



# City of Selah GRADING PERMIT

Phone: (509) 698-7365

Fax: (509) 698-7372

Applications may be emailed  
to: [permits@selahwa.gov](mailto:permits@selahwa.gov).

Grading Permits are required whenever cuts, fills or soil redistribution are proposed. Cuts are the removal of any earth materials by artificial means. Fills are the depositing of earth materials by artificial means. Redistribution are the movement of earth material within property boundaries by artificial means. Grading work must comply with Appendix J of the International Building Code, 2018 Edition.

The purpose of a Grading Permit is to review the grading proposal prior to any soil movement to ensure that the work: 1) Complies with applicable Building Code requirements; 2) Meets engineered design standards; 3) Meets environmental requirements; 4) Does not negatively impact structures on the property or adjacent properties.

## Submittal Requirements:

1. A completed Demolition Permit Application if any structures are being demolished.
2. Two copies of site plan that contains information outlined on the City of Selah General Site Plan Checklist.
3. Two copies of detailed grading work proposal to include:
  - a. Show existing contours and proposed contours
  - b. Show existing slopes and proposed slopes
  - c. Show the drainage areas and estimated runoff of area served by drains
  - d. Details of all surface and subsurface drainage devices, walls, cribbing, dams, and other protective devices to be constructed with, or affected by, the proposed grading work, including any within adjacent City right-of-way.
  - e. Geotechnical report prepared by a registered design professional containing the following: 1) The nature and distribution of existing soils; 2) Conclusions and recommendations for grading procedures; 3) Soil design criteria for any structures or embankments required to accomplish the proposed grading; 4) Slope stability studies, recommendations and conclusions regarding site geology; 5) Copy of calculations of maximum cuts/fills; 6) Description of fill materials to be used and/or destination of materials to be removed.
4. Two copies of the Erosion Control Plan.

Please contact City Planning at (509) 698-7365 to confirm what/if any land use review/approval is required for your project. SEPA and/or Critical Area review/approval may be required prior to the issuance of your grading permit.

If a project/development involves the clearing/grading of 1 acre or more, it will require a Stormwater Permit and an Erosion Control Inspection must be performed prior to the issuance of the Grading Permit to confirm the site is in compliance with the TESC (Temporary Erosion Control & Sediment Control) plans.



City of Selah  
Public Works  
222 S. Rushmore Road Selah, WA 98942 Phone:  
(509) 698-7365 Fax: (509) 698-7372  
permits@selahwa.gov

# Grading Permit Application

Permit # \_\_\_\_\_

Site Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email \_\_\_\_\_

Will 1 acre or more be cleared or graded? ☐ Yes ☐ No Will temporary construction trailers be utilized? ☐ Yes ☐ No

Is Property within the flood area? ☐ Yes ☐ No

**Description of Work** (please include number of cubic yards being graded)

\_\_\_\_\_  
\_\_\_\_\_

## Contact Information

Applicant Name: \_\_\_\_\_ Applicant Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Contractor License #: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

I hereby certify under penalty of perjury of the Laws of the State of Washington that I have read and examined this **application** and know that the information contained herein is true and correct. I certify that I am the owner of the subject property, or, **that** I have been given express permission by the owner of the subject property to submit this application for permit. I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state, federal or **local laws** regulating the work or performance of work sought under this permit.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date