



SELAH CITY COUNCIL

5:30pm July 28, 2020

4:00pm Study Session - Rob Case,
Discussion on Code of Conduct



Selah City Council
Regular Meeting
Tuesday, July 28, 2020
5:30pm
Via Zoom

Mayor:
Mayor Pro Tem:
Council Members:

Sherry Raymond
Roger Bell
Russell Carlson
Jacquie Matson
Kevin Wickenhagen
Clifford Peterson
Christopher Lantz
Suzanne Vargas

CITY OF SELAH
115 West Naches Avenue
Selah, Washington 98942

City Administrator:
City Attorney:
Clerk/Treasurer:

Donald Wayman
Rob Case
Dale Novobielski

AGENDA

- A. Call to Order –Mayor Raymond
- B. Roll Call
- C. Councilmember Absence – Motion to Excuse
- D. Pledge of Allegiance
- E. Invocation
- F. Agenda Changes **None**
- G. Public Appearances/Introductions/Presentations **None**
- H. Getting To Know Our Businesses **None**
- I. Communications
 - 1. Oral

This is a public meeting. There will be 30 minutes allotted for oral public comment, with those wishing to speak identified in the order that public comment forms are received. Written comments submitted will be read into the record at the end of the oral comment period. At the end of each person's allotted time, they will be notified that their time is up and muted to allow for the next person to speak.

Each person wishing to speak shall have a total of three minutes to address the Mayor and Council. Your three-minute comment period is not intended to be a question and answer session with the Council; it is simply an opportunity for you to express your perspective regarding any matter surrounding the Selah Community.

Persons wishing to speak are required to maintain appropriate civility. Comments that are impertinent, degrading, slanderous, or impugn the integrity of any member of the Council, employee of the city, or any member of the public shall not be permitted.

- 2. Written **None**

J. Proclamations/Announcements

Mayor Raymond 1. Proclamation declaring July 29, 2020 as "Scout Me In Day"

K. Consent Agenda

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- Monica Lake * 1. Approval of Minutes: July 14, 2020 Council Meeting
- Dale N. * 2. Approval of Claims & Payroll

L. Public Hearings

- Joe Henne 1. Public Hearing to consider the adoption of the “Selah Transit Development Plan 2021-2026 and 2020 Annual Report”

M. General Business

1. New Business **None**
2. Old Business **None**

N. Resolutions

- Joe Henne 1. Resolution authorizing the adoption of the “Selah Transit Development Plan 2021-2026 and 2020 Annual Report”

O. Ordinances

- Joe Henne 1. Ordinance Amending the Selah Municipal Code Chapter 9.02 relating to Water Connection Permit Fees, Meter Installation Charges, and Connection Fees; Providing for Severability; and Establishing an Effective Date
Dale 2. Ordinance Amending the 2020 Budget for Resurfacing of Tennis Courts at Carlon
Novobielski * Park

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments
2. Council Members
3. City Administrator
4. Boards **None**
4. Mayor

R. Executive Session **None**

S. Adjournment

Next Regular Meeting: August 11, 2020

Each item on the Council Agenda is covered by an
Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action item.



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting

Informational Item

7/28/2020

J – 1

Title: Proclamation declaring July 29, 2020 as “Scout Me In Day”

From: Sherry Raymond, Mayor

Action Requested: Informational - No action needed

Staff Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: The Grand Columbia Council of the Boy Scouts of America has requested that the Mayor proclaim July 29, 2020 as “Scout Me In Day” in the City of Selah. See attached Proclamation for further details.

Recommended Motion: N/A



GRAND COLUMBIA COUNCIL ~ BOY SCOUTS OF AMERICA

THE NATION'S FOREMOST YOUTH PROGRAM OF CHARACTER AND LEADERSHIP DEVELOPMENT

Grand Columbia Council *"Scout Me In Day ~ July 29, 2020"* **A PROCLAMATION**

WHEREAS, the Grand Columbia Council of the Boy Scouts of America in central Washington has an outstanding legacy and received national acclaim for youth and family involvement in outdoor recreation, conservation of nature, youth leadership activities and career development we honor the 2020 Grand Columbia Council Boy Scouts of America, and



WHEREAS, scouting in the Grand Columbia Council was founded 95 year ago, in 1925, to prepare young people to make ethical and moral choices over their lifetimes by teaching them the values of the Scout Oath and Scout Law, the Council provides boys and girls the nation's foremost youth character and leadership program, and

WHEREAS, the Grand Columbia Council has 1000 boys and girls and 80 leaders who direct scouting programs for youth from the Columbia River to the Canadian border and from Snoqualmie Pass to Ritzville, our community seeks to pay tribute to the work of Scouts, Scout leaders, and volunteers who maintain lives of honesty, discipline, and purpose, and

WHEREAS, the Grand Columbia Council seeks to strengthen current scouting programs and insure scouting opportunities for future generations, the Council members are active advocates in providing information and activities to promote the scouting mission and secure support for programs, and

WHEREAS, the Grand Columbia Council invites the public to participate in July's River Run Regatta involving a month of scouting activities culminating in a scouting program - live and livestream on our website - in Yakima or Wenatchee on July 29, 2020, and

WHEREAS, the River Run Regatta will bring support to improve Camp Fife, Camp Bonaparte, and Camp Summit Vista and increase training in the cities,



GRAND COLUMBIA COUNCIL ~ BOY SCOUTS OF AMERICA

THE NATION'S FOREMOST YOUTH PROGRAM OF CHARACTER AND LEADERSHIP DEVELOPMENT

waterways, lakes, forests, and mountains, of central Washington and fuel the achievement of expanding dens, troops, units and volunteers, and

WHEREAS, the Grand Columbia Council delivers programs that help generate community leaders who guide and lead their communities for generations to come, enabling these communities to be appreciated and safe havens for all people;

NOW, THEREFORE, I, Sherry Raymond, Mayor of the City of Selah, Washington, do hereby proclaim July 29, 2020 as "Scout Me In Day" in the City of Selah, Washington.

Dated this 28th day of July, 2020.

Sherry Raymond, Mayor of Selah



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting	Action Item
7/28/2020	K – 1

Title: Approval of Minutes: July 14, 2020 Council Meeting

From: Monica Lake, Executive Assistant

Action Requested: Approval

Staff Recommendation: Approval of Minutes

Board/Commission Recommendation: Not Applicable

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: See Minutes for details

Recommended Motion: Motion to approve the Consent Agenda as read.
(This item is part of the Consent Agenda)

City of Selah
Council Minutes
July 14, 2020

Regular Meeting
Electronically Via Zoom
115 West Naches Avenue
Selah, WA 98942

- A. Call to Order Mayor Raymond called the meeting to order at 5:30 pm.
- B. Roll Call
- Members Present: Jacquie Matson; Clifford Peterson; Roger Bell; Christopher Lantz; Russell Carlson; Suzanne Vargas
- Members Absent: Kevin Wickenhagen
- Staff Present: Donald Wayman, City Administrator; Rob Case, City Attorney; Gary Hanna, Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Andrew Potter, Human Resources Manager; Treesa Morales, Recreation Manager; Monica Lake, Executive Assistant
- C. Councilmember Absence – Motion to Excuse
- Council Member Peterson moved, and Council Member Carlson seconded, to excuse Council Member Wickenhagen. By a show of hands, approval was unanimous.**
- D. Pledge of Allegiance
- Mayor Raymond led the Pledge of Allegiance.
- E. Invocation
- Pastor Jason Williams gave the prayer.
- F. Agenda Changes **None**
- G. Public Appearances/Introductions/Presentations **None**
- H. Getting To Know Our Businesses **None**
- I. Communications
1. Oral **None**
2. Written

- a. Recycling Data Report for the 1st Quarter of 2020

J. Proclamations/Announcements **None**

K. Consent Agenda

Council Member Bell moved to approve the agenda.

Council Member Carlson requested that Resolution N – 4 be removed from the Consent Agenda.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: June 9, 2020 Council Meeting and June 24, 2020 Special Meeting
- * 2. Approval of Claims and Payroll:
 - Payroll Checks Nos. 83597 – 83613 for a total of \$223,523.94
 - Payroll Checks Nos. 83614 – 83633 for a total of \$296,765.36
 - Payroll Checks Nos. 83634 – 83704 for a total of \$245,121.22
 - Claim Checks Nos. 74986 – 75054 for a total of \$177,830.91
 - Claim Checks Nos. 75055 – 75141 for a total of \$643,502.98
- * 3. Resolution N – 1: Resolution declaring Fire Department Property as Surplus and Authorizing Its Disposal
- * 4. Resolution N – 3: Resolution Accepting the Well No. 6 and Zone 3 Pump Station Rebuild Project, as Complete and Accepted

Council Member Bell moved, and Council Member Carlson seconded, approval of the amended Consent Agenda. By voice vote, approval was unanimous.

L. Public Hearings **None**

M. General Business

- 1. New Business **None**
- 2. Old Business **None**

N. Resolutions

- * 1. Resolution declaring Fire Department Property as Surplus and Authorizing Its Disposal

2. Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Lewis Surface Development Co. Yakima Washington, for the Crack Repair and Resurfacing of Eight Tennis Courts at Carlon Park

Public Works Director Henne addressed N – 2. He said that this Resolution was to authorize the Mayor to sign a construction contract for crack repair and resurfacing of eight tennis courts at Carlon Park. He explained that they had two companies look at the courts and bid on the project, one from Spokane and one local, and that the local one was the low bid. He requested that Council approve the contract.

Council Member Matson remarked that in looking at the processes and comparison of prices, repair using the Rite Way crack repair system was seventeen dollars per lineal foot versus the other system at two dollars and seventy-nine cents per lineal foot. She inquired if there were two types of courts.

Public Works Director Henne answered that they were the same type, but the north courts require removal of the existing patching material, the cracks to be cleaned out and filled with filler, then resurfaced and new color applied, while the south courts are in relatively decent shape.

Council Member Matson commented that in looking at the cost outlines for them one says Rite Way crack system and the other says crack repair.

Public Works Director Henne responded that there are cracks in the courts that have to be repaired, then the courts need to be resurfaced and have color applied, and the cracks along the fence and between the courts get blown out and a caulking type material applied.

Council Member Matson wondered if that was the other four.

Public Works Director Henne replied that along the fence they don't require coloring, just fill with caulking, as it's not a playable area.

Council Member Matson reiterated that the second line for one set of courts shows seventeen dollars per lineal foot, while the other set of courts is two dollars and seventy-nine cents per lineal foot.

Public Works Director Henne answered that the south courts don't have the fiberglass repair that was done on the north courts, which would require the filler material and surfacing sheet removed and sanded down before the resurfacing could be done. He noted that for the south courts they would simply be providing filler material and surfacing color applied on top.

Council Member Matson thanked him for the clarification.

Council Member Carlson observed that they normally get comparable side by side and an engineer's estimate.

Public Works Director Henne responded that there wasn't an engineer involved. He met with both contractors onsite and simply listed the second one on the AIS, as they would have used the same materials and manufacturer.

Council Member Carlson asked if they had a projected budget.

Public Works Director Henne replied that Council had discussed this some time ago, and that Recreation Manager Morales was instructed to move forward to this point with the project. He went on to say that Recreation Manager Morales, Public Works Utility Supervisor Jones and himself met onsite with two contractors, and he was presenting Council with the low quote.

City Administrator Wayman remarked that they discussed the issue during budgeting and Council had agreed to hold off on putting it into the budget until later in the year.

Council Member Peterson felt it wasn't clear whether all eight courts would be finished the same.

Public Works Director Henne answered him in the affirmative.

Council Member Peterson pointed out that currently half the courts are blue, and half are green. He wondered if they would look the same or be two different colors when done.

Public Works Director Henne responded that they would all be the same color, with additional lines for pickleball on the south four courts.

Council Member Peterson inquired as to a timeline and how long the courts would be unavailable.

Public Works Director Henne replied that it needs to be done while the temperature is relatively warm, and that he asked Recreation Manager Morales to contact the company to confirm the length, which he believes would be sixty days.

Council Member Peterson commented that they were usable at present but during the resurfacing no one will be able to use the tennis courts, asking if they were talking a week, two weeks, or a month.

Public Works Director Henne answered that it would be about sixty days, briefly outlining the steps to be taken. He noted that he was informed that the high school would not be playing tennis this year.

Council Member Peterson wondered if the use agreement between the City and the School District would come into play at all.

Public Works Director Henne responded that was brought up last year during budget talks, and it was decided then that the School District would maintain theirs, and the City would do the same.

City Administrator Wayman added that the School District reminded them that their tennis teams are being impacted by it. He said that people won't be able to play on it for sixty days, but then it will be done and in use.

Council Member Bell moved, and Council Member Matson seconded, to Approve the Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Lewis Surface Development Co. Yakima Washington, for the Crack Repair and Resurfacing of Eight Tennis Courts at Carlon Park. Roll was called: Council Member Wickenhagen – yes; Council

Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

- * 3. Resolution Accepting the Well No. 6 and Zone 3 Pump Station Rebuild Project, as Complete and Accepted
- 4. Resolution establishing August 11, 2020 as the date to conduct a public hearing to consider the vacation of a portion of North First Street right-of-way lying north of West Bartlett Avenue requested by the Selah School District

Community Development Supervisor Peters addressed N – 4. He said that this Resolution established August 11, 2020 as the Date to conduct a public hearing to consider the vacation of a portion of North First Street right-of-way lying north of West Bartlett Avenue requested by the Selah School District. He referred Council to the background information provided in the packet, saying that per State law whenever a member of the public has requested a right of way vacation the City has to consider the right of way vacation petition. He went on to say that this was the first step in the process, and that they would then notify property owners, post signage, and start preparing documentation to be presented to Council at the Public Hearing. He noted that there was no obligation on the part of the City to approve the right of way vacation, and it was simply a Public Hearing like any other.

Council Member Carlson inquired if they knew if they were going to replace that parking elsewhere and where the location would be.

Community Development Supervisor Peters replied that they were moving the sidewalk out to take away the bus parking area and expand landscaping into that area, with additional parking just on the inside of that along with a bus lane and another lane of travel to bring parents into the parking lot, similar to the middle school.

Council Member Matson remarked that the date for the hearing was August 11 and wondered if it would be held via Zoom if they were unable to meet in Council Chambers at that time.

Community Development Supervisor Peters responded in the affirmative, saying that they would post on the website if it would need to be done via Zoom.

Council Member Matson thanked him for the answer.

Council Member Matson moved, and Council Member Carlson seconded, to Approve the Resolution establishing August 11, 2020 as the date to conduct a public hearing to consider the vacation of a portion of North First Street right-of-way lying north of West Bartlett Avenue requested by the Selah School District. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

- 5. Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Ken Leingang Excavation, Inc. to provide Construction Services for the Taylor

Ditch Outfall Pollution Reduction project, Department of Ecology Project No. WQC-2017-SelahPW-00101

Public Works Director Henne addressed N – 5. He said that this is a Resolution to sign a construction project for the Taylor Ditch Outfall Pollution Reduction project, which was a seventy percent Ecology grant to treat stormwater from north Wenas Road lying north of North Park Drive and to treat stormwater from the High School parking lot, as those two areas enter into the Taylor Ditch and out to the Yakima river

Council Member Peterson commented that the project cost was listed as two hundred thirty-eight thousand, with another forty-seven thousand in engineering, of which the City is paying thirty-two thousand, and the Selah School District thirty-five thousand. He asked if the remaining two hundred eighteen thousand was coming from the Department of Ecology (DOE).

Public Works Director Henne answered in the affirmative, adding that the Selah School District was responsible for the amount listed in Schedule B.

Council Member Peterson remarked that they have a history of watering the roadway when there are heavy rains, and wondered if this would have any impact on that and other possible water, or if it would make it worse because it was going through a pre-treatment stage. He inquired if it would slow the water flow down, speed it up or have no effect.

Public Works Director Henne replied that it should be a net zero on anything south of Taylor ditch, as that would still go into City's stormwater treatment system.

Council Member Carlson moved, and Council Member Peterson seconded, to Approve the Resolution Authorizing the Mayor to sign a Construction Contract between the City of Selah and Ken Leingang Excavation, Inc. to provide Construction Services for the Taylor Ditch Outfall Pollution Reduction project, Department of Ecology Project No. WQC-2017-SelahPW-00101. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

O. Ordinances

1. Ordinance providing for the annexation of certain real property by the City of Selah, Washington, and incorporation the same within the corporate limits thereof and zoning said real property, Business, General

Community Development Supervisor Peters addressed O – 1. He briefly reviewed the history of the annexation, saying that the Boundary Review Board had finished their review and authorized the City to complete the annexation process. He said that adoption of this Ordinance would complete the annexation, with the property retaining its Business General zoning, and it would allow applicants to submit applications to the City of Selah for development.

Council Member Carlson asked for clarification that it would be zoned B-1.

Community Development Supervisor Peters replied in the affirmative.

Council Member Matson moved, and Council Member Lantz seconded, to Approve the Ordinance providing for the annexation of certain real property by the City of Selah, Washington, and incorporation the same within the corporate limits thereof and zoning said real property, Business, General. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

2. Ordinance Amending the 2020 Budget for the Redevelopment of Well No. 7

Clerk/Treasurer Novobielski addressed O – 2. He stated that this was an Ordinance to amend the 2020 budget for redevelopment of Well 7, saying that last September Council approved a contract to evaluate Well 7, and that Public Works had determined that the total cost for the current year will be three hundred thirty thousand, of which one hundred eight thousand five hundred was a grant from DOE, with the remaining funds coming from Water Reserve Fund 461.

Council Member Bell moved, and Council Member Peterson seconded, to Approve the Ordinance Amending the 2020 Budget for the Redevelopment of Well No. 7. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

3. Ordinance Amending the 2020 Budget for Police Interview Room Recording System

Clerk/Treasurer Novobielski addressed O – 3. He said that this Ordinance was to amend the 2020 budget for a police interview room system, as the one in place was no longer working. He explained that Police Chief Hayes had four or five different quotes ranging from five thousand four hundred to twenty thousand and requested a budget adjustment for the lowest amount.

Council Member Carlson moved, and Council Member Lantz seconded, to Approve the Ordinance Amending the 2020 Budget for Police Interview Room Recording System. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Public Works Director Henne said that the West Goodlander project is essentially completed, and that once the punch list is done he would bring it to Council for acceptance of completion. He went on to say the grind and overlay, road widening, and sidewalk on West Goodlander would start on July 20, with a

thirty-day construction window, the Taylor Ditch pollution prevention project was scheduled to start August 10 with a thirty-day construction period, tomorrow and he would contact the tennis court resurfacing company and tell them to get started. He commented that they haven't received a request for a final walkthrough on south Third Street for the Lince School project, but Public Works Utility Supervisor Jones and HLA were both reviewing civil plans for the new John Campbell school project. He finished by saying that DOT would start doing some grinding and patching on south First Street up to Jim Clements Way next week.

Fire Chief Hanna said that training with career and volunteer members has been on hold and created a few issues for them, but they would work their way through it. He went on to say that as manufacturing has opened back up again, they have been moving forward on projects such as the new command vehicle, remount of the rescue unit with a completion date of around September 1, and the brush truck conversion of an older duty vehicle. He remarked that they completed servicing of the fire hydrants throughout the City and were just about finished with annual hose testing. He commented that on the Fire District side they have a have building project in the infancy stages, and hope to have some new paint on the downtown station. He finished by saying that the disinfecting machine had been backordered but they hope to see it within the next week or so, and that Deputy Fire Chief Lange had received FEMA funding to cover almost twelve thousand of the fifteen thousand dollars to purchase.

Community Development Supervisor Peters said that the Planning Department was slowly starting to pick back up due to lessened restrictions, with the building community submitting more and more permits. He remarked that they have caught back up revenue-wise for projected income, with several big permits expected soon. He went on to say that they have been working on Comprehensive Plan updates with Gregg Dohrn, the shoreline master program update is expected sometime between September and December, HLA and Public Works have been working on a water plan update, and he has been working on revising public notice requirements to comply with State law.

Recreation Manager Morales said that the food bank has been operating with increased numbers, and there is another blood drive coming up. She informed Council that SHARES gave her notice that they have been closed indefinitely at this point.

City Administrator Wayman asked what they were doing with all the clothing.

Recreation Manager Morales not ours to dispose of, SHARES will be taking to other clothing places throughout valley

City Administrator Wayman wondered if there would be additional space for the food bank to expand.

Recreation Manager Morales replied in the affirmative.

Mayor Raymond asked if she knew the reason why they closed.

Recreation Manager Morales answered that they had problems transitioning but she also thinks they were just out of space with the amount of stuff and the number of people coming through. She noted that she has been working on new programs to hopefully engage the community in other ways beyond regular recreation programs.

City Attorney Case had no report.

2. Council Members

Council Member Matson had no report.

Council Member Bell gave a brief update on the aquatic facility, which only has a few minor items to be completed, saying that their permit to open was withdrawn the following day due to the current phase Yakima County is in. He read aloud the following statement and motion:

Whereas Chief Hayes has indicated that the Selah community has experienced a higher call volume for drug overdose, suicide and domestic violence over the past several months;

And Whereas several community members have expressed the desire to elevate the general awareness within the Selah area of these issues;

And Whereas at least one Selah family is directly and visibly involved with raising funds in support of these issues;

I therefore make the following motion: that the City Staff be directed to bring back to our next Council meeting a resolution asking the citizens of Selah to educate themselves on the seriousness and frequency of drug overdose, suicide and domestic violence; and to encourage all citizens to actively become involved with addressing them within our community where possible.

Council Member Council Member Lantz seconded the motion. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

Council Member Lantz thanked his fellow Council Member Bell for bringing that up, saying that Council Member Peterson has brought that up a few times and he has also had conversations about it. He remarked that the amount of contact via emails he has received has been a bit overwhelming. He had a conversation with Dan Peters from the Selah School District and will be talking to others in the community. He acknowledged that people were running out of patience, and felt that discussion might lead to a panel of people who can rotate out as a sounding board for these types of tough situations.

Council Member Carlson gave an update on the Selah Downtown Association, saying that the projects are moving along and mostly finished. He asked if the Clerk/Treasurer was still online to provide an update on the status of the Marudo property tax, when they expect to have full collection of funds, and when it would sunset.

City Administrator Wayman replied that the bonds won't mature until 2022, and whether they have enough money collected will depend on how well they do on taxes at the end of the year. He went on to say that the projection is approximately October, and as soon as they have collected enough funds for the bond they would notify Council and put it on the agenda to be sunsetted as promised.

Council Member Peterson said that he and Mayor Raymond attended a roundtable discussion last week, to which he invited anyone who wished to open a dialogue to talk substance. He went on to say that they met with representatives of the Selah School District and members of community, including the organizers of some protests, and the two big things that came of it were opening a dialogue and committing to continue that dialogue and try to bring the community back together.

Council Member Vargas said that the Red Cross has an urgent need for blood, and they are offering COVID 19 anti-body testing for those who donate. She commented that Brian Harris was doing a fundraiser for YWCA and domestic violence in honor of his daughter Emily and encouraged people to check out his creative way to raise funds.

Council Member Vargas moved to allow for public comment immediately following Council comments and then at its normal location at our Council Meetings going forward.

Mayor Raymond requested that Executive Assistant Lake reply.

Executive Assistant Lake said that there are some logistics to address with regard to public comment during virtual meetings. She remarked that she, the Mayor and Human Resources Manager Potter had been discussing a different forum for elected officials and citizens to have an interaction and discussion, which the Mayor would talk about later in the meeting.

City Administrator Wayman commented that they were looking at a town hall meeting with the Mayor and a limited number of council members per session to be available to listen to comments and questions and be able to respond in a way that won't interfere with business. He noted that this was a business meeting, and opined that a town hall type meeting was a better venue for that.

Council Member Vargas expressed interest in a town hall type meeting, but would be interested in that but also wished to allow public comment during regular meetings, as she felt it was really valuable for elected officials to hear from citizens. She thought it could be achievable in the same way as they have done with the public transit hearing.

Mayor Raymond replied that she would like to try the townhall next week and see how that works out, and that she was hopeful they might be able to meet in person by next month.

Council Member Vargas responded that it wouldn't replace public comment in a Council Meeting for her, and didn't satisfy what she was looking for with regard to public comment.

Mayor Raymond asked that she clarify the difference between public comment and a town hall where they could get answers from the Mayor or Council Members.

Council Member Vargas answered that all Council Members couldn't be present, and that was a factor for her.

Mayor Raymond remarked that they wouldn't have just one meeting, but would rotate out Council Members.

Council Member Vargas thought that public comment was useful and had its own merits as well.

Council Member Carlson inquired if this was being done elsewhere using zoom and public comment for meetings.

Council Member Vargas answered in the affirmative.

Mayor Raymond responded that she didn't know.

Council Member Carlson commented that if it was legally and appropriately being done in other communities, he didn't see why they couldn't adopt a similar scenario, but he requested verification from other cities as to how they were conducting public comment.

Executive Assistant Lake addressed Council Member Carlson's comment, saying that she had talked with a couple jurisdictions in the past about public comment, and the one that was allowing public comment required that those who wished to speak contact the City Clerk prior to the meeting, and were given a set amount of time to speak during the meeting when acknowledged.

Council Member Vargas amended her motion to follow a similar format beginning at the next Council Meeting.

Mayor Raymond requested that they give Executive Assistant Lake some time check into that and see how it's going for other jurisdictions before they commit to it.

Council Member Vargas inquired if she was speaking legally, or what she meant.

Mayor Raymond replied so that they can see how it interrupts their business meeting.

Council Member Vargas opined that it wouldn't be an interruption more than what they normally allow during in person meetings.

Mayor Raymond said that there are so many different opinions and divisions in the City right now, and that having a town hall where they could discuss matters rather than tying up time in a business meeting would be her concern.

Council Member Vargas felt that if they were opening a town hall in conjunction with it that people could also speak up during meetings regarding matters not discussed during the town hall.

Mayor Raymond suggested that they do not commit to it tonight, but she would talk with staff and get back to Council before the next meeting.

Executive Assistant Lake said that, with regard to setting it up, it should only take a couple days to reach out to other jurisdictions to see how they are handling public comment. She pointed out that the Governor's Proclamation that suspended portions of the Open Public Meetings Act and Public Records Act clearly stated that meetings held by jurisdictions were to be for essential conduct of business, which

was why some regular agenda items were removed, including public comment. She noted that public comment was not required under State law, but instead is up to each jurisdiction whether they wish to provide for it during their meetings.

3. City Administrator

City Administrator Wayman no report

4. Boards **None**

5. Mayor

Mayor Raymond reminded Council Members to stop by City Hall and sign papers. She said that the town hall meeting was tentatively set for next Tuesday, and that information would be available on the City's website. She stated that it wasn't a time for media or a forum, but a time for citizens to share their concerns. She expressed hope that it would alleviate some concerns that the City wasn't addressing public comments and concerns, and noted that she had checked with WCIA regarding training for promoting a workplace free of harassment. She added to Council Member Peterson's remarks about their meeting with the SSD and members of the community, saying that she was reviewing what their requirements were and what they want of the City. She said that, with regard to a code of conduct for Council and employees, the Council already has a code of conduct, although there is no code of conduct out there for employees. She added that City Attorney Case had looked at other cities and they don't have a code of conduct. She asked Council Member Carlson if he wished to write up a code of conduct with what he wanted to say.

City Attorney Case remarked that the Mayor referenced a draft started in a prior year that originated from the City of Sunnyside, and that it was for Council Members, not employees. He thought that Council Member Carlson was asking for a code of conduct for employees, which came up in reference to only one employee, City Administrator Wayman, and as he was unsure what the Council Member might want as far as a code of conduct for some or all employees, he didn't have enough guidance to go about drafting such a thing. He opined that a code of conduct can be tricky, as employees have rights to express opinions, but if the majority of Council still wants something like this then perhaps they could send the information to him or to each other, without violating the OPMA. He warned that if their desire for a code of conduct was to prohibit some opinions that would be hard to draft.

Council Member Peterson remarked that he wondered if it would be covered in a review of personnel policies, as they have a number of department heads who do employee evaluations, and did they have standards in personnel policies that address how they expect employees to interact with the community in a manner that was consistent from one employee to another no matter which department. He was anxious to see a code of conduct because it didn't sound like what he was asking about anyway.

City Attorney Case replied that some of the some workforce is union, some is not, and the union situation was more difficult to change, with things specified in contracts. He didn't know with regard to non-union employees, but noted that there had been a couple times that a department head brought a matter to Mayor Raymond, City Administrator Wayman or himself and a decision was made there. He opined that they might be borrowing trouble, and asked if Council wanted something universal or

something that addresses the recent situation. He added that if it was only in regard to one worker that would potentially have to be a renegotiation of that worker's contract.

Council Member Carlson stated that it wasn't an email he sent, but a motion, second and unanimous vote to bring a code of conduct to this meeting. He said that in terms of who this covers, there was a reason he specified Mayor, Council and staff, as they all deal with situations where they have a high level of expectations from the community due to the positions they hold in terms of words and actions, and that they weren't free from the consequences of things they say or do. He reiterated that it was a motion from the entire Council, and that the latest event was one of but not the only motivating factor.

City Attorney Case responded that he was wanting him to write whatever he thinks the rules should be.

Council Member Carlson commented that he had never seen the code of conduct for Council Members, and that he was open to discussion on how to apply a code of conduct for staff and elected officials, pointing out the irony of a code of conduct only directed at Council members and not for the staff.

City Attorney Case replied that his understanding was that Council was seeking a Code of Conduct that would apply to employees and possibly the Council as well, and that the draft mentioned was just for Sunnyside Council Members between themselves, which meant there was no prior document that applies to employees to bring forward.

Council Member Carlson stated that his motion was for a rough draft, voted on by the Council, and not only did it not make the agenda, not even the Sunnyside Code of Conduct make the agenda.

City Attorney Case responded that he was explaining the reason and that Council was welcome to see the Sunnyside version. He reiterated that he didn't know what they wanted terms for employees unless they were wanting him to create one.

Council Member Carlson answered that his motion was staff as all-inclusive and to bring a draft to Council for input.

Council Member Lantz City inquired if the City had an employee handbook.

Mayor Raymond answered in the affirmative.

Council Member Lantz requested to see it.

City Administrator Wayman commented that it doesn't address political speech or when it's appropriate to speak.

Council Member Lantz understood but felt if they had something to start with as a good faith foot forward it wouldn't hurt to have that anyway.

City Administrator Wayman said that he wouldn't classify it as a code of conduct.

Council Member Lantz agreed, but said that it would give them some documentation as a basis.

Human Resources Manager Potter asked if Council like a brief description of what it includes.

Mayor Raymond answered in the affirmative but let Council Member Matson speak first.

Council Member Matson remarked that her request was the same as Council Member Lantz regarding an employee handbook. She asked City Attorney Case if they could have a copy of the Sunnyside Code of Conduct to review for council to have input for the next meeting.

City Attorney Case asked if Executive Assistant Lake had a copy to email Council Members.

Executive Assistant Lake replied in the affirmative, adding that former City Attorney Noe had given it to her when he worked on it years ago.

City Administrator Wayman noted that former City Attorney Noe advised that it was very problematic to go forward with that.

Human Resources Manager Potter explained that the document referred to is the City of Selah Personnel Policies and Rules, which is a forty plus page document that summarizes the employment agreement, contracts and benefits for non-represented employees that lays out many of their benefits and how they are handled, and that while there are several sections that speak briefly to appropriate behavior, in large part the document is a procedural document that has two pages of definitions of types of employees and goes on to explain the procedures by which the City of Selah hires its employees. He said that the section to which Council Member Lantz referred is three pages of drug and alcohol use, which discusses appropriate management and reactions to that and services and support if they need rehab from addiction to drugs and alcohol. He noted that there are several sections that need lengthy adjustment, and he has several annotations on working copies on my desk but would send the current version.

Council Member Lantz thought that would work, as he didn't think any Council Members had seen it.

Council Member Peterson requested that they also include the current Council Code of Conduct.

Executive Assistant Lake stated that it was part of the City's code.

Council Member Peterson replied that was what he was referring to.

Council Member Carlson remarked that they were trying to accomplish a rough draft of what's expected, as there should be expectations of staff to be above reproach and consequences for those choices. He said that it was not about free speech but actions as well, pointing out that school districts have a level of professionalism for their employees. He expressed disappointment that they had nothing when the full Council approved to have it in, and apologized if he didn't speak clearly at the last meeting. He stated that he wants something good that takes care of who they are and what they expect.

Human Resources Manager Potter clarified that the employee handbook does specify procedures and the appropriateness of tiered discipline one should take, but outside lying or stealing he felt it would be difficult to describe what appropriate behaviors are for an employee outside of their working hours.

Council Member Carlson inquired about an employee during working hours.

City Attorney Case thought that certain things could be specified, but the genesis of this was an employee who expressed personal opinions that aren't right or wrong.

Council Member Carlson agreed.

City Attorney Case voiced concerns similar to those of the former City Attorney regarding prior restraint, adding that conduct was easier but opinion-based was a lot dicier. He added that he could try to hash through this to get something subject to a potential vote, but would have comments regarding legal pitfalls.

Council Member Carlson replied that he didn't expect a perfect first draft, as free speech versus actions are very different things. **He moved to request that on July 28 they have an official rough draft of a Code of Conduct or Personnel Policy to get comments from Council.**

City Attorney Case requested a clarification of the motion, saying he assumes it would be brought forth for information not to be acted on.

Council Member Carlson responded that he was correct, it would be as a rough draft only to address and discuss as a Council.

City Attorney Case asked if there was a second.

Council Member Matson wanted to bring forth a suggestion that after we receive copies of the employee handbook and code of conduct that they could entertain a study session instead of moving forward with a motion to implement or have a rough draft, to allow for review or to have suggestions to get everyone talking.

Council Member Carlson liked that suggestion. He amended his to have a rough draft presented by July 28 for information only, and at that time set a study session to review.

Council Member Lantz suggested that they add in there a deadline of Monday July 20 to review and add any notes to allow people to get it done.

Mayor Raymond asked if they would send their suggestions to City Attorney Case.

Council Member Lantz answered in the affirmative, saying that City Attorney Case brings a legal aspect to this, and if he looks at it and feels there are things that wouldn't work he could bring them up at a study session. He wanted to do it right the first time.

Mayor asked City Attorney Case if that would be enough time.

City Attorney Case commented that it was a short time frame.

Council Member Carlson revised his motion to have a rough draft by July 28 and then do a study session. Council Member Lantz seconded the revised motion. Roll was called: Council Member Matson – yes; Council Member Vargas – yes; Council Member Peterson – yes; Council Member Bell – yes; Council Member Lantz – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

Council Member Peterson wanted to follow up Council Member Lantz's comment, saying that if City Attorney Case wants their responses and suggestions by Monday, when would staff provide them with the information to review to form opinions on Monday.

Council Member Lantz believed that they could do an open review on July 28, and then City Attorney Case could provide reasons.

Council Member Carlson added to also receive a copy of the information that currently exists.

City Attorney Case commented that as an informational item they would typically get that with their packet prior to a Council Meeting.

Council Member Carlson felt that the information should be provided.

Human Resources Manager Potter stated that he would send it out at 8am tomorrow.

Mayor reminded everyone that there is a ballot box at City Hall.

Council Member Bell commented that they received a report a while back that through the Federal CARES act they were awarded a considerable amount of money. He inquired as to an update on what they might be able to do with that and where they were headed.

City Administrator Wayman replied that they were looking at getting some information systems upgrades, perhaps applying it to decontamination equipment for both the Police and Fire Departments, and that his instruction to Department Heads was to be sure it could be directly linked to the virus issue with why they were ordering that particular item, as the guideline is that it needs to be a reasonable request that can be linked to the virus.

Council Member Bell expressed concern about a sunset on receiving funds, as he wouldn't wish that to fall through the cracks.

Council Member Carlson remarked that other communities have chosen to provide business grants with that money, and while there is an obvious need for the City there was also opportunity to help businesses stay afloat and apply for grants.

Mayor Raymond commented that City Administrator Wayman had talked about that earlier in the day.

City Administrator Wayman remarked that they could take it up tomorrow if Council Member Carlson would like to come in and meet with them, adding that there are some cumbersome ties that go along

with that. He added that it could be presented as an option if Council would like a copy of report to review and make a decision about offering money to the community with all ties that are there.

Council took a five-minute recess.

R. Executive Session

1. 60 Minute Executive Session – Potential Litigation, RCW 42.30.110(1)(i)

Council went into Executive Session at 7:32pm. At 8:32pm, Council went back on the record. Mayor Raymond stated that they would be extending the Executive Session for an additional 15 minutes.

Council went back into Executive Session at 8:35pm. At 8:50pm, Council went back on the record. Mayor Raymond stated that no action was taken during the Executive Session.

S. Adjournment

Council Member Bell moved, and Council Member Peterson seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 8:51pm.

Sherry Raymond, Mayor

Roger Bell, Council Member

Russell Carlson, Council Member

Jacquie Matson, Council Member

EXCUSED
Kevin Wickenhagen, Council Member

Clifford Peterson, Council Member

Christopher Lantz, Council Member

Suzanne Vargas, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting	Action Item
7/28/2020	K – 2

Title: Claims & Payroll

From: Monica Lake, Executive Assistant

Action Requested: Approval

Staff Recommendation:

Approval of Claims & Payroll as listed on Check Registers.

Board/Commission Recommendation: Not Applicable

Fiscal Impact: See Check Registers

Funding Source: See Check Registers

Background / Findings & Facts: See Check Registers

Recommended Motion: Motion to Approve the Consent Agenda as read.
(This item is part of the Consent Agenda)



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting Action Item

7/28/2020 L – 1

Title: Public Hearing to consider the adoption of the “Selah Transit Development Plan 2021-2026 and 2020 Annual Report”.

From: Joe Henne, Public Works Director

Action Requested: Public Hearing - Open Record

Staff Recommendation: Conduct a Public hearing.

Board/Commission Recommendation: Not Applicable

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: Although this is a six year plan it must be updated yearly with an annual report from the previous year and a description and projected budget for the following six. Attached is the Selah Transit Plan.

Recommended Motion: Hold a Public Hearing to consider the adoption of the “Selah Transit Development Plan 2021-2026 and 2020 Annual Report”.

Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

Action Taken:

7/12/2020

Notice of Public Hearing the “Selah Transit Development Plan” for the six-year plan 2021-2026.

DATE: July 12, 2020
TO: Simon Sizer, Yakima Herald-Republic
FROM: Joseph Henne, Public Works Director
SUBJECT: **Public Notice** - Publish this notice **July 12st, 2019**

NOTICE OF PUBLIC HEARING

Notice is hereby given that on Tuesday, July 28, 2020 commencing at 5:30 p.m., or as soon thereafter as practical, the City of Selah City Council will conduct a public hearing via Zoom to consider adoption of the City of Selah Transit Development Plan, Six-year Plan 2020-2025. A link will be available on the City's website at www.selahwa.gov prior to the meeting

A copy of the proposed Six-year Plan 2021-2026 is on file and available for public inspection during regular business hours at the City of Selah Public Works Department, 222 S. Rushmore Rd, Selah, WA.

Any person desiring to express his/her views or submit written comments on the proposed 2021-2026 plan is encouraged to attend. Written comments received prior to 4:00 p.m. the day of the public hearing will be considered in the City Council deliberations.

Changes to the proposed plan raised during the hearing by the public, Council members or staff will be considered and may be adopted and included in the City of Selah Transit Development Plan, Six-year Plan 2021-2026 without further public hearings.

Dated this 12th day of July, 2020.

Joseph Henne, Public Works Director



Selah Transit Development Plan 2021-2026 and 2020 Annual Report

Selah Transit
Operated by Medstar Transportation
1904 Fruitvale Blvd
Yakima, WA 98902
(509) 248-2004

Public Hearing

Adopted by the City of Selah Council

Submitted to WSDOT

Acknowledgements:

City of Selah

Don Wayman, City Administrator
Joe Henne, Public Works Director
Dale Novobielski, Treasurer

Prepared by:

Medstar Transportation
1904 Fruitvale Blvd, Yakima, WA 98902

Contact person: Cory D. Martin, CFE
Chief Financial Officer
Email - discover@gomedstar.com PH 509-248-2004

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Section 1: Introduction

The Transportation Development Plan 2021 - 2026 provides updated information and forecasts to the Washington State Department of Transportation on Selah Transit's 2020 components and accomplishments as well as proposed action strategies for 2021 to 2026.

This document is also used to notify the public about projects which have been completed, are in process, or are planned for the future. Following a public hearing the Selah City Council will approve this plan prior to this document going into effect.

Section 2: History

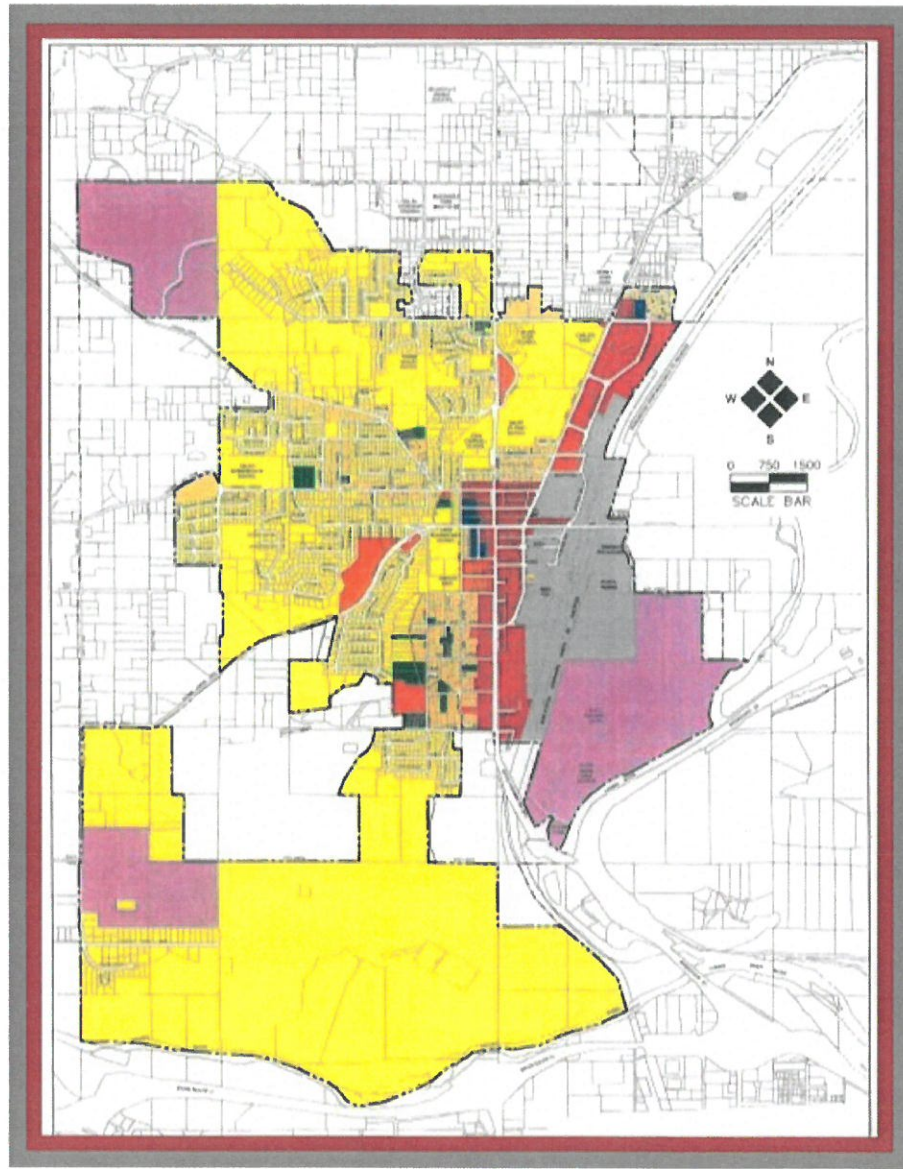
Selah was officially incorporated on April 3, 1919. Selah has a strong mayor form of government. Selah's base economic activity primarily consists of fruit warehousing/processing facilities due to the proximity of fruit orchards in the nearby Wenas Valley and access to regional railroad and roadway systems for shipment to markets.

Selah's Transit services are funded by a voter-approved 0.3% sales tax in 2007. In 2009 the City of Selah began public transit service through a contract with Yakima Transit providing fixed route and ParaTransit services. Since May 2018 the City of Selah ended its contract with Yakima Transit and contracted with Medstar Transportation to provide both fixed route and paratransit services.

Section 3: Location

Selah covers 4.37 square miles (2796.5 acres), with a population of 8,087. It is located in Yakima County, which spans 4,296.1 square miles – the second largest land area and seventh largest population area in Washington State, with a population of 250,873.





Section 4: Organization

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795.

Selah Transit is governed by the Selah City Council.

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795 and is located in Yakima County. The City of Selah does not have any transit-specific employees dedicated to Selah's Transit operations. Selah's transit-related staff consists of administrative personnel that support the City as a whole, including positions from City Hall and Public Works. Selah Transit contracts transit services for both fixed route and paratransit ADA services with the Medstar Transportation is overseen by the Selah Public Works Director.

As of 08/01/2020 Selah Transit's contractor employed:

- 2 full time employees in the operations division
- 6.5 full time equivalents in the Dial-A-Ride Paratransit division
- 1 full time equivalent in the maintenance division
- 1 full time equivalent in the administration division
- .5 full time equivalent employed by The City of Selah transit division
- 11 Total Transit employees

Section 5: Physical Plant

The contractor's facility is located at 1904 Fruitvale Blvd., Yakima, WA 98902. The building is owned by their contracted services provider Medstar Transportation



Section 6: Service Characteristics

Selah Transit operates 2 fixed route buses. The Selah Route operates within the City of Selah Monday through Friday from 6:45 a.m. to 5:50 p.m. and Saturday from 10:30 a.m. to 5:07 p.m. The Selah/Yakima Route operates Monday through Friday from 6:30 a.m. to 6:33 p.m. and Saturdays from 10:30 a.m. to 4:31 p.m. Each route has a midday break in the schedule. There are no fixed route services on Sunday or federal holidays.

Dial-A-Ride Paratransit service operates the same service hours as the fixed route service.

For further details on our local fixed route services or Dial A Ride rules and applications, please visit us at <https://selahwa.gov> or www.gomedstar.com or see the back section of the Yakima Transit Bus book.

The vehicles are owned and operated by Medstar Transportation and include a combination of ADA accessible passenger cutaway chassis vehicles and Grand Caravan minivans. Because all vehicles used in the provision of transit services are purchased and owned by the contractor and not the City of Selah, there is no listing for capital expenditures for buses in this plan. When vehicles are listed as additions to or replacements of vehicles

used for transit purposes, it is for fleet description only and no Capital funds are used at this time but could be considered in the future.

Selah Transit Fare Structure per Boarding (effective January 1, 2019)

Fixed Route Day Pass - Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Selah Residents 18 and older.....	\$15.00
Fixed Route Day Pass - Non Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Non Selah Residents 18 and older.....	\$30.00
Fixed Route Monthly Youth Rate for 6 to 18 years old.....	\$10.00
Dial A Ride Boarding.....	\$2.00
Dial A Ride Ticket Books.....	\$20.00
Children Under 6.....	Free

Section 7: Service Connections

Selah Transit connects with Yakima Transit routes 3 and 4 at 40th Ave and N 16th Ave. It also connects with route 7 at 40th Ave and Route 8 at N 16th Ave. Selah Transit connects with Union Gap Transit at the Sears passenger shelter on Valley Mall Blvd and Main St as well as connections with Pahto Public M-F at 10:45 a.m., 2:30 p.m and again at 5:10 p.m. These connector routes meet up with the Ellensburg Commuter, CWA Airporter Shuttle for trips to Seattle, and the Community Connector for trips throughout Yakima County as well as connections to Ben Franklin Transit.

Selah Transit offers Dial A Ride services within the City of Selah and to and from the city limits of Yakima and Union Gap.

Section 8: Service Development & Improvements

- The contractor will continue to work closely with the City of Selah and its residents to promote Selah Transit with an emphasis on increasing the fixed route ridership. Use surveys to improve routes.
- The contractor will work with the City of Selah to promote local businesses.
- Use innovative software to streamline operations and efficiencies.
- Mobility management.
- Micro Transit to transport residents to fixed route connections.

Section 9: Selah Transit Development Plan & WSDOT - Operating & Investment Guidelines:

Preservation: Continue to meet all the requirements of the ADA as it applies to fixed route and paratransit services. Maintain or increase levels of service, and try to add more alternative fuel or hybrid vehicles.

Safety: The continued modernization of the vehicle fleets including fleet software will improve system safety by enlisting the latest safety related technology, securement and maintenance systems. The installation of new bus shelters will also improve system safety by providing a waiting area that is both well lit and away from traffic.

Mobility: All Selah Transit vehicles are ADA accessible vehicles equipped with Q'Straint securement systems.

This allows total accessibility for those who can access the fixed route systems as well as for those residents who use paratransit services.

Environment: By the year 2026, we hope to have converted all transit vehicles to hybrid or alternative fuel technology to enhance a healthy community, promote energy conservation and protect our environment.

Stewardship: It is the intent of Selah Transit, to work towards greater efficiency and to improve the quality of our on demand transportation services with efficient routes and studies for a future investment in micro transit services for local and outlying businesses. This could include an on demand rider App which allows riders to easily view the ETA of each vehicle in real time.

Section 10: Plan Assumptions

Population – According to the 2019 census report, the population of the Selah Transit service area is 8,087.

1. **Sales Tax** – We are expecting Sales Tax to increase at a rate of 2% through 2026.
2. **Inflation Factor** - Medstar Transportations wage and salary costs will increase by 2.00% to 5.00% per year throughout the plan due to Washington State Minimum Law potential changes. All other costs will increase at estimated 1.00% per year throughout the plan.
3. **Fixed Route Bus Service** In 2020 Selah Transit will provide approximately 5,542 hours of revenue service. Ridership will be consistent through 2026.



Figure 1: Monthly Ridership

Depicts the month ridership totals since the implementation of services by Medstar Transportation since May 2019 through April 2020. *Notation ridership decreased due to Covid-19 in March/April 2020*

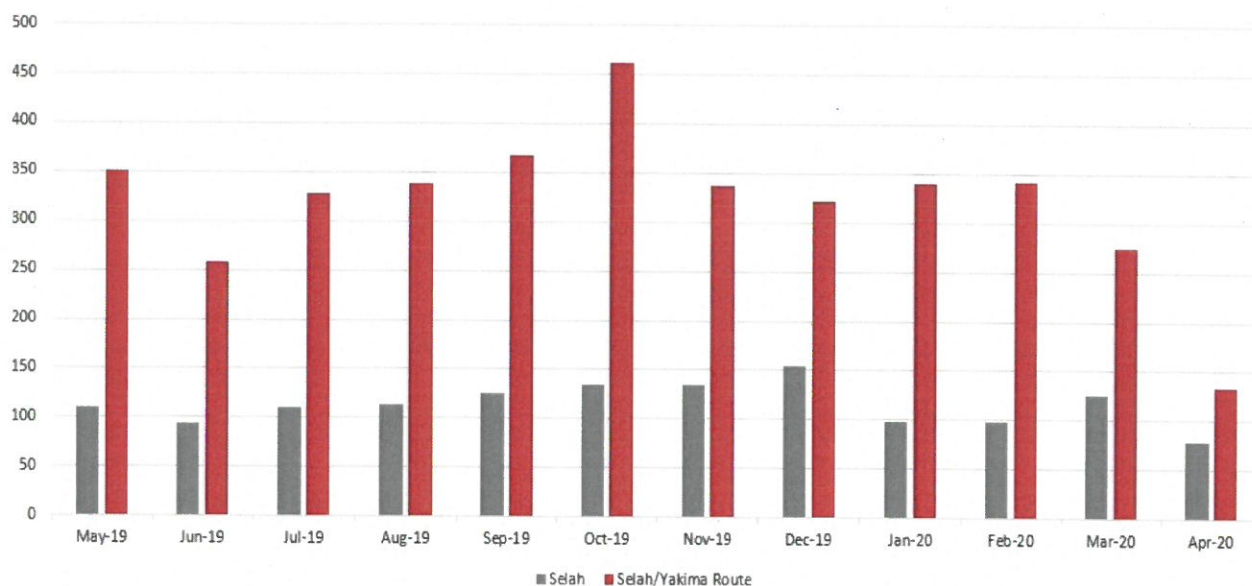


Figure 2: Selah Transit Route Daily Average by Month

The graph depicts boardings/exits per day by an average by month from May 2019 through April 2020. Example: The month of May averages a total of 37 boardings/exits a day. *Notation ridership decreased due to Covid-19 in March/April 2020*

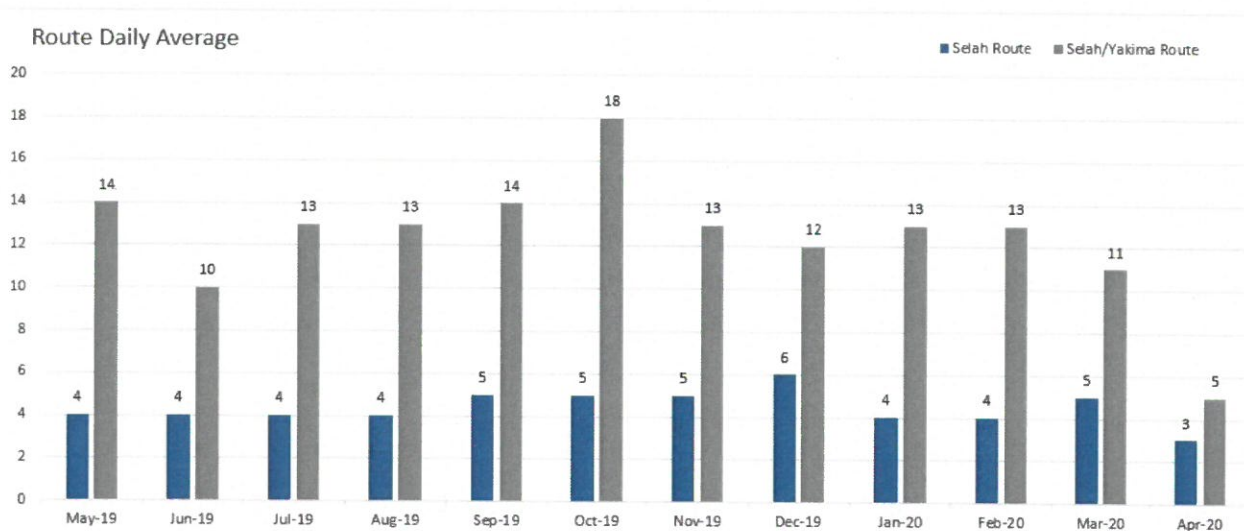


Figure 3: Ridership data sampling from May 2019 through April 2020

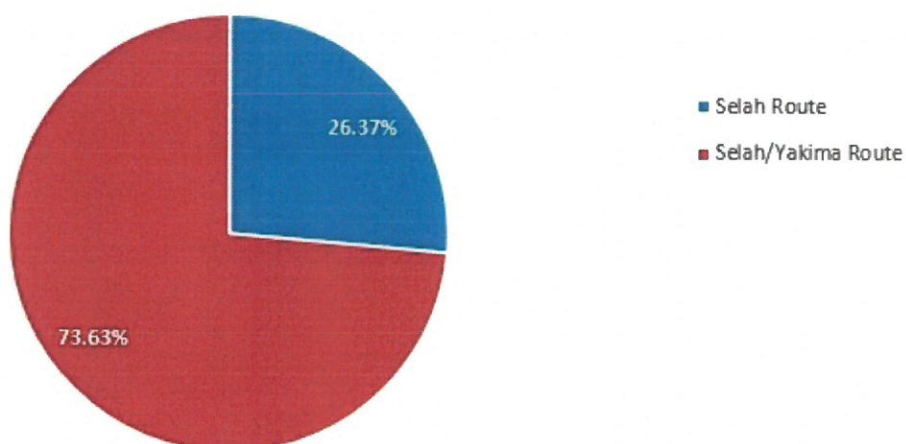
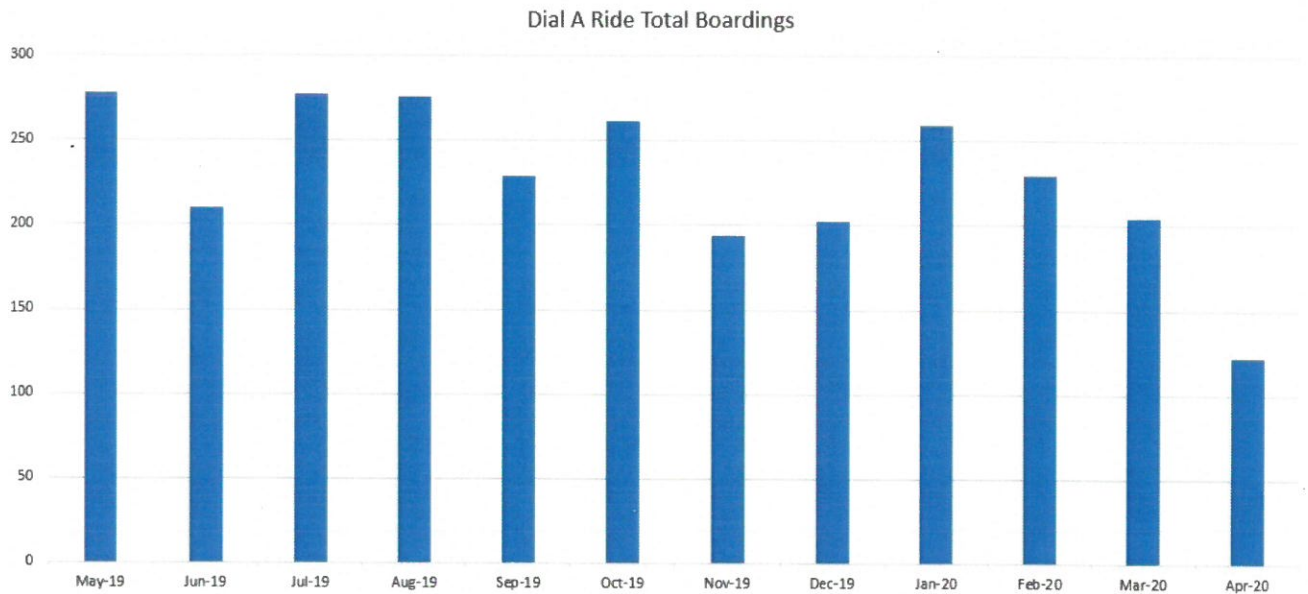


Figure 4: Dial-A-Ride ADA Paratransit Service

Selah Transit will provide 4,223 revenue hours of service in 2020, and forecast it will increase at a rate of 1% each year through 2026. *Total revenue hours decreased due to Covid-19 in March/April 2020*



Dial A Ride Total Boardings May 2019 though April 2020



Section 11: Operating Data 2020 Actual - 2021 – 2026 Estimated

Fixed Route Service	2020	2021	2022	2023	2024	2025	2026
Revenue vehicle miles	103,417	103,417	103,417	103,417	103,417	103,417	103,417
Total vehicle miles	116,198	116,198	116,198	116,198	116,198	116,198	116,198
Revenue vehicle hours	5,542	5,542	5,542	5,542	5,542	5,542	5,542
Total vehicle hours	5,819	5,819	5,819	5,819	5,819	5,819	5,819
Passenger trips	4,467	4,512	4,557	4,602	4,648	4,695	4,742
Fatalities	0	0	0	0	0	0	0
Reportable injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline fuel Consumed (gal)	15,744	15,744	15,744	15,744	15,744	15,744	15,744
Dial-A-Ride Service							
Revenue vehicle Miles	40,157	51,802	52,320	52,843	53,372	53,906	54,445
Total vehicle miles	45,120	58,205	58,787	59,375	59,968	60,568	61,174

Revenue vehicle hours	4,223	5,279	5,279	5,279	5,279	5,279	5,279
Total vehicle hours	4,745	5,931	5,931	5,931	5,931	5,931	5,931
Passenger trips	2,448	3,182	3,214	3,246	3,279	3,312	3,345
Fatalities	0	0	0	0	0	0	0
Reportable injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline fuel Consumed (gal)	2,163	2,812	2,840	2,868	2,897	2,926	2,955

Selah Transit - Operating Revenues and Expenditures 2020-2026							
All figures in whole dollars							
Year	2020	2021	2022	2023	2024	2025	2026
Beginning Balance	311,950	315,760	332,773	351,019	370,499	391,215	413,169
Revenues							
Sales Tax	460,000	469,200	476,238	483,382	490,632	497,992	505,462
Federal Operating Grants							
WSDOT Grants							
Other	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Total Available	773,750	786,760	810,811	836,200	862,931	891,007	920,430
Operating Expenses							
Contracted Fixed Route	205,000	207,050	209,121	211,212	213,324	215,457	217,612
Contracted Paratransit ADA	67,500	71,710	72,427	73,151	73,883	74,622	75,368
Contracted Commuter YAK-ELL	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Administration	117,782	120,727	123,745	126,838	130,009	133,260	136,591
Total Expenses	406,282	415,487	421,292	427,201	433,216	439,338	445,571
Net Cash Available	367,468	371,273	389,519	408,999	429,715	451,669	474,860
Capital Revenue							
Sales Tax Revenue							
WSDOT Grant - Capital							
Other							

Total Capital Revenue							
Capital Expenditures							
Minor Equipment							
Facilities							
Shelters/Benches/Signs	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Transfer Out OP	40,708	27,500	27,500	27,500	27,500	27,500	27,500
Total Capital Expenditures	51,708	38,500	38,500	38,500	38,500	38,500	38,500
Ending Cash Balance 12/31	315,760	332,773	351,019	370,499	391,215	413,169	436,360

Section 12: List of Equipment

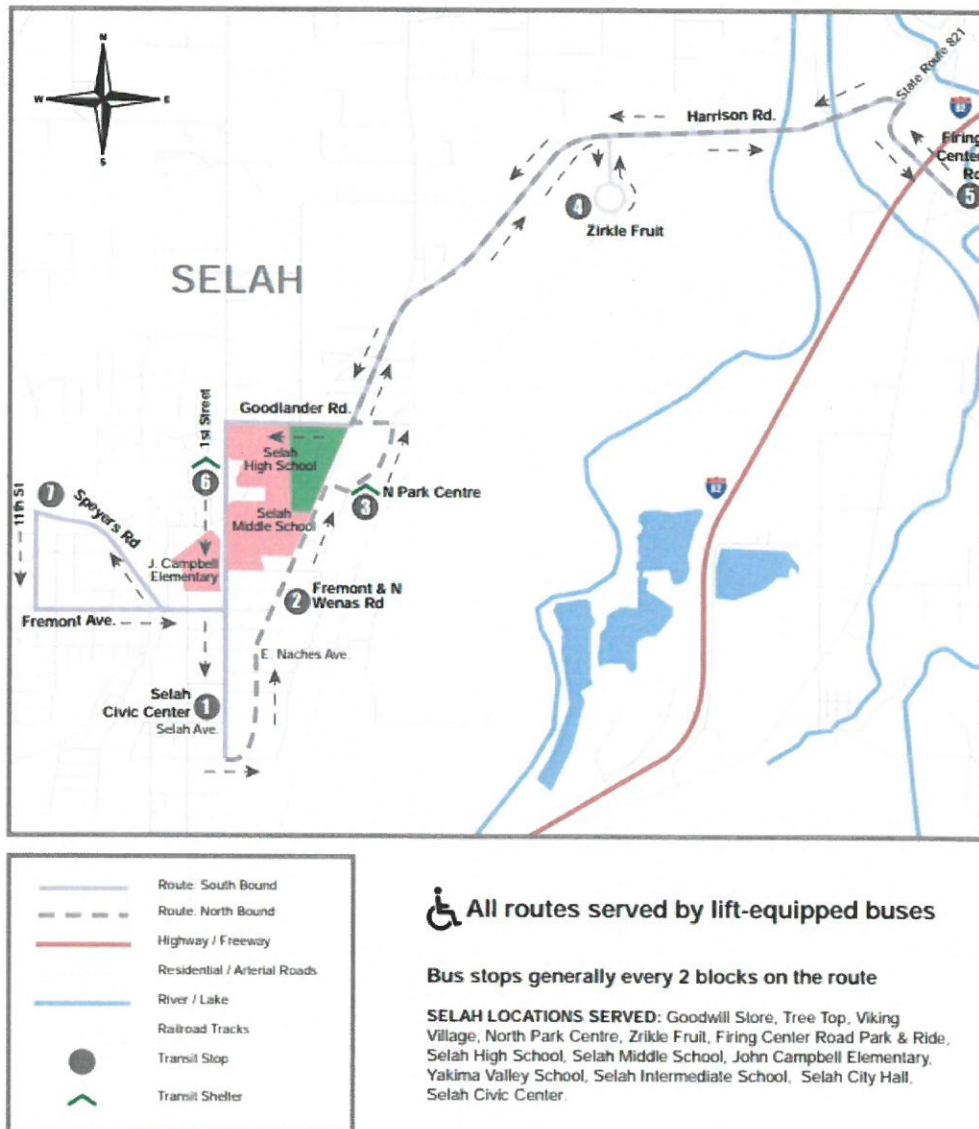
Year	Make	Model	VIN #	Seats	Lift/Ramp	Vehicle #
2001	Ford	E-350	1FDWE35L41HB26683	8	YES	111
2017	Ford	E-350	1FDEE3FS6HDC15500	12	YES	112
1993	Ford	E-350	1FDKE30G2PHB98810	12	YES	113
2006	Ford	E-350	1FDWE35L16DA47499	11	YES	115
2017	Dodge	Grand Caravan	2C4RDGBG5HR860010	3	YES	77

Section 13: Route Maps, Schedules and Rules

Selah Route



SELAH ROUTE



46 For Selah Transit information, call 619-1639



Selah Transit

Selah Route - **Monday thru Friday** | Ruta de Selah - Lunes a Viernes

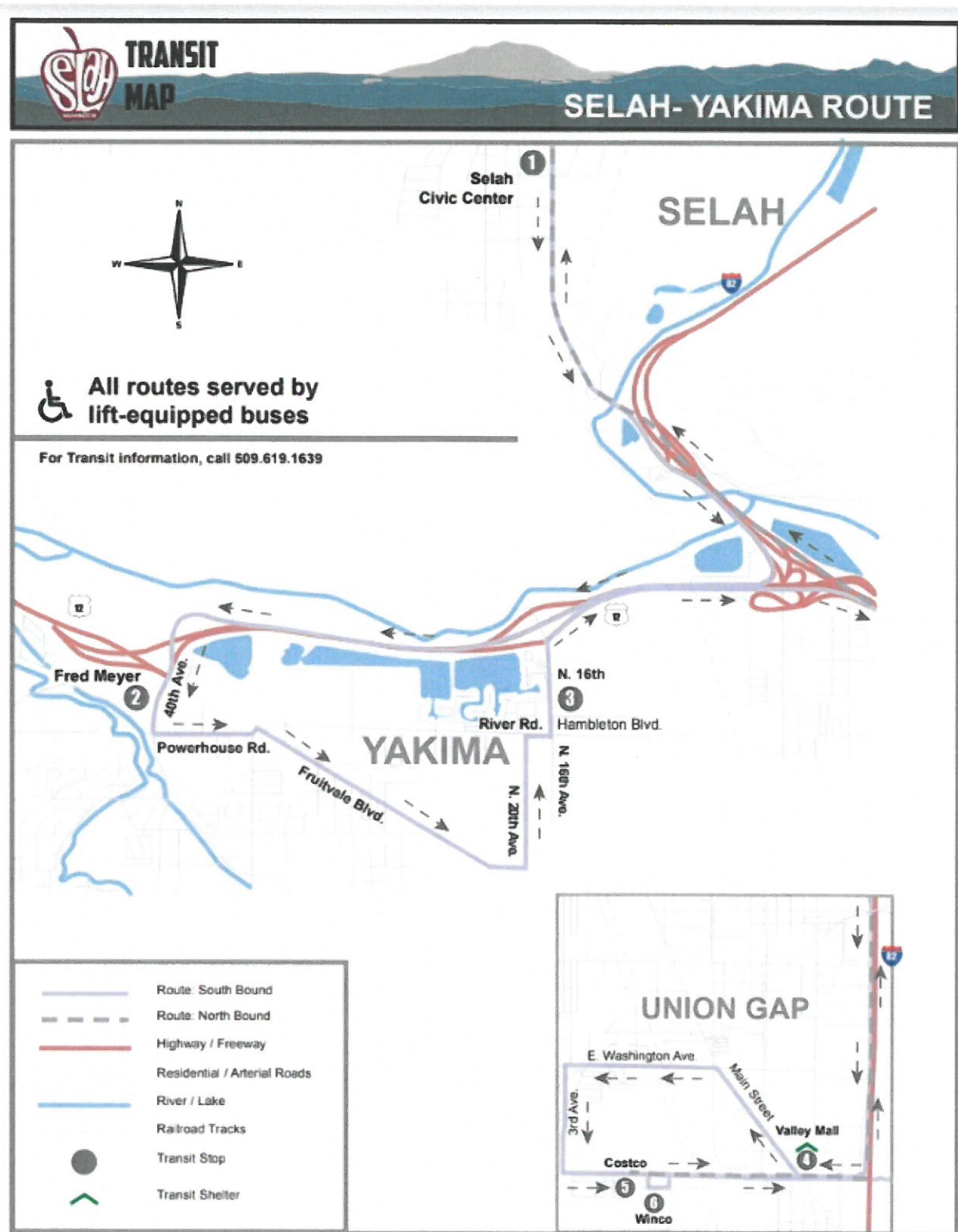
	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	6:45	6:52	6:54	6:57	7:02	7:05	7:10	7:15
	7:20	7:27	7:29	7:32	--	7:37	7:42	7:47
	7:52	7:59	8:01	8:04	--	8:09	8:14	8:19
	8:24	8:31	8:33	8:36	--	8:41	8:46	8:51
	8:56	9:03	9:05	9:08	--	9:13	9:18	9:23
	9:28	9:35	9:37	9:40	--	9:45	9:50	9:55
	10:00	10:07	10:09	10:12	--	10:17	10:22	10:27
	10:32	10:39	10:41	10:44	--	10:49	10:54	10:59
	11:04	11:11	11:13	11:16	--	11:21	11:26	11:31
PM	1:30	1:37	1:39	1:42	--	1:47	1:52	1:57
	2:02	2:09	2:11	2:14	2:19	2:22	2:27	2:32
	2:37	2:44	2:46	2:49	--	2:54	2:59	3:04
	3:09	3:16	3:18	3:21	--	3:26	3:31	3:36
	3:41	3:48	3:50	3:53	3:58	4:01	4:06	4:11
	4:16	4:23	4:25	4:28	--	4:33	4:38	4:43
	4:48	4:55	4:57	5:00	5:05	5:08	5:13	5:18
	5:23	5:30	5:32	5:35	--	5:40	5:45	5:50

Selah Route - **Saturday** | Ruta de Selah - Sábado

	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	10:30	10:37	10:39	10:42	--	10:47	10:52	10:57
	11:02	11:09	11:11	11:14	--	11:19	11:24	11:29
	11:34	11:41	11:43	11:46	--	11:51	11:56	12:01
PM	2:00	2:07	2:09	2:12	--	2:17	2:22	2:27
	2:32	2:39	2:41	2:44	--	2:49	2:54	2:59
	3:04	3:11	3:13	3:16	--	3:21	3:26	3:31
	3:36	3:43	3:45	3:48	--	3:53	3:58	4:03
	4:08	4:15	4:17	4:20	--	4:25	4:30	4:35
	4:40	4:47	4:49	4:52	--	4:57	5:02	5:07

For Selah Transit information, call 619-1639 47

Selah - Yakima Route





Selah Transit

Selah/Yakima Route - **Monday thru Friday** | Ruta de Selah y Yakima - Lunes a Viernes

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	6:30	6:40	6:48	7:00	--	--	7:13
	7:18	7:28	7:36	7:48	--	--	8:01
	8:06	8:16	8:24	8:36	--	--	8:49
	8:54	9:04	9:12	9:24	--	--	9:37
	9:42	9:52	10:00	10:12	10:19	10:24	10:40
	10:45	10:55	11:03	11:15	11:22	11:27	11:43
PM	1:45	1:55	2:03	2:15	2:22	2:27	2:43
	2:48	2:58	3:06	3:18	3:25	3:30	3:46
	3:51	4:01	4:09	4:21	4:28	4:33	4:49
	5:50	6:00	6:08	6:20	--	--	6:33

Selah/Yakima Route - **Saturday** | Ruta de Selah y Yakima - Sábado

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	10:30	10:40	10:48	11:00	11:07	11:12	11:28
	11:33	11:43	11:51	12:03	12:10	12:15	12:31
PM	2:30	2:40	2:48	3:00	3:07	3:12	3:28
	3:33	3:43	3:51	4:03	4:10	4:15	4:31

For Selah Transit information, call 619-1639 49



Selah Transit

TELEPHONE INFORMATION HOURS:

Monday-Friday: 7 AM - 6 PM • Sat: 8 AM - 6 PM • Sun: 8 AM - 4 PM

RIDER NOTICE - Beginning January 1, 2019 to ride the Selah Transit buses you will need to purchase a bus pass for individual rides or a monthly bus pass. The cost for individual bus passes is 1.00 per day. Monthly bus passes will be \$30.00 for non-Selah residents and \$15.00 for Selah residents. Dial A Ride ticket books will also be available for purchase for those who qualify to use Selah Dial A Ride. Dial A Ride tickets will be \$2.00 per boarding and ticket books will be available for \$20.00. Bus passes and Dial A Ride ticket books will be available for purchase at Selah City Hall, the Selah Civic Center, Medstar Transportation as well as from the Selah Transit Drivers. Children 6 and under ride free.

ACCESSIBILITY - All transit buses are wheelchair accessible. All of Selah Transit's buses are lift-equipped to accommodate our passengers using mobility devices such as wheelchairs.

BUS STOPS - See map or call 619-1639 for assistance.

LOST AND FOUND - Lost items are held for 30 days.

BICYCLES

Our transit buses are equipped with bike racks.

Selah Transit assumes no liability for damage or theft when using bike racks. Use the bike racks at your own risk and monitor your bike when it is on the racks. Please follow the bike rack instructions when loading/unloading.

LOADING YOUR BIKE

1. Pull up to release arm & allow it to drop down slowly.
2. Lift bike onto rack putting bike in the inside slot first.
3. Raise support arm over top of front tire & release to fit over tire making sure support arm is resting on tire not metal.

UNLOADING YOUR BIKE - (inform driver you need to unload bike)

1. Raise arm off the tire & allow it to drop down slowly.
2. Lift bike out of rack.
3. If there is no other bike in the rack, fold the rack up by raising it to the upright position.

RIDING GUIDELINES-

- Shirts and shoes are required
- State law prohibits smoking on the bus
- Take seat quickly & stay seated while the bus is moving
- State law requires the use of seat belts
- No eating, drinking or listening to music w/out headphones
- Keep feet and carry-on items including strollers out of the aisles
- Non service animals must be in cages
- Children under 6 must be with an adult or older child
- No profanity or rude behavior allowed on the bus
- Bikes must be in bike racks. No rollerblades
- The first few seats are reserved for the elderly and riders with special mobility needs. Please give up those seats when requested.
- Please let the driver know ahead of time if you want to get off the bus, and after exiting, wait for the bus to leave before crossing the street.
- Flag stops will only occur when the driver feels it is safe to do so.

SELAH DIAL-A-RIDE-

This program is a great way for Selah residents with mental or physical disabilities, temporary injury or illness to travel when needed within the cities of Union Gap, Selah, and Yakima. In order to become eligible to ride Dial-A-Ride each applicant must complete & submit an application which includes a medical evaluation of their disability, temporary injury or illness. For an application call 509-619-1639.

INFORMACIÓN TELEFÓNICA :

Lunes a Viernes: 7 AM - 6 PM • Sáb: 8 AM - 6 PM • Dom: 8 AM - 4 PM

AVISO AL CLIENTE - Comenzando el 1 de Enero de 2019 para viajar en los autobuses de tránsito Selah tendrá que comprar boletos para paseos individuales o un pase de autobús mensual. El costo del boleto de autobús individual es \$1.00 por día. Los boletos de autobús costarán \$30.00 para los clientes que no son residentes de Selah y \$15.00 para los que sí son residentes de Selah. Los libros de boletos del servicio de Selah Dial A Ride también estarán disponibles para la compra para aquellos que califiquen para usar Selah Dial A Ride. Los boletos para Selah Dial A Ride costarán \$2.00 por embarque y los libros de boletos estarán disponibles por \$20.00. Los pases de autobús y los boletos de viaje para Selah Dial A Ride estarán disponibles para su compra en el City Hall de Selah, el centro cívico de Selah, en la oficina de Medstar, y también estarán disponibles con los conductores del tránsito de Selah. Niños menores de 6 años viajan gratis.

SERVICIOS ACCESIBLES - Todos los autobuses de tránsito son accesibles para minusválidos. Todos los autobuses de tránsito de Selah son equipados con elevadores para dar cabida a nuestros pasajeros que utilizan dispositivos de movilidad como sillas de ruedas.

BUS STOPS - Ver mapa o llame al 619-1639 para obtener ayuda.

ARTÍCULOS PERDIDOS - Objetos perdidos y fundadores perdidos se llevan a cabo durante 30 días.

BICICLETAS

Nuestros autobuses de tránsito están equipados con bastidores de bicicletas. Selah Transit asume ninguna responsabilidad por daños o robo cuando se utiliza bastidores de bicicletas. Usa los bastidores de bicicletas a su propio riesgo y controlar su bicicleta cuando está en los bastidores. Por favor, siga las instrucciones portabicicletas cuando se carga / descarga.

CARGAR LA BICICLETA

1. Ponga hacia arriba para liberar el brazo y permitir que caiga abajo lentamente.
2. Levante la bicicleta sobre la rejilla poniendo en bicicleta en el interior de la ranura por primera vez.
3. Levante el brazo de soporte sobre la parte superior del neumático delantero y de liberación para encajar en fabricar neumáticos brazo de soporte seguro está descansando en el neumático no metálica.

DESCARGA DE SU BICICLETA - (informar controlador que necesita para descargar bicicleta)

1. Levantar el brazo de la llanta y la deje caer hacia abajo lentamente.
2. Levante la bicicleta fuera del bastidor.
3. Si no hay otra bicicleta en el estante, el estante veces por elevándolo a la posición vertical.

REGLAS PARA VIAJAR-

- Se requieren camisas y zapatos
- La ley estatal prohíbe fumar en el autobús
- Tome asiento rápidamente y permanecer sentado mientras el autobús está en movimiento
- La ley requiere el uso de cinturones de seguridad
- No se permite comer, beber o escuchar música de entrada / salida de auriculares
- Mantenga los pies y el equipaje de mano, incluyendo sillas de paseo fuera de los pasillos
- Animales no disponen del servicio deben estar en jaulas
- Los niños menores de 6 años deben estar acompañados por un adulto o un niño mayor
- No hay malas palabras o comportamiento grosero permitido en el autobús
- Las bicicletas deben estar en bastidores de bicicletas. No hay patines
- Los primeros asientos están reservados para los ancianos y los corredores con necesidades especiales de movilidad. Por favor, renunciar a esos asientos cuando se le solicite.
- Por favor, deje saber al conductor antes de que se quiera bajar del autobús, y después de salir, esperar a que el autobús para salir antes de cruzar la calle.
- Las paradas de bandera sólo se producirán cuando el conductor considere que es seguro hacerlo.

SELAH DIAL-A-RIDE - Este programa es una gran manera para que los residentes de Selah con discapacidades mentales o físicas, daño temporal o enfermedades de viajar cuando sea necesario dentro de las ciudades y Union Gap, Selah, y Yakima. Con el fin de ser elegibles para montar Dial-A-Ride cada solicitante debe completar y presentar una solicitud que incluye una evaluación médica de su discapacidad, lesión o enfermedad temporal. Para una aplicación llame a 574-8000.

For Selah Transit Information, call 619-1639 45



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting Action Item

7/28/2020 N – 1

Title: Resolution authorizing the adoption of the “Selah Transit Development Plan 2021-2026 and 2020 Annual Report”.

From: Joe Henne, Public Works Director

Action Requested: Approval

Staff Recommendation: For the Council to authorize the Mayor to sign a Resolution to adopt the “Selah Transportation Development Plan 2021 to 2026 and 2020 Annual Report”.

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: Although this is a six year plan it must be updated yearly with an annual report from the previous year and a description and projected budget for the following six years. Attached is the Selah Transit Development Plan 2021 to 2026 and 2020 Annual Report.

Recommended Motion: Authorize the Mayor to sign a Resolution adopting the “Selah Transportation Development Plan 2021 to 2026 and 2020 Annual Report”.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE ADOPTION OF THE “SELAH TRANSIT
DEVELOPMENT PLAN 2021-2026 AND ANNUAL REPORT”**

WHEREAS, the Washington State Department of Transportation requires the City to publish, annually, its Transit Report and to update its Six-year Transit Development Plan and Annual Report; and,

WHEREAS, the City desires to adopt the Selah Transit Development Plan; and,

WHEREAS, the City held a public hearing July 28th, 2020 to invite comments; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows:

The Selah City Council, has authorized the Mayor to sign a Resolution adopting the "Selah Transit Development Plan 2021- 2026 and Annual Report".

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON, THIS 28th DAY OF JULY, 2020.

ATTEST:

Sherry Raymond, Mayor

Dale Novobielski, Clerk Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Council Meeting Action Item

7/28/2020

O – 1

Title: An Ordinance Amending the Selah Municipal Code Chapter 9.02 relating to Water Connection Permit Fees, Meter Installation Charges, and Connection Fees; Providing for Severability; and Establishing an Effective Date

From: Joe Henne, Public Works Director

Action Requested: Approval

Staff Recommendation: Requesting the City council approve amending the Selah Municipal Code Chapter 9.02.

Fiscal Impact: N/A

Funding Source: N/A

Background / Findings & Facts: Public Works is requesting to update the water connection fees associated with applications of metered connections to the municipal water system. The proposed fees reflect increases of water meters, pipe fittings, service piping, street & yard restoration and labor.

Recommended Motion: To approve the attached ordinance amending Selah Municipal Code Chapter 9.02

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE SELAH MUNICIPAL CODE CHAPTER 9.02 RELATING TO WATER CONNECTION PERMIT FEES, METER INSTALLATION CHARGES, AND CONNECTION FEE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Selah charges permit fees, meter installation charges, and connection fees for the connection of services to the City potable water supply system; and

WHEREAS, costs for labor and materials have increased since the fees and charges were last established such that the fees and charges collected by the City do not cover the cost incurred by the City for the installation of a new connection; and

WHEREAS, City staff recommend the connection fees be simplified and consolidated into a single fee charged for making a connection to the City of Selah potable water system;

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Selah Municipal Code Chapter 9.02 is modified as follows:

Section 9.02.130 Water permit fee, installation fee, connection fee; Section 9.02.131 Permit fee; Section 9.02.132 Meter installation charges; and Section 9.02.133 Connection fees of the Selah Municipal Code shall be deleted in their entirety and replaced with the following new section:

9.02.130 Water connection fees. There shall be charged a water connection fee for every connection to the City water system, and for every connection to a privately constructed water line, which shall become a part of the City water system.

For each water service connection, the water connection fee shall be based upon meter size in accordance with the following schedule:

Size of Meter	Water Connection Fee
3/4 inch	\$1,400.00
1 inch	\$1,620.00
1 1/2 inch	\$2,570.00
2 inch	\$4,980.00

All meter sizes larger than two (2) inches shall be charged for the actual time and materials plus an administrative processing fee of 15 percent.

Where the City does not elect to install the water service connection using its own forces, the owner shall have the water service connection installed complete, including the meter, at his own expense. An inspection fee of one hundred eighty dollars (\$180.00) shall be paid to the City to compensate for the expenses incurred to determine the conformance of the water service connection to City standards.

Section 2. Severability. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance nor the overall validity of this Ordinance.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 28th day of July, 2020.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney

ORDINANCE NO. _____

City of Selah					
Water and Sewer Connection Fees					
WATER SYSTEM CONNECTION FEES					
	Current Fees				
Meter Size	Permit Fee	Meter Installation Charge	Connection Fee	Total	Proposed Cost
(inches)	(SMC 9.02.131)	(SMC 9.02.132)	(SMC 9.02.133)		
3/4	\$25.00	\$480.00	\$50.00	\$555.00	\$1,400.00
1	\$25.00	\$680.00	\$100.00	\$805.00	\$1,620.00
1 1/2	\$25.00	\$1,100.00	\$150.00	\$1,275.00	\$2,570.00
2	\$25.00	\$1,500.00	\$250.00	\$1,775.00	\$4,980.00



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Council Meeting Action Item

7/28/2020 O – 2

Title: Ordinance Amending the 2020 Budget for Resurfacing of Tennis Courts at Carlon Park

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approve Ordinance.

Fiscal Impact: \$ 68,946

Funding Source: Fund 301 Capital Improvement

Background / Findings & Facts: At the July 14, 2020 Council meeting the Mayor was authorized to sign a contract with Lewis Surface Development Co. for the resurfacing of 8 tennis courts at Carlon Park.

Recommended Motion: I move to approve an Ordinance amending the 2020 Budget for the resurfacing of tennis courts at Carlon Park.

Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

7/14/2020

Action Taken:

Council authorized the Mayor to sign a contract with Lewis Surface Development Co for the resurfacing of the tennis courts at Carlon Park.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2020 BUDGET FOR RESURFACING OF TENNIS
COURTS AT CARLON PARK

WHEREAS, the City desires to adjust the 2020 Budget for the resurfacing of tennis courts at Carlon Park;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows: that the Clerk-Treasurer be authorized to amend the 2020 Budget as follows:

001 General

001.000.098.397.00.00.00	Operating Transfers-In	\$ 68,946
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001.000.076.576.80.48.00	Repairs & Maintenance	\$ 68,946
--------------------------	-----------------------	-----------

301 Capital Improvement

301.000.097.597.00.02.00	Operating Transfer-Out – F001 General	\$ 68,946
--------------------------	---------------------------------------	-----------

301.000.008.508.80.00.00	New Ending Unreserved Cash & Investments	\$ 511,372
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PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 28th day of July 2020.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Rob Case, City Attorney