

City of Selah
Council Minutes
April 10, 2012

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Gawlik called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Keith Larson; John Tierney; Kevin Jorgensen; Dave Smeback; Brooke Finch

Members Excused: Paul Overby; Allen Schmid

Staff Present: Dale Novobielski, Clerk/Treasurer; Bob Noe, City Attorney; Jerry Davis, Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Dennis Davison, Community Planner; Jeff Hagler, Parks, Recreation & Tourism Director; Monica Lake, Executive Assistant

C. Pledge of Allegiance

Councilman Tierney led the Pledge of Allegiance. Pastor Morris led the opening prayer.

D. Agenda Changes **None**

E. Public Appearances

1. Police Department Chaplains Introduction
Tom Morris & Eric Neumeyer

Police Chief Hayes introduced the two chaplains to the Council.

Mr. Neumeyer declined to comment.

Pastor Morris said that they are glad to be on board and will help wherever they can.

Mayor Gawlik responded that we are glad to have you.

Fire Chief Davis commented that the chaplains assisted them in talking with the family of a deceased individual.

F. Getting To Know Our Businesses **None**

G. Communications

1. Oral

Mayor Gawlik opened the Public Meeting. Seeing no one rise to speak, Mayor Gawlik closed the Public Meeting.

2. Written

- a. 2011 Water System Improvements Progress Estimate 4
- b. 2011 Water System Improvements Progress Estimate 5

H. Proclamations/Announcements **None**

I. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: Council Meeting & Study Session March 27, 2012
- * 2. Approval of Claims & Payroll:
 - Payroll Checks Nos. 73172 – 73262 for a total of \$181,762.36
 - Claim Checks Nos. 59882 – 59970 for a total of \$176,118.69
- * 3. Resolution M – 2 Resolution Authorizing the Mayor to Sign an Agreement for Janitorial Services
- * 4. Resolution M – 3 Resolution Authorizing the Mayor to Sign a Contract with Pacific Power to provide Electrical Services for Lights for North Railroad Avenue
- * 5. Resolution M – 4 Resolution Authorizing the Mayor to Sign the Change Order #1 for the Wastewater Treatment Facility Clarifier Upgrades
- * 6. Ordinance N – 1 Ordinance of the City of Selah, Washington renewing a six month moratorium for an additional six months on the filing of applications for development permits and licensing for the production, processing, or dispensing of cannabis or cannabis products within the City limits; declaring an emergency; requiring a public hearing be set; establishing an effective date; and providing for severability

Councilman Tierney moved, and Councilman Larson seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.

J. Public Hearings **None**

K. New Business **None**

L. Old Business **None**

M. Resolutions

1. Resolution Authorizing the Mayor to Sign a Participation Agreement with Today In America for the Production of a Feature for use in the Today In America Broadcast

Parks, Recreation & Tourism Director Hagler addressed M-1. He noted that Selah was chosen by Today in America to be one of their focal cities. He went on to say that the Lodging Tax Advisory Committee did some research into this, and after some discussion they are recommending that Council proceed with the Agreement, as it will be of benefit to both Tourism and Economic Development for the City of Selah. He said that the film crew will be in town to film approximately seventy-five days after the agreement is signed by both parties and that the footage will be used to develop a five minute segment about Selah. He commented that the video will be shown on the Discovery Channel, CNN, and several other news shows, and that the final product will be owned by the City to use as they see fit.

Council Member Jorgensen moved, and Council Member Smeback seconded, to approve the Resolution Authorizing the Mayor to Sign a Participation Agreement with Today in America for the Production of a Feature for use in the Today In America Broadcast. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

- * 2. Resolution Authorizing the Mayor to Sign an Agreement for Janitorial Services
- * 3. Resolution Authorizing the Mayor to Sign a Contract with Pacific Power to provide Electrical Services for Lights for North Railroad Avenue
- * 4. Resolution Authorizing the Mayor to Sign the Change Order #1 for the Wastewater Treatment Facility Clarifier Upgrades
5. Resolution Authorizing the Mayor to Sign a Public Works Trust Fund Loan Application, Various Water System Upgrades

Public Works Director Henne addressed M-5. He reminded the Council that they discussed the various water system projects in a Study Session at the previous Council Meeting, and said that they pared that list down from a loan of approximately \$3.2 million to \$2.67 million, at a rate of 1.5% for twenty-five years. He noted that those projects that are postponed for a later date, such as replacement of the substandard-sized pipe along Home Avenue and the booster station at Palm Park, are listed on the spreadsheet included in the packet.

Ted Pooler stated that Public Works Director Henne and his staff put a lot of thought into the water system upgrades and that he feels they put together a good funding package. He went on to say that the final loan application is for an amount in the middle of the estimated range from the Study Session, noting that \$120,000 will be coming out of the Reserve Fund for water meter replacement, which will be used as the local match for the Trust Fund Loan. He noted that there is also a proposed project loan for 2018, in the amount of \$560,000, for postponed projects. He said that fund balances will be building for future projects, and that the City may be able to back off on some of the proposed future rate increases based on projected accumulation in the reserve funds. He opined that a system of retiring old debt service and acquiring new debt service will work out better for the City than a pay as you go system. He

spoke briefly about the seven proposed projects listed in the packet and the difference in expenses from the Study Session.

Council Member Larson moved, and Council Member Jorgensen seconded, to approve the Resolution Authorizing the Mayor to Sign a Public Works Trust Fund Loan Application, Various Water System Upgrades. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

6. Resolution Authorizing the Mayor to Sign an Interlocal Agreement with the Selah Parks and Recreation Service Area related to the operation and maintenance of the swimming pool at Wixson Park

Parks, Recreation & Tourism Director Hagler addressed M-6. He said that this agreement, between the City of Selah and the Selah Parks & Recreation Service Area Board, is being set up in anticipation of the Maintenance & Operations levy being passed by the voters in August. He went on to say that this Interlocal Agreement makes it possible for the Selah Parks & Recreation Service Area Board to place a bond measure on the ballot, and that this will be presented to the Selah Parks & Recreation Service Area Board at their next meeting on April 23rd.

Council Member Smeback moved, and Council Member Larson seconded, to approve the Resolution Authorizing the Mayor to Sign an Interlocal Agreement with the Selah Parks and Recreation Service Area related to the operation and maintenance of the swimming pool at Wixson Park. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

7. Resolution Authorizing the Mayor to Sign Engineering Services Consultant Agreement Task Order No. 2012-3 for Capital Facilities Plan Update

Public Works Director Henne addressed M-6. He said that certain items, such as a Capital Facilities Plan, must be up to date when applying for grants. He noted that the current plan does not include either the Parks & Recreation Department or the City Facilities, and that Huibregtse, Louman Associates, Inc. will undertake this task upon Council approval.

Council Member Jorgensen moved, and Council Member Finch seconded, to approve the Resolution Authorizing the Mayor to Sign Engineering Services Consultant Agreement Task Order No. 2012-3 for Capital Facilities Plan Update. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

N. Ordinances

- * 1. Ordinance of the City of Selah, Washington renewing a six month moratorium for an additional six months on the filing of applications for development permits and licensing for the production, processing, or dispensing of cannabis or cannabis products within the City limits; declaring an emergency ; requiring a public hearing be set; establishing an effective date; and providing for severability

2. Ordinance Amending the 2012 Budget for a Capital Facilities Plan Update

Clerk/Treasurer Novobielski addressed N-2. He said that this adjustment to the 2012 budget allows for the payment of services to update the Capital Facilities Plan. He listed the percentage from the various funds that the \$25,000 will come from.

Councilman Larson wondered if any of the monies could come from the Transit fund.

Mayor Gawlik replied that we would have to place a bus stop over a sewer plate.

Councilman Tierney remarked that capital improvements include items such as bus stops and bus shelters.

Council Member Larson moved, and Council Member Smeback seconded, to approve the Ordinance Amending the 2012 Budget for a Capital Facilities Plan Update. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

O. Communications

1. Oral

Mayor Gawlik opened the meeting.

Wayne Pederson approached the podium and addressed the Council. He said that he had a couple of items he would like to know the answers to, the first of which is regarding the bond for the pool.

Parks, Recreation & Tourism Director Hagler remarked that it is a maintenance and operations levy, not a bond.

Mr. Pederson asked if this would affect everyone in the Selah School District.

Parks, Recreation & Tourism Director Hagler responded in the affirmative.

Mr. Pederson wondered how the City could be involved in something within the School District boundaries but outside the City limits.

City Attorney Noe responded that it goes out to the service area. He went on to say that it will be on the ballot in August for the entire service area.

Mr. Pederson inquired if the taxes would come through School District or if they would come through Selah.

City Attorney Noe replied that they would come through the service area.

Mayor Gawlik remarked that the service area is a taxing entity, and the vehicle that will be utilized to bring this matter to the ballot. He noted that the service area covers a much broader area than just the population of the City.

Mr. Pederson stated that he will wait to discuss the other item until another time.

Seeing no one else rise to speak, the Mayor closed the meeting.

P. Reports/Announcements

1. Mayor

Mayor Gawlik had no report.

2. Council Members

Councilwoman Finch had no report.

Councilman Smeback had no report.

Councilman Jorgensen had no report.

Councilman Larson congratulated the grandfathers.

Councilman Tierney commended Police Chief Hayes for his excellent report, saying that it great to see the activity going on.

3. Boards

4. Departmental

Fire Chief Davis said that they were called out to a structure fire today. He went on to say that a female and a three year old child got out the back sliding door, and that there were no injuries. He noted that they managed to save the kitchen and dining room area, although they did lose the south end of the first and second stories. He commented that he is working on bids for the Pacific Power program to replace bulbs and ballasts for Station 1 and that he will be discussing replacement at the three satellite offices when meeting with the Fire Commissioners later that night. He remarked that the Civil Service Commission held a meeting the day before and said that they will be putting together a hiring register to replace an officer who may be moving to the Yakima Fire Department.

Community Planner Davison had no report.

Clerk/Treasurer Novobielski said that he has closed the books for March, and that he will be preparing the first quarter financial summary for the Finance Committee.

Public Works Director Henne remarked that Community Days is a little over a month away.

Parks, Recreation & Tourism Director Hagler said that they are starting to gather staff for the pool and working on getting it ready to open for the season. He remarked that there is a tournament of approximately twenty teams at Carlon Park this weekend.

Police Chief Hayes said that they have two new chaplains, as presented earlier in the meeting, and are in working on the sergeants' promotional examination. He went on to say that the written portion will be

held in Council Chambers this Thursday, and that the oral portion will be held in Council Chambers the following Thursday. He remarked that the newest officer will be hitting the streets on April 16th and that he will be assigned to Master Patrol Officer Smith for field training operations.

Mayor Gawlik asked him to share a bit about the new officer.

Police Chief Hayes replied that he is a lateral transfer from Bainbridge Island, his family is from this area, and he is transferring because his wife told him she was moving back with or without him. He commented that he is also the proud grandfather of two new grandchildren, one boy and one girl.

City Attorney Noe had no report, but said that he is also a grandfather; his oldest daughter had a baby on March 23rd.

Police Chief Hayes remarked that he shares his new granddaughter with Jeff Glaspey; his son married Jeff's daughter.

Q. Executive Session

Council took a ten minute recess, and then entered into an Executive Session for fifty minutes to discuss Personnel.

Upon conclusion of the Executive Session, the Council went back to Public Session. Mayor Gawlik stated that no actions were taken during the Executive Session and noted that the discussion was regarding the selection of a Police Chief.

Council Member Jorgensen moved, and Council Member Larson seconded, to approve the Selection of Acting Chief Rick Hayes as the Selah Police Chief and to give him thirty-six months to successfully complete the College Command Course. Roll was called: Council Member Larson – yes; Council Member Tierney – yes; Council Member Jorgensen – yes; Council Member Smeback – yes; Council Member Finch – yes. By voice vote, approval was unanimous.

Mayor Gawlik pinned Police Chief stars on Police Chief Hayes. He expressed his pleasure in performing this duty, and said that he feels the City of Selah will be well served by having him as the Police Chief.

Police Chief Hayes replied that he will not let him down.

R. Adjournment

Council Member Smeback moved, and Council Member Jorgensen seconded, that the meeting be adjourned. Motion passed with 4 aye votes and 1 no vote.

The meeting adjourned at 5:31 pm.

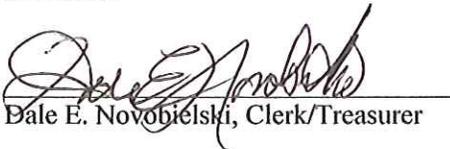

Keith Larson, Council Member

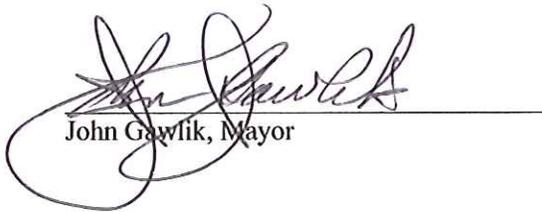
John Tierney, Council Member


Dave Smeback, Council Member

Brooke Finch, Council Member

ATTEST:


Dale E. Novobielski, Clerk/Treasurer


John Gawlik, Mayor

EXCUSED _____
Paul Overby, Council Member


Kevin Jorgensen, Council Member

EXCUSED _____
Allen Schmid, Council Member

Study Session
Selah City Council
April 10, 2012
3:00pm

The Mayor welcomed Parks, Recreation & Tourism Director Hagler and Ted Pooler, Huibregtse, Louman Associates, Inc., and invited them to speak.

Parks, Recreation & Tourism Director Hagler gave a brief introduction about Today in America TV, followed by the presentation of a video done for the City of Fayetteville. He discussed the advantages of a video presentation for Selah.

Mr. Pooler presented an update of the pool presentation done at the March 13th Council Meeting, saying that the costs will be less than anticipated, and presented some different proposals for the spray pad. He distributed information on the costs and spray pad proposals to the Council Members during the Study Session.

Mayor Gawlik thanked Parks, Recreation & Tourism Director Hagler and Mr. Pooler for their presentation.

The Study Session concluded at 3:43pm.