

City of Selah
Council Minutes
October 14, 2008

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Bob Jones called the meeting to order at 4:01pm.

B. Roll Call

Members Present: Summer Derrey, Kevin Jorgensen, Keith Larson, Denise Nichols, Paul Overby, Herb Schmidt, John Tierney

Members Excused:

Staff Present: Bob Noe, City Attorney; Stacy Dwarshuis, Police Lieutenant; Gary Hanna, Deputy Fire Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner, Jeff Hagler, Parks & Recreation Director

C. Pledge of Allegiance

Councilman Tierney led the Pledge of Allegiance. Pastor Doug Perkins led the group in prayer.

D. Agenda Changes

Mayor Jones noted there were no Agenda changes.

E. Public Appearances

He introduced Wayne Wantland, Director of the 911 Board who addressed concerns expressed by Council Members about the dispatch services and other concerns of the 911 Board.

Wayne Wantland thanked Mayor for the invitation to attend today's meeting. He said he would try to give the Council an update on the 911 consolidation movement. He said the good news is we're farther along than we ever have been. He said the not so good news is we still have a long way to go. He said in 2007 they put together a group of representatives from all-over the County. They identified the consolidation of law enforcement records as the primary concern prior to consolidating services. He said this involves not only how to secure law records, but is tied to the dispatching system and the packages of prosecutors, courts, and jails. He said it took them until June of this year to put that together into a document that is 500 pages long that they put "out on the streets" in July. He said written responses are coming back now, and they are looking for four viable full-package vendors. He said now they are reviewing proposals and then will bring vendors in to demonstrate their products. He said they want to find one product that will serve all needs. He projected that that decision will likely not be made until mid-year 2009. Then next they will need to look at how to pay for it. He said there is currently no

money allocated for that primarily because they don't have a clue where that's going to be; there's a range from the hundred of thousands or dollars up into the millions of dollars. He noted that once those major decisions are made it will come down to the how's and who's of working together to make it successful and efficient. He said it has been twenty-five years in the making.

Mayor Jones noted it is tough to overcome territorialism in the agencies.

Wayne Wantland said they want to improve, but it won't necessarily save money right to begin with.

Councilman Tierney asked if Homeland Security dollars are available for this.

Mr. Wantland said there are not necessarily any fund directed at this type of process. He said they may be able to pick and choose from among various grants that are coming out, and they are experienced at writing grants so are prepared now when grants arise.

Councilman Larson clarified that right now law enforcement records are not consolidated. He asked if someone were arrested in the jurisdiction of the Yakima County Sheriff, if it would become a part of the records of Yakima City or City of Selah.

Wayne Wantland said if it is to the level of being reported to the state, then all agencies have access to the state network. He used gang activity as an example of the type of information not transmitted to the state.

Police Lieutenant Dwarshuis said criminal history is available to everybody, but contacts that are recognized by one police force may not be known by another.

Councilwoman Nichols asked if Mr. Wantland's department is dispatching for the City of Selah right now.

Mr. Wantland responded affirmatively.

She asked if that is going okay.

Both Mr. Wantland and Lieutenant Dwarshuis praised the current working relationship.

Mayor Jones and Council Members thanked Wayne Wantland for his information.

F. Getting To Know Our Businesses

G. Communications

1. Oral

2. Written

a. Letter from Randy Lee, Director of Operations at Charter Communications

H. Proclamations

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

Councilman Schmidt suggested the addition of Items M-3, M-5, M-6 and M-7. Councilman Overby suggested the addition of Item M-2.

Councilman Tierney moved and Councilwoman Nichols seconded to include Items M-2, M-3, M-5, M-6 and M-7 on the consent agenda. By voice vote, support was unanimous.

Mayor Jones read the Consent Agenda as amended.

- * 1. Approval of Minutes: Study Sessions & Council Meeting September 23, 2008
- * 2. Approval of Claims & Payroll: Payroll Checks Nos. 64374 – 64458 for a total of \$157,637.11, Payroll Checks Nos. 64459 – 64593 for a total of \$144,900.26, Claims Checks Nos. 52659 – 52789 for a total of \$465,932.95, Claims Checks Nos. 52790 – 52791 for a total of \$3,072.89 and Claims Checks Nos. 52792 – 52850 for a total of \$136,858.70.
- * 3. M – 2 Resolution Authorizing the Mayor To Sign a Contract with Pacific Power To Provide Electrical Services for Lighting for South Park Drive
- * 4. M – 3 Resolution Authorizing the Mayor To Sign a Customer Requested Work Agreement with Pacific Power for Conversion and Relocation of Traffic Light Service at the Intersection of East Fremont Avenue and North First Street
- * 5. M – 5 Resolution Approving Payment to Columbia Asphalt & Gravel, Inc. for Work Performed through September 30, 2008 in Connection with Their Contract on the East Fremont Avenue TIB Improvements
- * 6. M – 6 Resolution Approving Payment to Granite Northwest, Inc. dba Superior Asphalt, for Work Performed through October 6, 2008 in Connection with Their Contract on the 2008 Road and Alley Improvements (CMAQ)
- * 7. M – 7 Resolution Authorizing the Mayor to Sign an Updated Section 125 Cafeteria Plan

Councilwoman Nichols moved approval of the Consent Agenda as read. Councilman Schmidt seconded. Roll was called: Council Member Schmidt – yes; Council Member Larson – yes; Council Member Nichols – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Derrey – yes; Council Member Jorgensen – yes. Support was unanimous.

K. New Business

L. Old Business

M. Resolutions

- 1. Resolution Authorizing the Mayor To Sign the Agreement between the City of Selah and Bob Tuck for Professional Consultant Services Relative to Stormwater Education

Ted Pooler addressed M-1, noting modifications suggested by the Council have been made to the contract. He noted the School District is not a partner in the agreement, but they are included on the signature page as a "supported by" participant.

Councilman Schmidt asked if the amount is not to exceed \$10,000, why the phrase "without prior authorization" is necessary.

Ted Pooler said that is included in case it should come back to the Council.

Councilwoman Nichols stated all funding comes from Stormwater grant.

Mr. Pooler confirmed that, and said the EPA requirement for this community says you have to develop the program.

Councilwoman Nichols asked if it is possible to get a report back at the end on the success of the program. She expressed concern about quantifying the benefit to all of Selah.

Mr. Pooler said the City must supply copies of materials to the Department of Ecology. He noted fliers will be going out. He noted there are multiple options.

Mayor Jones said teaching old dogs new tricks is pretty tough.

Joe Henne reminded the Council that some students painted identification at storm drains and warnings of inappropriate dumping.

Ted Pooler said feedback from stakeholders could include control of illicit discharges. No payment can be made unless the school approves the program.

Councilwoman Nichols moved and Councilman Schmidt seconded to approve the Resolution Authorizing the Mayor To Sign the Agreement between the City of Selah and Bob Tuck for Professional Consultant Services Relative to Stormwater Education. Roll was called: Council Member Schmidt – yes; Council Member Larson – yes; Council Member Nichols – yes; Council Member Overby– yes; Council Member Tierney – yes; Council Member Derrey – yes; Council Member Jorgensen – yes. Support was unanimous.

- * 2. Resolution Authorizing the Mayor To Sign a Contract with Pacific Power To Provide Electrical Services for Lighting for South Park Drive
- * 3. Resolution Authorizing the Mayor To Sign a Customer Requested Work Agreement with Pacific Power for Conversion and Relocation of Traffic Light Service at the Intersection of East Fremont Avenue and North First Street
- 4. Resolution Authorizing the Mayor To Sign the Local Agency Participating Agreement for East Fremont Avenue from North 1st Street to North Wenas Road - Paving Project

Public Works Director Joe Henne addressed Resolution M-4. He noted this shows the Department of Transportation's pledge of \$10,000 toward the East Fremont Project.

Councilman Overby moved and Councilman Larson seconded to approve the Resolution Authorizing the Mayor To Sign the Local Agency Participating Agreement for East Fremont Avenue from North 1st Street to North Wenas Road - Paving Project. Roll was called: Council Member Schmidt – yes; Council Member Larson – yes; Council Member Nichols – yes; Council Member Overby– yes; Council Member Tierney – yes; Council Member Derrey – yes; Council Member Jorgensen – yes. Support was unanimous.

- * 5. Resolution Approving Payment to Columbia Asphalt & Gravel, Inc. for Work

Performed through September 30, 2008 in Connection with Their Contract on the East Fremont Avenue TIB Improvements

- * 6. Resolution Approving Payment to Granite Northwest, Inc. dba Superior Asphalt, for Work Performed through October 6, 2008 in Connection with Their Contract on the 2008 Road and Alley Improvements (CMAQ)
- * 7. Resolution Authorizing the Mayor to Sign an Updated Section 125 Cafeteria Plan

N. Ordinances

O. Communications

- 1. Oral

P. Reports/Announcements

- 1. Mayor
- 2. Council Members
- 3. Boards
- 4. Departmental

- a. Building/Code Enforcement Report Third Quarter 2008

Councilman Keith Larson reported the Mayor asked him to sit in on the preliminary budget meetings with the Department Heads in the City Supervisor's absence, noting that is an interesting process.

Councilman Herb Schmidt called attention to posters advertising Safari Night to be held by Kiwanis on November 6, proceeds to go to scholarships.

Councilman Paul Overby reported he attended the Yakima City Council Study Session Yakima Transit, and they agreed to increase the walk-on fare ride from 50¢ to 75¢. He said they are recommending keeping the past schedule.

Councilwoman Nichols asked if the City gets a commission off Charter Communication.

Mayor Jones responded that it is a franchise. She asked if the City has any influence on Charter's fees.

Councilman Larson asked if the City receive a percentage or a flat fee.

City Attorney Bob Noe said he doesn't remember, but thinks it is a percentage of the rate. He said the City has no control over their rates. He added that the Council needs Executive Session of 30 minutes to discuss litigation. He affirmed there will be no subsequent action.

Parks and Rec Director Jeff Hagler reported they held the final softball tournament last week and it was all out-of-town teams. He predicted it should be another good season next year; the sports commission is setting up tournaments for next year.

Public Works Director Joe Henne said he would still like to talk more about Well 8 expenses. He said last year Council approved the scope of work, but costs have escalated, and they have a bid opening next week that could amount to a million in City funds.

Councilwoman Nichols asked if a rate increase will also be considered.

Mr. Henne said it is his belief that past Councils have agreed to a general increase of 3%, but in order to keep our fund balances and reserves up, we would need 5%, which is more than the Council anticipated.

Councilman Larson said it is his understanding that the Council will not be determining rate increases at the next meeting.

Mr. Henne said Mr. Pooler was going to look at some options.

Ted Pooler said at the committee level they offered several options. He said one of the cost considerations is the extent of improvement needed to Speyers Road. He said that affects the project cost. He said the projected cost is \$2,580,000 which includes "reasonable" improvements to Speyers Road given the condition it is in. He said he has worked out several years in the future, and it looks as though we'll need 5% the first year and lower annual increases after that.

Councilwoman Nichols asked if the Council will get all of that for discussion.

Joe Henne stated bid openings will be held Tuesday and Wednesday of next week, so the bids will be in by Thursday or Friday.

Councilman Larson said the Council can choose what it wants to do about rate increases so long as they understand that the consequences of their choice could eat away at the City's reserves.

Mr. Henne reported the East Fremont Project is going well.

Councilwoman Nichols asked when the project at North First and Goodlander is due to be done.

Joe Henne said they plan to just do paving and have it wrapped up by the end of the month.

Mayor Jones asked Council Members to mark their calendars for November 10, at 1:00pm for the dedication of Veterans' Park. He reported he met with Japanese who are here for training the next month.

He announced a five minute recess prior to reconvening for Executive Session. He invited students to come forward so that he and Council Members can sign their sheets.

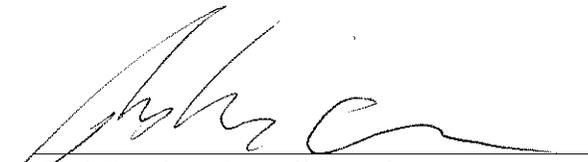
Q. Executive Session

The Council moved into Executive Session at 5:05pm.

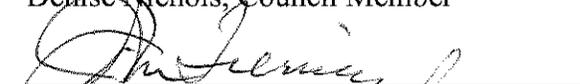
R. Adjournment

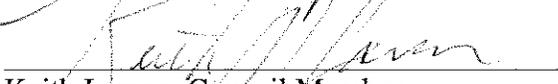
The Council moved back into regular session at 5:40.

Without objection, the meeting was adjourned at 5:41pm.


Paul Overby, Council Member

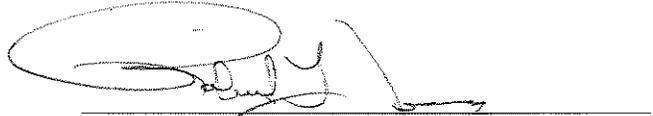

Denise Nichols, Council Member

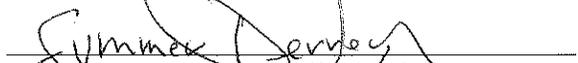

John Tierney, Council Member

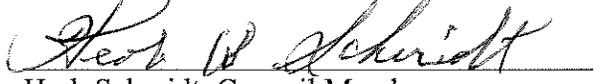

Keith Larson, Council Member

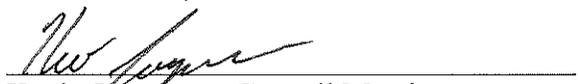
ATTEST:


Dale E. Novobielski, Clerk/Treasurer


Robert L. Jones, Mayor


Summer Derrey, Council Member


Herb Schmidt, Council Member


Kevin Jorgensen, Council Member

City Council
Study Session
October 14, 2008
Huibregtse, Louman Associates, Inc.
City of Selah Project Tasks

Ted Pooler reviewed Comprehensive Sanitary Sewer Plan, noting it provides guidance for the sewer collection system as well as an analysis of existing service systems. Its elements are as follow:

1. Complete draft plan.
2. Prepare final report for submittal to WDOE.
- 3, Incorporate City review comments in report.
4. Include update of surcharge problems in plan.
5. Review analysis of connection fees.
6. Look at sewer rates to see if they are equitable between single-family and multi-family users.

He noted the Wastewater Treatment Plant Improvements - Construction Services remain on HLA's Project Task List because it is taking a long time to gather and finish paperwork.

In regard to the Public Works Shop Study, Mr. Pooler reported they are in the process of developing site plans and specifications.

He noted the Storm Water Management is in the phase of focusing on Ordinances and looking at illicit conditions in the stormwater system. They are currently:

1. Working with Selah on regional storm water issues.
2. Working with Joe Henne on storm water management. 2008 work to include Construction Storm Water Management and Illicit Discharge Ordinances.
3. Have identified the Storm drain in Railroad Avenue is full of silt.
4. Recommendations for updates to Storm Water Management Plan are Complete.
 - Updates to Stormwater System Map are Complete.
 - Need future meeting stakeholder meetings
 - Draft Stormwater Management Plan Draft to TWP
 - Complete Draft Stormwater Management Plan
 - Complete Draft Ordinances
 - Adopt Storm Water Management Plan
 - Adopt final Ordinances
5. Complete Quarterly Reports.

He noted the education component of the Stormwater Plan will be on the Council Agenda for today's meeting.

Mr. Pooler stated the Comprehensive Water Plan Update was submitted in September. DOH comments were received 4/21/08 and responses were sent to DOH 9/11/08. He said they were expecting DOH WSP approval the week of 10/13/08.

Mr. Pooler stated the South Park Drive improvements are finished, and East Fremont Avenue is in construction right now. He noted heavy equipment pulled out some curb that was intended to be left as it was, but Columbia Asphalt realizes they made an error. They will move power across the street from 7-11, and will work on Sunday to avoid unnecessary traffic delays. He said that adds approx \$6,000 to the Project. He noted the Public Works crew moved a fire hydrant.

Mr. Pooler stated the Wastewater Industrial User Survey is not due until 2010, but it make sense to do it early. Lead Operator Todd LaRoche is continuing the testing of biosolids resulting in 0% of fecal coliform materials. He said the TMDL implementation plan with the Selah Ditch Work Group is ongoing. He noted the Treatment Plant does a good job of converting ammonia to nitrogen. Pollutants keep being cleaned out of the water, and vegetation needs to be planted along the ditch to help in that effort. Oxygen is improved by cleanup of the ditch, and Tree Top's effluent is better, which aids in the process. He said he can identify stormwater areas where fecal coliform is in the stormwater.

They still need to work to prepare an industrial user contract for Yakama Juice. Further, they need to review Tree Top's proposed emergency discharge to industrial sewer, and review biosolids test data and examine disposal options. In addition, they will assist the City with general Treatment Plant operations as requested and prepare documents needed to grant Mark Shirley a variance for sewer line near his well in the Goodlander Heights subdivision. He said they will continue to work with the Yakima Training Center to discuss options for biosolids utilization.

In conclusion, Mr. Pooler touched on the 2008 Road and Alley Improvements (CMAQ) - Construction Services, stating his goal was to have all alleys paved by today, but three are left to finish, and labor documents still need to come in. He noted Carlon Park Paving Improvements - Construction Services were completed in July. They are hoping to complete the design for Valhalla Heights Zone 5 and Zone 6 Booster Pump Stations by November 7, 2008.

He turned the meeting over to Jeff Louman, who brought the Council up to date on water projects, noting the City's five existing wells (Zone 1) will fill its reservoirs at Palm Park and North Reservoir. He said from there water must be "boosted" to get up to Goodlander and Brader Hill Reservoirs which serve Zone 3, and, through pressure reducing valves, into Zone 2. He added that the Lookout Point Reservoir is a Zone 6 reservoir. He said the difficulty that the City has had in the past results from tying the existing reservoirs all together. Because of that, chlorine residual deficiencies have created some problems. He said the City originally considered putting the new well out on Speyers Road near the proposed site of the City Shops. He said during the process of getting water rights, however, they ran into difficulties about the depth they could dig the well. At that point they considered other options which include the possibility of building a booster station at Well 6, which would allow them to pump directly into Zone 3, allowing them to pump chlorine directly into Zone 3 and alleviate demands on existing booster stations. This will allow them to dig a new well (Well 8) at the site of Wells 3

and 4 at Lince School. He referred to a cost-comparison table, noting they've gone over that with the Public Works Committee and staff. He said it is prudent that Well 6 is brought above grade. They will put in a new building and Well 6 will come inside of it. All of these improvements have escalated in costs, and he estimates a 5% water rate increase will be necessary this coming year and 3% in years after. He cautioned that the City needs to make sure to have the money now. He noted the City can't count on new monies coming in to suffice for construction projects because steel and diesel costs are up.

He said "materials only" bids will come before Council on October 28 for approval.