

City of Selah
Council Minutes

January 9, 2007

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Pro Tem Schmid called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Brian Harris, Keith Larson, Denise Nichols, Paul Overby, Allen Schmid,
Herb Schmidt, Scott Smeback

Members Excused:

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Jerry Davis, Fire
Chief; Rick Gutierrez, Police Chief; Joe Henne, Public Works Director;
Dennis Davison, Community Planner; Jeff Hagler, Parks & Rec Director

C. Pledge of Allegiance

Councilman Overby led the Pledge of Allegiance. Pastor Rex VanBeek led the group in prayer.

D. Agenda Changes

The Mayor Pro Tem called the Council Members' attention to Agenda Changes:

Item H-1 Proclamation Martin Luther King, Jr. Week, and
M-5 Resolution Authorizing the Mayor Pro Tem To Sign a Contract Renewal Agreement for the
Management of Biosolids from the Selah Wastewater Treatment Plant at Cheyne Landfill.

E. Public Appearances

F. Getting To Know Our Businesses

G. Communications

1. Oral

2. Written

a. 2007 Pricing & Packages Charter Communications

H. Proclamations/Announcements

1. Proclamation Martin Luther King, Jr. Week

The Mayor Pro Tem read the Proclamation designating January 14 through 20, 2007 Martin Luther King, Jr. Week.

I. Consent Agenda

Councilman Schmidt suggested adding Resolution M-3 to the Consent Agenda.

Councilman Smeback suggested adding Resolution M-1 to the Consent Agenda.

Councilwoman Nichols suggested adding Resolution M-2 to the Consent Agenda.

Councilman Overby suggested adding Resolution M-5 to the Consent Agenda.

Councilman Larson moved these amendments to the Consent Agenda. Councilwoman Nichols seconded. Motion carried by voice vote.

The Mayor Pro Tem read the Consent Agenda as amended.

Councilwoman Nichols moved and Councilman Schmidt seconded to adopt the Consent Agenda as amended. By voice vote, the Consent Agenda was unanimously adopted.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: Study Session November 28, 2006 and Council Meeting December 12, 2006
- * 2. Approval of Claims & Payroll: Claims check nos. 48822 – 48892 for a total of \$75,873.84, Claims checks nos. 48893 – 48953 for a total of \$137,552.32, Payroll checks nos. 59944 - 59982 for a total of \$75,814.54, Payroll checks nos. 59983 – 60054 for a total of \$106,491.66 and Payroll checks nos. 60055 – 60132 for a total of \$148,478.37.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

- * 1. Resolution Authorizing the Mayor Pro Tem To Sign the Professional Services Contract for the Selah Hearing Examiner
- * 2. Resolution Authorizing the Mayor Pro Tem To Sign a Contract with the Yakima Valley Conference of Governments for Technical Assistance for 2007
- * 3. Resolution Authorizing the Mayor Pro Tem To Sign an Interlocal Agreement with the

City of Ellensburg for the Provision of Transportation to Joint Program Participants

4. Resolution Approving Payment to Mountain States Construction Company for Work Performed through December 31, 2006 Provided They Have Transmitted the Required Approved "Intent To Pay Prevailing Wages" Form to the City

City Supervisor Sweet noted this item is out of the ordinary for construction projects. He stated his hope that this kind of update will allow the Council to look at what has been done, what has been spent, etc. as work on the project proceeds rather than waiting until its conclusion. He noted it should be helpful on large projects such as the Treatment Plant.

Councilman Smeback moved approval of the Resolution Approving Payment to Mountain States Construction Company for Work Performed through December 31, 2006, Provided They Have Transmitted the Required Approved "Intent To Pay Prevailing Wages" Form to the City. Councilman Larson seconded. Roll was called: Council Member Smeback – yes; Council Member Schmidt – yes; Council Member Overby – yes; Council Member Nichols – yes; Council Member Larson – yes, Councilman Harris - yes. Motion passed unanimously.

- * 5. Resolution Authorizing the Mayor Pro Tem To Sign a Contract Renewal Agreement for the Management of Biosolids from the Selah Wastewater Treatment Plant at Cheyne Landfill

N. Ordinances

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental

- a. Safety Committee Report - New Police Station Preliminary Costs

Parks & Recreation Director Jeff Hagler reported that last weekend was the first Saturday of youth basketball with about 300 kids in the program.

Community Planner Dennis Davison reported Mr. Garner will soon be building on South 1st ; a set of duplexes will be going up on North 1st ; and annexations are still working through the process (for example, a 21-lot subdivision). He advised Council Members to look in their mailboxes for activity updates.

Police Chief Rick Gutierrez thanked the Council for approving the lease agreement with Lynn and Linda Dosch for their building on South First which will be the new Police Station.

Councilman Brian Harris welcomed the Police Department as his "new neighbors on South First" noting their presence may help to fight crime. He promised to come for lunch.

Councilman Paul Overby reported the Mayor has decided to hold Council Forums quarterly. After some discussion, it was decided that the forums will be scheduled as follows:

March 7, 2007	Parks Committee
June 6, 2007	Economic Development
September 5, 2007	Planning
December 5, 2007	Finance

He noted those dates are the first Wednesday the month at 7:00pm. He noted this schedule will allow time to properly advertise and promote the forums.

Councilman Herb Schmidt reported the Safety Committee met December 21 and looked at the project of moving the Police Department over to 617 South First Street, property previously occupied by Jake's Place. He noted work still needs to be done to detail needed construction work so that contractors can accurately bid on the projects.

The City Supervisor said state law allows projects under \$200,000 to be done by contractors on the small works roster, without going through the formal bidding process.

Police Chief Gutierrez reported the grant application for fiber-optics has advanced to the next committee and will go to final approval in about a month. He said it amounts to \$85,000 as it stands right now.

The City Supervisor said we need to refine requirements and determine prices.

Councilwoman Nichols stated modification of the facility must take place. If it appears bids come in higher than we anticipate, we need to either up the bid or cut out other things.

City Supervisor Sweet said these figures are not firm, but they are an attempt to inform the Council of the kinds of things that are being considered in this project and a general idea of what costs might be.

Councilman Larson asked if the fiber-optics are independent of the move to South First Street.

The City Supervisor responded that the Police Department will need fiber-optics because we're going to YPD for dispatch effective July 1, 2007. He said right now fiber-optics can "ride the wires" of the Yakima Trolley System, but it would be much more expensive if we brought it to the current location.

The Mayor Pro Tem stated this is a tremendous opportunity. He noted we've outgrown the current police building, and this facility has a great location and much more space including garages in back. He suggested we might want to put up a sign there saying, "Future Home of the Selah Police Department."

Councilman Schmidt stated the visibility should be helpful.

Mayor Pro Tem Schmid noted after the Police Department moves to South First, Public Works can move into the current Police Station. He stated the Public Safety Committee should meet within the next two weeks.

The City Supervisor suggested setting a timeline from July 1 and work backwards from there.

The Police Chief predicted that costs will change. He noted the two bids we have currently were because Reserve Officers who work in construction were aware of the project.

The City Supervisor stated they will be on the small works roster if they are not on there already. He stated we need to be firm with what we're asking contractors to bid on.

Councilwoman Nichols expressed concern regarding an issue of perceived conflict of interest. She stated she doesn't want to just go with these bids because the contractors are related to reserve officer.

Mr. Sweet stated we will go to small works roster. He noted that reserve officers are not paid, so they would not have a financial basis for conflict of interest.

Councilwoman Nichols said she would like the City Attorney to render an opinion on conflict of interest and/or perception of conflict.

There ensued discussion regarding whether the reserve officers actually are employed in construction.

City Supervisor Sweet stated the sooner we can get specific requirements for the project to companies on the small works roster, the better they can respond.

Councilman Schmidt asked for clarification on the term "small works roster."

The City Supervisor explained that Public Works has a list of contractors who have asked to be placed on a small works roster who want to be contacted on jobs in which they might be interested.

Public Works Director Henne stated there are about fifty contractors on that list, some of whom are quite specialized.

Q. Executive Session

R. Adjournment

Council Member Larson moved and Council Member Smeback seconded that the meeting be adjourned. By voice vote, the motion passed unanimously. The meeting adjourned at 4:40pm.

Allen Schmid, Mayor Pro Tem

Paul Overby, Council Member

Keith Larson, Council Member

Denise Nichols, Council Member

Brian Harris, Council Member

Herb Schmidt, Council Member

Scott Smeback, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer