

City of Selah
Council Minutes
October 22, 2013

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 6:30pm.

B. Roll Call

Members Present: Keith Larson; Paul Overby; John Tierney; Dave Smeback; Carl Torkelson

Members Excused: Allen Schmid; Brooke Finch

Staff Present: David Kelly, City Administrator; Bob Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Gary Hanna, Interim Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Charles Brown, Recreation Manager; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Overby led the Pledge of Allegiance. Pastor Jason Williams led the opening prayer.

D. Agenda Changes **None**

E. Public Appearances/Introductions/ Presentations **None**

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

2. Written **None**

H. Proclamations/Announcements **None**

I. Consent Agenda

Council Member Smeback moved to add M – 1 to the Consent Agenda. Council Member Larson moved to add M – 2 to the Consent Agenda. Council Member Tierney requested that M – 2 not be added to the Consent Agenda.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: October 8, 2013 Council Meeting
- * 2. Approval of Claims & Payroll:
 - Payroll Checks Nos. 76739 – 76741 for a total of \$ 6,397.36
 - Payroll Checks No. 76742 – 76831 for a total of \$178,311.02
 - Claim Checks Nos. 62790 – 62846 for a total of \$194,399.49
- * 3. Resolution M – 1 Resolution Authorizing the Mayor to Approve Task Order 2013-4 between the City of Selah and Huibregtse, Louman & Associates Inc. for Design and Construction Services for the North Wenas Road and East Bartlett Avenue Intersection

Council Member Overby moved, and Council Member Tierney seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings **None**

K. New Business **None**

L. Old Business **None**

M. Resolutions

- * 1. Resolution Authorizing the Mayor to Approve Task Order 2013-4 between the City of Selah and Huibregtse, Louman & Associates Inc. for Design and Construction Services for the North Wenas Road and East Bartlett Avenue Intersection
- 2. Resolution Authorizing the Mayor to Execute a Membership Agreement with the National Joint Powers Alliance (NJPA) and to Register the City of Selah as a Participating Public Agency with NJPA

Public Works Director Henne addressed M – 2. He said that this organization does competitive bidding, similar to the state procurement office but on national level, and if he can't find the necessary equipment using the state agency he could then purchase it from this agency. He added that he has found two street sweepers through them.

Mayor Gawlik asked if they were competitive in their pricing if the City opts to join in the membership and purchase a new street sweeper through their organization, especially as the equipment would be coming from North Carolina.

Public Works Director Henne remarked that you won't find a street sweeper in Washington State, adding that the last one the City purchased came from Illinois. He noted that the City of Yakima also uses this organization.

Council Member Overby asked if this was a private entity or a Government entity.

Public Works Director Henne replied that it is a private entity recognized by, and authorized by, the Minnesota State Legislature.

Council Member Tierney wondered if preference would be given to businesses in Washington State.

Public Works Director Henne responded that they find equipment available where it is manufactured, and that there are no street sweeper manufacturers on the West Coast.

Council Member Tierney inquired about purchasing from a dealer in Washington State so that the dollars stay here rather than going to a different state.

Mayor Gawlik asked if there were any distributors or dealerships in the state for this equipment.

Public Works Director Henne replied that the last time one was purchased the only dealership in the area was in Portland, Oregon.

City Administrator Kelly commented that this is simply giving the City another option, and that they will look at everything prior to making a purchase from any vendor. He added that, if it looks like the sweeper can be purchased locally they will do so, but that it could be significantly more expensive to buy locally rather than from an out of state vendor.

Council Member Overby observed that the organization looks to be a quasi-governmental agency, in and of itself, yet authorized by the Minnesota State Legislature. He wondered how they could provide this service on a national level.

Public Works Director Henne remarked that the City would be making this purchase pursuant to RCWs in Washington State that allow the City to purchase equipment through other governmental agencies.

Council Member Tierney asked if they had looked at other organizations similar to this one.

Public Works Director Henne replied in the affirmative, saying that he had also looked into an organization in Texas. He noted that they don't have the sweeper he would prefer to purchase.

Council Member Tierney inquired if the City should be a member with them as well as this organization.

City Administrator Kelly commented that Public Works will be purchasing a new truck next year and also pursue options for that purchase.

Public Works Director Henne remarked that the truck will be purchased in Washington State.

Council Member Smeback moved, and Council Member Larson seconded, to approve the Resolution Authorizing the Mayor to Execute a Membership Agreement with the National Joint Powers Alliance (NJPA) and to Register the City of Selah as a Participating Public Agency with NJPA. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

3. Resolution Authorizing the Mayor to Sign an Agreement for Professional Municipal Consulting Engineering Services with Huibregtse, Louman Associates, Inc. for Calendar Years 2014, 2015 and 2016

Public Works Director Henne addressed M – 3. He said that the City is required by State statute to seek a consultant every three years. He went on to say that he received statements of qualification from twelve firms, of which ten were out of town, and met with City Administrator Kelly and Public Works Utility Supervisor Jones to discuss the statements of qualifications. He noted that the other firms don't have thirty years of history and a long-lasting relationship with the City, adding that his department has a rapport with them. He noted that there are several projects currently in different stages that Huibregtse, Louman Associates, Inc. (HLA) is working on for the City, including two for water system improvements and the Valleyview/Southern Ave/South Third Ave project. He stated that this doesn't preclude the City from going to advertise on a new project, but as HLA is working on several City projects at this time, as well as other items such as the Comprehensive Plans for water and sewer, he doesn't see reason to change engineering firms at present.

Council Member Overby asked how the other local firm compared to HLA on costs.

Public Works Director Henne said that the other firm, which is located in Ellensburg, offered hourly rates but have minimal office staff. He noted that RCW precludes us from looking at hourly rates as a factor; they can only consider each company's merits and abilities.

City Administrator Kelly remarked that a smaller job would provide an opportunity to test the waters with other engineering firms to see what they do and how much they charge, noting that sometimes it is good to see what's out there.

Council Member Larson moved, and Council Member Torkelson seconded, to approve the Resolution Authorizing the Mayor to Sign an Agreement for Professional Municipal Consulting Engineering Services with Huibregtse, Louman Associates, Inc. for Calendar Years 2014, 2015 and 2016. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

4. Resolution Concurring with Yakima County Public Services Recommendation that all of West Goodlander Road Right of Way be included in the "West Goodlander Annexation"

Community Planner Davison addressed M – 4. He said that Council opted not to include that property west of the boundary when establishing the boundary for annexation, and that Yakima County has recommended a denial of the annexation to the Boundary Review Board unless the City is also takes on the remainder of West Goodlander Road in that area, as they don't wish to maintain it in the future. He noted that the Resolution concurs with their recommendation to include that thirty foot wide strip of land, which will give the City control of the entire West Goodlander Road.

Council Member Overby asked why this issue didn't come up when Council annexed in the east side a couple of years ago.

Community Planner Davison responded that the annexation north of the high school included those portions of the road as part of the annexation.

Council Member Overby wondered why it didn't create an island at that time.

Community Planner Davison replied that there was no reason for doing so at that time. He noted that the annexation petition excluded Lorry Lane and Herlou Drive as well as the road.

Council Member Overby inquired why they created an island on West Goodlander Road when the prior annexation was done.

Community Planner Davison responded that the City took in portions of the road at that time, adding that this section of road remained in the County.

Council Member Tierney wondered if the City should take action on this matter now or wait for the Boundary Review Board to make a decision.

Community Planner Davison replied that the Boundary Review Board makes the final decision on the annexation, and by submitting this Resolution to them Council will eliminate Yakima County's opposition to the annexation.

Council Member Tierney inquired as what would happen if they decided that the City should annex in all the properties excluded by Exhibit C.

Community Planner Davison responded that it would be brought back to Council for further discussion.

City Administrator Kelly commented that the strip of road in question has value to the City as we are unable to apply for grant monies at present since we don't own the entire street.

Public Works Director Henne remarked that the road is currently classified as local access, which isn't eligible for State or Federal funding; however, the City could reclassify it to a collector, thereby making it eligible for funding sources to reconstruct it.

Council Member Larson asked who currently maintains the road.

Public Works Director Henne replied that County maintains it from Selah Loop Road to Herlou.

City Administrator Kelly noted that nothing much has happened in years.

Public Works Director Henne commented that the City currently plows the road.

Council Member Smeback observed that the area was developed in the sixties; Lorry Lane has been a dirt road since that time.

Council Member Tierney moved, and Council Member Overby seconded, to approve the Resolution Concurring with Yakima County Public Services Recommendation that all of West Goodlander Road Right of Way be included in the "West Goodlander Annexation". Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Torkelson – recusal. Motion passed with 4 yes votes and 1 recusal.

N. Ordinances None

O. Communications

1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

P. Reports/Announcements

1. Mayor

Mayor Gawlik said that he will be participating in the Read and Treat at John Campbell Elementary this Thursday from 6:00 to 8:00pm, adding that he was asked to come dressed up as a motorcyclist and to bring his motorcycle with him. He reminded Council that the budget meetings will be held on November 5, 7 and 8.

Council Member Tierney reminded everyone to vote.

2. Council Members

Council Member Tierney observed that Yakima's panhandlers are looking to migrate north, and that he has found them on the streets in Selah.

Mayor Gawlik remarked that it has been brought to our attention, and that he has been discussing the matter with City Administrator Kelly, City Attorney Noe and Police Chief Hayes. He added that they are looking into the aggressive panhandling Ordinance currently in effect in the City of Yakima, noting that when Yakima comes down heavily with an Ordinance to curb problems they tend to drift towards Selah.

Council Member Tierney opined that it is also a traffic safety issue.

Council Member Larson had no report.

Council Member Torkelson had no report.

Council Member Smeback wondered if the Planning Commission was working on required and requested boundary changes.

Community Planner Davison responded that the Yakima County Planning & Policy Commission (YCPPC), which is comprised of representatives from each city, will set the guide for what each City will have to update on their Comprehensive Plans to meet the guide goals. He noted that Councils will have to update their Comprehensive Plans during the latter part of 2015, and that all communities will need to submit a 2015 amended Comprehensive Plan. He went on to say that, in the past, the City has adopted the existing Water, Sewer and Drainage Comprehensive Plans, and that right now all jurisdictions are working on planning policies with some radical changes primarily due to the legalization of cannabis. He commented that the guide is still in the draft stage, as the cities haven't agreed with the County to move in any direction as of yet.

Council Member Smeback remarked that they don't want to miss an opportunity to plan and move the City's boundaries for industrial growth in the future.

Community Planner Davison said that one of things the County is working on is a matrix of items that cities need to be looking at, such as water, sewer, transportation, services, and emergency services.

Council Member Smeback commented that he doesn't want to see the City handcuffed and unable to annex in the near future.

Community Planner Davison stated that, once policies start coming together, the City will need to start pushing for a boundary adjustment. He went on to say that the Department of Commerce is gearing up for 2014, and will be accepting applications and awarding grants to communities updating their plans, adding that competitive

grants will lump similar-sized cities together. He remarked that the City will need a development plan schedule for the update in order to submit an application and hopefully score high enough to receive some grant money.

Mayor Gawlik asked Council Member Smeback how far east he would like to see the boundary go.

Council Member Smeback replied that he would like to see it go as far as they can.

Council Member Overby had no report.

- 3. Boards **None**
- 4. Departmental

Parks Manager Brown had no report.

Community Planner Davison said that he has had some inquiries for major modifications up on the ridge from AT&T and Yakima County, noting that they hope to place an additional tower up there to better serve the State's needs. He commented that there was also an inquiry for an auto parts distributor to be potentially located in Selah. He stated that he received a phone call from the Boundary Review Board approving our submission, and that they will start the forty-five day review process tomorrow.

Clerk/Treasurer Novobielski had no report.

Public Works Director Henne said that the crew is out doing the last meter reads of the year, and will start winterizing once they are done with reads. He went on to say that they have put plows on the vehicles and ordered salt for the roads. He noted that no comments have been received regarding the removal of the left hand turn light on Naches Avenue, and that it has greatly improved clearing the school busses through each afternoon.

Council Member Smeback commented that the cycling of lights is a lot quicker than it had been.

Public Works Director Henne observed that they didn't need the left turn lane after the elimination of the State route on Naches Avenue.

Mayor Gawlik stated that the cycling of the light at East Fremont Avenue and First Street seems to be quick, and that it is especially noticeable during the evening commute time frame.

Public Works Director Henne replied that he was not aware of any changes to that light.

Interim Fire Chief Hanna had no report.

City Administrator Kelly had no report.

Police Chief Hayes stated that Sergeant Steen did an excellent job filling in while he was on vacation. He said that there was an accident earlier this evening with a patrol car, and that the car has been damaged badly enough to render it unusable. He noted that they will need to get an appraisal on the vehicle. He commented that the department will be participating in the Trunk or Treat event at Owens Cycle on October 29th, as well as the Halloween party at the Civic Center on the 31st.

Mayor Gawlik wondered if it was one of the new cars.

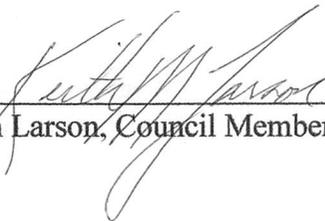
Police Chief Hayes replied in the negative, saying that it was one of those that the City obtained from the Yakima Police Department.

City Attorney Noe had no report.

R. Adjournment

Council Member Larson moved, and Council Member Smeback seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 7:11pm.



Keith Larson, Council Member

John Tierney, Council Member

EXCUSED

Allen Schmid, Council Member



Carl Torkelson, Council Member

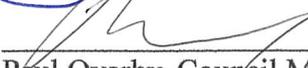
ATTEST:



Dale E. Novobielski, Clerk/Treasurer



John Gawlik, Mayor



Paul Overby, Council Member



Dave Smeback, Council Member

EXCUSED

Brooke Finch, Council Member