

SELAH CITY COUNCIL

6:30pm May 27, 2014

5:00 pm Study Session – Outside Utility Agreements

6:00 pm Study Session – Civic Center Remodel



Selah City Council
 Regular Meeting
 Tuesday, May 27, 2014
 6:30pm
 City Council Chambers

Mayor:
 Mayor Pro Tem:
 Council Members:

John Gawlik
 Brooke Finch
 Paul Overby
 John Tierney
 Dave Smeback
 Allen Schmid
 Roy Sample
 Jane Williams

CITY OF SELAH
 115 West Naches Avenue
 Selah, Washington 98942

City Administrator: David Kelly
 City Attorney: Bob Noe
 Clerk/Treasurer: Dale Novobielski

AGENDA

- A. Call to Order – Mayor Gawlik
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Changes **None**
- E. Public Appearances/Introductions/Presentations **None**
- F. Getting To Know Our Businesses **None**
- G. Communications
 - 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

2. Written

David Kelly a. Yakima Transit Service Ridership Report for the month of April 2014

- H. Proclamations/Announcements **None**
- I. Consent Agenda

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member or member of the audience request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- Monica Lake * 1. Approval of Minutes: May 13, 2014 Council Meeting
- Dale N. * 2. Approval of Claims & Payroll

J. Public Hearings

Joe Henne 1. Public Hearing to consider the Resolution adopting the Six Year Transportation Improvement Program for the years 2015 to 2020

K. New Business

- Charlie Brown 1. Hire of a Recording Secretary for the Selah Parks and Recreation Service Area Board
- Charlie Brown 2. Purchase of a new copy machine for the Recreation Department
- Charlie Brown 3. Purchase of a New Ice Machine and Concessions Cooler

- L. Old Business **None**

M. Resolutions

- Joe Henne 1. Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2015 to 2020
- Rick Hayes 2. Resolution authorizing the Mayor to sign an agreement for the purchase of Remington 870 Tactical shotguns for its fully commissioned police officers

N. Ordinances

- Dale Novobielski 1. Ordinance amending the 2014 Budget for the Purchase of 110 and 112 West Park Avenue

O. Communications

- 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

P. Reports/Announcements

- 1. Mayor
- 2. Council Members
- 3. Departmental
- 4. Boards

Caprise Groo a. Planning Commission Minutes – May 6, 2014

Q. Executive Session **None**

R. Adjournment

Each item on the Council Agenda is covered by an Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action item.

Next Study Session June 10, 2014
 Next Regular Meeting June 10, 2014



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

5/27/2014 G – 2A

Title: Yakima Transit Service Ridership Report for the month of April 2014

Thru: David Kelly, City Administrator

From: David Kelly, City Administrator

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Informational only

Background / Findings & Facts:

Informational item only. Information provided shows the number of people using the transit service for the month of March 2014, broken down by day and week.

Recommended Motion:

N/A

Print date

5/22/2014

		Yakima Transit and Selah ridership status - 2014				Systemwide		
		Selah Ridership	Selah Wkly tot.	% of tot. Ridership	Selah Total	Daily tot. Ridership	Weekly & Monthly totals	
Monday	3/31/2014	318		10.1%	9,397	3,144	102,096	
Tuesday	4/1/2014	353		10.1%		3,486		
Wednesday	4/2/2014	333		9.9%		3,355		
Thursday	4/3/2014	331		10.0%		3,324		
Friday	4/4/2014	298		9.1%		3,283		
Saturday	4/5/2014	143		9.2%		1,546		
Sunday	4/6/2014	111		16.9%		657		
Total			1,887	10.0%				18,795
Monday	4/7/2014	391		8.5%		4,603		
Tuesday	4/8/2014	423		9.4%		4,510		
Wednesday	4/9/2014	342		7.6%		4,471		
Thursday	4/10/2014	342		7.6%		4,471		
Friday	4/11/2014	321		7.2%		4,478		
Saturday	4/12/2014	152		8.9%		1,701		
Sunday	4/13/2014	111		16.3%		681		
Total			2,082	8.4%			24,915	
Monday	4/14/2014	353		7.9%		4,450		
Tuesday	4/15/2014	380		8.2%		4,635		
Wednesday	4/16/2014	338		7.8%		4,310		
Thursday	4/17/2014	433		10.1%		4,282		
Friday	4/18/2014	322		7.8%		4,129		
Saturday	4/19/2014	155		10.7%		1,448		
Sunday	4/20/2014	Holiday		N/A	No Service	Holiday		
Total			1,981	8.5%			23,254	
Monday	4/21/2014	391		9.0%		4,332		
Tuesday	4/22/2014	372		8.6%		4,328		
Wednesday	4/23/2014	306		7.5%		4,083		
Thursday	4/24/2014	360		8.4%		4,296		
Friday	4/25/2014	333		7.8%		4,248		
Saturday	4/26/2014	162		8.2%		1,966		
Sunday	4/27/2014	59		12.8%		461		
Total			1,983	8.4%			23,714	
Monday	4/28/2014	337		8.0%		4,238		
Tuesday	4/29/2014	335		7.8%		4,268		
Wednesday	4/30/2014	369		8.7%	8,656	4,240	100,280	
Thursday	5/1/2014	367		7.7%		4,779		
Friday	5/2/2014	428		9.7%		4,409		
Saturday	5/3/2014	135		8.5%		1,581		
Sunday	5/4/2014	230		31.7%		725		
Total			2,201	9.1%				24,240



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014

I – 1

Title: Approval of Minutes: May 13, 2014 Council Meeting

Thru: David Kelly, City Administrator

From: Monica Lake, Executive Assistant

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Approval of the Minutes from the last Council Meeting.

Background / Findings & Facts:

See Minutes for details.

Recommended Motion:

Motion to approve the Consent Agenda as read. (This item is part of the Consent Agenda)

City of Selah
Council Minutes
May 13, 2014

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 4:00pm.

B. Roll Call

Members Present: John Tierney; Dave Smeback; Allen Schmid; Brooke Finch; Roy Sample; Jane Williams

Members Excused: Paul Overby

Staff Present: David Kelly, City Administrator; Bob Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Rick Hayes, Police Chief; Gary Hanna, Fire Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Charlie Brown, Recreation Manager; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Tierney led the Pledge of Allegiance.

D. Agenda Changes

1. Added to Agenda:

a. Executive Session Q – 1: 10 Minute Session – Property Acquisition RCW 42.30.110(1)(b)

E. Public Appearances/Introductions/ Presentations **None**

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Gawlik opened the meeting.

Norma Smith approached the podium and addressed the Council. She thanked the Police Department for the Citizens' Academy, saying that she enjoyed it and she hopes they do it again next year. She commented that a lot of people have been asking about the route the parade will take this year.

Mayor Gawlik responded that Police Chief Hayes intends to make the Citizens' Academy an annual event. He said that, as far as the parade route is concerned, the route has been published in the Yakima Valley Business Times as well as other places. He went on to say that they will do the staging at Sav-On Foods and the de-staging at the large parking lot past Tree Top's storage facilities; the route itself will start on Wenas Road and continue across East Naches Avenue onto Jim Clements Way to the de-staging area. He noted that the reason for this change was a safety issue, as the previous year they had issues with truck traffic and marching bands on the same road after the parade. He remarked that the Selah Community Days Association had invited Police Chief Hayes and himself to attend a planning meeting earlier in the year and asked for their input on the matter. He stated that the City supports the Association's decision to change the route.

Ms. Smith observed that a lot of people don't receive the Business Times; she wasn't aware that it was in there. She added that she likes having the route changed so avoid disrupting traffic on First Street.

Mayor Gawlik noted that First Street will remain a route for traffic, and will not be interrupted by the parade.

Council Member Tierney wondered if it would be possible to have the parade committee provide them with a map of the parade route.

Mayor Gawlik replied that we can ask them about acquiring some maps of the new route.

Jedidiah Haney approached the podium and addressed the Council. He asked for clarification regarding the public hearing on the six month moratorium scheduled for later in the meeting.

Mayor Gawlik replied that it is for an extension of existing moratorium.

Mr. Haney wondered when public comment could be made.

Mayor Gawlik responded that the Planning Commission hasn't made a recommendation to Council on the matter as of yet. He went on to say that they will hold a public hearing before the end of the month to receive testimony and statements, and that they will make every effort to accommodate the public by posting ample announcements to the citizens. He commented that the Planning Commission will make a formal recommendation to the City Council after the public hearing, and the extension of the moratorium is to provide enough time for this process.

Mr. Haney requested permission to present a packet of information to Council.

Mayor Gawlik suggested that he present it to the Planning Commission.

Mr. Haney replied that he has done so.

City Attorney Noe remarked that information can be provided from all sorts of sources. He asked Community Planner Davison for the date of the Planning Commission hearing.

Community Planner Davison responded that it is scheduled for May 20th at 5:30pm and will continue to next evening if necessary.

I. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: April 22, 2014 Council Meeting
- * 2. Approval of Claims & Payroll:
 - Payroll Checks Nos. 77421 – 77470 for a total of \$221,658.67
 - Claim Checks Nos. 63790 – 63793 for a total of \$ 4,259.14
 - Claim Checks Nos. 63794 – 63811 for a total of \$ 269.60
 - Claim Checks Nos. 63812 – 63913 for a total of \$670,236.08
- * 3. Resolution M – 1: Resolution Adopting 2014 Comprehensive Emergency Management Program as the Official Emergency Response Plan for the City of Selah, Washington
- * 4. Resolution M – 3: Resolution establishing May 27, 2014 as the Date to Conduct a Public Hearing to consider the Six Year Transportation Improvement Program for the Years 2015 to 2020
- * 5. Resolution M – 6: Resolution Authorizing the Mayor to Sign an Updated Authorization Form for the Investment of City of Selah Monies in the Local Government Investment Pool (LGIP)
- * 6. Resolution M – 7: Resolution Declaring Fire Department Property as Surplus and Authorizing Its Disposal

Council Member Schmid moved, and Council Member Sample seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearing

- 1. Public Hearing regarding the Renewal of a Six Month Moratorium for an additional Six Month Moratorium on the filing of Applications for Development Permits and Licensing for the Production, Processing, or Dispensing of Cannabis or Cannabis Products within the City limits

Community Planner Davison addressed J – 1. He said that Council previously adopted an extension of the Moratorium to provide the Planning Commissioners with an opportunity to provide a recommendation to the City Council. He noted that the Planning Commission had a Study Session last week and they have Public Hearing on the matter scheduled for May 20th. He commented that their findings and an Ordinance for consideration will be submitted to the Council for consideration at a later date. He stated that this Public Hearing is required by State law when establishing or extending a moratorium; it's an opportunity for the public to speak for or against the moratorium.

Mayor Gawlik opened the Public Hearing.

Carmen Mendez approached the podium and addressed the Council. She stated that she is the Executive Director for Safe Yakima Valley, and that she is in favor of extending the moratorium. She said that Safe Yakima

Valley is a community organization dedicated to community efforts to make neighborhoods safe and free, and that they wish to encourage the Selah Council to pass the moratorium and ban the opening of marijuana businesses in the City. She noted that they took this position after I-502 passed, and have encouraged all municipalities in the Yakima Valley to prohibit the sale and distribution of marijuana. She added that she will also attend the Planning Commission hearing to address matter before the Commissioners.

Norma Smith approached the podium and addressed the Council. She stated that she is in favor of extending the moratorium, and is opposed to having any form of cannabis in the community, adding that something questionable to youngsters and others in the community. She expressed concern that cartels and other such entities might come in to town, which would be detrimental to the community as a whole. She commented that a lot of the cannabis sold in stores has been impure, and has caused death, physical impairment and mental impairment.

Jedidiah Haney approached the podium and addressed the Council. He state that he is the Executive director of CAUSE-M, and that their purpose is to represent and speak for their members; their intent is not to misrepresent anyone inside the industry or present information in a disrespectful manner . He wished to let the Council know that any moratorium or ban is in direct conflict of the State constitution, noting that the packet he presented contains a cover letter that references a violation of Article 6, Section 2 of the Washington State Constitution. He remarked that the Attorney General put out an opinion that stated that there is a loophole in the initiative that allows Counties and Cities to opt out, adding that realistically those entities who opt out have to be prepared for potential litigation.

City Attorney Noe noted that the City's Planning Commission would be hearing the matter for Selah, not the County Commission.

Mr. Haney responded that he will present this to the City Planning Commission on May 20th.

Jerod Azuna approached the podium and addressed the Council. He expressed his support for the moratorium, adding that from a medical standpoint safe access to cannabis is needed.

Council Member Sample wondered if they were required to have the Planning Commission review the subject prior to Council making a decision on the matter.

City Attorney Noe responded in the affirmative, saying when a zoning change is proposed it has to go through the Planning Commission prior to being presented to Council.

Council Member Sample felt that they were foisting this controversial issue off on the Planning Commission.

City Attorney Noe responded that Council makes the final decision on the matter, and that they can decide to hold their own hearing in addition to the one held by the Planning Commission.

Council Member Sample said that he is convinced that every Council Member has already formed an opinion on the matter, and that he doesn't think it's proper to ask the Planning Commission to go through this procedure if it's not necessary.

City Attorney Noe responded that it is necessary, and that the Planning Commission will make an advisory recommendation to Council have to go through the steps

Council Member Williams asked if Council Members could attend the Planning Commission's hearing to hear the testimony in person, as it is possibly the only one to be held prior to the issue coming to Council for a vote.

City Attorney Noe commented that Council Members can attend the hearing as it's legislative. not quasi-judicial.

Council Member Schmid wondered if there would be a problem with the quorum issue.

City Attorney Noe replied that it can't be discussed between four or more Council Members.

Council Member Williams asked about the plans to inform the public of the hearing date and time.

Community Planner Davison responded that the information will be posted on the City's two reader boards and on the website, and will run in the Yakima Herald-Republic as both a legal notice and a big block ad in the regular section of the paper.

Council Member Williams suggested asking if the Yakima Herald-Republic will also put in the upcoming events section of the paper.

Community Planner Davison replied that he will ask them.

Council Member Schmid requested that the reader boards be slowed down.

Mayor Gawlik commented that he has been attempting to have them slowed down for several months.

Council Member Schmid remarked that it can be hard to read when there's a lot of information displayed.

Seeing no one else rise to speak, Mayor Gawlik closed the Public Hearing.

K. New Business **None**

L. Old Business **None**

M. Resolutions

* 1. Resolution Adopting 2014 Comprehensive Emergency Management Program as the Official Emergency Response Plan for the City of Selah, Washington

2. Resolution Authorizing the Mayor to Sign the Gravrock Outside Utility Agreement (OUA)

Mayor Gawlik addressed M – 2. He read a brief statement into the record.

Council Member Tierney felt that it was premature to consider the matter without having a Study Session first.

Mayor Gawlik responded that he brought it back before the Council based on a rule which requires that any issue for reconsideration must be done at the next regular meeting of the City Council. He felt that the Study Session didn't have any immediate bearing on the requirement for reconsideration request.

Council Member Tierney wondered if Council could table the matter until after the Study Session.

City Attorney Noe replied in the affirmative.

Mayor Gawlik noted that the rules state that tabling means the item will be brought back for consideration at the same meeting, and that it would be a postponement of any decision by Council if they wished to wait until after the Study Session.

Council Member Schmid remarked that it also states that an item can be tabled until the next meeting.

Council Member Smeback commented that tabling an item simply postpones it until the next meeting. He went on to say that the applicant is following the procedures laid out in the City Ordinance, and as Council won't be changing the Ordinance at that point he doesn't understand why they would delay the matter, as the applicant has followed the steps that were set up. He felt that the matter should be voted on and that the Study Session will be informative for those who don't know the City Ordinance to learn from it.

Council Member Williams wanted to bring forward that they aren't supposed to debate or amend a motion on table, but are supposed to vote on it.

Council Member Schmid moved, and Council Member Tierney seconded, to table the Resolution Authorizing the Mayor to Sign the Gravrock Outside Utility Agreement to the May 27, 2014 Council meeting. Roll was called: Council Member Tierney – yes; Council Member Smeback – no; Council Member Schmid – yes; Council Member Finch – no; Council Member Sample – no; Council Member Williams – yes. Motion tied with three yes votes and three no votes. Mayor Gawlik cast the deciding vote against tabling the Resolution. Motion failed with three yes votes and four no votes.

Council Member Sample observed that past policy was to not require immediate annexation if there was a signed agreement for future annexation.

Mayor Gawlik commented that there is no Ordinance stating one must immediately annex into the City in order to be granted an OUA. He said that he discovered that OUA approvals heavily outweighed denials, which established a precedent. He noted that he wasn't properly prepared at the last meeting when he had the duty of casting the deciding vote.

Council Member Tierney remarked that his concern was due to the OUA being only for sewer services as he would like to see them also connect to City water and pass along their water rights to the City.

Mayor Gawlik said that Mr. Gravrock understands that the City wants him to do both services and sign over his water rights, but as his well is good at this time he wishes to take advantage of it until such time as he is annexed into the City.

Council Member Tierney asked Public Works Director Henne if water rights are an issue that Council should be concerned with.

Public Works Director Henne responded that they will eventually tally up the rights and move to acquire them. He noted that there is no requirement that a person would need switch to City water upon annexation.

Council Member Tierney felt they should look into the matter as the community will need additional water rights as it continues to grow.

Council Member Smeback suggested that they have Huibregtse, Louman and Associates, Inc. look into the matter. He commented that the most important issue is the ability to cap and fill one more hole in the ground, as there are a number of shallow wells close to the City limits.

Public Works Director Henne agreed with him regarding the shallow wells.

Council Member Smeback moved, and Council Member Finch seconded, to approve the Resolution Authorizing the Mayor to Sign the Gravrock Outside Utility Agreement. Roll was called: Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – no; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – no. Motion passed with four yes votes and two no votes.

- * 3. Resolution Authorizing the Mayor to Sign an Interlocal Agency Agreement with Yakima County for the Right-of-Way Acquisition Services

City Administrator Kelly and Recreation Manager Brown joined the meeting.

- 4. Resolution Authorizing the Mayor to Sign an Interagency Agreement between the City of Selah and the Washington State Department of Enterprise Services to Provide Energy Conservation Project Management

Public Works Director Henne addressed M – 4. He said that the City is looking to cut expenses where possible, and on that vein he has been talking with the Washington State Department of Enterprise Services, a State Department that preapproves energy contractors. He stated that they have a list of preapproved contractors who will go to different facilities to do an energy audit and prepare a pre-audit analysis to present and determine any energy cost savings that may be available. He noted that there are two rebates available by going through the program; one is a 25% grant to apply for within the Department of Commerce that would go towards the project, and the other is a rebate from PacifiCorp for utilizing energy efficient equipment. He referred the Council to their packet and walked them through the process. He commented that these guys will take a look at everything, do up a preliminary audit, and then report back to him with their findings. He said that, at that point, the City can review the audit and decide whether to move forward with the it.

Council Member Tierney asked for confirmation that there would be no cost to the City up to the preliminary analysis.

Public Works Director Henne replied in the affirmative, adding that the second to last page in the Agenda Item Summary (AIS) is a pamphlet that goes over the program in more detail. He stated that he has already met with them and would like to proceed to the preliminary audit stage.

Council Member Schmid moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Sign an Interagency Agreement between the City of Selah and the Washington State Department of Enterprise Services to Provide Energy Conservation Project Management. Roll was called: Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.

- 5. Resolution Authorizing the Mayor to Sign an Intergovernmental Local Agreement for Stormwater Permit Compliance Activities between Yakima County and the Cities of Selah, Union Gap and Sunnyside

Public Works Director Henne addressed M – 5. He reminded Council that they have talked about this a few times already, noting that Brian Cochran from Yakima County is in attendance if they have questions. He went on to say that the Department of Energy (DOE) has new permit requirements for public education, training of

employees to recognize and report, and requirements of testing, and that they are encouraging local municipalities to form a group to reduce costs.

Council Member Tierney asked about some of the smaller towns in the valley.

Public Works Director Henne replied that they aren't big enough; Sunnyside is large enough to participate.

Council Member Schmid wondered if it would replace what the City had been doing on their own.

Public Works Director Henne responded in the negative, saying that they could still apply for grants on their own or as a co-permittee with the group.

Council Member Schmid felt that it would carry more weight if they applied for grants as a group.

Public Works Director Henne remarked that it would depend on the type of application; they could also apply for help that would be beneficial as a group.

Council Member Schmid noted that he doesn't want the City to lose their ability to get monies.

Brian Cochran, Yakima County Regional Stormwater Management Program, responded that capacity grants would not change if the City joined the regional organization.

Council Member Smeback moved, and Council Member Schmid seconded, to approve the Resolution Authorizing the Mayor to Sign an Intergovernmental Local Agreement for Stormwater Permit Compliance Activities between Yakima County and the Cities of Selah, Union Gap and Sunnyside. Roll was called: Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.

- * 6. Resolution Authorizing the Mayor to Sign an Updated Authorization Form for the Investment of City of Selah Monies in the Local Government Investment Pool (LGIP)
- * 7. Resolution Declaring Fire Department Property as Surplus and Authorizing Its Disposal
- 8. Resolution Authorizing the Mayor to Sign the Poplaski Outside Utility Agreement

Community Planner Davison addressed M – 8. He talked about the proponents' desire to connect to public water and do an OUA, adding they anticipate hooking into the public sewer system next year. He said that they have a shallow well and want to have good domestic water, and that they have agreed to pay the surcharge for connecting via an OUA. He noted that they are not opposed to annexation in the future.

Council Member Tierney asked for confirmation that they are asking for water now and sewer later.

Community Planner Davison responded in the affirmative.

Council Member Schmid talked about annexing the area from Lancaster Road to North Wenas Road, which would include the subject property, and wondered if there was a reason why the City was going to improve that intersection. He commented that it will put water and sewer up the road as well as improve the road and the sidewalks, and that it is a lot of expensive improvements that will improve value of those homes and lots

existing along that road that abut City property. He felt that they should look at the economics of things when it comes to property within the Urban Growth Area.

Community Planner Davison noted that there are two other OUAs along East Goodlander Road; they would be the third.

Council Member Tierney inquired if they were along the lower section.

Community Planner Davison replied that they are on the lower end. He referred Council to the map included in the packet, pointing out the three properties.

Council Member Sample asked how far they were from the City boundary to the west.

Community Planner Davison responded that there is one more house between them and the boundary.

Council Member Sample wondered if the City boundary was at Lancaster Road.

Community Planner Davison replied in the affirmative.

Council Member Sample inquired why they aren't working to annex the whole area into the City.

Community Planner Davison responded that it will all be stubbed out when the road improvements are done and that they can certainly go through the steps to annex the properties if Council opts to go that route.

Council Member Schmid expressed concern about the amount of money the City will be spending on improvements and stubbing out water and sewer along the road, saying that he feels those properties should be annexed in to help defray the costs.

Council Member Tierney asked if the sidewalk would be on the north side or the south side.

Public Works Director Henne replied that there will be a ten foot one on the south side, and a five foot one on the north side, running from Wenas Road to Lancaster Road.

City Administrator Kelly noted that those with an OUA don't have a choice when the City decides to annex that area, and that it would be easier to have three known properties that will come in rather than two.

Council Member Williams wondered why the staff report referenced three conditions but only listed two.

Community Planner Davison apologized, saying that it was a typo on his part; it should only be two.

Council Member Tierney noted that the Resolution only showed two.

Council Member Sample stated that it bothered him not to had a time limit regarding the proponents' future septic tank removal and hook-up to City sewer.

Council Member Schmid observed that they've put in a condition regarding time limits if the septic system was in working order.

Public Works Director Henne commented that there is an Ordinance about septic tanks if the property is in the City, but not regarding an OUA on a property in the County.

Council Member Tierney moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Sign the Poplaski Outside Utility Agreement. Roll was called: Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – no; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – no. Motion passed with four yes votes and two no votes.

N. Ordinances None

O. Communications

1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

P. Reports/Announcements

1. Mayor

Mayor Gawlik read aloud a letter from Zirkle Fruit to the Selah Fire Department commending them for their response time and service on a recent incident.

2. Council Members

Council Member Finch had no report.

Council Member Sample hoped that everyone would attend the pancake feed on Saturday morning and buy a playhouse ticket.

Council Member Tierney had no report.

Council Member Smeback had no report.

Council Member Williams had no report.

Council Member Schmid reminded everyone about the potato feed Friday evening, adding that they will have all you can eat toppings for potatoes and will also sell hot dogs for those who don't want potatoes. He expressed some concern over the parade route change, saying that there have been many negative comments about the parade route no longer going down First Street. He wondered about parking, especially for older citizens, and hopes that the association would look at going back to the old route next year.

Public Works Director Henne commented that Tree Top has been gracious enough to allow the City to remove the DOE blocks to open up the gravel area for parking, and also to allow people to park up by their corporate store. He felt that people need to go enjoy the parade and see how it unfolds this year, adding that he witnessed parade vehicles in regular traffic last year and he understands their concerns.

Council Member Schmid thought that the primary reason people are concerned is the terrible communication regarding the parade route.

Public Works Director Henne remarked that they also haven't communicated anything regarding the use of Wixson Park.

Council Member Schmid felt that someone needed to put the information out for citizens to see.

Police Chief Hayes commented that the Red Apple will allow people to park in their lot to watch the parade.

Mayor Gawlik stated that the route issue is the responsibility of the Selah Community Days Association; the City is responsible for providing traffic control, barricades, and support from the Fire Department and the Police Department.

Council Member Schmid said that he brought it up because citizens have been bringing the matter to him, and that he informed them that the City's responsibility is minimal; everything is run by Selah Community Days Association. He complimented Public Works Director Henne on the way he has handled issues regarding the water projects, adding that people in the community are going to see where their money is going this year in regards to the various improvement projects around Selah.

3. Departmental

Police Chief Hayes had no report.

Fire Chief Hanna said that the Edith House had 246 second graders and 15 adults run through it this year. He thanked the Council for approving the surplus of equipment, adding that they have combined support services into one unit by purchasing a vehicle out of Texas that will serve their needs well. He noted that they were also able to save an additional \$9,600 by not replacing a command car, and he hopes to recoup an additional \$7-9,000 from the sale of the surplus equipment. He informed the Council that he received notification last Friday of approval for a \$25,000 Federal grant for equipment, and that he will be coming to Council with a budget adjustment for a 10% match. He commented that they are much in need of the grant to replace some 2 inch supply hose and nozzles.

Council Member Williams wondered who wrote the grant.

Fire Chief Hanna responded that he did.

City Administrator Kelly remarked that the vehicle is a 1992 with 11,000 miles on it, and that the diesel engine is in great shape. He commended Fire Chief Hanna for a great job consolidating services and finding a great deal for the City.

Community Planner Davison said that the Planning Commission is getting ready to draft an Ordinance on marijuana, and will also will consider some applications. He commented that City Administrator Kelly approved hiring Tom Durant for minimum of 100 hours to work on a couple of subdivisions and other projects that need to be done. He noted that the Planning Commission will be looking at a couple of Ordinance textual amendments, which he hopes to have done the first part of June so that they can be adopted prior to any additional Comprehensive Plan amendments in the fall.

Public Works Director Henne commented that the crew has Wixson Park whipped into shape; they've added more engineered wood chips to the big toy, dragged out the picnic tables, and have drained and washed the pool.

Mayor Gawlik wondered how the liner looked.

Public Works Director Henne responded that it just looks faded, adding that the new pool filters showed up a couple days ago and they hope to get them installed before the pool schedule goes up. He noted that the crew painted stripes and put down apples on the roads in town.

Council Member Tierney commented that it looks good.

Public Works Director Henne stated that they are also dealing with contractors all over the City and gave an update on the Goodlander Reservoir project and the water main replacement project. He said that they are moving ahead with the water plan at the south end of town, saying that the County started right of way procedures in that area.

Council Member Schmid wondered how the new employees were doing.

Public Works Director Henne responded that they are doing well; he had intended to bring Management Assistant Graziano to the meeting but there was too much on the night's agenda.

Clerk/Treasurer Novobielski gave a brief update on tax revenues, noting that May was a really good month for property receipts; they are ten percent ahead of last year. He noted that the City has received \$96,000 more in sales tax than this time last year, and that the number should continue to increase over the remaining eight months.

Recreation Manager Brown said that he went to Olympia to present a grant proposal for Volunteer Park, and that they will go back once more to do a final presentation. He noted that they are asking for \$363,000 from the State.

City Administrator Kelly said that the grant opportunity is exciting and extended his compliments to Recreation Manager Brown for his work in getting a PowerPoint presentation together to present to the committee. He noted that they also had a citizen help them with the presentation in Olympia.

Mayor Gawlik thanked City Administrator Kelly for his involvement in the grant presentation.

City Attorney Noe had no report.

Council took a ten minute recess.

4. Boards **None**

Q. Executive Session

1. 10 Minute Session – Property Acquisition RCW 42.30.110(1)(b)

Council went into Executive Session at 6:21pm. At 6:31pm, Council went back on the record. Mayor Gawlik stated that no action was taken during the Executive Session.

Council Member Schmid moved, and Council Member Tierney seconded, to authorize the Mayor to sign the Real Estate Purchase and Sales Agreement between the City of Selah and Owens Enterprises LLC for the property located at 112 West Park Avenue and 110 West Park Avenue for the amount of \$205,000. Roll was called: Council Member Tierney – yes; Council Member Smeback – yes; Council Member

Schmid – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.

R. Adjournment

Council Member Schmid moved, and Council Member Smeback seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 6:32pm.

John Gawlik, Mayor

EXCUSED
Paul Overby, Council Member

John Tierney, Council Member

Dave Smeback, Council Member

Allen Schmid, Council Member

Brooke Finch, Council Member

Roy Sample, Council Member

Jane Williams, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014

I - 2

Title: Claims & Payroll

Thru: David Kelly, City Administrator

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: See Check Registers

Funding Source: Various. See Check Registers.

Staff Recommendation:

Approval of Claims & Payroll as listed on Check Registers.

Background / Findings & Facts:

See Check Registers.

Recommended Motion:

Motion to Approve the Consent Agenda as read. (This item is part of the Consent Agenda)



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014 J – 1

Title: Public Hearing to consider the Resolution adopting the Six Year Transportation Improvement Program for the years 2015 to 2020

Thru: David Kelly, City Administrator

From: Joe, Henne, Public Works Director

Action Requested: Public Hearing / Public Meeting

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

To hold a public hearing on the proposed resolution adopting the Six Year Transportation Improvement Program (TIP) for the years 2015 to 2020

Background / Findings & Facts:

N/A

Recommended Motion:

Hold a public hearing.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014 K – 1

Title: Hire of a Recording Secretary for the Selah Parks and Recreation Service Area Board

Thru: David Kelly, City Administrator

From: Charles Brown, Recreation Manager

Action Requested: Approval

Board/Commission Recommendation: Approval

Fiscal Impact: \$100/ month, \$800 in 2014

Funding Source: Fund190, SPRSA

Staff Recommendation:

I recommend that this part-time position be created.

Background / Findings & Facts:

The Parks & Recreation Service Area Board would like to hire a Recording Secretary to take minutes at all SPRSA meetings and prepare packets for upcoming meetings. This has previously been filled by the secretary position but that person does not have the time to fulfill this duty any longer. This will alleviate some stress from the current position holder and the other volunteers towards the group.

This is not an expenditure of the City of Selah, we just pay their bills.

Recommended Motion:



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



I recommend the approval of the Recording Secretary position for the Selah Parks and Recreation Service Area Board.

Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:	Action Taken:
5/19/2014	SPRSA Board Meeting - Recommended/Requested this position be added

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**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM
5/27/2014 K – 2

Title: Purchase of a new copy machine for the Recreation Department

Thru: David Kelly, City Administrator

From: Charles Brown, Recreation Manager

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$8,500

Funding Source: Fund 170, Current Expense Equipment Reserve

Staff Recommendation:

I recommend that Recreation be permitted to obtain a new color copy machine that will serve as a fax, printer, scanner and copier for the office.

Background / Findings & Facts:

We looked into three different machines. The machine that we feel will best meet our needs is a Ricoh from the state contract. This machine will do all of the things we need. Obtaining this machine will save the department about \$600 annually on ink and toner.

Recommended Motion:

I move to approve that the Recreation Department obtain a new color copier to replace their current machines.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

Action Taken:

4/8/2014

Resolution Declaring Vehicle and Printers Surplus and Providing for Disposition of the Same

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**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM
5/27/2014 K – 3

Title: Purchase of a new ice machine and concessions cooler

Thru: David Kelly, City Administrator

From: Charles Brown, Recreation Manager

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$6,000

Funding Source: \$3,000, Fund 001, General; \$3,000 Fund 308, Civic Center Capital Project

Staff Recommendation:

I recommend that the council approve the purchase of a new beverage cooler and ice machine.

Background / Findings & Facts:

The ice machine at the Civic Center and an ice machine and beverage cooler at the Pool are owned by Pepsi. We currently only sell Pepsi products and are required to buy them directly from the Pepsi distributor. We would like to purchase our own machines and be able to sell whichever products we like.

Going forward, if a group wants to have an event at the Civic Center, they will be able to contact which ever vender they want to contract with to supply their beverages.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Recommended Motion:

I recommend that we approve the purchase of an Ice Machine and Concessions Cooler for the Pool and Civic Center.

Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

Action Taken:

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**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014 M – 1

Title: Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2015 to 2020

Thru: David Kelly, City Administrator

From: Joe, Henne, Public Works Director

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: Varied based on tax revenues

Funding Source: ½ Cent Gas Tax

Staff Recommendation:

Staff is requesting the City Council to approve a Resolution adopting the 2015 to 2020 Six Year Transportation Improvement Program (TIP)

Background / Findings & Facts:

N/A

Recommended Motion:

Approve a Resolution adopting the 2015 to 2020 Six Year Transportation Improvement Program.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:	Action Taken:
6/11/2013	Set a Public Hearing for the Six Year Transportation Program
7/9/2013	Public Hearing to Consider the Resolution Adopting the Six Year Transportation Improvement Program for the Years 2014 to 2019
5/13/2014	Set a Public Hearing for the Six Year Transportation Program
5/27/2014	Public Hearing to Consider the Resolution Adopting the Six Year Transportation Improvement Program for the Years 2015 to 2020.

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RESOLUTION NO. _____

A RESOLUTION ADOPTING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR SECONDARY AND COLLECTOR ARTERIAL STREETS WITHIN THE CITY OF SELAH FOR THE YEARS 2015 to 2020.

WHEREAS, the Session Laws of 1949, State of Washington, require that cities of the State to establish a comprehensive street program for the improvement to secondary and collector arterial streets; and

WHEREAS, the City of Selah desires to make use of the one-half (1/2) cent gas tax funds for the improvements of certain streets; and

WHEREAS, pursuant to the requirements of RCW 35.77.110 and RCW 36.81.121, the City of Selah has prepared a transportation improvement program for the ensuing six years; and

WHEREAS, a notice of Public Hearing for May 27, 2014 has been published in accordance with the laws of the State of Washington;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the transportation street program entitled the "Six Year Transportation Improvement Program, 2015 to 2020 attached hereto and incorporated herein by reference be adopted.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 27th day of May, 2014.

Joe Gawlik, Mayor

ATTEST:

Dale Novobielski, Clerk/ Treasurer

APPROVED AS TO FORM:

Robert F. Noe, City Attorney

RESOLUTION NO. _____



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type Utility Codes	Total Length	Environmental Type	RW Required
19	1	<p>WERNEX LOOP Wernex Loop N 1st Street to N 1st Street Construct sidewalk, curb and gutter and storm drainage all on the North side of street</p>	WA-06482	05/27/14	05/27/14			38	0.190	CE	No

Funding							
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Total Funds
S	CN	2015	TAP(UL)	187,100		0	187,100
Totals				187,100		0	187,100

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	187,100	0	0	0	0
Totals	187,100	0	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
			G. Structure ID									
17	2	J 4710(001) EAST GOODLANDER ROAD East Goodlander Road North First Street to North Wenas Road Reconstruct and widen existing two lanes, and add a turn lane. Construct sidewalks, curb and gutter, storm drainage and street lights.	WA-00185	05/27/14	05/27/14			03	CGPST	0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2015	STP(US)	1,146,817		0	178,983	1,325,800
Totals				1,146,817		0	178,983	1,325,800

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,325,800	0	0	0	0
Totals	1,325,800	0	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
			G. Structure ID									
17	3	VALLEYVIEW AVENUE/SOUTH THIRD ST/SOUTHERN AVE/SOUTH FIRST ST Valleyview Avenue South First Street to South Third Street to Southern Ave to South First St Reconstruct and widen existing two lanes. Acquire r/w as needed, construct sidewalks, curb and gutter, storm drainage, street lights and signalization	WA-05635	05/27/14	05/27/14			03	C G P T	0.650	EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	RW	2019	STP(US)	87,350		0	13,650	101,000
P	CN	2020	STP(US)	1,711,400		0	267,100	1,978,500
Totals				1,798,750		0	280,750	2,079,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	0	0	0	0	101,000
CN	0	0	0	0	1,978,500
Totals	0	0	0	0	2,079,500



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	4	PARK AVENUE Park Avenue South First Street to South Third Street Reconstruct and widen existing two lanes, sidewalk on both sides, curb and gutter, storm drainage and street lighting.	WA-00186	05/27/14	05/27/14			03	CGPT	0.120	EA	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2016		0	OTHER	39,600	9,900	49,500	
P	CN	2017		0	OTHER	263,800	65,900	329,700	
Totals				0		303,400	75,800	379,200	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	49,500	0
CN	0	0	0	329,700	0
Totals	0	0	0	379,200	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	5	NORTH FIRST STREET GRIND AND OVERLAY North First Street Fremont Avenue to Goodlander Road Plane and overlay asphalt. and replace ADA ramps. Relocate traffic signal pole.	WA-00189	05/27/14	05/27/14				05		0.630	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2016		0	OTHER	59,970	15,000	74,970
P	CN	2016		0	OTHER	592,720	148,180	740,900
Totals				0		652,690	163,180	815,870

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	74,970	0	0	0
CN	0	740,900	0	0	0
Totals	0	815,870	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	6	SELAH PEDESTRIAN/BICYCLE PATH STUDY to Pedestrian/bicycle path study. Use Wuxson Park as park and ride.	WA-00203		05/27/14	05/27/14			38			EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2016	STP(E)	44,000		0	7,000	51,000
Totals				44,000		0	7,000	51,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	51,000	0	0	0
Totals					
	0	51,000	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPORTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	7	SOUTHERN AVENUE Southern Avenue South Fifth Street to South Third Street Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage, street lights and signalization.	WA-00193	05/27/14	06/27/14			03	CGPT	0.150	EA	Yes

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2018		0	OTHER	28,076	7,216	36,094	
P	RW	2018		0	OTHER	81,690	20,423	102,113	
P	CN	2018		0	OTHER	265,125	66,281	331,406	
Totals				0		375,691	93,922	469,613	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	36,094	0
RW	0	0	0	102,113	0
CN	0	0	0	331,406	0
Totals	0	0	0	469,613	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPORTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
			G. Structure ID									
17	8	WEST GOODLANDER ROAD West Goodlander Road North First Street to Goodlander Drive Reconstruct and widen existing two lanes. Construct sidewalks, curb and gutter, storm drainage.	WA-00195	05/27/14	05/27/14			03	C P S T W	0.710	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0		0	239,000	239,000
P	CN	2020		0		0	2,895,000	2,895,000
Totals				0		0	3,134,000	3,134,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	239,000
CN	0	0	0	0	2,895,000
Totals	0	0	0	0	3,134,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
			G. Structure ID									
17	9	SOUTH THIRD STREET South Third Street Naches Avenue to Valleyview Avenue Reconstruct road add curb and gutter, drainage, sidewalks and grading. Acquire right of way.	WA-00198	05/27/14	05/27/14			03	CGPT	0.380	EA	Yes

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020	STP(US)	133,210		0	20,780	154,000
P	RW	2020	STP(US)	123,444		0	19,266	142,710
P	CN	2020	STP(US)	1,236,950		0	198,050	1,430,000
Totals				1,493,604		0	233,106	1,726,710

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	154,000
RW	0	0	0	0	142,710
CN	0	0	0	0	1,430,000
Totals	0	0	0	0	1,726,710



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Salah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
			G. Structure ID									
17	10	EAST NACHES AVENUE East Naches Avenue Wenas Road - East to Railroad Avenue Drainage, replace curb and gutter, sidewalk on both sides, grading, paving and street lighting.	WA-00197	05/27/14	05/27/14			04	C G P T	0.300	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0	OTHER	89,000	22,000	111,000
P	CN	2020		0	OTHER	1,028,000	250,000	1,278,000
Totals				0		1,117,000	272,000	1,389,000

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	
PE	0	0	0	0	111,000	
CN	0	0	0	0	1,278,000	
Totals	0	0	0	0	1,389,000	



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
			G. Structure ID									
17	11	NORTH FOURTH STREET North Fourth Street Fremont Avenue to West Nachas Avenue Construct curb and gutter, sidewalk, retaining wall, grading and paving.	WA-00198	05/27/14	05/27/14			04	CGPT	0.130	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0		0	38,000	38,000
P	CN	2020		0		0	457,000	457,000
Totals				0		0	495,000	495,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	38,000
CN	0	0	0	0	457,000
Totals	0	0	0	0	495,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
			G. Structure ID									
17	12	VALLEY VIEW AVENUE & SOUTH FIFTH STREET Valley View Avenue & S Fifth Street Beginning at S Third Avenue & Valley View Avenue to S Fifth Street & South to Southern Avenue Clearing, grubbing, grading sidewalk, curb and gutter, storm drainage, street lighting.	WA-00189	05/27/14	05/27/14			04	CGPT	0.520	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0		0	178,000	178,000
P	CN	2020		0		0	2,108,000	2,108,000
Totals				0		0	2,284,000	2,284,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	178,000
CN	0	0	0	0	2,108,000
Totals	0	0	0	0	2,284,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah
 County: Yakima
 MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	13	SOUTH WENAS AVENUE South Wenas Avenue East Fifth Avenue to East 11th Avenue to S First Street Grading and paving three lanes, sidewalk on one side, curb and gutter, storm drainage, street lighting.	WA-00200	05/27/14	05/27/14			01	CGPT	0.450	EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0		0	177,000	177,000
P	RW	2020		0		0	1,038,000	1,038,000
P	CN	2020		0		0	2,153,000	2,153,000
Totals				0		0	3,368,000	3,368,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	177,000
RW	0	0	0	0	1,038,000
CN	0	0	0	0	2,153,000
Totals	0	0	0	0	3,368,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Selah

County: Yakima

MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	15	Third Street/W. Fremont School Zone Beacons spot improvement to Furnish and install two new school zone beacons	WA-06536	06/27/14	05/27/14				21	C G P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2016		0		0	20,000	20,000
Totals				0		0	20,000	20,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	20,000	0	0	0
Totals	0	20,000	0	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Selah	4,896,171	2,448,781	10,918,241	18,063,193



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/23/2013 M – 2

Title: Resolution authorizing the Mayor to sign an agreement for the purchase of Remington 870 Tactical shotguns for its fully commissioned police officers

Thru: David Kelly, City Administrator

From: Richard Hayes, Chief of Police

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$486.45 per officer (x13) Total: \$6,323.64

Funding Source: Payroll Deduction, plus 6% interest over 12 mo. time

Staff Recommendation:

We are asking the City to provide funds, upfront, for the purchase of Remington 870 Tactical Shotguns, which will be used for on-duty activities. Officers have expressed the desire to purchase their own Remington 870 Tactical shotgun, but the burden of upfront costs is great. We are recommending the city purchase shotguns for officers and through payroll deductions be allowed to make payments to the city, plus six percent (6%) interest, for a period of time not to exceed one (1) year. There are currently thirteen fully commissioned officers who wish to participate if this opportunity is granted.

Background / Findings & Facts:

Years ago, each officer was assigned a hand gun or pistol and a shotgun for patrol purposes. As we progressed through time, it was clear the street officer



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



was out-armed with only these weapons and there was a shift to have patrol officers carry rifles to better protect citizens. This was a decision. However, the shotgun took a back seat and was rarely used.

The demands of a patrol officer's duties are changing again, we are asking our officers to conduct themselves more like SWAT officers, especially during an active shooter response. It is no longer enough to be able to shoot long distances, but the officer must be able to breach doors, be conscious of how far a rifle round will actually go, what that rifle round will penetrate, and if it will penetrate be able to do so in a seconds notice. This is part of the responsibility of the individual officer, regardless of the weapon. However, it is clear the shotgun has its place in patrol work.

Currently, the city provides both a hand gun and a rifle to its officers. Every officer is supplied with a department issued handgun, but not every officer utilizes a department issued rifle. Most carry their own. The primary reason for this is officers are more comfortable with how they set their own weapons up. Further, they are more likely to care for it in an appropriate manner.

The more comfortable an officer is with their weapon, the better they will be in an armed confrontation. The Remington 870 shotgun is a proven weapon in the field of law enforcement and is the only shotgun approved for carry by the Selah Police Department. By standardizing this weapon, it reduces training costs. That being said, this shotgun is versatile enough officers can attach equipment to help make them more confident. It is also a belief, when an officer owns his own weapon, he or she is more likely to practice with it outside the annual qualification. Monetarily, \$379.47, from the 6% interest rate, is what the city would be earning from this project.

Recommended Motion:

Approval of Resolution

CITY OF SELAH, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the Mayor to sign an agreement for the purchase of Remington 870 Tactical shotguns for its fully commissioned police officers.

WHEREAS, the City of Selah provides firearms for officers for their on-duty use; and,

WHEREAS, the Police Chief believes it is in the best interest of his officers and their safety for them to also carry Remington 870 Tactical shotgun and have such shotguns available for officers as a secondary firearm; and,

WHEREAS, the cost of purchasing each commissioned officer a Remington 870 Tactical shotgun to use while on-duty is cost-prohibitive; and,

WHEREAS, some officers have indicated an interest in purchasing their own shotguns for use on-duty; and,

WHEREAS, the City Council of the City of Selah finds it is in the best interests of the residents of the City to have a policy allowing those officers who wish to purchase Remington 870 Tactical shotguns for on-duty use to be allowed to do so, saving the City money and providing officers with the shotgun they wish to purchase;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, HEREBY RESOLVES as follows:

1. The City Council authorizes the Mayor of the City of Selah to sign the City of Selah Policy for Police Officer Firearms Purchase Program.
2. The City Council authorizes the use of the Contract Agreement forms provided as the "Shotgun Purchase Program" and Attachment "A".
3. This agreement with the city will be fulfilled in accordance to the signed agreement between the City of Selah and the individual police officers who choose to take advantage of the policy.

PASSED this 27th day of May, 2014.

John Gawlik, Mayor

ATTEST:

APPROVED AS TO FORM:

Dale Novobielski, Clerk/Treasurer

Robert F. Noe, City Attorney

City of Selah Policy

For

Police Officer Shotgun Purchase Program

It is the policy of the City of Selah to address the concerns of the Police Department commissioned officers on the issue of confidence and safety in the use a firearm. The officer's firearm is the most valuable equipment he / she are issued, and officers take pride in their firearms and the proficiency in their use thereof. Although the Police Department issues standard primary firearms, the Police Department finds that commissioned officers will be better served if they are able to purchase their own shotgun, and necessary equipment of choice to make officers as comfortable with their firearms as possible. With the ability to purchase their own shotgun officers will likely practice more frequently and become more proficient and will be able to select a weapon better suited to their individual physical characteristics. In addition, if commissioned officers choose to purchase their own shotgun, this will limit the cost to the city with regards to weapon purchase.

For the above reasons, the City Council authorizes commissioned police officers to enter into an agreement with the City to allow officers to purchase a personal shotgun to be used as an on-duty weapon. The following guidelines shall be used in such agreement.

- a. Only the Remington 870 Tactical shotgun is approved by the Chief of Police and authorized by the Department to be purchased. This program is available only to fully commissioned Selah officers.
- b. Officers purchasing, Remington 870 Tactical shotguns under this policy may do so only once in a twenty-four (24) month time period, unless approved by the Chief of Police. The weapon shall be used during all police duty assignments, off-duty assignments, and as a back-up weapon while employed as an officer with the city. If the weapon purchase is found to be defective and experiences on-going perpetual malfunctions, then the timeframe for purchase of a replacement may be reduced , but only if it is recommended by the Chief of Police and approved by the Mayor.
- c. The city will require purchase of the Remington 870 Tactical shotgun through departmental resources and outside vendors in order to decrease the cost of the purchase price. The Chief of Police will obtain three vender quotes in writing. If approved, the lowest bid shall be selected. The city shall purchase the shotgun and shall retain ownership thereof until fully paid by the officer.
- d. Under this program, the officer will be solely responsible for the care and maintenance of their firearm and the cost of repairs, if any.
- e. The officer shall reimburse the city through a *twelve month*, monthly payroll deduction in the amount of the total purchase price of the shotgun, plus any additional costs for the shotgun, plus a six percent (6%) annual interest charge on the outstanding balance.

This policy is of benefit to both the officers and the city. Allowing officers to purchase their own personal shotgun fosters an existing positive relationship between the city and the police officers. This policy recognizes the importance of confidence in equipment , and in assisting the officer in acquiring such equipment.

The Mayor or his designee is authorized to develop and maintain an administrative procedure to implement this policy.

PASSED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON THIS 27th DAY OF MAY, 2014.

APPROVED:

John Gawlik, Mayor

COOPERATIVE FIREARMS PURCHASE AGREEMENT

Attachment A

I, _____, desire to enter into a contract between the City of Selah and myself for the purpose of acquiring a Remington 870 Tactical shotgun. This firearm shall be used as my one of duty weapons while employed with the City of Selah.

This contract allows me to purchase a Remington 870 Tactical shotgun through payroll deductions from the City of Selah over a period not to exceed *twelve (12) months*. I agree to pay six percent (6%) annual interest on any outstanding balance. I agree to pay for this firearm in equal semi-monthly payments of \$21.49. These installments shall commence on ___/___/___, and are to be paid in full no later than ___/___/___ . I understand I may choose to pay any outstanding balance (principal & interest) at any time prior to the contract agreement deadline without incurring a personal penalty. This balance will be determined by the City Clerk / Treasurer.

I agree the City shall retain ownership of the firearms until it has been paid in full, at which time the ownership of the firearm shall be transferred to me. In the event of the termination of my employment before full payment is made, I authorize and direct my employer deduct from my final paycheck the full outstanding balance, I may have on this transaction. In the event the final paycheck is insufficient to cover all outstanding balance, I further agree to make a one lump sum payment for the balance due, prior to the last day of my employment.

If I fail to comply with this contract agreement, the policy and / or the program authorizing this contract agreement and /or if I do not pay any outstanding balance when owed, I will forfeit any monies I have paid to the city, and the firearm shall be promptly relinquished to the Chief of Police, and shall remain thereafter property of the City of Selah.

If I have paid in full the balance of the contract agreement or my employer with the city terminates and I have paid in full the balance of the contract agreement, the firearm shall become my sole property.

The city shall not be held accountable, nor shall it be responsible for and liability arising from misuse or mistreatment of the firearm during employment with the city, nor for any use, misuse or mistreatment following termination of my employment with the city.

In order to participate in this contract agreement, I acknowledge I that I have read, understand and agree to the all the terms and conditions set forth above, including the conditions described in the Procedure for Police Officer Shotgun Purchase Program.

(Attachment A continued)

I, _____ am purchasing a:

Remington 870 Tactical shotgun

Serial number: _____

I have read and understand this contract agreement, by signing below, I agree to its terms and conditions.

Employee Signature

Date

Chief of Police

Date

City Clerk / Treasurer

Date

Procedure for Police Officer Shotgun Purchases Program

Attachment "B"

PURPOSE

The purpose of this program is to assist commissioned police officer in acquiring a suitable shotgun, here after which may be referred to as a weapon or firearm, to be used as an on-duty weapon. These procedures detail the terms and conditions of the agreement between the city and officers where-by he or she may purchase such firearm.

SCOPE

This procedure applies to commissioned police officers when currently employed by the City of Selah.

PROCEDURES

1. An officer shall complete the Cooperative Firearms Purchase Agreement (Attachment A) and submit it to the Chief of Police.
2. The Cooperative Firearms Purchase Agreement shall be signed by the officer prior to expenditure of city funds.
3. The city Clerk / Treasurer will determine the amount of payroll deduction based on the purchase price of the shotgun. The repayment period shall not exceed *twelve (12) months*. In addition, the officer shall pay a six percent (6%) annual interest charge on the outstanding balance.
4. The city will retain ownership of the firearm and a payroll deduction will be credited against the outstanding balance, until the purchase price and interest have been paid in full. At that time, the ownership of the firearm shall be transferred to the purchasing officer.
5. The purchasing officer may pay an outstanding balance (principal & interest) in full at any time in the form of a personal check or through payroll deduction process prior to the contract agreement deadline without incurring a personal penalty. The outstanding balance for such final payment shall be determined by the City Clerk / Treasurer.

CONDITIONS

1. Participating officers may not sell, loan, assign, or transfer their rights to or physical possession of the firearm during the term of the agreement, not at any time while they are employed by the City of Selah.
2. Participating officers are solely responsible for the care, servicing, and maintenance of the firearm, plus the cost of repairs – unless otherwise determined, in writing by the Chief of Police to be a departmental expense.
3. Participating officers who sign a Cooperation Shotgun Purchase Agreement shall respect the terms of the contract with the City.
4. A Participating officer who terminates employment with the city prior to the completion of payment of the balance owing shall authorize the city to deduct from his or her final paycheck all outstanding balances that they may owe from such agreement. In the event his or her final paycheck has insufficient funds to cover and outstanding balance, the officer further agrees to have this outstanding balance withheld from his or her MBET account balance. Furthermore, in the event the officer fails to comply with the agreement and does not pay any outstanding balance, then he or she shall forfeit any monies which he or she has paid to the city to such date, and the officer shall promptly relinquish the firearm to the Chief of Police. The weapon shall become part of city property.
5. When the officer has fully paid the balance of the agreement to the city the weapon shall become the property of the officer. If the officers has paid off the balance of the agreement and terminates employment with the city, the officer may retain the weapon as his or her property.
6. The city shall not be accountable, nor shall it be responsible for any liability arising from misuse or mistreatment of the weapon. Failure to properly inspect, clean, and store the firearm, nor for any use, misuse or mistreatment during or after termination of the officer's employment.
7. To participate in this program and agreement, the officer (s) must consent to all terms and conditions set forth in the administrative procedures for the Cooperative Shotgun Purchase Agreement.

**Selah Police Department
Shotgun Purchase Program**

Remington 870 Tactical	
Cost	\$465.38
Interest (6%)	\$27.92
Total	\$493.30

Two paychecks a month

<u>Month</u>	<u>Pay Check</u>	<u>Payment</u>
Jan	1	\$20.56
	2	\$20.56
Feb	1	\$20.56
	2	\$20.56
Mar	1	\$20.56
	2	\$20.56
April	1	\$20.56
	2	\$20.56
May	1	\$20.56
	2	\$20.56
June	1	\$20.56
	2	\$20.56
July	1	\$20.56
	2	\$20.56
Aug	1	\$20.56
	2	\$20.56
Sept	1	\$20.56
	2	\$20.56
Oct	1	\$20.56
	2	\$20.56
Nov	1	\$20.56
	2	\$20.56
Dec	1	\$20.56
	2	\$20.56

Total: \$493.44



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

5/27/2014 N – 1

Title: : Ordinance Amending the 2014 Budget for the Purchase of 110 and 112 West Park Avenue

Thru: David Kelly, City Administrator

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$ 210,000

Funding Source: Fund 119 Transit

Staff Recommendation:

To authorize the Mayor to sign an Ordinance amending the 2014 Budget for the purchase of 110 and 112 West Park Avenue.

Background / Findings & Facts:

At the May 13, 2014 Council meeting the Mayor was authorized to sign a Real Estate and Purchase Agreement between the City and Owens Enterprise LLC for 110 and 112 West Park Avenue. This agreement has been accepted by the seller. The purchased property will be used for additional parking at the Civic Center and it will replace the existing parking adjacent to South First Street being converted into a Transit Park n Ride.



CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY



Recommended Motion:

I move to approve the ordinance amending the 2014 Budget for the purchase of 110 and 112 West Park Avenue.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2014 BUDGET FOR THE PURCHASE OF 110 AND
112 W PARK AVENUE

WHEREAS, the City desires to amend the 2014 budget for the purchase of 110 and 112 W Park Avenue;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows: that the Clerk-Treasurer be authorized to amend the 2014 Budget as follows:

119 Tranist

119.000.094.594.47.61.00	Land and Land Improvements	\$ 210,000
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119.000.999.508.80.00.00	New Ending Unreserved Fund Balance	\$ 160,565
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PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 27th day of May 2014.

John J. Gawlik, Mayor

ATTEST:

Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

Robert Noe, City Attorney

ORDINANCE NO. _____



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

5/6/2014 P – 4A

Title: Planning Commission Minutes – May 6, 2014

Thru: David Kelly, City Administrator

From: Caprise Groo, Public Works Department Assistant

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Information only

Background / Findings & Facts:

Information only

Recommended Motion:

Information only

City of Selah
Planning Commission Minutes
of
May 6, 2014

Selah Council Chambers
115 W. Naches Ave.
Selah, Washington 98942

A. Call to Order

The meeting was called to order by Chairman Quinnell at 5:34 p.m.

B. Roll Call:

Members Present: Commissioners Smith, Pendleton, Miller, Quinnell and Torkelson

Members Absent:

Staff Present: Dennis Davison, Community Planner; Caprise Groo, Secretary

Guests: Bob Noe, City Attorney

C. Agenda Change None

D. Communications

1. Oral -None.

2. Written – None

E. Approval of Minutes

Chairman Quinnell called for a motion on the minutes of the Planning Commission meeting of March 18, 2014.

Chairman Quinnell moved to approve the minutes. Minutes were approved with voice vote 5/0.

F. Public Hearing

1. Old Business None

2. New Business None

G: General Business

1. Old Business - None

2. New Business – None

A: Study Session: SELAH MUNICIPAL CODE AMANDEMENT-
MARIJUANA/CANNABIS DISCUSSION

Chairmen Quinnell opens the meeting for discussion. Dennis Davidson starts the discussion by referring to the packets sent to the Commissioners and highlights some of the points it made about I-502. A map was provided at the meeting to show the areas of possible operation. (1000 foot separation marked.)

Bob Noe: Discusses the Federal and State laws concerning Marijuana/Cannabis. The discussion included the impact to City and liability concerns. The two things for the commissioners to decide are: 1. Should marijuana/cannabis be banned or not? 2. Where should it be grown if it is not banned?

Chairman Quinnell opens the subject for questions?

- Q: Will the city receive any taxes from allowing the sale, processing or growth of Marijuana?
A: Not at this time.
- Q: Are their provisions to deal with driving under the influence?
A: The science is still being developed. It is more time consuming and requires blood tests to prove a person is under the influence of drugs.
- Q: Will it be more costly to the Police Force to deal with this issue?
A: DUI's are a valid concern for the Police Force. Commissioner Smith guesses that the problem may increase a little but it is doubtful because those who want to smoke it are already smoking marijuana.
- Q: What are the tax benefits? Will it bring in more business to the area?
A: Yes, there would be sales tax increases with more people coming to the area but more information is needed.
- Q: Are there any other cities that are leaning towards approving production, processing or retail sale?
A: Further information is needed to answer this question.
- Q: What are proponents doing in regards to I-502?
A: Further information needed to answer this question.
- Q: Retail vs. production and processing?
A: Supply and demand.
- Q: What are the safety issues with an all cash business? Are banks allowing deposits?
A: A concern is an increase of armed robbery due to businesses dealing in cash only. Banks are currently not allowing deposits for these businesses.
- Q: What about liability insurance for these businesses?
A: Not at this time but 1 carrier is considering the issue.
- Q: Can we regulate security issues and insurance issues?
A: Yes as part of the license process.

Further discussion between Commissioners.

Additional questions asked:

- Q: What happens if the Federal Government approves Marijuana?
Where can people smoke it?
What has Union Gap done about the issue?
Can we add additional restriction for security, safety, and insurance?
Would it be better to approve with restrictions?
What are our options?
What if Yakima approves the issue?
What is the retail price?
Sales tax and safety?

More investigation needs done on the issue.

Commissioner Smith asks Dennis Davison questions on what needs to be done next.

- A. Public hearing with ideas of how to proceed
a. List of concerns:
i. Safety, banking, traffic, insurance and sale tax
ii. Hours of operation
iii. Security.
- B. Draft Ordinance.
C. Environmental Review.
D. Public Hearing.

B: MEDICAL MARIJUANA GARDENS.

Discussion proceeded.

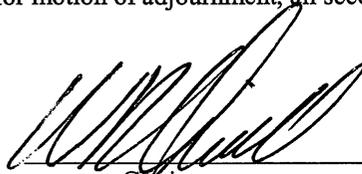
- Q. Do we want to allow Collective Gardens?
- Q. Where is the allocated property?
- Q. What class would it be, Class 2 or Class 3?
- Q. What are the conditions of a Collective Garden?
- Q. Can we control the number of gardens?
- A. Yes, the City has control over the Collective Gardens
- Q. What kind of application requirement should there be?
- Q. Are there State Regulations for Collective Gardens?
- Q. Why are they called Collective Gardens?
- A. A Collective Garden is up to 15 qualified patients that have a medical use card.
- Q. What kind of over site can we have?

Commissioners agree that there are issues that need to be addresses: safety, zoning, security, inspections, banking and licensing

This matter is set to go to Public Hearing on the 20th-21st of May. After the Public Hearing an ordinance can be drafted and an Environmental Report can be done. Then it would go back to a Public Hearing in June.

I. Adjournment

Commissioner Smith and Chairman Quinnell calls for motion of adjournment, all seconded with a vote of 5/0 The meeting was adjourned at 7:21 pm.



Chairman