

Study Session
Selah City Council
March 13, 2012
3:30pm

The Mayor welcomed Master Patrol Officer Jerald Smith and invited him to speak.

Master Patrol Officer Smith spoke briefly about his background and then moved on to a PowerPoint presentation on the duties and purpose of a School Resource Officer. He defined the position and explained the purpose and role of a School Resource Officer within the schools. He discussed items such as the statistics of crime in the schools during his tenure, the creation of the Viking Crime Stoppers, working closely with the School District, the Council and the Police Department, meetings with other School Resource Officers around the Valley, enforcing the School Zone speed limits, and other miscellaneous duties.

He had a brief question and answer period at the end of his presentation.

Mayor Gawlik thanked Master Patrol Officer Smith for his time and commended him for the work he is doing in the schools.

The Study Session concluded at 3:56pm.

City of Selah
Council Minutes
March 13, 2012

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Keith Larson; John Tierney; Paul Overby; Dave Smeback; Allen Schmid

Members Excused: Kevin Jorgensen

Staff Present: Dale Novobielski, Clerk/Treasurer; Bob Noe, City Attorney; Gary Hanna, Deputy Fire Chief; Rick Hayes, Acting Police Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Jeff Hagler, Parks, Recreation & Tourism Director; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Councilman Smeback led the Pledge of Allegiance. Pastor Jason Williams led the opening prayer.

D. Swearing In Ceremony for Council Member Finch

Clerk/Treasurer Novobielski administered the Oath of Office to Council Member Finch.

E. Agenda Changes **None**

F. Public Appearances **None**

G. Getting To Know Our Businesses **None**

H. Communications

1. Oral

Mayor Gawlik opened the Public Meeting.

John Cooper, Yakima Valley Visitors & Convention Bureau, approached the podium and addressed the Council. He handed out their annual report, noting that it includes district-wide information as well as data pertaining specifically to the City of Selah. He reviewed the annual report, touching on items such as sporting events and promotion of the City of Selah, and touched on the various City employees and Council Members they have worked with. He commended Parks, Recreation, and Tourism Director Hagler for his work with the Bureau saying that he worked closely with them on the Selah pages in the

new Visitors Guide. He ended by thanking the Council for their partnership with the Bureau and said that he looks forward to a continuing partnership.

Mayor Gawlik thanked Mr. Cooper for his presentation, saying that he appreciates the partnership the City has with the Bureau.

Mr. Cooper said that they have been working with Parks, Recreation & Tourism Director Hagler on the creation of a brochure for the agricultural loop around Selah.

Councilman Schmid remarked that there is a large fly-fishing event along the Yakima River this week.

Councilman Tierney commented that it takes place at Reds.

Seeing no one else rise to speak, Mayor Gawlik closed the Public Meeting.

2. Written

- a. Summary of Payments to TW Clark for Utility Maintenance Facility
- b. Wixson Park Pool Evaluation

Councilman Jorgensen joined the meeting.

Ted Pooler, Huibregtse Louman Associates, Inc. addressed H2 – b. He gave a comprehensive explanation of the evaluation, noting that he would like to get a consensus of the Council at the end of the presentation on the Selah Parks & Recreation Service Area Board's actions. He explained that the consultant looked at pool and its equipment, and made recommendations of what needs to be done, both those improvements that are required and must be done before the pool opens, and those that are optional but should be done to keep the facility in good repair for another four to five years. He reviewed the two Tables, stressing that those items listed on Table One are a combination of those required and those that the attendees at the last Selah Parks & Recreation Service Area Board meeting felt should be done to continue drawing people in to use the facility.

Councilman Schmid said that he agrees with the items presented on Table One, but wondered why we wouldn't opt to do the filters this year rather than next year, as the funds are available in the account.

Councilman Tierney commented that Mr. Pooler indicated that the expense of new filters should be contingent on the M&O levy passing, as the filters would be sitting unused if the levy does not pass.

Public Works Director Henne remarked that the filters cannot be replaced before the pool opens this year; there is not enough time to do the necessary work.

Councilman Tierney asked if the work could be done this fall.

Public Works Director Henne replied that their intent was to do the replacement in the fall. He went on to say that he feels the amount of vacuuming done in prior years has been inadequate, and that the vacuum replacement, combined with additional vacuuming time, will make a significant difference.

Councilman Schmid said that they also need to decide whether to eliminate or convert the wading pool.

Councilman Tierney remarked that it is a huge draw.

Councilman Jorgensen commented that they need a consensus on two items, the first being approval of Table One and the second on whether to convert the wading pool.

Councilman Tierney remarked that Table One includes the conversion of the wading pool in it.

Councilman Schmid observed that it will be approximately \$66,000 for converting the wading pool and the other items listed.

Councilman Jorgensen clarified that the consensus would be for the combined Table One.

Councilman Tierney agreed.

Councilman Larson said that both he and Councilman Jorgensen sit on the Selah Parks & Recreation Service Area Board. He went on to say that the Board felt that doing whatever can be done to enhance and improve the pool experience this year will help greatly in passing the M&O levy in the fall, as it shows good faith on the part of the City and that the City is willing to invest in the pool rather than simply leaving it in its current condition. He commented that they had discussed replacement of the filters but not the timeline involved with such a project.

Councilman Jorgensen opines that the filters could still be changed after the season ends.

Mayor Gawlik asked if the increased vacuuming will make a significant difference.

Parks, Recreation & Tourism Director Hagler replied in the affirmative, saying that they have also purchased new covers for the existing filters.

Councilman Larson opined using an automated system for monitoring the chemical levels will help as well.

Parks, Recreation & Tourism Director Hagler remarked that the water quality should be greatly improved even without new sand filters.

Councilman Larson agreed, and went on to say that the spray feature is something the public feel they will use and it will draw people there.

Selah Chamber of Commerce President Brown inquired about keeping the spray pad at Wixson Park if and when a new pool facility is built at another location.

Parks, Recreation and Tourism Director Hagler replied that the elements could remain or be relocated to a new facility.

Councilman Schmid opined that people need to understand that the work being done is not simply for keeping the pool open this year.

Councilman Jorgensen said that filter replacement would be one of the last things that the City does for the pool prior to handing it over to the Selah Parks & Recreation Service Area Board, and should be used as part of the sales pitch for the levy.

Councilman Schmid remarked that the voters need to see the big picture.

Mayor Gawlik polled the Council for a consensus to approve expenditures listed on Table One for the pool, including conversion of the wading pool to a spray pad. Consensus was unanimous.

I. Proclamations/Announcements **None**

J. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: Council Meeting & Study Session February 14, 2012

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 72994 – 73081 for a total of \$183,650.48
Claim Check No. 59686 for a total of \$ 230.00
Claim Checks Nos. 59687 – 59709 for a total of \$ 288.31
Claim Checks Nos. 59710 – 59799 for a total of \$234,287.50

Councilman Tierney moved, and Councilman Schmid seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

K. Public Hearings **None**

L. New Business **None**

M. Old Business **None**

N. Resolutions

1. Resolution Authorizing the Mayor to Sign the Change Order #1 for the 2011 Water System Improvements

Public Works Director Henne addressed N-1. He said that the change order is for replacement of pipes from the reservoir out to the existing cast iron fill line, a distance of approximately ten feet. He went on to say that they are still losing approximately 16 gallons a minute out of the South reservoir and that they are still looking for the leak.

Councilman Tierney asked if they could put a bus stop there and use Transit funds for the Reservoir work.

Public Works Director Henne replied that he isn't sure what they will do.

Council Member Overby moved, and Council Member Schmid seconded, to approve the Resolution Authorizing the Mayor to Sign the Change Order #1 for the 2011 Water System Improvements. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

2. Resolution Approving the Huibregtse, Louman & Associates Consultant Task Order No. 2012-2 for Design Services for the Replacement of the concrete apron at the Selah Fire Station and the concrete curb and sidewalk on West Fremont Avenue

Public Works Director Henne addressed N-2. He reminded the Council that the City applied for and received a grant to do a grind and overlay on Fremont and West Naches. He went on to say that the Fire Department wants to replace their apron as well, and that they should replace the sidewalk at the same time, to make it ADA compliant. He said that he discussed the sidewalk replacement with the Transit Department at WSDOT, Yakima Transit and Clerk/Treasurer Novobielski, and it was decided that work on sidewalks within three-quarters of a mile of a bus stop is an authorized use of Transit funds. He remarked that he would like to add the sidewalk replacement to the street work for this year, and that this Task Order is for our consultant to expand the existing project with a separate bid schedule for the apron and the sidewalk. He ended by saying that the Fire Department has funds in their budget for the apron and that the City would need to transfer \$31,000 from the Transit account for the sidewalk replacement.

Councilman Schmid asked for confirmation that the Fire Department has the \$61,700 needed for replacement of the apron.

Public Works Director Henne replied that he assumes so, as Fire Chief Davis stated at the last meeting that he had money set aside for the project. He noted that the amount is approximately \$4,200 higher than the previous estimate, and that Fire Chief Davis was notified of the higher cost.

Council Member Schmid moved, and Council Member Jorgensen seconded, to approve the Resolution Approving the Huibregtse, Louman & Associates Consultant Task Order No. 2012-2 for Design Services for the Replacement of the concrete apron at the Selah Fire Station and the concrete curb and sidewalk on West Fremont Avenue. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

O. Ordinances

1. Ordinance Amending the 2012 Budget for Sidewalk Improvements Along West Fremont Ave

Clerk/Treasurer Novobielski addressed O-1. He said that Public Works Director Henne has thoroughly explained the need for a budget adjustment for a transfer of funds from the Transit Fund to the Street Improvement Fund.

Council Member Tierney moved, and Council Member Overby seconded, to approve the Ordinance Amending the 2012 Budget for Sidewalk Improvements Along West Fremont Ave. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

P. Communications

1. Oral

Mayor Gawlik opened the meeting.

Evelyn Paquin, 308 S. Third Street, approached the podium and addressed the Council. She wondered what happened to the Welcome to Selah, Home of the Vikings, sign.

Councilman Smeback responded that the parties who brought that forward were asked to redesign the proposed sign the prominently display the City of Selah logo and have yet to present a new design to the Council.

Councilman Jorgensen remarked that it was also discovered that the location proposed for the sign was in the County, not the City, and that the property owner had no desire to have a sign on his property. He went on to say that the Mayor at that time talked with Garner Rentals about possibly placing the sign on their property and that was the last he had heard about the matter.

Councilman Smeback commented that there has also been discussion of placing large standards on either side of the highway to display banners such as a welcome to Selah and advertising for tournaments, similar to the ones along Yakima Avenue in Yakima.

Ms. Paquin asked if they couldn't just pull up the old sign and place a new one there.

Councilman Schmid responded in the negative, saying that the Department of Transportation has indicated that they do not want another sign located within their right of way, and that the old sign is right on the edge of private property.

Ms. Paquin responded that it doesn't sound right to her, but thanked the Council for their time.

Councilman Schmid commented that the City needs to revisit this issue and see what can be done.

Seeing no one else rise to speak, the Mayor closed the meeting.

Q. Reports/Announcements

1. Mayor

Mayor Gawlik extended his thanks to Master Patrol Officer Smith for his presentation. He extended an invitation to the staff of the City departments to attend the evening Council meetings, and an invitation to the Council Members to visit the City Departments and get to know the City employees. He remarked that he received a phone call just prior to the Study Session from a New York Public Education

television station who would like to feature the City of Selah on a program called Today in America TV. He went on to say that he will have a conference call with them later in the week to discuss this further.

2. Council Members

Councilman Tierney said that he would like to have the City allocate approximately \$10,000 for the Walk of Honor as seed money to place the first ten monuments, representing thirty veterans, around town. He commented that the monuments will be placed in locations where they don't impede handicap access, and that he would like to take a walk around town with the Mayor, Public Works Director Henne and Parks, Recreation & Tourism director Hagler to view locations for placement. He remarked that he had a meeting with Parks, Recreation & Tourism Director Hagler earlier in the day to discuss the Walk of Honor.

Public Works Director Henne commented that he received one of the basalt eagle carvings yesterday.

Mayor Gawlik inquired about locations previously selected for placement of the basalt carvings.

Public Works Director Henne replied that he has no information on that but will look into the matter.

Councilman Tierney said that he talked with Derrick Snelson about putting on a street car venue in Selah, which would be a good draw to bring people into the community and have a positive impact on local merchants. He went on to say that he will be in contact with Mr. Snelson in a couple weeks and will make arrangements for him to talk to the Council about this.

Councilman Jorgensen commented that Sherry at Kings Row would be a good contact for this type of event.

Councilman Tierney welcomed Councilwoman Finch.

Councilman Larson remarked that the remodel of the third set of bathrooms at the Civic Center are nearing completion, noting that his father spearheaded the project on behalf of the seniors. He said that Councilman Schmid was one of the volunteers who helped with the project.

Councilman Schmid commented that Councilman Larson also contributed to the project.

Councilman Larson replied that he was simply manual labor for his father. He welcomed Councilwoman Finch.

Councilman Jorgensen welcomed Councilwoman Finch.

Councilman Smeback welcomed Councilwoman Finch. He wondered who he would need to talk to about acquiring more trash cans to eliminate the trash left on park benches by people waiting for the buses.

Public Works Director Henne replied that he has discussed this with Clerk/Treasurer Novobielski and Mayor Gawlik, and that they will be purchasing more trash receptacles.

Mayor Gawlik asked if the order had been placed.

Public Works Director Henne responded that he would check on that, and noted that the key is getting people to use them.

Mayor Gawlik remarked that the ones he looked at were large enough to accommodate the volume of trash.

Public Works Director Henne agreed that they are large enough for the job, provided people use them.

Councilman Overby welcomed Councilwoman Finch.

Councilman Schmid said that the Fire Department will be hosting the Yakima County Gang Commission meeting on March 20th at 2:00pm and invited those who are interested to attend. He noted that Master Patrol Officer Smith tentatively scheduled to give a presentation on School Resource Officers. He went on to say that his other item is for Councilman Tierney, as he has a member of the American Legion interested in the Walk of Honor as well as placing a wall at Veterans Park that will list all of the servicemen and women from Selah City Hall.

Councilman Tierney requested contact information.

Councilman Schmid opined that this would be a big benefit to the community.

Councilman Tierney said that the important part is vetting the names to ensure that all the names on the monument were in military service.

Councilman Schmid replied that the vetting could easily be handled by them. He extended a welcome to Councilwoman Finch.

Councilwoman Finch thanked everyone for the warm welcome, saying that she is excited to be on board and is looking forward to working together over the next few months. She said that the Chamber is working on a wine & beer event for late August with a theme of Wind Down, Brew Up. She remarked that they are not sure if it will happen this year and that the event will generate revenue for the Chamber.

Councilman Schmid extended a welcome to Jean Brown, President of the Selah Chamber of Commerce, who was in the audience.

3. Boards

4. Departmental

Public Works Director Henne said that he and Community Planner Davison will be meeting with the School District architect tomorrow to discuss issues with the new Junior High, such as access and that Taylor Ditch runs right through the middle of their proposed building site.

Mayor Gawlik asked what time the meeting is being held.

Public Works Director Henne replied that it will be at 1:30pm, and said that he also needs to decide what to do about the reservoirs once they have them drained. He noted that it snowed briefly the day before and hoped that this meant spring is on the way.

Community Planner Davison had no report.

Clerk/Treasurer Novobielski had no report.

Acting Police Chief Hayes said that he is looking to hire one more officer to fill a spot. He commented that he would have had the monthly report for Council, but hadn't figured out how to get it out of Spillman. He noted that he had some training earlier in the day on this and that the Council will start receiving monthly reports on the Police Department.

City Attorney Noe said that the ad for City Supervisor has been placed, and that the City has already received five applications. He noted that the closing date is April 20th.

Acting Police Chief Hayes said that his oldest son, who spent fifteen months in Iraq, wanted to know if he could sponsor the Army flag at Veterans Park. He went on to say that he knows someone who will sponsor the Marine flag, and someone who might sponsor the Navy flag. He wondered if the flags can be sponsored by veterans.

Councilman Tierney said that it would be nice to do that and have a plaque at the base of each flagpole with the name of the sponsor.

Acting Police Chief Hayes replied that his son doesn't want recognition; he just wants to sponsor the flag.

Mayor Gawlik thanked Acting Police Chief Hayes and his sons for their service.

Deputy Fire Chief Hanna remarked that winter is still here. He asked if everyone changed the batteries in their smoke detectors when they changed their clocks for the time change.

Councilman Tierney remarked that he simply removed them from his.

R. Executive Session

None

S. Adjournment

Council Member Overby moved, and Council Member Schmid seconded, that the meeting be adjourned. Motion passed with 6 aye votes and one no vote.

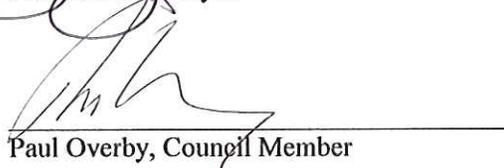
The meeting adjourned at 6:04pm.



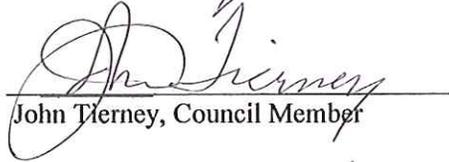
John Sawlik, Mayor



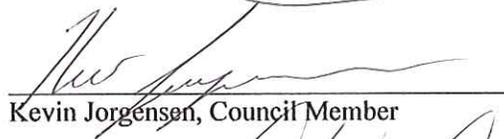
Keith Larson, Council Member



Paul Overby, Council Member



John Tierney, Council Member



Kevin Jorgensen, Council Member



Dave Smeback, Council Member



Allen Schmid, Council Member

Brooke Finch, Council Member

ATTEST:



Dale E. Novobielki, Clerk/Treasurer