

SELAH CITY COUNCIL

4:00pm July 12, 2016



Selah City Council
 Regular Meeting
 Tuesday, July 12, 2016
 4:00pm
 City Council Chambers

Mayor:
 Mayor Pro Tem:
 Council Members:

Sherry Raymond
 John Tierney
 Paul Overby
 Roy Sample
 Laura Ritchie
 Roger Bell
 Russell Carlson
 Diane Underwood

CITY OF SELAH
 115 West Naches Avenue
 Selah, Washington 98942

City Administrator:
 City Attorney:
 Clerk/Treasurer:

Don Wayman
 Bob Noe
 Dale Novobielski

AGENDA

- A. Call to Order –Mayor Raymond
- B. Roll Call
- C. Councilmember Absence – Motion to Excuse
- D. Pledge of Allegiance
- E. Invocation
- F. Agenda Changes **None**
- G. Public Appearances/Introductions/Presentations **None**
- H. Getting To Know Our Businesses **None**
- I. Communications
 - 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

2. Written

- Joe Henne a. June 2016 Monthly Report for Building Permits, Inspections, and Code Enforcement
- Monica Lake b. Selah Downtown Association Monthly Report

- J. Proclamations/Announcements **None**
- K. Consent Agenda

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- Monica Lake * 1. Approval of Minutes: June 14, 2016 Study Session & Council Meeting
- Dale N. * 2. Approval of Claims & Payroll

L. Public Hearings

- Harmit Bedi 3. Public Hearing for the SEPA Pertaining to the City’s Palm Park Booster Pump Station and Well No. 7 Improvements

M. General Business

- 1. New Business **None**

2. Old Business

None

N. Resolutions

- Joe Henne 1. Resolution Authorizing the Mayor to sign the Washington State Department of Transportation (WSDOT) Local Agency Agreement Supplement Number 2 for the East Goodlander Road Improvements Project
- Joe Henne 2. Resolution Authorizing the Mayor to sign the HLA Engineering and Land Surveying, Inc. Supplemental Agreement Number 3 for the East Goodlander Road Improvements project
- Rick Hayes * 3. Resolution Declaring Vehicles Surplus and Providing for Disposition of the Same

O. Ordinances

None

P. Public Appearances

None

Q. Reports/Announcements

- 1. Departments
- 2. Council Members
- 3. City Administrator
- 4. Boards **None**
- 5. Mayor

R. Executive Session

- 1. 30 Minute Session – Real Estate RCW 42.30.110 (1) (c)

S. Adjournment

Next Study Session July 26, 2016
Next Regular Meeting July 26, 2016



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

7/12/2016 I – 2A

Title: June 2016 Monthly Report for Building Permits, Inspections, and Code Enforcement.

Thru: Donald Wayman, City Administrator

From: Joe Henne, Public Works Director

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Informational Only

Background / Findings & Facts:

Attached are the Building Permits and Inspections, Code Enforcement reports for June 2016.

Recommended Motion:

Informational only.

June 2016 Building Permits and Inspections Report

No.	Name/Project	Address	Type	Date Issued	Fees
F/F ONLY-2016-001	Carl Torkelson	213 Whisper Way	Footing/Foundation ONLY	6/2/2016	\$0.00
F/F ONLY-2016-002	Carl Torkelson	215 Whisper Way	Footing/Foundation ONLY	6/2/2016	\$0.00
NBP-2016-007	Bradford & Teranie Galland	1394 Jesica Drive	New Building	6/2/2016	\$318.46
M-COM-2016-002	Hogback Selah LLC/Dollar Tree	405 N. Wenas Rd.	Mechanical/Commercial	6/3/2016	\$23.35
D&R-2016-002	Raymond Shemanski	418 S. First Street	Demolition	6/3/2016	\$79.14
NBP-2016-008	Columbia Ridge Homes LLC	1508 W. Naches Ave.	New Building	6/6/2016	\$6,199.30
PL_P-2016-004	Columbia Ridge Homes LLC	1508 W. Naches Ave.	Plumbing	6/6/2016	\$214.85
M-RES-2016-004	Columbia Ridge Homes LLC	1508 W. Naches Ave.	Mechanical	6/6/2016	\$140.17
UGS-2016-006	Columbia Ridge Homes LLC	1508 W. Naches Ave.	UG Sprinklers	6/6/2016	\$40.48
NBP-2016-009	Columbia Ridge Homes LLC	1404 W. First Ave.	New Building	6/6/2016	\$6,199.30
PL-P-2016-005	Columbia Ridge Homes LLC	1404 W. First Ave.	Plumbing	6/6/2016	\$214.85
M-RES-2016-005	Columbia Ridge Homes LLC	1404 W. First Ave.	Mechanical	6/6/2016	\$140.17
UGS-2016-007	Columbia Ridge Homes LLC	1404 W. First Ave.	UG Sprinklers	6/6/2016	\$40.48
NBP-2016-010	Columbia Ridge Homes LLC	1503 W. First Ave.	New Building	6/6/2016	\$6,318.67
PL-P2016-006	Columbia Ridge Homes LLC	1503 W. First Ave.	Plumbing	6/6/2016	\$203.89
M-RES-2016-006	Columbia Ridge Homes LLC	1503 W. First Ave.	Mechanical	6/6/2016	\$150.27
UGS-2016-008	Columbia Ridge Homes LLC	1503 W. First Ave.	UG Sprinklers	6/6/2016	\$40.48
RR-R-2016-005	Roy Cyr	904 Ridgeview Ave.	Re-Roof Residential	6/7/2016	\$79.14
NBP-2016-011	Nathan Hayes	1608 W. Orchard Ave.	New Building	6/8/2016	\$371.66
SP-2016-001	Jim Garner/Rich Goodall	110 E 3rd Ave.	Sign	6/9/2016	\$286.78
RR-NR-2016-001	Yakima Co-Op Association	110 E. First Ave.	Re-Roof Non-Residential	6/9/2016	\$153.79
RR-R-2016-006	Steven Morford	304 S. 10th Street	Re-Roof Residential	6/10/2016	\$79.14
RR-R-2016-007	James Button	341 Lookout Point Dr.	Re-Roof Residential	6/13/2016	\$79.14
F SP-2016-001	McDonalds USA, LLC #103	499 S. First Street	Fire Sprinkler	6/14/2016	\$917.18
NBP-2016-012	Carl Torkelson	208 Whisper Way	New Building	6/14/2016	\$3,874.61
PL-P-2016-007	Carl Torkelson	208 Whisper Way	Plumbing Commercial	6/14/2016	\$192.93
M-RES-2016-007	Carl Torkelson	208 Whisper Way	Mechanical Commercial	6/14/2016	\$140.17
NBP-2016-013	Carl Torkelson	209 Whisper Way	New Building	6/14/2016	\$3,874.61
PL-P-2016-008	Carl Torkelson	209 Whisper Way	Plumbing Commercial	6/14/2016	\$192.93
M-RES-2016-008	Carl Torkelson	209 Whisper Way	Mechanical Commercial	6/14/2016	\$140.17
NC-2016-006	Selah School District	408 N. First Street	Footing/Foundation for (2) Portables	6/15/2016	\$1,351.37
RR-R-2016-008	Daniel Seaman	703 N. 12th Street	Re-Roof Residential	6/16/2016	\$79.14
NC-2016-005	Jeff Smith/Domino's Pizza	506 S. First Street, Suite A	New Commercial	6/17/2016	\$1,703.49
PL-C2016-002	Jeff Smith/Domino's Pizza	506 S. First Street, Suite A	Plumbing Commercial	6/17/2016	\$140.72
M-COM-2016-003	Jeff Smith/Domino's Pizza	506 S. First Street, Suite A	Mechanical Commercial	6/17/2016	\$90.41
W/S-HU-2016-004	C & V Investments Properties	210 N. 10th Street	Water/Sewer Hook-up	6/17/2016	\$2,740.41

June 2016 Building Permits and Inspections Report

M-COM-2016-004	Tree Top	228 E Naches Ave	Mech Commercial	6/20/2016	\$90.49
RR-R-2016-009	Joyce/Susan Duysings	209 Valleyview Ave.	Re-Roof	6/20/2016	\$79.14
W/S-HU OU-2016-001	Donald Thomas	90 Lorry Lane	Outside Utility Water Hook-up	6/22/2016	\$1,557.58
PL-R-2016-001	Ira Briggs	305 Hillcrest Dr.	Plumbing-Water Line Replacement	6/22/2016	\$31.12
NC-2016-007	Rich Goodall/Jim Garner	110 E. 3rd Ave.	Commercial/Tenant Improvements	6/22/2016	\$3,501.05
PL-C-2016-003	Rich Goodall/Jim Garner	110 E. 3rd Ave.	Plumbing/Tenant Improvements	6/22/2016	\$250.32
R-R/A-2016-002	Frank & Tammy Bass	808 S. 5th Street	Remodel/Window Replace	6/27/2016	\$231.16
F/AC-2016-001	Thomas Family Trust	804 W. 5th Ave.	Furnace/Air Replacement	6/27/2016	\$66.24
D&R-2016-003	Graf Investments	217 E. Naches Ave.	Demolition	6/27/2016	\$79.14
R-R/A-2016-004	Jeff & Jodi Brooks	1604 Cedar Lane	Remodel/Window Replace	6/27/2016	\$62.43
NC-2016-008	Lady of Lourdes Church	1107 W. Fremont Ave.	New Commercial	6/28/2016	\$271.06
M-COM-2016-005	BBS Selah LLC	506 S. First Street	Mechanical Commercial	6/29/2016	\$206.48
F/AC-2016-002	J & L Maher LLC	110 W. Naches Ave.	Furnace/Air Replacement	6/29/2016	\$58.41
Total Building Inspections for June 2016: 115					\$43,296.27

Code Enforcement April 2016

Date	Location	Code Violation	Action	Result
6/2/2016	200 BLK N 7th St	6.58.030 Littered premises; 6.58.180 Landscape Maintenance	Letter To Owner and tenant	Complied
6/3/2016	100 BLK E Fremont Ave	6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/3/2016	1100 BLK W Cherry Ave	6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/7/2016	200 BLK N 10th St	6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/7/2016	400 BLK S 3rd St	6.58.180 Landscape Maintenance	Letter To Owner	Roy
6/7/2016	400 BLK S 3rd St	6.58.180 Landscape Maintenance	Letter To Owner	Roy
6/8/2016	100 BLK Lyle Lp	6.58.180 Landscape Maintenance (Vacant Lot)	Letter To Owner	Ext to 7/8
6/8/2016	800 BLK Jamie Dr	6.58.180 Landscape Maintenance	Call to Management Co	Complied
6/14/2016	500 BLK S 3rd St	6.58.060 Abandoned Material 6.58.180 Landscape Maintenance	Letter To Owner	Returned Letter
6/14/2016	300 BLK W Selah Ave	6.58.050 Certain Growth 6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/14/2016	600 BLK S 1st St	6.58.180 Landscape Maintenance	Phone call to Owner	Complied
6/14/2016	200 BLK S 1st St	6.58.050 Certain Growth (Business)	Letter to Management Co	
6/15/2016	300 BLK S 3rd St	6.58.180 Landscape Maintenance	Letter To Owner	
6/16/2016	600 BLK N 11th St	6.58.180 Landscape Maintenance	Letter To Owner	
6/17/2016	500 BLK Speyers Rd	6.58.100 Vegetable Waste 6.58.180 Landscape Maintenance	Letter to Owner/Tenant	Complied
6/17/2016	400 BLK Hillcrest Dr	6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/17/2016	500 BLK W Fremont Ave	6.58.180 Landscape Maintenance	Letter To Owner	Complied
6/17/2016	900 BLK Goodlander Circle	6.58.050 Certain Growth	Letter To Owner	
6/17/2016	500 BLK N 15th St	6.58.050 Certain Growth - Vacant lot	Letter To Owner	Extension
6/17/2016	500 BLK N 15th St	6.58.050 Certain Growth - Vacant lot	Letter To Owner	Extension
6/17/2016	700 BLK W Orchard Ave	6.58.060 Abandoned Material	Letter To Owner	Complied
6/17/2016	700 BLK Goodlander Rd	6.58.050 Certain Growth	Letter to Owner	Partial Compliance
6/17/2016	500 BLK N 1st St	6.58.1810 Landscape Maintenance/fire hazard	Letter To Owner	
6/22/2016	500 BLK N 13th St	6.58.200 Fire Hazard	Letter To Residence (vacant)	No forwarding address

6/22/2016 500 BLK Sunrise Pl	6.58.260 Parking on an unimproved surface	Letter To Owner	Complied
6/22/2016 400 BLK N 9th St	6.58.180 Landscape Maintenance 6.58.100 Vegetable Waste	Letter To Owner	Complied
6/22/2016 500 BLK N. 2nd St	6.58.260 Parking on an unimproved surface	Letter To Owner	Complied
6/22/2016 700 BLK Whitman Ct	6.58.180 Landscape Maintenance	Letter To Bank	Bank Owned
6/29/2016 500 BLK N 1st St	6.58.180 Landscape Maintenance	2nd Notice	



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

7/14/2016 I – 2B

Title: Selah Downtown Association Monthly Report

Thru: Donald Wayman, City Administrator

From: Monica Lake, Executive Assistant

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Informational Only

Background / Findings & Facts:

Attached is the Treasurer's report for May 2016

Recommended Motion:

N/A

Selah Downtown Association
Treasurer Report
6/13/16

INCOME

Beg. Balance	\$40685.13
Total Income	<u>\$40685.13</u>

EXPENSES

Reimbursement (Barb Petrea-Parklets)	\$778.26
Revitalize WA lodging	\$197.94
Printing Expense (mugs and trinkits)	\$147.54
Office Expense (April-Whitney)	\$156.26
Office Expense (April-Whitney)	\$296.75
Payroll (April-Whitney)	\$1567.93
Selah Celebrates Art expenses	\$761.14
General Liability & Volunteer Liability cov.	\$1683.00
Total Expenses	<u>\$5588.82</u>

CURRENT BALANCE ON HAND **\$35,096.31**



Tammy E. Allan, Treasurer SDA



Date



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016

K – 1

Title: Approval of Minutes: June 14, 2016 Study Session and Council Meeting

Thru: Donald Wayman, City Administrator

From: Monica Lake, Executive Assistant

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Approval of Minutes

Background / Findings & Facts:

See Minutes for details

Recommended Motion:

Motion to approve the Consent Agenda as read. (This item is part of the Consent Agenda)

Study Session Minutes
Selah City Council
June 14, 2016
3:00pm

Mayor Raymond opened the Study Session.

Public Works Director Henne spoke about the City's water system plan, outlining the priorities with regard to repairs and replacement, upgrades, and financial considerations. Discussion followed on changes made since the adoption of the plan, the possibility of changing the meters used for reading water, requirements for new construction, and the need to keep the plan updated to allow the City to go out for loans as money becomes available.

The Study Session ended at 3:49pm.

City of Selah
Council Minutes
June 14, 2016

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 4:00pm.

B. Roll Call

Members Present: John Tierney; Roy Sample; Laura Ritchie; Roger Bell; Diane Underwood

Members Absent: Paul Overby; Russell Carlson

Staff Present: Don Wayman, City Administrator; Bob Noe, City Attorney; Gary Hanna, Fire Chief; Jim Lange, Deputy Fire Chief; Eric Steen, Deputy Police Chief; Joe Henne, Public Works Director; Ty Jones, Public Works Utility Supervisor; Harmit Bedi, City Planner; Dale Novobielski, Clerk/Treasurer; Dave Mullen, Recreation Manager; Jose Rocha, Recreation Coordinator; Bree Tait, Civic Center Manager; Andrew Potter, Human Resources Manager; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

Council Member Underwood moved to allow the absence of Council Member Overby. Motion withdrawn.

Council Member Ritchie moved, and Council Member Tierney seconded, to delay the motion until just prior to the Consent Agenda. By voice vote, approval was unanimous.

D. Pledge of Allegiance

Mayor Raymond led the Pledge of Allegiance.

E. Invocation

Pastor Mark Griesse gave the prayer.

F. Agenda Changes

Add to Agenda:

1. Executive Session R – 1: 30 Minute Session – Real Estate RCW 42.30.110 (1) (c)

G. Public Appearances/Introductions/ Presentations **None**

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting. Seeing no one rise to speak, she closed the meeting.

2. Written

a. May 2016 Monthly Report for Building Permits, Inspections, and Code Enforcement

J. Proclamations/Announcements

1. City of Selah Independence Day Celebration July 4th, 2016

Mayor Raymond read aloud the proclamation.

K. Consent Agenda

Council Member Ritchie moved, and Council Member Tierney seconded, to add N – 3 and O – 1 to the Consent Agenda. By voice vote, approval was unanimous.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: May 24, 2016 Study Session & Council Meeting

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 79645 – 79678 for a total of \$261,280.99

Payroll Checks Nos. 79679 – 79704 for a total of \$198,232.84

Claim Checks Nos. 67789 – 67896 for a total of \$553,068.38

* 3. Resolution N – 1: Resolution declaring Parks and Recreation property (kayak and paddles) surplus and authorizing disposition of the same

* 4. Resolution N – 3: Resolution Authorizing the Mayor to sign Addendum No. 1 to Task Order No. 2013-5 for the Third Street Water Main Replacement project between the City of Selah and HLA Engineering and Land Surveying, Inc., for the 2013 DWSRF Water Systems Improvements DM13-952-130

- * 5. Resolution N – 4: Resolution Authorizing the Mayor to sign Task Order 2016-06 between the City of Selah and HLA Engineering and Land Surveying, Inc. for engineering and surveying services for the New City Hall Improvements project
- * 6. Ordinance O – 1: Ordinance Amending Section 6.60.050, “Enforcement/Penalties”, to Selah Municipal Code Chapter 6.60 “Public Disturbance Noises” to Ensure Efficient Processing of Violations through the Municipal Court; Establishing an Effective Date; and, Providing for Severability

Council Member Tierney moved, and Council Member Ritchie seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

L. Public Hearings

1. Public Hearing to consider the Resolution adopting the Six Year Transportation Improvement Program (TIP) for the years 2017 to 2022

Public Works Director Henne read aloud the list of projects for the six year TIP then requested that the Mayor open a Public Hearing on the matter.

Mayor Raymond opened the hearing.

Norma Smith, 906A Speyers Road, approached the podium and addressed the Council. She remarked that a stoplight at Speyers Road is not on list, which is a dangerous intersection, with terrible traffic. She felt there was a need for a light in that location, especially when school is in session, and wondered why it was not on the plan.

Public Works Director Henne responded that they would need to do an analysis of the intersection, bring in a traffic engineer to observe it during peak times, look at traffic counts, and see if it meets warrants and where there would be funding available.

Council Member Tierney asked if Speyers Road had a stop coming into it.

Public Works Director Henne responded in the affirmative.

Council Member Tierney then inquired about on for eastbound traffic on Fremont Avenue.

Public Works Director Henne replied that there is one for eastbound but not westbound.

Council Member Tierney suggested putting in a stop sign for westbound in the interim.

Public Works Director Henne remarked that the queue would be so short that traffic would back up and not have a free flowing right hand turn. He felt it was a matter of perspective.

Mayor Raymond observed that travel at three pm was easy but not at three fifteen pm.

Ms. Smith added that it is also busy from seven to eight an.

Seeing no one else rise to speak, Mayor Raymond closed the Public Hearing.

C. Councilmember Absence – Motion to Excuse ****RELOCATED****

Council Member Ritchie moved, and Council Member Tierney seconded, to excuse Council Member Overby’s absence and Council Member Carlson’s tardiness. By voice vote, approval was unanimous.

M. General Business

- 1. New Business **None**
- 2. Old Business **None**

N. Resolutions

- * 1. Resolution declaring Parks and Recreation property (kayak and paddles) surplus and authorizing disposition of the same
- 2. Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2017 to 2022

Council Member Sample moved, and Council Member Bell seconded, to approve the Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2017 to 2022.

Council Member Ritchie inquired as to whether some of the funds that are allocated through 2022 are Federal funds.

Public Works Director Henne responded that those are anticipated Federal funds.

Council Member Ritchie asked what happens if they do not get allocated funds.

Public Works Director Henne replied that they can do a TIP amendment to correct the funding source, and if Council approves it then it goes to the State to be put in the STIP.

Council Member Ritchie wondered what they do if they cannot get funding at all.

Public Works Director Henne responded that the only way to build would be using City funds. He added that he would talk with Council about moving forward on that particular project. If there are no funds then you fund it yourself.

Council Member Ritchie inquired if this plan is what he is hoping to get.

Public Works Director Henne replied in the affirmative.

City Administrator Wayman commented that it also sets them up for shovel ready projects.

Public Works Director Henne agreed, citing the Speyers Road project as one that allowed the City to take advantage of a ninety-day application to completion window for funding. He noted that Selah was the only City in the Yakima Valley who was able to do so and receive that funding.

Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes. By voice vote, approval was unanimous.

- * 3. Resolution Authorizing the Mayor to sign Addendum No. 1 to Task Order No. 2013-5 for the Third Street Water Main Replacement project between the City of Selah and HLA Engineering and Land Surveying, Inc., for the 2013 DWSRF Water Systems Improvements DM13-952-130
- * 4. Resolution Authorizing the Mayor to sign Task Order 2016-06 between the City of Selah and HLA Engineering and Land Surveying, Inc. for engineering and surveying services for the New City Hall Improvements project
- 5. Resolution authorizing the Mayor to sign an agreement between the City of Selah and the Recreation and Conservation Office

Recreation Manager Mullen addressed N – 5. He said that Recreation Coordinator Rocha was part of the youth committee that started the skate park, and had come to him with a need to improve the existing park, going to Olympia a month ago to give presentation for grant monies. He said that this agreement is the official agreement to get these funds.

Council Member Ritchie wondered about raising the thirty-five thousand in additional funds.

Council Member Carlson joined the meeting.

Recreation Coordinator Rocha responded that he has no pledged donations but is talking to local businesses and people.

Council Member Ritchie commented that he does not seem to think it will be a problem.

Recreation Coordinator Rocha replied that he does not, as they raised twenty thousand dollars in 2007 and 2008 the same way.

Council Member Ritchie moved, and Council Member Tierney seconded, to approve the Resolution authorizing the Mayor to sign an agreement between the City of Selah and the Recreation and Conservation Office. Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council

Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

6. Resolution Authorizing the Mayor to Sign the Thomas Outside Utility Agreement (File: 171.42.16-01)

City Planner Bedi addressed N – 6. Referring to the PowerPoint presentation he had prepared, he explained that the well is not consistent and is pulling brown water. He went on to say that, the main conditions the City requires are that they have a valve and decommission the well, and that no comments had been received on the matter. He noted that the draft agreement is a part of the packet.

Council Member Tierney wondered about health concerns with the water, aside from the drop in water level and discoloration.

City Planner Bedi replied that he was told it is turning brown and has some taste and odor, as well as effecting their quality of life.

Council Member Ritchie asked if they have the obligation of paying utility tax since they will be using City utilities.

City Planner Bedi responded in the affirmative, adding that they will also pay an application fee and for installation, and agree to future annexation.

Council Member Tierney inquired as to whether they require it to be a public health issue for people to acquire City water, as is the case with septic tank failure.

Public Works Director Henne replied in the affirmative, saying that normally staff does not recommend approval unless it is a failing system.

Council Member Tierney asked if this qualified as failing.

Public Works Director Henne responded that their system is failing, and cost is probably their main factor.

Council Member Tierney requested the amount of the connection fee.

Public Works Director Henne replied that it is fifteen hundred dollars plus the Outside Utility Agreement (OUA).

Council Member Sample wondered if that included a professional engineer for inspection or if that would be done by staff.

Public Works Director Henne responded that it would be done by staff.

Council Member Sample asked if they will do a saddle and pipeline, and check the compacting.

Public Works Director Henne replied in the affirmative, adding that they will also do an inspection and decide where to set the meter.

Council Member Bell referred to section four subparagraph seven of the OUA, saying that he felt that it should read the owner agrees not to oppose the formation of any LID, and that the following section seems to say the exact opposite.

City Planner Bedi responded that it looks like it needs a correction; the intent is not to create because then it starts its own system.

Council Member Bell inquired why the next section says they should not oppose.

City Planner Bedi felt maybe it needed to be corrected.

Council Member Bell thought they should read the same.

City Planner Bedi remarked that they do not want to the owners to pay any utility district.

Council Member Bell noted that subsection eight has a spelling error.

Council Member Ritchie moved to change section seven to read ‘owners agree *not* to oppose the formation of any future water, etc.’.

City Attorney Noe stated that section seven was correct in wording, adding that section six was to not oppose an annexation; the wording does not need to be parallel.

Motion withdrawn.

City Attorney Noe said that section eight needed to be corrected.

Council Member Carlson wondered about the surrounding properties.

City Planner Bedi replied that they are all connected to a public well; this one was the only one not connected. He noted that the City attempted to annex and connect those properties to city water a few years back, but it did not work out. He added that they would attempt again after a few years and see if others would like to be connected to City water, as it would help with services such as fire, police, and parks and recreation, as well as make for a cleaner map.

Council Member Sample inquired about fire hydrants.

Public Works Director Henne could not remember the distance required in rural areas.

Council Member Sample commented that Lorry Lane is surrounded on three sides by the City, and wondered if they could require annexation in that case.

City Administrator Wayman responded that they tried three years ago, and received a great deal of opposition by the residents, so at time the City declined to push the issue.

Public Works Director Henne added that the City created the area you see based on opposition.

City Administrator Wayman said that they are going to have to address the issue on the north end of the City for any number of reasons, and will get to the point where the residents will be asking to annex or the City will compel it, but how soon is up to the Council and residents in that area.

Council Member Sample wondered if there was anything to be done to move forward with that.

City Administrator Wayman Harmit replied that he believes so.

Council Member Sample commented that it is a weird City boundary there.

City Administrator Wayman remarked that it does not conform to planning standards, and will eventually have to be ironed out.

Council Member Tierney noted that it would also better from a law enforcement standpoint.

Council Member Tierney moved, and Council Member Underwood seconded, to approve the A Resolution Authorizing the Mayor to Sign the Thomas Outside Utility Agreement (File: 171.42.16-01). Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

O. Ordinances

- * 1. Ordinance Amending Section 6.60.050, “Enforcement/Penalties”, to Selah Municipal Code Chapter 6.60 “Public Disturbance Noises” to Ensure Efficient Processing of Violations through the Municipal Court; Establishing an Effective Date; and, Providing for Severability
- 2. Ordinance Amending Section 6.75.090 and Section 6.75.095 of the Selah Municipal Code Chapter 6.75 “Code Enforcement” to Provide that Appeals be Processed before the City Council and not a Board of Appeals; Establishing an Effective Date; and, Providing for Severability

City Attorney Noe addressed O – 1. He said that the City has various options to pursue code enforcement, and would like to avail itself of the notice of order process for property not in compliance with City code. He stated that currently they comply or appeal within a time frame, with the appeal set for this to a board of appeals which doesn't exist to this point, and that it would be difficult to create a board of members required per international codes. He presented two options: either have appeals go to the Hearing Examiner, which will be an additional expense, or have Council here them, and presented the pros and cons for both.

City Administrator Wayman felt that bringing in the Hearing Examiner for all cases could be a telling hit on legal funds, and that he recommends that Council hear these appeals. He does not think there will be a blizzard of appeals, but they are being more aggressive with code enforcement, so it will happen.

Council Member Ritchie asked how often there been appeals in the past year.

City Attorney Noe responded that there has not been an appeal mechanism in place; run of the mill infractions are handled through the Municipal Court with a two hundred fifty dollar fine, with an appeal heard before the Judge. He said that what they are envisioning for notices of order are bigger property issues or folks who do not care about fine, to hear bigger issues that are not being addressed.

City Administrator Wayman felt they might have ten a year that go beyond typical infractions.

Council Member Ritchie remarked that this would be more of a mediation for those that give notice, cases with more than a two hundred fifty dollar fine, and people who ignore the notices.

City Attorney Noe commented that this process has a five hundred dollar per day penalty. Council can decide to uphold the notice of order, and if the party does not comply the matter can be taken to Superior Court with the request that the party be compelled to deal with the violation or allow the City to do so.

City Administrator Wayman said that this gives them a tool to deal with those individuals who ignore code enforcement efforts. The vast majority complies without having to get an infraction, some wait for the infraction then fix it, and this tool will be utilized for those who ignore everything to make them comply. He anticipates this being more problematic issues, adding that the City will bend over backwards to help the elderly or those financially in a bad way.

Council Member Carlson inquired about legal ramifications due to the fact that some of the Council Members do not have expert knowledge, or if it is just a matter of supporting code enforcement.

City Attorney Noe responded that it is always an issue when the matter is quasi-judicial. They are not required to have legal expertise on every issue, but would rely on staff and apply what is in the code to the situation, and determine whether they are compliant or not.

Council Member Tierney moved, and Council Member Sample seconded, to approve the Ordinance Amending Section 6.75.090 and Section 6.75.095 of the Selah Municipal Code Chapter 6.75 “Code Enforcement” to Provide that Appeals be Processed before the City Council and not a Board of Appeals; Establishing an Effective Date; and, Providing for Severability. Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

City Planner Bedi requested that Mr. and Mrs. Thomas be allowed to address the Council.

Erin and Donald Thomas approached the podium. Mr. Thomas said that he is a longtime Selah resident, and thanked the Council for supporting them in their request for an OUA.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Recreation Manager Mullen gave a brief update on recreation activities, noting that the pool is up and running and there will be a pickle ball league starting at the end of June. He said that the Wednesday teen programming starts June 22nd, with the dances sponsored by Bill Harris Used Cars, and spoke about the upcoming Fourth of July festival.

Civic Center Manager Tait said that they have noticed an improvement with the new janitorial staff already. She mentioned that there is a blood drive this Thursday, and that a group of Selah high school students is having paint nights as a fundraiser to help fund their way to DC and the inauguration.

Council Member Bell thanked her for supplying the missing information following the last meeting.

City Planner Bedi said that there will be no Planning Commission meeting next Tuesday, but they do have a new Commissioner.

City Administrator Wayman added that the new person is Christina Morehead, replacing Willie Quinnell.

Recreation Coordinator Rocha said that the Allen Schmid memorial skate park competition would be June 21st, followed by the first teen dance on the 22nd. He added that there would be a skateboard camp July 11-15, and a fundraiser held on August 5th.

Public Works Director Henne gave a brief update on Public Works projects, noting that the Third Street water main project has been wrapped up.

Fire Chief Hanna said that they are still out servicing hydrants, and that brushfires have kicked off for the season. He reminded those in attendance that fireworks are illegal to possess or shoot off, and also carry a fine with that. He remarked that there is a new County operating procedure for medical transport in the County. They now have a fixed wing and a variable wing stationed at McAllister Air Field.

Human Resources Manager Potter gave an update on the progress of the Selah Downtown Association and the events they have held around town. He said that they have been working with local business and have future events planned, including the continuation of their Second Saturday event. He noted that Mayor Raymond has passed on operation of the farmer's market to them, which will continue to be held behind King's Row this year as they try to grow the program. He remarked that the Selah Downtown Association and the Selah Chamber of Commerce would be holding a red carpet ceremony in September for local businesses, and will be presenting awards at that time.

Council Member Carlson wondered if it could be combined with the safety checks that the Fire Department is doing.

Human Resources Manager Potter responded that the life safety inspections can certainly be considered, adding that he is not sure they have generated a list of what the awards will be.

Deputy Fire Chief Lange commented that they are close to a program; they have been working with City Administrator Wayman on the inspection fee process and are trying to work the awards into that.

Clerk/Treasurer Novobielski said that he is unable to provide updated tax revenue at present, but stated that all detailed financial information. Through the end of May, is available on the website.

Deputy Police Chief Steen had no report, but stated his appreciation for the staff he works with.

City Attorney Noe had no report.

2. Council Members

Council Member Ritchie said that she has been on the Council for a year now, and was reflecting on the difference a year has made with Parks and Recreation. She expressed her appreciation of vision and execution by Recreation Manager Mullen and Recreation Coordinator Rocha, particularly their passion for providing activities for the youth.

Council Member Sample had no report.

Council Member Tierney spoke about English being one of the languages spoken throughout the world, and how appalled he is that the United States does not require people to speak English, but instead obligates Cities to provide multiple interpreters for languages, which is a burden on the Cities. He opined that English is the single language that holds this nation together, and that it is time for someone to step up and say that it will be the language recognized for conducting business in that community. He asked his fellow Council Members to consider the need to establish English as the official language of business for the City of Selah, for conducting City business, as he felt it would give good notice to the County and State that someone has stepped forward to say enough. He requested that they consider it, and if they think it appropriate, to have it be an agenda item in the future.

Council Member Bell had no report.

Council Member Underwood reminded everyone about the blood drive Thursday, at the Civic Center.

Council Member Carlson expressed his belief that attitude is a game changer; the Selah community is a small one that has features of safety and opportunity, with progress and changes for the good of those who live and work here.

3. City Administrator

City Administrator Wayman said that they are not recognizing those who do a great job with their properties, suggesting that they create a certificate of appreciation that could be signed by the Mayor and given to those who have done a great job, or for a house that has made improvements, at the Mayor's discretion.

Council Member Tierney remarked that it is overdue.

Mayor Raymond suggested adding those to the September 10th awards ceremony.

City Administrator Wayman suggested that they not be stingy with handing them out.

Council Member Tierney commented that he has seen some communities with a 'yard of the month' award, where they get an award and a marker placed in their yard for that month.

Council Member Carlson felt that it would also be good advertising for the neighbors to see someone doing a good job.

City Administrator Wayman responded that, with Council's permission, he would put together a proposal for the next meeting to execute this. He discussed the progress on Volunteer Park, saying that HLA is putting together a plan of action and milestones to follow between now and next March, with the plan being to move dirt in March of next year. He said that they are still negotiating with the SPRSA regarding the new aquatic center, and seem to be making good progress on all that. They have had strategy sessions with regard to how much of Wixson Park the City wants to allow to be developed. He will keep the Council informed on what the plan is, as they will need to approve the amount of land to be donated for the project. He noted that Public Works Director Henne is on the committee for selection of an architect.

Council Member Ritchie commented that what was presented to voters was a certain pool.

City Administrator Wayman responded that what they approved was a six point two million bond, and what they were shown was an artist's rendition of a possible pool.

Council Member Ritchie wondered if there would be any problem with that, and whether the SPRSA would need to get re-approval if they cannot produce what they promised.

City Administrator Wayman replied that he is not sure he is in a position to answer that, but he believes their answer would be that it is just an artist's rendition of what they hoped six point two million would buy. He suggested letting the designers see what will pan out, adding that the City is not being stingy but not giving them carte blanche to build whatever they want either.

Council Member Sample remarked that the architectural interviews would be done on June 20th, with a choice made at that time.

City Administrator Wayman said that the City would have City Planner Bedi and Ted Pooler from HLA on the design committee. He spoke about the conversation he and Mayor Raymond had with Buxton regarding retail recruitment, which they are in the final phase of, and that Buxton will now initiate contact on the City's behalf to the retailers identified as a fit for Selah. He listed a few retailers that they are an excellent fit for from the list provided by Buxton.

Council Member Tierney asked if Council would be supplied with a copy of the list.

City Administrator Wayman replied that he could make it available, but would like to keep it on his desk until they actually make contact with them and get permission to discuss it. He touched on the progress with Traho with regard to a new City Hall, saying that a contract is ready to be inked.

- 4. Boards **None**
- 5. Mayor

Mayor Raymond remarked that both Recreation Manager Mullen and Recreation Coordinator Rocha have put a ton of work into youth activities, suggesting that Council stop in and see what they are doing. She noted that the weekly farmer's market starts tomorrow night behind King's Row, for its sixth consecutive year.

City Administrator Wayman talked about the green space along First Street, where the trees and shrubs have been removed, saying that City Planner Bedi has put together a plan with the intent of carving out a green space and irrigation, replacing the leaky pipes with new irrigation and conduit. He added that the Parks Board will select a species of tree to replace those removed, but in the interim they will start with just grass and look at higher traffic areas where they may need to put in pavers, as well as running electrical conduit all along the green space to make sure the new trees have lights for the future. He noted that each tree would have a steel grating around it so they have proper area to get air and water but not be trampled on, and that the money will be some sweat equity and some from Fund 001 and the Transit fund. He briefly discussed the possibility of a car show next year.

Council Member Tierney observed that they need to get a notice to the cruising magazine no later than September to get on the calendar for the following year.

Mayor Raymond stated that there would be no council meeting on June 28; the next meeting will be held on July 12th.

Council took a ten-minute recess.

P. Executive Session

- 1. 30 Minute Session – Real Estate RCW 42.30.110 (1) (c)

Council went into Executive Session at 5:55pm. At 6:25pm, Council went back on the record. Mayor Raymond stated that no action was taken during the Executive Session.

Council Member Tierney moved, and Council Member Underwood seconded, to Authorize the City Administration to undertake negotiations with Mr. Clark and his representatives for the sale or lease of a Public Works storage yard within the City of Selah. Roll was called: Council Member Tierney – yes; Council Member Sample – abstain; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – no. Motion passed with four yes votes, one no vote, and one abstention.

Q. Adjournment

Council Member Tierney moved, and Council Member Bell seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 6:26 pm.

Sherry Raymond, Mayor

EXCUSED

Paul Overby, Council Member

John Tierney, Council Member

Roy Sample, Council Member

Laura Ritchie, Council Member

Roger Bell, Council Member

Russell Carlson, Council Member

Diane Underwood, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016

K – 2

Title: Claims & Payroll

Thru: Donald Wayman, City Administrator

From: Monica Lake, Executive Assistant

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: See Check Registers

Funding Source: Various. See Check Registers.

Staff Recommendation:

Approval of Claims & Payroll as listed on Check Registers.

Background / Findings & Facts:

See Check Registers.

Recommended Motion:

Motion to Approve the Consent Agenda as read. (This item is part of the Consent Agenda)



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016 L – 1

Title: Public Hearing for the SEPA Pertaining to the City's Palm Park Booster Pump Station and Well No. 7 Improvements

Thru: Donald Wayman, City Administrator

From: Harmit Bedi, Planning Department

Action Requested: Public Hearing / Public Meeting

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: Fund 411.000.059.594.65.39

Staff Recommendation:

To open a Public Hearing and take testimony

Background / Findings & Facts:

The project consists of the improvements to the City's Palm Park booster pump station and Well No. 7 to maintain safe and reliable production and distribution of drinking water. The booster station will be reconstructed with a new above-ground pumping facility, and the well will be upgraded with a variable frequency drive and related control system improvements

Recommended Motion:

N/A



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:	Action Taken:
3/22/2016	Resolution Authorizing the Mayor to sign Task Order 2016-3 between the City of Selah and HLA Engineering and Land Surveying, Inc. for the Palm Park Booster Station and Well No. 7 Improvements

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DATE: June 11, 2016
TO: Simon Sizer, Yakima Herald-Republic
FROM: Harmit Bedi, City Planner
SUBJECT: **Public Notice** – Publish this notice on Thursday, June 16, 2016

CITY COUNCIL

NOTICE OF PUBLIC HEARING

Notice is hereby given that on Tuesday, July 12, 2016 commencing at 4:00 p.m., or as soon thereafter as practical, the City of Selah City Council will conduct a public hearing in the Council Chambers, City Hall Building, 115 W. Naches Ave., Selah, WA, to consider Improvements of Palm Park Booster Station and Well No. 7. Any citizen desiring to express his/her view or submit written comments are encouraged to attend. Written comments on the proposal received prior to 4:00 p.m. the day of the public hearing will be considered in the City Council deliberations.

The City of Selah is the lead agency for this proposal under the State Environmental Policy Act (SEPA) and has determined that it does not have probable significant adverse environmental impacts. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). The determination of nonsignificance is being issued under WAC 197-11-340(2). Written comments on the DNS will be accepted during a 14 days comment period that expires on July 1, 2016. The decision was made under the completed environmental checklist and other information on file with the lead agency.

The Determination of Nonsignificance (DNS), environmental checklist and documents related to Improvements to Palm park Booster Station and Well No. 7 are on file and available for public inspection during normal business hours at the City of Selah Planning Department, 222 South Rushmore Road, Selah, WA, 98942.

Dated this 11th day of June, 2016

/s/

Harmit Bedi, City Planner

**CITY OF SELAH
Yakima County, Washington**

**CITY OF SELAH
PALM PARK BOOSTER STATION AND
WELL NO. 7 IMPROVEMENTS**

STATE ENVIRONMENTAL POLICY ACT

ENVIRONMENTAL CHECKLIST

Prepared by



**HLA Project No. 16046E
May 2016**

STATE ENVIRONMENTAL POLICY ACT

ENVIRONMENTAL CHECKLIST

A. BACKGROUND

1. *Name of Proposal, if Applicable:*
Palm Park Booster Station and Well No. 7 Improvements

2. *Name of Proponent:* City of Selah
Phone Number: (509) 698-7333
Address of Proponent: 115 W. Naches Ave.
Selah, WA 98942

3. *Person Completing Form:* Ryan Young, EIT
Phone Number: (509) 966-7000
Address: HLA Engineering and Land Surveying, Inc.
2803 River Road
Yakima, WA 98902

4. *Date Checklist Prepared:* May 2016

5. *Agency Requesting Checklist:* City of Selah

6. *Proposed timing or schedule (including phasing, if applicable):*
Construction is anticipated to begin in November 2016.

7. *Do you have any plans for future additions, expansions, or further activity related to or connected with this proposal? If yes, explain.*
No.

8. *List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.*
No.

9. *Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.*
No.

10. *List any governmental approvals or permits that will be needed for your proposal, if known.*

- City of Selah – approval of the project design, authorization to advertise for bids, award of construction contract, and building permits.
- Department of Health – approval of plans and specifications, environmental and cultural resource approval and authorization to advertise for bids.

11. *Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.*

The project consists of the improvements to the City's Palm Park booster pump station and Well No. 7 to maintain safe and reliable production and distribution of drinking water. The booster station will be reconstructed with a new above-ground pumping facility, and the well will be upgraded with a variable frequency drive and related control system improvements

12. *Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit application related to this checklist.*

The Palm Park booster station site is located at the southwest corner of 6th Avenue and Hillcrest Drive in Selah, WA, Range 18, Township 13, Section 2. The Well No. 7 site is located on the south side of E. Goodlander Road, just west of N. Wenas Road, Range 18, Township 14, Section 36. Both locations are shown in the attached map.

B. ENVIRONMENTAL ELEMENTS

1. EARTH

a. *General description of the site (underline one): Flat, rolling, hilly, steep slopes, mountainous, other.*

b. *What is the steepest slope on the site (approximate percent slope)?*
15% slope.

c. *What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.*

Roza clay loam at the Palm Park site and Esquatzel silt loam at the Well No. 7 site.

d. *Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.*

There are no surface indications of unstable soils near the project sites.

- e. *Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.*
Backfilling for utilities and building foundations will consist of crushed aggregate for pipe zone bedding and native material for trench backfill and foundations. Approximately 400 cubic yards of material will be disturbed during this project. Excavation of existing material will be kept on site and used for backfill. Any additional fill (gravel and soil) will be supplied by the contractor at the time of construction.
- f. *Could erosion occur as a result of clearing, construction, or use? If so, generally describe.*
No.
- g. *About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or building)?*
2%.
- h. *Proposed measures to reduce or control erosion, or other impacts to the earth, if any:*
Potential erosion due to construction activities will be controlled through the implementation of sedimentation and erosion control best management practices.

2. AIR

- a. *What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.*
During construction, minor amounts of dust and exhaust from equipment activity. The completed project will not affect air quality.
- b. *Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.*
No.
- c. *Proposed measures to reduce or control emissions or other impacts to air, if any:*
The construction contractor will be required to control dust during construction by watering the project site.

3. WATER

- a. *Surface Water:*
1. *Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.*
No.

2. *Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.*
No.
3. *Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.*
None.
4. *Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.*
No.
5. *Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.*
No.
6. *Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.*
No.

b. *Ground Water:*

1. *Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.*
The well source being improved is for municipal purposes. Well usage will not change. Water will not be discharged to groundwater.
2. *Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage, industrial, containing the following chemicals...; agricultural, etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.*
None.

c. *Water Runoff (including storm water):*

1. *Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will the water flow? Will this water flow into other waters? If so, describe.*
Runoff from building roofs and impervious surfaces will be maintained on site in accordance with the Eastern Washington Stormwater Manual.

2. *Could waste materials enter ground or surface waters? If so, generally describe.*
No.

3. *Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.*
No.

d. *Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:*
None.

4. PLANTS

a. *Check or underline type of vegetation found on the site:*

- deciduous tree: alder, maple, aspen, other
- evergreen tree: fir, cedar, pine, other
- shrubs
- grass
- pasture
- crop or grain
- Orchards, vineyards or other permanent crops
- wet soil plants; cattail, buttercup, bullrush, skunk cabbage, other
- water plants: water lily, eelgrass, milfoil, other
- other types of vegetation

b. *What kind and amount of vegetation will be removed or altered?*
Minor amounts of grass will be removed in order to construct new booster pump building and its foundations.

c. *List threatened or endangered species known to be on or near the site.*
There are no listed endangered or threatened plants that occur within the general project vicinity.

d. *Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:*
None.

e. *List all noxious weeds and invasive species known to be on or near the site.*
None.

5. ANIMALS

- a. *List any birds and other animals which have been observed on or near the site or are known to be on or near the site. Examples include:*
Bird: hawk, heron, eagle, songbird, other
Mammals: deer, bear, elk, beaver, other
Fish: bass, salmon, trout, herring, shellfish, other
- b. *List any threatened or endangered species known to be on or near the site.*
There are no listed endangered or threatened animals that occur within the general project vicinity. All improvements will occur in a mostly developed residential and commercial area.
- c. *Is this site part of a migration route? If so, explain.*
Most of Washington State is part of the Pacific Flyway migratory route for birds.
- d. *Proposed measures to preserve or enhance wildlife, if any:*
None.
- e. *List any invasive animal species known to be on or near the site.*
None.

6. ENERGY AND NATURAL RESOURCES

- a. *What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.*
Electricity will be used for heating, cooling, lighting equipment and to run the new pumps in the Palm Park booster station building and Well No. 7.
- b. *Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.*
No.
- c. *What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:*
The Palm Park booster station building will be designed to meet the requirements of the Washington State Energy Code, WAC Chapter 51-11C. VFDs will be utilized, allowing the pumps to run at lower speeds, reducing power consumption during lower water demand periods.

7. ENVIRONMENTAL HEALTH

- a. *Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.*

None anticipated.

1. *Describe any known or possible contamination at the site from present or past uses.*

None known.

2. *Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmissions pipelines located within the project area and in the vicinity.*

None.

3. *Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.*

Chlorine gas is used for treatment and disinfection of the City's potable water supply. Chlorine will continue to be used during the operating life of the project.

4. *Describe special emergency services that might be required.*

None.

5. *Proposed measures to reduce or control environmental health hazards, if any:*

None.

- b. *Noise*

1. *What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?*

None.

2. *What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.*

Construction noise is anticipated to be from 7:00 a.m. to 7:00 p.m.

3. *Proposed measures to reduce or control noise impacts, if any:*

Restrict construction to 7:00 a.m. to 7:00 p.m.

8. LAND AND SHORELINE USE

- a. *What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.*
The current use of the site is City property. Current use of adjacent properties are residential and commercial.
- b. *Has the project site been used as working farmlands or working forest land? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?*
No.
1. *Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:*
No.
- c. *Describe any structures on the site.*
Well No. 7 is housed in a masonry block building. The Palm Park booster station site has a reinforced concrete, circular reservoir, 66 feet in diameter. The existing booster pump is located within an underground vault.
- d. *Will any structures be demolished? If so, what?*
Yes. The booster pump vault will be removed and filled in.
- e. *What is the current zoning classification of the site?*
The current zoning of the site is Residential.
- f. *What is the current comprehensive plan designation of the site?*
The current comprehensive plan designation of the site is City.
- g. *If applicable, what is the current shoreline master program designation of the site?*
Not applicable.
- h. *Has any part of the site been classified as a critical area by the city or county? If so, specify.*
No.
- i. *Approximately how many people would reside or work in the completed project?*
None.

- j. Approximately how many people would the completed project displace?*
None.
- k. Proposed measures to avoid or reduce displacement impacts, if any:*
Not applicable.
- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:*
None.
- m. Proposed measures to ensure the proposal is compatible with nearby agricultural and forest lands of long-term commercial significance, if any:*
Not applicable.

9. HOUSING

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.*
None.
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.*
None.
- c. Proposed measures to reduce or control housing impacts, if any:*
Not applicable.

10. AESTHETICS

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?*
The maximum height of new Palm Park booster station building will be approximately 20 feet. The building exterior is anticipated to consist of concrete masonry unit walls and metal roofing.
- b. What views in the immediate vicinity would be altered or obstructed?*
None.
- c. Proposed measures to reduce or control aesthetic impacts, if any:*
None.

11. LIGHT AND GLARE

- a. *What type of light or glare will the proposal produce? What time of day would it mainly occur?*
Exterior building security lighting. Lighting will be on during night hours.
- b. *Could light or glare from the finished project be a safety hazard or interfere with views?*
No.
- c. *What existing off-site sources of light or glare may affect your proposal?*
None.
- d. *Proposed measures to reduce or control light and glare impacts, if any:*
Fixtures will be selected to maintain light on site.

12. RECREATION

- a. *What designated and informal recreational opportunities are in the immediate vicinity?*
The Palm Park booster station is located within a city park, which has a playground, basketball court, and lawn areas. Well No. 7 is located adjacent to a Carlon Park.
- b. *Would the proposed project displace any existing recreational uses? If so, describe.*
The proposed new booster station location will likely require relocation of the existing playground.
- c. *Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:*
Playground will be relocated within the same park.

13. HISTORIC AND CULTURAL PRESERVATION

- a. *Area there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers located on or near the site? If so, specifically describe.*
According to the Department of Archaeology & Historic Preservation's (DAHP) Washington Information System for Architectural and Archeological Records Data (WISAARD), there are no registered properties within or adjacent to the project limits.
- b. *Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Is there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.*
None.

- c. *Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.*

The Washington State Department of Health (DOH) made a determination of "No Historic Properties Affected" on May 16, 2016. This determination was sent to DAHP and the Yakama Nation for concurrence. Concurrence was received from DAHP on May 17, 2016. No comments have been received from the Yakama Nation.

- d. *Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.*

An Inadvertent Discovery Plan (IDP) will be prepared for the project. The proposed project is not anticipated to affect any cultural or historical resources.

14. TRANSPORTATION

- a. *Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.*

See attached figure.

- b. *Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?*

There is a bus stop directly across the street from the well site, and the nearest bus stop to the booster pump station site is approximately 0.7 miles away.

- c. *How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?*

Not applicable.

- d. *Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).*

No.

- e. *Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.*

No.

- f. *How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?*

It is not anticipated that the completed project will increase vehicular trips.

- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.
No.

- h. *Proposed measures to reduce or control transportation impacts, if any:*
During construction, traffic signing will be necessary at the booster pump station location.

15. PUBLIC SERVICES

- a. *Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other?) If so, generally describe.*
No.

- b. *Proposed measures to reduce or control direct impacts on public services, if any.*
None.

16. UTILITIES

- a. *Underline the utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, irrigation, cable TV, drains, other.*

- b. *Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.*

The project is an improvement of the City's existing potable water distribution system. New power service may be necessary for the new Palm Park booster station.

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Ryan M. Young, EIT
Project Engineer
HLA Engineering and Land Surveying, Inc.

Date

DETERMINATION OF NONSIGNIFICANCE (DNS)

Description of Proposal:

Palm Park Booster Station and Well No. 7 Improvements

Proponent:

City of Selah

Location of proposal, including street address, if any:

City of Selah
115 W. Naches Ave.
Selah, WA 98942

Lead Agency:

City of Selah

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

 There is no comment period for this DNS.

 X *This DNS is issued under 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date below. Comments must be submitted by*

_____.

Responsible Official:

Donald Wayman

Position/title:

City Administrator

Address:

115 W. Naches Ave.
Selah, WA 98953

Phone:

(509) 698-7333

Date: _____

Signature: _____

PLEASE ATTACH A COPY OF THE RELEVANT PORTION OF A 7.5 SERIES
USGS QUAD MAP AND OUTLINE THE PROJECT IMPACT AREA

USGS Quad maps are available on-line at <http://www.teraserver-usa.com>, www.maptech.mytop.com,
www.trails.com, or www.topozone.com

Project Location

Booster Pump

Township: 13

Address: Hillcrest Dr./W. 6th Ave

Range: 18

City: Selah

Section: 2

County: Yakima

Well No. 7

Township: 14

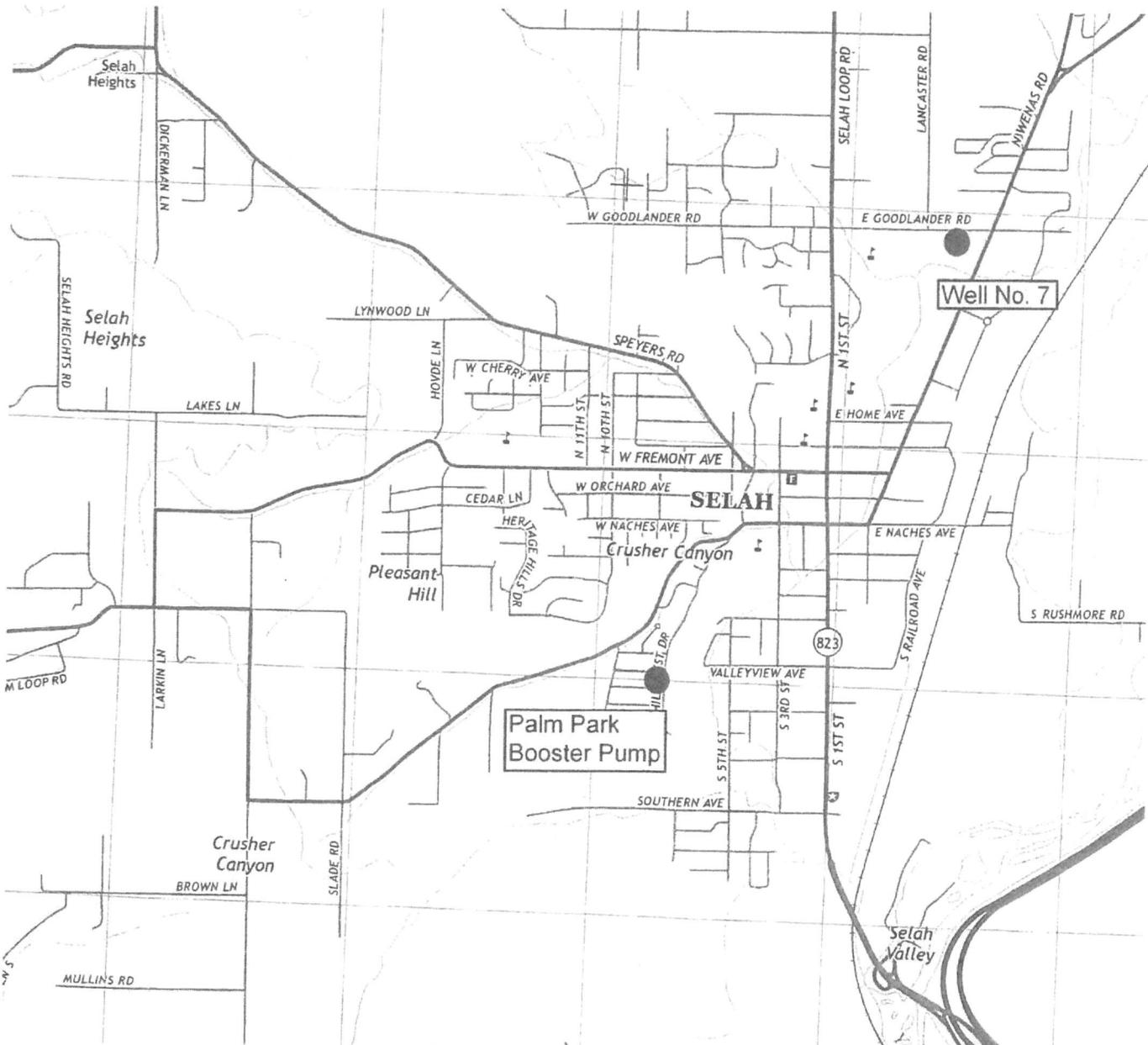
Address: 300 E. Goodlander Rd.

Range: 18

City: Selah

Section: 36

County: Yakima





**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016 N - 1

Title: Resolution Authorizing the Mayor to sign the Washington State Department of Transportation (WSDOT) Local Agency Agreement Supplement Number 2 for the East Goodlander Road Improvements Project.

Thru: Donald Wayman, City Administrator

From: Joe Henne, Public Works Director

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$1,310.00, 13.5 % of \$9,700.00

Funding Source: Fund 111.000.095.595.30.63.24

Staff Recommendation:

Acceptance and approval.

Background / Findings & Facts:

This Supplement allows for Right of Way (ROW) funds to be redistributed and put into the engineering phase funds. These funds will pay to design improvements to the pedestrian cross walks and replace a traffic signal pole. It also extends the project end date to December 31, 2020.

Recommended Motion:

To approve the resolution and authorize the Mayor to sign WSDOT Local Agency Supplement Agreement Number 2 for the East Goodlander Road Improvements project.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:	Action Taken:
6/11/2013	Resolution Authorizing the Mayor to sign the Washington State Department of Transportation (WSDOT) Local Agency Agreement Supplement No. 1 for the East Goodlander Improvements Project.

7/10/2012	Resolution Authorizing the Mayor to sign the Washington State Department of Transportation (WSDOT) Local Agency Agreement for the East Goodlander Improvements.
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RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) LOCAL AGENCY AGREEMENT SUPPLEMENT NUMBER 2 FOR THE EAST GOODLANDER ROAD IMPROVEMENTS PROJECT.

WHEREAS, the City of Selah wishes to sign a Local Agency Agreement Supplement Number 2 with the Washington State Department of Transportation (WSDOT) for the East Goodlander Road Improvements, and

WHEREAS, the Local Agency Agreement sets the Federal funding limits and the scope of work for the project and;

WHEREAS, the supplement extends the project end date and allows for redistribution of existing funding and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be authorized to sign the Washington State Department of Transportation (WSDOT) Local Agency Agreement Supplement Agreement Number 2 for the East Goodlander Road Improvements Project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of July, 2016.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Robert F. Noe, City Attorney

RESOLUTION NO. _____



Agency City of Selah		Supplement Number 2
Federal Aid Project Number STPUS-4710(001)	Agreement Number LA-7746	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on August 7, 2012
 All provisions in the basic agreement remain in effect except as modified by this supplement.
 The change to the agreement are as follows:

Project Description

Name East Goodlander Road Length 0.40 miles

Termini N. First Street to N. Wenas Road

Description of Work No Change

Reason for Supplement

Redistribute existing funding.

Are you claiming indirect cost rate? Yes No

Project Agreement End Date 12/31/2020

Does this change require additional Right of Way or Easements? Yes No Advertisement Date: 4/1/2018

Type of Work	Estimate of Funding				
	(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE			0.00		
86.5 % a. Agency					
b. Other Consultant	139,000.00	0.00	139,000.00	18,765.00	120,235.00
Federal Aid Participation Ratio for PE c. Other non-participating (State)	1,000.00		1,000.00	1,000.00	
d. State			0.00		
e. Total PE Cost Estimate (a+b+c+d)	140,000.00	0.00	140,000.00	19,765.00	120,235.00
Right of Way			0.00		
86.5 % f. Agency					
g. Other Compensation (offer)	70,800.00	-48,777.00	22,023.00	2,973.00	19,050.00
Federal Aid Participation Ratio for RW h. Other Yakima Co. R/W agent	21,200.00	-2,283.00	18,917.00	2,554.00	16,363.00
i. State	2,000.00	2,427.00	4,427.00	598.00	3,829.00
j. Total R/W Cost Estimate (f+g+h+i)	94,000.00	-48,633.00	45,367.00	6,125.00	39,242.00
Construction			0.00		
% k. Contract					
l. Other			0.00		
m. Other			0.00		
Federal Aid Participation Ratio for CN n. Other			0.00		
o. Agency			0.00		
p. State			0.00		
q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	0.00	0.00	0.00	0.00
r. Total Project Cost Estimate (e+j+q)	234,000.00	-48,633.00	185,367.00	25,890.00	159,477.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title Mayor, City of Selah

By
Director, Local Program
Date Executed

Agency City of Selah		Supplement Number 2
Federal Aid Project Number STPUS-4710(001)	Agreement Number LA-7746	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016 N – 2

Title: Resolution Authorizing the Mayor to sign the HLA Engineering and Land Surveying, Inc. Supplemental Agreement Number 3 for the East Goodlander Road Improvements project.

Thru: Donald Wayman, City Administrator

From: Joe Henne, Public Works Director

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$1,310.00, 13.5 % of \$9,700.00

Funding Source: Fund 111.000.095.595.30.63.24

Staff Recommendation:

Acceptance and approval.

Background / Findings & Facts:

This Supplement is requesting 3 changes to the original agreement: 1) Scope of Work to include preparation of design plans and specifications for traffic signal upgrades as required by WSDOT Traffic Office. 2) Completion date changed to December 31, 2020 to complete additional scope of work. 3) Payment revised to add an additional \$9,700.00 for the services listed above.

Recommended Motion:

To approve the resolution and authorize the Mayor to sign Supplemental Agreement Number 3 for the East Goodlander Road Improvements project.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:	Action Taken:
12/9/2014	Resolution to Authorizing the Mayor to sign the Huibregtse, Louman Associates, Inc. Supplemental Agreement Number 2 for the East Goodlander Improvements Project.
12/10/2013	Resolution to Authorizing the Mayor to sign the Huibregtse, Louman Associates, Inc. Supplemental Agreement Number 1 for the East Goodlander Improvements Project.
11/13/2012	Resolution Authorizing the Mayor to sign a Local Agency Standard Consultant Agreement for Professional Engineering Services with Huibregtse, Louman Associates Inc. for the East Goodlander Road Project.

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RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE HLA ENGINEERING AND LAND SURVEYING, INC. SUPPLEMENTAL AGREEMENT NUMBER 3 FOR THE EAST GOODLANDER ROAD IMPROVEMENTS PROJECT.

WHEREAS, the City of Selah wishes to sign a Supplemental Agreement with the HLA Engineering and Land Surveying, Inc. for East Goodlander Road Improvements, and

WHEREAS, this extends the completion date to December 31, 2020 and;

WHEREAS, the scope of work is changed to include the preparation of design plans and specifications for traffic signal upgrades as required and approved by Washington State Department of Transportation (WSDOT) Traffic Office and;

WHEREAS, the payable amount is revised in the amount of \$9,700.00 for the additional work describe in Supplemental Agreement Number 3 and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be authorized to sign the Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc. for the East Goodlander Road Improvements Project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of July, 2016.

Sherry Raymond, Mayor

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

APPROVED AS TO FORM:

Robert F. Noe, City Attorney

RESOLUTION NO. _____



Supplemental Agreement Number <u>3</u>		Organization and Address	
Original Agreement Number <u>12092E</u>		HLA Engineering and Land Surveying, Inc. 2803 River Road Yakima, WA 98902 Phone: 509-966-7000	
Project Number <u>STPUS-4710(001)</u>	Execution Date <u>11/13/2012</u>	Completion Date <u>12/31/2020</u>	
Project Title <u>Goodlander Road Improvements</u>	New Maximum Amount Payable \$ 148,700.00		
Description of Work Professional Engineering for design, plans, and specifications to reconstruct and widen existing two lanes, add a turn lane, and construct sidewalks, curb and gutter, storm drainage, and street lights.			

The Local Agency of City of Selah
desires to supplement the agreement entered into with HLA Engineering and Surveying, Inc.
and executed on 11/13/2012 and identified as Agreement No. 12092E

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Add the following to the original SCOPE OF WORK as described in the Local Agency Consultant Agreement:
Prepare design plans and specifications for traffic signal upgrades as required and approved by WSDOT Traffic
Office.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Completion Date shall be changed to December 31, 2020

III

Section V, PAYMENT, shall be amended as follows:

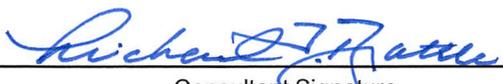
PAYMENT shall be revised to include \$9,700.00 for additional work as described in Section 1 above.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: HLA Engineering and Land Surveying, Inc.

By: City of Selah


Consultant Signature

Approving Authority Signature

Date



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

7/12/2016 N – 3

Title: Resolution Declaring Vehicles Surplus and Providing for Disposition of the Same

Thru: Donald Wayman, City Administrator

From: Richard Hayes, Chief of Police

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: TBD upon sale of surplus items

Funding Source: Sale of surplus items

Staff Recommendation:

Approve the surplus of the listed vehicles

Background / Findings & Facts:

The 3 Police Department vehicles, all Ford Crown Victorias have been replaced by newer models.

Recommended Motion:

Move to Approve the Resolution Declaring Vehicles Surplus and Providing for Disposition of the Same

**CITY OF SELAH, WASHINGTON
RESOLUTION NO. _____**

**RESOLUTION DECLARING VEHICLES SURPLUS AND PROVIDING
FOR DISPOSITION OF THE SAME**

WHEREAS, the City of Selah has determined it no longer has need for three Police Department vehicles;

WHEREAS, the City of Selah wishes to surplus and dispose of these vehicles;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The Police Department motor vehicles as follows is hereby declared surplus:

2001 Ford Crown Victoria, mileage +123,398
VIN: 2FAFP71WX1X193820

2005 Ford Crown Victoria, mileage 120,025
VIN: 2FAFP71W35X147798

2008 Ford Crown Victoria, mileage 123,000 (Estimated – Odometer broke)
VIN: 2FAHP71V68X153258

Section 2. The City Police Department is authorized to dispose of the above-listed motor vehicles in a commercially reasonable manner.

PASSED this 12th day of July, 2016.

Sherry Raymond, Mayor

ATTEST:

APPROVED AS TO FORM:

Dale Novobielski, Clerk/Treasurer

Robert F. Noe, City Attorney

Resolution No. _____