

Study Session Minutes
Selah City Council
July 9, 2013
3:30pm

Mayor Pro Tem Schmid opened the Study Session. He welcomed Public Works Director Henne and invited him to speak.

Public Works Director Henne talked about the background of the stormwater program in Selah, including the grant that the City received for stormwater management, partnering with Huibregtse, Louman and Associates, Inc. for management of the program, and what has been accomplished. He discussed the benefits of an intergovernmental stormwater agreement and the advantage of splitting the project requirements among several groups, noting that the City will need to compile a list of ten to fifteen projects if they opt not to join the group. He commented that the City will still use its Ordinances and guidelines for stormwater. A brief discussion followed.

Mayor Pro Tem Schmid thanked Public Works Director Henne for his time. The Study Session ended at 3:58pm.

City of Selah
Council Minutes
July 9, 2013

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

- A. Call to Order Mayor Pro Tem Schmid called the meeting to order at 4:00pm.
- B. Roll Call
- Members Present: Keith Larson; Paul Overby; John Tierney; Allen Schmid; Brooke Finch; Carl Torkelson
- Members Excused: Mayor Gawlik; Dave Smeback
- Staff Present: David Kelly, City Administrator; Robert Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Jerry Davis, Fire Chief; Gary Hanna, Deputy Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Jeff Hagler, Parks, Recreation, & Tourism Director; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Overby led the Pledge of Allegiance. Pastor Mark Griesse led the opening prayer.

Fire Chief Davis requested that Council observe a moment of silence in memory of the 19 Granite Mountain Hotshots firefighters who lost their lives on June 30, 2013 while fighting a wildfire in central Arizona.

D. Agenda Changes

Add to Agenda:

1. Executive Session Q- 1: 15 Minute Session re: Real Estate RCW 42.30.110(1)(c)
2. Executive Session Q - 2: 15 Minute Session re: Personnel RCW 42.30.110(1)(g)

E. Public Appearances/Introductions/ Presentations

1. Ryan Miller – Eagle Scout Project Presentation

Mayor Pro Tem Schmid welcomed Ryan Miller and invited him to speak.

Ryan Miller approached the podium and addressed the Council. He said that he is currently working on his Eagle Scout project, to build two twelve foot by twelve foot horse shelters at Bachelor Creek Ranch,

a non-profit organization dedicated to helping kids to better develop their skills through interaction with horses. He commented that the shelters will protect the horses from the elements and inclement weather. He went on to say that the project will cost approximately fourteen hundred to fifteen hundred dollars; he has raised six hundred and nine dollars thus far but will need eight to nine hundred more to complete the project. He talked about his fundraising efforts and contributions made, noting that he finished the framework for the first shelter last weekend.

Council Member Tierney asked if he has looked into donations from lumber yards and building supply places.

Mr. Miller responded that he has contacted several but only received negative responses. He added that he is into providing services for the community and hopes that people will contact him for contributions and donations so that he can meet his goal and provided his contact information.

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Pro Ten Schmid opened the meeting. Seeing no one rise to speak, he then closed the meeting.

2. Written **None**

H. Proclamations/Announcements **None**

I. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: June 11, 2013 Council Meeting & June 12, 2012 Council Retreat

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 76068 – 76169 for a total of \$149,403.29
Payroll Checks Nos. 76170 – 76284 for a total of \$197,859.95
Claim Checks No. 62216 – 62272 for a total of \$144,570.53

Council Member Overby moved, and Council Member Larson seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings

1. Public Hearing to Consider the Resolution Adopting the Six Year Transportation Improvement Program for the Years 2014 to 2019

Public Works Director Henne addressed J – 1. He noted that it is that time of year when cities are required to put together a six year transportation program. He read through the list of projects, noting that the times range from 2014 to 2019, with the majority in the last four years of the program. He commented that the City can't afford all of these, but sometimes money comes in and fits a particular project, allowing it to be done.

Mayor Pro Tem Schmid opened the hearing.

Jane Williams, 701 South 7th Street, approached the podium and addressed the Council. She wondered if a new signal light would be part of the Valleyview Avenue/South Third Street/Southern Avenue project.

Public Works Director Henne replied in the affirmative, saying that it will be at the intersection of Southern Avenue and South Third Street and provide a left hand turn lane for northbound traffic coming into town by stopping southbound traffic.

Ms. Williams asked if that would allow for a left hand turn lane off of Southern Avenue to First Street.

Public Works Director Henne replied that they have discussed whether to eliminate that or allow it to continue as is.

Ms. Williams commented that there is a significant amount of construction planned for that area requested that the left hand turn lane off of Southern Avenue remain to accommodate traffic.

Public Works Director Henne stated that signalization is part of the Valleyview Avenue/South Third Street/Southern Avenue project.

Ms. Williams felt that it would be a loss for the merchants in the downtown area if commuters were unable to make a left hand turn onto First Street. She thanked Public Works Director Henne for moving the project up the list to item number two.

Norma Smith approached the podium and addressed the Council. She asked if there will be a signal light installed at the intersection of Speyers Road and Fremont Avenue.

Public Works Director Henne replied that it doesn't warrant a signal at this time, but will likely have one on the future. He noted that they need to do a traffic analysis in that area.

Ms. Smith remarked that it can be a nightmare trying to go from Speyers Road to Fremont Avenue in the morning; traffic can be backed up all the way to Yakima Valley School.

Public Works Director Henne responded that the rules of the road say they are to alternate going through the intersection.

Ms. Smith replies that some people don't follow the rules of the road.

Mayor Pro Tem Schmid commented that he is familiar with the situation Ms. Smith is talking about, adding that Fremont Road traffic tends to do a coasting stop rather than a full stop. He suggested looking into the matter and making everybody more aware of the stop sign on Fremont Road.

Seeing no one else rise to speak, Mayor Pro Tem Schmid then closed the hearing.

K. New Business **None**

L. Old Business

1. Discussion of the proposed amendment to Chapter 6.74 of the Selah Municipal Code to address longboards and other issues

City Administrator Kelly addressed L – 1. He said that he met with Police Chief Hayes, City Attorney Noe, and longboarder Robby Cousins to review the Ordinance and come up with some compromises. He went on to say that they wanted to bring this back to Council for review prior to holding a public hearing on the matter, and asked City Attorney Noe to review the changes.

City Attorney Noe reviewed the suggested changes, which included the addition of the word longboard to the title of the Ordinance and the definition section, helmet requirements, and penalty provisions.

Council Member Tierney commented that the courts keep track of the number of offenses but wondered how they would keep track for the seizure side of the Ordinance.

Police Chief Hayes responded that Spillman will track the number of times an individual has been contacted.

City Attorney Noe discussed sections 6.64.060 and 6.74.070, which include visibility requirements consistent with those required for a bicycle, moving to the side of the road when impeding traffic, and complying with the rules of the road.

City Administrator Kelly suggested having a public hearing at the July 23rd meeting to discuss the proposal, get feedback, and move forward.

Council Member Larson asked for Police Chief Hayes' opinion on the matter.

Police Chief Hayes responded that he agrees with Council Member Torkelson with regard to not having them on the streets at all, but he feels that the amended Ordinance is enforceable.

Public Works Director Henne wondered what the penalty for running a stop sign will be.

Police Chief Hayes responded that it would be an infraction, with a fine of one hundred twenty-four dollars.

City Attorney Noe remarked that the person would be cited for a Title 46 RCW offense for running a stop sign.

Council Member Finch suggested that they look at having a certification class for longboarding, similar to the certification required for a motorcycle.

Mayor Pro Tem Schmid wondered if that would imply that the City is condoning longboarding.

Council Member Finch commented that she wasn't thinking of a license per se; more like a certificate showing that they received some instruction.

City Administrator Kelly remarked that the interest is to keep the requirements similar to skateboarding and bicycle riding; that there is no certification required for the other two. He did feel that it was a good idea to have them trained.

Police Chief Hayes suggested having a sponsored event for longboarders, adding that sometimes police departments sponsor or run these types of events.

Council Member Tierney moved, and Council Member Overby seconded, to set a public hearing for July 23, 2013, to discuss the proposed skate and longboard amendments to our existing Ordinance. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

M. Resolutions

1. Resolution Adopting the Six Year Transportation Improvement Program (TIP) for Secondary and Collector Arterial Streets within the City of Selah for the Years 2014 to 2019

Public Works Director Henne addressed M – 1. He said that he received a letter from the Yakima Valley Conference of Governments (YVCOG) a couple days ago indicating that funding was secured for the Valleyview Avenue and Southern Avenue project, and has also received a letter from the Drinking Water State Revolving Fund with approval of the loan for the water and sewer portion. He went on to say that it is just paperwork now, noting that it will take several years to complete as just the environmental and contract work for the water and sewer portion will take at least six to eight months. He recommended that Council adopt the TIP as presented.

Mayor Pro Tem Schmid asked if there was funding for both projects.

Public Works Director Henne replied that project number one is approximately one million dollars short at this time.

Council Member Tierney moved, and Council Member Torkelson seconded, to approve the Resolution Adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the Years 2014 to 2019. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

2. Resolution Adopting the Amended Six-Year Transportation Improvement Program for the Years 2013-2018 to Reflect the Funding Status Change to Secure the Purchase of a Clean Air Compliant Street Sweeper and Funding of the Valleyview Avenue to South Third Street to Southern Avenue to South First Street Project

Public Works Director Henne addressed M – 2. He said that the current TIP needed to be amended to get funding obligated for the purchase of a new street sweeper and the Valleyview Avenue/South Third

Street/Southern Avenue/South First Street project. He added that the City will receive funds from CMAQ for purchasing the street sweeper and will also receive two point three million to fund the street project.

Council Member Larson asked if the two point three million was a low interest loan.

Public Works Director Henne responded that it is a grant, not a loan.

Mayor Pro Tem Schmid asked what will be done with the old street sweeper.

Public Works Director Henne replied that there have been some interested parties, adding that he will trade it in if no one decides to purchase it. He commented that he will be presenting a Resolution to approve the purchase from a clearing house at a later date, adding that the cities of Yakima and Union Gap have used this vendor for equipment purchases.

Council Member Overby moved, and Council Member Tierney seconded, to approve the Resolution Adopting the Amended Six-Year Transportation Improvement Program for the Years 2013-2018 to Reflect the Funding Status Change to Secure the Purchase of a Clean Air Compliant Street Sweeper and Funding of the Valleyview Avenue to South Third Street to Southern Avenue to South First Street Project. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

3. Resolution Declaring Specified Equipment for the Public Works Department as Surplus

Public Works Director Henne addressed M – 3. He said that they recently purchased some new vehicles, and he would like to surplus and sell the vehicles that were replaced. He commented that he hasn't decided which method he will use to sell the surplus equipment.

Council Member Larson moved, and Council Member Finch seconded, to approve the Resolution Declaring Specified Equipment for the Public Works Department as Surplus. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

N. Ordinances **None**

O. Communications

1. Oral

Mayor Pro Tem Schmid opened the meeting. Seeing no one rise to speak, he then closed the meeting.

P. Reports/Announcements

1. Mayor Pro Tem

Mayor Pro Tem Schmid had no report.

2. Council Members

Council Member Tierney had no report.

Council Member Larson had no report.

Council Member Torkelson had no report.

Council Member Smeback had no report.

Council Member Overby had no report.

Council Member Finch had no report.

3. Boards **None**

4. Departmental

Public Works Director Henne gave a brief update on the leak in the south room of the Civic Center, noting that they hired an outfit to come in and push new service across rather than tearing it all up to replace the pipes. He added that they now have two inch service going into two inch meter. He said that the crew is busy with tournament preparation for the swim meet next weekend and he is working on the paperwork required for various projects.

Parks, Recreation, & Tourism Director Hagler remarked that it has been a great month at the pool, with higher attendance and increased revenues ahead of this time last year. He noted that the new chlorinator is working well and they have good water quality in the pool. He talked about the area-wide swim championship meet on July 26-28, saying that they will convert both Wixson Park and Lince Field for the event. He added that there will be approximately six hundred to seven hundred swimmers, along with event attendees, here for the event, which is good for the community.

Clerk/Treasurer Novobielski said that he has closed the books for June and provided financial reports to staff. He noted that the information will also be available on City website.

Fire Chief Davis commented that they were busy over the weekend with seventeen calls in two nights. He talked about the hill fire caused by a luminary lantern, noting that all stations and volunteers were running. He commented that the commander from Union Gap ran command until he arrived at approximately 8:00am to relieve him, and that he was happy the fire didn't come over the top of the hillside into Selah.

Council Member Smeback joined the meeting.

Council Member Tierney thanked Fire Chief Davis and his crew for stopping the fire before it went over the hill into the residential area where he lives.

City Administrator Kelly wondered how many acres burned.

Fire Chief Davis replied that it was five hundred acres, adding that they are still taking care of the canyons. He went on to say that the assist worked out really well; everyone worked hard. He noted that there is a Fire Commissioners meeting tonight at 6:30pm.

Deputy Fire Chief Hanna had no report.

Police Chief Hayes said that officers took four into custody, and one of them confessed to everything. He added that the individual had a felony warrant and is currently residing in jail. He remarked that the Yakima County Sheriff's Office hired Officer Swale, and that he will start work for them on July 15th. He noted that they received thirty-two applications for lateral and entry-level positions.

Council Member Tierney wondered if the other officer would be heading back to the west side.

Police Chief Hayes replied that he hasn't heard back from them yet. He added that the officer took a huge pay cut going from the west side to the Yakima area.

City Administrator Kelly talked briefly about the Association of Washington Cities (AWC) Conference he attended with Mayor Gawlik and Council Member Torkelson, saying that he learned a lot of things and felt it was well worth the time. He said that he was intrigued about an opportunity to potentially create a 501c3 to do the Main Street revitalization program, saying that the local businesses pay a B&O tax to the State that could be contributed to a 501c3 for downtown beautification purposes.

City Attorney Noe had no report.

Council took a ten minute recess.

Q. Executive Session

1. 15 Minute Session re: Real Estate RCW 42.30.110(1)(c)
2. 15 Minute Session re: Personnel RCW 42.30.110(1)(g)

Council went into Executive Session at 5:02pm. At 5:32pm, Council went back on the record.

Mayor Pro Tem Schmid stated that they will be extending the Executive Session for an additional 15 minutes to finish discussion on Real Estate and Personnel.

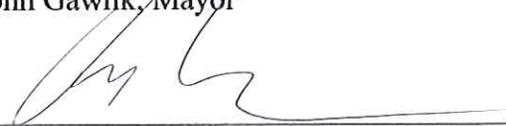
Council Member Tierney moved, and Council Member Larson seconded, to reopen the bid process for the approximately 6 acre parcel on Crusher Canyon Road, with a minimum bid of \$98,000.00, for a period of thirty days. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

R. Adjournment

Council Member Larson moved, and Council Member Overby seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

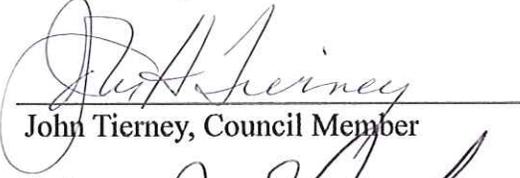
The meeting adjourned at 5:46pm.

EXCUSED
John Gawlik, Mayor



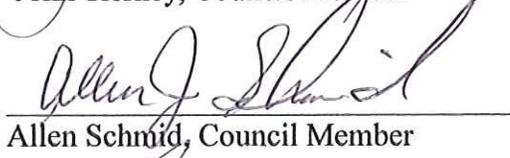
Keith Larson, Council Member

Paul Overby, Council Member



John Tierney, Council Member

EXCUSED 
Dave Smeback, Council Member *LATE*



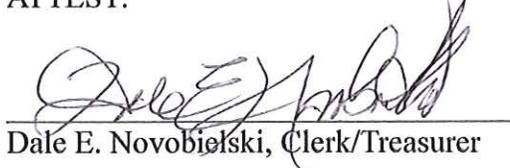
Allen Schmid, Council Member

Brooke Finch, Council Member



Carl Torkelson, Council Member

ATTEST:



Dale E. Novobielski, Clerk/Treasurer