

YCFD#2 Board of Commissioner Meeting Minutes, November 12, 2025

A. Call to Order: 18:31

B. Roll Call: Commissioner Dan Boyle, Commissioner Brad Helms, Secretary Ashley Call, Lieutenant Cody Roberts, Chief Jim Lange, Commissioner Rex Reed, Secretary Chris Willis (19:16), Deputy Chief Scott Willis (19:44)

C. Approval of Minutes: September 9, 2025, Meeting Minutes; Motion to approve by Commissioner Boyle, 2nd by Commissioner Reed, all in favor, approved. October 14, 2025, Meeting Minutes; Motion to approve by Commissioner Helms, 2nd by Commissioner Boyle, all in favor, approved.

D. Closed Session Per 42.30.140 until 7:15 PM-Update on proposed CBA agreement. —Adjourn normal meeting at 18:34/Reconvene normal meeting at 19:16, no decisions were made.

E. General Business:

1. Financial Report:

a. Deposits:

(1)\$ 0.00

b. Fund Balances:

(1) Fire Expense Fund.....\$ 1,183,576.96

(2) Fire Inv. Pool\$ 2,048,150.00

(3) EMS Fund..... \$ 310,972.95

(4) EMS Inv. Pool..... \$ 48,530.00

(5) Fire Reserve Fund.....\$ 100.60

(6) Fire Reserve Inv Pool.....\$ 1,328.00

c. Review of Expense Vouchers:

(1) City Of Selah (Fire)\$ 480,368.33

(2) City of Selah (EMS)\$ 135,367.00

(3) Snure Law Office\$ 576.00

Total Expense \$ 616,311.33

F. Unfinished Business:

Station 24 & 26 Generator Installation —Station 24 & 26, no change on that. Chief Lange has not been able to make contact with Rod Chumley on the removal of the Station 26 generator yet, but it is ready for the old station 28 property. Chief Lange reached out to YVCOG but has not heard back yet on any help with funding. Chief Lange went over the quote from Thunder Electric; it was roughly \$90,000 for the two new generators and roughly \$158,220 for the work that was already completed to get the areas ready for the generators. New switches and a small amount of labor will be needed to complete the job. Commissioner Helms motioned to proceed with the purchase

of the two new generators if the cost is 100,000 or less, to be voted on via email to not hold up the progress; 2nd by Commissioner Reed, all in favor, approved.

Joint Agreement New Draft – *Commissioner Boyle sent letter to Mayor Bell on 11.4.25 and gave them two weeks to respond. Nothing else to report on this as of today.*

Annual Drill Incentive – *Chief Lange ordered what was agreed upon and will forward the invoice to Secretary Willis or Secretary Call. 70 items were ordered totaling \$6,438.54. Commissioner Reed makes a motion to reimburse the Fire Department for this amount, 2nd by Commissioner Boyle, all in favor, approved.*

Budget Review Update – *Commissioner Helms states we used the same formula as previous years to estimate budget, plugged in the new numbers and added in the reserve fund interest. Total revenue and expenses should all be included. These are all estimates. We did update commissioner reimbursement cost due to the amount of meetings increasing each year. Ending balance should be around \$260,000. Chief Lange doesn't have anything in the 5–10-year plan for any significant Capital projects. Commissioner Reed makes a motion to accept the proposed budget as presented, 2nd by Commissioner Boyle, all in favor, approved.*

G. New Business:

Resolution 1-25 – Resolution to increase 2026 property tax -- *Commissioner Reed motions to approve Resolution 1-25 to increase 2025 property tax, 2nd by Commissioner Helms, all in favor, approved.*

Resolution 2-25 – Resolution levying 2026 ad valorem property tax -- *Commissioner Reed motions to approve Resolution 2-25 to increase 2025 property tax, 2nd by Commissioner Boyle, all in favor, approved.*

H. Chief's Report: *Chief Lange stated that the study session meeting on November 25th at 4:30 is going to be more of a round table, discussion style. Chief Lange also stated the Fire Department budget is completed and with City Council for approval. Chief Lange has the new policy templates ready but is waiting for the finalization of the CBA before implementing them. Station 22 Cascade System for bottles is on hold, waiting on budget before purchasing bottles. Station 24 AC unit needs replaced, again waiting on budget. Station 26 Generator needs to be picked up, Chief Lange will call Rod. Fire Commissioners Dinner is coming up, November 20th-all commissioners are planning to attend, along with Deputy Chief Scott Willis. Chief Lange will RSVP for the 4 of them.*

I. Commissioners' Report:

Commissioner Reed verified Commissioner Boyle won the election for Commissioner. Commissioner Boyle asked if the volunteer pay was able to get swapped to monthly and Chief Lange confirmed that shouldn't be an issue. Commissioner Boyle brought up needing to have official email addresses for each of the Commissioners and Secretary. Commissioner Reed asked

Secretary Call to quote a domain so that we could each have our own official fire district email address.

J. Secretary's Report:

State Auditor Yearly Audit—Secretary Call stated that she is almost done with the 2024 Annual Report and has received great help from the new contact at the State Auditors Office. Secretary Call just needs the Commissioners to answer a couple of questions via email before submitting.

Credit Card—Secretary Call has been researching this, and we will need to implement a policy for these new cards. Chief Lange will share the City's policy for reference. Secretary Call also asked where we should obtain the card from. Chief Lange said the City's cards are through FNBO and Credit Card services. Commission Helms suggested Capital One. Chief Lange said the city set up a motion to pay their card prior to approval to avoid late fees. Commissioner Helms said that sounds reasonable, just pay it and then present it at the following meeting to avoid late fees. Secretary Call will keep moving on this matter.

K. Public Comment:

No new business.

L. Good of the Order

Chief Lange wants Secretary Call to get quotes to get Commissioners set up with MRSC and find out what it entails to sign up for the service. He also noted the Fire Department is going through an audit and the Fire Department has only received one question so far.

M. Adjournment -20:00

Next Meeting: December 9, 2025, SFD Sta. 21, 18:30