Study Session
Selah City Council
September 13, 2011
3:00pm

The Mayor welcomed Dr. Steve Chestnut, Superintendant of the Selah School District, and invited him to speak.

Dr. Chestnut commended both the Fire Department and the Police Department for their actions in regards to the fire at Selah High School on Friday.

He reviewed the School District's 2010-2011 accomplishments regarding students, staff, operations and facilities, noting that test scores have improved from the previous year. He discussed both the Strategic Plan, which focuses on facility needs and partnerships, financial issues and parental involvement, and the District Learning Improvement Plan, which focuses on improving student learning, curriculum, instruction and assessment, intervention, and professional development.

He outlined the CSL program and how the time will be spent, noting that there are four questions that will be addressed during the sessions: What is it we expect students to learn? How will we know when they have learned it? How will we respond when they don't learn? How will we respond when they already know?

Councilman Tierney inquired about the evaluation process for the instructors, and asked how often the principal is required to observe in each classroom. Dr. Chestnut responded that teachers will be held accountable and that the state is requiring an evaluation system to be in place by 2013-2014. He went on to say that principals are required to do a minimum of two thirty-minute observations per year in each classroom, and a minimum of two hundred walkthroughs throughout the year.

Councilman Gawlik wondered how this philosophy compares to neighboring districts. Dr. Chestnut replied that he believes the Yakima School District is using the same program with positive results and that East Valley has also gotten favorable results.

Councilman Larson inquired if teacher salaries were tied to performance evaluations. Dr. Chestnut responded that none of the districts in the State currently operate that way, but commented that it is being discussed at the national level.

Councilman Schmid stated that he hopes members of the community view this on Y-PAC to learn about what is being done to benefit the students.

Mayor Jones thanked Dr. Chestnut for his presentation and requested that he come back in three months to keep the Council apprised of the happenings in the school district.

The Study Session concluded at 3:40pm.

City of Selah
Council Minutes
September 13, 2011

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order — Mayor Jones called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Keith Larson; Paul Overby; John Tierney; Kevin Jorgensen; Dave Smeback; John Gawlik; Allen Schmid

Members Excused:

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Jerry Davis, Fire Chief; Stacy Dwarshuis, Police Chief; Jeff Hagler, Parks, Recreation & Tourism Director; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Monica Lake, Executive Assistant

C. Pledge of Allegiance

A moment of silence was observed in memory of 9/11. Councilman Overby led the Pledge of Allegiance. Pastor Doug Perkins led the opening prayer.

D. Agenda Changes — **None**

E. Public Appearances — **None**

F. Getting To Know Our Businesses — **None**

G. Communications

1. Oral

Mayor Jones opened the Public Meeting.

Wayne Pederson approached the podium and addressed the Council. He prefaced his remarks by saying that he does not represent the Selah School District. He asked if City Supervisor Sweet had a contract with the City or if he was employed on a month to month basis.

Mayor Jones responded that there is not a contract; he works at the pleasure of the Mayor.

Mr. Pederson then inquired if the Mayor alone has authority for his dismissal or if it would need to go before the Council.

Mayor Jones replied that the Council would need to be provided with an overwhelming amount of evidence for a dismissal.

Mr. Pederson clarified that he was referring to entering into a contract with the City Supervisor.

Mayor Jones stated that a contract would require approval from the Council.

Mr. Pederson wondered if the City Supervisor would be released from such a contract if he was found guilty of either malfeasance or irresponsibility in his duties to the City.

Mayor Jones responded that the evidence would be carefully weighed and considered before any action would be taken.

Mr. Pederson concluded his remarks by saying that he was mainly curious to discover if there was a contract between the City Supervisor and the City of Selah.

Seeing no one else rise to speak, he then closed the Public Meeting.

2. Written

a. Summary of Payments to T W Clark for Utility Maintenance Facility

b. 2011 Local Street Maintenance Program Progress Estimate No. 1

c. Rushmore Road Improvements Progress Estimate No. 1

H. Proclamations/Announcements **None**

I. Consent Agenda

Councilman Gawlik moved, and Councilman Overby seconded, to remove N-3 from the Consent Agenda. By voice vote, approval was unanimous.

Councilman Tierney moved, and Councilman Larson seconded, to add M-1 to the Consent Agenda. By voice vote, approval was unanimous.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: Council Meeting August 23, 2011

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 71780 – 71870 for a total of $195,649.58
Claim Checks Nos. 58792 – 58793 for a total of $ 1,529.65
Claim Checks Nos. 58794 – 58884 for a total of $922,930.39

* 3. Resolution M – 1 Resolution Supporting the Board of Yakima County Commissioner Resolution to Place an Emergency Medical Services (EMS) Levy on the Ballot for Approval by the Voters Pursuant to RCW 84.52.069

* 4. Ordinance N – 1 Ordinance Amending the 2011 Budget for City Hall Roof Repairs

Councilman Tierney moved, and Councilman Schmid seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings

1. Selah Urban Growth Area Comprehensive Plan Amendment 2010-8 (Van Alstine)

Community Planner Davison addressed J-1. He presented the letter written by Mr. Van Alstine requesting a continuance to the November 8th Council meeting and recommended that the Council approve the request for continuance.

Mayor Jones commented that Mr. Van Alstine is trying to get all the loose ends tied up.

Councilman Schmid wondered if this property is the one being refurbished on North Wenas.

Mayor Jones responded that this property has a duplex on it and is further to the north.

Councilman Schmid inquired if there was a building permit for the property to the south.

City Supervisor Sweet asked if he was referring to the old church.

Councilman Schmid responded in the affirmative.

Community Planner Davison replied that there is a building permit.

Councilman Schmid said that it appears the building is being remodeled into apartments.

Community Planner Davison replied that he did not know.

Councilman Overby moved, and Councilman Smeback seconded, to continue the Public Hearing to November 8, 2011. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Gawlik – yes; Council Member Schmid - yes. By voice vote, approval was unanimous.

K. New Business **None**

L. Old Business **None**

M. Resolutions

* 1. Resolution Supporting the Board of Yakima County Commissioner Resolution to Place an Emergency Medical Services (EMS) Levy on the Ballot for Approval by the Voters Pursuant to RCW 84.52.069

N. Ordinances

* 1. Ordinance Amending the 2011 Budget for City Hall Roof Repairs

2. Ordinance of the City of Selah, Washington, Establishing a Six Month Moratorium on the Filing of Applications for Development Permits and Licensing for the Production, Processing, or Dispensing of Cannabis or Cannabis Products with the City limits; Declaring an Emergency; Requiring a Public Hearing be set; Establishing an Effective Date; and Providing for Severability

City Attorney Noe addressed N-2. He stated that this Ordinance is the one mentioned at the last Council meeting. He said that the State Legislature amendment made several changes regarding medical cannabis, such as allowing the establishment of communal growth areas. He observed that, while the law allows for zoning and licensing with regards to the growth areas, there is nothing in the current Comprehensive Plan, Zoning Code or Licensing Division that deal with that type of use. He requested a short moratorium to allow time for research into the issue, discussion with the Planning Commissioners, and recommendations to be brought back to the Council. He said that State law requires a Public Hearing be held within 60 days upon establishment of a moratorium to allow for public opinions to be heard.

Councilman Jorgensen moved, and Councilman Schmid seconded, to approve the Ordinance of the City of Selah, Washington, Establishing a Six Month Moratorium on the Filing of Applications for Development Permits and Licensing for the Production, Processing, or Dispensing of Cannabis or Cannabis Products with the City limits; Declaring an Emergency; Requiring a Public Hearing be set; Establishing an Effective Date; and Providing for Severability. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Gawlik – yes; Council Member Schmid - yes. By voice vote, approval was unanimous.

3. Ordinance Amending the 2011 Budget for Purchase of Carlon Park Shade Structure

Clerk/Treasurer Novobielski addressed N-3. He said that Parks. Recreation and Tourism Director Hagler approached him about doing a budget adjustment for the purchase of a shade structure that was offered to the City for half the retail price.

Parks, Recreation & Tourism Director Hagler added that the local company who makes the shade structures was left with one extra after fulfilling an order for another city, so they offered it to Selah for half price.

Councilman Gawlik observed that the amount on the quote is for materials only, and wondered if City workers would be installing the structure.

Parks, Recreation & Tourism Director Hagler responded in the affirmative.

Councilman Gawlik thanked him.

Clerk/Treasurer Novobielski asked if it was a free-standing structure.

Parks, Recreation & Tourism Director Hagler replied that is a smaller version of the one at Wixson Park.

Mayor Jones noted that there is a lack of shade at Carlon Park.

Councilman Overby moved, and Councilman Schmid seconded, to approve the Ordinance Amending the 2011 Budget for Purchase of Carlon Park Shade Structure. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Gawlik – yes; Council Member Schmid - yes. By voice vote, approval was unanimous.

O. Communications

1. Oral **None**

P. Reports/Announcements

1. Mayor

Mayor Jones stated that the EMS Levy needs to be passed.

2. Council Members

Councilman Tierney expressed his thanks to Executive Assistant Lake for the water in lieu of air conditioning. He also thanked City Attorney Noe for the letter to Prosecuting Attorney Hagarty's office regarding the appeal and hoped for success.

Councilman Larson thanked Public Works Director Henne for the photos included in the packet, saying that he appreciated seeing the progress. He also thanked Executive Assistant Lake for the water and fans.

Councilman Jorgensen congratulated Parks, Recreation and Tourism Director Hagler and Tourism Coordinator Brown for their efforts in spearheading the Fall Festival, noting that he hopes to be congratulating them for a successful event at the next Council meeting.

Mayor Jones added that around 5:30 every morning he notices Parks, Recreation and Tourism Director Hagler opening up the Youth Center to cool it down, as they have no functional air conditioning.

Councilman Smeback inquired about a Carlon Park schedule for ball teams covering the next few weeks.

Parks, Recreation and Tourism Director Hagler replied that the Huskies will be there on Saturday and there is one more major event, called the Pumpkin Classic, in October which will be the last of the year.

Councilman Schmid commented that it will be the second week of October.

Councilman Smeback wondered if there would be an event at the Civic Center for the Huskies team.

Parks, Recreation and Tourism Director Hagler responded in the negative, saying that there is not an auction.

Councilman Overby commented the he is looking forward to attending the Fall Festival this weekend.

Councilman Schmid had no report.

Councilman Gawlik had no report.

3. Boards

4. Departmental

Public Works Director Henne noted that the Public Works Department has multiple projects currently including street maintenance, water and sewer, the new Public Works Shop and the re-roof of City Hall. He pointed out various aspects of note on the pictures of the City Hall roofing project. He commented that they did have to replace some of the thermostat wiring but the decking on both City Hall and the Library was better than expected. He said that there will be black metal fascia around the roof to match the red with black trim Color scheme for the outside of City Hall. He talked about the summary sheet from TW Clark showing which items of the new Public Works Maintenance Facility have been completed. He gave an update on the progress, noting various items on the photos, and what has been done since the photos were taken.

Councilman Schmid inquired if they were on schedule for the projected time-line.

Public Works Director Henne replied in the affirmative. He said that the street maintenance is almost completed, and referred the Council Members to the photos of the repair work done on Bartlett Avenue and Seventh Avenue.

Councilman Schmid commended the company who did the crack sealing on the roads, noting that he was impressed by their quality control and that they went back a couple days later to check for any missed cracks.

Public Works Director Henne commented that they sealed the smaller cracks, and added asphalt into the larger ones, on Bartlett Avenue.

Mayor Jones opined that it is good preventative maintenance to seal the cracks and prevent moisture from getting into them.

Public Works Director Henne said that the Rushmore Road improvements are in a rough state right now. He referred to a photo showing that the contractor has excavated down about one foot and noted that he will be bringing a change order to the Council for the addition of fabric to road.

Councilman Schmid noted that he drove down Rushmore Road last week and the surface is very soft.

Public Works Director Henne agreed, saying that it should be approximately $10,000 to have the fabric laid down and rock placed over it.

Councilman Smeback inquired if that was the hydraulic.

Public Works Director Henne replied that it is.

Mayor Jones noted that it is money well spent.

Public Works Director Henne commented that the six inch polyurethane pipe in one of the photos was welded together, then placed in the ditch, and also pointed out the valve in the last photo for the maintenance crew to use. He went on to say that the sewer lines are all in and they are starting on the tension pipe, noting that some of the water line for Grant Packaging were not were they had thought and they made alterations accordingly.

Mayor Jones said that Public works Director has added a half cul de sac at the end of Rushmore Road to allow for the school buses turn around, which goes against the common misconception that the City and the School District do not work together.

Clerk/ Treasurer Novobielski stated that there was a large amount of bills paid out today, noting that the largest portion of that was for the new Public Works Maintenance Facility. He gave a brief rundown of some of the other items, noting a thirteen percent increase in insurance premiums, and commented that he is looking forward to the upcoming budget process.

Community Planner Davison said that it is nice to be back. He noted that there are several pending items, among them a day care, a dog groomer, some lot line adjustments and a short plat. He went on to say that he is back to work half days at this point. He observed that the economy is not faring well. He commended Bill Hordan for his excellent work as the Community Planner while he was out on leave.

Mayor Jones said he was looking much better and it was good to see him back at work.

Community Planner Davison commented that the haircut helped and he's thinner through the face.

Councilman Tierney opined that it was not a good weight loss program.

Community Planner Davison replied that it was an expensive one.

Fire Chief Davis said that the EMS Levy is coming up for vote again. He gave a brief history of the levy, noting that the Selah Fire Department was the first department in the Yakima Valley to do an EMS Levy. He noted that the first six year levy was a success, allowing them to train personnel to become EMTs, and they ran another six year levy with success when the initial one expired. He went in to say that they joined in the Yakima County EMS Levy in 1992, noting that they have kept the levy amount at 25 cents and plan to continue at that amount. He stated that the current levy will expire in 2013,. He said that this will be the second ten year levy to run and it will allow them to plan for the future with items such as a helpline. He noted that they have replaced some of the older equipment at the stations.

Councilman Tierney commented that EMS works.

Fire Chief Davis said that he appreciates the support of the Council.

Mayor Jones remarked that he has been on the EMS Board for fourteen years, and that their philosophy is to have every fireman answering a call to be trained at the same level. He said that this invaluable training is funded by the EMS Levy, and that this is an extension on the existing tax.

Fire Chief Davis said that they spent four days at Satus Pass doing assist work. He commented that they learned a lot while fighting the fire and added that the truck expense will be paid for using State funds. He remarked that he is also working on the budget.

Councilman Schmid inquired how much of the Satus Pass fire is contained.

Fire Chief Davis replied that they are clear around it, and explained what is needed to call a fire contained.

Councilman Schmid asked if they surrounded the fire.

Fire Chief Davis replied in the affirmative, noting that a lot of homes were lost in the fire.

Councilman Tierney added some additional information regarding the EMS Levy, saying that in the 1970s every Police Officer underwent EMT training but by 1990 they found that the Fire Service EMTs were beating them to the scene. He said that they discontinued the EMT training and now train Police Officers with Red Cross First Aid training. He opined that this is one of the most beneficial taxes that the public can pay and noted his appreciation for the work they have done.

Fire Chief Davis said that the Fire Commissioners will meet tonight and issue a proclamation regarding the EMS Levy, which will cover the City and the Fire District.

Police Chief Dwarshuis thanked Fire Chief Davis and his crew for their work at Selah High School the other day, noting that they arrived quickly to take care of everything. He said that the officers came in for the clean up and arrest. He commented that one of the shop teachers went into the bathroom and knocked down the burning object, which greatly reduced the damage. He commented that they are gearing up for Fall Festival and half marathon this weekend. He ended by passing around some over-sized thank you cards the Police Department received from a local church youth group.

Parks, Recreation and Tourism Director Hagler said that the Discover Selah Fall Festival is this Saturday, noting that everything is falling into place. He noted the many sponsors on the Festival flier and remarked that they hope it will turn into a big community event like Community Days in the spring. He commented that there are still spots open for the half marathon Saturday morning.

City Supervisor Sweet said that there are some Economic Development issues with a couple businesses showing interest in coming to Selah. He noted that he will continue to work with them and see if new job opportunities can be created.

City Attorney Noe had no report.

Q. Executive Session

No Executive Session was held.

R. Adjournment

Council Member Larson moved, and Council Member Schmid seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 4:38pm.

Robert L. Jones, Mayor

Keith Larson, Council Member

Paul Overby, Council Member

John Tierney, Council Member

Kevin Jorgensen, Council Member

Dave Smeback, Council Member

John Gawlik, Council Member

Allen Schmid, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer