

Study Session Minutes  
Selah City Council  
August 9, 2016  
3:00pm

Mayor Raymond opened the Study Session.

City Planner Bedi gave a PowerPoint on sub area plans and mixed use plans, which has been attached as part of the record for these minutes.

The Study Session ended at 4:01pm.

# Next Millennium Selah SUB AREA PLAN MIXED USE PLAN City Council – Study Session

Harmit Bedi  
City Planner  
Department of Planning  
August 9, 2016

## Disclaimer

- This presentation is for Informational Purposes.
- No Plan is in place

City of Selah

CITY  
AS  
A  
WHOLE

### Parts of City

- Residential
- Commercial
- Industrial
- Open Spaces / Parks
- Civic Centers
- Roads / Streets / Alleys/Rivers
- Walkways / Sidewalks

## Sub Parts of a City

- Residential Buildings
- Retail buildings
- Commercial Buildings
- Office Buildings
- Industrial/Warehouse Buildings
- Transportation
- Streets/Roads/Sidewalks/Design
- Intersection as Nodes
- Street Lighting
- Landscaping / Streetscape
- Urban Forestry
- Signage
- Building Façade
- Architectural Design/Details
- Colors/Material Schemes
- Land Uses
- Town Center
- Mixed Use Areas

What this Presentation /Study Session is about?

- To understand City's 'Urban Fabric'
- To recognize SRENGTHS and POTENTIALS
- To identify OPPORTUNITIES
- To Recognize potentials for the FUTURE – Next Millennium

## What is Sub-area Plan?

- Subarea Plan is both an implementation and a policy document, intended as strategy for change and as regulatory policy to guide and govern future development.
- A subarea plan establishes a planning and design framework to further the vitality, functionality, and sustainability of the identified area.

### Subarea Plan Examples

- City of Tacoma, WA
- City of Tukwila, WA
- City of Bethel, WA
- Silverdale Subarea Plan, WA
- City of Poulsbo, WA

### What is Mixed-use Development?

- Mixed-use development is—in a broad sense - a combination of residential, commercial, cultural, institutional, or industrial uses, where those functions are physically and functionally integrated, and that provides pedestrian connections. Automobile use is discouraged.

### Mixed Use Defined

Regardless of the form it takes, mixed-use development is an integral part of most communities, creating unique places where people can live, work, play and meet everyday shopping and lifestyle needs within a single neighborhood.

### Examples of Mixed Use Development



### Lifestyle – Livable Communities



### Smart Growth – Walkable Communities



Buckhead, Atlanta

Bellevue, WA



Buildings w Design



New Looks



New Buildings w Design



Artfully done Buildings



Designed Buildings



Attractive Facade



Downtown Type Buildings



Downtown Type Buildings



Bland Façade Buildings



Bland Façade Buildings – Future Opportunities



Avoid this!



### Historic Preservation



### Historic Buildings and Right Uses



We are creating history – today.  
New buildings can be **designed**  
**Historic.**

### Emotional Attachments



### Sentimental Values



### Building Setbacks



### Set Backs



Building Layout



New Additions / Changes along First Street



Sign Clutter



Sign Attractions



Signs, Signs, Signs



Weekend Signs



Creative Spots for Signs



Creative Signs



"Good Signs"



Well Designed Signs



Interesting



Harmonious Combination



Another Example



- Need More such Layouts
- Along First Street

City Skyline – Mountain View



Preserving Views



Attractive Residential Streets



Attractive Horizon



Vs Maintained



Higher Property Values



City Nodes - Intersections



Public Use Structures



Pedestrian Obstructions



Pedestrian Blocks



Pedestrian Obstacles



Unsafe Situation



Please don't Do This



Interesting Building(s)



Millennium Design of Tomorrow



Prime Location.  
What Use?? Or USES??  
Renovate or New Structure??  
Need Plan for this area to  
coordinate and direct future  
development.

Fences



Fences



Types of Fencing



Attractive Fencing



Fences or no fences or covered fences



Attractive Examples



Landscaped Fencing



Or No Fencing



Front Yards - Maintained



Millennium Generation Needs?



What's next??



What is our legacy??



What does City Need?

- Piecemeal Approach
- A Master Plan
- Sub Area Plan
- Mixed Uses, OR
- Do nothing

What is next?

- City Needs?**
- Sub- Area Plan
  - Mixed Uses Plan
  - Architectural Design Standards
  - Revisit Zoning Ordinance

### City Goal

To make City of Selah one of the top 10 livable cities in Washington!!

### FUTURISTIC CITY OF SELAH!!

Ideas

Suggestions

Direction

THANK YOU  
 Harriet Hall  
[harriet@cityofselah.com](mailto:harriet@cityofselah.com)  
 509.436.7365  
 Department of Planning  
 222 South Robinson Road

### What Subarea Plan Does?

- Create walkable blocks
- Create memorable built environment
- Make great public spaces
- Get the mix of uses right
- Get the retail right
- Make great streets
- Make Walking attractive and safe
- Get the parking right
- Encourage and support economic development

### Subarea Plan Process / Includes

- Identify Area
- Existing Conditions
- Land Use
- Zoning
- Transportation and Circulation/Mobility
- Pedestrian Circulation
- Streetscape
- Architectural and Landscape Character

### Next Step

- Establishing VISION for the Area
- Identify Uses (Permitted and Prohibited)
- Street Network
- Circulation
- Parking Configuration
- Transit Configuration
- Creating a Great Space – Building, Site, and Infrastructure Design
- Redevelopment Strategy
- Open Space
- Design
- Putting Plan in Action
- Future Investment
- Implementation

### Planning for:

- Economic Development Opportunities
- Public – Private Partnership Projects
- Investment Opportunities
- Cultural Activities
- Civic Activities
- Uses / Mixed Uses / Special Uses
  - Evaluation and Monitoring

City of Selah  
Council Minutes  
August 9, 2016

Regular Meeting  
Selah Council Chambers  
115 West Naches Avenue  
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 4:07pm.

B. Roll Call

Members Present: Roy Sample; Laura Ritchie; Roger Bell; Diane Underwood; Russell Carlson

Members Absent: Paul Overby; John Tierney

Staff Present: Don Wayman, City Administrator; Bob Noe, City Attorney; Jim Lange, Deputy Fire Chief; Eric Steen, Deputy Police Chief; Joe Henne, Public Works Director; Ty Jones, Public Works Utility Supervisor; Harmit Bedi, City Planner; Dale Novobielski, Clerk/Treasurer; Dave Mullen, Recreation Manager; Bree Tait, Civic Center Manager; Andrew Potter, Human Resources Manager; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

**Council Member Ritchie moved, and Council Members Bell and Sample seconded, to excuse Council Members Overby and Tierney. By voice vote, approval was unanimous.**

D. Pledge of Allegiance

Council Member Carlson led the Pledge of Allegiance.

E. Invocation

Selah Police Chaplain Scott Ruark gave the prayer.

F. Agenda Changes **None**

G. Public Appearances/Introductions/ Presentations **None**

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting. Seeing no one rise to speak, she closed the meeting.

2. Written

- a. July 2016 Monthly Report for Building Permits and Inspections and Code Enforcement
- b. Recycling Data Report for the 2nd Quarter of 2016

J. Proclamations/Announcements **None**

K. Consent Agenda

**Council Member Ritchie moved, and Council Member Carlson seconded, to add Resolutions N – 3 and N – 4 to the Consent Agenda. By voice vote, approval was unanimous.**

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (\*) were considered as part of the Consent Agenda.

- \* 1. Approval of Minutes: July 26, 2016 Council Meeting
- \* 2. Approval of Claims & Payroll:  

Payroll Checks Nos. 79933 – 79978 for a total of \$266,280.42  
Claim Checks Nos. 68056 – 68126 for a total of \$174,685.93
- \* 3. Resolution N – 1: Resolution Authorizing the Mayor to accept the City of Selah Wastewater Treatment Plant (WWTP) and Exterior Lighting Energy Efficiency Project as Complete and release of contract retainage
- \* 4. Resolution N – 2: Resolution Authorizing the Mayor to Sign an Intergovernmental Cooperation Agreement with Yakima County Fire District #6
- \* 5. Resolution N – 3: Resolution Authorizing the Mayor to Sign a Service and Repair Order with Otis Elevator Company to complete the 5 Year Full Load Rupture Valve Test for the elevator located at the Selah Fire Station, 206 W. Fremont Avenue, Selah WA 98942
- \* 6. Resolution N – 4: Resolution Authorizing the Mayor to Sign an Elevator Service Agreement with Otis Elevator Company to provide preventative maintenance for the elevator located at the Selah Fire Station, 206 W. Fremont Avenue, Selah WA 98942 beginning January 1, 2017

- \* 7. Ordinance O – 1: Ordinance Amending the 2016 Budget for a Basic Fire Fighter Training Grant
- \* 8. Ordinance O – 2: Ordinance Amending the 2016 Budget for Services Related to the City Hall Improvements Project

**Council Member Ritchie moved, and Council Member Carlson seconded, to approve the Consent Agenda as read. By voice vote, approval of the Consent Agenda was unanimous.**

L. Public Hearings **None**

M. General Business

1. New Business

a. Approval to Remove Selah Parks and Leisure Services Board Member

Human Resources Manager Potter addressed M – 1a. He said that the Mayor discussed this item with him, and at that time, he did not understand that the Council needed to approve removal of a Board Member. He went on to say that he became aware of the need after a letter was sent Mr. Callahan, saying that the gentleman they wish to remove is a member of a board who gives counsel to the Council, and he has provided comments online that they feel are intolerable, such as negative pointed attacks at staff members. He feels that is inappropriate.

Mayor Raymond opined that, for someone to serve on a board, they can have own opinion, but to post matters on social media feeds the people who feed into drama, and it also feeds into negative effect of the board he serves on.

Council Member Ritchie wondered if there was any kind of guidelines or rules that controlled the board members on this board.

Human Resources Manager Potter commented that they had training three weeks ago regarding social media policies, and that, while the City does not have one currently, he has been looking at a few and creating an official policy for staff, commission members and council members.

Council Member Ritchie inquired if Mr. Callahan was given notice of today's hearing.

Human Resources Manager Potter responded that he did not know.

Council Member Ritchie asked in there was any kind of discussion with Mr. Callahan prior to the letter being sent.

Mayor Raymond replied that she could not remember if she talked to him about the matter.

City Administrator Wayman remarked that Mr. Callahan has been in meetings with the Mayor on two occasions since the letter was sent out.

Mayor Raymond commented that she let him know the posts were unacceptable when they talked at the SPRSA meeting two weeks ago.

Recreation Manager Mullen remarked that he spoke to him two weeks ago at a Dolphins pool meeting, which was the same week as the letter.

Council Member Ritchie observed that it sounds like the decision was made before he was notified.

City Administrator Wayman said that they were hoping to avoid reading anything aloud in public, but there were letters expressing relief that the Mayor was ill during a council meeting, things like that said on social media, which led to the Mayor's estimate of his inability to provide a balanced approach to anything presented to the Parks Board.

Council Member Sample wondered about the Mayor having the ability to remove board members without Council's approval.

City Administrator Wayman replied that, according to City code, that person serves at the Mayor's pleasure, and if she chooses to release that person, she needs Council approval.

Council Member Sample stated that he saw the remarks, saying that they were very pointed, disrespectful and in poor taste, and based on misconceptions. His problem was whether that person had a chance to resign.

Mayor Raymond stated that, from her perspective, the untruths are only feeding into the conflict between the City and the SPRSA, and she thinks having someone sit on the board who is saying untruths is not of good placement on a board.

Council Member Ritchie did not think this was the solution, but would create more conflict. She noted that there are no guidelines in place and there was no discussion with him, which sends out the message that if someone challenges them, even if Council feels it was done in poor taste and with a lack of judgment, everyone will jump to the conclusion that to voice issues will lead to a fear of being dismissed. She felt it could be fixed by discussing the misperceptions, and that this is the wrong way to handle it.

Mayor Raymond told her that it was not so much disagreeing but posting untruths.

Council Member Carlson did not think that the issue at hand was free speech, but rather the keyword is being an impartial representative, on a board that makes significant decisions. He said that telling lies and untruths shows that an individual is not impartial, and how can that person then sit on a board, make decisions, and have the trust of the public. He noted that in a scenario where a Council Member has a conflict they are asked to recuse themselves. He did feel that they should chat with Mr. Callahan, although he believes that he has proven his inability to be impartial.

Human Resources Manager Potter referred Council to the section of the City's code referenced on the AIS, saying that it states that it does have to be approved to be finalized. He noted that Mr. Callahan sits on the Selah Parks and Leisure Services Board, which is an advisory committee.

City Administrator Wayman added that the board provides advice to the Mayor, the Council, himself, and the head of the Parks & Recreation Department; they differ from the Planning Commission, which is quasi-judicial.

Council Member Underwood remarked that she would have liked to see him present to represent himself.

Council Member Ritchie stated that she would be more comfortable if there were more policies and procedures in place.

Mayor Raymond suggested that taking an oath implied being impartial.

Council Member Ritchie asked if there was a formal oath.

Mayor Raymond referred the question to Human Resources Manager Potter.

Human Resources Manager Potter responded that he was not here when Mr. Callahan was appointed.

Council Member Ritchie inquired if the Mayor had appointed him, or if he was already appointed.

Mayor Raymond replied that he was already appointed.

City Administrator Wayman commented that they serve at the pleasure of the Mayor.

Council Member Sample felt that people have a right to disagree, but he thought the comments were distasteful and disrespectful, noting that part of the comments referred to discussion of a sidewalk along King's Row on Park Avenue, which was part of the Five Year Transportation Plan.

City Administrator Wayman reiterated that he serves at the pleasure of the Mayor, going on to say that one comment accuses the Mayor of corruption and expresses pleasure at her appendicitis, and the Mayor has to question whether that person has the judgment to be impartial. He said that the Mayor chose to take this action to bring the matter to Council for approval to remove the individual who serves at her pleasure.

Council Member Ritchie understood what he said, to felt that it would create a precedent, and that without a policy or procedure in place it is precedent for other board members.

Council Member Carlson felt that Mr. Callahan should have the right to discuss the matter in public, just as Council deserves the right to address him.

Council Member Underwood commented that he might wish to resign.

**Council Member Carlson moved, and Council Member Sample seconded, to invite Mr. Callahan to a discussion regarding those issues, in a manner to assess his future standing on the Parks and Leisure Services Board in a public forum, at a Council Meeting. Motion passed with four yes votes and one no vote.**

Council Member Ritchie asked that, when he does come speak to Council, that an oath be provided if one exists, and that they also provide any formalized duties or expectations of a Board Member in the Municipal Code.

Human Resources Manager Potter responded that he would.

2. Old Business **None**

N. Resolutions

- \* 1. Resolution Authorizing the Mayor to accept the City of Selah Wastewater Treatment Plant (WWTP) and Exterior Lighting Energy Efficiency Project as Complete and release of contract retainage
- \* 2. Resolution Authorizing the Mayor to Sign an Intergovernmental Cooperation Agreement with Yakima County Fire District #6
- \* 3. Resolution Authorizing the Mayor to Sign a Service and Repair Order with Otis Elevator Company to complete the 5 Year Full Load Rupture Valve Test for the elevator located at the Selah Fire Station, 206 W. Fremont Avenue, Selah WA 98942
- \* 4. Resolution Authorizing the Mayor to Sign a Service and Repair Order with Otis Elevator Company to complete the 5 Year Full Load Rupture Valve Test for the elevator located at the Selah Fire Station, 206 W. Fremont Avenue, Selah WA 98942
- 5. Resolution Authorizing the Mayor to Sign an Amendment to the City Administrator's Employment Agreement

Human Resources Manager Potter addressed N – 5. He said that the Mayor requested that he prepared an adjustment to City Administrator Wayman's employment agreement, changing the termination to eighteen months in lieu of six.

Mayor Raymond stated that it boils down to the fact that there have been some things said about the City Administrator on social media, the majority due to the new pool, and that it is unfortunate he has come under personal attack due to the duties they have asked him to do. She read aloud a portion of a prepared statement, adding that City Administrator Wayman has invested in their community, purchased land, and this is where he wanted to be. She remarked that today there were comments about her having no backbone and him dictating what she did, saying that if she had no backbone she would have run out of here with the social media stuff going on. She stated that what is being said is not true; he has been great for the City, and is concerned over the potential of a new Mayor and Council after the next election telling him he is done over what happened during her term of office. She understood that it was a lot to

ask for, adding that if he does anything illegal or breaks any contracts he has won't get any severance pay, but felt that for her to be comfortable working with him for next three and a half years, expecting him to give one hundred percent to the community, it should be changed to eighteen months.

Council Member Carlson suggested that the wording 'for any other reason' be changed to specifically refer to him being fired without cause, adding that he agrees with the extension. He felt it was a shame that Council is pushed to do this, as the lies being spread are not based on fact, and are messing with someone's livelihood. He agreed with the previous decision to bring in a city administrator with outside thoughts, someone with new ideas who is willing to drive things along, and felt that if he were in the City Administrator's position he would ask for the same thing.

Council Member Sample asked if he wanted to change that paragraph.

Council Member Carlson reiterated that he does want it to be without cause, and not just for any other reason, but deferred to the city attorney on the matter.

Human Resources Manager Potter wondered if they could clarify that it would be for any reason not specified in the aforementioned sections.

City Attorney Noe remarked that he liked the words without cause better, as it means there is no justification for termination, and recommended changing the document to reflect that wording.

Council Member Underwood felt that eighteen months was a big taxation upon the City to pay, as they would be hiring someone to fill the position as well, and have two payments at that point. She pointed out that he already has a military retirement and is better off than she was when her previous job left her unemployed.

Council Member Carlson responded that he does not think City Administrator Wayman should be punished for having made wise financial reasons, adding that the City Administrator works in a scenario where if someone doesn't like him they can fire him. He believed that if these comments and backhanded attacks on social media and from the public had not taken place, Council would not be discussing the matter, as there would be no question as to his level of commitment to them. He noted that clause decreases their incentive to fire him without cause and in his opinion is simply to protect him from being fired without cause.

Council Member Bell agreed with Council Member Carlson. Reminding Council that they voted unanimously in favor of his performance review a few months back. He added that he would have liked to see this conversation take place at that time, but felt that passing the Resolution would show Council's support of the City Administrator.

Council Member Ritchie was surprised that everyone was in favor of this, saying that they need to be responsible with the citizens' money, and that she feels it more appropriate to evaluate what other municipalities are doing.

Mayor Raymond replied that other municipalities are six to twelve months.

Council Member Ritchie opined that what has happened is the nature of the job, as there will always be people who are critical, and that Council does not need to make a snap judgment that will financially cripple them if they get rid of City Administrator Wayman.

Mayor Raymond said that City Administrator Wayman has purchased property and wants to make Selah his home, and for a new Mayor to come in and fire him for no reason is ruining a person's livelihood.

Council Member Ritchie responded that her comment also relates to the nature of the job, and that she deems it appropriate to find out what other municipalities are doing, to be responsible with the citizens' money. She suggested holding forums to get the truth out to the public, saying that she has had people call her with lies about the City Administrator and she has found each person to be receptive to her defense of him the truth.

**Council Member Ritchie moved for Human Resources Manager Potter to conduct a survey regarding what other administrators have for salary and severance in similar municipalities, in Eastern Washington and local municipalities.**

Council Member Carlson agreed with the comment regarding having a forum, which would provide an opportunity to discuss issues like the City Administrator, the Mayor, or the pool, then reiterated his remark about the sole reason for this item to be on the agenda was to address the City Administrator being let go without cause. He felt that changing the text of the contract would incentivize Council to figure things out, and that a scenario where they cannot work with him will be a reason to let him go.

Council Member Ritchie opined that this is a kneejerk reaction to social media postings, and would not even be an issue until three and a half years from now. She commented that City Administrator Wayman has only been here a year, and is not someone who has invested in the community for a decade or more. She said that the matter could be brought up later if they feel like it is something they need towards the end of the Mayor's current term of office.

Mayor Raymond responded that it is not a reaction to social media, saying that she has always looked down the road to protect the things in her life, and she would like to give City Administrator Wayman the security of knowing that he still has a job when they are gone.

Council Member Ritchie commented that they do not know what other City Administrators have as a severance package.

Council Member Carlson remarked that they talked earlier about a plan, not just a one or two year plan, but a five, ten, even twenty year plan. He felt that, if that plan is interrupted mid-plan, it will cost them more money than this severance, and that with a plan in place that is discussed with the community, he believes they would see that it is a good plan.

**Council Member Ritchie moved, and Council Member Underwood seconded, for Human Resources Manager Potter to conduct a survey as to other administrators in similar municipalities in Eastern Washington, and also other local municipalities, their city administrator's salary and severance package, if any, and report back at the next Council Meeting. Roll was called: Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – no; Council**

**Member Underwood – yes; Council Member Carlson – no. Motion passed with three yes votes and two no votes.**

**Council Member Ritchie moved, and Council Member Underwood seconded, to table this item until we receive the survey from Human Resources Manager Potter at the next Council meeting. Roll was called: Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.**

O. Ordinances

- \* 1. Ordinance Amending the 2016 Budget for a Basic Fire Fighter Training Grant
- \* 2. Ordinance Amending the 2016 Budget for a Service Contract for Economic Development Services
- 3. Ordinance Amending the 2016 Budget for Services Related to the City Hall Improvements Project

Clerk/Treasurer Novobielski addressed O – 3. He said that this amendment is for costs previously approved regarding the Traho Architects project. He read aloud the previous actions as listed on the AIS included in the Council packet, noting that costs will be paid out of the General Fund with a transfer from Fund 310, for total of seventy thousand five hundred and eleven dollars.

**Council Member Bell moved, and Council Member Sample seconded, to approve the Ordinance Amending the 2016 Budget for Services Related to the City Hall Improvements Project.**

Council Member Ritchie remarked that, when Traho came and gave their estimate, she remembered they had the amount as fifty thousand dollars and kind of broke it down a little bit. It was divided into subcontractors. It was her understanding that Council approved the line items in estimate they provided.

City Administrator Wayman responded that these items were not in the main estimate. The City has had to do additional surveys on the land.

Public Works Director Henne stated that one was a topographic survey, other was to survey for potential contamination, and a third was to review and identify the soil bearing capacity.

City Administrator Wayman commented that this kind of study is necessary to give the architects an understanding of what can be put on this particular soil, and what exactly the City will have to spend to build this, as problems could significantly raise the cost of building a new facility.

Council Member Ritchie wondered why this was not included in the estimate.

City Administrator Wayman replied that it was not anticipated that these would be required. Traho were not familiar with the property when they reviewed it.

Council Member Ritchie asked if there would be any additional expenses.

City Administrator Wayman responded that they do not anticipate more, and are nearing a close to the study.

Council Member Carlson expressed concern that, when Traho made the presentation, the discussion was that Traho has vast experience with these items, yet missed a basic expense that should have been in the estimate.

Council Member Bell remarked that they have already approved spending these dollars, and that what they are now approving is amending the budget to pay what has already been approved to spend.

Council Member Carlson asked if this was beyond the initial estimate.

Public Works Director Henne replied in the affirmative, saying that the original estimate was fifty thousand dollars then they came back to Council for approval of the additional items. He added that he did not catch that Council believed these to be inclusive of the original estimate.

Council Member Ritchie stated that she believed they were.

Public Works Director Henne said that those were separate task orders from the City's consultant.

City Administrator Wayman added that the additional funds are not going to Traho.

Council Member Carlson did not recall a prior discussion but thinks that Public Works Director Henne is financially perceptive. He said he was surprised.

Council Member Sample presumed that they feel all services are necessary and that the price quoted was reasonable.

Public Works Director Henne responded in the affirmative, saying they tried to get the costs as reasonable as possible.

Council Member Ritchie wondered if it was all done.

Public Works Director Henne replied in the negative, saying that the survey is done, and on Thursday, a utility locating company is coming out.

**Roll was called: Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.**

P. Public Appearances **None**

Q. Reports/Announcements

## 1. Departments

Public Works Director Henne gave an update of Volunteer Park, noting that the soil he has stockpiled was tested and came back clean, and will be utilized for fill instead of removing dirt several times, thereby saving the City a good chunk of money. He spoke briefly about an L&I complaint made by a Public Works employee, saying that they gave them nine different penalties regarding unsafe practices when entering manholes and conducting monthly safety meetings, which the City will be appealing. He noted that, when workers go into a confined space, they must ventilate and use a tripod and harness, which they did not when going into a manhole that the DOE had been out to inspect two days prior.

Council Member Carlson wondered if they should have known to have a ventilator.

Public Works Director Henne responded that they do. He gave an example of an individual a few years ago who wrecked a mower and severed part of his index finger, saying that even though he was trained to wear a seatbelt, and there is a sticker on the equipment, he didn't have belt on and City was found at fault. He did not know where that train of thought comes from, that if they disregard training and information the City is at fault.

Council Member Underwood asked if they do spot checks.

Public Works Director Henne replied in the affirmative, adding that they have another training class on the sixteenth to review the procedures again.

Council Member Underwood inquired how much they hope to reduce on appeals.

City Attorney Noe responded that they have about five different arguments, of which one deals with how they calculated the assessments, and another argument relates to an incident that has eight citations. He said they are asking for some relief there, as these are supposed to be geared to correct actions in the future, adding that he cannot give an estimate on they what will do.

Public Works Director Henne remarked that they have another hole in the pool, and that on Thursday he has a meeting with YVCOG, at which time he hopes to find out what the CMAQ application will be scored.

Mayor Raymond asked if he had any luck regarding the conduit on 1<sup>st</sup> Street.

Public Works Director Henne replied that they sucked open a hole big enough to have an electrician open it up, and discovered that the State has a data communication cable in that conduit. He noted that the City would have to bring in additional conduit for their own use.

Council Member Carlson gave him kudos for the pile of dirt to be utilized for Volunteer Park, as it will make a huge financial difference for the City. .

Public Works Director Henne commented that some of it is taken from the South 3<sup>rd</sup> Street project.

Clerk/Treasurer Novobielski referred Council to the 2017 budget calendar, giving a brief rundown of the pertinent dates on the document. He said that the City will start doing their own business licenses again as of November first, and that there will be additional discussion regarding a change in City code for renewals and rate changes.

Deputy Fire Chief Lange thanked Council for approving the elevator contracts, which will save a thousand dollars per year over a five-year span. He said that firefighters have been busy, helping out in the lower valley and with the fire at the Training Center.

Recreation Manager Mullen said that a piece of fiberglass came out at the deep end of the pool, and a mat that was installed today has fixed the problem. They are allowing kids to go and slide but having them stay away from where the mat is, and if it becomes a problem, they will close the deep end of the pool. He noted that Selah base race registration is starting to pick up, giving a brief update on the subject, and expressed his thanks to Council Member Carlson, Ms. Catherine Platt, and Ms. Margita Dornay for their help. He finished by saying that they had thirty kids signed up for the camp with the UK coaches.

Deputy Police Chief Steen had no report.

Council Member Ritchie remarked that she enjoyed National Night Out.

Civic Center Manager Tait said that they are dealing with a plug underneath the main floor, with quotes ranging from two to eight thousand dollars, and that it could potentially cost more than they thought.

Human Resources Manager Potter said that the Selah Downtown Association is holding a Chamber After Hours Thursday at 5:30pm at the Tree Top Popup Park. He talked briefly about trying to clarify a benefit called the employee assistance program in the employee handbook, reading an excerpt from it, and saying that he will be evaluating a pay per service contract with Comprehensive Mental Health and giving education about the service to City employees.

City Planner Bedi said that the Planning Commission would meet next Tuesday to talk about transportation. He addressed Council Member Carlson's questions regarding how signs could be corrected, saying that there are different solutions to that, such as citywide air rights, or a city revolving grant program to fix them.

City Attorney Noe had no report.

## 2. Council Members

Council Member Ritchie said that she is a fan of the City Administrator, and does not want her opinion on the topic discussed earlier to be misconstrued, saying that she has heard a lot of things that are false about him, and that, while she does not always agree with him, there is a misconception that he rules all of us. She pointed out that he is a good leader, giving several examples of him mentoring and guiding City staff. She expressed her disappointment about people saying that the Mayor forced the sidewalk through so she would benefit, as this is not the Mayor's personality and was not her idea. She suggested that, if people listened, and were here and knowledgeable, they would know the truth.

Council Member Sample said that the Mayor gets accused of improving the street by King's Row but people do not know how long been on the plan. He commented that both the Mayor and City Administrator have taken a lot of heat about decisions made by this council, adding that he agreed with tabling the decision regarding a contract amendment, saying that the two members not in attendance should be there to weigh in on the decision.

Council Member Bell felt that National Night Out was a real success, saying that he thoroughly enjoyed it. He remarked that, long after everyone was gone, the Mayor was out picking up balloons and cleaning up everything along with the Police Department.

Council Member Underwood reminded everyone that there would be a blood drive at the Civic Center on Thursday from 1-6:30pm. She gave a brief report on the Selah School District Board meeting.

Council Member Carlson reiterated his approval of holding a forum where the public can approach and give feedback. He encouraged City staff to pursue the matter. He apologized for getting on a soapbox, adding that need a change of attitude in the community, and that there is no major benefit to Council Members other than bettering the community.

### 3. City Administrator

City Administrator Wayman referred Council to the packet in front of them with demographic information on particular commercial entities that are retail matches to Selah, giving a brief explanation of the process with Buxton, of which the City is in phase three. He talked about getting a coalition of real estate agents, developers, and property owners as a part of a team; so that when they make contact, they have identified properties that match their square footage requirements. He stated that this is all public knowledge, and it is important for the people involved to take action.

Council Member Carlson inquired about the linkage report, and supplying it to businesses.

City Administrator Wayman responded that they have a linkage report provided by Buxton, and anyone who wants it can request a copy from the City.

Council Member Underwood opined that Council agendas should have a date and time to get things in by, to allow a Council Member leaving out of town to pick up their packet at noon on Friday.

City Administrator Wayman replied that there is a deadline for City staff to have their information submitted, but many times, it is not in by Wednesday afternoon, and sometimes even when it is in on time it may not be ready by Friday afternoon. He added that sometimes they receive information that needs to get in the packet between Wednesday and Friday that is added to the packet. He encouraged her to view the electronic information.

Council Member Underwood responded that she came in at 7:30 that morning to get her packet.

### 4. Boards **None**

5. Mayor

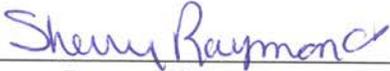
Mayor Raymond said that two years ago, they had four hundred hot dogs for National Night Out, last year they increased it to five hundred, and this year it was seven hundred. She remarked that a lot of effort was put into the event and expressed her thanks to everyone who showed up and helped clean up. She added that the excess hot dogs were given to an organization that feeds the homeless. She commented that everyone is working for the same goals, as they all want the best for their community, and that they need the support of the community for the activities that go on. She encouraged everyone to show up for the Chamber After Hours on Thursday.

P. Executive Session **None**

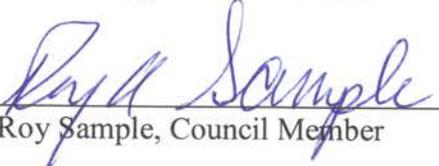
Q. Adjournment

**Council Member Ritchie moved, and Council Member Sample seconded, that the meeting be adjourned. By voice vote, approval was unanimous.**

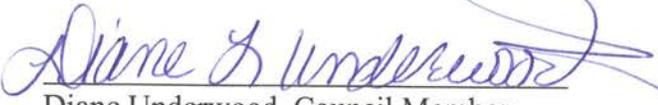
The meeting adjourned at 6:04 pm.

  
\_\_\_\_\_  
Sherry Raymond, Mayor

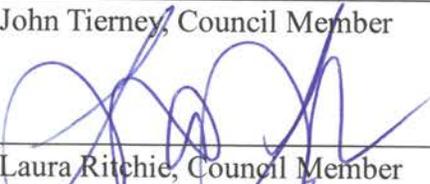
EXCUSED  
\_\_\_\_\_  
Paul Overby, Council Member

  
\_\_\_\_\_  
Roy Sample, Council Member

\_\_\_\_\_  
Roger Bell, Council Member

  
\_\_\_\_\_  
Diane Underwood, Council Member

EXCUSED  
\_\_\_\_\_  
John Tierney, Council Member

  
\_\_\_\_\_  
Laura Ritchie, Council Member

  
\_\_\_\_\_  
Russell Carlson, Council Member

ATTEST:

  
\_\_\_\_\_  
Dale E. Novobielski, Clerk/Treasurer

I would like to talk about the issue we have had recently because of the community pool bond.

Our city Administrator has come under personal attack through social media because we have asked him to perform his job responsibilities. I have great concern for him and his job security as the social media comments have turned personal and continued to spiral out of control. It is unfortunate that this community has felt the need to attack Mr Wayman personally as a bullying tactic to force us as a council to provide what they want.

I know that this Mayor and City council is not concerned in any way that Mr Wayman is not performing his responsibilities as requested to the best of his ability but . . . In 4 years there is a high probability that some of us or all of us as elected officials may be replaced. My opinion is that we need to put something in place to protect Mr Wayman and his position as administrator. He has invested not only himself but his family into our community and will continue to do so as he has chosen to put down roots here.

I feel that we as an elected council are directly responsible for the community choosing to personally attack, cyber bully and spread lies directed towards Mr Wayman because of the decisions we have made as a board. I also feel very strongly that we have a responsibility to protect him from any backlash that may happen from him carrying out the job responsibilities we have asked him to do.

I would like to propose that if Mr Wayman is fired from his position as City Administrator without probable cause, he will be provided an 18 month severance package. I know this is above what most cities offer but times have changed and we have seen social media lies destroy people's lives. I don't want to see that happen to our City Administrator.