

**City of Selah
Council Minutes**

September 14, 2004

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Bob Jones called the meeting to order at 3:59pm.

B. Roll Call

Members Present: Brian Harris, Jerry Kobes, Keith Larson, Pete McNew, Allen Schmid, Scott Smeback

Members Excused: Herb Schmidt

Staff Present: Bob Noe, City Attorney; Rick Gutierrez, Chief; Jerry Davis, Fire Chief; Joe Henne, Public Works Director; Jeff Hagler, Parks & Recreation Director; Dennis Davison, Community Planner; Dale Novobielski, Clerk/Treasurer

C. Pledge of Allegiance

Jerry Kobes led the Pledge of Allegiance. Jeff Hagler led the group in prayer.

D. Agenda Changes

Frank Sweet added a fifteen-minute Executive Session on Real Estate.

E. Public Appearances

1. Mary Place

Mary Place introduced herself as a member of Yakima City Council and the TransAction Committee on which she works with Yakima Valley Conference of Governments and the Department of Transportation. She gave background on the TransAction Committee noting it began with five projects and prioritized three projects: (1) State Route 24 & I-82 overpass, (2) two interchanges at Union Gap and (3) corridor revitalization. She stated she and Bob Hall co-chair the revitalization committee. She stated Don Skone from YVCOG and Brian White of DOT were presented to talk about corridor revitalization. She identified their goal to make communities look good and stimulate economic development. She stated there is very little money for corridor revitalization, but the committee hopes to put together a plan to make intersections look better, beginning with the work that will be done on SR 24. She stated her committee will identify every intersection, every corridor and develop a plan that they will submit to the federal government. She praised the work done by DOT, Union Gap, Selah, West Valley. She noted Mayor Jones could up-date the Council because he attends the Transaction meetings. She offered to come back at a later date.

Councilman Kobes suggested she and the committee keep bicycles in mind.

She agreed, noting pedestrian walkways and hookups to the Greenway will also be included.

Don Skone thanked Mary Place for all the time she has spent working on this issue. He agreed with the Mayor that beautification is important.

Mary Place stated as AWC president the importance of having East Side people participate in state committees so they are not run over by the West Side of the state.

Councilman Kobes asked the timeline for funding these projects. Ms. Place responded that SR24 is totally funded and goes out to bid the first part of next year.

Mayor Jones thanked Ms. Place, Mr. Skone and Mr. White for attending the Council Meeting

Jerry Hunt, 181 Hunter Road, Selah, introduced himself to the Council as student vice president of the skateboarders' club and reported they discussed a dance fundraiser at a recent meeting. He stated they might attend the next School Board meeting.

Michael Southards, former president of the club, reported October 29 is the target date for the dance, hoping that kids will attend that rather than being out running around. He stated they will contact local businesses for assistance with popcorn machines, DJ's, etc. to keep costs down.

Mayor Jones asked the skateboarders to keep skateboarding fresh in Council Members' minds. Jeff Hagler asked the skateboarders to stand so the Council could see them.

Jack O'Dell addressed the Council to propose that the Selah Police organize and begin a Law Enforcement Explorer Program. He noted this program is registered by the Boy Scouts, but is open to both genders. He stated petitioning for a post number, organizing adult leadership, officers and committees will amount to about \$67 initial expense. He noted each participant must be registered (a \$7 fee). As part of the BSA, each participant will be covered by general accident/liability insurance, and they can be covered by the WA Law Enforcement Advisor Assn supplemental medical plan for \$2.50. Uniforms would be \$85 per Explorer. They would acquire more equipment as their training proceeds. He reviewed specific areas of study for Explorers noting he'd like to begin recruiting now that school is in session. He stated a Winter Academy will be held in December and participation will be funded by Explorers' fundraising activities. He stressed the benefit to the community, the Police Department, the school system and the young people themselves. He stated they are looking at six participants at the beginning and grow from there with participants in the 15-21 age group. He stated they could use Explorers for parade or park patrol, but Explorers would not be put in harm's way.

Mayor Jones stated the City could use their assistance in parks right now.

Fire Chief Jerry Davis noted the Fire Department has a cadet program.

Police Chief Rick Gutierrez stated it would take about \$1,000 to get six cadets up and running. He noted there is a strict application process and background check; there are grade requirements, drug and alcohol restrictions, requirements of good character, paramilitary deportment and discipline. He stressed the importance of training such as this for students who think they may want to pursue a career in law enforcement. He stated there is DCD money in budget plus Citizens Academy, DARE etc. that can be

used for start-up expenses. He predicted the program would become self-sustaining because fund-raising is an integral part of it.

Mayor Jones asked for consensus among the Council Members.

City Supervisor Frank Sweet suggested bringing this issue back as an agenda item so that the Council can see the specifics of the program prior to taking action.

Police Chief Rick Gutierrez stated he wanted to bring this item before Council so Council Members could be thinking about it

F. Getting To Know Our Businesses

G. Communications

1. Oral
2. Written
 - a. Letter from Janis Strickland, Mayor of City of Tieton
 - b. Letter from Dave Leitch, Fire Chief West Valley Fire Department

Mayor Jones complimented Chief Davis on these letters of praise and thanks for the Selah Fire Department.

H. Proclamations/Announcements

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: August 24, 2004
- * 2. Approval of Claims & Payroll: Claims check nos. 43750 – 43868 plus 43990 for a total of \$254,201.39 and Payroll check nos. 54382 – 54482 for a total of \$140,363.42.

Councilman Kobes suggested adding Resolutions M-1, M-6, & M-7. Without objection, those items were added.

Mayor Jones read the Consent Agenda as amended.

Councilman Schmid and Councilman McNew seconded to approve the Consent Agenda. By voice vote, the motion passed unanimously.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

- * 1. Resolution Authorizing the Mayor To Sign a Fire Communications Service Contract

2. Resolution Authorizing the Mayor To Sign the Yakima County Development Association Public Sector Service Contract

Dave McFadden President of Yakima County Development Association (New Vision) addressed the Council. He thanked the City for its support of New Vision. He offered to answer any questions and introduced new staff person Julie Munson.

Mayor Jones complimented the job New Vision and Mr. McFadden have done to help the Yakima Valley.

Councilman Kobes moved and Councilman Schmid seconded to adopt the Resolution Authorizing the Mayor To Sign the Yakima County Development Association Public Sector Service Contract. Councilman Smeback – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris - yes. Approval was unanimous.

3. Resolution Authorizing the Mayor To Sign the 2005 Advertising Contract with the Yakima Valley Visitors & Convention Bureau

City Supervisor Frank Sweet reminded Council that this is the same contract as they've approved in the past, for a joint venture between Selah and the Yakima Chamber.

Councilman Schmid moved and Councilman Kobes seconded to adopt the Resolution Authorizing the Mayor To Sign the 2005 Advertising Contract with the Yakima Valley Visitors & Convention Bureau Councilman Smeback – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris - yes. Approval was unanimous.

4. Resolution Authorizing the Mayor To Sign an Agreement for Professional Municipal Consulting Engineering Services with Huibregtse Louman Associates, Inc. for Calendar Years 2005, 2006 and 2007

Public Works Joe Henne stated every three years the City goes out to find consulting engineer. He stated he and the City Supervisor met with Public Works committee to review the qualifications of the twelve applicants. They determined HLA to be superior, and praised the company's history with the City.

Councilman Kobes asked if "character & extent of services" was covered under "I" on page 2. Mr. Henne responded positively.

Councilman Harris asked if it is standard to have wages increase every year as part of the engineering contract. Mr. Henne responded it has always been that way.

Councilman Larson moved and Councilman McNew seconded to adopt the Resolution Authorizing the Mayor To Sign an Agreement for Professional Municipal Consulting Engineering Services with Huibregtse Louman Associates, Inc. for Calendar Years 2005, 2006 and 2007. Councilman Smeback – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris - yes. Approval was unanimous.

5. Resolution Authorizing the Mayor To Sign an Agreement between the City of Selah and American Building Maintenance for Janitorial Services

Clerk/Treasurer Dale Novobielski stated American Building Maintenance was the top choice for a janitorial contract at \$300 cheaper than the next applicant. He reviewed the process of selection, noting references from the City of Richland and the Washington State Employees Credit Union in Yakima.

Councilman Schmid asked if there were any local recommendations. The Clerk/Treasurer responded that both the WA State Employee Credit Union, Craft Warehouse and US Bureau of Reclamation in Yakima gave good recommendations.

Councilman Kobes asked about bonding and/or employee screening for janitorial workers.

Clerk/Treasurer Novobielski responded that all ABM employees have criminal background checks. He responded to Councilman Smeback's question about what areas they clean by citing City Hall, the Library, Public Works, Police Department and Wastewater Treatment Plant.

Councilman Harris asked if the Selah and/or Yakima janitorial bid was within \$300 of AMB. The Clerk/Treasurer responded positively.

Councilman Smeback moved and Councilman Kobes seconded to adopt the Resolution Authorizing the Mayor To Sign an Agreement between the City of Selah and American Building Maintenance for Janitorial Services. Councilman Smeback – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris - no. Motion carried.

- * 6. Resolution Authorizing the Mayor To Sign the Final Plat of “The Crest – Phase IV”
- * 7. Resolution Authorizing the Mayor To Sign a Computer System Services Contract With Reporting Systems, Inc. for a Web-Based, Remote-Access Fire and Emergency Medical Services Record Management System

N. Ordinances

1. Ordinance Amending the 2004 Budget for Miscellaneous Adjustments

Dale Novobielski stated the memo accompanying Ordinance N-1 describes specific expenditures which have affected the current budget, including such things as Yakama Juice sewer extension expenditures, McGonagle Park improvements as well as the addition of grants received. He noted the memo should provide details on all changes.

City Supervisor Sweet stated these items have all been before the Council with exception of comp time payoff.

Councilman Larson moved and Councilman McNew seconded to adopt the Ordinance Amending the 2004 Budget for Miscellaneous Adjustments Councilman Smeback – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris - yes. Approval was unanimous

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental
 - a. Fire Marshal Monthly Report – August 2004
 - b. Selah Municipal Court Monthly Report – August 2004

Clerk/Treasurer Novobielski reported the City is beginning the 2005 budget process.

Fire Chief Jerry Davis reported the Fire Department's fuel budget is not looking so good; however, some funds will come back in.

Councilman Kobes asked if recycling bins will all be removed.

The City Supervisor noted they have been moved from High School to the Intermediate School. There ensued discussion about what recycling opportunities are available and whether the City could offer training or send information out.

Councilman Schmid asked if there is a need to have department reports every month or should they be produced quarterly. The consensus was that police reports should continue to be monthly, and the rest should be quarterly.

Parks & Recreation Director Jeff Hagler reported he is pleased the skateboarders still working at forming a club and establishing a skate park. He reported 514 soccer players (33 from Naches) have registered for soccer.

Public Works Director Joe Henne reported his department will be starting the Southern Avenue bicycle path and tomorrow will start tearing out furnaces at Civic Center.

Community Planner Dennis Davison asked Council Members to bring their Zoning Ordinance notebooks if they still have them. He stated he is now getting changes and hopes to have the Zoning Ordinance on the next Council Agenda.

Mayor Jones reported he toured the City with Councilman Allen Schmid yesterday, and some people will be getting letters about the appearance of property.

Q. Executive Session

Mayor Jones adjourned into Executive Session to discuss real estate at 5:04. At 5:43 the meeting moved back into regular session.

R. Adjournment

Council Member McNew moved and Council Member Schmid seconded that the meeting be adjourned. By voice vote, the motion passed unanimously. The meeting adjourned at 5:46pm.

Robert L. Jones, Mayor

Gerald Kobes, Council Member

Keith Larson, Council Member

Peter McNew, Council Member

Allen Schmid, Council Member

(Excused)

Herb Schmidt, Council Member

Scott Smeback, Council Member

Brian Harris, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer