City of Selah
Council Minutes
April 13, 2021

Regular Meeting
Electronically Via Zoom

A. Call to Order — Mayor Raymond called the meeting to order at 5:30 pm.

B. Roll Call

Members Present: Kevin Wickenhagen; Jacquie Matson; Clifford Peterson; Roger Bell; Russell Carlson; Suzanne Vargas; Michael Costello

Staff Present: Donald Wayman, City Administrator; Rob Case, City Attorney; Dan Christman, Police Chief; Jim Lange, Fire Chief; Joe Henne, Public Works Director; Ty Jones, Public Works Utility Supervisor; Zack Schab, Recreation Manager; Treesa Morales, Public Records Specialist; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse **None**

D. Pledge of Allegiance

Mayor Raymond led the Pledge of Allegiance.

E. Invocation

Pastor Scott Ruark gave the prayer.

F. Agenda Changes **None**

G. Public Appearances/Introductions/Presentations

1. Katrina Henkle, Selah Downtown Association – Update & Presentation

Katrina Henkle, Selah Downtown Association (SDA) Executive Director, made a presentation on a historic Selah virtual guided walking tour with QR codes on photo wrapped utility boxes around town, and gave a report on SDA activities.

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

There was no public comment provided.

2. Written **None**

J. Proclamations/Announcements **None**

K. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: March 23, 2021 Council Meeting

* 2. Approval of Claims and Payroll:

Payroll Checks Nos. 84128 – 84144 for a total of $335,074.92
Claim Checks Nos. 176328 – 176409 for a total of $259,562.35

Council Member Carlson moved, and Council Member Peterson seconded, approval of the Consent Agenda as read. By a show of hands, approval was unanimous.

L. Public Hearings **None**

M. General Business

1. New Business

Council Member Bell moved, and Council Member Peterson seconded, that, on behalf of the Law and Justice Committee, Council allow that the Committee recommend two citizens be appointed to work on the Committee to provide transparency and input from the community. By a show of hands, approval was unanimous.

Recommendations will be given to the Mayor for appointment.

2. Old Business **None**

N. Resolutions

1. Resolution declaring Police Service Weapon Surplus and Authorizing Disposition of the Same as Additional Consideration for Service Provided

Introduced by Mayor Raymond and presented by Police Chief Christman. Following Council discussion,

Council Member Matson moved, and Council Member Wickenhagen seconded, to Approve the Resolution declaring Police Service Weapon Surplus and Authorizing Disposition of the Same as Additional Consideration for Service Provided. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson –

yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

2. Resolution authorizing the Mayor to sign Task Order No. 2021-02 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Wastewater Treatment Plant Facility Plan (Project)

Introduced by Mayor Raymond and presented by Public Works Director Henne. Following Council discussion,

Council Member Wickenhagen moved, and Council Member Bell seconded, to Approve the Resolution authorizing the Mayor to sign Task Order No. 2021-02 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering and Land Surveying Services for the Wastewater Treatment Plant Facility Plan (Project). Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

3. Resolution authorizing the Mayor to sign Task Order 2021-03 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering Design services for the Naches Avenue Sidewalk Improvements Project

Introduced by Mayor Raymond and presented by City Administrator Wayman. After Council discussion,

Council Member Matson moved, and Council Member Wickenhagen seconded, to Approve the Resolution authorizing the Mayor to sign Task Order 2021-03 between the City of Selah and HLA Engineering and Land Surveying, Inc. to provide Engineering Design services for the Naches Avenue Sidewalk Improvements Project. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

4. Resolution Authorizing the Mayor to Sign a Facility Use Agreement between the City of Selah and the Greater Yakima Girls Softball Association (GYGSA)

Introduced by Mayor Raymond and presented by Recreation Manager Schab. After Council discussion,

Council Member Wickenhagen moved, and Council Member Bell seconded, to Approve the Resolution Authorizing the Mayor to Sign a Facility Use Agreement between the City of Selah and the Greater Yakima Girls Softball Association (GYGSA). Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

5. Resolution Authorizing the Mayor to Sign an Agreement with EIP Holdings II, LLC for Future Ground Lease and Easement Rights to a Cell Tower Site Located at 1303 Goodlander Road

Introduced by Mayor Raymond and presented by City Administrator Wayman.

Council Member Matson moved, and Council Member Peterson seconded, to Approve the Resolution Authorizing the Mayor to Sign an Agreement with EIP Holdings II, LLC for Future Ground Lease and Easement Rights to a Cell Tower Site Located at 1303 Goodlander Road. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Costello – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

O. Ordinances **None**

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Fire Chief Lange – Made report.

Deputy Fire Chief Gillie – Introduced himself.

Police Chief Christman – Made report.

Public Works Director Henne – Made report.

Recreation Manager Schab – Made report.

City Attorney Case – Made report.

2. Council Members

Council Member Wickenhagen:
Yakima Valley Tourism – Made report.

Council Member Peterson:
Mental health awareness – Made report.

Council Member Bell:
Selah Park & Recreation Service Area Board – Made report.

Council Member Carlson:
No report.

Council Member Costello:
No report.

Council Member Matson:
Selah Chamber of Commerce: Made report.

Council Member Vargas:
No report.

3. City Administrator

City Administrator Wayman reported on the following topics:

- Yakima County Commissioners: approval of the interlocal agreement for the Selah Park & Recreation Service Area Board.
- USDA loan for Sewer Collection Project: Update.

4. Boards

a. Planning Commission Minutes for November 17, 2020 & February 16, 2021
b. Lodging Tax Advisory Committee Minutes for March 22, 2021

5. Mayor

Mayor Raymond reported on the following topics:

- Volunteers needed to fill positions on the Selah Park & Recreation Service Area Board.
- Jurassic Parliament Training next Tuesday from 5:30pm to 7:30pm.

R. Executive Session **None**

S. Adjournment

Council Member Carlson moved, and Council Member Peterson seconded, that the meeting be adjourned. By a show of hands, approval was unanimous.

The meeting adjourned at 6:29pm.

Sherry Raymond
Sherry Raymond, Mayor

Roger Bell, Council Member

Russell Carlson, Council Member

Jacquie Matson, Council Member

Kevin Wickenhagen, Council Member

Clifford Peterson, Council Member

Suzanne Vargas, Council Member

Michael Costello, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer