

Study Session Minutes
Selah City Council
April 23, 2013
5:30pm

Mayor Gawlik opened the Study Session. He welcomed Ken Johnsen, president of Yakima Valley Trolleys, and invited him to speak.

Mr. Johnsen gave a PowerPoint presentation about the history of trolleys in the Yakima area and the upcoming centennial of the first trolley ride from Yakima to Selah in 1913.

A brief discussion followed on the possibility of extending the track further into Selah, interest from Tree Top in having the trolley come to their visitors' center, the need for investors, who has legal rights to the old right of way, and revenue sources for the trolleys.

Mayor Gawlik thanked Mr. Johnsen for his time. The Study Session ended at 6:03pm.

City of Selah
Council Minutes
April 23, 2013

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 6:30pm.

B. Roll Call

Members Present: Paul Overby; John Tierney; Dave Smeback; Allen Schmid; Brooke Finch

Members Excused: Keith Larson; Carl Torkelson

Staff Present: David Kelly, City Administrator; Bob Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Jerry Davis, Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Jeff Hagler, Parks, Recreation, & Tourism Director; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Council Member Overby led the Pledge of Allegiance. Pastor Rex Van Beek led the opening prayer.

D. Agenda Changes

Added to Agenda:

1. Getting To Know Our Businesses F – 1: Therapeutic Associates / Selah Physical Therapy – Robb Jacobs

E. Public Appearances/Introductions/ Presentations

1. SPC Kyle Glaspie

Mayor Gawlik said that he has the honor and privilege of recognizing those from Selah who serve in the armed forces by presenting them with a flag flown over Selah on 9/11. He read a brief biography of SPC Glaspie, and presented him with a flag and a certificate of authenticity.

F. Getting To Know Our Businesses

1. Therapeutic Associates / Selah Physical Therapy – Robb Jacobs

Robb Jacobs introduced himself, saying that he is a Yakima native who went to school in West Valley. He went on to say that he took over Selah Physical Therapy approximately three years ago and recently relocated the business down on 1st Street next to North Town Coffeehouse. He added that he works with a larger company that does business throughout the Northwest, and briefly listed some of the services they offer. He commented that Selah has been very supportive of the business.

The Mayor welcomed Mr. Jacobs.

Council Member Tierney asked if he resided in Selah.

Mr. Jacobs replied that he lives in Yakima and is building a house out in West Valley. He added that he also owns a clinic out in the West Valley area.

G. Communications

- 1. Oral

Mayor Gawlik opened the meeting.

Herb Schmidt, 107 Highland Court, approached the podium and addressed Council. He said that he would like to add some information to the discussion about the trolley, saying that he has worked at the Visitors Information Center for over five years and feels it is important for Council to hear some additional facts. He went on to say that a number of people from Seattle stop in at the Visitors Information Center; He has directed many of them to Selah, including those who expressed interest in businesses such as Graham Packaging and Tree Top. He feels it would be a fallacy to consider not supporting the trolley association; it may not seem feasible today but they receive a number of requests at the Visitors Information Center from visitors looking for attractions such as movies and trolley rides. He added that the City should support this any way it can, as attractions such as the trolley would be beneficial to Selah, Yakima and the valley as a whole.

Seeing no one else rise to speak, Mayor Gawlik closed the meeting.

- 2. Written None

H. Proclamations/Announcements None

I. Consent Agenda

Council Member Overby moved, and Council Member Schmid seconded, to add M – 2 and M – 3 to the Consent Agenda.

Council Member Smeback moved, and Council Member Overby seconded, to add M – 1 to the Consent Agenda.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: April 9, 2013 Study Session & Council Meeting

* 2. Approval of Claims & Payroll:

Payroll Checks Nos. 75664 – 75793 for a total of \$173,314.13
Claim Check Nos. 61904 for a total of \$ 916.29
Claim Checks Nos. 61905 – 61961 for a total of \$179,528.44

* 3. Resolution M – 1 Resolution Declaring Specified Equipment from the Public Works Department as Surplus

* 4. Resolution M – 2 Resolution Authorizing the Mayor to Sign Task Order 2013-03 between the City of Selah and Huibregtse, Louman Associates, Inc. for Water and Sewer Design Related to the East Goodlander Road Improvements Project

* 5. Resolution M – 3 Resolution Authorizing the Mayor to Sign an Agreement with Pacific Power to Install a Street Light at Fifth Street and Southern Avenue Intersection

Council Member Tierney moved, and Council Member Smeback seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings/Public Meetings

K. New Business

1. Gerald Moss Rear Yard Setback Variance

Community Planner Davison addressed K-1. He said that Mr. Moss had asked for a fifteen foot rear setback, rather than twenty, at the end of Unit D to accommodate the Fire Department's request for emergency vehicle turnaround space between Unit A and Unit B. He added that the Planning Commissioners agreed recommend granting the rear setback, and that no one attended the hearing aside from Mr. Moss and his builder.

Council Member Schmid commented that the site plan indicates an eight foot setback to the rear of the units, with a twenty-one foot driveway in the front. He wondered if the whole complex was moved back to allow emergency vehicles to pull in the driveway and back out.

Fire Chief Davis responded that part of the problem is backing out on that long of a property, adding that the turnaround allows them to maneuver equipment in there.

Council Member Tierney said that if one looks at the site plan there is currently a twenty foot setback at the rear of the property as well as twenty-one feet down the south side of the property; going down to fifteen feet in the rear gives adequate space for a turnaround.

Fire Chief Davis responded that this falls within the variance for anything longer than one hundred fifty feet off of the main road, as it will allow them to maneuver trucks into there. He noted that they will still have to back the vehicles out onto the roadway. He added that the requested variance is mainly because of the depth, which they have to accommodate because of the fire code.

Council Member Tierney asked for confirmation that the setback of fifteen feet is to accommodate construction of units B, C & D.

Fire Chief Davis answered in the affirmative.

Community Planner Davison said that the emergency vehicle turnaround will be located between units A and B.

Council Member Schmid remarked that it shifted things south.

Community Planner Davison corrected his statement, saying that it shifted everything to the east.

Council Member Smeback moved, and Council Member Overby seconded, to approve the Gerald Moss Rear Yard Setback Variance. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

2. Class 3 Review – Selah School District # 119 New Middle School

Community Planner Davison addressed K – 2. He said that the Selah School District submitted a Class 3 proposal for construction of a new middle school, which requires a Public Hearing before the Planning Commission. He went on to say the their recommendation to Council is approval of the new middle school subject to the eight conditions of approval listed in the findings of fact. He reviewed the eight conditions and noted that Superintendent Shane Backlund is in attendance if Council has any questions for him.

Council Member Tierney asked if the ride in ride out bus delivery route will create problems for buses returning to the Transportation Department by forcing them to go out of way to return to the bus barn.

Community Planner Davison responded that the road that goes back to bus barn comes off North 1st Street, and the buses turn left to go back to the bus barn .

Public Works Director Henne clarified that they turn right on North 1st Street, then up to the high school then on to Wenas Avenue, and then head home.

Council Member Smeback moved, and Council Member Overby seconded, to approve the Class 3 Review for Selah School District # 119 New Middle School. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

L. Old Business None

M. Resolutions

* 1. Resolution Declaring Specified Equipment from the Public Works Department as Surplus

* 2. Resolution Authorizing the Mayor to Sign Task Order 2013-03 between the City of Selah and Huibregtse, Louman Associates, Inc. for Water and Sewer Design Related to the East Goodlander Road Improvements Project

- * 3. Resolution Authorizing the Mayor to Sign an Agreement with Pacific Power to Install a Street Light at Fifth Street and Southern Avenue Intersection
4. Resolution appointing Members to the Economic Development and Beautification Committee

City Administrator Kelly addressed M – 4. He said that they received the eleven applications placed at each Council Member’s seat in response to the advertisement of the new committee. He suggested that Mayor Gawlik nominate those he felt should be on the committee, which can then be discussed by Council prior to deciding who will be on the committee.

Mayor Gawlik made the following nominations: for Position 1, Tammy Allan; for Position 5, Kim Brewer; for Position 7, Michael King; for Position 2, Roy Sample; for Position 3, Gay Parker; for Position 4, Shawnee Olson; for Position 6, Shirley Wasilewski; for Position 8, David Alvarez; for Position 9, Pamela Schmidt.

Council Member Schmid commented that, while he has nothing against the Mayor’s nominations, he suggests adding the Chairman of the Parks & Recreation Board to the committee.

City Administrator Kelly responded that it would change how the committee is organized.

Mayor Gawlik asked if it would affect how the Ordinance was written.

Council Member Tierney suggested that the individual be an ad hoc member.

Council Member Schmid said that he feels there should be coordination between the two boards; an ad hoc position would be fine.

City Attorney Noe observed that the Ordinance would need to be modified.

Council Member Tierney moved, and Council Member Finch seconded, to approve the following appointments: for Position 1, Tammy Allan; for Position 5, Kim Brewer; for Position 7, Michael King; for Position 2, Roy Sample; for Position 3, Gay Parker; for Position 4, Shawnee Olson; for Position 6, Shirley Wasilewski; for Position 8, David Alvarez; and for Position 9, Pamela Schmidt, to the Economic Development and Beautification Committee. Roll was called: Council Member Overby – yes; Council Member Tierney – yes; Council Member Smeback – yes; Council Member Schmid – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

City Administrator Kelly felt there was no reason to have an ad hoc member; if Council opts to add another person they should be a member of the Committee.

City attorney Noe Said that position ten would be designated as a member of the Parks & Recreation Board.

Council Member Schmid felt that it would keep coordination between both boards.

Council Member Smeback responded that the information would be brought to the Council and he doesn’t see why they need that person added to the committee.

Council Member Schmid replied that the Parks & Recreation Board might do something that the Economic Development & Beautification Committee might be looking at doing, and he thinks some ideas to look at should be coordinated between the two boards.

Mayor Gawlik stated that it will be on the agenda for next Council Meeting.

N. Ordinances **None**

O. Communications

1. Oral

Mayor Gawlik opened the meeting.

Pastor Rex Van Beek approached the podium and addressed the Council. He said that he is the pastor of the Selah United Methodist Church, and that this is the next to last time he is scheduled to pray in front of Council; he officially entered retirement on January 31st. He extended his thanks to the Council for the opportunity to be part of the invocation and praying for City leaders for the last eleven years, saying that this is the only City Council he has been invited to be a part of in that respect. He went on to say that a new bishop to pastor his church will be appointed on July 1st, at which time he and his wife will become full-time RVers. He added that they still own property in Selah, and that they plan to come back and live here in the future. He commented that they will keep their voting membership here, as they are interested in activities of both Selah and the Yakima Valley. He ended by saying that he will be praying at the last Council Meeting in June.

Mayor Gawlik thanked Pastor Van Beek for his service.

Council Member Schmid said that he appreciates what he has done, by being here and giving guidance and counsel to the City Council, and that he hopes he will come back to Selah in the future. He commented that he has been very active in the community, saying that the City needs people like you who make this a great place to live. He expressed hope that his replacement will also be involved in the community.

Pastor Van Beek responded that the new pastor will be Kendra Behn-Smith, adding that the Methodist Church made the decision to join the Selah Chamber of Commerce and he hopes she will take the opportunity to get involved in the community.

Council Member Tierney said that he has enjoyed having him here and at Kiwanis, and wished him all the best.

Norma Smith approached the podium and addressed the Council. She thanked the Council for giving her the opportunity to attend the Citizens Academy. She also thanked Police Chief Hayes, saying that he and his officers made it fun; she learned so much about what the Police Department does in our community and what they have to deal with. She said that Police Chief Hayes mentioned what he expects of us and gave me insight into what I can do for the community. She went on to say that there were fourteen of us in class every week, which ran from 6:30-9:30 p.m., and that the officers gave up their free time to teach us. She felt that what she and the others learned will benefit both the community and the Police Department and reiterated her thanks for the privilege to participate in the academy.

Seeing no one else rise to speak, Mayor Gawlik closed the meeting.

P. Reports/Announcements

1. Mayor

Mayor Gawlik reminded Council about the annual AWC Conference, noting that it will be held in June in the Tri-Cities. He added that he went to last year's conference in Vancouver and felt that the curriculum offered was very helpful. He encouraged any interested Council Members to attend. He noted that this Thursday there will be a Chamber After Hours event held at the Spirit of Hope Equine Center for Life & Learning, adding that the owner spoke about her business at a recent Council Meeting.

Herb Schmidt commented that this weekend is the Spring Barrel tasting event throughout the valley, adding that they can stop in to the Yakima Visitors Center for additional information.

2. Council Members

Council Member Tierney had no report.

Council Member Smeback passed around a flyer for activities at the Yakima Training Center, and talked about the opportunity to host three soldiers from the Japanese ground forces who come to annually to train at the Yakima Training Center. He recommended taking part in the opportunity, saying that he and his wife have enjoyed hosting soldiers in their home.

City Administrator Kelly inquired about the itinerary wondering if the host families are responsible for transportation to and from the base.

Council Member Smeback replied that the host family picks up their assigned soldiers around 3:00 or 4:00 p.m., and one can do various activities such as a potluck or an excursion. He added that they also exchange cultural gifts.

Council Member Overby had no report.

Council Member Schmid had no report.

Council Member Finch had no report.

3. Boards

a. Planning Commission Minutes – March 19, 2013

4. Departmental

Clerk/Treasurer Novobielski had no report.

Community Planner Davison said that they have worked through the middle school project, noting that it was not without some controversy. He went on to say that he is currently working on the annexation, compiling names, property values and correct legal descriptions will provide to City Administrator Kelly

for review before mailing then start mailing process people with OUA will sign and return so we can move forward

Public Works Director Henne said that he is working with both the architect and civil engineer for the Selah School District regarding sewer and water connections. He went on to say that the high school addition has started and the two portables are gone. He added that they did a water shutoff dry run today in preparation for moving the fire hydrants. He finished by saying that they are getting ready for Community Days.

Mayor Gawlik commented that he appreciates all the work they are doing getting the City ready.

Parks, Recreation, & Tourism Director Hagler said that it was a busy sports tourism weekend at both Carlon Park and McGonagle Park, and listed the events that took place.

Fire Chief Davis spoke briefly about the Edith House program, noting that they ran two hundred thirty-four second graders through as well as thirty-one adults.

City Administrator Kelly said that he is working on multiple projects as this time, including a look into the City's Liability and property damage insurance. He went on to say that, while the City has no complaint with its current carrier, there is a possibility that they could save approximately forty thousand dollars per year by switching to another carrier. He remarked that he received a quote from WCIA for one hundred eighty thousand dollars, one from AWC for two hundred forty thousand, and that our current policy is two hundred thirty thousand dollars, which means that switching to another company could potentially save the City a fair amount of money. He commented that he will do some additional analysis before presenting it to Council at a later date. He noted that they would need to give notice by August 31st if they want to change carriers.

City Attorney Noe had no report.

Police Chief Hayes said that they held a graduation for those who attended the Citizens' Academy, noting that not only do the civilians learn from the officers, the officers also learn from the civilians. He commented that they have a lot of fun doing the program and will offer it again next year on Thursdays. He added that they are working on a curriculum geared for fourteen to seventeen year olds, as well as one for young adults, and they are working with the Selah School District to create a series of classes that the students can get credit for. He remarked that they are also getting ready for Community Days.

Q. Executive Session **None**

R. Adjournment

Council Member Overby moved, and Council Member Smeback seconded, that the meeting be adjourned. Motion passed with 4 yes votes and 1 no vote.

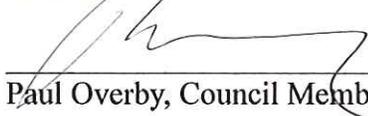
The meeting adjourned at 7:31pm.



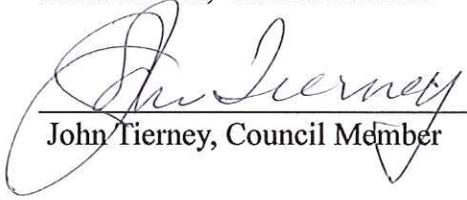
John Gawlik, Mayor

EXCUSED

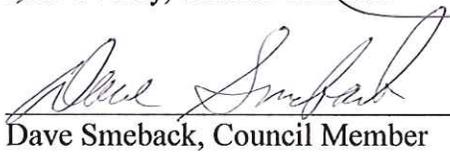
Keith Larson, Council Member



Paul Overby, Council Member



John Tierney, Council Member



Dave Smeback, Council Member

Allen Schmid, Council Member

Brooke Finch, Council Member

EXCUSED

Carl Torkelson, Council Member

ATTEST:



Dale E. Novobielski, Clerk/Treasurer