

**City of Selah
Council Minutes
of
March 9, 2004**

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Bob Jones called the meeting to order at 4:03pm.

B. Roll Call

Members Present: Brian Harris, Jerry Kobes, Pete McNew, Allen Schmid, Herb Schmidt, Scott Smeback

Members Excused: Keith Larson

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Director of Public Works; Dennis Davison, Community Planner; John Gawlik, Building and Code Enforcement Officer; Dale Novobielski, Clerk/Treasurer

C. Pledge of Allegiance

Mayor Jones led the Pledge of Allegiance. Pastor Lowell Welker led the group in prayer.

D. Agenda Changes

Item M – 3 Resolution Accepting the Water Main extension, Crestview Drive to McGonagle Road as Complete and Authorizing the Close-Out of the Project and Release of Retainage was added to the agenda.

Item N – 3 Ordinance Establishing the 2004 Salary Schedule for Management, Confidential and Unrepresented Employees was removed from the Agenda.

E. Public Appearances

F. Getting To Know Our Businesses

G. Communications

1. Oral

2. Written

a. Letter from Zillah Police Lieutenant David L. Simmons Re. Active Shooter Response Training January 17, 2004

Mayor Jones praised Police Chief Gutierrez for his department's participation in this training.

H. Proclamations/Announcements

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: February 24, 2004
- * 2. Approval of Claims & Payroll – Claims check nos. 42597 – 42699 for a total of \$107,955.82 and Payroll check nos. 53063 – 53140 for a total of \$122,416.20.

Mayor Jones read the Consent Agenda.

Councilman Schmidt moved, and Councilman Kobes seconded to approve the Consent Agenda. By voice vote, the motion passed unanimously.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

1. Resolution Authorizing the Mayor To Sign the Salary Portion of the Contract with Selah Police and Teamsters Local No. 524

City Supervisor Frank Sweet stated that as in the past this year the City desires to maintain an average salary that is comparable with other cities our size. He stated this year the proposal is for a 2.85% adjustment plus a 2.5% cost of living adjustment. He noted one adjustment that is slightly different, resulting from the reevaluation of the Police Clerk position, which by comparison requires a greater adjustment. He stated the contract will expire this year, so there will be negotiations for the entire contract for 2005.

Councilman Smeback moved and Councilman Harris seconded to approve the Resolution Authorizing the Mayor To Sign the Salary Portion of a Contract with Selah Police and Teamsters Local No. 524. Roll was called. Councilman Smeback – yes; Councilman Schmid – yes; Councilman Schmidt – yes; Councilman McNew – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion passed unanimously.

2. Resolution Authorizing the Mayor To Sign the Salary Portion of a Contract with Public Works Employees and Teamsters Local No. 524

City Supervisor Frank Sweet stated the proposal is for a salary adjustment for Public Works crew in addition to a 2.5% cost of living adjustment. He stated his belief that the City has not done a good job of keeping Public Works salaries comparable with other cities, so this is an adjustment of 9.5%. He stated we have on staff the highest level of expertise in Public Works crew that the City has had in the last thirteen years. He encouraged support of the Council for this proposal, adding the full Public Works contract will also be up for negotiation for 2005.

Councilman Schmidt moved and Councilman Schmid seconded to approve the Resolution Authorizing the Mayor To Sign the Salary Portion of a Contract with Public Works Employees and Teamsters Local No. 524. Roll was called. Councilman Smeback – yes; Councilman Schmid – yes; Councilman Schmidt – yes; Councilman McNew – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion passed unanimously.

3. Resolution Accepting the Water Main extension, Crestview Drive to McGonagle Road as Complete and Authorizing the Close-Out of the Project and Release of Retainage

Public Works Director Joe Henne reminded the Council that this water main extension project came before them last October, awarding the contract to Evans & Sons. He stated the project has been constructed and the final walk-through completed last week. He asked that the Council accept the project as complete and authorize the release of retainage.

Councilman Kobes moved and Councilman McNew seconded to approve the Resolution Accepting the Water Main extension, Crestview Drive to McGonagle Road as Complete and Authorizing the Close-Out of the Project and Release of Retainage. Roll was called. Councilman Smeback – yes; Councilman Schmid – yes; Councilman Schmidt – yes; Councilman McNew – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion passed unanimously.

N. Ordinances

Councilman Schmid moved and Councilman Schmidt seconded to table items N – 1 and N – 2 to the March 23rd Council Meeting and to refer those items back to the Planning Committee. By voice vote, motion carried unanimously.

1. ~~Ordinance of the City of Selah Adopting a new Chapter to the Selah Municipal Code, Chapter 6.75, “Code Enforcement”; Providing for Severability; and, Establishing an Effective Date~~ **TABLED**
2. ~~Ordinance of the City of Selah Amending Selah Municipal Code Chapter 6.58 “Nuisances,” Providing for Severability, and Establishing an Effective Date~~ **TABLED**

Mayor Jones explained to the audience that the Council considered these ordinances in a study session immediately preceding the Council Meeting. He stated the concept of these ordinances is what the Council is looking for; however, there are some changes Council Members would like to have made.

3. ~~Ordinance Establishing the 2004 Salary Schedule for Management, Confidential and Unrepresented Employees~~ **WITHDRAWN**

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards

4. Departmental

- a. Selah Municipal Court Monthly Report – February 2004
- b. Fire Marshal's Report – February 2004

Councilman Smeback reported that Saturday afternoon the Citizens Academy participants will walk through the simulator that the Police use for training. He noted the Academy has been a great experience.

Councilman Harris stated that his review of the accounts payable ledger shows the City is doing a good job of using Selah businesses, and he would like to remind department heads to use Selah companies whenever possible. He stated he has suggested to Selah businesses to get on the small works roster. He asked Chief Gutierrez if Selah has a photo shop or if the Police use digital cameras. Chief Gutierrez answered his department does have a digital camera and will use it for crime scene photos. Councilman Harris noted that he believes the pay raise for Police and Public Works employees is very well deserved.

Councilman Schmidt reported he attended an EMS seminar in Ellensburg a week ago, which was very well organized. He noted several legal issues were addressed as well as methods of coordinating efforts between jurisdictions and PIO responsibilities. He stated he is willing to share information.

Councilman Jerry Kobes requested a study session before the next Council Meeting to further discuss the rose garden. He asked Council Members to bring the packets they received after the last discussion. He thanked Chief Gutierrez and praised the rapport his department has with other cities.

Councilman Allen Schmid thanked Kiwanis for a super job in putting on the Mayors Prayer Breakfast. He stated it is something that represents our community and its core values.

Chief Gutierrez reported the shooting simulator will be parked in front of City Hall Saturday. He stated the participant will use a laser equipped pistol in this interactive program. He reported he will be going down to Longview to pick up two new patrol cars.

Public Works Director Joe Henne reported he has secured two more easements on the reservoir waterline project and has met with a representative of another landowner. He reported the motor for the submersible pump at Well #4 failed and burned a hole through the side. He stated they are reviewing the pump issue, and the waterline project will require a budget adjustment. His department is working on the curb at Wixson Park and will replace/repair roofing on the east and possibly the west shelter.

Fire Chief Jerry Davis reported that last week his department completed the testing process to hire a new Fire Department employee. He stated John Shipley has served 20 years as volunteer and will be a good addition to the Department. He thanked Councilmen Kobes and Schmid for coming to the Commissioners meetings. Mayor Jones congratulated the Chief on his selection of John Shipley.

City Supervisor Frank Sweet thanked the Mayor and Council for their support of employee salary increases. He suggested Council Members read today's newspaper coverage of Sunnyside library annexation figures.

Mayor Jones thanked those who attended the Mayor's Prayer breakfast. He stated the round tables donated by Black Angus for the Ducks Unlimited banquet made the breakfast especially nice. He reported he went to Urban Community Forestry, where he learned how to prune. He stated City crews will be trimming all the trees soon.

Q. Executive Session

(No Executive Session Scheduled)

R. Adjournment

Council Member Schmid moved and Council Member Schmidt seconded that the meeting be adjourned. By voice vote, the motion passed unanimously. The meeting adjourned at 4:28pm.

Robert L. Jones, Mayor

(Excused)

Keith Larson, Council Member

Gerald Kobes Council Member

Peter McNew, Council Member

Allen Schmid, Council Member

Herb Schmidt, Council Member

Scott Smeback, Council Member

Brian Harris, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer