

# SELAH CITY COUNCIL

6:30pm January 28, 2014



Selah City Council  
 Regular Meeting  
 Tuesday, January 28, 2014  
 6:30pm  
 City Council Chambers

Mayor:  
 Mayor Pro Tem:  
 Council Members:

John Gawlik  
 Brooke Finch  
 John Tierney  
 Paul Overby  
 Dave Smeback  
 Allen Schmid  
 Roy Sample  
 Jane Williams

CITY OF SELAH  
 115 West Naches Avenue  
 Selah, Washington 98942

City Administrator: David Kelly  
 City Attorney: Bob Noe  
 Clerk/Treasurer: Dale Novobielski

### AGENDA

- A. Call to Order – Mayor Gawlik
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Changes **None**
- E. Public Appearances/Introductions/Presentations **None**
- F. Getting To Know Our Businesses **None**
- G. Communications
  - 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

2. Written

Dennis Davison a. Boundary Review Board – Review of Proposed Actions regarding the West Goodlander Annexation

- H. Proclamations/Announcements **None**
- I. Consent Agenda

All items listed with an asterisk (\*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member or member of the audience request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- Monica Lake \* 1. Approval of Minutes: January 14, 2014 Council Meeting
- Dale N. \* 2. Approval of Claims & Payroll

J. Public Hearings

Dennis Davison 1. Parks & Recreation Comprehensive Plan 2014 – 2019

- K. New Business **None**
- L. Old Business **None**

**M. Resolutions**

- Joe Henne \* 1. Resolution Establishing February 11, 2014 as the Date to Conduct a Public Hearing to Consider an Amendment to the Six Year Transportation Improvement Program for the Years 2014 to 2019

**N. Ordinances**

- Dennis Davison 1. Ordinance Adopting the City of Selah Comprehensive Parks and Recreation Plan 2014-2019
- Dale Novobielski 2. Ordinance Amending the 2014 Budget for 2013 Surplus 15% Water, Sewer and Garbage Utility Tax

**O. Communications**

- 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

**P. Reports/Announcements**

- 1. Mayor
- 2. Council Members
- 3. Departmental
- 4. Boards

- Monica Lake a. Parks Board Minutes – December 17, 2013
- Diana Turner b. Planning Commission Minutes – December 12, 2013

**Q. Executive Session**

- 1. 10 Minute Session – Contract Negotiations RCW 42.30.140
- 2. 15 Minute Session – Potential Litigation RCW 42.30.110(1)(i)

**R. Adjournment**

Each item on the Council Agenda is covered by an Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action item.

Next Study Session February 11, 2014  
 Next Regular Meeting February 11, 2014



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**

**1/28/2014**

**I-1**

**Title:** Approval of Minutes: January 14, 2014 Council Meeting

**Thru:** David Kelly, City Administrator

**From:** Monica Lake, Executive Assistant

**Action Requested:** Approval

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Staff Recommendation:**

Approval of the Minutes from the last Council Meeting.

**Background / Findings & Facts:**

See Minutes for details.

**Recommended Motion:**

Motion to approve the Consent Agenda as read. (This item is part of the Consent Agenda)

City of Selah  
Council Minutes  
January 14, 2014

Regular Meeting  
Selah Council Chambers  
115 West Naches Avenue  
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 4:00pm.

1. Swearing In Ceremony

Clerk/Treasurer Novobielski administered the Oath of Office to Paul Overby, Brooke Finch, Roy Sample and Jane Williams. Upon completion of the oath, Council Members Overby, Finch, Sample, and Williams took their places at the Council table.

B. Roll Call

Members Present: Paul Overby; John Tierney; Dave Smeback; Allen Schmid; Brooke Finch; Roy Sample; Jane Williams

Members Excused:

Staff Present: David Kelly, City Administrator; Bob Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Gary Hanna, Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Charlie Brown, Recreation Manager; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Smeback led the Pledge of Allegiance. Pastor Mark Flippin led the opening prayer.

D. Agenda Changes **None**

E. Public Appearances/Introductions/ Presentations **None**

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Gawlik opened the meeting.

Steve Shotwell approached the podium and addressed the Council. He expressed concern regarding people who park partially up onto the sidewalks in town, saying that at times there isn't enough space for a wheelchair to maneuver around. He noted that City vehicles have also been guilty of this, and suggested addressing staff on the matter. He wondered if the Police Department could give warning tickets to people who do park on the sidewalk and impede pedestrians. He inquired about the debt payment regarding the Marudo properties and how much of the utility increase will be used to pay off that debt.

Mayor Gawlik said that Police Chief Hayes took notes regarding his comments on parking, and deferred to City Administrator Kelly regarding the utility questions.

City Administrator Kelly responded that the three percent increase to water and sewer were part of the budget process over the last few months, and that there would be a report available at the next Council Meeting.

Mr. Shotwell expressed his thanks.

Seeing no one else rise to speak, Mayor Gawlik closed the meeting.

2. Written

- a. Yakima Transit Service Ridership Report for November 2013
- b. Yakima Transit Service Special Ridership Count for the week of December 9, 2013

H. Proclamations/Announcements

1. Martin Luther King, Jr. Week – January 19 through January 25, 2014

Mayor Gawlik read aloud the Proclamation declaring January 19 through 25, 2014 Martin Luther King, Jr. Week.

I. Consent Agenda

Council Member Tierney requested that M – 8 be removed from the Consent Agenda.

Council Member Schmid requested that Public Works Director Henne give a report on items M – 3, M – 4, and M – 5, although he wanted them left on the Consent Agenda.

Mayor Gawlik asked City Attorney Noe if a report can be done on Consent Agenda items.

City Attorney Noe responded that it is fine to leave those items on the Consent Agenda and to have Public Works Director Henne present the background information on those items during the reports portion of the meeting.

**Council Member Schmid moved, and Council Member Overby seconded, to accept the changes to the Consent Agenda. By Voice vote, approval was unanimous.**

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (\*) were considered as part of the Consent Agenda.

- \* 1. Approval of Minutes: December 10, 2013 Council Meeting
- \* 2. Approval of Claims & Payroll:
  - Payroll Checks Nos. 76990 – 77019 for a total of \$157,884.99
  - Payroll Checks Nos. 77020 – 77054 for a total of \$189,823.40
  - Payroll Checks Nos. 77055 – 77138 for a total of \$189,454.76
  - Claim Checks Nos. 63087 – 63161 for a total of \$167,227.31
  - Claim Checks Nos. 63162 – 63237 for a total of \$212,344.47
  - Claim Checks Nos. 63238 – 63272 for a total of \$ 53,263.31
- \* 3. Resolution M – 1 Resolution Setting Public Hearing for the City of Selah’s 6-Year Comprehensive Parks and Recreation Plan 2014-2019
- \* 4. Resolution M – 3 Resolution Authorizing the Mayor to Sign the Local Agency Agreement with the Washington State Department of Transportation – Purchase of PM10 Compliant Street Sweeper
- \* 5. Resolution M – 4 Resolution Authorizing the Mayor to Sign the Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation – Purchase of PM10 Compliant Street Sweeper
- \* 6. Resolution M – 5 Resolution Adopting the Amended Six-Year Transportation Improvement Program for the Years 2014-2019 to Reflect the Phase Start Year of 2014 for the Purchase of a Clean Air Compliant Street Sweeper

**Council Member Tierney moved, and Council Member Smeback seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.**

- J. Public Hearings **None**
- K. New Business
  - 1. Selection of Mayor Pro Tempore for 2014

City Attorney Noe addressed K – 1. He said that each year Council selects a Pro Tempore to act in the Mayor’s absence and requested that Council make a selection for 2014.

Mayor Gawlik opened the floor for nominations.

Council Member Smeback nominated Council Member Schmid to as the Mayor Pro Tempore for 2014.

Council Member Tierney nominated Council Member Finch as Pro Tempore for 2014.

Mayor Gawlik closed the nominations.

**Roll was called: Council Member Overby – Council Member Finch; Council Member Tierney – Brooke Finch; Council Member Smeback – Allen Schmid; Council Member Schmid – Allen Schmid; Council Member Finch – Council Member Finch; Council Member Sample – Council Member Schmid; Council**

**Member Williams – Council Member Finch. By voice vote, Council Member Finch was selected as the Mayor Pro Tempore for 2014.**

2. Board & Committee Assignments for 2014

Mayor Gawlik addressed K – 2. He said that it is time to review the vacancies and who is assigned to the various boards and committees. He asked the Council Members who would be willing to serve on the Finance Committee for 2014.

Council Member Tierney indicated his desire to serve.

Council Member Williams asked to be on the committee.

Council Member Overby requested to stay on the committee.

Mayor Gawlik confirmed that Council Members Tierney, Williams and Overby would serve on the Finance Committee for 2014 and asked for a volunteer for the Parks & Recreation Board.

Council Member Finch said that she will serve on that board.

Mayor Gawlik asked who would be willing to serve on the Lodging Tax Advisory Committee and Tourism Promotion Area Board, noting that they are both done as one group.

Council Member Smeback said that he would be happy to continue serving as Council representative on both.

Mayor Gawlik noted that the Yakima Valley Conference of Governments delegate and alternate are traditionally the newest Council Members, and that Council member Williams is the delegate, with Council Member Sample serving as the alternate. He then moved on to the Yakima Valley Visitors and Convention Bureau.

Council Member Tierney requested to remain serving as representative to the Bureau.

Mayor Gawlik moved on to the Selah Parks & Recreation Service Area Board (SPRSA).

Council Member Sample volunteered to fill one of the seats.

Council Member Williams wondered if serving as a Council representative would conflict with her current position on the SPRSA.

Council Member Schmid opined that it would be good for Council Member Williams to remain on the SPRSA Board.

Council Member Williams agreed to remain on the SPRSA Board.

Mayor Gawlik moved on to Selah C.A.N.

Council Member Sample asked for an explanation of what Selah C.A.N. is.

Council Member Schmid replied that it is a 501c3 nonprofit organization put together by Selah Citizens for the purpose of doing things in the community such as the youth center. He noted that DC Bound has also used them for fundraising efforts.

Council Member Tierney wondered how often they met.

Council Member Schmid responded that they meet on an as-needed basis.

Council Member Sample agreed to serve as the Council's representative to Selah C.A.N.

Mayor Gawlik asked about Yakima Transit.

Council Member Overby said that he is willing to continue serving on that board.

Mayor Gawlik moved on to the Fire Commissioners Board.

Council Member Smeback stated that he will continue to serve on that board.

Mayor Gawlik moved on to the Selah Chamber of Commerce position.

Council Member Finch said that she will be happy to continue as Council Representative unless someone else would like to.

Mayor Gawlik confirmed her as the Chamber representative and moved on to the Selah School District.

Council Members Finch and Smeback requested to fill the two positions.

Mayor Gawlik moved on to the Gang Commission.

Council Member Schmid felt that the representative from Selah should be either the Mayor or the Pro Tem, as the Commission is comprised of Chiefs, Mayors, and assistant Mayors from around the valley.

Mayor Gawlik said that he will serve on the Commission.

### 3. City of Selah Flag Purchase

Mayor Gawlik addressed K – 3. He said that a number of years ago a handmade flag featuring the Selah apple logo was given to the City and flew at City Hall until last year, at which point it was retired due to the poor condition of the flag. He requested that Council authorize the purchase of six new City of Selah flags: an indoor flag and stand for Council Chambers and five outdoor flags to be flown at City Hall, Public Works, the Civic Center, the Police Station, and the main Fire Station. He referred Council to the packet for a rendering of the flag, which is a navy background with the red and white apple logo and “City of Selah, Washington” in gold letters around the apple logo.

**Council Member Tierney moved, and Council Member Finch seconded, to approve the purchase of City of Selah flags from Tidmore Flags. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

L. Old Business **None**

M. Resolutions

- \* 1. Resolution Setting Public Hearing for the City of Selah's 6-Year Comprehensive Parks and Recreation Plan 2014-2019
- 2. Resolution Authorizing the Mayor to Approve Task Order 2013-5 between the City of Selah and Huibregtse, Louman Associates, Inc. for Professional Engineering and Surveying Services for the South Third Street Water Main Replacement Project

Public Works Director Henne addressed M – 2. He said that the City is in the process of replacing the water and sewer lines from Valleyview Avenue to South Third Street to Southern Avenue to South First Street. He noted that Huibregtse, Louman Associates, Inc. did the engineering work on the street improvements and he would also like to use them for the water main replacement project.

**Council Member Overby moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Approve Task Order 2013-5 between the City of Selah and Huibregtse, Louman Associates, Inc. for Professional Engineering and Surveying Services for the South Third Street Water Main Replacement Project. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

- \* 3. Resolution Authorizing the Mayor to Sign the Local Agency Agreement with the Washington State Department of Transportation – Purchase of PM10 Compliant Street Sweeper
- \* 4. Resolution Authorizing the Mayor to Sign the Local Agency Federal Aid Project Prospectus with the Washington State Department of Transportation – Purchase of PM10 Compliant Street Sweeper
- \* 5. Resolution Adopting the Amended Six-Year Transportation Improvement Program for the Years 2014-2019 to Reflect the Phase Start Year of 2014 for the Purchase of a Clean Air Compliant Street Sweeper
- 6. Resolution Authorizing the Mayor to Sign the Washington State Transportation Improvement Board (TIB) Fuel Tax Grant Agreement (FY 2015 Arterial Preservation Project, Multiple Locations) for the East Goodlander Road Improvements Project

Public Works Director Henne addressed M – 6. He requested that Council approve funding for the East Goodlander Road project, which will use the fuel tax grant to pay for the project. He noted that the agreement says that the monies will not be used for lobbying or other items outside the scope of the project.

Council Member Tierney asked where along East Goodlander Road the improvements would be made.

Public Works Director Henne replied that it would run along East Goodlander Road from the intersection of North First Street and East Goodlander Road to the intersection of North Wenas Road and East Goodlander Road.

**Council Member Overby moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Sign the Washington State Transportation Improvement Board (TIB) Fuel Tax Grant Agreement (FY 2015 Arterial Preservation Project, Multiple Locations) for the East Goodlander Road Improvements Project. Roll was called: Council Member Overby – yes; Council Member Tierney –**

**yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

7. Resolution Authorizing the Mayor to Approve Task Order 2014-01 between the City of Selah and Huibregtse, Louman Associates, Inc. for Pollutant Reduction Project Funded by Washington State Department of Ecology (DOE)

Public Works Director Henne addressed M – 7. He said that the City recently signed a three year contract with Huibregtse, Louman Associates, Inc., and that he needs this task order approved for them to

**Council Member Overby moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Approve Task Order 2014-01 between the City of Selah and Huibregtse, Louman Associates, Inc. for Pollutant Reduction Project Funded by Washington State Department of Ecology (DOE). Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

8. Resolution authorizing the Mayor to sign a Public Sector Service Contract with the Yakima County Development Association

City Administrator Kelly addressed M – 8. He said that this is a renewal of a prior agreement, adding that it gives the City an opportunity for funding that it may not otherwise have access to. He noted that the cost has changed from fifteen hundred dollars to sixteen hundred dollars per year over the course of a five year contract.

Council Member Tierney commented that page two indicates this is for the year 2009, not 2014. He remarked that it also says that the Yakima County Development Association shall provide monthly and annual reports, and suggested that perhaps Council wait until after March 31<sup>st</sup> to see the annual report and then decide whether to participate.

City Administrator Kelly responded that it is up to the Council; this would be an opportunity for them to come in and earn the Council's trust.

Council Member Tierney said that he would like to hear from them, as he doesn't know what they are doing for the City.

Council Member Schmid asked Public Works Director Henne if they were involved in obtaining SIED money for the Marudo street improvements.

Public Works Director Henne replied in the affirmative.

Council Member Schmid wondered what other projects have been done with their assistance.

Public Works Director Henne responded that they also helped the City to obtain funding for part of the Bartlett Avenue improvements.

City Administrator Kelly felt that it would provide a good opportunity for the Yakima County Development Association to come and explain what it is they can do. He looked at them as a resource for the City to try to draw on, and that Council can vote on the matter once they understand how this would benefit the City.

Mayor Gawlik stated that he would entertain a motion to table the item to the first meeting in April.

Council Member Sample wondered who the members of the organization are.

Public Works Director Henne responded that they are the same people who comprise the SIED Board.

City Administrator Kelly noted that they are also known as New Vision.

Council Member Schmid added that they are now known as the Yakima County Development Association.

**Council Member Sample moved, and Council Member Tierney seconded, to postpone the discussion regarding the Resolution authorizing the Mayor to sign a Public Sector Service Contract with the Yakima County Development Association until the April 8, 2014 Council Meeting. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

N. Ordinances

1. Ordinance Amending the 2014 Budget for Fund 309 Marudo Property Acquisition

Clerk/Treasurer Novobielski addressed N – 1. He said that the last budget adjustment for 2013 should have included this item, as this is a carryover from the 2012 budget. He stated that, in 2012, more money was spent than was available in that fund, which has typically used land sale proceeds from the Marudo properties as a revenue source. He requested that council authorize a transfer of funds to eliminate the negative cash position in the fund.

Mayor Gawlik wondered if Council could authorize the transfer on an item from 2012 that should have been dealt with in 2013.

Clerk/Treasurer Novobielski responded that there is nothing inappropriate about moving funds to cover a negative balance.

**Council Member Tierney moved, and Council Member Finch seconded, to approve the Ordinance Amending the 2014 Budget for Fund 309 Marudo Property Acquisition. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

2. Ordinance Adopting the 2005 Selah Urban Growth Area Comprehensive Plan Amendment 2013 – 1 (Tree Top, Incorporated) as recommended by the City of Selah Planning Commission

Community Planner Davison addressed N – 2. He noted that this is part of a two-step process, which includes a Comprehensive Plan amendment and a Zoning Map amendment. He briefly explained Tree Top's request to have the subject property changed from general business to industrial, which will allow them to construct a new facility for presort. He went on to say that the Planning Commission conducted a hearing on the matter in early December, and that they recommend that Council approve the Comprehensive Plan amendment as necessary and needed to promote the expansion of the existing industrial area.

Council Member Smeback commented that the City should take this opportunity to ensure that they have enough right of way set aside for future expansion, and asked what the total width of the right of way if the City needs to widen the road.

Community Planner Davison responded that it is six feet.

Council Member Smeback inquired if that would be sufficient if the road was expanded to a major arterial.

Community Planner Davison replied that the City would need additional right of way to do so.

Public Works Director Henne noted that Wenas Road is sixty feet of right of way.

Council Member Schmid commented that the hash marked areas on the map appear to already be designated as industrial.

Community Planner Davison responded that the area is zoned as general business, with the exception of the property located to the south of the alley, which is zoned as industrial. He noted that the property east of the railroad tracks is also zoned industrial.

**Council Member Schmid moved, and Council Member Smeback seconded, to approve the Ordinance Adopting the 2005 Selah Urban Growth Area Comprehensive Plan Amendment 2013 – 1 (Tree Top, Incorporated) as recommended by the City of Selah Planning Commission. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

3. Ordinance Amending Ordinance No. 1634 § 15 of the Selah Municipal Code Zoning Map Amendment No. 914.67.13-01 Rezone to Industrial (M-1)

Community Planner Davison addressed N – 3. He noted that this is the second part of the application considered by the Planning Commission. He said that the Planning Commission found that the proposed rezone furthered the City's goals and policies, and recommends that Council approve the rezone.

**Council Member Schmid moved, and Council Member Smeback seconded, to approve the Ordinance Amending Ordinance No. 1634 § 15 of the Selah Municipal Code Zoning Map Amendment No. 914.67.13-01 Rezone to Industrial (M-1). Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

4. Ordinance providing for the Annexation of Certain Real Property by the City of Selah, Washington, and Incorporating the Same within the Corporate Limits thereof and Zoning said Real Property One-Family Residential (R-1)

Council Member Sample recused himself.

Carl Torkelson approached the podium and addressed the Council. He said that he is a proponent for annexation, and requested that Council Member Williams recuse herself from the voting due to a potential conflict of interest relating to matters in the past.

Mayor Gawlik stated that he doesn't have the authority to ask for her recusal it would have to be voluntary.

Mr. Torkelson responded that he understand she has to choose whether to recuse herself. He would like the vote to be fair; he would prefer not to resort to a legal battle.

Mayor Gawlik asked Council Member Williams for her response.

Council Member Williams remarked that she does not wish to be recused from voting, and that she will fairly represent all citizens when voting on Council matters.

Community Planner Davison addressed N – 4. He commented the Council is familiar with the proposed annexation, which includes the right of way for West Goodlander Road. He briefly outlined the annexation process, noting that the properties will be zoned as R-1 residential low density, and recommended approval of the annexation and adoption of the Ordinance, which will take effect at midnight of February 1, 2014.

Council Member Tierney asked if it would need to go back to the Boundary Review Board once Council has voted on the matter, and whether they would revise the boundary lines.

Community Planner Davison responded in the negative, saying that this is the final step in the process, and that the Boundary Review Board has opted not to revise the submitted annexation boundary.

Council Member Schmid expressed his disappointment in the Boundary Review Board for allowing the creation of a finger peninsula in the middle of the City's responsibilities, saying that he felt they did not take into consideration the principles applied in the past regarding growth management and zoning by not creating islands or unnecessary jogs in boundaries. He would like to see how many times the Selah Police department responds to calls in that area, as he feels that the County will assume that the City will take care of problems in that area.

Council Member Tierney echoed Council Member Schmid's remarks, saying that those who chose not to be annexed said that they already receive protection from the Selah Police Department. He wondered if the City could bill people for employees' time when responding to calls.

Council Member Overby commented that the City can initiate an annexation themselves if the property is bound on three sides by the City.

Community Planner Davison responded that it has to be an island, and that they would need to wait a number of years prior to initiating the annexation.

Council Member Schmid remarked that the people who live in that area have been before Council several times over the years for different matters, including a water system issue a few years back, and that he felt them not wanting to come into the City was wrong.

Council Member Overby said that the City needs to wait it out.

Council Member Schmid wondered how many years the City would need to wait.

Council Member Tierney commented that the annexation will result in an improvement to City revenues.

Council Member Schmid stated that he agrees with the annexation but reiterated his disappointment with the Boundary Review Board not including the properties on Herlou Place and Lorry Lane.

Mayor Gawlik asked if the Police Department would be able to provide the information regarding calls in the non-annexed area.

Police Chief Hayes responded in the affirmative, saying that there aren't a lot of calls in that area and his officers will patrol around them if the annexation is approved.

Council Member Finch asked him how he felt about abstaining from answering calls.

Police Chief Hayes replied that they cannot abstain from domestic violence calls; however, if the City decides that they won't go for things such as lockouts that could cause issues with regard to their mutual aid agreements.

Council Member Williams asked if the letter included in the packet was all that the City would receive from the Boundary Review Board, as nothing states that it is approved as submitted.

Community Planner Davison responded that he presumes this is a standard letter of notification received for all annexations.

Council Member Williams said that she assumes the City received a different letter forty-five days prior.

Community Planner Davison replied in the affirmative, saying that they certified the application six days after receiving it, which was followed by a forty-five day review period.

Council Member Williams asked if the Board had opportunity to deny the City's request during the review period.

Community Planner Davison responded in the affirmative, adding that they sent a letter to the City at the end of the review period.

**Council Member Tierney moved, and Council Member Schmid seconded, to approve the Ordinance providing for the Annexation of Certain Real Property by the City of Selah, Washington, and Incorporating the Same within the Corporate Limits thereof and Zoning said Real Property One-Family Residential (R-1). Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – recused; Council Member Williams – yes. Motion passed with 6 yes votes and 1 recusal.**

O. Communications

1. Oral

Mayor Gawlik opened the meeting.

Herb Schmidt, 107 Highland Court, approached the podium and addressed the Council. He said that he was unsure which Council Member was appointed to each of the boards and commissions and wondered if the information would be available to the public at a later time.

Mayor Gawlik responded that the Committee and board assignments are listed on the City's website.

City Administrator Kelly noted that they will be listed under each Council Member's name on the website. He recommended changing the scheduled Executive Session to five minutes for Union Negotiations and adding a ten minute Executive Session for Real Estate Negotiations per RCW 42.30.110(b).

Seeing no one else rise to speak, Mayor Gawlik closed the meeting.

P. Reports/Announcements

1. Mayor

Mayor Gawlik wished to acknowledge others who have helped with the facility, such as City administrator Kelly with logistics, design and layout, and Executive Assistant Lake with artistic input regarding colors and aesthetics.

2. Council Members

Council Member Finch wished everyone a happy New Year. She commented that she is participating in the Citizens Academy, and that their first class was held last Thursday at the Fire Station.

Council Member Overby congratulated the Police Department for their handling of the situation. He said that he is happy to be in the new Council Chambers. He thanked Council Member Schmid for his service as the Pro Tempore last year, saying that it is a great opportunity to learn the different aspects of City operations.

Council Member Sample had no report.

Council Member Tierney expressed his pleasure with the new facility and his gratitude to the contractor for getting the job done in an efficient manner. He congratulated Police Chief Hayes and his officers for a job well done, adding that he was glad no officers were injured during the incident.

Council Member Smeback welcomed Council Members Sample and Williams. He remarked that he misses the old horseshoe set-up. He echoed Council Member Tierney's comments regarding their general contractor, adding the Mr. Torkelson donated his time on the project, both for design and hands on work.

Council Member Schmid welcomed Council Members Sample and Williams.

Council Member Williams said that she was pleased to be here, and that she will do her best for the citizens of Selah. She expressed her thanks to Police Chief Hayes and his department for their efforts in the recent shooting and mentioned that she is enjoying the Citizens Academy.

3. Boards None

4. Departmental

Police Chief Hayes gave a report on the officer-involved shooting outside the City limits, noting that it has shown him shortcomings in their equipment that weren't budgeted for but need to be taken care of.

Council Member Tierney wondered if he had a copy of the clandestine video shot during the incident.

Police Chief Hayes responded that they weren't invited to look at the video, which came from a security camera on the outside of the building.

Council Member Tierney commended his department for a job well done.

Police Chief Hayes gave a huge thank you to the Public Works department for opening up their facility for use during the incident.

Fire Chief Hanna gave a brief update regarding the vacant position, noting that the job posting closed last Friday and the applicants will do a PT agility test on Thursday. He added that they will start reviewing the applicants the following week.

Recreation Manager Brown said that, once the updated Parks Comprehensive Plan is approved, he will start applying for grants for field development and athletic fields for multi-sport use. He commented that his son was born on January ninth.

Community Planner Davison thanked the Council for approving the Ordinances he presented and commended them on the new facility. He briefly outlined the applications received for projects and noted that the Planning Commission will be holding a hearing on the cannabis matter soon, and will then submit a recommendation to Council for review.

Clerk/Treasurer Novobielski said that he is required to hold the 2013 books open for twenty days after the end of the year to pay bills, noting that there are still some that haven't been received. He went on to say that he will be making a few more expenditures prior to closing the books for 2013, and will share the final results once that has been done.

Public Works Director Henne gave a brief report about Resolutions M – 3, M – 4 and M – 5, outlining the process taken to acquire funding for the street sweeper purchase and why the Transportation Improvement Program needed to be amended to reflect the correct expenditures for 2014. He said that, due to the unseasonal weather, the crew has opened the bathroom facilities and turned on the water at the parks. He note that a hew shelter has been ordered for Wixson Park, which will be available for Community Days and general usage this spring. He went on to say that they haven't needed to purchase additional rock and salt for inclement weather due to the mild winter season thus far.

City Administrator Kelly said that he attended the Citizens Academy last week, and that it was a good experience and a great way to get to know the Fire Department and the Police Department more intimately.

City Attorney Noe said that two Court sessions have been held in the new facility, and that the enhanced security for court is greatly appreciated. He noted that, unlike the previous facility, the prisoners are not intermingling with the general population. He felt that the new set-up will also work well for jury trials and expressed his thanks to Council for the new facility.

Council took a ten minute recess.

#### Q. Executive Session

1. 5 Minute Session – Contract Negotiations RCW 42.30.140
2. 10 Minute Session – Real Estate Negotiations RCW 42.30.110(b)

Council went into Executive Session at 5:53pm. At 6:07pm, Council went back on the record. Mayor Gawlik stated that no action was taken during the Executive Session.

**Council Member Schmid moved, and Council Member Smeback seconded, to Authorize the Mayor to sign a Purchase Agreement with the Selah School District for the property located at Third Street and Naches Avenue. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.**

R. Adjournment

**Council Member Tierney moved, and Council Member Schmid seconded, that the meeting be adjourned. By voice vote, approval was unanimous.**

The meeting adjourned at 6:09pm.

\_\_\_\_\_  
John Gawlik, Mayor

\_\_\_\_\_  
Paul Overby, Council Member

\_\_\_\_\_  
John Tierney, Council Member

\_\_\_\_\_  
Dave Smeback, Council Member

\_\_\_\_\_  
Allen Schmid, Council Member

\_\_\_\_\_  
Brooke Finch, Council Member

\_\_\_\_\_  
Roy Sample, Council Member

\_\_\_\_\_  
Jane Williams, Council Member

ATTEST:

\_\_\_\_\_  
Dale E. Novobielski, Clerk/Treasurer



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**  
**1/28/2014            I - 2**

**Title:** Claims & Payroll

**Thru:** David Kelly, City Administrator

**From:** Dale Novobielski, Clerk/Treasurer

**Action Requested:** Approval

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** See Check Registers

**Funding Source:** Various. See Check Registers.

**Staff Recommendation:**

Approval of Claims & Payroll as listed on Check Registers.

**Background / Findings & Facts:**

See Check Registers.

**Recommended Motion:**

Motion to Approve the Consent Agenda as read. (This item is part of the Consent Agenda)



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**

**1/28/2014      J – 1**

**Title:** Public Hearing – Selah Comprehensive Parks & Recreation Plan 2014 – 2019

**Thru:** David Kelly, City Administrator

**From:** Dennis Davison, Community Planner

**Action Requested:** Public Hearing / Public Meeting

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Staff Recommendation:**

Conduct a public hearing on the Selah Comprehensive Parks & Recreation Plan 2014 – 2019

**Background / Findings & Facts:**

The City is required to update the Parks & Recreation Comprehensive Plan every few years so that the City is eligible for funding for future parks and recreation growth. As part of the process to approve the Comp Plan, a public hearing is required to solicit public input.

**Recommended Motion:**

N/A



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)**

Date:	Action Taken:
1/13/2014	The Selah Parks & Recreation Board voted to approve the Selah Comprehensive Parks & Recreation Plan 2014 – 2019 and to recommend to the City Council that they approve the Plan as presented
1/14/2014	Resolution Setting Public Hearing for the City of Selah’s 6-Year Comprehensive Parks & Recreation Plan 2014-2019
1/21/2014	The Selah Planning Commission conducted a public hearing on the Selah Comprehensive Parks & Recreation Comprehensive Plan 2014 – 2019
1/21/2014	The Selah Planning Commission adopted the Findings of Fact Supporting a Recommendation of Approval and Adoption of the Selah Community Comprehensive Parks & Recreation Plan 2014 – 2019 as an Element of the 2005 City of Selah Urban Growth Area Comprehensive Plan

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# **CITY OF SELAH PLANNING COMMISSION**

## **FINDINGS OF FACT SUPPORTING A RECOMMENDATION OF APPROVAL AND ADOPTION OF THE SELAH COMMUNITY COMPREHENSIVE PARKS AND RECREATION PLAN 2014-2019 AS AN ELEMENT OF THE 2005 CITY OF SELAH URBAN GROWTH AREA COMPREHENSIVE PLAN**

### **Reasons for Action, Findings of Fact Analysis of Factors Considered Controlling and Action Taken**

WHEREAS, the Washington State Growth Management Act (GMA), requires counties and cities to prepare and adopt long range comprehensive land use plans pursuant to Chapter 36.70A RCW and related Chapters; and,

WHEREAS, GMA requires comprehensive land use plans to include maps and descriptive text covering objectives, principles and standards used to develop essential elements of the plan; and,

WHEREAS, GMA requires comprehensive land use plans to contain a parks and recreation element; and,

WHEREAS, the document entitled **Selah Community Comprehensive Parks and Recreation Plan 2014-2019** (hereinafter PARKS PLAN 2014-2019) has been prepared for the City of Selah and the Selah Parks and Recreation Service Area (as represented by the City of Selah Parks Board and the Selah Parks and Recreation Service Area Board) as a replacement for all previous parks and recreation comprehensive plans adopted by the City or by Yakima County covering the City of Selah and those portions of unincorporated Yakima County lying within the Selah Parks and Recreation Service Area in fulfillment of the requirements of GMA; and,

WHEREAS, Chapter 43.21C RCW, the State Environmental Policy Act (SEPA) requires the City of Selah to conduct environmental review of the PARKS PLAN 2014-2019; and,

WHEREAS, the **Selah Community Comprehensive Parks and Recreation Plan 2014-2019** contains six Sections as follows:

Section I	<b>INTRODUCTION</b>
Section II	<b>MISSION, GOALS, OBJECTIVES AND PRIORITIES</b>
Section III	<b>COMMUNITY BACKGROUND</b>
Section IV	<b>EXISTING RESOURCES</b>

Section V      **COMMUNITY INVOLVEMENT**  
Section VI     **CAPITAL IMPROVEMENTS**

and,

WHEREAS, the **Selah Community Comprehensive Parks and Recreation Plan 2014-2019** was made available for review on December 12, 2014 at the City of Selah City Hall, City of Selah Parks and Recreation Department, City of Selah Public Works Department and on the City of Selah web page. Notice of document availability and notice of public hearing was published in the Yakima Herald-Republic on January 12, 2014; and,

WHEREAS, the City of Selah Planning Commission has held a public hearing on January 21, 2014 at Selah, Washington for the purpose of receiving testimony for and against the proposed plan and to considering recommending adoption of the PARKS PLAN 2014-2019; and,

WHEREAS, all persons desiring to either provide written testimony or speak for or against or in relation to the PARKS PLAN 2014-2019 were given a full and complete opportunity to be heard; and,

WHEREAS, the City of Selah Planning Commission has received a recommendation of approval and adoption from the City of Selah Parks and Recreation Board and the Selah Parks and Recreation Service Area Board, and,

WHEREAS, the City of Selah Planning Commission, has carefully considered the written and oral testimony submitted by the public and agencies in its deliberations.

NOW, THEREFORE, the City of Selah Planning Commission hereby makes and enters the following:

**I. REASONS FOR ACTION**

-1-

The Planning Commission recognizes the need for a coordinated long-range parks plan for the Selah Parks and Recreation Service Area (which includes the City of Selah) to guide the growth and development of recreational facilities, both public and private, over the next twenty years. The Commission also recognizes the need for a comprehensive parks plan to guide future work by citizens, their governments, community organizations and businesses. The PARKS PLAN 2014-2019 offers a means to guide the growth and development of recreational facilities within the Selah Urban Growth Area and the Selah Parks and Recreation Service Area.

-2-

The City of Selah's adoption of a new comprehensive parks plan for the City of Selah, the unincorporated urban growth area surrounding the city, and the Selah Parks and Recreation Service Area is for the betterment of the entire community.

-3-

The Planning Commission fully understands that the PARKS PLAN 2011-2014 must comply with the State of Washington's complex array of state planning goals, statutes and administrative codes known as the 1990 Growth Management Act (GMA) as amended. The PARKS PLAN 2014-2019 was carefully crafted to comply with GMA, and to be consistent with the values, needs and demands of the citizens within the Selah Parks and Recreation Service Area.

## **II. FINDINGS OF FACT**

-1-

The City of Selah has been actively involved in providing recreational opportunities to not only City residents but also to individuals living within the surrounding unincorporated area for over eighty years.

-2-

The GMA requires counties and cities to periodically update their comprehensive land use plan including the parks and recreation element.

-3-

The PARKS PLAN 2014-2019 was developed while fulfilling the environmental review requirements of the State Environmental Policy Act (SEPA). A Determination of Nonsignificance (DNS) was issued and published on January 12<sup>th</sup> 2014.

-4-

PARKS PLAN 2014-2019 was made available for review on January 12<sup>th</sup> 2014 at the City of Selah City Hall, Selah of City Parks and Recreation Department, City of Selah Public Works Department and on the City of Selah web page. Notice of document availability and public hearing was published in the Yakima Herald-Republic on January 12<sup>th</sup> 2014.

-5-

Notification of intent to adopt the PARKS PLAN 2014-2019 has provided to the Washington State Department of Commerce as required by statute.

-6-

The Planning Commission recognizes that the Selah Community Comprehensive Parks and Recreation Plan 2014-2019 is intended to be a living document, subject to periodic re-evaluation and possibly amendment.

-7-

The Planning Commission concluded its deliberations on the **Selah Community Comprehensive Parks and Recreation Plan 2014-2019** in the Selah City Hall Council Chambers on January 21, 2014 and directed staff to forward the Commission's recommendation and findings to the Selah City Council for adoption.

### **III. CONCLUSIONAL FINDINGS**

The Planning Commission is satisfied that the prerequisites of the Growth Management Act for adoption of Selah Community Comprehensive Parks and Recreation Plan 2014-2019 have been met, and its adoption will achieve compliance with the goals and other requirements of GMA, based on the following conclusional findings:

-1-

Adoption of Selah Community Comprehensive Parks and Recreation Plan 2014-2019 complies with GMA requirements.

-2-

Public Involvement requirements of GMA have been fulfilled in the development of the PARKS PLAN 2014-2019. Opportunities to affect the shape and content of the PARKS PLAN 2014-2019 were available to the public during these processes.

-3-

The requirements of the State Environmental Policy Act have been met. As presented in the above findings of fact the City of Selah has taken consistent steps to follow the substantive and procedural requirements of SEPA. Timely adoption and issuance of environmental determinations, notices of hearings and intent to adopt, distribution of the Selah Community Comprehensive Parks and Recreation Plan 2014-2019 on the internet and full consideration of comments received at hearings are all hallmarks of the plan's development process.

### **IV. ANALYSIS OF FACTORS CONSIDERED CONTROLLING**

The Planning Commission considers all seven (7) Findings of Fact and three (3) Conclusional Findings heretofore entered to be controlling.

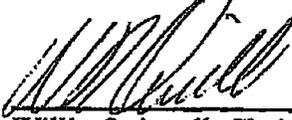
### **V. ACTION TAKEN**

The City of Selah Planning Commission, in view of the above reasons for action, findings of fact, conclusional findings and analysis of factors considered controlling, agrees with the principles,

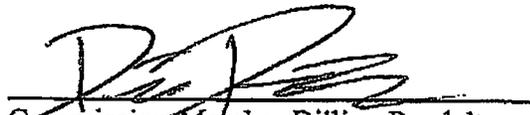
**FINDINGS OF FACT RECOMMENDING ADOPTION OF THE SELAH COMMUNITY PARKS AND RECREATION PLAN 2014-2019**

concepts, goals, objectives and policies of the Selah Community Comprehensive Parks and Recreation Plan 2014-2019 and recommends adoption by the City Council of the City of Selah.

DATED THIS 21<sup>ST</sup> DAY OF JANUARY, 2014.  
FINDINGS SIGNED THIS 21<sup>ST</sup> DAY OF JANUARY 2014.

  
\_\_\_\_\_  
Willie Quinnell, Chairperson

  
\_\_\_\_\_  
Commission Member Lisa Smith

  
\_\_\_\_\_  
Commission Member Dillion Pendelton



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**

**1/28/2014      M – 1**

**Title:** Resolution Establishing February 11, 2014 as the Date to Conduct a Public Hearing to Consider an Amendment to the Six Year Transportation Improvement Program for the Years 2014 to 2019

**Thru:** David Kelly, City Administrator

**From:** Joe, Henne, Public Works Director

**Action Requested:** Approval

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Staff Recommendation:**

Staff is requesting the City Council to set a date of February 11, 2014 to hold a Public Hearing on an amendment to the 2014 to 2019 Six Year Transportation Improvement Program (TIP) to establish a project funded by the Transportation Alternative Program

**Background / Findings & Facts:**

N/A

**Recommended Motion:**

Approve a Resolution setting a date of February 11, 2014 to hear an amendment to the 2014 to 2019 Six Year Transportation Improvement Program.



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)**

Date:	Action Taken:
6/11/2013	Resolution establishing July 9, 2013 as the Date to Conduct a Public Hearing to consider the Six Year Transportation Improvement Program for the Years 2014 to 2019
7/9/2013	Resolution Adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the Years 2014 to 2019
1/14/2014	Resolution Adopting the Amended Six-Year Transportation Improvement Program for the Years 2014-2019 to Reflect the Phase Start Year of 2014 for the Purchase of a Clean Air Compliant Street Sweeper

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RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING FEBRUARY 11, 2014 AS THE DATE TO CONDUCT A PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2014 TO 2019

WHEREAS, the Session Laws of 1949, State of Washington, require that cities of the State to establish a comprehensive street program for the improvement to secondary and collector arterial streets; and

WHEREAS, the City of Selah wishes to conduct a Public Hearing on an amendment to the Six Year Transportation Improvement Program for the years 2014 to 2019; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows:

That February 11, 2014 at 4:00 p.m., or as soon thereafter as practical, in the Council Hearing Room, 115 W. Naches Avenue, Selah, WA, shall be set as the date, time and location of a public hearing to hear and decide on an amendment to the Six Year Transportation Improvement Program for the years 2014 to 2019 provided as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, THIS 28TH DAY OF JANUARY, 2014.

\_\_\_\_\_  
John Gawlik, Mayor

ATTEST:

\_\_\_\_\_  
Dale Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert Noe, City Attorney

RESOLUTION NO.: \_\_\_\_\_



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**

**1/28/2014      N – 1**

**Title:** Ordinance Adopting the City of Selah Comprehensive Parks and Recreation Plan 2014-2019

**Thru:** David Kelly, City Administrator

**From:** Dennis Davison, Community Planner

**Action Requested:** Approval

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** See page 37 of Selah Comprehensive Parks & Recreation Plan 2014 – 2019 for details

**Funding Source:** Multiple sources to include: Fund 001 – Dept. 76; grants & bonds; local partners & private parties

**Staff Recommendation:**

Approval of the Selah Comprehensive Parks & Recreation Plan 2014 – 2019 and adoption of the Planning Commission's Findings of Fact

**Background / Findings & Facts:**

The City is required to update the Parks & Recreation Comprehensive Plan (Plan) every few years so that the City is eligible for funding for future parks and recreation growth. Once the plan has been approved by the Parks & Recreation Board, it is passed to the Planning Commission for review. They conduct a public hearing on the matter and adopt Findings of Fact for recommendation to the City Council. The final step in the process is adoption of the Planning Commission's Findings of Fact and approval of the Plan as



**CITY OF SELAH**  
**CITY COUNCIL**  
**AGENDA ITEM SUMMARY**



presented. This will then allow the City to pursue grants and loans based on the priorities identified within the Plan and the needs of the community. The Plan will also be utilized by the SPRSA when looking at funding sources for a new community pool, and will become a part of the City's Urban Growth Comprehensive Plan upon approval.

**Recommended Motion:**

Approve the Ordinance Adopting the City of Selah Comprehensive Parks and Recreation Plan 2014-2019 and adopt the Planning Commission's Findings of Fact as if they were our own.

**Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)**

Date:	Action Taken:
1/13/2014	The Selah Parks & Recreation Board voted to approve the Selah Comprehensive Parks & Recreation Plan 2014 – 2019 and to recommend to the City Council that they approve the Plan as presented
1/14/2014	Resolution Setting Public Hearing for the City of Selah's 6-Year Comprehensive Parks & Recreation Plan 2014-2019
1/21/2014	The Selah Planning Commission conducted a public hearing on the Selah Comprehensive Parks & Recreation Comprehensive Plan 2014 – 2019



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



1/21/2014

The Selah Planning Commission adopted the Findings of Fact Supporting a Recommendation of Approval and Adoption of the Selah Community Comprehensive Parks & Recreation Plan 2014 – 2019 as an Element of the 2005 City of Selah Urban Growth Area Comprehensive Plan

1/28/2014

Public Hearing – Parks & Recreation Comprehensive Plan 2014 – 2019

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**ORDINANCE ADOPTING THE CITY OF SELAH  
COMPREHENSIVE PARKS AND RECREATION  
PLAN 2014-2019**

WHEREAS, RCW Chapter 36.70A et seq., the Washington State Growth Management Act (GMA), requires counties and cities to adopt comprehensive plans; and,

WHEREAS, Yakima County and the cities located within Yakima County were initially required to plan in conformance with the GMA; and,

WHEREAS, the City of Selah has taken deliberate steps to meet the requirements of the GMA at a pace that facilitated involvement of the Selah Parks Board, the Selah Parks and Recreation Service Area Board, and citizens residing within the Selah Parks and Recreation Service Area (an area larger than but totally including the Selah Urban Growth Area Boundary) in the development of the Selah Community Parks and Recreation Plan 2014-2019; and,

WHEREAS, the City of Selah Planning Commission, in fulfillment of its responsibilities under RCW 36.70A, held publicized hearings to receive both oral and written testimony on the City of Selah Comprehensive Parks and Recreation Plan 2014-2019, and then formulated a recommendation to the City of Selah City Council; and,

WHEREAS, the plan development process has concluded with the City of Selah City Council conducting a public hearing to receive both oral and written testimony on the Selah Comprehensive Parks and Recreation Plan 2014-2019 on January 28, 2014; and,

WHEREAS, the City Council of the City of Selah adopts the Findings, Conclusions and Recommendation of the Planning Commission and has concluded that the adoption and implementation of the Selah Comprehensive Parks and Recreation Plan 2014-2019, its goals, policies and objectives are essential to direct future recreational growth and development within the City of Selah Urban Growth Area.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH AS FOLLOWS:

ARTICLE 1. FINDINGS AND CONCLUSIONS. The Findings and Conclusions attached hereto as Exhibit "A" are considered to be controlling and are hereby adopted by this reference as the Findings and Conclusion of the City Council of the City of Selah.

ARTICLE 2. PLAN ADOPTION. The document entitled SELAH COMPREHENSIVE PARKS AND RECREATION PLAN 2014-2019, is hereby adopted as required by RCW 36.70A, and shall be the official comprehensive park and recreation plan for the City of Selah and the unincorporated portion of Yakima County contained within the designated City of Selah Urban Growth Area. It is attached hereto as Exhibit "B".

**ARTICLE 3. REPEAL OF ANY AND ALL PREVIOUS PARKS AND RECREATION PLANS.** All previous parks and recreation plans officially adopted by the City Council of the City of Selah are hereby repealed.

**ARTICLE 4. PLAN AMENDMENTS.** Requests for amendments to the Selah Comprehensive Parks and Recreation Plan 2014-2019 may be submitted at any time and will be docketed to be reviewed and acted upon once per year as provided in RCW 36.70A.130. Proposed amendments shall be considered concurrently to ascertain the cumulative effect of the various proposals.

**ARTICLE 5. AMENDMENTS REVIEW PROCESS.** Proposed amendments to the Selah Community Parks and Recreation Plan 2014-2019 shall be submitted to the City of Selah Planning Department, along with any required application fee for review by the City of Selah Planning Commission. The Commission shall hold at least one public hearing to receive public testimony on proposed amendments, and shall forward its recommendation regarding proposed amendments to the City Council of the City of Selah. The City Council shall hold at least one public hearing on the Commission's recommendation, and may refer any proposed amendment back to the Commission for further consideration and recommendation. The City Council may amend the Selah Community Parks and Recreation Plan 2014-2019 or reject any proposed amendments subsequent to public hearings. A majority vote of the City Council shall constitute final action on the proposed amendment, unless appealed.

**ARTICLE 6. EFFECTIVE DATE.** This ordinance shall be effective at 12:01 a.m. the day following publication of a summary of the ordinance in the official newspaper of the City of Selah.

**ARTICLE 7. SEVERABILITY.** If any section, phrase or provision of the Selah Community Parks and Recreation Plan 2014-2019 or this ordinance is held illegal, invalid or unenforceable by a court of competent jurisdiction the remaining provisions of the Selah Community Parks and Recreation Plan 2014-2019 and this ordinance shall remain in full force and effect.

**PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 28<sup>th</sup> day of January, 2014.**

\_\_\_\_\_  
**John Gawlik, Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Dale Novobielski, Clerk/Treasurer**

\_\_\_\_\_  
**Robert F. Noe, City Attorney**

**ORDINANCE NO. \_\_\_\_\_**

## EXHIBIT "A" FINDINGS AND CONCLUSIONS

### I. Recitals.

WHEREAS, the Washington State Growth Management Act (GMA), requires counties and cities to prepare and adopt long range comprehensive plans pursuant to Chapter 36.70A RCW and related Chapters; and,

WHEREAS, GMA requires comprehensive plans to include maps and descriptive text covering objectives, principles and standards used to develop essential elements of the plan; and,

WHEREAS, the comprehensive plan must be internally consistent; and,

WHEREAS, the document entitled Selah Comprehensive Parks and Recreation Plan 2014-2019 (hereinafter PARKS PLAN) has been prepared for the City of Selah as a replacement for all previous park and recreation plans adopted by the City or by Yakima County covering those portions of unincorporated Yakima County lying within the Selah Urban Growth Area Boundary in fulfillment of the requirements of GMA; and,

WHEREAS, Chapter 43.21C RCW, the State Environmental Policy Act (SEPA) requires the City of Selah to conduct environmental review of the PARKS PLAN; and,

WHEREAS, the City of Selah adopted an existing Determination of Nonsignificance (DNS) on the PARKS PLAN on January 14, 2014; and,

WHEREAS, the PARKS PLAN contains six Sections as follows:

Section I	Introduction
Section II	Mission, Goals, Objectives and Priorities
Section III	Community Background
Section IV	Existing Resources
Section V	Community Involvement
Section VI	Capital Improvement

and,

WHEREAS, the PARKS PLAN was made available for review on January 14, 2014 at the City of Selah Library, Selah Public Works Department and on the City of Selah web page. Notice of document availability and notice of public hearing were published in the *Yakima Herald-Republic* on January 14, 2014; and,

WHEREAS, the City of Selah Planning Commission held a properly advertised public hearing on January 22<sup>nd</sup>, 2014 at Selah, Washington for the purpose of hearing testimony for and against and to considering recommending adoption of the PARKS PLAN; and,

WHEREAS, all persons desiring to either provide written testimony or speak for or against or in

relation to the PARKS PLAN were given a full and complete opportunity to be heard; and,

WHEREAS, the Selah Planning Commission, carefully considered the written and oral testimony of the public and agencies in its deliberations and it adopted FINDINGS and recommended adoption of the PARKS PLAN; and,

WHEREAS, the Council held a properly advertised public hearing on January 28th, 2014 to take written and oral testimony on the recommended PARKS PLAN ; and

WHEREAS, the Council having given due consideration to the public testimony and the recommendation of the Planning Commission.

## II. Findings.

1. The City of Selah has been actively involved in comprehensive planning for nearly forty-five years. The City continues to prepare and adopt comprehensive land use, transportation, water and sewer plans, in addition to parks and recreation plans, for the betterment of the City of Selah and the Selah Urban Growth Area.
2. The GMA requires counties and cities to periodically update their comprehensive plans .
3. The City of Selah developed the PARKS PLAN while fulfilling the environmental review requirements of the State Environmental Policy Act (SEPA). An existing Determination of Non Significance (DNS) was published on January 14, 2014 for the PARKS PLAN.
4. Notification of intent to adopt the PARKS PLAN was provided to the State Department of Community, Trade and Economic Development (DCTED) on that date.
5. The Planning Commission conducted a public hearing on January 22, 2014. The minutes of this public hearing are retained on file.
6. The Planning Commission concluded its deliberations on the PARKS PLAN in the Selah City Hall Council Chambers on January 22, 2014. The Commission instructed staff to transmit the PARKS PLAN and the Commission's findings and recommendation of adoption to the Selah City Council for the Council's consideration at a public hearing.
7. The Council held an advertised public hearing on the Planning Commission's recommended PARKS PLAN in the City of Selah City Hall Council Chambers on January 28, 2014.
8. The Council notes that the City of Selah, as a political subdivision of the state of Washington, is subject to the laws of the State and the Growth Management Act passed by the Legislature in 1990 (Chapter 36.70.A, RCW), which mandated Yakima County and the incorporated cities within the County to plan under its requirements. The Council is required as the City's legislative body to adopt plans and regulations consistent with the Washington State Growth Management Act.

9. The Council recognizes that the PARKS PLAN is not adequate to guide growth and development during the next twenty years, and that the PARKS PLAN is intended to be a living document, subject to annual amendment and periodic re-evaluation.

### III. Conclusions.

The Selah City Council continues to recognize the need for coordinated comprehensive long-range planning (land use, transportation, domestic water and sewage facilities, and parks and recreation) to guide the growth, development and conservation choices that will face both public and private decision-makers over the next twenty years. The Council also recognizes the need for a comprehensive plan to guide future work by citizens, their governments, community organizations and businesses. The PARKS PLAN offers a means to plan and develop recreational facilities within the Selah Urban Growth Area.

The Council's adoption of the PARKS PLAN for the City of Selah and the unincorporated urban growth area surrounding the city is for the betterment of the community and urban growth area. The Council members reaffirms their full confidence in the public process that brought the PARKS PLAN to them, and in the further review and implementation steps that will follow its adoption.

The Council understands that the PARKS PLAN must comply with the State of Washington's 1990 Growth Management Act (GMA) as amended. The PARKS PLAN was carefully crafted by the Selah Parks Board and the Selah Parks and Recreation Service Area Board and the Planning Commission to comply with GMA, and to be consistent with the values, customs and culture of the citizens of the Selah Urban Growth Area.

The City Council of the City of Selah is satisfied that the prerequisites of the Growth Management Act for adoption of the PARKS PLAN have been met, and its adoption will achieve compliance with the requirements of GMA, based on the following conclusions:

1. The PARKS PLAN is an amplification of the parks and recreation element contained in the Selah Urban Growth Area Comprehensive Plan-2005 and complies with GMA requirements.
2. Public Involvement requirements of GMA have been fulfilled in the development of the PARKS PLAN. Opportunities to affect the shape and content of the PARKS PLAN were available to the public during the preparation process.
3. The requirements of the State Environmental Policy Act have been met. As presented in the above findings of fact the City of Selah has taken consistent steps to follow the substantive and procedural requirements of SEPA. Timely issuance of the adoption of an existing environmental determination, notices of hearings and intent to adopt, distribution of the PARKS PLAN on the internet and full consideration of comments received at hearings are all hallmarks of the plan's development process.

4. The ordinance adopting the PARKS PLAN provides review and amendment procedures according to GMA requirements. The adopting ordinance provides a process for annual updates and periodic review of the PARKS PLAN. Amendments can be considered annually. A full review of the PARKS PLAN will occur every five years.
5. A thorough record of the process used to develop the recommended PARKS PLAN has been maintained. Factual data supporting the PARKS PLAN are contained within the various PARKS PLAN sections Record of public meetings and hearings are retained on file.
6. The PLAN is internally consistent and is consistent with other plans. The Council has reviewed the Planning Commission's work and is satisfied that plan elements are not contradictory and the goals, objectives, and policies contained in the PARKS PLAN and are complementary, interdependent, well integrated and furthers the goals of GMA.
7. The PARKS PLAN is responsive to public testimony, agency comments and citizen requests. The Planning Commission recommends the Council adopt the PARKS PLAN as a balance of public and agency comments.



CITY OF  
SELAH

# SELAH COMPREHENSIVE PARKS AND RECREATION PLAN 2014 - 2019



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# SELAH COMPREHENSIVE PARKS AND RECREATION PLAN

2014-2019

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City Council	Roy Sample John Tierney Dave Smeback Brooke Finch	Allen Schmid Jane Williams Paul Overby
City Administrator	David Kelly	
City Park Board	John Baranowki T.P. Stokes Eric Neumeyer Tony Creach	Bill Callahan Ken Pendleton Dan Smith-Selah School District
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**SECTION I: INTRODUCTION**

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## **Purpose of the Parks Plan**

The Selah Community Parks and Recreation Plan is the culmination of an extensive planning process designed to provide a six-year direction to the Selah Community for maintaining, developing, and providing parks and recreation.

The process had three objectives:

1. Build an understanding of the parks and recreation needs and wants of the community.
2. Identify objectives, priorities, and actions for meeting the parks and recreation needs of the community over the next five years and establishing a foundation for meeting future needs.
3. Develop strategies for garnering the resources necessary to carry out the action plan

## **Organization of the Plan**

This plan is organized in a manner that will show what goals we have for the City of Selah and its development of parks and other recreational opportunities.

We will start by showing our accomplishments since the past plan. Not all of the goals were met, so we will highlight how we plan to continue working on past goals as well as undertaking and completing new goals. The community's input for needs and wants were critical to help shape the plan, and an overview of the written survey and community forums are presented. Finally, we present an assessment of our parks with the current amenities and potential development and required improvements that could, or must, take place at each one.

To conclude the City of Selah's Comprehensive Parks Plan we have included our capital improvement plan that highlights our projects for each year and where the funding will come from.

It is our hope that with the development of the comprehensive plan we can begin to take action towards accomplishing our goals and enhancing the parks and recreational opportunities available to the City of Selah.

## **Achievements since the last 6 year plan (~2006-present)**

In the past several years the City of Selah has made several changes to McGonagle Park. In 2009 the Selah National Little League provided the funding and installed covered score boxes behind each backstop. A gravel walking path was added around the perimeter in 2010. A 40x30 sun shade and warming tracks on each field were added in 2011. Finally in 2013 sun shades were added behind each of the bleachers as well an expansion of the lower parking lot.

Carlson Park has also undergone several changes in the past several years. In 2005 the City Council, in cooperation with the Greater Yakima Girls Softball Association, obtained funds for the development of 4 lighted softball fields and a central plaza. A sun shade and covered score boxes were both added in 2013. In 2008 and 2009 bleacher shades and foul ball netting were added to provide safety for spectators. A small field was also added to Carlson Park during the past six years. This field is used for U10 softball. Lastly, during this period, a permanent home was found for a skateboard park, which was developed within Carlson Park and contains a number of concrete skate features.

The City of Selah's Pool has had necessary maintenance done so that the pool can continue to be utilized by the public. In 2011 the City purchased a new slide for users to enjoy. A spray pad including a "spray tower" was added in 2012 and the pool's protective liner was repainted. In 2013 the city purchased a new ADA Lift, a new chlorination system and grading. In 2012, The Selah Parks and Recreation Service Area Board ran a successful levy sponsored by the Selah Parks Foundation to fund the maintenance and operations of the pool for 2013-2018, thus taking over financial responsibility from the City of Selah.

At Wixon Park the City of Selah installed a new large play set for the children and put in wood chips instead of gravel under the toys. Playland Park also had a new toy set installed and ecology blocks were added around it to help protect the toys during flooding. In 2009 a drinking fountain was also added for public use.

Through the efforts of numerous community volunteers, Veteran's Park was developed. This is discussed later in the facilities inventory, but is a small memorial park to honor the military services.

Lastly, North Park was renamed "Volunteer Park" to honor the community volunteers that have been crucial to the development of parks and recreation activities in the Selah area. Plans were developed by the WSU Landscape Architecture Department, and after community meetings, one plan was chosen and eventually approved by the City management. Final plans are still fluid and development of this park is still in its infancy. A walking trail has been rough graded, and an entrance feature has been completed as an Eagle Scout project.

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**SECTION II: MISSION, GOALS, OBJECTIVES, AND PRIORITIES**

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## SECTION II: MISSION, GOAL, OBJECTIVES, AND PRIORITIES

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Through the planning process, the desires of the entire community are brought into focus through a community-wide exchange of visions and ideals. These desires are then reflected in the mission, goal, objectives, and priorities of the plan.

**Mission** To plan, implement, and develop affordable recreation services, programs, and facilities to meet the present and future recreational needs of the Selah Parks and Recreation community in conjunction with the County, School District, Selah Parks and Recreation Service Area Board, Selah Parks Foundation and other entities to enhance the quality of life.

**Goal** To recognize parks and recreation sites, facilities, and programs as vital elements of the Selah community's infrastructure: essential to the health and well-being of the citizens and important to visitors.

- Objectives**
1. Protect the community's investment in parks and recreation by providing adequate and continuing funding for operation and maintenance of community parks, recreation programs, and cultural activities.
  2. Expand parks and recreation sites, facilities, and programs as needed by seeking financial support from a variety of sources and encouraging the private sector to contribute public recreation opportunities.
  3. Recognize and respect the historic, cultural, and natural resources of the Selah community through parks and recreation programs, facilities and future development.
  4. Work in partnership with other resources, especially the Selah School District, SPRSA, Selah Parks Foundation, and the private sector, to ensure the availability of a variety of opportunities for parks and recreation.
  5. Seek the involvement of the community in determining the needs and priorities of parks and recreation.
  6. Recognize the value of volunteerism in creating and maintaining parks and organizing and delivering recreation programs. Work with individuals and organizations to maximize their commitment to and involvement in the provision of parks and recreation.

## **Priorities**

Through the planning process, nine priorities for parks and recreation over the next six years were identified. These priorities depend on funding availability and, with the exception of the first priority, are not listed in any particular order.

- Enhance the aquatic opportunities available to the community. Pro-actively work with the Selah Parks and Recreation Service Area Board to determine the future of the current outdoor pool through a pool renovation bond issue and a pool maintenance and operations levy. Promote plans for development of a new community aquatics facility.
- Support the long history and significant growth of field sports in the Selah community. Acquire & develop green space into field facilities to address the immediate needs of more than 600 community youth participating in Selah programs annually including soccer, baseball, lacrosse, and football and to increase sports opportunities for young and middle adults. Continue the tobacco-free sports message in programs.
- Continue to enhance and develop Carlon Park as a regional premier youth athletic facility for community needs and to attract visitors to Selah.
- Increase recreational programming. Increase staffing to place a special emphasis on expanding and improving programs.
- Promote park improvement activities and programming projects that encourage sports- and eco-tourism.
- Promote positive leisure time activities among teens by enhancing parks and recreation facilities and expanding recreational programming.
- Enhance existing parks and complexes. Access federal and state matching funds for major park improvements.
- Create a bicycle-friendly community. Designate bike lanes as roads are improved, make needed changes to road surfaces, and establish bicycle trailheads.
- Develop green space west of Veterans Park into a new park that includes memorials for past community leaders. It will be called Centennial Park.

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### SECTION III: COMMUNITY BACKGROUND

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## SECTION III: COMMUNITY BACKGROUND

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### *Selah...*

Many years ago Native American tribes used the calm waters of the Selah valley as a salmon fishery. The Lewis and Clark map showed it as *Selartar* but the name Selah comes from pioneer Father Pandosy who named the city in 1850.

### Location

The community of Selah is located in Central Washington on I-82 just north of Yakima. The City is approximately 140 miles southeast of Seattle and 200 miles southwest of Spokane making it almost equal distance from Seattle, Spokane, Walla Walla, and Portland.

### Climate

The altitude of Selah is 1,068 feet. The community has a four-season climate with about 300 days of sunshine. With an average of 8 inches of annual rainfall and 25 inches of snowfall, Selah's summers are hot and dry and winters are cold and sunny.

### Topography

Selah lies near the foothills of the Cascade Mountains and offers easy access to hunting, fishing, skiing, and boating in one of Washington's most spectacular wilderness areas.

Selah covers 4.37 square miles and is bounded by two rivers—the Yakima River to the east and the Naches River to the south. The city is spread across the top of the hills overlooking Yakima and offers scenic views in all directions.

### Demographics

The 2011 population of the city of Selah is estimated at 7,262, an increase of 7.7 percent from the 2005 estimate.<sup>1</sup> Approximately 24,000 individuals live within the Selah Service Area boundaries (same as the Selah School District boundaries), including the City of Selah.

The median resident age for the City of Selah is 31.5 years.<sup>2</sup> This is close to the median age of 33.2 years for Yakima County but is younger than the median age of 37.3<sup>3</sup> for the state of Washington.

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<sup>1</sup> According to the U.S. Census 2010 the population of Selah was 6,395 for 2000. The City of Selah website provided the 2005 estimate of 6,740.

<sup>2</sup> U.S. Census 2000

<sup>3</sup> Office of Financial Management, 2001

The median household income for Selah is \$56,968.<sup>4</sup> This income is below Washington's median household income of \$58,890<sup>5</sup> but significantly higher than the median income of \$44,419<sup>6</sup> for Yakima County.

According to the U.S. Census 2010, the population of Selah is 85.8 percent white with 14.2 percent identified as minorities including approximately 16 percent Hispanic. This may be compared with overall Washington's 11.2 percent Hispanic.<sup>7</sup> Yakima County, however, has a much larger minority population with 45 percent Hispanic.<sup>8</sup>

The city of Yakima lies just south of Selah and is Selah's closest city. The population of Yakima is approximately 72,000, making it the state's seventh largest city.

Selah is in Yakima County. The County spans 4,296 square miles making it the second largest land area in Washington. The County's population for 2011 is estimated at 243,231.<sup>9</sup>

### Commerce

The Selah community revolves around the fruit industry. The land is primarily orchards, mostly apples, with some pears and cherries. There are four fresh fruit packing and storage plants in Selah and two plants producing apple juice and other juice products.

In addition to fruit orchards, some hay is grown and some cattle and horses are raised on irrigated pastures. The Wenas Valley just north of Selah is home to a number of farms and ranches.

Graham Manufacturing, the world's largest plastic bottle manufacturer and recycler, has one of its 35 plants in Selah.

### City Government

Selah operates with a strong mayor/council form of government. The city operates with 40-45 employees and an annual budget of approximately \$9.4 million. A full-time city administrator oversees day-to-day operations.

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<sup>4</sup> U.S. Census 2010

<sup>5</sup> U.S. Census 2010

<sup>6</sup> U.S. Census 2010

<sup>7</sup> U.S. Census 2010

<sup>8</sup> U.S. Census 2010

<sup>9</sup> Office of Financial Management, January 2010 Projections

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**SECTION IV: EXISTING RESOURCES**

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## SECTION IV: EXISTING RESOURCES

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The existing parks and recreation resources of the Selah Community include City-owned sites and facilities, school district-owned facilities, regional facilities, and private facilities.

This section of the report includes (1) a map of the City-owned parks (2) , narrative descriptions of City-owned parks and facilities, school district-owned buildings and grounds, regional facilities, and private facilities, and (3) a matrix of publicly-owned sites and facilities.

### Selah Parks

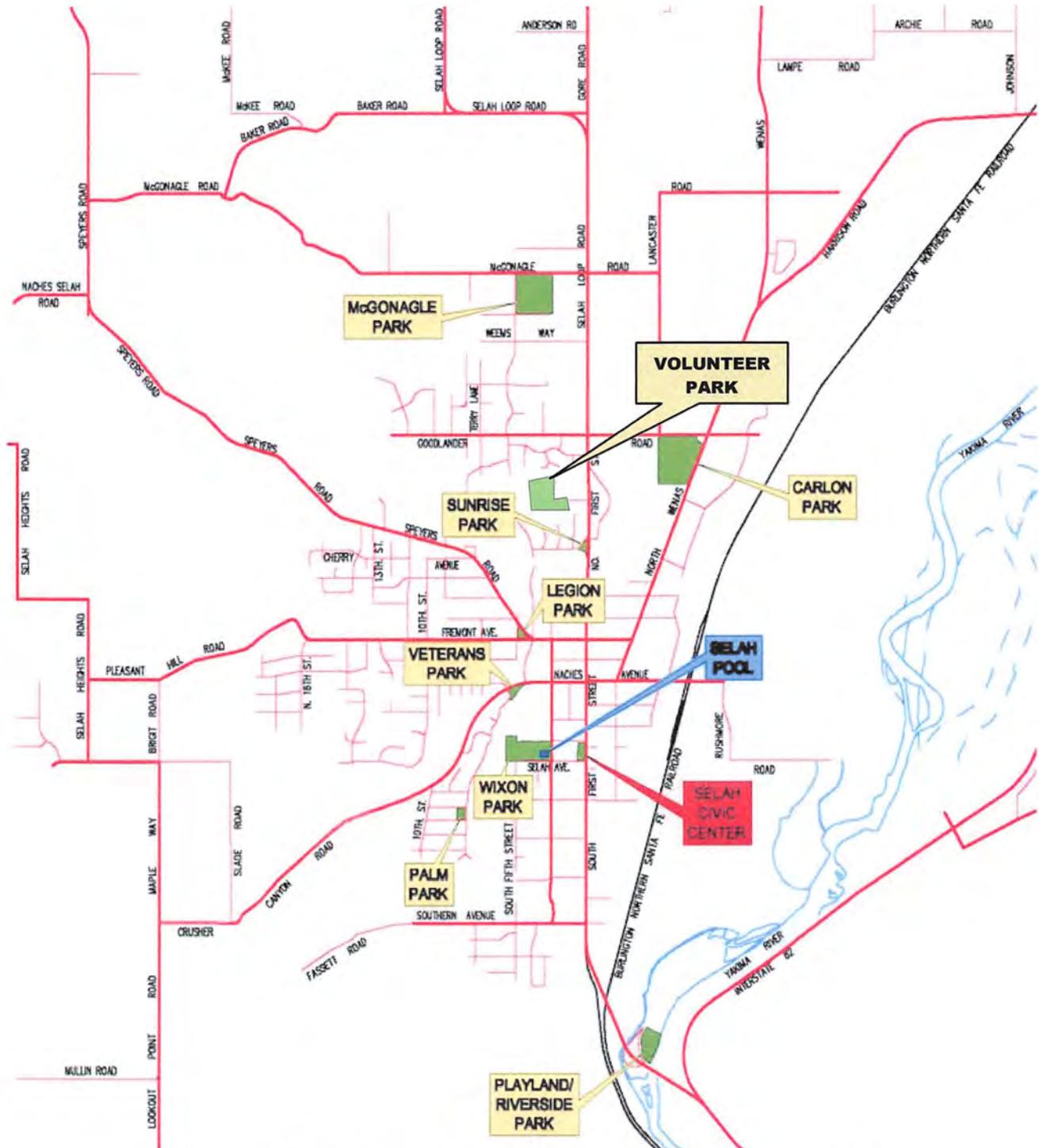
Selah's climate and natural setting are conducive to numerous outdoor activities. Currently the park system consists of nine parks, one public pool, one civic center, and one youth center. These facilities are identified in Figure 2: Map of Selah Parks.

The park system totals 44.45 acres of park land. Approximately 89 percent (39.45 acres) of this park land is developed. The 5 acres of Volunteer (North Park) are largely undeveloped.

The Selah park system includes two sports parks: Carlon and McGonagle; three community parks: Volunteer (North), Playland and Wixson; four neighborhood parks: Legion, Palm, Veteran's and Sunrise; and one special purpose park: Trolley Station Park. Descriptions of these parks, Selah School District facilities, the Yakima Greenway, and privately-owned recreation facilities in Selah are included in this section of the report. Figure 2 is a matrix of all publicly-owned parks and recreation facilities in the Selah community.

Figure 1

Map of Selah Parks



Source: Selah Parks and Recreation website (p. 10) October 15, 2005

## Sports Parks

Two parks in Selah are focused on competitive team sports: Carlon Park and McGonagle Park.

### Carlon Park

Location	300 East Goodlander Road, between Wenas and First
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	16.5 acres

### **Amenities**

- Softball
  - Four High School Sized Lighted Fields
    - Covered Score Boxes and Score Boards
    - Bleachers
    - Dugouts
    - Safety Netting Above Spectators
    - Concession Area
  - 1 Miniature Fields
  - Access To Two Unlighted High School Fields
- Baseball
  - 1 Full Lighted Field
- Tennis
  - 4 Lighted Courts
  - 4 Unlighted Courts
- Skate Park (5670 sq. ft.)
  - 5 Skate Features
- Parking
  - 200 Paved Spots With Available Overflow Parking At High School
- Picnic Tables
  - 6 Throughout The Park
- Restrooms

### **Primary Usage**

- Fast Pitch
- Little League Baseball
- High School Baseball
- High School Tennis

### **Development Potential/Needs**

- New Play Set
- Shade Structures And Trees
- Small Field ADA Accessible
- Resurface Tennis Courts (Every 3 Years)



## McGonagle Park

Location	West McGonagle Road, just west of Selah Loop
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	9.8 acres

### **Amenities**

- Baseball
  - Four Little League Baseball Fields
    - Dugouts
    - Bleachers
    - Concessions
    - Restrooms
    - Meeting Room
- Parking
  - 93 Paved Lots
  - Overflow Gravel Lot
- Picnic Tables
  - 5 Throughout the Park
- Shade
  - Trees

### **Development Potential/Needs**

- Storage Space
- Playground
- Pave The Gravel Lot
- Bicycle Amenities
- More Picnic Tables
- Pave The Walking Path
- Storm Water Retention System



## Community Parks

Selah owns three community parks: Playland Park, Wixson Park, and Volunteer Park.

### Playland Park

Location	Golf Course Loop Road, across from Elks Golf Course
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	2.8 acres

#### **Amenities**

- Picnic Tables
- Grills
- Picnic Shelter
- Pit Toilet
- Walking Trail
- Children's Play Set
- Sand Volleyball Court
- River Viewing Deck
- Paved Parking (Small Lot)
- Water
- Electrical Outlets

#### **Development Potential/Needs**

- Easy & Safe River Access
- New Restroom Facility
- Safe Access To Yakima Greenway
- Expand Parking



## Wixson Park

Location	Corner of Selah Avenue and South Third Street
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	8.0 acres

### Amenities

- Park
  - Play Set
  - Swings (2)
  - Covered Picnic Shelters (4)
  - Restrooms
  - Shade
  - BBQ Grills
  - Water
  - Electrical Outlets
- Pool
  - 40x15 ft Swim Area
  - 25x50 ft Spray Pad
  - Gender Specific Changing Rooms
  - Concession Stand
  - Restrooms
  - Small Covered Area With Tables
  - 2 Slides



### Primary Use

- Park
  - Family Gatherings
  - Community Days Festivities
  - Children Playing
- Pool
  - Swim Lessons
  - Open Swimming
  - Swim Meets
  - Adult fitness classes/opportunities

### Development Potential/Needs

- Turn Old Spray Pad Into Covered Shelter
- Make Restrooms ADA Accessible
- Larger Play Set
- Shade Structure Over Play Set
- Bicycle Amenities
- Bring Restrooms Up To Code
- Shade On Pool Deck
- Lockers In Locker Rooms

## **Volunteer Park**

Location	Merinda Drive off North First Street
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	5 acres

This park site is mostly undeveloped, but is ready for development as a passive community park. In 2005, four different park master plans were developed by students at Washington State University, discussed with local residents, and the front-runner submitted to the City. Modifications to the approved plan were made in 2010 to allow for the possible inclusion of an off-leash dog park area. Ken Pendleton, a community volunteer, rough graded a walking track, and Derrick Larson completed a masonry entrance feature as part of an Eagle Scout Project

It is envisioned that within this plan period, final iterations to the plan, funding, and development will occur.

## **Neighborhood Parks**

Selah owns four neighborhood parks: Legion Park, Palm Park, Veteran's Park and Sunrise Park.

### **Legion Park**

Location	Corner of Speyers Road and West Fremont Road
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	0.8 acres

#### **Amenities**

- Lighted Flagpole
- Bench
- Parking
- Designated Bike Lane To The Park

#### **Development Potential/Needs**

- Bicycle Amenities
- Shade Trees
- Water Fountain
- Picnic Tables
- Additional Benches
- Shrubbbery



### **Palm Park**

Location	Corner of Hillcrest and West Sixth Avenue
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	1.0 acres

#### **Amenities**

- Grass Areas
- Paved Basketball Court
- Small Play Area
- Picnic Tables

#### **Development Potential/Needs**

- New Play Set
- Trees
- Bicycle Racks



### **Sunrise Park**

Location	North First Street and Hillview Avenue
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	0.3 acres

#### **Amenities**

- Picnic Table
- Shade

#### **Development Potential/Needs**

Since the park is adjacent to school district property and does not have potential for further development, Selah may want to explore surplusing the park to the Selah School District.



## **Veteran's Park**

Location	Crusher Canyon and Hillcrest
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	0.5

### **Amenities**

- Tribute Flags for Each Military Branch
- Trees
- Flower Garden

### **Development Potential/Needs**

- Adding Military Equipment
- Add Parking
- Bicycle Racks
- Benches
- Tables
- Informational Signage With Military Facts



### **Special Purpose Park**

Selah's Trolley Station Park is identified as a special purpose park because its significance is quite different than typical parks. Trolley Station Park is a terminal point and historic site for an interurban trolley that runs between Selah and downtown Yakima throughout the summer months and during the holidays.

### **Trolley Park**

Location	600 South First Street
Landowner	City of Selah
Managing Agency	Selah Parks and Recreation
Acreage/Size	0.25 acres

#### Amenities

- Covered Gazebo
- Bench Seat
- Historical Pictures
- Paved, Undesignated Parking Area

#### **Development Potential/Needs**

- Park Sign
- Informational Signage
- Trolley Schedule
- Paint Parking Lot
- Add Shade To Grass Area
- Water Drinking Fountain
- Bicycle Racks
- Picnic Tables
- Benches



## **Indoor Facilities**

Parks and Recreation utilizes two indoor facilities; the Selah Civic Center and the Selah Youth Center.

### **Selah Civic Center**

Location	216 South First Street
Landowner	City of Selah
Managing Agency	City of Selah
Acreage/Size	12,380 square feet/1.03 acres

### **Amenities**

- Kitchen
  - Stove
  - Dishwasher
  - Fridge
  - Freezer
  - Ovens
  - Convection Ovens
- Dining Room
  - Table & Chairs
- Main Room
  - Sound System
  - Projector System
  - Stage
- Legion Room
  - Restrooms
  - Tables & Chairs
  - Sink
  - Microwave
  - Projector Screen
- West Room
  - Couches
  - TV
  - Pianos
  - Kitchen
  - Tables & Chairs
- Parking Lot
  - 60 Spaces
- Event Setup
  - Tables for 400 people
  - Chairs for 600 people

## **Primary Use**

- Business Meetings
- Weddings
- Birthday Parties
- Fundraisers
- Parks & Recreation Offices
- Senior Center, Games & TV Viewing
- Recreation Classes
- Nutrition Program

## **Development Potential/Need**

- Parking Lot Expansion
- Plumbing Brought To Current Code
- Main Room Walls Need Replaced, Water Stained From Roof Leaks
- Office Expansion, Too Small For Current Occupancy
- Lobby Remodeled To Become Visitor Information Area
- Re-Frame The Doors, Purchase Doors To Fit Frames
- New Sound And Projection System

## **Selah Youth Center**

- Pool Table
- Foosball Table
- Ping Pong Table
- Couches
- Video Games
- Arts & Crafts
- Popcorn Machine
- Snow Cone Machine
- Computers
- Outdoor Sports Equipment
- Tables

## **Public School Sites and Facilities**

Selah's joint use agreement for sharing recreational facilities with the Selah School District extends back to 1973. This agreement allows Selah Parks and Recreation to use school facilities free of charge after school hours and on weekends and holidays.

School gymnasiums are shared by school basketball and volleyball teams, Selah Parks recreational teams for K-6 grade, 20-30 AAU basketball teams, and open gym for families. School fields are used for Selah FC soccer and recreation t-ball, flag football and High School Lacrosse teams. In the summer a variety of sports camps, primarily soccer, are held on the school fields.

Among the school facilities used by Selah Parks and Recreation are the Selah High School, Selah Junior High School, Selah Intermediate School, Robert Lince Elementary, and John Campbell Elementary.

**Selah High School**, located at 801 North First Street, was built in 1988. The school is 141,000 square feet and includes 45 classrooms, a library, computer lab, weight room, football stadium, gymnasium, and two baseball fields. The high school also has a ropes course facility consisting of a series of high and low ropes challenge activities. The ropes course is available for rental by non-profit organizations. Currently this facility is under construction and we don't know how many additional classrooms and additional space is being added.

**Selah Junior High School**, located at 401 North First Street, was originally constructed in 1958. Over the years several additions have been made including buildings and portables. The school serves students in 8<sup>th</sup> and 9<sup>th</sup> grades. Sports and outdoor facilities include a football field with track, large grassy field area with two backstops, and gymnasium. A whole new facility is being constructed and will be completed by December of 2014.

**Selah Intermediate School** is the newest educational facility in the Selah School District. The facility, located at 1401 West Fremont Avenue, opened in August 1999. The school houses grades 5-7. The building includes a library, computer labs, cafeteria, and gymnasium. The grounds include two soccer fields, a playground, and two basketball hoops.

**Robert Lince Elementary**, located at 316 West Naches Avenue, was originally built as a high school in 1936. With additional construction to its original structure, Lince became an intermediate school in 1988, and then an elementary school in 1999. Outdoor facilities include playground, basketball hoops, large lighted field area, and basketball hoops. A 12 foot wide sidewalk is planned for construction on West Naches Avenue (Third to Fourth Street) on the north side of the street across from the school when road improvements are made. This school will be demolished and turned into green space at some point over the next six years.

**John Campbell Elementary** is a large campus located at 408 North First Street. The school houses preschool through fourth graders. The school building consists of a main building constructed in 1948 and remodeled in 1955. In 1973, three pods were added and the facilities updated. Outdoor facilities include two playgrounds, multi-use field, and basketball hoops.

## **Regional Facilities**

Regional facilities are those facilities that have amenities that attract the local community even though the facilities themselves are located outside of the Selah Parks and Recreation Service Area and are owned by outside agencies.

**The Yakima Greenway**, fondly known as the “Jewel of Yakima,” boasts 10 miles of paved pathway connecting three parks, two fishing lakes, and three river access landings. The many nature protected areas spread throughout the Greenway contain a variety of flora and fauna native to the area. The Greenway is popular for walking, bird watching, fishing, running, biking, skating, and picnicking.

Owned by the Yakima Greenway Foundation, which started 25 years ago, the Greenway is intended to give citizens and visitors free access to the Yakima and the Naches rivers and to protect the river corridor from development and misuse. The Greenway is entirely supported by foundation funds. No public funds are used to maintain or operate the Greenway.

Harlan Landing is one of three Greenway parks and is the closest Greenway park to Selah. It is located on I-82 at Rest Haven Road, one-half mile south of Playland Park. The park has four picnic tables, a small picnic shelter with two tables, a medium-sized grassy area along the Yakima River, some shade trees, a pit toilet, a 35 vehicle parking lot, and a small boat ramp to the Yakima River. The parking lot does not have spaces designed or identified for boat trailers.

**The Washington State Department of Natural Resources Selah Cliff’s Natural Area** is about 5 miles north of Selah on SR 821. The site contains the largest population of Basalt Daisies in the state. It has a small parking area, about a ½ mile of graded and graveled walking trails, picnic tables and interpretive signage. Access is from SR 821, just slightly south of the 3 mile marker, on the east side of the highway.

## **Private Facilities**

Private facilities are those facilities that service parks and recreation needs of a community but are privately owned. Selah has two large developed facilities—Yakima Elks Golf and Country Club and a new public golf course called River Ridge. There are also plans for construction of a private fitness center. In addition, Yakima Valley Sportsman Association operates a small shooting range.

### **Yakima Elks Golf and Country Club**

The Yakima Elks Golf and Country Club, located along the Yakima River at 318 Golf Course Road, is a private 18-hole course. The course amenities include a large lodge with restaurant and lounge, clubhouse, pro shop, and RV Park.

Established in 1917 as a privately-owned 9-hole course named Riverside Golf Course, the course was purchased and expanded by the Elks in 1974. In 1990, the lodge was expanded, the RV Park was built, and the parking lot extended.

### **River Ridge Golf Course**

River Ridge Golf Course is a new facility, opened to the general public in 2003. Memberships are available for this nine-hole, par 32 executive course. Located at 295 Golf Course Road, next to the Yakima Elks, course amenities include a restaurant, pro shop, meeting rooms, and ample parking.

The course recently added a putting green and a screened driving strip (instead of a driving range). Established as a scenic walking course, River Ridge does offer golf carts to those need them.

### **Yakima Valley Sportsman Association**

This group operates the Pomona Gun Club in Selah on East Pomona Road just off SR 821.

Figure 2

Selah Community Parks and Recreation Facilities

Recreation Facilities	Acreage	Restrooms	Picnic Tables	Picnic Shelter	Play Equipment	Hoops	Baseball Fields	Football Fields	Soccer Fields	Softball Fields	Tennis Lighted	Tennis Unlit	Trails	Pool
<b>Parks</b>														
Carlton Park	16.5 acres	X	X		X		1			5	4	4		
Legion Park	0.8 acres													
McGonagle Park	9.8 acres	X	X				4							
Volunteer (North) Park	5.0 acres													
Palm Park	1.0 acres				X	X								
Playland Park	2.8 acres	X	X	X	X								¼ mile	
Sunrise Park	0.3 acres		X											
Wixson Park	8.0 acres	X	X	X	X									X
Veteran's Park	0.5 acres													
<b>Special Purpose Parks</b>														
Trolley Station (gazebo)	0.25 acres			X										
<b>Indoor Facilities</b>														
Selah Civic Center	1.03 acres	X												
Selah Teen Center		X												
<b>Public Schools</b>														
John Campbell					X	X	2 backstops							
Robert Lince					X	X	3 backstops		2 (temp)					
Selah Junior High					X	X	2 backstops	1						
Selah Intermediate														
Selah High School						X	2	1						
Selah Academy														
<b>Regional Facilities</b>														
Yakima Greenway		X	X	X	X								10 mi	
<b>Private Facilities</b>														
Elks Golf Course	188 acres													
River Ridge Course	33 acres													

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SECTION V: COMMUNITY INVOLVEMENT

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**Assessment of our Park Facilities and Recreational Opportunities, and future direction-  
Written Survey**

In the fall of 2011, a survey was prepared to help gather community input for the development of this plan. The survey was loosely based on the one used in the 2006-2011 plan, as well as some questions taken from the City of Yakima survey. This was sent to each household in the Selah School District as part of their periodic newsletter. Response was relatively poor, and attempts were made to supplement the pool of respondents by active recruitment during the May 2012 Selah Community Days Celebration at Wixson Park.

In brief, it is felt that:

- (1) The recreational opportunities for children are excellent within our park system, but that there is room for improvement for teens, young- and mid-aged adults;
- (2) Of those that did have an opinion, the condition of all major park facilities was rated excellent or good;
- (3) New park development should focus on multi-use facilities and should include trail/walking options;
- (4) Lastly, there was overwhelming support by the public to develop and fund a solution to our pool needs, with 81% of respondents in favor of a tax to pay for a new pool.

Results of the survey follow.

<b>Questions</b>						
<b>Age Groups</b>	<b>4 and under</b>	<b>5-10 yrs</b>	<b>11-17 yrs</b>	<b>18-25 yrs</b>	<b>26-40 yrs</b>	
<b>(Participants were asked how many people in there households were in each of the following age groups)</b>	62	46	43	26	50	
	<b>41-52 yrs</b>	<b>53-64 yrs</b>	<b>65 and older</b>			
	55	29	11			
<b>Residence Description</b>	<b>City Resident/Own</b>	<b>City Resident/Rent</b>	<b>SSD/Own</b>	<b>SSD/Rent</b>	<b>Other</b>	
	25%	17%	41%	7%	10%	
<b>Recreational Opportunities</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>No Opinion</b>	
<b>Children</b>	36%	47%	10%	2%	5%	
<b>Teens</b>	6%	19%	23%	9%	43%	
<b>Young &amp; Middle Adults</b>	1%	23%	22%	16%	38%	
<b>Senior Citizens</b>	14%	23%	15%	1%	47%	
<b>Satisfaction of Recreation Programs</b>	<b>Very Satisfied</b>	<b>Satisfied</b>	<b>Somewhat Satisfied</b>	<b>Not Satisfied</b>	<b>No Opinion</b>	
<b>City Sponsored</b>	27%	45%	12%	0%	16%	
<b>Youth Center</b>	8%	22%	9%	5%	56%	
<b>Summer in the Parks</b>	14%	27%	15%	3%	41%	
<b>Facilities Most Used</b>	<b>Baseball Fields</b>	<b>Playgrounds</b>	<b>Skatepark</b>	<b>Softball Fields</b>	<b>Tennis Courts</b>	<b>Soccer Fields</b>
<b>% = Importance to the public</b>	18%	55%	5%	12%	10%	41%
	<b>Volleyball Courts</b>	<b>Swimming Pool</b>	<b>Open Space</b>	<b>Pathways</b>	<b>Walking/Tra ils</b>	<b>Picnic Facilities</b>
	2%	71%	25%	30%	33%	39%

<b>Desire for Facilities</b>	<b>Very Important</b>	<b>Important</b>	<b>Somewhat Important</b>	<b>Not Important</b>	<b>No Opinion</b>
<b>Walking/Bike Trails in Parks</b>	54%	27%	8%	1%	10%
<b>Designated Bike Lanes</b>	42%	25%	15%	2%	16%
<b>Walking/Bike Trails along Yak. River</b>	48%	28%	12%	0%	12%
<b>Nature Trails</b>	39%	31%	11%	2%	17%
<b>Improving Parks and Recreation</b>	<b>Very Important</b>	<b>Important</b>	<b>Somewhat Important</b>	<b>Not Important</b>	<b>No Opinion</b>
<b>Increase Rec Programs</b>	35%	37%	15%	0.80%	12%
<b>Expand Sr. Center</b>	15%	25%	24%	2%	37%
<b>Improve Yakima River Access</b>	26	36	26	7	18
<b>Acquire Natural Area for Preservation</b>	20%	20%	21%	12%	27%
<b>Improve Existing Parks</b>	32%	34%	17%	2%	15%
<b>Develop Dedicated Soccer Fields</b>	23%	19%	24%	13%	21%
<b>Complete Bike Trail through City</b>	35%	30%	19%	4%	12%
<b>Indoor Pool</b>	50%	19%	13%	5%	13%
<b>Outdoor Pool</b>	56%	22%	9%	1%	12%
<b>Swimming Pool Spray Park</b>	47%	20%	14%	6%	13%
<b>Develop Off-Leash Dog Park</b>	10%	13%	24%	31%	22%
<b>Additional Public Access to Yakima River</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>No Opinion</b>
<b>Hand Carry Boats/Rafts</b>	22%	19%	15%	2%	42%

Shore Fishing	18%	20%	16%	4%	42%
Trails	25%	27%	14%	0.80%	33%
Wildlife Viewing	19%	28%	15%	4%	34%
<b>Parks Conditions</b>					
	Excellent	Good	Fair	Poor	No Opinion
Wixon Park	22%	52%	13%	3%	10%
Carlton Park	37%	36%	8%	0%	19%
Playland Park	9%	37%	14%	4%	36%
McGonagle Park	28%	29%	7%	0.80%	35%
<b>Future Planning Questions</b>					
	Yes	No	Undecided		
Willing to Fund programs through levy for entire Selah Parks and Recreation User Community	65%	4%	31%		
Replace the Pool	75%	4%	21%		
Tax for new Pool	81%	2%	17%		
<b>New Parks</b>					
	Community Parks 20+	Neighborhood Parks 3+	Mini Parks 3-	Greenways/Paths	No New Parks
	29%	31%	10%	50%	12%
<b>How should new parks be developed</b>					
	Open Space	Playgrounds	Trails/Nature Areas	Athletic Fields	Multi-Use
% = Importance to the public	11%	27%	33%	11%	40%

## **Assessment of our Park Facilities and Recreational Opportunities, and future direction-- Public Forums**

The City of Selah and the Parks and Recreation Board held two public forums, on November 6 and 7, 2012, to gather input for this plan. Although these were advertised in the Selah School District Newsletter, the Yakima Herald and on the reader board at the Selah Civic Center (on the main thoroughfare through town), the attendance at these public forums was very low.

Both of these were conducted as undirected focus groups, moderated by either Parks Department personnel, or members of the Selah Parks and Recreation Advisory Board. The main topics at these forums were expansion of green space to further accommodate field sports, e.g. lacrosse, and the need for a pool solution. Residents were open minded about an indoor vs. outdoor pool and asked for approximate costs of each option so that they could development their own cost-benefit analysis.

Because of the high interest by the community during the public forums and the written surveys, and the overwhelming approval of a community funded Maintenance and Operations levy for the pool, the need for a pool solution has become our top priority for this plan.

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**SECTION VI: CAPITAL IMPROVEMENT PROJECTS**

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**TABLE 1: PARKS AND RECREATION CAPITAL IMPROVEMENT PROGRAM**

Year	Proposed Improvements	Estimated Cost	Funding Source
2014	Wixson Park Improvements Covered Gazebo	\$ 40,000	City
	Civic Center New walls, Plumbing, Parks office expansions	\$ 90,000	City
	Pool Filters	\$ 35,000	City
	Centennial Park Project Develop and Construct	\$ 200,000	Private
	Warning Track Material, Infield Conditioner	\$ 8,000	City
	2014 SUBTOTAL	\$ 373,000	
2015	Carlson Park Improvements Playground (big toy set)	\$ 50,000	
	Legion Park Improvements Benches, bike rack	\$ 20,000	Legion Grant
	Wixson Park Improvements Concrete sidewalk to restrooms	\$ 60,000	City
	Civic Center Sound & Projection System, Re-key (electronic)	\$ 10,000	
	2015 SUBTOTAL	\$ 140,000	
2016	McGonagle Park Improvements Pave lower parking lot	\$ 90,000	City
	Overlay Civic Center Parking Lot	\$ 90,000	City
	Infield Conditioner	\$ 6,500	City
	2016 SUBTOTAL	\$ 211,000	City
2017	McGonagle Park Improvements Playground (Big Toy Set)	\$ 50,000	
	Develop Green Space for Youth Sports Complex	\$ 1,000,000	City
	Pool Develop Plans and Construct New Pool	\$ 5,000,000	Grants/Bond
	Greenway Extension Playland Park	\$ 500,000	ALEA/Bond
	2017 SUBTOTAL	\$ 6,550,000	
2018	Playland Park Improvements Restroom	\$ 40,000	
	Volunteer Park Improvements Develop/construct park	\$ 400,000	RCO/ City
	2018 SUBTOTAL	\$ 440,000	
2019	Carlson Park Improvements Replace Lighting Hardball Field	\$ 300,000	Local Partners
	Palm Park Improvements Playground(Big Toy Set)	\$ 50,000	City
	2019 SUBTOTAL	\$ 350,000	
<b>PARKS AND RECREATION CAPITAL IMPROVEMENT TOTAL</b>		<b>\$ 8,064,000</b>	



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      ACTION ITEM**

**1/28/2014      N – 2**

**Title:** Ordinance Amending the 2014 Budget for 2013 Surplus 15% Water, Sewer and Garbage Utility Tax

**Thru:** David Kelly, City Administrator

**From:** Dale Novobielski, Clerk/Treasurer

**Action Requested:** Approval

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** Future Interest Savings of approximately \$ 25,000 on the 2012 GO Bond and a replacement of \$ 107,231 in fund reserves.

**Funding Source:** F001 General

**Staff Recommendation:**

Approve an advance principal payment of \$ 50,000 on June 1, 2014 for the 2012 GO Bond, the transfer of \$ 97,231 to reserve funds and the retention of \$ 10,000 within F001 General for the replacement of monies which were disbursed in previous years for GO Bond debt service.

**Background / Findings & Facts:**

In 2013 the 15% increase in W-S-G Utility Tax resulted in the receipt of approximately \$ 622,886, of which \$ 465,655 was expended for debt service payments on the 2012 GO Bond. As a result, a surplus of approximately \$ 157,231 of 15% Utility Tax money was carried over in F001 General at year end.



**CITY OF SELAH**  
**CITY COUNCIL**  
***AGENDA ITEM SUMMARY***



**Recommended Motion:**

I move to approve the Ordinance amending the 2014 Budget for the advance principal payment of \$ 50,000 on June 1, 2014 for the 2012 GO Bond and the transfer of \$ 97,231 from fund 001 General to reserve funds.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE 2014 BUDGET FOR 2013 SURPLUS 15 % W-S-G  
UTILITY TAX

WHEREAS, the City desires to amend the 2014 budget for 2013 surplus 15% W-S-G Utility tax;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows: that the Clerk-Treasurer be authorized to amend the 2014 Budget as follows:

001 General

001.000.098.308.80.00.00	Beg. Unreserved Fund Balance	\$ 632,231
001.000.091.591.13.72.00	Marudo Property – Principal	\$ 50,000
001.000.097.597.00.05.00	Transfers-Out - F301 Capital Improv.	47,000
001.000.097.597.00.06.00	Transfers-Out – F310 CE Bldg/Prop Res	50,231
001.000.999.508.80.00.00	New Ending Unreserved Fund Balance	458,989

301 Capital Improvement

301.000.098.397.00.00.00	Operating Transfers-In	\$ 47,000
301.000.008.508.80.00.00	New Ending Unreserved Fund Balance	\$ 156,800

310 CE/Building Property Reserve

310.000.098.397.00.00.00	Operating Transfers-In	\$ 50,231
310.000.008.508.80.00.00	New Ending Unreserved Fund Balance	\$ 628,421

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,  
WASHINGTON this 28<sup>th</sup> day of January 2014.

\_\_\_\_\_  
John J. Gawlik, Mayor

ATTEST:

\_\_\_\_\_  
Dale E. Novobielski, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert Noe, City Attorney

ORDINANCE NO. \_\_\_\_\_



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      INFORMATIONAL ITEM**

**1/28/2014      P – 4A**

**Title:** Parks Board Minutes – December 17, 2013

**Thru:** David Kelly, City Administrator

**From:** Monica Lake, Executive Assistant

**Action Requested:** Informational - No action

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Staff Recommendation:**

Informational only

**Background / Findings & Facts:**

N/A

**Recommended Motion:**

N/A

City of Selah  
Parks & Recreation Board Minutes  
December 17, 2013

Regular Meeting  
Selah Council Chambers  
115 West Naches Avenue  
Selah, WA 98942

A. CALL TO ORDER

Chairman Baranowski called the meeting to order at 4:00pm.

B. ROLL CALL

Members Present: John Baranowski; Tony Creach; Tom Stokes; Ken Pendleton

Members Absent: Eric Neumeier; Bill Callahan; Dan Smith; Allen Schmid

Staff Present: Ty Jones, Public Works Utility Supervisor; Monica Lake, Executive Assistant

Guests: Mayor Gawlik; David Kelly, City Administrator; Charlie Brown, Recreation Manager

C. REVIEW OF MINUTES FROM THE NOVEMBER 4, 2013 MEETING

**Board Member Creach moved, and Board Member Stokes seconded, approval of the November 4, 2013 minutes as written. By voice vote, support was unanimous.**

D. CORRESPONDENCE None

E. GENERAL BUSINESS

1. Parks Comprehensive Plan

Public Works Utility Supervisor Jones reviewed the changes made from the old Comprehensive Plan to the new proposed Comprehensive Plan, noting that it has been condensed down from 170 pages to approximately 50 to 60 pages.

**Board Member Callahan joined the meeting.**

Chairman Baranowski discussed the logistics of when to run a pool levy and the need for a timetable on the pool solution.

**Board Member Schmid joined the meeting.**

Discussion followed, ranging on topics such as green space development, potential sites for additional fields, plans for Volunteer Park and Centennial Park, and different options for future surveys.

2. Next Meeting Date

Public Works Utility Supervisor Jones suggested that the board meet the week of January 13<sup>th</sup>, which would give him and other City staff time to polish the Comprehensive Plan before presenting it to the Board.

It was decided to meet on Monday, January 13, 2014 at 4pm.

F. OLD BUSINESS **None**

G. NEW BUSINESS **None**

H. PARK BOARD MEMBER REPORTS

There were no Board Member reports.

I. ADJOURNMENT:

**Board Member Creach moved, and Board Member Callahan seconded, that the meeting be adjourned. By voice vote, the motion passed unanimously.**

The meeting was adjourned at 4:33pm.



**CITY OF SELAH  
CITY COUNCIL  
AGENDA ITEM SUMMARY**



**COUNCIL MEETING      INFORMATIONAL ITEM**

**1/28/2014      P – 4B**

**Title:** Planning Commission Minutes – December 12, 2013

**Thru:** David Kelly, City Administrator

**From:** Diana Turner, Public Works Administrative Assistant

**Action Requested:** Informational - No action

**Board/Commission Recommendation:** Not applicable

**Fiscal Impact:** N/A

**Funding Source:** N/A

**Staff Recommendation:**

Information only

**Background / Findings & Facts:**

Information only

**Recommended Motion:**

Information only

City of Selah  
Planning Commission Minutes  
of  
December 12, 2013

Selah Council Chambers  
115 W. Naches Ave.  
Selah, Washington 98942

A. Call to Order

The meeting was called to order by Chairman Roberts at 6:00 p.m.

B. Roll Call:

Members Present: Commissioners Roberts, Smith, and Quinnell  
Members Absent: Pendleton  
Staff Present: Dennis Davison, Community Planner, Diana Turner, Secretary  
Guests: Chris Cary, Tree Top Inc.

C. Agenda Change                      None

D. Communications

1. Oral -None.
2. Written – E-mail from Joe Henne, Public Works Director

E. Approval of Minutes

Chairman Roberts called for a motion on the minutes of the Planning Commission meeting of April 16, 2013.

Commissioner Smith moved to approve the minutes, Chairman Quinnell seconded. Minutes were approved with voice vote 4/0.

F. Public Hearing

1. Old Business None
2. New Business
  - a. **SELAH GROWTH AREA COMPREHENSIVE PLAN AMENDMENT 2013-1 AND OFFICIAL ZONING MAP AMENDMENT 914.67.13-01 (TREE TOP INC)**

Chairman Roberts opened the public hearing and asked staff to present their report.

Mr. Davison presented the staff report.

FILE NO.: UGA 2013-1—Comprehensive Plan Amendment  
914.67.13-01—Tree Top, Inc. rezone  
971.67.13-03—Tree Top, Inc. Environmental Review

PROPOSAL: Ⓞ Re-designate 2.03± acres from Commercial to Industrial and Ⓞ Rezone the property Industrial (M-1).

PROPONENT: Tree Top, Inc. 220 East Second Avenue, Selah, WA. Tom Stokes, CEO

APPLICATION AUTHORITY: Ⓞ Selah Municipal Code, Chapter 21.03.040(1) Comprehensive Plan Amendments

© Selah Municipal Code, Chapter 10.40.040 (Rezoning involving Comprehensive Plan Amendments)

**LOCATION:** The project site is located immediately South of East Naches Avenue approximately 100 feet East of Jim Clements Way. (Yakima County Taxation Parcel Numbers: 181436-33006, -33007, -33044 and 34019).

**LAND USE AND ZONING:**

**SITE:** The site, presently zoned General Business (B-2), contains a mixture of land uses, (i.e.) bin storage, two residences and Power Clean Systems.

**SURROUNDING LAND USE:**

**North** A mixture of land uses, (i.e.) commercial business, residences and mini-storage.  
**South** Tree Top, Inc.  
**East** Tree Top, Inc. and Yakama Juice.  
**West** Sweet Beez Restaurant and US Bank.

**SURROUNDING COMPREHENSIVE PLAN DESIGNATION AND ZONING:**

There is a mixture of comprehensive plan and zoning designations in the vicinity.

**North:** Designated Commercial and zoned General Business (B-2)  
**South:** Designated Industrial and zoned Industrial (M-1)  
**East:** Designated Industrial and zoned Industrial (M-1).  
**West:** Designated Commercial and zoned General Business (B-2)

**CITY OF SELAH URBAN GROWTH AREA COMPREHENSIVE PLAN:** The site is currently designated Commercial on the Future Land Use Map contained in the 2005 Selah Urban Growth Area Comprehensive Plan. This proposal includes both an application to re-designate the site Industrial and to rezone the property Industrial (M-1).

**ENVIRONMENTAL REVIEW:** The City issued a Determination of Nonsignificance (DNS) for public and agency review. The City issued a Final Determination of Nonsignificance (FDNS) at the conclusion of the 14 day comment period.

**UTILITIES:** Typical municipal and public utilities are readily available:

**WATER:** 8" line to the north (E. Naches Ave.) and a 12" line to the east in Railroad Avenue (located in vacated street).

**SEWER:** 8" line to the south (located in vacated alley) and a 12" line to the east in Railroad Avenue. (located in vacated street).

**FIRE HYDRANTS:** Numerous locations in the vicinity. Connected to 8" or 12" distribution lines  
First Avenue and Jim Clements Way  
First Avenue and Railroad Avenue  
Directly North of Naches Ave. across from the site

**TRANSPORTATION:**

East Naches Avenue —(designated Local Access)— Asphalt concrete pavement (ACP), curb/gutter, streetlights and sidewalk.

Jim Clements Way —(designated a Principal Arterial)— Asphalt concrete pavement (ACP), curb/gutter, streetlights and sidewalk.

**OTHER FINDINGS:**

- 1A. The purpose of the Industrial Land Use Designation in the comprehensive plan is to provide areas for the continuance and expansion of existing facilities and the establishment of new industrial uses.
- 1B. The purpose of the Industrial (M-1) zoning classification contained in Selah Municipal Code, Chapter 10.22.010 is to establish and preserve areas for industrial and related uses.
- 2A. The purpose of the Commercial Land Use Designation in the comprehensive plan is to recognize existing commercial uses and provide for their expansion.
- 2B. The purpose of the General Business (B-2) zoning classification contained in Selah Municipal Code, Chapter 10.20.010 is established to provide for the day-to-day convenience shopping and service needs of the community.
3. The property has been a variety of uses for many years.
4. Projected student generation from the proposed rezone is zero.

**STAFF ANALYSIS:**

- a. The site, contiguous with industrially designated and zoned industrially property to the South and East is an appropriate expansion of an existing industrial area. This location adjacent to an existing industrial area provides the justification for designating the property Industrial and the "change in circumstances" (comprehensive plan amendment) provides justification for amending the City of Selah official zoning map.
- b. The proposal Comprehensive Plan and Zoning Map amendments are consistent with surrounding land use and existing zoning designations.

**RECOMMENDATION: APPROVAL OF BOTH the 2005 UGA Comprehensive Plan Amendment (UGA 2013-01) to Industrial and rezone the properties to Industrial (M-1).**

Chairman Roberts asked about the email from Joe Henne and if the Commission needed to do something about the access for Sweet Beez.

Mr. Davison the alley has been given to Tree Top Inc. and there was a written provision to allow access for Sweet Beez off the alley for their parking. They have indicated that there is a conflict with the patrons of Sweet Beez backing out into the alley and the truck traffic for Tree Top Inc. in the alley. He says there has been some discussion with Sweet Beez to exchange some property with Tree Top on the east side of Sweet Beez.

Chris Cary (Tree Top Inc.) added that when the alley was vacated to Tree Top there were a number of residences along the north side including the two that were recently removed and agreement was for access to the City meter readers and trash truck for all the residences and Sweet Beez. With the acquisition of the properties to the east Tree Top would like use of the land. Sometime during the upgrade to Sweet Beez parking, they installed parking that enters and backs out into the alley way, which is their right. However truck traffic for Tree Top does go east and west in the alley way, which creates a hazard for the people backing out into the alley. Tree Top is very concerned about safety. This issue needs to be addressed as the truck traffic will increase with the construction of the new facility. He explained that the facility will sort apples for the entire system of Tree Top in Washington. Tree Top is willing to work with Sweet Beez to alienate the problem by exchanging some property to the east of Sweet Beez for their access with the parking area next to the alley.

Chairman Roberts asked if Tree Top has been in contact with Sweet Beez.

Mr. Cary stated he has not been in contact but Tree Top's attorney is working on it.

Commissioner Quinnell asked if it was Sweet Beez they have to talk to or the owner of the property.

Mr. Davison stated it has to be the property owner.

Mr. Cary stated typically their trucks come off Jim Clements Way onto the scale and back out through the alley.

Commissioner Smith asked the time frame for the facility.

Mr. Cary stated they would like to break ground around the first of the year and build in January and February, do some utility work in March and April, and put the equipment in May. Start up for the facility is to be July 1<sup>st</sup>.

Commissioner Smith asked if the issue with the ingress and egress have to resolved before they break ground.

Mr. Davison stated that Tree Top would be allowed to break ground, install the utilities and build the facility without the issue being resolved. However a certificate of occupancy will not be issued until the issue is resolved with Mr. Wilson (owner of the property).

Commissioner Quinnell asked if Mr. Wilson has been contacted.

Mr. Davison stated he has not been in contact with him.

Commissioner Quinnell asked if he knows this is going on.

Mr. Davison stated he has been notified in writing.

Mr. Cary stated the power cleaning system business lease is up in March 2014 and they will be leaving. Between April and June is when Tree Top would be making modifications to the property.

Discussion ensued.

Mr. Davison read the finding and facts for the Comp Plan Amendment.

UGA PLAN AMENDMENT 2012-2

File # UGA PLAN AMENDMENT 2012-2 (City of Selah)

Members present Pendelton, Roberts and Smith

The City of Selah Planning Commission at a public hearing on December 4, 2012 considered the following proposal:

PLAN AMENDMENT 2012-2	Amend the Future Land Use Map by re-designating two (2) parcels containing 0.28± acre Commercial rather than the existing designation of Industrial.
CITY OF SELAH	Location: West of Jim Clements Way, approximately 150 ft. east of South 1 <sup>st</sup> Street and south of Red Apple Market.

1. The Planning Commission adopts the findings of staff as to the existing use and *Plan* designation of the subject property and adjacent areas as indicated in the staff report.
2. The proposed Plan designation of Commercial is compatible with the use of adjacent lands.
3. The proposed Plan designation of Commercial is compatible with the Plan designation of adjacent lands.
4. The proposed Plan amendment is consistent with the economic development, urban lands, utilities, transportation, capital facilities, and intergovernmental goals and their supporting policies in the Plan.

5. Based on the consideration of the above factors and balancing conflicting goals and policies of the Plan the proposed plan amendment to Commercial is consistent with the goals and policies of the Plan.

6. The site proposed for Commercial designation in the Plan is adequately served by public facilities, such as roads, sewer, water and other public services.

7. The proposed Plan amendment does meet a public need.  
Public need means that a valid public purpose for which the Plan was adopted is served by the proposed Plan amendment. Findings addressing public need:

- (a) Additional land is needed for commercial expansion.
- (b) Timing is appropriate.

8. Environmental review has been completed on the proposal. There are no significant environmental issues that renders the site unsuitable for the Future Land Use Map designation of Commercial.

**Planning Commission Recommendation:**

**Approval of the Plan amendment to Commercial.**

Motion by: Pendelton      Second by: Smith      Vote: 3 to 0

Mr. Davison read the finding and facts for the Rezone.

**AMENDMENT 914.84.12-06**

This matter having come for public hearing before the City of Selah Planning Commission on December 4, 2012 for the purpose of considering the re-classification (rezone) of 0.28± acre of property from Industrial (M-1) to General Business (B-2).

Commission members present at the January 4, 2011 public hearing were Pendelton, Roberts, and Smith.

Legal notification pursuant to Selah Code was given on the 12th day of November, 2012. All persons present were given the opportunity to speak for or against the proposed rezone.

**LAND USE FINDINGS**

**Existing Use and Zoning/Optimal Land Use**

1. The Planning Commission adopts the staff findings and report as to the existing use, zoning and optimal land use designation of the subject and adjacent property.

**Land Use Conditions**

2. The proposed rezone is compatible with the use of adjacent land.

3. The proposed rezone is compatible with the zoning of adjacent land.

4. The proposed rezone is compatible with the optimal land use designation contained in the 2005 Urban Growth Area Comprehensive 'Future Land Use Map' (based on recently recommended amendment).

**CHANGED CIRCUMSTANCES**

5. The requirement that a rezone be supported by a change in circumstances is dispensed with entirely where a rezone will implement policies of the relevant comprehensive plan. *Henderson v Kittitas County*. Because this proposal implements a relevant Selah Urban Growth Area Comprehensive amendment there is no need to show a change in circumstances.

## NEED FOR THE PROPOSED REZONE

6. The Planning Commission finds that within the general geographic area containing the subject property, there is a demonstrated and/or recognized need for additional land to be zoned General Business (B-2).

## PUBLIC OPINION

7. The owners of adjacent lands expressed neither approval Or denial of the proposed rezone.  
8. No person offered comments in favor of orin opposition to the proposed rezone.

## ENVIRONMENTAL REVIEW

9. The Planning Commission finds that environmental review has been completed on the proposal and further finds that such environmental review is adequate.

## OTHER SIGNIFICANT FACTORS

10. The Planning Commission finds these additional significant factors concerning this proposed rezone to be as follows: none

## CONTROLLING FACTORS

The Planning Commission determines that findings numbered 1 through 9 to be the controlling factors in its deliberations on the proposal.

## DECISION

The Planning Commission, based upon the aforementioned findings and controlling factors, finds that the proposed rezone is in furtherance of the public health, safety or a contribution either to the general welfare of the people in the area or at large; therefore, the rezone should be approved.

Motion to approve by: Pendelton Secoded: Smith Vote: 3 to 0

- G: General Business  
1. Old Business - None  
2. New Business - None

### H. Reports/Announcements

1. Chairman - None  
2. Commissioners - None  
3. Staff - filled the Commission in on all the projects that are going on in the City.

### I. Adjournment

Chairman Roberts called for a motion to adjourn. Commissioner Smith suggested that Chairman Roberts make his statement on the record. Chairman Roberts stated that he was resigning after this meeting. Commission Smith moved to adjourn and Commissioner Quinnell seconded the motion. The motion was rescinded. Commissioner Smith moved to change the time to start the meeting from 6:00 pm to 5:30 pm and seconded by Commissioner Quinnell. Vote 3/0 . Commission Smith moved to adjourn and Commissioner Quinnell seconded the motion The meeting was adjourned at 7:00 pm.

  
Chairman