



SELAH CITY COUNCIL

5:30pm May 25, 2021



Selah City Council
Regular Meeting
Tuesday, May 25, 2021
5:30pm
Via Zoom

Mayor:
Mayor Pro Tem:
Council Members:

Sherry Raymond
Roger Bell
Russell Carlson
Jacquie Matson
Kevin Wickenhagen
Clifford Peterson
Suzanne Vargas
Michael Costello

CITY OF SELAH
115 West Naches Avenue
Selah, Washington 98942

City Administrator:
City Attorney:
Clerk/Treasurer:

Donald Wayman
Rob Case
Dale Novobielski

AGENDA

- A. Call to Order –Mayor Raymond
- B. Roll Call
- C. Councilmember Absence – Motion to Excuse
- D. Pledge of Allegiance
- E. Invocation
- F. Agenda Changes **None**
- G. Public Appearances/Introductions/Presentations **None**
- H. Getting To Know Our Businesses **None**
- I. Communications
 - 1. Oral

We are presently conducting the regular meeting portion of today's session. State law does not require a noncharter code city, such as the City of Selah, to allot time for public comment during a regular meeting between the Mayor and City Council. Historically, the City has chosen to allot time for public comment during its regular meetings, subject to a maximum of two minutes per commenter and common-sense standards of decorum. Recently, those standards of decorum have been increasingly infringed.

Those wishing to offer public comments during a regular meeting must comply with the following process and standards. Each commenter must state his/her full name and whether he/she is a registered voter residing within the city limits of Selah. Each commenter is limited to one comment and a maximum duration of two minutes per regular meeting. A maximum of thirty minutes per regular meeting will be allotted for all public comments. Comments must be constructive and respectful; no profanity, insults, defamation, or direct or implied personal attacks will be allowed. Criticism of City policy is allowed, but personal criticism of any individual is not allowed. The public comment process is not a question-and-answer process. Also, each commenter should speak solely for himself/herself rather than purporting to speak on behalf of others, repeating verbatim or nearly verbatim what another commenter has said, or repeating what a written document says.

In-person comments will be heard from the podium in the order offered by commenters (and during the Covid shutdown, written comments will be read aloud in the order received by City staff and telephonic comments may also be heard). The Mayor may cut off any in-person or telephonic comment that he/she deems inappropriate (and City staff, at the direction of the Mayor, may disallow or modify any written comment that is deemed inappropriate).

These standards are subject to revision. Those who infringe the applicable standards may be barred from offering public comments during future regular meetings.

Public comment during regular meetings is not the exclusive method to communicate with the Mayor or the City Council on any topic. People may send emails or letters, leave voicemails, or request in-person meetings, to or with the Mayor or any member(s) of the City Council. The Mayor and each member of the City Council has personal discretion over how and when he/she might respond to emails, letters, voicemails, and requests for in-person meetings.

2. Written **None**

J. Proclamations/Announcements **None**

K. Consent Agenda

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

Monica Lake * 1. Approval of Minutes: May 11, 2021 Council Meeting

Dale N. * 2. Approval of Claims & Payroll

L. Public Hearings **None**

M. General Business

1. New Business

Joe Henne a. Six-Year Transportation Improvement Program 2022 to 2027

2. Old Business **None**

N. Resolutions

Joe Henne 1. Resolution Authorizing the Public Works Staff to Apply to the Washington State Department of Commerce, Public Works Board for Funding for Replacement of Water Service Meters

Joe Henne * 2. Resolution to declare the Well No. 7 Redevelopment – New Pump Installation Project as Complete and Accepted

O. Ordinances **None**

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

2. Council Members

3. City Administrator

4. Boards

5. Mayor

None

R. Executive Session **None**

S. Adjournment

Each item on the Council Agenda is covered by an Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action item.

Next Regular Meeting June 8, 2021



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Council Meeting	Action Item
5/25/2021	K – 1

Title: Approval of Minutes: May 11, 2021 Council Meeting

From: Monica Lake, Executive Assistant

Action Requested: Approval

Staff Recommendation: Approval of Minutes

Board/Commission Recommendation: Not Applicable

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: See Minutes for details

Recommended Motion: Motion to approve the Consent Agenda as read.
(This item is part of the Consent Agenda)

City of Selah
Council Minutes
May 11, 2021

Regular Meeting
Electronically Via Zoom

A. Call to Order Mayor Raymond called the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Kevin Wickenhagen; Jacquie Matson; Clifford Peterson; Roger Bell; Michael Costello; Russell Carlson

Members Absent: Suzanne Vargas

Staff Present: Donald Wayman, City Administrator; Rob Case, City Attorney; Dale Novobielski Clerk/Treasurer; Dan Christman, Police Chief; Jim Lange, Fire Chief; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Treesa Morales, Public Records Specialist; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

Council Member Bell moved, and Council Member Carlson seconded, to excuse Council Member Vargas. By a show of hands, approval was unanimous.

D. Pledge of Allegiance

Council Member Wickenhagen led the Pledge of Allegiance.

E. Invocation

Pastor Mark Griesse gave the prayer.

F. Agenda Changes **None**

G. Public Appearances/Introductions/Presentations

1. Katrina Henkle, Selah Downtown Association – Update

Katrina Henkle, Selah Downtown Association (SDA) Executive Director, gave a report on SDA activities.

2. Paul Nagle-McNaughton, Comprehensive Healthcare – Presentation on Mental Health

Paul Nagle-McNaughton, Comprehensive Healthcare, gave a presentation on mental health utilizing a PowerPoint presentation.

3. Jeremie Dufault, State Representative

Jeremie Dufault, State Representative, gave a report on the recent legislative session.

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

There was no public comment provided.

2. Written **None**

J. Proclamations/Announcements

1. May 2021 Mental Health Awareness Month

Mayor Raymond read aloud the Proclamation.

K. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: April 27, 2021 Council Meeting

* 2. Approval of Claims and Payroll:

Payroll Checks Nos. 84208 – 84223 for a total of \$288,435.72

Claim Checks Nos. 76476 – 76524 for a total of \$217,602.05

Council Member Wickenhagen moved, and Council Member Matson seconded, approval of the Consent Agenda as read. By a show of hands, approval was unanimous.

L. Public Hearings

1. Public Hearing to consider the City of Selah Planning Commission's recommendation and accompanying ordinance adopting the City of Selah's comprehensive update of the Selah Shoreline Master Program required by the Washington State Department of Ecology (WSDOE); rescinding all previously adopted versions, providing for severability, and establishing an effective date

Introduced by Mayor Raymond and presented by Community Development Supervisor Peters.

Mayor Raymond opened the Public Hearing. Seeing no one wish to speak, she then closed the Public Hearing.

2. Public Hearing to consider the City of Selah Planning Commission's recommendation and accompanying ordinance adopting amendments to the City of Selah's Critical Area Ordinance (CAO) in support of its Shoreline Master Program

Introduced by Mayor Raymond and presented by Community Development Supervisor Peters.

Mayor Raymond opened the Public Hearing. Seeing no one wish to speak, she then closed the Public Hearing.

M. General Business

1. New Business **None**
2. Old Business **None**

N. Resolutions

1. Resolution authorizing the Mayor to sign Task Order 2021-01 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Crusher Canyon Wastewater Collection System Improvements

Introduced by Mayor Raymond and presented by Public Works Director Henne.

Council Member Peterson moved, and Council Member Carlson seconded, to Approve the Resolution authorizing the Mayor to sign Task Order 2021-01 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Crusher Canyon Wastewater Collection System Improvements. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

2. Resolution Authorizing the Mayor to sign Task Order 2021-05 between the City of Selah and HLA Engineering and Land Surveying, Inc. to conduct an Irrigation Water Right Change/Transfer Feasibility Study

Introduced by Mayor Raymond and presented by Public Works Director Henne.

Council Member Wickenhagen moved, and Council Member Bell seconded, to Approve the Resolution Authorizing the Mayor to sign Task Order 2021-05 between the City of Selah and HLA Engineering and Land Surveying, Inc. to conduct an Irrigation Water Right Change/Transfer Feasibility Study. Roll was called: Council Member Wickenhagen – yes; Council Member Matson

– yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

3. Resolution authorizing the Mayor to sign Task Order 2021-06 between the City of Selah and HLA Engineering and Land Surveying, Inc. to prepare and submit a Rebuilding America Infrastructure with Sustainability and Equity, “RAISE” formerly Better Utilizing Investments to Leverage Development, “BUILD” funding application to the US Department of Transportation for a suite of transportation studies focusing on SR-823/Southern Ave., and the extension of Naches Ave. to I-82.

Introduced by Mayor Raymond and presented by Public Works Director Henne. Following Council discussion,

Council Member Bell moved, and Council Member Peterson seconded, to Approve the Resolution authorizing the Mayor to sign Task Order 2021-06 between the City of Selah and HLA Engineering and Land Surveying, Inc. to prepare and submit a Rebuilding America Infrastructure with Sustainability and Equity, “RAISE” formerly Better Utilizing Investments to Leverage Development, “BUILD” funding application to the US Department of Transportation for a suite of transportation studies focusing on SR-823/Southern Ave., and the extension of Naches Ave. to I-82. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

O. Ordinances

1. Ordinance adopting the City of Selah’s comprehensive update of the Selah Shoreline Master Program required by the Washington State Department of Ecology (WSDOE); rescinding all previously adopted versions, providing for severability, and establishing an effective date

Introduced by Mayor Raymond and presented by Community Development Supervisor Peters.

Council Member Wickenhagen moved, and Council Member Bell seconded, to Approve the Ordinance adopting the City of Selah’s comprehensive update of the Selah Shoreline Master Program required by the Washington State Department of Ecology (WSDOE); rescinding all previously adopted versions, providing for severability, and establishing an effective date. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

2. Ordinance adopting the City of Selah Planning Commission’s recommended changes to the City of Selah’s Critical Area Ordinance (CAO) SMC 11.50 in support of its Shoreline Master Program Update

Introduced by Mayor Raymond and presented by Community Development Supervisor Peters.

Council Member Peterson moved, and Council Member Matson seconded, to Approve the Ordinance adopting the City of Selah Planning Commission's recommended changes to the City of Selah's Critical Area Ordinance (CAO) SMC 11.50 in support of its Shoreline Master Program Update. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

3. Ordinance Amending the 2021 Budget For Miscellaneous Adjustments

Introduced by Mayor Raymond and presented by Recreation Manager Schab.

Council Member Bell moved, and Council Member Matson seconded, to Approve the Ordinance Amending the 2021 Budget For Miscellaneous Adjustments. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Fire Chief Lange – Made report.

Police Chief Christman – Made report.

Public Works Director Henne – Made report.

Community Development Supervisor Peters – Made report.

Clerk/Treasurer Novobielski – Made report.

City Attorney Case – Had no report.

2. Council Members

Council Member Wickenhagen:
Report on Yakima Convention Center.

Council Member Bell:
Report on the Selah Aquatic Center and the Law & Justice Center committee.

Council Member Carlson:
No report.

Council Member Matson:
Report on the Selah Chamber of Commerce.

Council Member Peterson:
Report on Mental Health Awareness.

Council Member Costello:
No report.

3. City Administrator

City Administrator Wayman reported on the following topics:

- Recreation Department
- June 19th Hot Rods on First Street Event

4. Boards

- a. Planning Commission Minutes for April 6, 2021
- b. Lodging Tax Advisory Committee Minutes for March 22, 2021

5. Mayor

Mayor Raymond reported on the following topics:

- Volunteer Park playground surface material
- Annual AWC Conference registration

R. Executive Session **None**

S. Adjournment

Council Member Peterson moved, and Council Member Wickenhagen seconded, that the meeting be adjourned. By a show of hands, approval was unanimous.

The meeting adjourned at 7:02pm.

Sherry Raymond, Mayor

Roger Bell, Council Member

Russell Carlson, Council Member

Jacquie Matson, Council Member

Kevin Wickenhagen, Council Member

Clifford Peterson, Council Member

EXCUSED

Suzanne Vargas, Council Member

ATTEST:

Michael Costello, Council Member

Dale E. Novobielski, Clerk/Treasurer



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Council Meeting	Action Item
5/25/2021	K – 2

Title: Claims & Payroll

From: Monica Lake, Executive Assistant

Action Requested: Approval

Staff Recommendation:

Approval of Claims & Payroll as listed on Check Registers.

Board/Commission Recommendation: Not Applicable

Fiscal Impact: See Check Registers

Funding Source: See Check Registers

Background / Findings & Facts: See Check Registers

Recommended Motion: Motion to Approve the Consent Agenda as read.
(This item is part of the Consent Agenda)



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting Informational Item

5/25/2021

M – 1a

Title: Six-Year Transportation Improvement Program 2022 to 2027

From: Joseph K. Henne, Public Works Director

Action Requested: Informational - No action needed

Staff Recommendation: For the City Council to review the attached list of projects and discuss thoughts and any concerns so staff can proceed.

Fiscal Impact: N/A

Funding Source: N/A

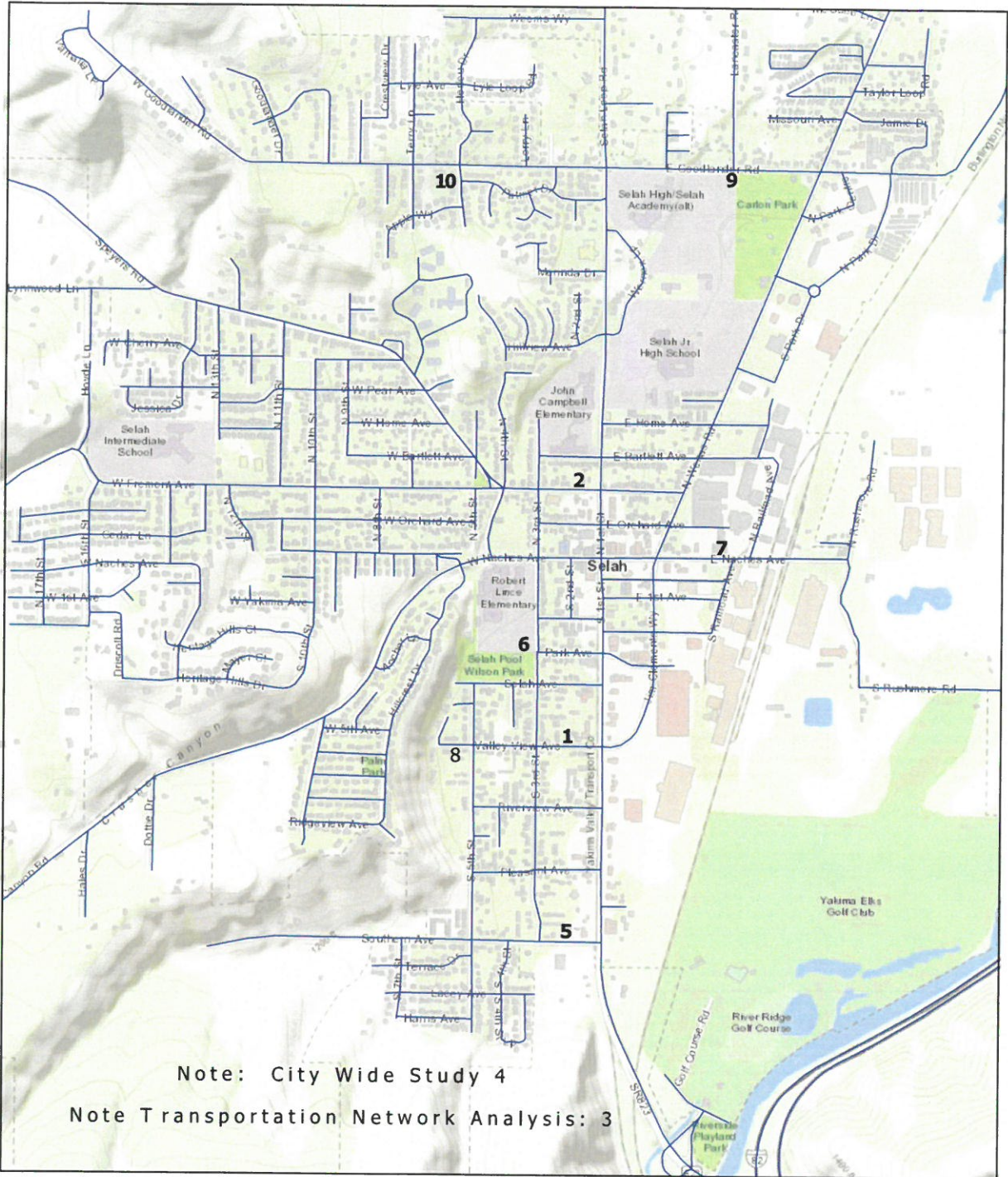
Background / Findings & Facts: Each year the city is required to adopt the Six Year Transportation Improvement Program (TIP). The TIP is a list of transportation related projects. Attached is the 2022 to 2027 TIP for review and discussion. Staff has updated the timelines and construction cost estimates and conducted a SEPA review. A public hearing will be scheduled for June 8, 2021 for adoption for the TIP.

Recommended Motion: No Motion, but a consensus to proceed is requested.

Six Year Transportation Improvement Program 2022-2027

Priority	Project Name	Year it Starts	Total Cost	Full Re-construct
1	Valley View Ave/S Third St/Southern Ave/S First St	2023	\$ 2,245,800.00	X
2	Fremont Sidewalk Improvements	2022	\$333,590.00	
3	Transportation Analysis	2022	\$ 300,000.00	
4	Selah Pedestrian/Bicycle Path Study	2024	\$ 57,000.00	
5	Southern Avenue	2025	\$ 617,600.00	X
6	South Third Street	2026	\$ 1,960,800.00	X
7	East Naches Avenue	2027	\$ 1,987,300.00	X
8	Valley Veiw Avenue & South Fifth Street	2027	\$ 2,724,600.00	X
9	East Goodlander/Lancaster Road Traffic Signal	2023	\$ 658,200.00	
10	West Goodlander Road	2025	\$ 3,635,700.00	X
	Total of all Projects		\$ 14,520,590.00	

City of Selah

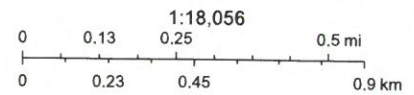


Note: City Wide Study 4

Note Transportation Network Analysis: 3

4/9/2019, 9:33:22 AM

Street Names



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	1	/ 4709(001) VALLEYVIEW AVENUE/SOUTH THIRD ST/SOUTHERN AVE/SOUTH FIRST ST Valleyview Avenue South First Street to South Third Street to Southern Ave to South First St Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage, and street lights.	WA-05635					03	C G P T	0.650	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2023	STP(US)	1,627,736		0	420,360	2,048,096
Totals				1,627,736		0	420,360	2,048,096

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	2,048,096	0	0	0
Totals	0	2,048,096	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	2	Fremont Sidewalk Improvements N 1st Street to N 4th Street Construct new concrete sidewalk, ADA ramps, install school zone flashing beacons.	WA-11092					21	CGPST W	0.180	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2022	TAP(US)	290,030		0	0	290,030
Totals				290,030		0	0	290,030

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	290,030	0	0	0	0
Totals	290,030	0	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	3	Transportation Network Analysis City Wide to Transportation network analysis for intersection and City access improvements.	WA-11305					18			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	BUILD	300,000		0	0	300,000
Totals				300,000		0	0	300,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	300,000	0	0	0	0
Totals	300,000	0	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	4	SELAH PEDESTRIAN/BICYCLE PATH STUDY to Pedestrian/bicycle path study. Use Wixson Park as park and ride.	WA-00203					38			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	STP(E)	49,300		0	7,700	57,000
Totals				49,300		0	7,700	57,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	57,000	0	0	0	0
Totals	57,000	0	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	5	SOUTHERN AVENUE Southern Avenue South Fifth Street to South Third Street Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage, street lights and signalization.	WA-00193					03	CGPT	0.150	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0	OTHER	50,400	12,600	63,000
P	RW	2024		0	OTHER	93,600	23,400	117,000
P	CN	2025		0	OTHER	350,080	87,520	437,600
Totals				0		494,080	123,520	617,600

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	63,000	0	0
RW	0	0	117,000	0	0
CN	0	0	0	437,600	0
Totals	0	0	180,000	437,600	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	6	SOUTH THIRD STREET South Third Street Naches Avenue to Valleyview Avenue Reconstruct road add curb and gutter, drainage, sidewalks and grading. Acquire right of way.	WA-00196					03	CGPT	0.380	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025	STP(US)	151,290		0	23,610	174,900
P	RW	2025	STP(US)	140,210		0	21,890	162,100
P	CN	2026	STP(US)	1,474,820		0	230,180	1,705,000
Totals				1,766,320		0	275,680	2,042,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	174,900	0
RW	0	0	0	162,100	0
CN	0	0	0	0	1,705,000
Totals	0	0	0	337,000	1,705,000

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	7	EAST NACHES AVENUE East Naches Avenue Wenas Road - East to S Rushmore Road Drainage, replace curb and gutter, sidewalk on both sides, grading, paving and street lighting.	WA-00197					04	C G P T	0.370	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	152,640	38,160	190,800
P	CN	2027		0	OTHER	1,509,120	377,280	1,886,400
Totals				0		1,661,760	415,440	2,077,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	190,800
CN	0	0	0	0	1,886,400
Totals	0	0	0	0	2,077,200

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	8	VALLEYVIEW AVENUE & SOUTH FIFTH STREET Valley View Avenue & S Fifth Street Beginning at S Third Avenue & Valley View Avenue to S Fifth Street & South to Southern Avenue Clearing, grubbing, sidewalk, curb and gutter, storm drainage, street lighting, grading and paving.	WA-00199					04	C G P T	0.520	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	261,500	261,500
P	CN	2027		0		0	2,586,300	2,586,300
Totals				0		0	2,847,800	2,847,800

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	261,500
CN	0	0	0	0	2,586,300
Totals	0	0	0	0	2,847,800

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	9	East Goodlander/Lancaster Road Traffic Signal spot improvement to Install new four-leg traffic signal with camera detection.	WA-06535					21	C G P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0		0	81,000	81,000
P	CN	2023		0		0	619,000	619,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	81,000	0	0	0
CN	0	619,000	0	0	0
Totals	0	700,000	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	10	WEST GOODLANDER ROAD West Goodlander Road North First Street to Lander Road Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage.	WA-00195					03	CPSTW	0.710	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	377,500	377,500
P	CN	2027		0		0	3,554,600	3,554,600
Totals				0		0	3,932,100	3,932,100

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	377,500
CN	0	0	0	0	3,554,600
Totals	0	0	0	0	3,932,100

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Selah	4,033,386	2,155,840	8,722,600	14,911,826



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Council Meeting Action Item

5/25/2021 N – 1

Title: Resolution Authorizing the Public Works Staff to Apply to the Washington State Department of Commerce, Public Works Board for Funding for Replacement of Water Service Meters

From: Joseph K. Henne, Public Works Director

Action Requested: Approval

Staff Recommendation: To approve a Resolution authorizing Public Works staff to apply for a loan to replace City Water Service Meters.

Board/Commission Recommendation: Not Applicable

Fiscal Impact: \$1,089,400.00

Funding Source: 411 (from reserves 461)

Background / Findings & Facts: This project, to replace direct read water service meters with radio read automatic meter reading (AMR) is priority number one in the draft 2021 Water System Plan. The 2021 Water System Plan is still at the Washington State Department of Health being reviewed. Public Works will be requesting the Water System Plan be adopted this year. The Public Works Board will be accepting loan applications until June 9th, 2021. If all of the available funds are programed this fall they will most likely not have a call for projects next year. We are looking at a three year project (possibly two) to stagger future battery replacements. Attached is a project description from the draft Water System Plan

Recommended Action/Motion: To approve the resolution as presented.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE PUBLIC WORKS STAFF TO
APPLY TO THE WASHINGTON STATE DEPARTMENT OF
COMMERCE, PUBLIC WORKS BOARD FOR FUNDING FOR
REPLACEMENT OF WATER SERVICE METERS

WHEREAS, the Public Works Board is accepting funding applications; and

WHEREAS, the City of Selah would like to submit an application to replace direct read water meters with a radio read automatic meter reading (AMR) system; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Public Works Staff are authorized to apply to the Washington State Department of Commerce, Public Works Board for funding for replacement of Water Service Meters;

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 25th day of May 2021.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney



8.3 MAJOR CAPITAL IMPROVEMENTS

The following listing of recommended major capital improvements has been sub-divided into two categories: 1) year 2021 through year 2030 prioritized improvements and 2) year 2031 through year 2041 prioritized improvements, since not all of the recommended improvements can be completed within the next ten years. The recommended improvements from both categories are identified in Figure 8-1 Recommended Water System Improvements.

8.3.1 Year 2021 through Year 2030 Prioritized Improvements

1. SERVICE METER REPLACEMENT

The City currently has approximately 2,670 service meters ranging in size from 3/4-inch to 4-inch. Most of the City's meters are more than 10 years old and are primarily direct-read style meters. The City would like to upgrade their direct-read meters to a radio read style automatic meter reading (AMR) or advanced meter infrastructure (AMI) system. Replacement of older service meters will improve accuracy and potentially reduce the percentage of DSL. Replacement of the existing meters to radio read will also reduce the time needed for monthly meter readings, allow for readings during the winter months, and provide the ability to potentially use advanced system features such as customer alerts and real time data, further improving water use efficiency. This improvement project will include supply of new meters for installation within existing meter boxes, including meter radio interface units. It is anticipated that the cost to replace existing direct-read meter registers will be equivalent to replacing the entire meter unit. It is also assumed that City forces will be used to replace the existing meters over a three-year period. Provided below are the estimated project costs.

Item	Unit	Qty.	Unit Cost	Total Cost
Bond, Insurance, and Submittals	LS	–	–	\$20,000
Meter Data Collection Equipment, Software, Onsite Training, Support Services, and Annual Software Service Fees	LS	–	–	\$30,000
3/4-Inch Meter and Interface Unit	EA	2,404	\$250	\$601,000
1-Inch Meter and Interface Unit	EA	193	\$300	\$57,900
1-1/2-Inch Meter and Interface Unit	EA	16	\$700	\$11,200
2-Inch Meter and Interface Unit	EA	39	\$900	\$35,100
3-Inch Meter and Interface Unit	EA	4	\$1,200	\$4,800
4-Inch Meter and Interface Unit	EA	13	\$1,500	\$19,500
6-Inch Meter and Interface Unit	EA	2	\$2,000	\$1,500
Construction Cost Subtotal				\$781,000
Sales Tax (8.3%)				\$64,800
Subtotal				\$845,800
Contingency (15%)				\$126,900
Subtotal				\$972,700
Engineering & Administration (12%)				\$116,700
TOTAL ESTIMATED COST				\$1,089,400





**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Council Meeting Action Item
5/25/2021 N – 2

Title: Resolution to declare the Well No. 7 Redevelopment – New Pump Installation Project as Complete and Accepted.

From: Joe Henne, Public Works Director

Action Requested: Approval

Staff Recommendation:

To approve the attached resolution declaring the Well No. 7 Redevelopment – New Pump Installation Project as complete and accepted.

Board/Commission Recommendation: Not Applicable

Fiscal Impact: \$5,625.90 is net after retainage

Funding Source: 411 Water Fund

Background / Findings & Facts A contract was signed between the City of Selah and General Industries, Inc. Spokane Valley, WA. 99213 for the Well No. 7 Redevelopment – New Pump Installation Project. This was for the installation of a new 200 HP vertical turbine well pump and associated piping, electrical, and control system improvements. The retainage of \$10,832.38 will be released after the two conditions listed in the attached letter from HLA Engineering & Land Surveying, Inc. have been satisfied.

Recommended Motion: To approve the resolution as presented.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

Action Taken:

5/28/2019

Resolution No. 2738 Authorizing the Mayor Pro Tem to sign an Amendment to Task Order 2019-04 between the City of Selah and HLA engineering and Land Surveying , Inc. for the Evaluation and Redevelopment of Well 7.

8/25/2020

Resolution No. 2804 authorizing the Mayor to sign a contract between the City of Selah and General Industries for the Well No. 7 Redevelopment-New Pump Installation Project

RESOLUTION NO. _____

**RESOLUTION TO DECLARE THE WELL NO. 7 REDEVELOPMENT-NEW
PUMP INSTALLATION PROJECT, AS COMPLETE AND ACCEPTED**

WHEREAS, the City of Selah wishes to declare the Well No. 7 Redevelopment–New Pump Installation Project, as complete and accepted and;

WHEREAS, the City wishes to proceed with the “Notice of Completion of Public Works Contract” process and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor is authorized to accept the Well No. 7 Redevelopment-New Pump Installation Project, as complete and accepted.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 25th day of May 2021.

ATTEST:

Sherry Raymond, Mayor

Dale Novobielski, Clerk Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney

RESOLUTION NO. _____



May 18, 2021

City of Selah
222 So. Rushmore Road
Selah, WA 98942

Attn: Mr. Joe Henne
Public Works Director

Re: City of Selah
WELL NO. 7 REDEVELOPMENT – NEW WELL PUMP INSTALLATION
HLA Project No.: 19044B
Final Progress Estimate and Project Acceptance

Dear Joe:

Enclosed is Progress Estimate No. 2 designated as the Final for work performed by General Industries, Inc., through April 16, 2021, in connection with their contract on the above referenced project. The amount due the Contractor of \$5,625.90 is net after retainage, as per the contract documents. We recommend this Final Progress Estimate be considered and accepted by the Selah City Council.

Work on this project was physically complete on April 16, 2021 following completion of all remaining punch list items, including submission of required project documentation. A neatly marked set of record drawings was emailed to you on February 1, 2021. Enclosed is a notarized certificate from the Contractor stating that all labor and materials furnished on this project have been paid. Also enclosed is a thumb drive of the required project labor and equal employment opportunity documents.

This letter also serves as our recommendation for final acceptance of this project by the City of Selah. We have reviewed the work performed by General Industries, Inc. on this project and believe it has been completed satisfactorily. Please provide us a copy of the Council resolution authorizing final project acceptance.

Once we have received a copy of the City Council Resolution accepting this project as complete, at your request, we can file the "Notice of Completion" utilizing the City of Selah's Awarding Agency portal to the Washington State Department of Revenue, Department of Labor and Industries, and Employment Security Departments.

The retainage on this project in the amount of \$10,832.38 should be released to General Industries, Inc., after final acceptance of the project and when the following conditions have been satisfied:

1. There are no liens or claims for labor and materials furnished on this project filed against the retainage.

City of Selah
May 18, 2021
Page 2

2. The City has received lien releases from the Department of Revenue, Department of Labor and Industries, and the Employment Security Department relative to this contract. Please provide a copy of each to our office when you receive them.

Please notify HLA once all contract closeout conditions have been met and the City of Selah has released retainage to the Contractor. If you have questions or need any additional information, please contact our office.

Very truly yours,



Digitally signed by Justin
Bellamy
Date: 2021.05.18 10:20:34 -07'00'

Justin L. Bellamy, PE

JLB/asr

Enclosures

Copy: Paul Velardi, General Industries, Inc. (Email)

City of Selah
 222 So. Rushmore Road
 Selah, WA 98942

WELL NO. 7 REDEVELOPMENT - NEW WELL PUMP
 INSTALLATION
 HLA Project No.: 19044B

TO: General Industries, Inc.
 P.O. Box 13454
 Spokane Valley, WA 99213

Progress Estimate No.: 2 AND FINAL

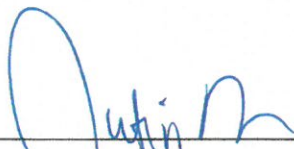
Date: April 16, 2021

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 2 Quantity	Quantity to Date	Amount	Contract Quantity
1	Minor Change	FA	EST.	\$5,000.00	2,581.60	2,581.60	\$2,581.60	52%
2	Mobilization	LS	1	\$10,648.00	0%	100%	\$10,648.00	100%
3	Well Pump and Motor, Complete	LS	1	\$127,508.00	0%	100%	\$127,508.00	100%
4	Piping, Fittings, and Valves, Complete	LS	1	\$32,011.00	0%	100%	\$32,011.00	100%
5	Electrical and Control System, Complete	LS	1	\$43,399.00	7%	100%	\$43,399.00	100%
6	Record Drawings (Minimum Bid \$250.00)	LS	1	\$250.00	0%	100%	\$250.00	100%
7	O&M Manuals (Minimum Bid \$250.00)	LS	1	\$250.00	0%	100%	\$250.00	100%
SUBTOTAL							\$216,647.60	
SUBTOTAL, WORK TO DATE							\$216,647.60	
PLUS MATERIALS ON HAND							\$0.00	
SUBTOTAL AMOUNTS							\$216,647.60	
8.3% STATE SALES TAX							\$17,981.75	
TOTAL							\$234,629.35	
LESS TOTAL RETAINAGE							\$10,832.38	
LESS AMOUNTS PREVIOUSLY PAID							\$218,171.07	
AMOUNT NOW DUE							\$5,625.90	

Progress Estimate No. 1 \$ 218,171.07
 Progress Estimate No. 2 AND FINAL \$ 5,625.90

Retainage \$: 10,560.07
 Retainage \$: 272.31

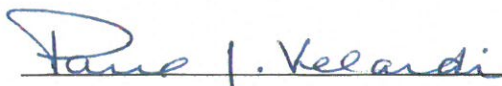
I hereby certify that the foregoing is a true and correct statement of the work performed under this Contract.



 Justin L. Bellamy, PE

ACCEPTED:

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.



 General Industries, Inc.

04/23/2021

 Date:

City of Selah
 222 So. Rushmore Road
 Selah, WA 98942

WELL NO. 7 REDEVELOPMENT - NEW WELL PUMP
 INSTALLATION

HLA Project No.: 19044B

TO: General Industries, Inc.
 P.O. Box 13454
 Spokane Valley, WA 99213

Progress Estimate No.: 2 AND FINAL

Date: April 16, 2021

MINOR CHANGE

DATE	DESCRIPTION	PAID AS	SUB AMOUNT	GC AMOUNT	TOTAL AMOUNT	SUB NAME	TIME EXTENSION
4/16/2021	PROVIDE AND REPLACE INVERTER COOLING FAN	1		\$1,616.16	\$1,616.16		
4/16/2021	REPLACE INVERTER COOLING FAN CIRCUIT BOARD	1		\$965.44	\$965.44		
				Subtotal	\$2,581.60		

cc: General Industries, Inc.
 Justin Bellamy, PE, HLA