

Study Session Minutes
Selah City Council
February 26, 2013
4:30pm

Mayor Gawlik opened the Study Session and briefly explained the procedure for conducting the interviews.

1. 4:45pm – Bill Teaford

Mr. Teaford approached the podium and answered questions posed by the Council. He said that a Council Member's responsibilities are to watch the money, be transparent whenever possible, stay in contact with their constituents and community, and make policies & procedures; he has worked for the City on the past, is familiar with budgets, has owned his own business for the last seven years, does not know if he is the best candidate for the position but feels that it is about what is best for the City; the top priorities are getting the budget back in line by working with City Administrator Kelly and Clerk/Treasurer Novobielski on monetary issues and transparency, openness and working as a team, and visiting the various City departments; the City can save money by practicing preventative maintenance on facilities and equipment as well as watching expenditures and not overspending, unsure what could be done to generate additional revenues so that would be a learning process; his schedule can be rearranged to accommodate meetings as long as he has prior notice; tourism is competitive and money for tourism is a double-edged sword, most of his expertise is in finance and budgetary areas, not tourism; the City's best assets are the low crime rate, the top notch Police Department, the good schools, and good property values; Selah's least attractive feature is the traffic congestion, such as the congestion on Fremont Avenue when Selah Intermediate School lets out for the day. He finished by saying that he has lived in Selah for almost forty years, and believes that anyone can make a difference by stepping forward to help the community rather than sitting back and complaining.

2. 5:15pm – Carl Torkelson

Mr. Torkelson approached the podium and answered questions posed by the Council. He said that a Council Member's responsibilities includes serving the community with programs and ideas, dealing with City financials, to be fair, open-minded, and honest, increase the facades in the downtown area and help improve the parks; he has been in Selah for twenty years and knows the City like the back of his hand, he is in tune with how the City works as he interacts with various City staff on a daily basis, and he is invested in the community; the top priorities are a facelift of the business facades, parks, and entrances into Selah, develop two more big events to draw the community together and help the citizens become more unified, and look into updating the City's codes and Ordinances; he thanked City Administrator Kelly for digging into items and seeing what needs to be fixed to help save the City money, and felt that the addition of more community events and disposing of surplus City-owned land will help generate additional revenues; he is always available, as a business owner he can leave when necessary; we need more events and new facades to draw tourists into Selah, use incentives to bring

new businesses in, and advertise what we have to offer for tourism; the best assets are our weather and the low crime rate, both of which will draw people in to visit in the summertime; the least appealing feature is the business facades, which will be difficult to address, but offering incentives and help may encourage businesses to take the necessary steps. He finished by saying that he has no intention of using this position to benefit his personal business.

Council briefly discussed whether there would be a recurring conflict of interest due to Mr. Torkelson's business interests; concerns were addressed by City Attorney Noe.

3. 5:45am – Don Skone

Mr. Skone approached the podium and answered questions posed by the Council. He said that a Council Member's responsibilities are to listen to the constituents and represent them during Council Meetings and practice leadership balanced with representation; there was a need for people to apply for the vacant position and he feels a responsibility to the community to serve, he has spent most of his career in public service and can bring that expertise to the table; the top priorities are to continue what the City is doing to keep the town looking clean and tidy, which will encourage people to get out on the street to walk, ride a bicycle and talk to each other, to embrace the community spirit we see through community events such as Community Days, and to increase the sidewalks, public gathering places, and local events; saving money is a matter of prioritizing the best you can to balance the budget, save small dollars where you can, and be fiscally conservative, while additional revenue can be created by encouraging new businesses, which will build both the sales tax base and the property tax base, to be pro-active in pursuing businesses that the City doesn't currently have and what might work here, and then work on encouraging them to come to Selah; as he is retired it will be easy to schedule around his personal commitments, he and his wife travel but are rarely gone for more than two weeks at a time; we need to let people know what Selah has to offer for tourism opportunities, welcome them into the community, and encourage them to stay at our hotel; the City's best asset is the people who live here and speak well of the community; the least appealing feature is the condition of many households in the community, there are several Federal programs that can be utilized to spruce up houses and neighborhoods, the City could offer a special garbage day for large items, teams could go out and offer assistance to those who may not be able to maintain their properties themselves, and move on to enforcement after trying a friendly approach. He finished by saying that he served on the Planning Commission for a number of years, and would like to be in a position to help people and move the community along.

Mayor Gawlik closed the Study Session at 6:04pm.

City of Selah
Council Minutes
February 26, 2013

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 6:30pm.

B. Roll Call

Members Present: Keith Larson; Paul Overby; John Tierney; Dave Smeback; Allen Schmid;
Brooke Finch

Members Excused:

Staff Present: David Kelly, City Administrator; Bob Noe, City Attorney; Dale
Novobielski, Clerk/Treasurer; Jerry Davis, Fire Chief; Rick Hayes, Police
Chief; Joe Henne, Public Works Director; Dennis Davison, Community
Planner; Jeff Hagler, Parks, Recreation, & Tourism Director; Monica
Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Overby led the Pledge of Allegiance. Parks, Recreation, & Tourism Director Hagler led the opening prayer.

D. Executive Session

1. 15 Minute Session to evaluate Candidate qualifications – RCW 42.30.110(1) (h)

Council entered into an Executive Session for fifteen minutes to evaluate the qualifications of the candidates for appointment to an elective office, pursuant to RCW 42.30.110(1)(h).

E. New Council Member

1. New Council Member Selection

Council Member Schmid moved, and Council Member Larson seconded, to appoint Carl Torkelson to the vacant Council position. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – no; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – no. Motion passed with 4 yes votes and 2 no votes.

2. Swearing In Ceremony

Clerk/Treasurer Novobielski administered the Oath of Office to Carl Torkelson. Upon completion of the oath, Council Member Torkelson took his place at the Council table.

F. Agenda Changes

1. Add to Agenda

- a. O – 4 Resolution Authorizing the Mayor to sign a 2013 Drinking Water State Revolving Fund (DWSRF) Loan application, Water Main Replacement

G. Public Appearances/Introductions/ Presentations

1. Appreciation & Community Service Award - Kevin Jorgensen

Mayor Gawlik presented Kevin Jorgensen with a plaque for his service on the City Council and to the community, saying that he had the pleasure and honor of working with him and appreciated his candor and straightforwardness.

H. Getting To Know Our Businesses

1. Selah Chamber of Commerce – Gay Parker, President

Gay Parker approached the podium and addressed the Council. She said that the Chamber is focusing on networking this year by encouraging their members to share their experiences and ideas, as well as scheduling Business After Hours events at Magic's Pizza Shack, the Spirit of Hope Equine Center for Life and Learning, and Liberty Square. She noted that they are also working to schedule ribbon cutting ceremonies for new businesses, such as the one at the newly opened Eluxur salon, and encouraged Council to attend the upcoming ceremonies for Taco Shack on March 7th and the Selah Mini Mart on March 21st. She talked about their use of social media, email, and the Chamber website, commending Shirley Wasilewski for keeping members informed and keeping their web presence up to date. She discussed the many ways that the Chamber is active in the community, such as the potato feed and parking assistance during Community Days, the Women to Women event in October, the Christmas Lights contest, and partnering with the City on the Whispers of Christmas event.

Council Member Tierney inquired about the membership costs.

Ms. Parker deferred to Ms. Wasilewski.

Ms. Wasilewski replied that it ranges from seventy-five dollars for a business of one to three employees up to two hundred fifty dollars for a business such as Larson Fruit.

Ms. Parker added that they have some interesting speakers at the monthly general meetings; this month's speaker, Yakima County Assessor Dave Cook, talked about property taxes. She went on to say that they also spotlight a different business each month, and noted that they are looking for new Board Members as they are short five members due to either term expirations or vacancies.

Council Member Finch asked if Eric Skoien was still on the Board.

Ms. Parker responded in the affirmative, adding that he can be elected back to the Board.

Council Member Schmid remarked that he has been involved with the Chamber for thirty-five years, and that the current group is promoting Selah and more involved in the community than he has seen in the last twenty-five years. He encouraged business owners who are not members to join and commended Ms. Parker for doing a tremendous job.

Mayor Gawlik thanked Ms. Parker for her time.

2. Spirit of Hope Equine Center for Life and Learning – Jayne Beebe, Owner

Jayne Beebe approached the podium and addressed the Council. She spoke briefly on her background and education, saying that she grew up in Selah, graduated from Washington State University College of Nursing with a Masters in Psychiatric Nursing, and is currently serving both as an adjunct at Heritage University and a clinical faculty member for Washington State University College of Nursing. She added that she is also certified in Mental Health First Aid, which is designed to help communities, families and schools identify, understand and respond to signs of mental illness. She went on to say that she founded the Spirit of Hope, Equine Center for Life and Learning, to utilize equine therapy to help cancer warriors, veterans and those still in active duty, and youth at the Sundown Ranch, as well as team-building and leadership and improving nonverbal communication skills in healthcare. She invited the Council to attend the Business After Hours on April 25th, saying that she will be doing hands on demonstrations at that time.

Council Member Larson asked how long she has been in business.

Ms. Beebe replied that she has been doing this for approximately six years. She encouraged the Council to come out and do an hour-long team building activity to give them a feel for what she does.

Council Member Schmid asked for the business address.

Ms. Beebe replied that it is located at 4280 North Wenas Road.

Council Member Finch felt that a team building activity is a great idea, especially with a new Council member on board.

Mayor Gawlik thanked Ms. Beebe for her time.

I. Communications

1. Oral

Mayor Gawlik opened the meeting.

Wayne Pederson approached the podium and addressed the Council. He said that it has been a year since the Council granted Frank Sweet a large severance package, at which time he had asked for the resignation of the entire Council. He went on to say that he is here to encourage the remaining five Council Members to step down so that new blood can join the Council and help Selah to move forward.

Patrick Gonzalez approached the podium and addressed the Council. He said that he has lived across the street from Lince School for sixteen years, and is very concerned by the speeding traffic down that road even during school hours. He wondered if a speed bump, similar to the one on the other side of Wixson Park, could be installed on the road to force motorists to slow down.

Police Chief Hayes responded that his department can do emphasis patrols in that area and he can also put the radar wagon there as an additional reminder.

Mayor Gawlik asked Public Works Director Henne if a speed bump could be placed there.

Public Works Director Henne replied that he is not a fan of speed bumps, as some people will slow down for them and promptly accelerate again.

Mr. Gonzalez remarked that speed bumps have been effective in areas of Yakima, such as the area around Memorial Hospital.

Public Works Director Henne responded that they do work to some extent, but he would like to have Police Chief Hayes and the Police Department address the problem before looking at other options.

Mayor Gawlik suggested that Mr. Gonzalez give Police Chief Hayes a month to address the issue, and if it hasn't made a difference than he can come back to Council and they will readdress the issue.

Mr. Gonzalez said that his concern is mainly around Community Days, school hours and summer vacations.

Council Member Tierney wondered if there was a particular time of day that it was most prevalent.

Mr. Gonzalez replied that that it happens all day long.

Public Works Director Henne remarked that there are likely some interesting speed violations on both 3rd Street and Crusher Canyon Road.

Council Member Schmid commented that another area of concern is Southern Avenue to Park Avenue, as every intersection, except a two block section, is a four way stop and the speed zone along that entire section is only twenty-five mph, or twenty mph in the school zone. He noted that a lot of people do rolling stops through the intersections rather than coming to a complete stop.

Seeing no one else rise to speak, Mayor Gawlik closed the meeting.

- | | | |
|----|-----------------------------|------|
| 2. | Written | None |
| J. | Proclamations/Announcements | None |
| K. | Consent Agenda | |

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: February 12, 2013 Council Meeting
- * 2. Approval of Claims & Payroll:

Payroll Checks Nos. 75325 – 75400 for a total of \$141,432.73
 Claim Checks Nos. 61579 – 61601 for a total of \$ 805.26
 Claim Check No. 61602 for a total of \$ 400.00
 Claim Checks Nos. 61603 – 61661 for a total of \$138,196.74

Council Member Schmid moved, and Council Member Overby seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

L. Public Hearings None

M. New Business

- 1. Construction of new Score Keeper Boxes at Carlon Park

Bill Harris, Greater Yakima Girls Softball Association (GYGSA), addressed the Council. He opened by saying that Kevin Jorgensen did an awesome job while serving as a Council Member, and if Council Member Torkelson is able to do half the job Mr. Jorgensen did then the City is in good shape. He spoke briefly about the history of GYGSA at Carlon Park, noting that GYGSA has donated a considerable amount of both time and money into improving the facility, and also pays for items such as concession stand rental fees and field maintenance costs per their contract with the City. He said that GYGSA simply wants to continue improving the facility, and they feel that the installation of new score boxes is a needed improvement. He explained that GYGSA will front the full cost of seventy-seven thousand dollars for the construction, and they are asking that the City reimburse them for half of the expense, through a reduction in annual fees, until the amount is met.

Council Member Overby asked if there were score boxes there at this time.

Mr. Harris replied that there are not, and added that the new score boxes will be similar to those at McGonagle Park.

Council Member Schmid inquired about the appearance of the new score boxes.

Mr. Harris responded that they will look like they will blend in with existing structures, giving the appearance that they have always been there.

Council Member Smeback wondered if they would meet ADA requirements.

Mr. Harris replied in the affirmative, saying that he has already discussed this with City Administrator Kelly. He mentioned that GYGSA is also requesting that the City to relocate the power boxes and sound system boxes into the new score boxes once they are complete.

Council Member Tierney wondered what time period GYGSA is looking at for repayment from the City.

Parks, Recreation, and Tourism Director Hagler said that GYGSA pays three thousand dollars a year for the concession stand, as well as additional fees for ball field prep work and for tournaments.

Council Member Schmid remarked that he saw a report at the Parks Board yesterday that showed Carlon Park brought in twenty-eight thousand dollars last year between GYGSA and the Little League.

Council Member Tierney wondered if they were asking for reimbursement over a two year period, a five year period, or a ten year period.

City Administrator Kelly commented that it would take four years to pay off the City's half. Council Member Tierney didn't feel it could be paid off in a two year period, as the City just raised utility taxes to cover expenditures.

Mr. Harris said that the no one in GYGSA gets paid aside from the concession stand workers, concession stand manager, and tournament manager; they want to put the money back into Carlon Park. He went on to say that this is the best thing GYGSA has identified to improve the park at this time; the City of Yakima is putting in new fields and there are new parks going into Tri-Cities, which means more competition for tournaments. He went on to say that the more the facility is used the more dollars it brings in, and while we don't have to have new score boxes it would keep the park competitive as one of the premier softball complexes in the northwest. He suggested reimbursement over a four year period.

Council Member Overby remarked that this is a big ticket item which would still cost the City forty thousand dollars if they approved it. He suggested that this be brought up during budget time to allow Council to make an informed choice and integrate it into the 2014 if they choose to do so.

Mr. Harris responded that they could certainly do the project next year; they would not want to start the project this spring if it could not be completed prior to the AA State Tournament.

Council Member Tierney asked for confirmation from MR. Harris that he is asking the Council for two things: firstly to approve the construction of the score boxes and secondly to make a decision regarding reimbursement.

Mr. Harris replied in the affirmative.

Council Member Smeback asked if it would be acceptable to have the reimbursement start with the 2014 budget.

Mr. Harris responded that this project taps us out. He said that he has talked with City Administrator Kelly about this; GYGSA has invested over two hundred thousand dollars into Carlon Park and have no desire to go anywhere else. He added that cities are looking for a tourism draw and Carlon Park is that.

City Attorney Noe remarked that statutory requirements for construction done on a City facility state that we have to comply with the public bidding process and prevailing wage, unless City's share is under a maximum of twenty-five thousand dollars.

Mr. Harris asked if that was per year or per project.

City Attorney Noe replied that it is per project, saying that the City could invest up to twenty-five thousand dollars, but they would also have to get back three times more in value than they invested, i.e. for a one hundred thousand dollar project the City would invest twenty-five thousand dollars.

Council Member Smeback asked if the problems would be solved by splitting it into two separate projects over a two year period.

Public Works Director Henne opined that that is bid splitting.

City Attorney Noe responded that they would have to check with the Auditors to see if that was acceptable.

Council Member Larson said that there is no question that this has been a great partnership, and GYGSA has done their share in making the park a star. He went on to say that the City is in tough financial times, and whatever the outcome of the vote is has nothing to do with the partnership between the City and GYGSA.

Council Member Tierney asked, if GYGSA were to agree to a thirty-three percent reimbursement from the City, would it still need to follow the requirement of getting back three times more than the City has invested in the project.

City Attorney Noe replied in the affirmative, saying that the City's maximum investment could be one quarter of the seventy-seven thousand.

City Administrator Kelly added that it would be approximately nineteen thousand two hundred dollars.

Council Member Finch commented that the City has just reached the point where we can pay our bills, by asking the public for a utility tax rate increase. She noted that Council turned down a couple of good projects last year, the Walk of Honor and the Selah Wednesday Market, due to funding. She wondered if it would be possible to look at compromising with two score boxes instead of four, or raising money through corporate sponsorship. She said that, as a local business owner, she would find this a worthwhile project to contribute funds for.

Mr. Harris replied that it is possible; it sounds like it might not be possible to do this right now.

Council Member Overby remarked that he would hate to see GYGSA invest in the project with a vague promise from the City to look at it during the next budget cycle.

Mr. Harris commented that this project is what GYGSA has identified as the best enhancement for Carlon Park using the money they have available; it does not change their relationship with the City of Selah.

Council Member Finch observed that this would be a great enhancement for Carlon Park; the issue at hand is the timing.

Council Member Schmid commented that approximately one point four million dollars are brought into the valley by people coming to events at Carlon Park each summer. He noted that the ASA 18 Gold premier girls softball players in the region will play at Carlon Park in June and the addition of score boxes would be a big benefit to the facility as we get more competition for these tournaments. He would like to look at how we could get this accomplished, by taking a look to see what the City can contribute after the fact and take firm numbers to GYGSA.

Council Member Finch asked Mr. Harris when construction would need to start.

Mr. Harris replied that it would need to be soon. He added that GYGSA has a meeting tomorrow night.

Council Member Schmid interjected that it would need to be completed by Memorial weekend.

Mr. Harris said they want a completion date of two weeks prior to Memorial weekend. He asked for confirmation that the City could pay twenty-five percent of the expenses without having to go to bid on the project.

City Attorney Noe replied in the affirmative.

Mr. Harris said he could take the proposal to the GYGSA board if Council came to consensus regarding a reimbursement of twenty-five percent of the project.

Council Member Tierney asked if there is some place where the project costs could be reduced.

Mr. Harris replied that the biggest cost involved is due to making the boxes ADA compliant.

Council Member Tierney wondered if it is because the box is elevated.

Mr. Harris responded in the affirmative, saying that they need to be elevated above the backstop.

City Administrator Kelly added that it is elevated two feet, and you have to have one inch per rise.

Mr. Harris said that if there is consensus from Council to go forward with the project he would bring it to the GYGSA board tomorrow night.

Mayor Gawlik asked City Attorney Noe what action Council could take tonight.

City Attorney Noe replied that it is up to Council; they could reach a consensus on approving the project and reimbursement of twenty-five percent.

Council Member Tierney said that Council would have to address the budget issue to determine what the City could afford to pay over what period of time.

Council Member Finch recommended that the City look at creating a reserve fund for future projects such as this.

City Administrator replied that the City does have a fund balance, but the fund balance has come down significantly due to payments on the Marudo properties.

City Attorney Noe corrected his earlier statement, saying that the City could pay thirty-three percent, or up to twenty-five thousand dollars, not the twenty-five percent he had previously stated.

Council Member Schmid asked Mr. Harris if he would be comfortable taking a proposal back to GYGSA of reimbursement of twenty-four thousand dollars over a period of four years.

Mr. Harris replied that he would have no problem with that.

City Administrator Kelly said that Council can either make a motion on this tonight, or table the issue until the budget cycle.

Council Member Schmid moved, and Council Member Smeback seconded, to approve the construction of four score boxes at Carlon Park, with GYGSA fronting the initial costs in the amount of \$77,471.20, to be reimbursed for \$24,000 of the costs by the City over a five year period, commencing with the 2014 calendar year. Roll was called: Council Member Larson – no; Council Member Overby – no; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – no; Council Member Torkelson – yes. Motion passed with 4 yes votes and 3 no votes.

N. Old Business None

O. Resolutions

1. Resolution Authorizing the Mayor to sign Amendment A to the Public Works Board Drinking Water State Revolving Fund, Loan No. DM12-952-093, for purposes of clarifying the requirements for submission of an Investment Grade Audit relating to construction activities

Public Works Director Henne addressed O – 1. He said that the Public Works Board is asking all agencies with these loans to clarify the investment audit, which deals with energy efficiency and requires that it be done if attainable. He went on to say that the City’s loan is primarily for replacing water mains and upgrades at the Goodlander Reservoir, so it shouldn’t be an issue; the Public Works Board want that language in the contract.

Council Member Overby moved, and Council Member Finch seconded, to approve the Resolution Authorizing the Mayor to sign Amendment A to the Public Works Board Drinking Water State Revolving Fund, Loan No. DM12-952-093, for purposes of clarifying the requirements for submission of an Investment Grade Audit relating to construction activities. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

2. Resolution Setting Public Hearing concerning the City’s desire to Declare Certain Real Properties Surplus and Provide for Disposition of the Same

City Administrator Kelly addressed O – 2. He said that this is putting in motion what has been previously discussed regarding surplus City properties, noting that the Marudo properties have been included in this list as they need to be declared surplus prior to putting them up for sale. He added that appraisals have been done on all eleven properties and the next step is to set a public hearing on the matter.

Council Member Larson asked for confirmation that the list of eleven properties stated on the Resolution is what Council is approving.

City Administrator Kelly replied in the affirmative.

Council Member Smeback asked if this was simply declaring the properties surplus, not saying how the City will choose to dispose of the properties.

City Administrator Kelly responded in the affirmative.

Council Member Schmid moved, and Council Member Tierney seconded, to approve the Resolution Setting Public Hearing concerning the City's desire to Declare Certain Real Properties Surplus and Provide for Disposition of the Same. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

3. Resolution Setting Public Hearing concerning the City's desire to consider increasing Building Permit and other associated Fees

City Administrator Kelly addressed O – 3. He referred Council to their packets, noting that the information provided for comparison of fees between the City of Selah, the City of Yakima, and Yakima County was compiled by Public Works Director Henne and his staff. He said that, in looking at the data, one can see that the majority of Selah's fees are approximately thirty to thirty-five percent lower than the others, and the purpose of today's Resolution is to set a hearing to discuss this at the next Council Meeting.

Mayor Gawlik asked if the 1997 date was correct.

Public Works Director Henne confirmed that the fees were last updated in 1997.

City Administrator Kelly said that the building department should run like a business in that the fees for services should cover the expenses of the department, but the current fees are not adequate to cover expenditures.

Council Member Larson wondered if they would be looking at plant investment fees along with building fees.

Public Works Director Henne replied that plant investment fees fall under the water department, not the building department.

Council Member Larson remarked that it would be interesting to know if Selah's water and sewer hookup fees were higher than its neighbors' fees, as the expenses of building a house includes hookup fees as well as building fees and we don't want the combined cost to be higher than our neighbors.

Mayor Gawlik commented that you have multiple permits when building a house.

Council Member Smeback cautioned that these fees are a tax on people who come into Selah to build a home, and that the more you increase the fees the less attractive, in terms of cost, we look to people looking to come into Selah.

Council Member Tierney added that new buildings add to the City's tax base.

Council Member Smeback went on to say that we want people to come here to build two hundred-fifty thousand plus homes, as it is a benefit to the community, and there is a balance here that needs to be found.

Public Works Director Henne agreed, but added that our inspector should be paid a similar salary to other inspectors in the area and that the department would either have to be subsidized or have an increase in fees.

City Administrator Kelly noted that Council will make the final decision regarding the financial situation, and that today's discussion is simply informational.

Council Member Torkelson remarked that Selah's fees are substantially lower than other areas such as Terrace Heights.

Mayor Gawlik said that the City is currently subsidizing permit fees by not charging the actual costs.

Council Member Tierney moved, and Council Member Larson seconded, to approve the Resolution Setting Public Hearing concerning the City's desire to consider increasing Building Permit and other associated Fees. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

4. Resolution Authorizing the Mayor to sign a 2013 Drinking Water State Revolving Fund (DWSRF) Loan application, Water Main Replacement

Public Works Director Henne addressed O – 4. He reminded Council that they have discussed the South Selah loop project at the last two meetings, and that this loan application is to replace the 1950s-era six inch water mains and service to the homes along that route. He noted that the diameter of the pipe and Third Street has been reduced from a twelve inch pipe to an eight inch pipe, which is still more than adequate to supply water to the residents in that area. He explained that the reduction in pipe size took the application from the original amount of approximately seven hundred and forty-three thousand listed on the AIS to the seven hundred fourteen thousand eight hundred and twenty-eight listed on the application.

Council Member Tierney asked if this would be done in conjunction with the road improvements.

Public Works Director Henne replied in the affirmative.

Council Member Smeback wondered why there were no lateral connections on the north-south run of pipe.

Public Works Director Henne responded that it connects with the lines along intersecting roads, and that they will also be replacing residential service connections along the route.

Council Member Tierney moved, and Council Member Overby seconded, to approve the Resolution Authorizing the Mayor to sign a 2013 Drinking Water State Revolving Fund (DWSRF) Loan application, Water Main Replacement. Roll was called: Council Member Larson – yes; Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes; Council Member Torkelson – yes. By voice vote, approval was unanimous.

P. Ordinances

None

Q. Communications

1. Oral

Mayor Gawlik opened the meeting. Seeing no one rise to speak, he then closed the meeting.

R. Reports/Announcements

1. Mayor

Mayor Gawlik commended the Police Department, the Fire Department, and the Public Works crew for their quick response time during this outage.

2. Council Members

Council Member Tierney had no report, but complimented Police Chief Hayes and his department for an outstanding job during the power outage.

Council Member Larson had no report.

Council Member Torkelson thanked his fellow Council Members for giving him the opportunity to serve with them on the Council.

Council Member Smeback had no report.

Council Member Overby had no report.

Council Member Schmid reminded his fellow Council Members to submit an F-1 form to the Washington State Public Disclosure Commission if they have not already done so.

Council Member Finch gave a brief update on the Selah Chamber meeting she attended earlier today, saying that Yakima County Assessor Dave Cook gave an interesting speech on property taxes. She suggested that Council invite Yakima County Assessor Cook to speak at a Study Session later this year. She extended a welcome to Council Member Torkelson.

3. Boards

4. Departmental

Public Works Director Henne said that spring will be here soon; the crew has been out washing sidewalks. He noted that baseball and soccer will be starting soon and they are trying to get ahead of the game as the crew will be busy on that. He went on to say that the crew will be doing some prep work for the new score boxes, and that he will have more paperwork coming to Council regarding the street projects as they progress. He added that, during the power outage, they ran the main generator down at the treatment plant to keep it functioning and also ran generators at Wells 6 & 7 to keep water flowing in the system.

Clerk/Treasurer Novobielski gave brief update on revenues, noting that the amount of property taxes received is up eight percent from last year, and that sales taxes are also on target. He commented that utility taxes are approximately ten thousand dollars behind last year, mainly due to milder temperatures in November and December leading to a lower quarterly payment from Cascade Natural gas and Pacific Power. He observed that the new water, sewer and garbage utility taxes came in at eight point three percent of the 2013 budget, which is where we want it to be.

Parks, Recreation, & Tourism Director Hagler had no report.

Police Chief Hayes had no report.

City Attorney Noe had no report.

Fire Chief Davis said that spring is coming and they are getting the wild land fleet up and running. He noted that Deputy Chief Hanna will be in charge next week, as he will be taking a vacation.

City Administrator Kelly had no report.

S. Executive Session

1. 30 Minute Session re: Potential Litigation RCW 42.30.110(1)(ii)

Council went into Executive Session at 8:30pm. At 9:00pm, Council went back on the record. Mayor Gawlik stated that they will be extending the Executive Session for an additional ten minutes.

Council went back into Executive Session at 9:01pm. At 9:11pm, Council went back on the record. Mayor Gawlik stated that no action was taken during the Executive Session.

T. Adjournment

Council Member Schmid moved, and Council Member Larson seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 9:11pm.



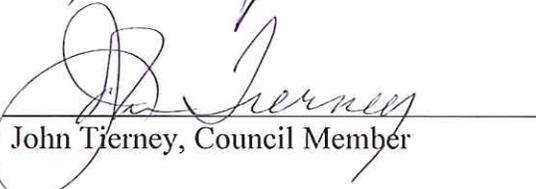
John Gawlik, Mayor



Keith Larson, Council Member



Paul Overby, Council Member



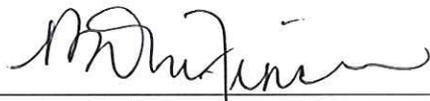
John Tierney, Council Member



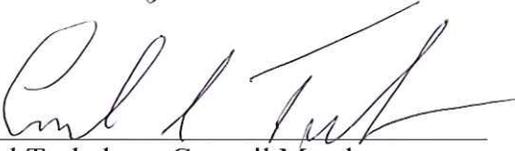
Dave Smeback, Council Member



Allen Schmid, Council Member

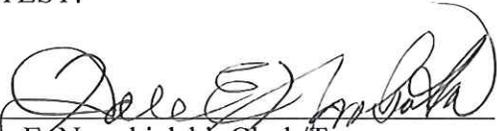


Brooke Finch, Council Member



Carl Torkelson, Council Member

ATTEST:



Dale E. Novobielski, Clerk/Treasurer