

**City of Selah
Council Minutes
of
December 23, 2003**

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Bob Jones called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Brian Harris, Jerry Kobes, Keith Larson, Pete McNew, Allen Schmid, Herb Schmidt, Scott Smeback

Members Excused:

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Director of Public Works; Dennis Davison, Community Planner; John Gawlik, Building and Code Enforcement Officer; Jeff Hagler, Director of Parks & Recreation; Dale Novobielski, Clerk/Treasurer

C. Pledge of Allegiance

Mayor Jones led the Pledge of Allegiance.

D. Agenda Changes

E. Public Appearances

Clerk/Treasurer Dale Novobielski administered the oath of office to Mayor Jones and newly (re)elected Council Members Scott Smeback, Allen Schmid, Herb Schmidt and Brian Harris.

F. Getting To Know Our Businesses

G. Communications

1. Oral

2. Written

a. Letter from Peter Dell, Secretary of Selah Parks and Recreation Service Area Board

Councilman Kobes moved and Councilman Schmidt seconded to reappoint Richard O'Brien and Councilman Scott Smeback to positions on the Selah Parks and Recreation Service Area Board. By voice vote, motion carried unanimously.

H. Proclamations/Announcements

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: December 9, 2003
- * 2. Approval of Claims & Payroll – Claims check nos. 42148 – 42231 for a total of \$115,034.11, Payroll check nos. 52547 – 52576 plus 52654 – 52659 for a total of \$55,472.24, Payroll check nos. 52577 – 52653 for a total of \$93,474.57

Councilman Kobes moved to amend the Consent Agenda by the addition of Item M-2 Resolution Approving the Final Plat of “Quail Court” (912.61.03-1). Councilman McNew seconded. By voice vote, motion carried unanimously.

Mayor Jones read the Consent Agenda as amended.

Councilman Larson moved and Councilman Schmid seconded to approve the Consent Agenda as amended. By voice vote, the motion passed unanimously.

J. Public Hearings

K. New Business

L. Old Business

M. Resolutions

- * 1. Resolution Authorizing the Mayor To Sign the Renewal of the Agreement for Animal Control Services Between the City of Selah and the Humane Society of Central Washington for the Calendar Year 2004
- * 2. Resolution Approving the Final Plat of “Quail Court” (912.61.03-1)
- * 3. Resolution Authorizing the Mayor To Sign the Legal Advertising Contract with the Yakima Herald-Republic for Publication of City Ordinances, Legal Notices and other Legal Advertising for the 2004 Calendar Year

N. Ordinances

1. Ordinance Adopting the Budget for the City of Selah, Washington for the Year Ending December 31, 2004

Clerk/Treasurer Dale Novobielski presented the summarized 2004 Budget, noting the grand total requested appropriations of \$14,625,795. He requested the approval of the Council.

Mayor Jones praised all of those who participated in the development of this budget. He expressed his appreciation for the Council.

Councilman McNew moved approval of the Ordinance Adopting the Budget for the City of Selah, Washington for the Year Ending December 31, 2004. Councilman Schmidt seconded. Roll was called. Councilman Smeback – yes, Councilman Schmid – yes; Councilman Schmidt – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion carried unanimously.

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental
 - a. Police Department Monthly Report – November 2003
 - b. Building/Code Enforcement Monthly Report – November 2003

Parks & Recreation Director Jeff Hagler reported his department is getting ready for basketball with 38 teams ready to start off the first of January. He noted the time might come when we need another gym, as there are now 390 kids wanting to play basketball.

Police Chief Rick Gutierrez reported that WSP put out a letter announcing 2004 block grants, and his department is looking at a \$9,000 grant to upgrade communications. He noted the grant requires guarantee of matching funds of 11.5% or roughly \$1,100 by City. He stated his department is looking at upgrading radios to include a scrambler channel that disguises conversation so scanners cannot listen in to confidential information. He requested Council approval.

Councilman Kobes moved and Councilman Schmidt seconded to authorize a match of \$1,100 for the police block grant. Roll was called. Councilman Smeback – yes, Councilman Schmid – yes; Councilman Schmidt – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Kobes – yes; Councilman Harris – yes. Motion carried unanimously.

Chief Gutierrez invited Council to participate in Citizens Academy that begins January 5 and will involve some Saturdays. Councilman Schmidt praised the program.

Councilman Allen Schmid congratulated department heads and staff for job well done and wished everyone happy holidays.

Councilman Jerry Kobes expressed his thanks to department heads for getting us through another year.

Councilman Herb Schmidt stated Selah has a most excellent Police Department. He commended John Gawlik on Code Enforcement and Joe Henne noting all of the building projects going on. He noted Fire Chief Jerry Davis has been busy. He praised the interchange of information in Yakima Valley to extend cooperation and utilization of resources. He wished all a Merry Christmas.

Councilman Brian Harris praised the quality of life in Selah and wished hats off to the people in this room.

Councilman Keith Larson reported he is impressed with changes in Parks & Rec from coach's perspective. He stated his father Vern Larson will begin work in foyer of the Civic Center in mid January.

Councilman Scott Smeback thanked department heads for doing a good job this year. He noted there has been some adversity in 2003, and the City and staff have turned that adversity into positives.

Councilman Jerry Kobes praised City Supervisor Frank Sweet on behalf of the Yakima Valley Credit Union for his help in facilitating their move to Selah.

Fire Chief Jerry Davis thanked Frank Sweet and the Council for allowing him to sit on the FEMA Fire Grant Board and attend meetings in Maryland. He stated it was a good networking experience. He reported one of the new fire trucks arrived earlier in the week, a "plain Jane" red. He invited Council Members to inspect the truck and thanked the Council for their support for the Fire Department.

Public Works Director Joe Henne reported his department is working on a vulnerability assessment for Homeland Security. He stated they are rekeying the locks on the water system. He noted they may be flushing main water lines in the next couple of months. He wished everyone happy holidays.

Selah Librarian Diane Wilkerson stated she is glad to be here and wants to work with the City Council to remain in Selah. Mayor Jones stated he will meet in February with her, Suki Covell, Richard Pingree and the Library Board.

Community Planner Dennis Davison stated the first 48 chapters of the proposed amendments to Selah Municipal Code are the most significant. He stated calendars are available at the Yakima Valley Regional Library showing historical pictures of Yakima, noting we might want to look at Selah edition.

Grace Maltsberger stated she is very grateful for the Council's having a minister begin Council meetings with prayer. She stated she is glad God has kept her alive this long.

Mayor Jones asked for Council support for employees to get off at noon on Christmas Eve and all day the day after Christmas. Councilman Schmid so moved. Councilman Kobes seconded. By voice vote, the motion carried unanimously.

Mayor Jones praise the staff and Council, noting this Council is one of the few he has seen that can leave an issue behind once the vote is taken, regardless of which side individuals took in the debate. He stated he is looking forward to the next four years. He asked Parks & Recreation Director Jeff Hagler to lead the group in prayer if a minister is not present at Council Meetings.

Administrative Assistant Julie Gray wished all a merry Christmas, noting the staff and Council make the City of Selah a wonderful place to work. She thanked the Mayor and Council on behalf of employees for benefit of longevity pay and the "extra" time off over the holidays.

Mayor Jones stated he will be gone in February, and Herb Schmidt Mayor Pro Tem will be running the meetings. He asked Council Members to sign a letter to his nephew in Iraq.

Q. Executive Session

(No Executive Session Scheduled)

R. Adjournment

Council Member Schmid moved and Council Member McNew seconded that the meeting be adjourned. With voice vote, the motion passed unanimously. The meeting adjourned at 4:35pm.

Robert L. Jones, Mayor

Brian Harris, Council Member

Gerald Kobes Council Member

Keith Larson, Council Member

Peter McNew, Council Member

Scott Smeback, Council Member

Allen Schmid, Council Member

Herb Schmidt, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer