

City of Selah
Council Minutes
November 25, 2014

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 6:30pm.

B. Roll Call

Members Present: Paul Overby; John Tierney; Brooke Finch; Jane Williams

Members Excused: Dave Smeback; Allen Schmid ; Roy Sample

Staff Present: Joe Henne, Interim City Administrator; Bob Noe, City Attorney; Gary Hanna, Fire Chief; Rick Hayes, Police Chief; Dale Novobielski, Clerk/Treasurer; Charlie Brown, Recreation Manager; Andrew Potter, Assistant to the City Administrator; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Williams led the Pledge of Allegiance. Pastor Jason Williams led the opening prayer.

D. Agenda Changes

Council Member Tierney moved, and Council Member Williams seconded, to delay action on M – 3, M – 4 and N – 2 until the December 9, 2014 Council Meeting to allow for a vote by the full Council. Roll was called: Council Member Overby – no; Council Member Tierney – yes; Council Member Finch – yes; Council Member Williams – yes. Motion passed with three yes votes and one no vote.

E. Public Appearances/Introductions/ Presentations **None**

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

2. Written None

H. Proclamations/Announcements None

I. Consent Agenda

Council Member Overby moved, and Council Member Finch seconded, to add M – 2 and N -1 to the Consent agenda. By voice vote, approval was unanimous.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: November 12, 2014 Council Meeting
- * 2. Approval of Claims & Payroll:
 - Payroll Checks Nos. 78045 – 78081 for a total of \$163,223.73
 - Payroll Checks Nos. 78082 – 78117 for a total of \$109,678.12
 - Payroll Checks Nos. 78118 – 78148 for a total of \$212,000.30
 - Claim Checks Nos. 64839 – 64858 for a total of \$ 264.96
 - Claim Checks Nos. 64859 – 64922 for a total of \$158,492.59
- * 3. Resolution M – 2: Resolution authorizing the Mayor to sign an amendment to the Interlocal Agreement for Transit Services with City of Yakima / Yakima Transit for Provision of Yakima-Ellensburg Commuter Service
- * 4. Resolution M – 5: Resolution Authorizing the Mayor to Sign a Contract with Yakima Valley Conference of Governments for Technical Assistance for the Year 2015
- * 5. Ordinance N – 1: Ordinance Amending Selah Municipal Code Chapter 6.02, Criminal Code, by Adding a New Section 6.02.030 entitled, “Additional RCW Provisions Adopted by Reference”; and Establishing an Effective Date

Council Member Overby moved, and Council Member Williams seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings

1. Updated City of Selah Water System Plan

Interim City Administrator Henne addressed J – 1. He said that the water system plan update is done every six years, giving a brief summary of the water system’s current status, the projects that have been completed, and those planned for the future. He referred Council to the information included in their packets, outlining the financial program for the next several years and when upcoming projects are

proposed to take place. He noted that one of the requirements for updating the plan is to have a public hearing and solicit public comment.

Council Member Overby remarked that he didn't see the rehabilitation of the North Reservoir on the list of capital improvements.

Interim City Administrator Henne replied that it isn't on the list; the larger of the two tanks has been repaired and the smaller one they can live without as they are still within storage requirements. He commented that there was a water leak in the eight inch main on South 1st Street and Southern Avenue, which blew off forty percent of the top of the pipe and damaged the sewer line. He added that it took most of the day to repair, and this is why the focus is on repair and replacement of lines.

Ben Annen, Huibregtse, Louman Associates, Inc. approached the podium and addressed the Council. He said that he's been working with the Public Works staff to update the 2008 water system plan, which is a Department of Health requirement. He reviewed the proposed water system plan page by page, referencing the materials included in the Council packet, which included identifying the system components, the current state of the system and what needs repaired, consumption, identifying deficiencies within the current system, and options available for financing improvements. He noted that the next item, slated for 2016, is replacement of the booster pump at Palm Park, taking it from a single booster to a side by side pump.

Mayor Gawlik asked if the pumps alternate during usage.

Mr. Annen responded in the affirmative.

Council Member Williams wondered why that came in as number two and the Third Street water main came in as number three.

Interim City Administrator Henne stated that the Third Street water main will be done with a Drinking Water State Revolving Fund (DWSRF) loan, and that he hopes to use the monies designated as asphalt restoration as a match for Federal highway money to completely reconstruct the road. He noted that they have four years to complete the project under the terms of the loan, and he's waiting until the last year in case Federal highway funds become available.

Mr. Annen remarked that it's a good strategy on STP projects that require a match.

Council Member Tierney asked why there were no improvements listed for 2018.

Interim City Administrator Henne replied that he hopes to obtain another DWSRF loan in 2018 to make the improvements designated for 2019, and that if he gets approval he'll need to have money saved for the loan.

Mr. Annen commented that the loan in 2018 would fund projects in 2019, and that it's smart to lump a group of small projects together for one loan.

Mayor Gawlik opened the hearing. Seeing no one rise to speak, he then closed the hearing.

Interim City Administrator Henne noted that the public hearing was a requirement of the adoption process, to allow the public to comment, and he will now incorporate that information into the packet going back to the Department of Health. He said that they have ninety days to review the submitted plan, and will likely bring it back to Council in January for adoption. He added that they are also waiting on the Department of Ecology (DOE) to comment.

Mayor Gawlik wondered if the DOE was also on a timeline.

Interim City Administrator Henne responded that he believes they also have ninety days to respond.

K. New Business **None**

L. Old Business **None**

M. Resolutions

1. Resolution authorizing the Mayor to sign a Law Enforcement Assistance Agreement relating to Communications between the City of Selah and Yakima County

Police Chief Hayes addressed M – 1. He said that this is the contract for dispatch services, which saw a rate increase of nine percent this year.

Mayor Gawlik commented that there wasn't an increase the previous year.

Police Chief Hayes responded that they reviewed the rates and call volume after some other entities complained, and they determined that Selah's rates needed to be increased. He noted that the City had been paying less than they should have over the last two years, and that this corrects the matter.

Council Member Tierney asked if Yakima County is the only show in town.

Police Chief Hayes replied that the Yakima Police Department (YPD) provided this service for several years, but are unable to provide service for narrow band radios based on the location of the Selah Police Station and residents of Selah. He went on to say that the County put an antenna on Selah Butte, and that they have better service with the Sheriff's Department, adding that almost all of their assists are with the Sheriff's Department anyway.

Mayor Gawlik remarked that YPD is working on going digital with their entire communications system; they've already moved to digital technology in their special units and will be doing the same across patrol. He stated that it would be expensive for Selah to meet those requirements.

Police Chief Hayes responded that it will happen eventually, but the Federal government hasn't pushed it yet. He noted that it will cost approximately six thousand dollars per rig to convert.

Mayor Gawlik observed that it will be more expensive for the service than the radios.

Council Member Tierney moved, and Council Member Overby seconded, to Approve the Resolution authorizing the Mayor to sign a Law Enforcement Assistance Agreement relating to Communications between the City of Selah and Yakima County. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Finch – yes; Council Member Williams – yes. By voice vote, approval was unanimous.

- * 2. Resolution authorizing the Mayor to sign an amendment to the Interlocal Agreement for Transit Services with City of Yakima / Yakima Transit for Provision of Yakima-Ellensburg Commuter Service

- 3. ~~Resolution Revising Rates For 2015 Water Utility Services~~

POSTPONED TO DECEMBER 9, 2014 COUNCIL MEETING

- 4. ~~Resolution Revising Rates For 2015 Sewer Utility Services~~

POSTPONED TO DECEMBER 9, 2014 COUNCIL MEETING

- * 5. Resolution Authorizing the Mayor to Sign a Contract with Yakima Valley Conference of Governments for Technical Assistance for the Year 2015

N. Ordinances

- * 1. Ordinance Amending Selah Municipal Code Chapter 6.02, Criminal Code, by Adding a New Section 6.02.030 entitled, “Additional RCW Provisions Adopted by Reference”; and Establishing an Effective Date

- 2. ~~Ordinance Providing for an 8.5% Increase in Utility Tax Rates on City Services for the Support of Police and Fire Department Operations~~

POSTPONED TO DECEMBER 9, 2014 COUNCIL MEETING

O. Communications

- 1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

P. Reports/Announcements

- 1. Mayor

Mayor Gawlik said that City Attorney Noe will be reviewing the City’s code looking for things that need to be brought up to date. He noted that there will be a Giving Tree in the foyer of City Hall with thirty names on it for those who wish to help those in need. He wished everyone a happy Thanksgiving.

2. Council Members

Council Member Finch had no report.

Council Member Overby had no report.

Council Member Tierney had no report, but wished everyone a happy Thanksgiving.

Council Member Williams had no report, but wished everyone a happy Thanksgiving.

3. Departmental

Community Planner Davison said that the Hearing Examiner will hear Council Member Sample's Planned Development the first week of December, and the Valhalla Heights subdivision the following week; the reports should be received sometime in mid-December. He commented that the Planning Commission will be adopting their minutes from the last meeting, which will then be forwarded to the Council.

Mayor Gawlik asked if there would be a hearing on the Somerset matter.

Community Planner Davison responded in the affirmative.

Clerk/Treasurer Novobielski gave a quick update on sales tax, noting that the City is at eighty-nine percent of budget at the end of November, and that the sales taxes are up due to School District construction and other projects around town.

Council Member Overby wondered if postponing the proposed increases would have an impact on the 2015 budget.

Clerk/Treasurer Novobielski replied in the affirmative, saying that the increases were to be effective December 1st for the billing that the end of the month, and the postponement will result in a one month loss of approximately eight percent for next year's budget.

Council Member Williams asked if it would be possible to vote on it at the next meeting with an effective date of December 1st.

Clerk/Treasurer Novobielski responded that City Attorney Noe has indicated that it cannot be backdated.

Recreation Manager Brown said that the first weekend of December is the Selah-bration, with the lighted parade on Friday night, followed by a movie at Nana Kate's, on Saturday there's Breakfast with Santa, followed Frosty's Freezin' 5K, and Whispers of Christmas with Santa that evening.

Clerk/Treasurer Novobielski asked where the breakfast is held.

Recreation Manager Brown responded that it will be at the at Civic Center.

Fire Chief Hanna FD remarked that his department will also be facing a conversion to digital down the road, adding that, as they have almost one hundred radios, it will cost roughly six hundred thousand to convert the department. He said that they brought nine new volunteer members on as of last Wednesday night, and will be receiving some reimbursement for the initial training courtesy of a program through the State Fire Marshal's office. He noted that the association has decided to do the giving tree again this year as well as sponsoring a couple families for Thanksgiving.

Council Member Tierney inquired if they would deliver the meals via a fire truck.

Fire Chief Hanna responded in the affirmative.

Police Chief Hayes said that he went to Clackamas, Oregon yesterday to pick up a large vehicle for his department. He noted that the vehicle has a command box on back that extends out to sixteen by sixteen feet, adding that he will bring photos to the next meeting.

Council Member Tierney suggested that he just bring the truck.

Police Chief Hayes replied that it would be illegally parked if he did so.

Council Member Overby asked what kind of vehicle it is.

Police Chief Hayes responded that it is a military vehicle with a large box that extends out like a camper, which can be used for a mobile Emergency Operations Center.

Council Member Overby wondered if they intended to use it as a mobile Emergency Operations Center.

Police Chief Hayes replied in the affirmative. He reminded those in attendance that the annual Citizens Academy will be starting on January 5th, and encouraged people to get an application and go through the program.

Interim City Administrator Henne said that the crew has started putting up holiday lights around town; the ones on First Street are already plugged in and the lights for the Civic Center and City Hall will be up next week. He stated that the water main lifted up quite a bit of asphalt; they'll have to check to see if it effected the trolley lines.

Mayor Gawlik noted that he had the opportunity to go down to the site, and expressed his amazement at the good job done by the City crew.

City Attorney Noe said that he met with Wayne Worby to discuss the zoning changes he'd brought to the prior Council Meeting, and that he encouraged him to bring his changes to the Planning Commission for review and recommendation to the Council.

4. Boards **None**

Q. Executive Session **None**

R. Adjournment

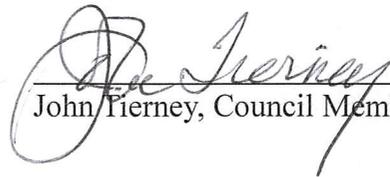
Council Member Tierney moved, and Council Member Williams seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 7:11 pm.



Paul Overby, Council Member

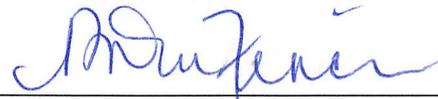
John Gawlik, Mayor



John Tierney, Council Member

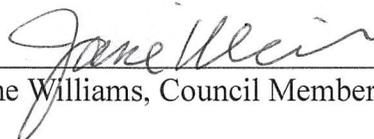
EXCUSED
Dave Smeback, Council Member

EXCUSED
Allen Schmid, Council Member



Brooke Finch, Council Member

EXCUSED
Roy Sample, Council Member



Jane Williams, Council Member

ATTEST:



Dale E. Novobielski, Clerk/Treasurer