



City of Selah-Community Development-Code Enforcement  
222 S Rushmore Rd, Selah WA 98942 (509) 698-7365

## Code Enforcement Complaint Form

Please complete this form and return it to the address above. Provide as many relevant details as possible including a specific address. **A signed complaint form is necessary before Code Enforcement can investigate.**

### Section 1. **COMPLAINT LOCATION INFORMATION**

ADDRESS OF POSSIBLE CODE VIOLATION:

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If you do not know the specific address be as descriptive as possible about its location. For example: the southwest corner of X&Y street or 2 houses east of my address...or 3<sup>rd</sup> lot east from the corner of X&Y on the north side of the street etc.

If Known:

PARCEL NUMBER \_\_\_\_\_ PROPERTY OWNER \_\_\_\_\_

NAME OF RESIDENT \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

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### Section 2: **COMPLAINT SUMMARY**

How long has the condition existed?

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**Please use the back of the form for details, any explanations or additional complaints.**

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**Section 3: COMPLAINANT INFORMATION**

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Confidentiality preference: Disclosure of information revealing your identity will depend on application of the public disclosure law, Chapter 42.56 RCW, other applicable statutes and whether the complaint is criminally prosecuted. Please initial in the space that indicates whether you desire information revealing your identity be disclosed. Failure to initial will result in information being subject to disclosure. By initialing **DOE NOT DISCLOSE** I am indicating that the disclosure of my name would endanger my life, physical safety or property.

Do Not Disclose

You May Disclose

**THE VIOLATION MUST BE VISABLE FROM THE PUBLIC RIGHT OF WAY. Or you must indicate that you would like us to contact you for permission to view the site from your property.**

I give you permission to view the site from my property  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Section 5. COMPLAINT SUMMARY/ADDITIONAL INFORMATION**