

**City of Selah  
Council Minutes  
of  
February 10, 2004**

Regular Meeting  
Selah Council Chambers  
115 West Naches Avenue  
Selah, WA 98942

**A. Call to Order** Mayor Bob Jones called the meeting to order at 4:03pm.

**B. Roll Call**

Members Present: Brian Harris, Jerry Kobes, Keith Larson, Pete McNew, Herb Schmidt

Members Excused: Allen Schmid, Scott Smeback

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Director of Public Works; Dennis Davison, Community Planner; John Gawlik, Building and Code Enforcement Officer; Jeff Hagler, Director of Parks & Recreation; Dale Novobielski, Clerk/Treasurer

**C. Pledge of Allegiance**

Councilman Kobes led the Pledge of Allegiance. Pastor Lowell Welker led the group in prayer.

**D. Agenda Changes**

**E. Public Appearances**

**F. Getting To Know Our Businesses**

**G. Communications**

1. Oral

2. Written

a. Letter from YVCOG Regarding Estimated 2004 Direct and Competitive Allocations

b. Clean Air Agendas and Notice of Public Meeting on Toxic Air Pollutants

**H. Proclamations/Announcements**

**I. Consent Agenda**

All items listed with an asterisk (\*) were considered as part of the Consent Agenda.

\* 1. Approval of Minutes: January 23, 2003

- \* 2. Approval of Claims & Payroll – Claims check nos. 42233 – 42320 plus 42350 for a total of \$258,878.53, Claims check nos. 42423 - 42523 for a total of \$134,291.90 and Payroll check nos. 52894 - 52973 for a total of \$123,601.20.

Mayor Jones read the Consent Agenda.

Councilman McNew moved, and Councilman Kobes seconded to approve the Consent Agenda as amended. By voice vote, the motion passed unanimously.

**J. Public Hearings**

**K. New Business**

**L. Old Business**

**M. Resolutions**

**N. Ordinances**

- 1. Ordinance Amending the 2003 Budget for Miscellaneous Year End Adjustments

Clerk/Treasurer Dale Novobielski reviewed the need for 2003 budget adjustments including such things as special department requests, regulatory rate changes in such things as unemployment insurance, policy changes regarding such things as compensatory time and overtime.

Councilman Keith Larson asked if the expenditures for sewer treatment were a “timing issue.” The Clerk/Treasurer stated expenses for 2003 were underestimated by \$197,000, noting the over-all project came in significantly under budget.

Councilman Jerry Kobes asked if the Goodlander LID was a “pass through.” The Clerk/Treasurer explained that the Goodlander LID came up as part of the audit. He stated the construction for that LID was done in 2002 and in 2003 the City is collecting fees from the landowners and paying bonds off. He noted those changes are stated in budget adjustments per the auditor’s suggestion. He pointed out some other bond funds that are similar.

Councilman Herb Schmidt asked if the increase for cellular phones is the result of a rate change. The Clerk/Treasurer responded that the City switched to Nextel in February or March of 2003, adding new phones and changing service. He noted he breaks those expenses out differently now than in previous budgets.

City Supervisor Frank Sweet pointed out that the budget adjustments also reflect unanticipated income to the City.

Fire Chief Jerry Davis explained that he requested excess reserve funds in Fire District come over to the City because those funds are earmarked for EMS.

Mayor Jones noted that it heightens his comfort level going into an audit because the Clerk/Treasurer is so knowledgeable.

Councilman Larson moved and Councilman McNew seconded to approve the Ordinance Amending the 2003 Budget for Miscellaneous Year End Adjustments. Roll was called. Councilman Schmidt – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion passed unanimously.

**O. Communications**

1. Oral

**P. Reports/Announcements**

1. Mayor
2. Council Members
3. Boards
4. Departmental
  - a. Selah Municipal Court Monthly Report – January 2004
  - b. Selah Civic Center Year-End Report - 2003
  - c. Police Department Monthly Report – January 2004

Councilman Brian Harris stated his appreciation for the street sweeper cleaning South First Street early in the morning, particularly with all the daily truck traffic.

Councilman Jerry Kobes praised the work and the equipment purchases made by the fire department. He asked who has jurisdiction over the path from the greenway coming into Selah. He stated that gravel has accumulated on the area leaving Selah to the end of the bridge. The City Supervisor stated the City has no responsibility for cleaning there; however, the Public Works Director stated his crews have cleaned it

Police Chief Rick Gutierrez demonstrated the tazer, noting his department will be training at the Fire Department February 19, 2004. He stated he will be the first person “shot” with the new weapon. Mayor Jones emphasized that the Council wants the Police Department to have the best equipment available. Councilman McNew commended Chief Gutierrez for showing leadership in being aware of what is available that is new, important and necessary for his department.

Parks & Recreation Director Jeff Hagler announced the Mayor’s Prayer Breakfast will be held at 8:00am March 6 at the Civic Center.

Public Works Director Joe Henne reported that lead sweeper operator Scott Kramer has been coming in early to clean streets before morning traffic starts up. He stated tennis courts have been cleaned, and soccer and girls’ softball will start in March. Mayor Jones commended the Public Works Director and his crew for their pro-activity in taking care of the city streets and parks.

Community Planner Dennis Davison reported the Hearing Examiner conducted a hearing today on a preliminary plat on fifty-five lots planned on Dain Paulson’s property up on Goodlander. He noted that in the last week his department has received three new applications for an additional ninety-six lots. He further reported that the Public Works Committee met on proposed zoning ordinances and has another meeting scheduled later this month. They will then contact the Planning Committee and bring them up to date.

Mayor Jones praised Fire Chief Jerry Davis for the annual Fire Department report.

Chief Davis reported the good news that the second pumper arrived. The bad news is he got the “dear John” letter for the FEMA grant. He stated that for two years they’ve made it to the end of the funding; FEMA had 20,000 applications requesting \$2.2 billion and all they had was \$250 million. He stated his department is ready to start working on next application.

Mayor Jones reported he met with Jim Hall to discuss few ideas including staging an emergency situation stage-up in the next six months. He warned the Council to be prepared. He noted he is glad John Baranowski came before the Council regarding the rose garden. He noted new Council Committee assignments have been passed out. He reviewed those assignments. He praised the job Councilman Herb Schmidt has done as Mayor Pro Tem, noting that job used to be passed around every two years or so. He announced that he would like to keep the position of Mayor Pro Tem on two-year cycles and have Councilman Allen Schmid serve this year and next.

**Q. Executive Session**

(No Executive Session Scheduled)

**R. Adjournment**

Council Member Kobes moved and Council Member Larson seconded that the meeting be adjourned. With voice vote, the motion passed unanimously. The meeting adjourned at 4:45pm.

\_\_\_\_\_  
Robert L. Jones, Mayor

\_\_\_\_\_  
Gerald Kobes Council Member

\_\_\_\_\_  
Keith Larson, Council Member

\_\_\_\_\_  
Peter McNew, Council Member

(Excused)  
\_\_\_\_\_  
Allen Schmid, Council Member

\_\_\_\_\_  
Herb Schmidt, Council Member

(Excused)  
\_\_\_\_\_  
Scott Smeback, Council Member

\_\_\_\_\_  
Brian Harris, Council Member

ATTEST:

\_\_\_\_\_  
Dale E. Novobielski, Clerk/Treasurer