

SELAH CITY COUNCIL

4:00pm February 10, 2015

3:00pm Study Session: Kim Hixson, Yakima Valley Libraries

3:30pm Study Session: Shane Backlund, Selah School District Superintendent



Selah City Council
Regular Meeting
Tuesday, February 10, 2015
4:00pm
City Council Chambers

Mayor:
Mayor Pro Tem:
Council Members:

John Gawlik
Brooke Finch
Paul Overby
John Tierney
Dave Smeback
Allen Schmid
Roy Sample
Jane Williams

CITY OF SELAH
115 West Naches Avenue
Selah, Washington 98942

Interim City Administrator: Joe Henne
City Attorney: Bob Noe
Clerk/Treasurer: Dale Novobielski

AGENDA

- A. Call to Order –Mayor Gawlik
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Changes **None**
- E. Public Appearances/Introductions/Presentations
 - 1. Scott Miller, Director, Yakima County Office of Emergency Management
 - 2. Police Awards – Officer of the Year; Reserve Officer of the Year; and Medals of Valor
 - 3. John Cooper, Yakima Valley Tourism – Annual Presentation
- F. Getting To Know Our Businesses **None**
- G. Communications
 - 1. Oral

This is a public meeting. If you wish to address the Council concerning any matter that is not on the agenda, you may do so now. Please come forward to the podium, stating your name for the record. The Mayor reserves the right to place a time limit on each person asking to be heard.

2. Written

- Joe Henne a. Recycling Data Report for the 4th Quarter of 2014
- Joe Henne b. January 2015 Monthly Report for Building Permits, Animal Control and Code Enforcement

- H. Proclamations/Announcements **None**
- I. Consent Agenda

All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion, without discussion. Should any Council Member request that any item of the Consent Agenda be considered separately, that item will be removed from the Consent Agenda and become a part of the regular Agenda.

- Monica Lake * 1. Approval of Minutes: January 27, 2015 Study Session & Council Meeting
- Dale N. * 2. Approval of Claims & Payroll

- J. Public Hearings **None**
- K. New Business **None**
- L. Old Business **None**

M. Resolutions

- Dale Novobielski 1. Resolution Authorizing the Mayor to Sign an Agreement with the Selah Downtown Association Concerning Financial Support

- N. Ordinances **None**

O. Reports/Announcements

- 1. Mayor
- 2. Council Members
- 3. Departmental
- 4. Boards

P. Executive Session

- 1. 15 Minute Session – Real Estate RCW 42.30.110(1)(b)

Q. Adjournment

Next Study Session February 24, 2015
 Next Regular Meeting February 24, 2015

Each item on the Council Agenda is covered by an Agenda Item Sheet (AIS)

A yellow AIS indicates an action item.

A blue AIS indicates an information/non-action item.



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

2/10/2015 G – 2 A

Title: Recycling Data Report for the 4th Quarter of 2014

Thru: Joe Henne, Interim City Administrator

From: Basin Disposal of Yakima, LLC

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Informational Only

Background / Findings & Facts:

Participation in the Recycling program for the fourth quarter of 2014. See attached for further details.

Recommended Motion:

N/A



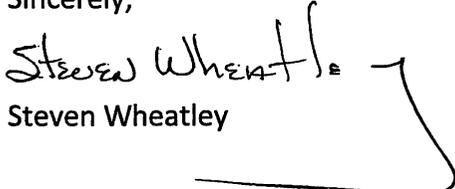
January 16, 2015

City of Selah
113 W Naches Ave
Selah, WA 98942

Re: Recycle Data Report 2014

Attached you will find the recycling report for the fourth quarter of 2014. I hope the City is pleased with the progress of the program. If you have any questions please feel free to give us a call.

Sincerely,

A handwritten signature in black ink that reads "Steven Wheatley". The signature is written in a cursive style and includes a long horizontal line that extends to the right and then curves upwards and back to the left, ending under the name.
Steven Wheatley

cc: Darrick Dietrich

City of Selah
 Recycling Analysis
 10/01/2014-12/31/2014

Selah 2014	October		November		December	
Size	Quantity	No. Customers	Quantity	No. Customers	Quantity	No. Customers
32 Gallon Cart	1	2	1	2	1	2
64 Gallon Cart	1	1658	1	1656	1	1653
	2	183	2	184	2	179
	3	2	3	2	3	2
	4	0	4	0	4	0
96 Gallon Cart	1	527	1	529	1	534
	2	54	2	54	2	52
64/96 Gallon Cart	1/1	10	1/1	10	1/1	10
	Total	2,436	Total	2,437	Total	2,432
No. Recycle Customers		1,240		1,248		1,268
Percent Participation		50.90%		51.21%		52.14%
Number Set-outs		1003		993		1010
Percent Set-out		80.89%		79.57%		79.65%
Total Lbs.		24,280		23,484		32,380
Total Tons		12.14		11.74		16.19
Ave. Lbs./Set Out		24.207		23.650		32.059

City of Selah
 Single Stream Residential Curbside Recycling
 and
 Commercial Program Statistics
 2014

City of Selah

2014	October			November			December		
Date	Commercial	Commercial	Curbside	Commercial	Commercial	Curbside	Commercial	Commercial	Curbside
	Plastic	OCC		Plastic	OCC		Plastic	OCC	
1									
2								5,660	
3									
4		4,660			5,180			4,360	
5									
6				2,680	5,120	12,640			
7									
8						10,680			
9	2,320	4,360	13,000					4,340	
10									
11			11,280		4,600		2,820		16,980
12									
13				2,360					15,400
14		3,800							
15									
16	2,420							5,060	
17					3,860				
18					3,400		3,080	5,420	
19									
20									
21		3,440							
22		4,820							
23	2,580							3,780	
24									
25					4,560				
26				2,540					
27		3,720							
28									
29									
30	2,360							4,000	
31									
Total Lbs.	9,680	24,800	24,280	7,580	26,720	23,320	5,900	32,620	32,380
Total Tons	4.84	12.40	12.14	3.79	13.36	11.66	2.95	16.31	16.19
Set Outs CS			1003			993			1010
Ave lb's/S.O.			24.207			23.484			32.059
Set Out %			80.89%			79.57%			79.65%
Recycle Customers			1,240			1,248			1268



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING INFORMATIONAL ITEM

2/10/2015 G – 2B

Title: January 2015 Monthly Report for Building Permits, Animal Control and Code Enforcement

Thru: Joe Henne, Interim City Administrator

From: Joe Henne, Public Works Director

Action Requested: Informational - No action

Board/Commission Recommendation: Not applicable

Fiscal Impact: Not applicable

Funding Source: Not applicable

Staff Recommendation:

Informational only

Background / Findings & Facts:

Attached are the Building Permit, Animal Control and Code Enforcement Reports for December, 2014.

Recommended Motion:

Informational only.

Record of all prior actions taken by the City Council and/or a City Board, City Committee, Planning Commission, or the Hearing Examiner (where applicable)

Date:

Action Taken:

January 2015 Building Permit Report

No.	Issue Date	Project	Address	Type	Master Plan	Fees
6290	1/7/2015	Steve & Kathy Morford	902 W Riverview Ave.	Furnance/Air		\$57.21
6293	1/13/2015	City of Selah	110 W Park Ave	Demolish house		\$76.91
6294	1/13/2015	City of Selah	112 W Park Ave	Demolish house		\$76.91
6295	1/13/2015	City of Selah	202 W Park Ave	Demolish house		\$76.91
6296	1/13/2015	City of Selah	105 W Selah Ave.	Demolish house		\$76.91
6288	1/15/2015	Brian Harris	701 S. First Street	Commercial Plumbing		\$94.86
6297	1/21/2015	Yakima Valley School	603 Speyers	Commercial Plumbing		\$426.72
6269	1/21/2015	Torkelson Construction	Lot 4B (181425-33426)	Building	IRC2012-8	\$3,858.20
6270	1/21/2015	Torkelson Construction	Lot 4B(181425-33426)	Plumbing		\$188.90
6271	1/21/2015	Torkelson Construction	Lot 4B (181425-33426)	Mechanical		\$137.32
6272	1/21/2015	Torkelson Construction	Lot 2B (181425-33424)	Building	IRC2012-8	\$3,858.20
6273	1/21/2015	Torkelson Construction	Lot 2B (181425-33424)	Plumbing		\$188.90
6274	1/21/2015	Torkelson Construction	Lot 2B(181425-33424)	Mechanical		\$137.32
					TOTAL	\$9,255.27

ANIMAL CONTROL

JANUARY 2015

<u>ADDRESS</u>	<u>PROBLEM/CONCERN</u>	<u>ACTION TAKEN</u>
700 BLK W HOME AVE.	DEAD CAT IN DRIVEWAY	PICK UP AND DISPOSE OF CAT
100 BLK E ORCHARD AVE.	BARKING DOG	DOG NOT BARKING UPON MY ARRIVAL
700 BLK N WENAS	DEAD CAT IN ROADWAY	PICK UP AND DISPOSE OF CAT
200 BLK N 1ST STREET	DEAD CAT IN ROADWAY	PICK UP AND DISPOSE OF CAT
900 BLK W PEAR AVE.	2 LOOSE DOGS RUNNING	CHASED BACK TO PROPERTY-LEFT NOTE FOR OWNER
1400 BLK W FREMONT AVE.	LOOSE DOG	CONTACTED OWNER-DOG TO P.D FOR PICKUP
900 BLK RIDGEVIEW	LOOSE DOG	UNABLE TO LOCATE
1700 BLK NACHES AVE.	LOOSE DOG	CONTACTED OWNER-SECURED IN YARD
100 BLK W FREMONT AVE.	LOOSE DOG	DOG INSIDE UPON ARIVAL-SPOKE TO OWNER
1300 BLK JESSICIA DR.	BARKING DOG	DOG NOT BARKING UPON MY ARRIVAL
200 BLK PLEASANT AVE.	LOOSE DOG	CONTACTED OWNER-SECURED IN YARD
400 BLK S 5TH STREET	BARKING DOG	CONTACTED OWNER-PUT DOG INSIDE
300 BLK S 5TH STREET	LOOSE DOG	TOOK TO HUMANE SHELTER
1400 BLK W ORCHARD AVE.	BARKING DOG	CONTACTED OWNERS FATHER-PUT INSIDE
800 BLK W PEAR AVE.	2 LOOSE DOGS RUNNING	CHASED BACK TO PROPERTY-LEFT NOTE FOR OWNER
600 BLK JAMIE DR.	FOUND DOG	OWNER PICKED UP AT POLICE DEPT.

CODE ENFORCEMENT

ADDRESS

VIOLATION

ACTION TAKEN

200 BLK VALLEYVIEW AVE. 10 BLK ENTERPRISE	TREEE BLOCKING VIEW CONTRACTOR-MESS ON ROADWAY	CONTACTED OWNER-TRIMMED TREE BACK CONTACTED CONTRACTOR-CLEANED UP
300 BLK N 13TH STREET	DEBRIS IN YARD	CONTACTED OWNER
100 BLK E HOME AVE.	EMPTY LOT- DRIVING THROUGH-TRACK OUT	CONTACTED OWNER
TREE TOP-NACHES AVE.	PARKING LOT-TRACKING OUT	CONTACTED TREE TOP
LARSON FRUIT-NACHES AVE.	PARKING LOT-TRACKING OUT	CONTACTED LARSON FRUIT
VIKING -END OF STREET	DRIVING INTO FIELD-TRACK OUT	P/W BLOCKED OFF WITH ECOLOGY BLOCKS
TREE TOP-JIM CLEMENTS WAY	TRACK OUT	TREE TOP BLOCKED WITH ECOLOGY BLOCKS
600 BLK W BARTLETT AVE.	DEBRIS IN YARD	CONTACTED OWNER-CLEANING UP
FREMONT HEIGHTS	CONTRACTOR-MESS ON ROADWAY	CONTACTED CONTRACTOR-CLEANED UP



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

2/10/2015 I - 1

Title: Approval of Minutes: January 27, 2015 Study Session & Council Meeting

Thru: Joe Henne, Interim City Administrator

From: Monica Lake, Executive Assistant

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: N/A

Funding Source: N/A

Staff Recommendation:

Approval of Minutes

Background / Findings & Facts:

See Minutes for details.

Recommended Motion:

Motion to approve the Consent Agenda as read. (This item is part of the Consent Agenda)

Study Session Minutes
Selah City Council
January 27, 2015
6:00pm

Mayor Pro Tem Finch opened the Study Session.

Interim City Administrator Henne talked about the needs of the City regarding a planner, and whether they should have one full-time or part-time. He briefly listed the upcoming projects he was aware of, including an update of the City's Growth Management Act. He noted that it may take some time to find a qualified individual if Council opts in favor of a full-time planner, and talked about the job description for the position.

Discussion followed. Council requested that Interim City Administrator Henne research salary ranges, where the funding would come from, the time frame, and the amount of requests for planning services, and report back to them at a later date with the information.

The Study Session ended at 6:23pm.

City of Selah
Council Minutes
January 27, 2015

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

- A. Call to Order Mayor Pro Tem Finch called the meeting to order at 6:30pm.
- B. Roll Call
- Members Present: Paul Overby; John Tierney; Dave Smeback; Allen Schmid; Brooke Finch; Roy Sample; Jane Williams
- Members Excused: Mayor Gawlik
- Staff Present: Joe Henne, Interim City Administrator; Gary Hanna, Fire Chief; Rick Hayes, Police Chief; Dale Novobielski, Clerk/Treasurer; Dennis Davison, Community Planner; Charlie Brown, Recreation Manager; Andrew Potter, Assistant to the City Administrator; Monica Lake, Executive Assistant
- C. Pledge of Allegiance
- Council Member Williams led the Pledge of Allegiance. Pastor Darin Brown led the opening prayer.
- D. Agenda Changes **None**
- E. Public Appearances/Introductions/ Presentations **None**
- F. Getting To Know Our Businesses **None**
- G. Communications
1. Oral

Mayor Pro Tem Finch opened the meeting.

Jack McEntire approached the podium and addressed the Council. He said that the City had purchased three eagle sculptures from him a few years ago, and that he would like to propose that the two eagles at the Public Works Maintenance Facility be relocated to the entrance with columns inscribed with 'Welcome to Selah'. He added that the cost for the signage would be approximately eight thousand dollars, and that it would use the existing art already belonging to the City.

Council Member Smeback asked if he was located in the Selah area.

Mr. McEntire responded in the affirmative, and invited the Council Members to come out and take a look at some of the other sculptures he has, such as a twelve foot tall jumping salmon and several more eagles. He commented that there's no one else locally making realistic art out of basalt columns.

Mayor Pro Tem Finch said that she appreciated him attending the meeting and sharing his art with Council. She stated that there will be a Study Session in February to discuss the sign issue and invited him to attend and make a presentation. She suggested that he put together a packet of his ideas, and that he contact Executive Assistant Lake to be included in the Study Session.

Council Member Tierney inquired if he had gone to the Selah Downtown Association (SDA) with his proposal.

Mr. McEntire replied in the negative.

Council Member Tierney suggested that he present his sign proposal to them, as they are the first point of contact who then come to Council with proposals.

Council Member Williams remarked that they are lucky to have such amazing local talent in Selah.

Wayne Petterson approached the podium and addressed the Council. He apologized for any misconceptions regarding his sign proposal, saying that he was honest in his attempt show the Council what he'd created and had come to them to discover how to make the proposal go forward. He went on to say that only one Council Member had been out to see his project, and that, due to the animosity directed towards him, he had dropped his plans to move forward with the project. He noted that he hadn't solicited any funds aside from five thousand dollars to cover a small amount of the expenses he'd incurred for the project. He stated that the Department of Transportation will only deal with the City, not the SDA, regarding a lease. He read aloud a statement from Mayor Gawlik about the proposed sign that had been published in the Selah Chamber of Commerce newsletter, saying that he has turned the project over to a group of supporters and that it's completely out of his hands now.

Council Member Tierney inquired if the SDA had accepted his work as a possible choice.

Mr. Petterson responded in the affirmative.

Council Member Tierney remarked that Council is still waiting for them to bring them choices to make a selection from.

Mr. Petterson commented that, if the City opted to go with his sign proposal, they would be responsible for the annual six hundred dollar lease payment to the Department of Transportation. He stated that the list of supporters was only given out to the Council, and that someone serving on the Council had to have contacts those businesses on the list.

Council Member Sample expressed his hope that Mr. Petterson wouldn't withdraw his proposal.

Mr. Petterson replied that he's presold the piece to a winery in Walla Walla prior to deciding to give it to the City for five thousand dollars, and that it will go to Walla Walla in April if Council hasn't made a decision prior to that time.

Mayor Pro Tem Finch said that he needed to understand that city government moves slowly, adding that it would be a shame for him to back away when he's come this far with his proposal. She noted that the Council will address the matter of a sign at a future Study Session.

Mr. Petterson felt that the Council couldn't understand the situation without attending an SDA meeting and witnessing their attitude.

Mayor Pro Tem Finch responded that there is a Council Member assigned to sit in on those meetings. She added that Council will be addressing the sign matter at a Study Session and invited him to attend and present his proposal.

Council Member Tierney hoped that he wouldn't withdraw his proposal.

Seeing no one else rise to speak, Mayor Pro Tem Finch closed the meeting.

2. Written **None**

H. Proclamations/Announcements **None**

I. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: January 13, 2015 Study Session and Council Meeting

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 78209 – 78292 for a total of \$188,813.17

Claim Checks Nos. 65150 – 65170 for a total of \$ 266.17

Claim Checks Nos. 65171 – 65240 for a total of \$132,875.99

Council Member Tierney moved, and Council Member Overby seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings

1. Public Hearing to consider the Selah Transit Development Plan, including the annual report for 2013 and six-year Plan 2014-2019

Assistant to the City Administrator Potter addressed J – 1. He spoke briefly about the background of the plan, noting that RCW 35.58.27.95 states that each individual municipality, along with the regional transit authority, should have a plan that includes a written report and a six year plan for future plans and development. He noted that Yakima Transit has written one up for Selah in the past, But the Department of Transportation has indicated that Selah needs to approve their own plan going forward. He added that we are five months late in approving the plan for 2014, and that the 2015 plan will be developed in a few months' time.

Council Member Tierney expresses concern over some of the language in the document.

Assistant to the City Administrator Potter responded that some of the language is retrospective to 2013 and the first part of 2014.

Mayor Pro Tem Finch opened the Public Hearing. Seeing no one rise to speak, she then closed the Public Hearing.

K. New Business **None**

L. Old Business **None**

M. Resolutions

1. Resolution adopting the Selah Transit Development Plan, including the annual report for 2013 and six-year Plan 2014-2019

Assistant to the City Administrator Potter addressed M – 1. He recommended approval of the Resolution and development plan.

Council Member Schmid commented that it states no significant capital improvements were planned for the 2014-2019 period, and wondered where the new parking at the Civic Center fit into that.

Assistant to the City Administrator Potter responded that the properties hadn't been secured when this document was drafted. He added that a new plan will be developed this year that will reflect those expenditures.

Council Member Williams asked about the amount listed under capital expenditures.

Council Member Schmid remarked that it refers to the Civic Center.

Interim City Administrator Henne observed that it refers to the discussion about moving ahead with the development of park n ride, adding that the updated document will reflect the property acquisition.

Council Member Overby inquired if the document was updated periodically.

Interim City Administrator Henne replied that it is done annually.

Council Member Overby expressed his concern over the projected expenditures for 2019.

Assistant to the City Administrator Potter responded that those projections were done with the assumption that nothing changed regarding routes or revenues.

Council Member Overby noted that services could be downgraded if necessary.

Council Member Williams wondered who the point of contact was for Selah.

Interim City Administrator Henne replied that it is currently Public Works Utility Supervisor Jones.

Council Member Williams asked if it has been the City Administrator in the past.

Interim City Administrator Henne responded in the affirmative.

Council Member Williams felt that the City's current lack of a City Administrator is an issue, and appreciated that the matter will be looked at again in the near future.

Council Member Tierney moved, and Council Member Overby seconded, to Approve the Resolution adopting the Selah Transit Development Plan, including the annual report for 2013 and six-year Plan 2014-2019. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. By voice vote, approval was unanimous.

2. Resolution authorizing the Mayor Pro Tem to sign a Professional Services Agreement with Durant Development Services, Inc. for professional planning services

Interim City Administrator Henne addressed M – 2. He said that the changes Council had requested at the last meeting have been made, adding that Mr. Durant is in the audience if they wished to ask him any questions.

Council Member Overby asked Mr. Durant how he charged for a ten minute phone call.

Tom Durant approached the podium and addressed the Council. He replied that he has been charging in fifteen minute increments, and that he may not charge for one five minute phone call but would bill for three five minute calls.

Council Member Williams wondered who came up with forty-two hours a month.

Mr. Durant responded that the number was derived from discussions with former City Administrator Kelly when he proposed the part time situation. He went on to say that they thought that was a reasonable amount of hours for a monthly minimum; he can bill on an hourly basis if additional time is needed.

Council Member Williams noted that, if he attended both Council Meetings and one Planning Commission meeting each month, that would only leave maybe thirty-six hours per month for in office work.

Mr. Durant replied that his understanding is that he will have office hours at Public Works for forty-two hours a month, and any meetings he would attend would be in addition to those hours.

Council Member Tierney moved, and Council Member Sample seconded, to Approve the Resolution authorizing the Mayor Pro Tem to sign a Professional Services Agreement with Durant Development Services, Inc. for professional planning services. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – no; Council Member Finch – yes; Council Member Sample – yes; Council Member Williams – yes. Motion passed with six yes votes and one no vote.

N. Ordinances None

O. Communications

1. Oral

Mayor Pro Tem Finch opened the meeting. Seeing no one rise to speak, she closed the meeting.

P. Reports/Announcements

1. Mayor Pro Tem

Mayor Pro Tem Finch noted that Mayor Gawlik will be at the next Council Meeting. She said that the first round of interviews for the City Administrator position are scheduled for February 11th and 12th. She commended Community Planner Davison for his years of service and dedication and wished him a relaxing retirement.

2. Council Members

Council Member Overby thanked Community Planner Davison for his service, and wished him well in retirement.

Council Member Sample extended his thanks to Community Planner Davison for his years of service.

Council Member Tierney thanked Community Planner Davison for twenty-two years of service, and for being available to answer crazy questions at times.

Council Member Smeback told Community Planner Davison that he always gave the City a good look for the public way you treated people.

Council Member Williams had no report.

Council Member Schmid stated that he was glad to have known Community Planner Davison, who he knew prior to his employment with the City. He said that the amount of time he put into his job is very commendable.

3. Departmental

Police Chief Hayes had no report.

Fire Chief Hanna gave a brief update on the Deputy Chief position, noting that he made a provisional offer to Jim Lang, currently employed by the West Valley Fire District, pending a background check and physical. He said that the chassis for the two replacement vehicles have been ordered; they should be in service around July.

Recreation Manager Brown said that he looked into parking requirements for community parks and found that there are no regulations for acreage to parking spaces. He added that it will be up to the City to decide how many are good for that area. He remarked that pool surveys were sent out at the beginning of the month, along with announcements on both the website and Facebook, and that they have received two hundred fifty responses so far, with an even split between an indoor pool versus an outdoor one.

Clerk/Treasurer Novobielski said that the 2014 financials are available on the website and briefly outlined the highlights from the information. He commented that he would like to meet with the Finance Committee next week for approximately one hour, and suggested 2pm on Wednesday.

Community Planner Davison said that he's passing the reins to Tom Durant; after twenty-two years he feels it's time to retire. He expressed his appreciation for Councils both past and present, and stated that working for Selah has been one of the better experiences he's had in almost forty years of his planning career.

Interim City Administrator Henne passed around a couple photos of an Army vehicle available for surplus and display, saying that he went out to the Training Center with Assistant to the City Administrator Potter and a member of the Selah Downtown Association to look at vehicles, one of which might be placed at Legion Park. He said that he will miss Community Planner Davison and invited everyone to a retirement party for him on Friday at three pm down at the Public Works Facility.

Council took a ten minute recess.

Council went back on the record to note that a medical emergency had delayed the start of the Executive Session.

4. Boards **None**

Q. Executive Session

1. 15 Minute Session – Real Estate RCW 42.30.110(1)(b)

Council went into Executive Session at 7:49pm. At 8:04pm, Council went back on the record.

Mayor Pro Tem Finch stated that no action was taken during the Executive Session.

R. Adjournment

Council Member Williams moved, and Council Member Smeback seconded, that the meeting be adjourned. Motion passed with four yes votes and three no votes.

The meeting adjourned at 8:05pm.

EXCUSED
John Gawlik, Mayor

Paul Overby, Council Member

John Tierney, Council Member

Dave Smeback, Council Member

Allen Schmid, Council Member

Brooke Finch, Mayor Pro Tem

Roy Sample, Council Member

Jane Williams, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM
2/10/2015 I – 2

Title: Claims & Payroll

Thru: Joe Henne, Interim City Administrator

From: Dale Novobielski, Clerk/Treasurer

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: See Check Registers.

Funding Source: Various. See Check Registers.

Staff Recommendation:

Approval of Claims & Payroll as listed on Check Registers.

Background / Findings & Facts:

See check Registers.

Recommended Motion:

Motion to Approve the Consent Agenda as read. (This item is part of the Consent Agenda)



**CITY OF SELAH
CITY COUNCIL
AGENDA ITEM SUMMARY**



COUNCIL MEETING ACTION ITEM

2/10/2015 M – 1

Title: Resolution Authorizing the Mayor To Sign An Agreement With the Selah Downtown Association Concerning Financial Support.

Thru: Joe Henne, Interim City Administrator

From: Dale Novobielski, Clerk-Treasurer

Action Requested: Approval

Board/Commission Recommendation: Not applicable

Fiscal Impact: \$15,000 annual support which is in the current budget.

Funding Source: Fund 001 General Fund - Dept 13 Executive

Staff Recommendation:

Approve Resolution.

Background / Findings & Facts:

The City desires to enter into a written agreement with the Selah Downtown Association (SDA) concerning accounting requirements and expenditure expectations for annual financial support currently being provided by the City to the SDA.

Recommended Motion:

I move to approve the Resolution authorizing the Mayor to sign a written agreement with the Selah Downtown Association concerning financial support.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT
WITH THE SELAH DOWNTOWN ASSOCIATION

WHEREAS, the City of Selah wishes to enter into a written agreement with the Selah Downtown Association (SDA) which memorializes the past and current status of the relationship between the parties concerning financial support being provided by the City to the SDA in exchange for specified consideration;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be authorized to sign an agreement with the Selah Downtown Association, attached hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 10th day of February, 2015.

John Gawlik, Mayor

ATTEST:

Dale E. Novobielski, Clerk Treasurer

APPROVE AS TO FORM:

Robert Noe, City Attorney

RESOLUTION NO. _____

AGREEMENT BETWEEN THE CITY OF SELAH
AND THE
SELAH DOWNTOWN ASSOCIATION

THIS AGREEMENT is made, by and between the City of Selah, a Washington municipal corporation ("CITY"), and the Selah Downtown Association, a Washington Nonprofit ("SDA").

WHEREAS, the CITY and SDA both have a desire to ensure that beautification and improvements ("enhancements") be made to the downtown corridor of the City of Selah;

WHEREAS, such enhancements will stimulate business and the economy, stimulate development, and enhance the enjoyment of persons residing within the City

WHEREAS, such enhancements will additionally serve to promote tourism to the City and increase the appeal of the City to visitors;

WHEREAS, the SDA has recognized Washington state "Main Street" status;

WHEREAS, the SDA has the ability to mobilize the private sector towards the goal of revitalizing the CITY's downtown corridor; and,

WHEREAS, the CITY has in the past, for years 2013 and 2014, provided funds in the amount of \$15,000.00 per year to SDA to assist it in its efforts to obtain the joint goal of the CITY and SDA to achieve enhancements to the CITY's downtown corridor;

WHEREFORE, the parties agree as follows:

1. Recitals. The recitals set forth above are incorporated herein by this reference as part of this Agreement.
2. Purpose. The CITY and the SDA both desire to work toward the mutual goal of enhancing the CITY's downtown corridor.
3. Term. This Agreement shall be for a period of 3 years commencing January 1, 2015 and expiring on December 31, 2017 unless terminated earlier as provided in paragraph 9 below.

4. Consideration. In consideration of the CITY paying money to the SDA (in the amount of \$15,000 per year or as may otherwise be determined by the CITY in its sole discretion), the SDA shall expend such funds to undertake projects or other efforts meeting the CITY'S approval for purposes of beautification or redevelopment of the downtown corridor for the benefit of the residents of the City of Selah, as a whole, and for the benefit of City of Selah business community in order to promote economic development, revitalization, tourism within and to the CITY. Prior to undertaking any projects or efforts in pursuance of this Agreement utilizing CITY funds provided to the SDA, the SDA shall consult with and obtain City Council approval before moving forward with such project or effort.
5. Indemnification. The SDA is expected to maintain its own liability insurance and the SDA shall indemnify and hold the CITY and its representatives, officers, agents or employees, harmless against liability costs and expenses arising out of any claims for loss or damage to property and for injuries to or deaths of any persons arising out of or resulting from the acts, errors, or omissions of the SDA acting in accordance with this Agreement. The SDA agrees to give the CITY prompt notice of any claim made or suit instituted which in any way affects or might affect the City.
6. Not City employees. SDA officers, directors, agents, members, or employees are not agents or employees of the CITY for any purpose and they are not entitled to any of the protections or benefits that the CITY may afford to its employees.
7. Compliance with applicable laws. SDA is responsible for ensuring that it obtains any licenses and or permits it may be required to possess to conduct its business or to engage in any activities in which it may engage. SDA is responsible for ensuring that it is in compliance with all applicable federal, state, and local laws applicable to its conduct of business and the activities in which may engage.
8. Accounting. The SDA shall provide to the CITY on or before October 1 of each year an accounting indicating how money provided to the SDA by the CITY has been spent and what balance, if any, exists.
9. Termination. This Agreement may be terminated by either party giving 30 days written notice of termination.
10. Return of Funds. In the event that this Agreement expires or is terminated, the SDA shall immediately (no later than 10 business days) pay back to the CITY any unused funds it is holding which the CITY has provided to it.
11. Notices. Any notice or other communication given hereunder shall be deemed sufficient if in writing and delivered personally or sent by certified mail, return receipt requested, to the address that follows:

CITY OF SELAH

SELAH DOWNTOWN ASSOCIATION

City Administrator
City of Selah
115 W. Naches Ave.
Selah, WA 98942

Karianna Dubois, President

AGREED this 10th day of February, 2015

CITY OF SELAH

Mayor John Gawlik

AGREED this _____ day of _____, 2015

SELAH DOWNTOWN ASSOCIATION

Karianna Dubois, President