single work week. Scheduling will be based on resource availability. Customers will need to prepare in advance for Esri's visit. The Esri Professional Service Packages terms and conditions shall apply. If not attached, or already incorporated into an existing and current Esri master contract, these terms and conditions and preparation requirements can be viewed on the web at <https://www.esri.com/en-us/legal/terms/services/>. All travel specified in this quote is subject to Esri's business continuity measures regarding COVID-19, including the most current Federal, State, and Local Government restrictions and Centers for Disease Control and Prevention (CDC) travel advisory recommendations. All proposed project schedules are tentative and will be adjusted based on the most current COVID-19 information available, and mutual agreement of the parties.

Electronic Forensics

Personnel

Public Safety Technician Supervisor (Salary & Benefits)	\$ 117,600
Public Safety Technician (Salary & Benefits)	\$ 100,800

Office Equipment	\$ 4,000
Training/Conferences/Lodging/Mileage	\$ 10,000
Admin / Overhead Costs	\$ 35,000
Misc – Security, Other directs (testing supplies)	\$ 25,000

Costs:

Expenditure	<u>Year 1</u>	<u>Year 2</u>
Purchase NIBIN Enforcement Support System (NESS)	\$239,000	\$0
NIBIN 3-year Maintenance/Warranty	\$128,000	\$0
Purchase ESRI ArcGIS Crime Analysts application	\$55,000	\$15,000
DNA Rapid Testing	\$170,000	\$15,000
Greykey License and Hardware	\$55,000	\$5,000
Full time Manager Salary and Fringe Benefits	\$117,600	\$124,656
Full time Specialist Salaries and Fringe Benefits	\$100,800	\$106,848
Full time Specialist Salaries and Fringe Benefits	\$100,800	\$106,848
Full time Specialist Salaries and Fringe Benefits	\$100,800	\$106,848
Training	\$55,000	\$10,000
Mileage	\$16,000	\$4,200
Office Equipment	\$16,000	\$2,000
Security	\$15,000	\$18,000
Admin & Overhead costs	\$35,000	\$38,000
Other directs	\$15,000	\$10,000
TOTAL	\$1,219,000	\$562,400

Members		OFM	Year 1	Year 2	Year 3	Year 4	Year 5
	% Population	Population					
			2022	2023	2024	2025	2026
GRANDVIEW	4.25%	10,960	\$ 51,764	\$ 25,971	\$ 27,105	\$ 28,308	\$ 29,582
GRANGER	1.43%	3,690	\$ 17,428	\$ 8,744	\$ 9,126	\$ 9,531	\$ 9,960
HARRAH	0.22%	580	\$ 2,739	\$ 1,374	\$ 1,434	\$ 1,498	\$ 1,565
MABTON	0.77%	1,975	\$ 9,328	\$ 4,680	\$ 4,884	\$ 5,101	\$ 5,331
MOXEE	1.71%	4,405	\$ 20,805	\$ 10,438	\$ 10,894	\$ 11,377	\$ 11,890
NACHES	0.43%	1,110	\$ 5,243	\$ 2,630	\$ 2,745	\$ 2,867	\$ 2,996
SELAH	3.19%	8,235	\$ 38,894	\$ 19,514	\$ 20,366	\$ 21,270	\$ 22,227
SUNNYSIDE	6.35%	16,400	\$ 77,457	\$ 38,862	\$ 40,559	\$ 42,358	\$ 44,265
TIETON	0.55%	1,430	\$ 6,754	\$ 3,389	\$ 3,537	\$ 3,693	\$ 3,860
TOPPENISH	3.44%	8,870	\$ 41,893	\$ 21,019	\$ 21,937	\$ 22,910	\$ 23,941
UNION GAP	2.56%	6,595	\$ 31,148	\$ 15,628	\$ 16,310	\$ 17,034	\$ 17,801
WAPATO	1.79%	4,610	\$ 21,773	\$ 10,924	\$ 11,401	\$ 11,907	\$ 12,443
YAKIMA	37.90%	97,810	\$ 461,954	\$ 231,773	\$ 241,896	\$ 252,626	\$ 264,000
YAKIMA CO.	34.19%	88,240	\$ 416,755	\$ 209,096	\$ 218,228	\$ 227,908	\$ 238,169
ZILLAH	1.24%	3,190	\$ 15,066	\$ 7,559	\$ 7,889	\$ 8,239	\$ 8,610
TOTALS		258,100	\$ 1,219,000	\$ 611,600	\$ 638,312	\$ 666,627	\$ 696,640
		Application	\$ 647,000	\$ 79,200	\$ 79,200	\$ 79,200	\$ 79,200
		Staff (4)	\$ 420,000	\$ 445,200	\$ 471,912	\$ 500,227	\$ 530,240
		Direct Costs	\$ 152,000	\$ 87,200	\$ 87,200	\$ 87,200	\$ 87,200
			1,219,000	611,600	638,312	666,627	696,640

Funding Requests:

**Senator Murray for Start-up Costs for 5 years totaling: \$3.8 million

Costs per jurisdiction:

Members		OFM				
	% Population	Population	1	2	3	4
GRANDVIEW	4.25%	10,960	\$ 10,208	\$ 16,183	\$ 16,183	\$ 16,183
GRANGER	1.43%	3,690	\$ 3,437	\$ 5,448	\$ 5,448	\$ 5,448
HARRAH	0.22%	580	\$ 540	\$ 856	\$ 856	\$ 856
MABTON	0.77%	1,975	\$ 1,839	\$ 2,916	\$ 2,916	\$ 2,916
MOXEE	1.71%	4,405	\$ 4,103	\$ 6,504	\$ 6,504	\$ 6,504
NACHES	0.43%	1,110	\$ 1,034	\$ 1,639	\$ 1,639	\$ 1,639
SELAH	3.19%	8,235	\$ 7,670	\$ 12,159	\$ 12,159	\$ 12,159
SUNNYSIDE	6.35%	16,400	\$ 15,275	\$ 24,215	\$ 24,215	\$ 24,215
TIETON	0.55%	1,430	\$ 1,332	\$ 2,111	\$ 2,111	\$ 2,111
TOPPENISH	3.44%	8,870	\$ 8,261	\$ 13,097	\$ 13,097	\$ 13,097
UNION GAP	2.56%	6,595	\$ 6,142	\$ 9,738	\$ 9,738	\$ 9,738
WAPATO	1.79%	4,610	\$ 4,294	\$ 6,807	\$ 6,807	\$ 6,807
YAKIMA	37.90%	97,810	\$ 91,099	\$ 144,418	\$ 144,418	\$ 144,418
YAKIMA CO.	34.19%	88,240	\$ 82,185	\$ 130,288	\$ 130,288	\$ 130,288
ZILLA	1.24%	3,190	\$ 2,971	\$ 4,710	\$ 4,710	\$ 4,710
TOTALS		258,100	\$ 240,390	\$ 381,090	\$ 381,090	\$ 381,090

First year payment (1/3 actual cost) put into a reserve for unexpected expenses, technology replacement/upgrades.

Each year after the first year is ½ of the annual cost to build the fund during the startup period. This will provide a benefit to jurisdictions budgets to be able to pay smaller amounts spread over time to cover future costs. YVCOG will continue to monitor expenditures, reporting back to law enforcement actuals vs. budgeted on a monthly basis, managing budget adjustments when necessary.

Where do we go from here?



To the EXPERTS – Law Enforcement

1. Prioritize most important services
2. Develop Policies / Procedures
3. Determine location
4. Talk
5. Talk
6. Talk

To the Members – Councils

1. Share priorities
2. Share policies/procedures
3. Share location discussion
4. Share
5. Share
6. Share

Eventually, a decision. Yes No

Where? When? How?



SELAH CITY COUNCIL

Study Session #2

4:30pm

Topic: Parks and Recreation Comprehensive Plan

April 12, 2022

2023 Selah Parks and Recreation Plan Schedule

Date or Range of Dates	Task
4/12/22	City Council Workshop – Kick-off to Plan.
4/19/22 – 8/16/22	Public survey period.
8/16/22 – 9/8/22	Gather data and analyze survey results.
9/11/22 – 10/09/22	Evaluation of data, ID LOS, ID improvement strategies.
10/09/22 – 10/23/22	HLA internal review for formatting and estimates.
10/23/22 – 11/14/22	City reviews, revises, and returns Draft Plan to HLA.
11/27/22	HLA delivers RCO Review Parks and Recreation Plan to City.
1/30/23	City approves Plan, drafts certification, and submits to RCO.
1/30/23 – 2/16/23	RCO review and approval period
2/23/23	City incorporates any comments, adopts, and submits Final Plan to RCO.



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CHAPTER 4 – GOALS, POLICIES, AND TARGETS

4.1 GOALS AND POLICIES

4.1.1 Goals

1. Enhance the quality of life and meet the needs of every citizen.
2. Develop and maintain safe neighborhoods through a solid system of open structures and public facilities.
3. Encourage positive experiences for each participant, visitor, or family through recreation opportunities, holistic wellness, and education for all ages.
4. Be a leading resource for creating positive leisure and recreational opportunities.

4.1.2 Objectives

1. Protect the community's investment in parks and recreation by providing adequate and continual funding for operation and maintenance of community parks, recreation programs, and cultural activities.
2. Strategically expand parks and recreation sites, facilities, and programs by seeking financial support from a variety of sources and encouraging private sector contributions to public recreation opportunities.
3. Recognize, respect, and incorporate Selah's historic, cultural, and natural resources through parks and recreation programs.
4. Work in partnership with the Selah School District, Selah Parks Foundation, Selah Chamber of Commerce, Selah Downtown Association, and the private sector, to ensure availability and variety of parks and recreation.
5. Seek involvement from the community when determining needs and priorities for parks and recreation.
6. Recognize the value of volunteerism for maintaining parks, organizing events, and delivering recreation programs. Maximize individuals' and organizations' contributions of commitment and involvement to enhance sustainability of parks and recreation.

Selah Parks and Recreation Comp Plan Survey

Before the survey begins, the City of Selah does not own, operate, or have any affiliation with the Bruce Buchanan Memorial Aquatic Center.

OK

Question Title

* 1. Including yourself, how many people reside at your residence?

☐ 1

☐ 2-3

☐ 4-6

☐ 7 or more

Question Title

* 2. The people in my residence are in the following age groups (check all boxes that apply).

☐ 4 years and under

☐ 5-10 years

☐ 11-17 years

☐ 18-25 years

☐ 26-40 years

☐ 41-52 years

☐ 53-64 years

☐ 65 years or older

Question Title

* 3. Do you rent or own the place where you live?

☐ Own

☐ Rent

☐

Other (please specify)

Question Title

* 4. Which of the following best describes where you live? (Check one box)

- ☐ I live within the City of Selah city limits (skip to question 6)
- ☐ I live outside of Selah city limits, but within Selah School District
- ☐ I do not live in Selah but enjoy Selah parks and recreation activities
- ☐ Other (please specify)

Question Title

5. How far do you travel one way to enjoy Selah parks and recreation activities?

- ☐ Less than 20 miles
- ☐ 50 miles or less
- ☐ More than 50 miles

Question Title

* 6. Indicate your level of agreement with the following statement:

The City of Selah currently provides enough recreational opportunities for the following age groups.

	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
Children (ages 3-12)					
Teens (ages 13-17)					
Young Adults (ages 18-25)					
Adults (ages 26-64)					
Seniors (ages 65+)					

Question Title

7. What program/activities would you like to see the City of Selah provide?

Question Title

8. What can the City of Selah do to improve current recreation programs?

Question Title

* 9. Do you believe the City needs dedicated soccer fields?

- ☐ Yes
- ☐ No
- ☐ I do not have an opinion

Question Title

* 10. Using the list below, choose one priority that is most important, one that is slightly important, and one that is important to your family.

	Most Important	Slightly Important	Important
Increased recreational programming			
Improved existing parks			
Walking paths			
Outdoor fitness area			
Update/replace play equipment			
Construct additional gazebo (covered) areas with electricity and water			

13. What additions, if any, would you like to see added to Selah parks?

Question Title

* 14. In the last twelve months, how often have you visited the Selah Civic Center?

0 1-3 4-6 7-9 10+

A City scheduled activity (Hot Rods on First Street, community meeting, etc.)

A rental activity (crab feed, wedding, birthday party, etc.)

A service (senior exercise, yoga, meals on wheels, etc.)

Question Title

15. What activities would you like to see added to the Civic Center?

Question Title

16. What would you like to see updated/changed at the Civic Center?



SELAH CITY COUNCIL
Regular Meeting



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: K-1

Action Item

Title: Approval of Minutes, March 22, 2022 Council Meeting

From: Treesa Morales, Public Records Officer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah
City Council Meeting Minutes
March 22, 2022

Study Session RE: Funding for Proposed New Law and Justice Center
Electronically Via Zoom

A. Call to Order

Mayor Pro Tempore Russell Carlson called the study session to order at 4:34 pm.

Members Present: Kevin Wickenhagen; Jared Iverson; Elizabeth Marquis; Clifford Peterson; Roger Bell; Michael Costello

Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Police Chief; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer; Jeff Peters, Community Development Supervisor; Treasa Morales, Public Records Manager.

After introductions, Mayor Pro Tempore Carlson called on City Administrator, Joe Henne to present information about the options for Funding for the Proposed New Law and Justice Center.

City Administrator, Joe Henne gave summary of the materials provided in the Study Session Council Packet and opened the floor for questions.

After presentation, the following topics (in order) were discussed:

1. Necessary Treatment Plant expansion and the debt-to-income ratio – Councilmember Wickenhagen
2. State rule for debt for the City, and payments of debts – Dale Novobielski
3. When does the final decision need to be made – Councilmember Wickenhagen
4. Need to finalizing amount to determine bond request – Joe Henne
5. Marudo debt – percentage and time for payoff – Mayor Pro Tempore Carlson
6. Input from other councilmembers
7. Voter turnout requirements – Joe Henne
8. Comments by Chief Christman
9. Voter turnout and cost to be on the bond – Mayor Pro Tempore Carlson
10. New construction up Crusher Canyon and effect on bond – Councilmember Costello

Study Session ended at 5:23 pm.

City of Selah
City Council Meeting Minutes
March 22, 2022
Regular Meeting
Electronically Via Zoom

A. Call to Order

Mayor Pro Tempore Russell Carlson called the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Kevin Wickenhagen; Jared Iverson; Elizabeth Marquis; Clifford Peterson; Roger Bell; Michael Costello;

Staff Present: Joe Henne, City Administrator; Rob Case, City Attorney; Dan Christman, Police Chief; James Lange, Fire Chief; Micky Gillie Deputy Fire Chief; Zack Schab, Recreation Director; Rocky Wallace, Public Works Director; Dale Novobielski, City Clerk/Treasurer, Jeff Peters, Community Development Supervisor; Treesa Morales, Public Records Manager.

C. Councilmember Absence **None**

D. Pledge of Allegiance
Councilmember Wickenhagen led the Pledge of Allegiance

E. Invocation
Tom Morris from Selah Calvary Chapel gave the prayer

F. Agenda Changes **None**

G. Public Appearances/Introductions/Presentations
Katrina Henkle from the Selah Downtown Association gave a report

H. Getting To Know Our Businesses **None**

I. Communications
Public Record Officer, Treesa Morales read the public comment submitted by Peggy Riel

J. Proclamations/Announcements **None**

K. Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Councilmember Wickenhagen moved to approve the Consent Agenda. Councilmember Bell seconded.

Roll was called: Councilmember Wickenhagen – yes; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – Mayor Pro Tempore. By voice vote, Motion passes unanimously.

Public Records Manager, Treesa Morales, read the Consent Agenda:

- Treesa Morales* 1. Approval of Minutes: March 8, 2022 Council Meeting
- Dale Novobielski* 2. Approval of Claims and Payroll:
 - Payroll Checks No. 84774 -84787 for a total of \$250,120.27
 - Claim Checks No. 177834 -177901 for a total of \$250,375.54
- Dale Novobielski* 3. O-1: Ordinance Amending Ordinance No. 2151
 - Establishing the 2022 Base Salary and Wage Schedule for Management, Confidential, and Unrepresented Employees

L. Public Hearings **None**

M. General Business

- 1. New Business **None**
- 2. Old Business
 - Discussion on Funding Options for the Proposed Law and Justice Center

Introduced by Mayor Pro Tempore Carlson, and presented by City Administrator Joe Henne.

After Discussion, Councilmember Wickenhagen moved to fund the police station through a voter-approved bond for a 25-year term. Councilmember Marquis seconded.

Councilmember Iverson requested if the Council could approve moving forward with voter-approved bond, but be able to re-evaluate the year amount at a later time. Requested opinion from City Clerk/Treasurer Dale Novobielski.

As stated by Councilmember Wickenhagen, agreed to amend motion to ones that meets the requirements presented by City Administrator Henne.

Joe Henne requested confirmation that the Council wants to move forward a voter approved bond and discuss the terms prior to August.

Mayor Pro Tem Carlson requested Councilmember Wickenhagen restate his motion.

Councilmember Wickenhagen moved that the Council move forward with a general obligation bond and go to the voters in November for the creation of the police station. Councilmember Marquis seconded. After Discussion,

Roll was called: Councilmember Wickenhagen – yes; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – Mayor Pro Tempore. By voice vote, Resolution passes unanimously.

N. Resolutions

N-1 Resolution Approving the Purchase of Cell Phones for City Council Members

Introduced by Mayor Pro Tempore, Russell Carlson, and presented by City Administrator, Joe Henne. After discussion,

Councilmember Carlson moved, and Councilmember Wickenhagen seconded, to approve the Resolution Approving the Purchase of Cell Phones for City Council Members

Roll was called: Councilmember Wickenhagen – yes; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – Mayor Pro Tempore. By voice vote, Resolution passes unanimously.

O. Ordinances

O-1* Ordinance Amending Ordinance No. 2151 Establishing the 2022 Base Salary and Wage Schedule for Management, Confidential, and Unrepresented Employees

This ordinance was passed unanimously with the passing of the consent agenda.

O-2 Ordinance Amending the 2022 Budget for the Replacement of a Vehicle in the Code Enforcement/Storm Water Departments

Introduced by Mayor Pro Tempore, Russell Carlson, and presented by Clerk/Treasurer, Dale Novobielski.

Councilmember Bell moved, and Councilmember Peterson seconded, to approve the Ordinance Amending the 2022 Budget for the Replacement of a Vehicle in the Code Enforcement/Storm Water Departments. After discussion,

Roll was called: Councilmember Wickenhagen – yes; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – Mayor Pro Tempore. By voice vote, Ordinance passes unanimously.

O-3 Ordinance Amending the 2022 Budget for a WWTP Facility Plan and Crusher Canyon Sewer Collection System Improvements.

Introduced by Mayor Pro Tempore, Russell Carlson, and presented by Clerk/Treasurer, Dale Novobielski. After discussion,

Councilmember Wickenhagen moved, and Councilmember Costello seconded, to approve the Ordinance Amending the 2022 Budget for a WWTP Facility Plan and Crusher Canyon Sewer Collection System Improvements

Roll was called: Councilmember Wickenhagen – yes; Councilmember Iverson – yes; Councilmember Marquis – yes; Councilmember Peterson – yes; Councilmember Bell – yes; Councilmember Costello – yes; Councilmember Carlson – Mayor Pro Tempore. By voice vote, Ordinance passes unanimously.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

- Chief Lange gave report
- Chief Christman gave report
- Rocky Wallace gave report
- Zack Schab gave report
- Jeff Peters gave report
- Dale Novobielski gave report

2. Councilmembers

- Councilmember Peterson – Gave report

Council had discussion on the Regional Crime Lab

- Councilmember Marquis – No report
- Councilmember Bell – Gave report
- Councilmember Wickenhagen – No report
- Councilmember Costello – No report
- Councilmember Iverson – Gave report
- Councilmember Carlson – No report

3. City Attorney Report No report

4. City Administrator Report Gave report

5. Mayor Report Absent

6. Boards **None**

R. Executive Session **None**

S. Adjournment

Councilmember Costello moved to adjourn the meeting. Councilmember Wickenhagen seconded. By show of hands vote was unanimous. Meeting was adjourned.


The meeting adjourned at 6:25 pm.




Roger Bell, Councilmember



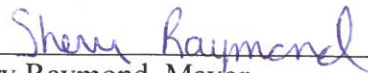
Jared Iverson, Councilmember



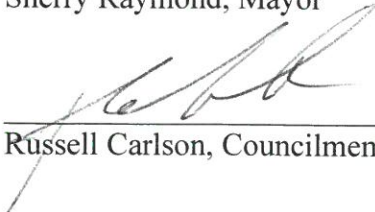
Clifford Peterson, Councilmember



Michael Costello, Councilmember

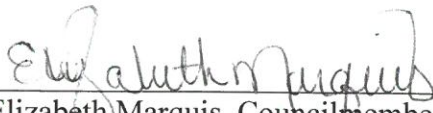


Sherry Raymond, Mayor



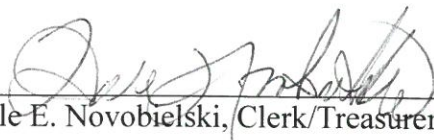
Russell Carlson, Councilmember

Kevin Wickenhagen, Councilmember



Elizabeth Marquis, Councilmember

ATTEST:



Dale E. Novobielski, Clerk/Treasurer



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: K-2

Action Item

Title: Approval of Claims and Payroll

From: Dale Novobielski, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See claims and payroll registers

Funding Source: See claims and payroll registers

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: M-1-a

Informational Item

Title: Discussion of resuming in-person meetings

From: Joe Henne, City Administrator

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The Governor's Proclamation #21-16.2 (passed on March 1, 2022) lifted the mask mandates for indoor and outdoor gatherings as well as rescinded proof of vaccine or negative covid-19 test as a condition of attending large indoor and outdoor events. Further, many surrounding cities have successfully held in person council meetings for some time. Because of this and the available media in the Court Room/Council Chambers, staff is requesting a discussion of returning to in person meetings.

Recommended Motion: None

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None



STATE OF WASHINGTON
— OFFICE OF GOVERNOR JAY INSLEE —

**PROCLAMATION BY THE GOVERNOR
AMENDING PROCLAMATIONS 20-05 and 21-16, et seq.**

21-16.2

Large Event COVID-19 Vaccine Verification

Termination of Order, Effective 12:01 AM on March 1, 2022

WHEREAS, on February 29, 2020, I issued Proclamation 20-05, proclaiming a State of Emergency for all counties throughout Washington State as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and confirmed person-to-person spread of COVID-19 in Washington State; and

WHEREAS, as a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses to our most vulnerable populations and our health care system, I have subsequently issued several amendatory proclamations, exercising my emergency powers under RCW 43.06.220 by prohibiting certain activities and waiving and suspending specified laws and regulations, including issuance of Proclamation 20-25, et seq., which limits Washingtonians' ability to participate in certain activities unless certain conditions are met; and

WHEREAS, during early stages of the COVID-19 pandemic, health professionals and epidemiological modeling experts indicated that the spread of COVID-19, if left unchecked, threatened to overwhelm portions of Washington's public and private health-care system; and

WHEREAS, although COVID-19 continues as an ongoing and present threat in Washington State, the measures we have taken together as Washingtonians over the past 24 months, including the willingness of most Washingtonians to take advantage of the remarkable, life-saving vaccines being administered throughout the state, have made a difference and have altered the course of the pandemic in fundamental ways; and

WHEREAS, Large Events, as defined herein, present a heightened risk of COVID-19 transmission because (1) Large Event participants and attendees spend extensive periods of time physically close to large numbers of people, (2) the frequency and total duration of close contact among participants and attendees is increased, thereby increasing the risk that respiratory particles will be transmitted between participants and attendees, (3) Large Events draw participants and attendees from wide geographical areas, often including participants and attendees from other states and countries who may be infected with more infectious COVID-19

variants, and (4) effective contact tracing may be difficult due to the potential for uncontrolled mixing among large groups of attendees who are unlikely to be together again; and

WHEREAS, on August 20, 2021, I issued Proclamation 20-25.15 amending Proclamation 20-25, et seq., by reinstating prohibitions against use of indoor spaces without the use of a face covering; and

WHEREAS, on September 13, 2021, I issued Proclamation 20-25.17 amending Proclamation 20-25, et seq., to prohibit (1) any individual from failing to wear a face covering as required by the Secretary of Health's face covering order and any subsequent amendments, (2) any governmental, commercial, or nonprofit entity or private party from allowing any individual to enter or remain in any indoor space under their control unless the individual is in compliance with the Secretary of Health's face covering order and any subsequent amendments, and (3) any organizer of an outdoor event or gathering attended by 500 or more people from allowing any individual to be in attendance unless the individual is in compliance with the Secretary of Health's face covering order and any subsequent amendments; and

WHEREAS, on October 18, 2021, I issued Proclamation 21-16, et seq., to prohibit large event organizers from allowing anyone 12 years and older from attending the event unless the individual either shows proof of full COVID-19 vaccination or shows proof of having received a negative COVID-19 test conducted within 72 hours of the event. The Proclamation also prohibits individuals from attending a large event unless they show proof of full vaccination status or a negative test within 72 hours, and was made effective on November 15, 2021; and

WHEREAS, COVID-19 vaccines are effective in reducing infection and severe disease, and widespread vaccination is the primary means we have as a state to protect everyone, including persons who cannot be vaccinated for medical reasons, youth who are not eligible to receive a vaccine, immunocompromised individuals, and vulnerable persons including persons in health care facilities, long-term care facilities and other congregate care facilities from COVID-19 infections; and

WHEREAS, widespread vaccination is also the primary means we have as a state to protect our health care system, to avoid the return of stringent public health measures, and to put the pandemic behind us; and

WHEREAS, as of February 14, 2022, at least 80 percent of people 5 years of age and older and 73 percent of the total population have initiated vaccination, and at least 72 percent of people 5 years of age and older and 66 percent of the total population are fully vaccinated; and

WHEREAS, on February 17, 2022, I issued Proclamation 20-25.18 amending Proclamation 20-25, et seq., to rescind the requirement that face coverings be worn at outdoor events or gatherings attended by 500 or more people; and

WHEREAS, the data now supports the conclusion that the surge of disease driven by the highly infectious Omicron variant is subsiding significantly in much of the state and the corresponding

extraordinary stress on our hospitals due to COVID-19 hospitalizations is likewise improving; and

WHEREAS, given the reduction in COVID-19 cases and hospitalizations, it is now appropriate to rescind the requirement that large event organizers be prohibited from allowing anyone 12 years and older from attending the event unless the individual either shows proof of full COVID-19 vaccination or shows proof of having received a negative COVID-19 test conducted within 72 hours of the event; and

WHEREAS, notwithstanding the recent and hopefully continuing decrease in cases and hospitalizations, the worldwide COVID-19 pandemic and its persistence in Washington State continue to threaten the life and health of our people as well as the economy of Washington State, and remain a public disaster affecting life, health, property or the public peace; and

WHEREAS, the Washington State Department of Health continues to maintain a Public Health Incident Management Team in coordination with the State Emergency Operations Center and other supporting state agencies to manage the public health aspects of the incident; and

WHEREAS, the Washington State Military Department Emergency Management Division, through the State Emergency Operations Center, continues coordinating resources across state government to support the Department of Health and local health officials in alleviating the impacts to people, property, and infrastructure, and continues coordinating with the state Department of Health in assessing the impacts and long-term effects of the incident on Washington State and its people; and

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, as a result of the above noted situation, and under Chapters 38.08, 38.52 and 43.06 RCW, do hereby proclaim and order that a State of Emergency continues to exist in all counties of Washington State, that Proclamation 20-05 remains in effect, and that Proclamation 21-16 et seq., as amended, remains in effect until 12:01 a.m. on March 1, 2022, and that, to help preserve and maintain life, health, property or the public peace pursuant to RCW 43.06.220(1)(h), and (3), I hereby prohibit, subject to the conditions, exceptions, and circumstances set forth below, the following activities:

1. Prohibitions. This order prohibits the following:
 - a. Any individual 12 years of age or older from attending a Large Event in person unless the individual has (1) been fully vaccinated against COVID-19 and provided proof thereof to the Large Event Organizer, or (2) received a negative result from an FDA-approved molecular (e.g., PCR) or antigen COVID-19 test performed on a specimen collected from the individual within the 72 hours preceding the individual's attendance at the Large Event and provided proof thereof to the Large Event Organizer;
 - b. Any Large Event Organizer from allowing any individual 12 years of age or older to attend a Large Event in person, unless the individual has (1) been fully vaccinated

against COVID-19 and provided proof thereof to the Large Event Organizer, or (2) received a negative result from an FDA-approved molecular (e.g., PCR) or antigen COVID-19 test performed on a specimen collected from the individual within the 72 hours preceding the individual's attendance at the Large Event and provided proof thereof to the Large Event Organizer; and,

- c. Any Large Event Organizer from conducting a Large Event without first notifying the Large Event attendees of the vaccination and testing requirements of this Order, including notifying individuals of the acceptable forms of proof of full vaccination and a negative test result. Every public communication regarding the Large Event, including any reservation and ticketing system, must include notice that proof of COVID-19 vaccination or a negative COVID-19 test will be required to attend the event.
2. Acceptable Proof of Full Vaccination Against COVID-19. Where required above, individuals attending a Large Event must provide proof of full vaccination against COVID-19 by presenting the original, a copy, or a photo of one of the following:
- a. A CDC COVID-19 Vaccine Record Card;
 - b. Documentation of vaccination from a health care provider or electronic health record;
 - c. A state immunization information system record. For individuals vaccinated in Washington, this may include a Certificate of COVID-19 Vaccination or QR code from MyIRMobile (<https://myirmobile.com>), a Washington Department of Health partner website for immunization records, or QR code made available by the Washington Department of Health (<https://waverify.doh.wa.gov/>); or
 - d. For an individual who was vaccinated outside of the United States, a reasonable equivalent of any of the above.

Personal attestation is not an acceptable form of proof of COVID-19 vaccination. Additional proof of an individual's identity, such as a driver's license, is not required under this Order.

3. Acceptable Proof of a Negative COVID-19 Test Result. Where required above, individuals attending a Large Event must provide proof of a negative COVID-19 test result by presenting the original, a copy, or a photo of a document or other communication from the test provider or laboratory that shows:
- a. The first and last names of the individual tested;
 - b. The type of test performed (must be molecular or antigen);
 - c. The date the specimen was collected (must be within the 72 hours preceding the individual's participation in or attendance at the Large Event); and
 - d. A negative result.

Personal attestation is not an acceptable form of proof of a negative COVID-19 test result. Additional proof of an individual's identity, such as a driver's license, is not required under this Order.

4. Large Event Organizers May Exceed These Requirements. Nothing in this order prohibits Large Event Organizers from implementing requirements that exceed the requirements of this Order.
5. Definitions.
 - a. "Fully Vaccinated against COVID-19": A person is fully vaccinated against COVID-19 two weeks after they have received the second dose in a two-dose series of a COVID-19 vaccine (e.g., Pfizer-BioNTech or Moderna) or a single-dose COVID-19 vaccine (e.g., Johnson & Johnson (J&J)/Janssen) authorized for emergency use, licensed, or otherwise approved by the FDA or listed for emergency use or otherwise approved by the World Health Organization.
 - b. "Large Event" means (1) any ticketed or preregistered assembly of 10,000 or more individuals at an outdoor venue that has defined entrances and exits, or (2) any ticketed or preregistered assembly of 1,000 or more individuals at an indoor venue that has defined entrances and exits. Event staff and volunteers are not included in the attendee count.
 - c. "Large Event" does not include any assembly operated, managed, conducted, controlled, or supervised by a public, private, or charter K-12 educational organization or a religious or faith-based organization.
 - d. "Large Event Organizer" means any governmental, commercial, or nonprofit entity or private party that operates, organizes, manages, conducts, controls, or supervises, in whole or in part, any Large Event.

I again direct that the plans and procedures of the *Washington State Comprehensive Emergency Management Plan* be implemented throughout state government. State agencies and departments are directed to continue utilizing state resources and doing everything reasonably possible to support implementation of the *Washington State Comprehensive Emergency Management Plan* and to assist affected political subdivisions in an effort to respond to and recover from the COVID-19 pandemic.

I continue to order into active state service the organized militia of Washington State to include the National Guard and the State Guard, or such part thereof as may be necessary in the opinion of The Adjutant General to address the circumstances described above, to perform such duties as directed by competent authority of the Washington State Military Department in addressing the outbreak. Additionally, I continue to direct the Department of Health, the Washington State Military Department Emergency Management Division, and other agencies to identify and

provide appropriate personnel for conducting necessary and ongoing incident related assessments.

Violators of this order may be subject to criminal penalties pursuant to RCW 43.06.220(5).

Proclamation 21-16, et seq., is terminated effective at 12:01 am on March 1, 2022. Upon termination of Proclamation 21-16, et seq., the provisions of Proclamation 20-25, et seq., will continue to be in effect until the state of emergency, issued on February 29, 2020, pursuant to Proclamation 20-05, is rescinded.

Signed and sealed with the official seal of the state of Washington on this 24th day of February, A.D., Two Thousand and Twenty-Two at Olympia, Washington.

By:

/s/
Jay Inslee, Governor

BY THE GOVERNOR:

/s/
Secretary of State



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: M-1-b

Informational Item

Title: Discussion regarding use of ARPA money

From: Joe Henne, City Administrator

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The American Rescue Plan Act (APRA) was signed into law on March 11, 2021 to provide additional financial relief in the wake of the COVID-19 pandemic. Money granted to the City under the American Rescue Plan Act (APRA) can be used over a period of several years and for a variety of eligible uses such as (among other things) public health and negative economic impacts. As such, the Staff is requesting a discussion about using ARPA money to help the Selah Food Bank.

Recommended Motion: None

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: M-1-c

Informational Item

Title: Discussion regarding Public Defender Contract for Scott Brumback

From: Rob Case, City Attorney

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: See attached documents

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

Case, Rob

From: Faul, Bronson
Sent: Tuesday, March 29, 2022 12:03 PM
To: Case, Rob
Subject: FW: Numbers.

I think this is better suited for you.
Bronson

Bronson Faul
Municipal Court Judge
City of Selah
509-698-7329

From: William Schuler [mailto:countrylaw@hotmail.com]
Sent: Saturday, March 26, 2022 12:54 PM
To: Faul, Bronson <Bronson.Faul@yakimawa.gov>; Garcia, Anita <anita.garcia@selahwa.gov>; Margita Dornay <margitalaw@gmail.com>
Subject: Numbers.

Greetings everyone,

I'm probably putting the cart way before the horse but I like to be proactive on things just in case. Our numbers of late have been going up quite a bit. This may be more a conversation with the city manager but I wanted to float a couple things out there. As you all may know defense attorneys are now under scrutiny re our case numbers when the cases involve public defense. We can only take 400 misdemeanor case equivalents now. The Selah contract comprises approx. 1/3 of my cases. That means I can only take 10-12 new cases a month to stay at my limits. The contract county attys often end up full in the fall and DAC is looking for panel attys to take several cases at that point. My big fear is that we get to September/October and I'm at my limit.

I have a couple ideas to float around. Just thoughts right now of course. We can 1) screen the Defendants better as there are some that can easily afford an atty, 2) during months with higher numbers send a few to the conflict attys and/or 3) list Brumback and Ottem as atty of record (this would allow all 3 of us to include our 400 caseloads for a total of 1200). As the contract is run through their office, this may be a good idea.

I've approached Scott and Sid re asking for a bump in the contract compensation as we haven't had a bump since before I came on board. All the other Municipalities have had significant bumps. Even Granger. This would allow me to take less cases elsewhere, which honestly would be a relief so I'm not spread so thin.

These are all ideas that I'm just floating out there. Obviously much more discussion would be involved. I will probably run these all by the city manager in the near future as well. Thanks so much for your time and attention.

Schuler

CITY OF SELAH
PUBLIC DEFENDER CONTRACT

I. PARTIES

CITY OF SELAH, hereinafter referred to as "City", and Brumback Law Group, PLLC, hereinafter referred to as "Public Defender."

II. AGREEMENT

1. Scope of Services. The Public Defender shall perform all services necessary to defend indigent defendants assigned to it for defense by the Selah Municipal Court. The Public Defender services must be performed on all court days, and the Public Defender must be available by telephone 24 hours a day, seven days a week, for each week of the year in order to give legal advice to persons who may be in custody on City of Selah criminal charges. The Public Defender will submit to the Court Clerk, one week after judgment or other disposition of a matter, a written withdrawal of services from specified cases.

2. Base Compensation- Ability to Renegotiate. The Public Defender shall be paid base compensation of \$4700.00 per month. The fee arrangement shall continue on an annual calendar year basis provided that either party may deliver written notice to the other party, on or before November of any calendar year, requesting negotiation of any terms of this contract for the subsequent calendar year.

3. Jury Trial – Additional Compensation. In the event of a jury trial, the Public Defender shall be paid \$90.00 per hour in addition to the base payment listed above, not to exceed \$500.00 per day. The City will pay all reasonable costs associated with jury trials incurred by the Public Defender. It is the responsibility of the Public Defender to submit a detailed invoice for time spent and costs incurred on all jury trials. The City shall pay for such invoices within 30 days of the date of receipt of the invoice.

4. Appeals – Additional Compensation. In addition to the amount specified, in section 2 above, if there is any appeal of a Municipal Court decision, by the City or Defendant, the Public Defender shall be compensated for the reasonable time spent on such appeal at the rate of \$65.00 per hour for time spent on a matter appealed to the Yakima County Superior Court or any other appellate court. The City will pay all reasonable costs associated with an appeal to the Yakima County Superior Court incurred by the Public

Defender. It is the responsibility of the Public Defender to submit a detailed invoice for time spent and costs incurred on cases appealed to Yakima County Superior Court. The City shall pay for such invoices within 30 days of the date of receipt of the invoice.

5. Term of Agreement. The term of this agreement shall be from July 16, 2015 to December 31, 2015, unless either party terminates this agreement as set forth herein. This agreement shall automatically renew for additional one-year terms if the parties herein do not terminate it as set forth in Section 8 below.

6. Termination. Either party may terminate this contract by notice to the other, sixty (60) days in advance of the termination date.

7. Malpractice Insurance. The Public Defender shall maintain professional liability insurance and shall deliver a certificate to the City showing the limits of coverage now maintained by lawyers.

8. Independent Contractor. The Public Defender is an independent contractor and not an employee of the City of Selah. The Public Defender shall act pursuant to the rules of professional responsibility for the Washington State Bar Association and its ethics rulings. The City of Selah shall not deduct from any monies owed to the Public Defender income tax withholding, FICA withholding, or any other withholding for governmental purposes.

9. Arbitration. In the event of dispute or breach of contract, the matter shall be settled by arbitration in accordance with the arbitration rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator may be entered in any court having jurisdiction. The venue of all proceedings shall be in Yakima County, Washington.

10. Absences. The Public Defender is responsible for making arrangements to secure another Public Defender to provide services in the event of an absence and shall bear the costs for the same.

11. Defense Standards. The Public Defender shall provide the services contemplated herein in a professional, skilled manner consistent with the Standards set forth by the Washington State Bar Association and Standards for Indigent Defense Services; the Washington State Rules of Professional Conduct; and the decision of the Honorable Robert S. Lasnik, Western District of Washington, in Wilbur, et al v. Mt. Vernon, et al, Case No. 2:11-cv-01100.

12. Nondiscrimination. The Public Defender shall comply with all federal, state and local non-discrimination laws or ordinances in the provision of services to indigent defendants as well as with respect to the hiring and employment practices of its employees.

13. Hold Harmless/Indemnification. The Public Defender hereby agrees to release, indemnify, protect, defend and hold harmless the City and its elected and appointed officials, employees and agents from all claims, actions, or damages of any kind and description which may occur to or be suffered by any person or persons, corporation, or property arising, directly or indirectly, out of the operation of this agreement, caused or contributed thereto by the Public Defender. Provided, however, that nothing herein shall be deemed to require the Public Defender to indemnify the City or its elected or appointed officials, agents or employees for injury to persons, corporation, and/or property arising from the sole negligence of the City or its elected or appointed officials, employees and agents. In case of suit or action brought against the City or its elected or appointed officials, agents and employees for damages arising out of or by reason of any of the above mentioned causes, the Public Defender agrees to pay all cost of defense, including reasonable attorney's fees and any judgment.

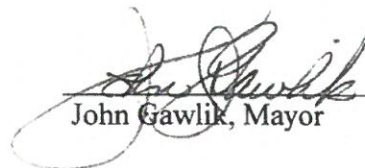
14. Applicable Law. This agreement has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed to by each party hereto that this agreement shall be governed by the laws of the State of Washington both as to interpretation and performance.

Dated this 16th day of July, 2015.

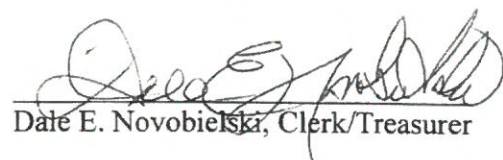
PUBLIC DEFENDER


Brumback Law Group, PLLC

CITY OF SELAH


John Gawlik, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

FIRST AMENDMENT TO PUBLIC DEFENDER CONTRACT

WHEREAS, the Public Defender has requested an increase in the monthly flat fee paid to it ~~from \$4700.00 to \$5000.00;~~

WHEREAS, the City Council approved the request at its second regular meeting in January 2016:

NOW THEREFORE, the parties desire to amend the Public Defender Contract dated July 16, 2015 as follows:

I. Amendment.

Section II, paragraph 2 of the Public Defender Contract is amended to read as follows:

2. Base Compensation – Ability to Renegotiate. The Public Defender shall be paid base compensation of ~~\$4700.00~~ \$5000.00 per month. The fee arrangement shall continue on an annual calendar year basis provided that either party may deliver written notice to the other party, on or before November of any calendar year, requesting negotiation of any terms of this contract for the subsequent calendar year.

II. Other terms unaffected.

All remaining provisions of the Public Defender Contract, not subject to this First Amendment, shall remain in full force and effect.

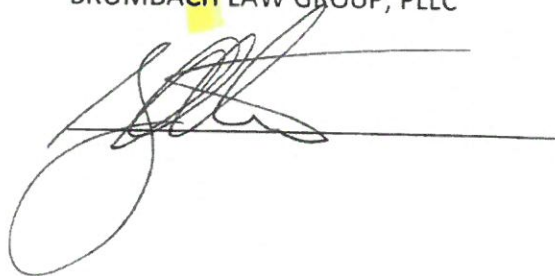
Dated this 5th day of February, 2016.

CITY OF SELAH



Sherry Raymond, Mayor

BRUMBACH LAW GROUP, PLLC



ATTEST:



Dale Novobielski, City Clerk/Treasurer

PROFESSIONAL SERVICES CONTRACT PROSECUTION

I. PARTIES

This contract is made on this 14th of October, 2014 between the City of Selah ("City") and Margita A. Dornay ("Attorney" or "Contractor").

II. TERM - INDEPENDENT CONTRACTOR

Performance under this Contract shall commence on November 16, 2014 and shall continue until such time as one of the parties terminates the contract under this provision. Either party may terminate this Contract upon giving thirty (30) days written notice prior to the termination date.

The relationship of the Contractor to the City shall be that of an independent contractor rendering professional services. Nothing contained herein shall be deemed to create the relationship of employer and employee or principal or agent between the City and the Contractor.

III. SERVICES PROVIDED

Contractor shall be principally responsible for performing the work required under this Contract for the City. She may from time to time employ other attorneys to assist her as necessary. Attorney will provide the following legal services:

A. Prosecution of Misdemeanor and Gross Misdemeanor Crimes.

Attorney shall be responsible for all aspects of prosecution, including: making filing decisions on criminal cases and recommendations with respect to the conduct of investigations, trial preparation, and related matters; responding to, and preparing, pre-trial motions; interviewing witnesses and victims of crimes; advising victims regarding their rights and responsibilities; prosecuting misdemeanor, gross misdemeanor and criminal traffic cases; representing the City at arraignments, pretrial hearings, bench and jury trials, and review hearings; conducting plea bargain negotiations and making appropriate plea offers; making sentencing recommendations and decisions to the court; preparing and presenting legal memoranda, preparing and or directing that subpoenas, jury instructions, and other related materials be prepared.

Attorney will be available by telephone to discuss questions from witnesses, police and staff. Attorney will provide a telephone number for purposes of police investigation/advice. The phone number is expected to be used infrequently, and only for emergent legal matters.

B. Prosecution of Contested Traffic Infractions.

Attorney shall be responsible for all aspects of contested traffic infractions, including: presentation of the City's case (which may be limited to the entry of the police report into the record, but in some cases may be more involved including the interview of and presentation of witness testimony or other evidence) with respect to contested traffic infraction matters.

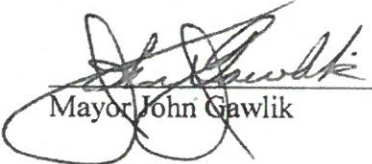
IV. COMPENSATION

The foregoing services will be provided on a flat monthly fee basis. The flat fee charged to the City for the services above is \$2500.00 per month. In exchange for the flat fee, Attorney will provide all of the prosecution services identified above. However, in the event Attorney is required to prepare for and provide services for a criminal trial, Attorney will bill the City at the rate of \$90.00 per hour (with a maximum amount of \$500 per trial), which will be in addition to the flat fee amount. Likewise, where Attorney must file or respond to an appeal to Superior Court, Attorney will bill the City at the rate of \$65.00 per hour, which will be in addition to the flat fee amount. Concerning an appeal, Attorney will not initiate an appeal on the City's behalf without first consulting with the City for approval of such appeal.


The flat fee identified above is subject to periodic change. In the event the City provides and increase to it Public Defender for legal services provided to indigent defendants, the City agrees to provide an increase to Attorney for Prosecution Services in a commensurate amount.

Agreed this 14th day of October, 2014

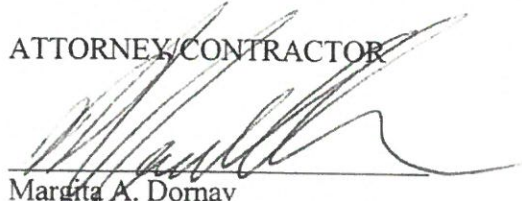
CITY OF SELAH


Mayor John Gawlik

ATTEST:


Dale Novobielski, City Clerk/Treasurer

ATTORNEY/CONTRACTOR


Margita A. Dornay



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: N-1

Action Item

Title: Resolution Authorizing the Mayor to Sign a Construction Contract with AA Asphaltting, LLC, for the Naches Avenue Sidewalk Improvements Project.

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$365,525.00

Funding Source: 111

Background/Findings/Facts: The City solicited sealed bids from interested contractors to perform the construction work on this project. The received bids were opened and comparatively evaluated at the Public Works Department at approximately 11:05 a.m., Thursday, March 31, 2022. A total of five (5) bids were opened and compared. The lowest qualified bid was for the amount of \$365,525.00, as submitted by AA Asphaltting, LLC, of Sumner, Washington. Such amount is approximately twenty-six percent (26%) higher than the cost estimate the City's retained engineering firm – HLA Land Engineering & Land Surveying, Inc. – has previously provided. Regardless, HLA and Public Works both recommend that the City award the project to AA Asphaltting, LLC. A written construction contract has been prepared and will be signed by the Mayor if the City Council approves the Resolution presented with this AIS. The City will reduce the quantity of materials for construction to bring the project into the budgeted funding amount approved by Council for the 2022 budget.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken:

04/13/2021

Resolution No. 2841 Authorizing the Mayor to Sign Task Order 2021-03 between City of Selah and HLA Engineering and Land Surveying, Inc., to Provide Engineering Design Services for the Naches Avenue Sidewalk Improvements Project

Resolution No. _____

Page 1 of 2

03/17/2022 Advertisements for Bids was published
03/24/2022 Advertisements for Bids was published again
03/31/2021 Received Sealed Bids were Opened and Comparatively Evaluated

RESOLUTION NO. 2907

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONSTRUCTION CONTRACT WITH AA ASPHALTING, LLC, FOR THE NACHES AVENUE SIDEWALK IMPROVEMENTS PROJECT

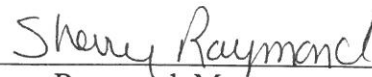
WHEREAS, the City desires to construct certain sidewalk improvements along portions of Naches Avenue; and

WHEREAS, the City – with assistance by the City's retained engineering firm of HLA Engineering and Land Surveying, Inc. – solicited sealed bids from interested contractors for such construction work, comparatively evaluated the received bids, and determined the lowest qualified bidder to be AA Asphaltting, LLC, of Sumner, Washington; and

WHEREAS, the City desires to enter into a written construction contract with AA Asphaltting, LLC, for the overall cost of \$365,525.00;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign a construction contract with AA Asphaltting, LLC, for an overall cost of \$365,525.00.


PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of April, 2022.


Sherry Raymond, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:


Rob Case, City Attorney



April 1, 2022

City of Selah
222 S Rushmore Road
Selah, WA 98942

Attn: Rocky Wallace, Public Works Director

Re: City of Selah
Naches Avenue Sidewalk Improvements
HLA Project No.: 21095C
Recommendation of Award

Dear Rocky:

The bid opening for the above referenced project was held at Selah Public Works on March 31, 2022. A total of five bids were received with the low bid of \$365,525.00, being offered by AA Asphaltting, LLC, of Sumner Washington. The low bid is approximately twenty-six percent above the Engineer's Estimate of \$289,860.00. Of the five bids received, only one bidder (from Ellensburg) is local to Central Washington.

We have reviewed and checked all bid proposals, have reviewed AA Asphaltting references, and recommend the City of Selah award a construction contract to AA Asphaltting, in the amount of \$365,525.00. An abundance of private development, gas prices, inflation, and a shortage of material and labor, contributes to the current high bidding environment. It remains unclear if the bidding climate will improve moving forward. The City may consider collaborating with the contractor post award (of the entire bid amount) to reduce the project scope to maintain the desired budget.

If awarded, please send us a copy of the Council minutes authorizing award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely yours,




A handwritten signature in blue ink, reading "Terry D. Alapeteri".

Terry D. Alapeteri, PE

TDA/asr

Enclosures

Copy: Angela Ringer, HLA

BID SUMMARY											
Owner: City of Selah Project: Naches Avenue Sidewalk Improvements HLA Project No.: 21095C Bid Opening Date: March 31, 2021											
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		Bidder #1		Bidder #2		Bidder #3	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Minor Change	1	FA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2	Mobilization	1	LS	\$ 21,500.00	\$ 21,500.00	\$ 12,250.00	\$ 12,250.00	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00	\$ 45,000.00
3	Project Temporary Traffic Control	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
4	Unclassified Excavation Incl. Haul	560	CY	\$ 60.00	\$ 33,600.00	\$ 50.00	\$ 28,000.00	\$ 50.00	\$ 28,000.00	\$ 100.00	\$ 56,000.00
5	Crushed Surfacing Base Course	490	TON	\$ 40.00	\$ 19,600.00	\$ 45.00	\$ 22,050.00	\$ 50.00	\$ 24,500.00	\$ 50.00	\$ 24,500.00
6	HMA Cl. 3/8-Inch PG 64H-28	210	TON	\$ 150.00	\$ 31,500.00	\$ 205.00	\$ 43,050.00	\$ 175.00	\$ 36,750.00	\$ 180.00	\$ 37,800.00
7	Placing Bituminous Pavement	730	SY	\$ 10.00	\$ 7,300.00	\$ 25.00	\$ 18,250.00	\$ 13.00	\$ 9,490.00	\$ 20.00	\$ 14,600.00
8	Adjust Manhole	2	EA	\$ 800.00	\$ 1,600.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
9	Adjust Meter Box	17	EA	\$ 400.00	\$ 6,800.00	\$ 100.00	\$ 1,700.00	\$ 750.00	\$ 12,750.00	\$ 400.00	\$ 6,800.00
10	Erosion/Water Pollution Control	1	FA	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
11	Cement Conc. Traffic Curb and Gutter	1,295	LF	\$ 26.00	\$ 33,670.00	\$ 55.00	\$ 71,225.00	\$ 60.00	\$ 77,700.00	\$ 45.00	\$ 58,275.00
12	Cement Conc. Sidewalk 6-Inch Thick	310	SY	\$ 80.00	\$ 24,800.00	\$ 100.00	\$ 31,000.00	\$ 90.00	\$ 27,900.00	\$ 80.00	\$ 24,800.00
13	Cement Conc. Sidewalk 4-Inch Thick	975	SY	\$ 70.00	\$ 68,250.00	\$ 88.00	\$ 85,800.00	\$ 80.00	\$ 78,000.00	\$ 70.00	\$ 68,250.00
14	Cement Conc. Curb Ramp	4	EA	\$ 2,200.00	\$ 8,800.00	\$ 4,500.00	\$ 18,000.00	\$ 2,500.00	\$ 10,000.00	\$ 2,000.00	\$ 8,000.00
15	Sign Post Wedge	12	EA	\$ 120.00	\$ 1,440.00	\$ 600.00	\$ 7,200.00	\$ 250.00	\$ 3,000.00	\$ 150.00	\$ 1,800.00
BID TOTAL					\$ 289,860.00		\$ 365,525.00		\$ 370,090.00		\$ 383,825.00
<div style="display: flex; justify-content: space-between;"> <div> ENGINEER'S REPORT Competitive bids were opened March 31, 2021. All bids have been reviewed by this office. We recommend the contract be awarded to: AA Asphalting, LLC. </div> <div>  Project Engineer </div> <div>  Date </div> </div>											
<div style="display: flex; justify-content: space-between;"> <div> ADDITIONAL BID TOTALS BIDDER Belsaas & Smith Construction, Inc. ProGrade Enterprises </div> <div> BID TOTAL \$ 397,124.00 \$ 477,710.00 </div> </div>											
<div style="display: flex; justify-content: space-between;"> <div>  </div> <div> *Highlighted amounts have been corrected. </div> </div>											

SECTION 4 - CONTRACT AND RELATED MATERIALS

CONTRACT

THIS AGREEMENT, made and entered into in triplicate, this _____ day of _____, 2022, by and between the City of Selah, hereinafter called the OWNER, and _____ AA Asphaltng, LLC, hereinafter called the CONTRACTOR,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

- I. The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for the bid amount of \$ 365,525.00, for NACHES AVENUE SIDEWALK IMPROVEMENTS, HLA Project No. 21095, in accordance with and as described in the attached Plans and Specifications and the Standard Specifications for Road, Bridge, and Municipal Construction, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

Work shall start within ten (10) calendar days after Notice to Proceed and shall be completed within thirty-five (35) working days of the date of such Notice to Proceed (see SPECIAL PROVISIONS - Section 1-08.5).

If said work is not completed within the time specified, the CONTRACTOR agrees to pay to the OWNER for each and every working day said work remains uncompleted after expiration of the specified time, liquidated damages as determined in Section 1-08.9.

The CONTRACTOR shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the OWNER.

- II. The OWNER hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained; and hereby contracts to pay for the same according to the attached Specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this Contract.
- III. The CONTRACTOR for himself, and for his/her heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all the covenants herein upon the part of the CONTRACTOR.
- IV. It is further provided that no liability shall attach to the OWNER by reason of entering into this Contract, except as expressly provided herein.
- V. CONTRACTOR is an independent contractor and not an employee of the OWNER. The OWNER has designated the Contract performance and the CONTRACTOR shall be responsible for the details of that work. The parties recognize the CONTRACTOR has unique skills not otherwise available to the OWNER to accomplish the purpose of the Contract. The CONTRACTOR shall supply all equipment and supplies necessary to accomplish the Contract. The parties recognize that the purpose of the Contract is not within the regular course of business of the OWNER. The parties state that the right of control over the activities necessary to perform the Contract are with the CONTRACTOR.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first herein above written.

OWNER:

City of Selah, Washington

(SEAL)

By: _____

ATTEST:

Name: Sherry Raymond

Title: Mayor

Name: Dale Novobielski

Title: City Clerk/Treasurer

CONTRACTOR:

AA Asphaltting, LLC

(CONTRACTOR NAME)

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

(SEAL)

Name: _____
(Please Print or Type)

ATTEST:

Address: 14720 Puyallup St., Inc.
Sumner, WA 98390

Phone: (253) 939-0214

Fax: _____

Name: _____
(Please Print or Type)

CERTIFICATIONS

CITY OF SELAH
NACHES AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 21095

Provide the following:

Name of Traffic Control Manager (TCM)
(Must be an employee of the Contractor)

Name of Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Name of Mandatory Alternate Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Name of Certified Testing Laboratory for material testing

CONTRACT BOND

CITY OF SELAH
NACHES AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 21095

BOND TO CITY OF SELAH

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the undersigned, _____,
as principal, and _____,

a corporation organized and existing under the laws of the State of _____, as a Surety corporation, and qualified under the laws of the State of Washington to become Surety upon bonds of contractors with municipal corporations, as Surety, are jointly and severally held and firmly bound to the City of Selah in the penal sum of \$ 365,525.00 _____ for the payment of which sum we bind ourselves and our successors, heirs, administrators, or personal representatives, as the case may be.

This obligation is entered into in pursuance of the statutes of the State of Washington and the Ordinances of the City of Selah.

Dated at _____, Washington, this _____ day of _____, 2022.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, under and pursuant to action of the City of Selah, on _____, 2022, the Mayor of said City of Selah, has let or is about to let to the said AA Asphaltting, LLC, the above bounden Principal, a certain Contract, the said Contract being numbered HLA Project No. 21095, and providing for the construction of NACHES AVENUE SIDEWALK IMPROVEMENTS which Contract is referred to herein and is made a part hereof as though attached hereto, and

WHEREAS, the said Principal has accepted, or is about to accept, the said Contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said AA Asphaltting, LLC shall faithfully perform all the provisions of said Contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said Contract, and shall pay all laborers, mechanics, sub-contractors and material men and all industrial insurance premiums, and all persons who shall supply said principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Selah harmless from any damage or expense by reason of failure of performance as specified in said Contract or from defects appearing or developing in the material or workmanship provided or performed under said Contract within a period of one year after its acceptance thereof by the City of Selah, then and in that event this obligation shall be void; but otherwise it shall be and remain in full force and effect.

CITY OF SELAH
NACHES AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 21095

SURETY: _____

By: _____
(Attorney-in-fact)

Name: _____
(Please Print or Type)

Agent: _____

Address: _____

Surety Representative Name:

Surety Representative Phone:

CONTRACTOR:

AA Asphaltting, LLC
CONTRACTOR NAME

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

Name: _____
(Please Print or Type)

SCHEDULE OF WORKING HOURS

CITY OF SELAH
NACHES AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 21095

In accordance with Section 1-08.0(2) Hours of Work, the normal straight time working hours for this project will be from _____ a.m. to _____ p.m., _____ days per week. It is understood that normal straight time working hours shall not exceed 40 hours per week, regardless of the number of days worked per week. All hours worked in excess of 40 hours per week shall be considered as overtime hours subject to the reimbursement provisions of Section 1-08.0(2) Hours of Work and Section 1-08.0(3) Reimbursement for Overtime Work of Contracting Agency Employees.

Overtime hours are defined as any hours in excess of or outside of the above normal straight time working hours when the Contractor and/or his subcontractors are on the project site performing work.

I hereby certify that my subcontractors have been notified of the normal straight time working hours provisions of this project and understand that Engineer/Contracting Agency costs for overtime hours will be deducted from amounts due to me for work performed on the project.

AA Asphaltting, LLC

Contractor

Signature

Date



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: N-2

Action Item

Title: Resolution Authorizing the Mayor to Sign Task Order No. 2022-03 with HLA Engineering and Surveying, Inc., for Engineering and Surveying Services Necessary for a Washington State Department of Transportation (WSDOT) Funding Application for the Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP).

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$6,950.00

Funding Source: 110

Background/Findings/Facts: The City intends to submit a funding application to the WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP), in pursuit of funds that could be used to construct a sidewalk on East Home Avenue from North Wenas Road to North First Street and also portions of a sidewalk on North Third Street from West Fremont Avenue to West Bartlett Avenue where gaps presently exist in the sidewalk. In order to prepare and submit the funding application, the City needs to obtain certain engineering and surveying services. The City's retained engineering firm – HLA Engineering and Land Surveying, Inc. – is willing and able to provide such engineering and surveying services. A proposed Task Order No. 2022-03 has been prepared, whereby HLA will provide the necessary engineering and surveying services for an overall cost of \$6,950.00. Via this AIS, City staff is asking the City Council to approve the attached proposed Resolution which, itself, will then authorize the Mayor to sign Task Order No. 2022-03.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** NONE

RESOLUTION NO. 2906

RESOLUTION AUTHORIZING THE MAYOR TO SIGN TASK ORDER NO. 2022-03 WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR ENGINEERING AND SURVEYING SERVICES FOR A WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) FUNDING APPLICATION FOR THE SAFE ROUTES TO SCHOOL (SRTS)/PEDESTRIAN BICYCLIST PROGRAM (PBP).

WHEREAS, the desires to apply for funding to construct a sidewalk on East Home Avenue from North Wenas Road to North First Street and also to construct portions of a sidewalk on North Third Street from West Fremont Avenue to West Bartlett Avenue where gaps presently exist in the sidewalk; and

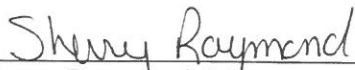
WHEREAS, the City needs to obtain certain engineering and surveying services in order to prepare and submit a funding application that can then be submitted to the WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP); and

WHEREAS, the City's retained engineering firm – HLA Engineering and Land Surveying, Inc. – is willing and able to provide such engineering and surveying services; and


WHEREAS, a written Task Order has been prepared, whereby HLA will provide the necessary engineering and surveying services for an overall cost of \$6,950.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign Task Order 2022-03 with HLA Engineering and Land Surveying, Inc., for the WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) funding application.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of April, 2022.


Sherry Raymond, Mayor

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:


Rob Case, City Attorney



*** TRANSMITTAL ***

Phone: (509) 966-7000
2803 River Road, Yakima, WA 98902

Date: March 23, 2022

Project No.: 22094E

To: City of Selah
222 S. Rushmore Road
Selah, WA 98942

Attention: Rocky Wallace
Public Works Director

From: Deborah L. LaCombe

Re: WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) Application
Task Order No. 2022-03

We are sending you the attached following items:

Two (2) Signed Original Task Order Agreements

Comment:

Rocky:

Attached for your review and consideration are two (2) signed original Task Order No. 2022-03 agreements for the WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) Application project.

Please execute the Task Orders and return one signed original to our office.

We very much appreciate the opportunity to work with you and serve the City of Selah. If you have any questions or need additional information, please contact me.

Copy to: _____

Signed: _____

TASK ORDER NO. 2022-03

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) Application
HLA Project No. 22094E

The City of Selah (CITY) desires to prepare and submit a Washington State Department of Transportation (WSDOT) funding application for the SRTS/PBP grant program. The application will request funds to construct sidewalk on East Home Avenue from North Wenas Road to North First Street including a gap sidewalk project on North Third Street from West Fremont Avenue to West Bartlett Avenue.

SCOPE OF SERVICES:

At the direction of the CITY, HLA Engineering and Land Surveying, Inc. (HLA), shall provide professional engineering services to prepare and submit the WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) Application (PROJECT). HLA services shall include the following:

1.0 Administration, Communication, and Grant Webinars

- 1.1 Meet with CITY to discuss PROJECT and desired outcomes.
- 1.2 Email, phone, and in-person communication as the PROJECT is refined and reviewed to include potential City Council presentation.
- 1.3 Application Overview Webinar Part I.
- 1.4 Application Overview Webinar Part II.

2.0 Gather, Evaluate, and Prepare Data for Application

- 2.1 Gather and evaluate detailed Selah Crash Data from WSDOT in project area.
- 2.2 Gather or coordinate retrieval of historical speed data in project area, if available.
- 2.3 Gather and evaluate historic traffic count data in project area, if available.
- 2.4 Gather and summarize student commute data in lieu of pedestrian and bicycle counts with Selah School District. Check for historic student bicycle and pedestrian data in project area.

3.0 Prepare Word Version of Application

- 3.1 Prepare Word version of the SurveyMonkey application to share with CITY prior to developing online application:
 - 3.1.1 Project type will be Safe Routes to School/Pedestrian Bicyclist Program – Infrastructure Project
 - 3.1.2 Identify all project treatments and improvements
 - 3.1.3 Develop project estimates and exhibits
 - 3.1.4 Develop project budget
 - 3.1.5 Develop project schedule

3.1.6 Solicit Selah School District and WSDOT support letters

4.0 Submit Application through SurveyMonkey Portal

- 4.1 Copy approved application entries into online SurveyMonkey application and submit before June 6, 2022.
- 4.2 Email required attachments to WSDOT after SurveyMonkey application is submitted, by June 6, 2022.

5.0 Additional Services

Provide professional services for additional work requested by the CITY that is not included in this Task Order.

6.0 Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- 6.1 Provide full information as to CITY requirements for the PROJECT.
- 6.2 Assist HLA by placing at their disposal all available information pertinent to data associated with the transportation system, including previous reports, transportation analysis documents, travel demand modelling results such as emission reductions, vehicle miles traveled (VMT) reductions, vehicle hours traveled (VHT) reductions, speed data, and any other data relative to establishing historical traffic volumes and pavement condition index (PCI) ratings.
- 6.3 Examine all documents presented by HLA and provide written decisions within a reasonable time as not to delay the work of HLA.
- 6.4 Obtain approval of all governmental authorities with jurisdiction over the PROJECT, and approvals and consents from other individuals or bodies as necessary for completion.

TIME OF PERFORMANCE:

HLA will begin developing the SRTS/PBP funding application immediately following CITY Council approval of this Task Order. The draft Word version of the application and associated attachments will be shared with the CITY by May 18, 2022. HLA will complete final documents by June 3, 2022, following receipt of all CITY comments.

FEE FOR SERVICE:

For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be adjusted between phases, but the maximum amount shall not exceed \$6,950.00 without written agreement of both parties.

1.0 Administration, Communication, and Grant Webinars

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$2,000.00.

2.0 Gather, Evaluate, and Prepare Data for Application

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$1,000.00.

3.0 Prepare Word Version of Application

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$3,450.00.

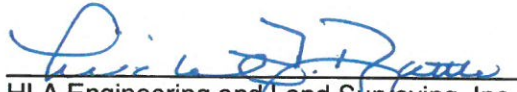
4.0 Submit Application through SurveyMonkey Portal

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$500.00.

5.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

4/4/2022

Date

Approved:

City of Selah
Sherry Raymond, Mayor

Date



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: N-3

Action Item

Title: Resolution Adopting a Purchasing and Contracting Policy

From: Dale Novobielski, Clerk/Treasurer; Rob Case, City Attorney

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: During the meeting on January 11, 2022, the City Council was presented with a proposed Purchasing and Contracting Policy that had been modeled after a policy that the City of Sunnyside utilizes. Ultimately, the City Council declined to approve that version and asked staff to partially redraft two provisions (*i.e.*, those pertaining to IT purchases and those that mention the City Administrator position). Subsequently, City Attorney Rob Case conducted a thorough review and chose to substantially redraft the proposed Policy. During that process, Mr. Case provided an oral update to the City Council during the meeting on January 25, 2022.

A new proposed Policy is now being presented to the City Council for consideration. Substantively, this new draft is essentially equivalent to the prior draft; it does not change the essence of the prior draft. But several provisions have been rewritten, in hopes of making the Policy more comprehensive and clearer. The overall formatting has been modified also, in hopes of making the Policy more user-friendly both for staff and for third-parties. Also, input was solicited from the City's contracted engineering firm – HLA Engineering and Land Surveying, Inc. – and that firm's suggestions have also been incorporated into this current draft.

A "clean" copy of the new, current draft is appended hereto. Due to the extensive formatting changes, no "redline" copy is being submitted because such a copy would not be user-friendly or generally helpful.

This was precipitated by the State Auditor's Office requesting that the City adopt a policy of this sort (*i.e.*, a policy that satisfies the requirements of Title 2 CFR Part 200, Uniform Guidance, section 318 General Procurement Standards). More generally, the City ought to have a policy of this sort in place – irrespective of any request by the State Auditor's Office. This newly-proposed Policy will – if adopted – clearly delineate when City staff has authority (via delegation from the City Council) to enter into contracts, agreements and transactions without obtaining advance

approval from the City Council and, by contrast, when advance approval by the City Council must be obtained. This will benefit both City staff and third-parties.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
01/11/22	City Council declined to adopt the version of this Policy that was presented on that date
01/25/22	Oral update by City Attorney Rob Case

RESOLUTION NO. 2905

RESOLUTION ADOPTING A PURCHASING AND CONTRACTING POLICY

WHEREAS, the City desires to adopt a written purchasing and contracting policy that satisfies Federal grant requirements, that establishes the parameters of City staff's authority, and that clarifies the circumstances in which City Council approval is necessary;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the attached "Purchasing and Contracting Policy" is hereby approved and adopted.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of April, 2022.

Sherry Raymond
Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski
Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

R. N. E.
Rob Case, City Attorney

TASK ORDER NO. 2022-03

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

WSDOT Safe Routes to School (SRTS)/Pedestrian Bicyclist Program (PBP) Application
HLA Project No. 22094E

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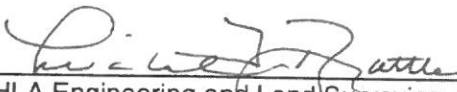
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Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

4/4/2022
Date

Approved:



City of Selah
Sherry Raymond, Mayor

4-13-22
Date



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: O-1

Action Item

Title: Ordinance Amending the 2022 Budget for the Conversion of Police Shotguns to a Less Lethal Platform

From: Dan Christman, Chief of Police

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation:

Fiscal Impact: \$ 3,149

Funding Source: Fund 170 CE Equipment Reserve

Background/Findings/Facts: In 2021 the Council approved the purchase of four, 40mm Launchers and Less-Lethal munitions totaling \$8,140.00. Soon afterwards, the WA State Legislature passed HB 1054 banning the use of *any* 50 caliber rifle. Because the 40 mm launcher is greater than 50 caliber in size, the allocated monies were not withdrawn from the Fund 170.

In 2022, the Legislature amended HB 1054 to allow shotguns and launchers. The Selah Police Department currently owns Remington 870 shotguns, and instead of asking the City to resurrect the purchase of just four, 40mm launchers for over \$8000, the Police Department wishes to convert their shotguns to a "Less-Lethal" platform. This ensures that every Selah Police Officer will be assigned a Less-Lethal Shotgun, instead of only having four, 40mm launchers assigned to the sergeants, and with significant savings to the City.

The total associated cost of this conversion is \$3,148.53 for Eighteen "Less-Lethal" green fore-ends and butt stocks (\$1,274.20), 300 "Less-Lethal impact ammunition for training and duty ammo (1,374.33), Training Targets (\$500), instead of the original cost of \$8,140.00 for 4 - 40 mm launchers and ammunition.

Recommended Motion: I move to approve an Ordinance amending the 2022 budget for the conversion of Police shotguns to a less lethal platform

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

ORDINANCE NO. 2164

AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE CONVERSION OF POLICE SHOTGUNS TO A LESS LETHAL PLATFORM

WHEREAS, the City desires to adjust the 2022 Budget for the conversion of Police shotguns to a less lethal platform;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows: that the Clerk-Treasurer be authorized to amend the 2022 Budget as follows:

001 General

001.000.098.397.00.00.00	Transfers-In	\$	3,149
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001.000.094.594.21.64.00	Machinery & Equipment	\$	3,149
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170 CE Equipment Reserve

170.000.097.597.00.01.00	Transfers-Out – F001 General	\$	3,149
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170.000.008.508.10.00.00	New Ending Reserved Cash & Investments	\$	596,468
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PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of April 2022.

Sherry Raymond
Sherry Raymond, Mayor

ATTEST: Dale E. Novobielski
Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case
Rob Case, City Attorney



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: O-2

Action Item

Title: Ordinance Amending the 2022 Budget for Fire Department Radio System Upgrades

From: James Lange, Fire Chief

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: Approval

Fiscal Impact: \$142,816 (\$152,566 – Rebates \$9,750)

Funding Source: Fund 150 Fire Equipment Reserve

Background/Findings/Facts: In September 2021 Council approved a budget adjustment for the Selah Fire department to upgrade its radio system from analog to digital, however the radio delivery was delayed until the current year. Accordingly, the 2022 budget requires an adjustment for this purchase.

Recommended Motion: I move to approve an Ordinance amending the 2022 budget for the purchase of replacement mobile and portable radios for the Fire department.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:

Action Taken:

9/9/2021

Yakima County Fire District No. 2 Commissioners approved the upgrade of the Fire Department's Radio System

9/28/2021

Selah City Council approved a 2021 budget adjustment for the upgrade of the Fire Department's Radio System

ORDINANCE NO. 2163

AN ORDINANCE AMENDING THE 2022 BUDGET FOR FIRE DEPARTMENT RADIO
SYSTEM UPGRADES

WHEREAS, the City desires to adjust the 2022 Budget for the purchase of a replacement radio system for the Fire Department;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows: that the Clerk-Treasurer be authorized to amend the 2022 Budget as follows:

103 Fire Control

103.000.022.397.00.00.00	Transfers-In	\$ 142,816
--------------------------	--------------	------------

103.000.094.594.22.64.00	Machinery & Equipment	\$ 142,816
--------------------------	-----------------------	------------

150 Fire Equipment Reserve

150.000.097.597.00.01.00	Transfers-Out	\$ 142,816
--------------------------	---------------	------------

150.000.008.508.10.00.00	New Ending Reserved Cash & Investments	\$ 164,326
--------------------------	--	------------

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 12th day of April 2022.

Sherry Raymond
Sherry Raymond, Mayor

ATTEST:
Dale E. Novobielski
Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case
Rob Case, City Attorney



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/12/2022

Agenda Number: Q-1

Informational Item

Title: Minutes, February 28, 2022 Meeting of the Lodging Tax Advisory Committee

From: Treesa Morales, Public Records Officer

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: Minutes approved at the March 28, 2022 LTAC meeting

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah
Lodging Tax Advisory Committee Meeting
Monday, February 28, 2022
Location: Selah City Hall; Council Chambers

A. CALL TO ORDER

Chairman Carlson called the meeting to order at 11:01am.

B. ROLL CALL

Members Present: Russell Carlson; Bill Harris; Jean Brown; Kevin Wickenhagen; Shelly Monson; Mike Frausto
Members Absent: Tina Garner/Kumar Khatri
Staff Present: Zack Schab, Recreation Manager; Treesa Morales, Public Records Officer;
Guests: None

C. APPROVAL OF MINUTES

1. Minutes from Board Meeting January 31, 2022

Board Member Harris moved, and Board Member Brown seconded, to approve the January 31, 2022 Minutes. By a show of hands, approval was unanimous.

D. COMMUNICATIONS NONE

E. GENERAL BUSINESS

Rob Archer presented application for funding for the repairs to the fence at the baseball fields.

After discussion,

Board Member Brown moved, Board Member Harris seconded to approve the application as presented.

F. BOARD MEMBER REPORTS

1. Board Member Harris – No report
2. Board Member Brown – No report
3. Chairman Carlson – No report

H. ADJOURNMENT

Board Member Harris moved, and Board Member Brown seconded, to adjourn the meeting. By show of hands, approval was unanimous.

The meeting was adjourned at 11:45 am.

COUNCIL ROLL CALL LIST

Meeting Date: APRIL 12-2022

YES	ATTENDANCE	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

YES	AIS: <u>N-3</u>	NO
✓	Kevin Wickenhagen <u>2</u>	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson <u>1</u>	

UNAN.

YES	AIS: <u>CONSENT APPROVAL 0-2</u>	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell <u>2</u>	
✓	Michael Costello	
✓	Russell Carlson <u>1</u>	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: <u>CONSENT APPROVAL</u>	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell <u>2</u>	
✓	Michael Costello	
✓	Russell Carlson <u>1</u>	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: <u>N-1</u>	NO
✓	Kevin Wickenhagen <u>1</u>	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson <u>2</u>	
✓	Roger Bell	
✓	Michael Costello	
✓	Russell Carlson	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	

YES	AIS: <u>N-2</u>	NO
✓	Kevin Wickenhagen	
✓	Jared Iverson	
✓	Elizabeth Marquis	
✓	Clifford Peterson	
✓	Roger Bell <u>1</u>	
✓	Michael Costello <u>2</u>	
✓	Russell Carlson	

UNAN.

YES	AIS:	NO
	Kevin Wickenhagen	
	Jared Iverson	
	Elizabeth Marquis	
	Clifford Peterson	
	Roger Bell	
	Michael Costello	
	Russell Carlson	