

**City of Selah
Council Minutes
of
January 27, 2004**

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Pro Tem Herb Schmidt called the meeting to order at 4:02pm.

B. Roll Call

Members Present: Brian Harris, Keith Larson, Pete McNew, Allen Schmid, Herb Schmidt, Scott Smeback

Members Excused: Jerry Kobes

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Director of Public Works; Dennis Davison, Community Planner; John Gawlik, Building and Code Enforcement Officer; Jeff Hagler, Director of Parks & Recreation; Dale Novobielski, Clerk/Treasurer

C. Pledge of Allegiance

Councilman Harris led the Pledge of Allegiance. Pastor Lowell Welker led the group in prayer.

D. Agenda Changes

E. Public Appearances

Kathy Coffey of the Yakima Visitors and Convention Center on behalf of the Public Facilities District thanked Councilman Brian Harris for his work planning for the new Convention Center. She presented Councilman Harris with a plaque. The Council and audience rose to applaud.

F. Getting To Know Our Businesses

G. Communications

1. Oral

Julie Gray clarified the information regarding the personal financial statements due from each Council Member by April 15, 2004.

2. Written

2. Letter from the Department of Community, Trade and Economic Development Regarding a \$35,000 Grant Award

3. Briefing Paper from Yakima Regional Clean Air Authority

4. Letter from Cascade Natural Gas
5. Letter from Superintendent Larry Parsons Reappointing Peter Dell to the Recreation Service Area Board
6. Executive Career Level Certification

Mayor Pro Tem Herb Schmidt praised the achievement of Police Chief Gutierrez.

Councilman Schmid referred back to Item G – 2 – a, asking who administers the grant money from the Department of Community, Trade and Economic Development. City Supervisor Frank Sweet responded that he administers it for the City along with Jones & Stokes through Huibregtse, Louman, Inc.

Councilman Larson asked if that grant money is marked for a specific project. The City Supervisor answered that it is strictly for the Comprehensive Plan for Economic Development.

7. Letter from John Baranowski Requesting Reappointment to the Parks Board

The Mayor Pro Tem read Mr. Baranowski's letter.

Councilman Larson praised Mr. Baranowski's contribution to the Parks Board.

Councilman Schmid moved the reappointment of John Baranowski to the Parks Board. Councilman McNew seconded. Roll was called. Councilman Smeback – yes, Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Harris – yes. Motion passed unanimously.

H. Proclamations/Announcements

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: December 23, 2003
- * 2. Approval of Claims & Payroll – Claims check nos. 42233 - 42320 plus 42350 for a total of \$258,878.53, Claims check nos. 42321 – 42348 plus 42318 and 42232 for a total of \$47,075.69, Payroll check nos. 52660 – 52742 for a total of \$134,081.68 and Payroll check nos. 52743 – 52893 for a total of \$125,186.37.

Councilman Schmid proposed adding Items M – 1 Resolution Authorizing the Mayor Pro Tem To Sign a Contract for Services of a Municipal Court Judge and M – 3 Resolution Authorizing the Mayor Pro Tem To Sign a Contract with Yakima Valley Conference of Governments for Technical Assistance for the Year 2004 to the Consent Agenda. Without objection, these items were added to the Consent Agenda.

Mayor Pro Tem Schmidt read the Consent Agenda.

Councilman Schmid moved and Councilman Larson seconded to approve the Consent Agenda as amended. Roll was called. Councilman Smeback – yes, Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Harris – yes. Motion passed unanimously.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

- * 1. Resolution Authorizing the Mayor Pro Tem To Sign a Contract for Services of a Municipal Court Judge
- 2. Resolution Authorizing the Mayor Pro Tem To Sign the Marketing Agreement with the Yakima Valley Visitors and Convention Bureau

Mayor Pro Tem Schmidt gave the background and information on circulation of some 9,000 copies of the Yakima Valley Visitor & Convention Bureau Visitor Guide. He explained that the increase in price reflects the purchase of a full page of advertising by the City.

Councilman McNew asked about advertising on the lighted display at the Convention Center. Councilman Schmid responded that the Council became a membership partner with the Yakima Visitors & Convention Bureau, which included a lighted display at the Center. He reminded the Council that that display ties in with the brochure ad under consideration and noted the theme of “Gateway to the Yakima River Canyon” would emphasize that connection.

Councilman Schmid moved to approve the Resolution Authorizing the Mayor Pro Tem To Sign the Marketing Agreement with the Yakima Valley Visitors and Convention Bureau. Councilman McNew seconded.

Councilman Harris asked if the \$2,000 includes the picture board. Councilman Schmid and other Council Members clarified that the board is under the membership agreement. He further explained that three-year contract with the V&C at \$6,000 a year is for a package that include advertising at the Kiosk, the light board display, etc.

The Mayor Pro Tem stated Selah businesses have enthusiastically supported this opportunity to get publicity, particularly in light of Selah’s not having a newspaper.

The question was called for. Roll was called. Councilman Smeback – yes, Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Harris – yes. Motion passed unanimously.

- * 3. Resolution Authorizing the Mayor Pro Tem To Sign a Contract with Yakima Valley Conference of Governments for Technical Assistance for the Year 2004

N. Ordinances

O. Communications

- 1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental
 - a. Selah Municipal Court Monthly Report – December 2003
 - b. Selah Municipal Court Yearly Report – 2002
 - c. Selah Municipal Court Yearly Report – 2003
 - d. Police Department Monthly Report – December 2003
 - e. Building/Code Enforcement Report – December 2003

Parks & Recreation Director Jeff Hagler thanked the Council for the reappointment of John Baranowski. He noted the Parks Board will start planning at the next board meeting.

Police Chief Rick Gutierrez thanked Council Members McNew, Harris and Smeback for attending Citizens Academy, noting this is the largest class they've had since beginning the Citizens Academy five years ago. He thanked Fire Chief Jerry Davis for use of Fire Station #1 for Academy classes.

Councilman Pete McNew thanked Chief Gutierrez and his staff for great experience provided by Citizens Academy. He praised staff for their willingness to work into the evening to attend and/or present this class.

Councilman Allen Schmid reported the new entry to the Civic Center shows a tremendous job by Vern, Keith and Diane Alliston Larson. He suggested they should be recognized for the amount of time and energy they have put into renovation and beautification of the Civic Center. He noted that kind of volunteerism is one thing that makes Selah such a unique place. He reported he attended EMS meeting with Jerry Davis this morning. He further reported that last week he attended YVCOG quarterly meeting and that their new Board is comprised of the same members as the previous year.

Councilman Brian Harris said hats off to Chief Gutierrez for the Citizens Academy, noting it has been very informative. He also praised the Larson and Alliston families and suggested a plaque might be appropriate.

Councilman Smeback stated if college had been as interesting as the Citizens Academy, he might have stayed in for a PhD. He noted one couldn't pay enough money to get the kind of information shared in Academy classes, and yet those classes are free to participants. He asked about the odor evident in town, particularly when there is a temperature inversion.

Councilman Schmid praised the Fire Department annual report. Fire Chief Jerry Davis reported his department hosted fire code training last week, saving the City \$600 for his and Jim's tuition.

Public Works Director Joe Henne reported he is in the process of wrapping up the dedication of property on North Park to the City by Tom Stokes. He reported crews are still cleaning up after the snow. Mr. Henne stated he attended a meeting at the Civic Center for a County presentation on Selah Loop Road improvements slated for spring of 2005.

Clerk/Treasurer Dale Novobielski reported he is in the process of closing the books on 2003 and will present final budget adjustments at the next Council meeting. He reported January is showing a favorable beginning for the revenue year.

Mayor Pro Tem Herb Schmidt stated his appreciation for the opportunity to pinch-hit for Mayor Jones when he is out of town. He congratulated Councilman Harris for his work on the Convention Center, noting that is another example of the citizens of Selah working to improve our area.

After a short break, the Council moved into a fifteen minute Executive Session.

Q. Executive Session

1. Executive Session – potential litigation

R. Adjournment

Council Member Schmid moved and Council Member McNew seconded that the meeting be adjourned. With voice vote, the motion passed unanimously. The meeting adjourned at 5:10pm.

Herb Schmidt, Mayor Pro Tem

Brian Harris, Council Member

(Excused)

Gerald Kobes Council Member

Keith Larson, Council Member

Peter McNew, Council Member

Scott Smeback, Council Member

Allen Schmid, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer