

**Selah City Council Retreat**  
Thursday, September 4, 2014  
8:30am — 4:50pm  
River Ridge Restaurant Conference Room

**A. Call to Order & Roll**

**Members Present:** Mayor Gawlik; Paul Overby; John Tierney; Dave Smeback; Allen Schmid; Brooke Finch; Roy Sample; Jane Williams

**Members Excused:**

**Staff Present:** David Kelly, City Administrator; Monica Lake, Executive Assistant

Mayor Gawlik welcomed everyone to the meeting, and turned it over to City Administrator Kelly.

City Administrator Kelly spoke briefly about the agenda for the day, then moved on to the first discussion topic.

**1. Fire and Police Budget Issues**

Council talked about analyzing the current services and looking at potential revenue streams to supplement the budget and allow for maintenance and repair of equipment for both departments. Other items discussed included the possibility of joining the Fire District rather than remaining a joint operation, developing a long-term plan for the City, and the need to have an amortization schedule in place for both departments for equipment replacement. Council opted to look at raising the utility tax to provide the revenue needed.

**BREAK: 9:45 – 10:00am**

**2. Building City Hall/Police/School Admin/Library**

City Administrator Kelly discussed a potential refinance of the Marudo property debt in December and some of the options available for a new municipal building. Discussion followed.

**3. Civic Center remodel**

Council discussed a remodel of the facility and the importance of the Civic Center within the community.

**4. Pool Proposal Development**

Discussion on getting proposal together for replacement of the pool, and how it is a quality of life issue.

**BREAK: 11:40 – 12:00pm**

**5. Code Enforcement**

City Administrator Kelly talked about the review and rewrite of the existing codes over the next six months. Discussion followed on a need to enforce the rules currently on the books, and to have the City spend six to seven months getting their act together before going after citizens.

**BREAK: 12:30 – 1:00pm**

Council discussed growth management and planned developments within the City.

**BREAK: 1:50 – 2:00pm**

Round Table Discussion with Department Heads

Discussion included the following topics: providing a list of new businesses and new commercial construction to Council; records retention and digitizing the documents at Public Works; the benefit of temporary Parks workers each year; amortization schedules for both the Fire Department and the Police Department; having a meeting between the City Council and the Fire Commissioners; pros and cons of billing for Fire Department services for EMS calls; alcohol and drug field testing and training; replacement of Recreation equipment; needs of the wastewater treatment plant for parts and an amortization schedule; statistics on response times between when someone calls 911 and an officer is sent out; DOE and the runoff ditch; trends in types of police calls; update regarding the stormwater Interlocal Agreement; look into putting more bike lanes in when doing road projects; health and welfare issues in certain areas of town; retail development; and sprucing up the downtown area.

**BREAK: 3:40 – 3:48pm**

6. Community Planner position

Discussion on a full-time person versus a contractor, and the need to make the community more builder-friendly to attract higher-end homes and incomes to the community.

7. Assistant to City Administrator

Council member Schmid expressed his concern that City Administrator Kelly has too many things on his plate that he wasn't hired to do, and the need for an assistant to help him with things such as grant writing. Discussion followed on things such as delegating, utilizing the department heads in a greater capacity, utilizing the expertise of the Council Members, City growth, and the desire to have the City Administrator out in the community talking with citizens and local businesses about items such as the Civic Center.

8. Council Round Table

Discussion included the desire to have a horseshoe shaped table in Council Chambers, procedures as per Robert's Rules of Order, looking at forming districts for election of Council Members, uniformity on all Police vehicles, and approval of the retreat location.

9. Adjournment

The meeting adjourned at 4:50pm.